

His Worship the Mayor  
Councillors  
**CITY OF MARION**



## **NOTICE OF GENERAL COUNCIL MEETING**

Notice is hereby given pursuant to the provisions under Section 83 of the Local Government Act 1999 that a General Council meeting will be held

**Tuesday 22 May 2018**

**Commencing at 6.30 p.m.**

**In the Council Chamber**

**Council Administration Centre**

**245 Sturt Road, Sturt**

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration building on Sturt Road, Sturt.

A handwritten signature in dark ink, appearing to read "Adrian", is written over a faint, circular official stamp.

Adrian Skull  
**CHIEF EXECUTIVE OFFICER**

16 May 2018

**CITY OF MARION  
GENERAL COUNCIL AGENDA  
FOR MEETING TO BE HELD ON  
TUESDAY 22 MAY 2018  
COMMENCING AT 6.30PM**



**1. OPEN MEETING**

**2. KAURNA ACKNOWLEDGEMENT**

*We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.*

**3. DISCLOSURE**

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

**4. ELECTED MEMBER'S DECLARATION OF INTEREST (if any)**

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Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.	

**MINUTES OF THE GENERAL COUNCIL MEETING  
HELD AT ADMINISTRATION CENTRE  
245 STURT ROAD, STURT  
ON TUESDAY 8 MAY 2018**



**PRESENT**

His Worship the Mayor Kris Hanna

**Councillors**

**Coastal Ward**

Ian Crossland  
Tim Gard

**Mullawirra Ward**

Jason Veliskou  
Jerome Appleby

**Southern Hills**

Janet Byram  
Nick Westwood

**Warracowie Ward**

Bruce Hull (from 6.32pm)  
Nathan Prior (from 6.32pm)

**Warriparinga Ward**

**Woodlands Ward**

Tim Pfeiffer  
Nick Kerry

**In Attendance**

Mr Adrian Skull  
Ms Abby Dickson  
Mr Tony Lines  
Mr Vincent Mifsud  
Ms Kate McKenzie  
Ms Jaimie Thwaites

Chief Executive Officer  
General Manager City Development  
General Manager City Services  
General Manager Corporate Services  
Manager Corporate Governance  
Unit Manager Governance and Records (minute taker)

**1. COMMENCEMENT**

The meeting commenced at 6.30 pm

**2. KAURNA ACKNOWLEDGEMENT**

*We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.*

**AWARD RECEIVED**

The Chair sought and was granted leave of the meeting to note in the minutes the following award:

- Minister for Health and Wellbeing Excellence in Public Health Awards 2018 – Metropolitan Winner. Awarded to Cities of Onkaparinga and Marion (with Resilient South partners) in recognition of the outstanding contribution to public health outcomes for their communities through the Heatwave Hypothetical Event: Feeling Hot Hot Hot! Dealing with Heatwaves in Southern Adelaide

6.32pm Councillors Prior and Hull entered the meeting

### 3. DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

### 4. ELECTED MEMBER'S DECLARATION OF INTEREST

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- Councillor Gard declared a perceived conflict regarding the item Tree Management Framework 2018 (Report Reference: GC080518R07)

### 5. CONFIRMATION OF MINUTES

**Moved Councillor Byram, Seconded Councillor Crossland** the minutes of the General Council meeting held on 10 April 2018 be taken as read and confirmed

**Carried Unanimously**

**Moved Councillor Byram, Seconded Councillor Crossland** the minutes of the Special General Council meeting held on 24 April 2018 be taken as read and confirmed

**Carried Unanimously**

### 6. ADJOURNED ITEMS

Nil

### 7. DEPUTATIONS

Nil

### 8. PETITIONS

Nil

### 9. COMMITTEE RECOMMENDATIONS

**Confirmation of Infrastructure and Strategy Committee Minutes for the meeting held on 3 April 2018**

**Report Reference: GC080518R01**

**Moved Councillor Prior, Seconded Councillor Gard** that Council

1. Receives and notes the minutes of the Infrastructure and Strategy Committee meeting of 3 April 2018 (Appendix 1).

2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Strategy Committee.

**Carried Unanimously**

## 10. CONFIDENTIAL ITEMS

### 6.35pm Commercial Development Proposal Report Reference: GC080518F01

**Moved Councillor Byram, Seconded Councillor Gard** that Council:

1. Pursuant to Section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of: Adrian Skull, Chief Executive Officer; Abby Dickson, General Manager City Development; Tony Lines, General Manager City Services; Vincent Mifsud, General Manager Corporate Services; Greg Salmon, Manager City Activation; Donna Griffiths, Unit Manager Economic Development; Kate McKenzie, Manager Corporate Governance, Richard Watson, Communications Adviser, Victoria Moritz, Governance Officer and Jaimie Thwaites, Unit Manager Governance be excluded from leaving the meeting as the Council receives and considers information relating to the Commercial Proposal for recreational facility development, upon the basis it is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relating to commercial information of a commercial nature (not being a trade secret) the disclosure of which (i) could reasonably be expected to prejudice the commercial position of a person who supplied the information, or confer a commercial advantage on a third party; and (ii) would, on balance, be contract to public interest.

**Carried**

**Councillor Hull called a division:**

**Those For:** Councillors Pfeiffer, Prior, Westwood, Byram, Veliskou, Appleby, Gard and Crossland

**Those Against:** Councillors Kerry and Hull

**Carried**

6.38pm the meeting went into confidence

**Moved Councillor Byram, Seconded Councillor Pfeiffer** that Council:

1. In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that this report, Commercial proposal for a recreational facility development and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council meeting in December 2018.

**Carried**

**Councillor Hull called a division:**

**Those For:** Councillors Pfeiffer, Prior, Westwood, Byram, Veliskou, Appleby, Gard and Crossland  
**Those Against:** Councillors Kerry and Hull

**Carried**

7.04pm the meeting came out of confidence

## **11. WORKSHOP / PRESENTATION ITEMS / PUBLIC SUBMISSIONS**

**7.04pm Public Submissions on the Draft Annual Business Plan 2018-19**  
**Report Reference: GC080518R02**

**Moved Councillor Crossland, Seconded Councillor Byram** that Council:

1. Notes feedback provided by any public representations on the Draft Annual Business Plan 2018/19 and that a further report on the results of public consultation will be presented to Council at the meeting to be held on 22 May 2018.

**Carried Unanimously**

## **12. CORPORATE REPORTS FOR DECISION**

**7.07pm HYPA Geared2Drive Program Review**  
**Report Reference: GC080518R03**

**Moved Councillor Byram, Seconded Councillor Westwood** that Council:

1. Authorises the Chief Executive to extend the HYPA Geared2Drive contract until 30 September 2018.

**Lost**

**Moved Councillor Veliskou, Seconded Councillor Crossland** that Council:

1. Authorises the Chief Executive to cease the HYPA Geared2Drive program at 30 June 2018.

**Carried**

**7.21pm Walking and Cycling Guidelines 2018-2022**  
**Report Reference: GC080518R04**

### **Meeting Suspension**

**Moved Councillor Veliskou, Seconded Councillor Pfeiffer** that formal meeting proceedings be suspended to enable discussion on the item.

**Carried**

7.22pm formal meeting proceedings suspended

7.40pm formal meeting proceedings resumed

**Moved Councillor Veliskou, Seconded Councillor Hull** that Council:

1. Provides in-principle support for the revised Tonsley Greenway alignment (Daws Rd to Celtic Avenue), subject to Hamilton Secondary College and DECD agreements.
2. Notes a future report will be presented to Council outlining Tonsley Greenway discussions with Hamilton Secondary College and DECD.

**Carried**

**7.50pm Southbank Tennis Club**  
**Report Reference: GC080518R05**

7.53pm Councillor Gard left the meeting

**Moved Councillor Westwood, Seconded Councillor Kerry** that Council:

1. Notes the report and recommendations provided in this report.
2. Endorses an additional allocation of up to \$88,194 towards the Southbank Tennis Court redevelopment works being made from Council's Asset Sustainability Reserve – Community Facilities Partnering Program to meet the revised project costs.
3. Notes that there is not expected to be any increase to ongoing operations, maintenance and depreciation.

**Amendment:**

**Moved Councillor Appleby, Seconded Councillor Byram** that Council:

1. Notes the report and recommendations provided in this report.
2. Endorses an additional allocation of up to \$88,194 towards the Southbank Tennis Court redevelopment works being made from Council's Asset Sustainability Reserve – Community Facilities Partnering Program to meet the revised project costs.
3. Notes that there is not expected to be any increase to ongoing operations, maintenance and depreciation.
4. Advises that the Southbank Tennis Club will be responsible for any project related cost overruns.

The amendment to become the motion was **Carried**

7.55pm Councillor Gard re-entered the meeting

The motion was **Carried Unanimously**

**7.56pm Dog Registration Fees**  
**Report Reference: GC080518R06**

8.00pm Councillor Prior left the meeting

**Moved Councillor Hull** that Council:

1. Receives and notes this report.

2. Approves the non-standard dog registration fee of \$71 effective from 1 July 2018 to be annually indexed by CPI in 2019/20 and 2020/21.
3. Notes a 50% concession (mandatory legislative rebate) be granted for 'Standard Dogs' (dogs which are desexed and microchipped).
4. Approves the following fees for concessional dog registration effective from 1 July 2018 to be annually indexed by CPI in 2019/20 and 2020/21:
  - Standard Dog Pensioner Concession \$17
  - Standard Dog Pensioner Concession with Trained Certificate \$14
  - Standard Dog with Trained Certificate \$28
  - Non-Standard Dog Pensioner Concession \$35
  - Non-Standard Dog Concession with Trained Certificate \$31
  - Non-Standard Dog with Trained Certificate \$63
5. Includes the approved dog registration fees in Council's Fees and Charges Schedule.

8.04pm Councillor Prior re-entered the meeting

**Councillor Hull** sought and was granted leave of the meeting to vary the motion as follows:

**Moved Councillor Hull, Seconded Councillor Veliskou** that Council (as varied):

1. Receives and notes this report.
2. Approves the non-standard dog registration fee of \$71 effective from 1 July 2018 to be annually indexed by CPI (and rounded up to the nearest dollar) in 2019/20 and 2020/21.
3. Notes a 50% concession (mandatory legislative rebate) be granted for 'Standard Dogs' (dogs which are desexed and microchipped).
4. Approves the following fees for concessional dog registration effective from 1 July 2018 to be annually indexed by CPI (and rounded up to the nearest dollar) in 2019/20 and 2020/21:
  - Standard Dog Pensioner Concession \$17
  - Standard Dog Pensioner Concession with Trained Certificate \$14
  - Standard Dog with Trained Certificate \$28
  - Non-Standard Dog Pensioner Concession \$35
  - Non-Standard Dog Concession with Trained Certificate \$31
  - Non-Standard Dog with Trained Certificate \$63
5. Includes the approved dog registration fees in Council's Fees and Charges Schedule.

**Carried**

#### **8.07pm Tree Management Framework 2018** **Report Reference: GC080518R07**

Councillor Gard declared a perceived conflict of interest in the item as the street he lives on is named in one of the appendices. As the list of streets has already been decided and not part of the decision on this item he would remain in the meeting.

#### **Meeting Suspension**

**Moved Councillor Gard, Seconded Councillor Westwood** that the formal meeting proceedings be suspended to enable discussion on the item.



8.08pm formal meeting proceedings suspended

8.09pm Councillors Kerry and Crossland left the meeting

8.10pm Councillors Kerry and Crossland re-entered the meeting

8.28pm formal meeting proceedings resumed

**Moved Councillor Gard, Seconded Councillor Hull** that Council:

1. Notes the community consultation results.
2. Endorses the *Tree Management Framework 2018*.
3. Endorse an allocation of up to \$2.505 million over the next five years, commencing with an allocation of \$138,500 in the 2018/19 Annual Budget to fund the Tree Management Framework 2018 action plans outlined on page 25 of Attachment 1.

**Carried Unanimously**

**8.34pm Inclusive Playground, Hendrie Street Reserve**  
**Report Reference: GC080518R08**

**Moved Councillor Veliskou, Seconded Councillor Appleby** that Council:

1. Notes this report on the project's progress and funding of \$280,000 from the Department of Planning, Transport and Infrastructure to continue and complete the project.

**Carried Unanimously**

### **3. CORPORATE REPORTS FOR INFORMATION / NOTING**

**8.36pm WHS Monthly Report**  
**Report Reference: GC080518R09**

**Moved Councillor Gard, Seconded Councillor Crossland** that Council:

1. Notes the report and statistical data contained therein.

**Carried**

### **4. MATTERS RAISED BY MEMBERS**

**Motions with Notice**

**8.41pm Matter left lying on the table – Question without Notice**  
**Report Reference: GC080518M01**

**Moved Councillor Hull, Seconded Councillor Veliskou** that:

1. The item 'Questions without notice – GC100418M01' left lying on the table at the 10<sup>th</sup> April 2018 General Council Meeting be bought back for consideration at the 8<sup>th</sup> May General Council meeting.

**Carried Unanimously**

8.46pm Councillor Pfeiffer left the meeting

**Moved Councillor Hull, Seconded Councillor Prior** that Council:

1. Amends the 'Code of Practice – Procedures at Council Meetings 2017/18' to include the following item:

4.7 Questions without Notice that were not answered at the same meeting will be entered into a register. This register will be tabled as an information report at the following meeting.

8.49pm Councillor Pfeiffer re-entered the meeting

**Carried Unanimously**

**8.50pm Electricity Cogeneration SRWRA**  
**Report Reference: GC080518M02**

**Moved Councillor Hull, Seconded Councillor Gard:**

1. 'That the City of Marion, pursuant to Section 43 of the Local Government Act, 1999, being a partner/constituent Council with the Southern Region Waste Resource Authority (SRWRA) calls upon the City of Holdfast Bay, City of Onkaparinga and the SRWRA Board of Management to actively pursue opportunities to implement cogeneration that would include, but not be limited to Solar, Wind electricity cogeneration to compliment the extracted gas (methane) electricity generation plant that has operated since 1996 at the Pedlars Creek site. That the Southern Adelaide Economic Development Board be engaged to support this proposal'.

8.57pm Councillor Veliskou left the meeting

8.59pm Councillor Veliskou re-entered the meeting

**Carried**

**9.00pm Innovation Survey**  
**Report Reference: GC080518M03**

**Moved Mayor Hanna, Seconded Councillor Westwood** that Council:

1. Administration conducts an innovation survey of all Leadership Team members at the City of Marion, including (but not limited to) questions such as:
  - What additional data set about customer behaviour would be useful in planning, targeting and/or monitoring, service delivery in your area?
  - How could better technology or data help overcome challenges in your area?
2. A compilation of results be presented at an Elected Member Forum.

**Carried Unanimously**

**9.04pm Railway Station Names**  
**Report Reference: GC080518M04**

**Moved Mayor Hanna, Seconded Councillor Hull** that Council:

1. Write to the Minister for Transport asking him to change the names of
  - (a) Oaklands Railway Station to Marion Railway Station;
  - (b) Marion Railway Station to Westminster Railway Station;pursuant to the Geographical Names Act.

**Amendment:**

**Moved Councillor Westwood, Seconded Councillor Kerry** that Council:

1. Write to the Minister for Transport asking him to change the names of
  - (a) Oaklands Railway Station to Marion Railway Station;
  - (b) Marion Railway Station to Oaklands Estate Railway Station;pursuant to the Geographical Names Act.

The amendment to become the motion was **Lost**

**2<sup>nd</sup> amendment:**

**Moved Councillor Byram** that Council:

1. Write to the Minister for Transport asking him to consider a new name for
  - (a) Oaklands Railway Station and
  - (b) Marion Railway Stationpursuant to the Geographical Names Act, taking into consideration the confusion that currently occurs with those railway station names.

**The 2<sup>nd</sup> amendment was withdrawn.**

The original motion was **Carried**

#### **9.21pm Marketing Plan – Tagline Report Reference: GC080518M05**

**Moved Mayor Hanna, Seconded Councillor Hull** that:

1. The City of Marion adopt the tagline "Full of Surprises" and incorporate this into our Marketing Plan.

#### **Meeting Extension**

**Moved Councillor Veliskou, Seconded Councillor Gard** that the meeting be extended until the conclusion of the agenda item.

**Carried**

9.25pm meeting extended

The motion was **Lost**

**Councillor Appleby called a division:  
Those For:** Councillors Hull and Gard

**Those Against:** Councillors Pfeiffer, Kerry, Prior, Westwood, Byram, Veliskou, Appleby and Crossland  
**Lost**

**9.29pm Sixth Avenue Reserve Ascot Park**  
**Report Reference: GC080518M06**

**Moved Councillor Hull, Seconded Councillor Pfeiffer** that Council:

1. Bestows a Community Excellence Award on the late Joan Herraman in recognition of her extraordinary long-term service to the community.
2. Proposes the renaming of the Reserve known as Sixth Avenue Reserve Ascot Park to the Joan Herraman OAM Reserve in her honour.
3. Prior to any renaming, undertakes a community engagement to understand the community's views on a proposed name change and that a report be brought back to Council in July 2018.

**Carried**

**Questions with Notice**

**China recycling Import Ban**  
**Report Reference: GC080518Q01**

**Moved Councillor, Seconded Councillor:**

**QUESTION:** Is there anything further to report to Council on the China recycling import ban since the GC meeting on 13 February 2018 (GC130218Q02)?

**COMMENTS: Councillor Appleby**

Nil

**COMMENTS: Allison Byrne, Education Officer Waste & Recycling**  
**Colin Heath, Unit Manager Contracts**

Our advice to Council on 13 February 2018 remains unchanged.

Council has maintained open communication on this issue with Solo Resource Recovery ("Solo"), and they have advised this week:

- their recycling processing sub-contractor (which we understand to be Visy Recycling SA) does not have any issues receiving Solo's recyclable product; and
- they are monitoring the situation weekly and will advise if any change occurs.

In the event this materially changes we will advise Council accordingly.

Council's recyclable product continues to be recycled (and not sent to landfill) and we are developing communication materials to promote this message to residents.

In addition, we are aware the Waste Management Association of Australia (WMAA) is engaging heavily in this space, having regular discussions with governments around the country, including regular liaison with Green Industries SA and the EPA SA.

**Motions without Notice**

Nil

**Questions without Notice**

Nil

**15. OTHER BUSINESS**

Nil

**16. MEETING CLOSURE**

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

**MEETING CLOSURE** - Meeting Declared Closed at 9.40pm

**CONFIRMED THIS 22 MAY 2018**

.....  
**CHAIRPERSON**

# Mayoral Communication Report

**Date of Council Meeting: 22 May 2018**

**Name of Elected Member: Mayor Kris Hanna**

<b>Date</b>	<b>Event</b>	<b>Comment</b>
7 April 2018	Westminster Fair	Attended
8 April 2018	Oaklands Estate Residents Association BBQ	Attended
8 April 2018	School Chaplains Commissioning Service	Attended
8 April 2018	Rebels Softball Presentation Event	Attended
11 April 2018	Smart Cities Summit, Adelaide City Council	Attended
12 April 2018	2018 Council Next Practice Showcase Networking Dinner	Mayor & Mayoress attended
13 April 2018	Mayoral Partners Network, tour of the New Royal Adelaide Hospital	Mayoress attended
13 April 2018	Local Government Association Ordinary General Meeting	Attended
17 April 2018	Warriparinga Ward Briefing	Attended
18 April 2018	Forage on the Fleurieu, Cove Civic Centre	Attended
19 April 2018	Meeting with the Divine Orchestra Music Ministry	Attended
19 April 2018	Branding South Australia Lecture, Hawke Centre	Attended
20 April 2018	Etsy Market, Marion Cultural Centre	Attended
20 April 2018	Gallery M Exhibition opening	Attended
24 April 2018	ANZAC Day eve Youth Vigil official ceremony	Guest speaker
25 April 2018	ANZAC Day Lions Club of Hallett Cove Dawn Service	Master of Ceremonies
25 April 2018	ANZAC Day breakfast, Marion RSL	Guest speaker
26 April 2018	Coast FM Radio Segment	Interviewed on air
2 May 2018	Marion City Band Annual General Meeting	Attended
3 May 2018	Galleon Theatre Group Opening Night	Attended
4 May 2018	Meeting with the Hon David Speirs MP	Attended
6 May 2018	Migration Museum History Festival 2018: Showcasing Palestinian Culture	Attended
9 May 2018	Metropolitan Local Government Group Mayors Luncheon	Attended
9 May 2018	Friends of Marino Conservation Park Annual General Meeting	Attended
10 May 2018	Project Advisory Group – BMX Project	Attended
11 May 2018	Club Marion Special General Meeting	Attended
12 May 2018	50 <sup>th</sup> Anniversary Commemorative Service for the Battles of Coral & Balmoral	Laid tribute
13 May 2018	Mayors Multicultural Forum – Volleyball Competition	Hosted
14 May 2018	Rotary Club of Holdfast Bay 40 <sup>th</sup> Birthday Celebrations	Attended
14 May 2018	Glenelg Rebels Softball Annual General Meeting	Attended

In addition, the Mayor has met with residents, MPs, Candidates and also with the CEO and Council staff regarding various issues.

# Deputy-Mayor Communication Report

**Date of Council Meeting: 22 May 2018**

**Name of Elected Member: Deputy Mayor Janet Byram**

Date	Event	Comment
24 March 2018	The Middle Eastern Communities Council of SA: In our own voices	Attended
25 March 2018	Uniting Church of Hallett Cove Community BBQ	Attended
27 March 2018	2017 Governor's Multicultural Awards	Attended
28 March 2018	Rajah Community Dinner	Attended
28 March 2018	BMX PAG Meeting	Attended
3 April 2018	BMX Meeting with Amanda Rishworth MP	Attended
4 April 2018	Way2Go Bike Education Program	Speech and presented certificates
4 April 2018	Council Assessment Panel	Attended
6 April 2018	Darlington Film Night, LKCC	Attended
8 April 2018	RSL Committee Meeting	Attended
9 April 2018	Local Government Association Board Induction	Attended
9 April 2018	BMX Meeting with Nicolle Flint MP	Attended
9 April 2018	LKCC Steering Group Meeting	Attended
11 April 2018	Coastal & Southern Hills Ward Briefing	Attended
11 April 2018	SA WMPF Trust Inc Fundraising Committee	Attended
12 April 2018	Local Government Association Seminar Day	Attended
12 April 2018	2018 Council Next Practice Showcase Networking Dinner	Attended
13 April 2018	Local Government Association Ordinary General Meeting / Seminar Day	Attended
14 April 2018	Gymnastics South Australia 2017 Awards Dinner	Speech and presented awards
18 April 2018	Council Assessment Panel, Special Meeting	Attended
19 April 2018	Tonsley Innovation District Walking Tour	Attended
19 April 2018	Walk through Ramrod Avenue, street scaping meeting	Attended
20 April 2018	Gallery M Exhibition Opening	Attended
20 April 2018	Marion Cultural Centre Market	Attended
22 April 2018	Royal Australian Engineers Association SA Division 70 <sup>th</sup> Anniversary of the formation of the 3 <sup>rd</sup> Field Squadron Memorial	Laid tribute
24 April 2018	ANZAC Day eve youth vigil official ceremony	Attended
25 April 2018	ANZAC Day Dawn Service and gunfire breakfast, Marion RSL	Laid tribute, gave speech
30 April 2018	SA WMPF Trust Inc Fundraising Committee	Attended
2 May 2018	Vietnam Veterans Federation of SA Update	Attended
2 May 2018	Council Assessment Panel	Attended
4 May 2018	Meeting with Multicultural Youth South Australia	Attended

## Mayoral Communications Report

7 May 2018	Coastal & Southern Hills Ward Briefing	Attended
7 May 2018	LKCC Steering Group Meeting	Attended
8 May 2018	Australian Gospel Festival Meeting, Corner Church Oaklands	Attended
9 May 2018	Metropolitan Local Government Group Meeting	Attended
9 May 2018	SA WMPF Trust Inc Board Meeting	Attended
10 May 2018	Reconciliation Action Group Working Group Meeting	Attended
10 May 2018	Project Advisory Group – BMX Project	Attended
11 May 2018	A Day in the Life of a Conservator at Artlab Australia	Attended
11 May 2018	Lunch with Vietnam Veterans Federation South Australia	Attended
13 May 2018	Mayors Multicultural Forum	Attended
In addition, the Deputy Mayor has met with residents, MP's and also with the CEO and Council staff regarding various issues.		



# CEO and Executive Communications Report

**Date of Council Meeting: 22 May 2018**

<b>Date</b>	<b>Activity</b>	<b>Attended by</b>
23 March 2018	Council Solutions Directorate Meeting	Vincent Mifsud
28 March 2018	Met with Mario Russo – Oaklands Alliance	Adrian Skull
28 March 2019	Dinner with the Rajah Community	Adrian Skull
29 March 2018	Local Government IR Strategy Working Party Meeting	Adrian Skull
29 March 2018	Council Solutions Audit Committee Meeting	Adrian Skull
03 April 2018	Southern Adelaide Economic Development Board Meeting	Adrian Skull Abby Dickson
4 April 2018	Meeting with City of Charles Sturt joint procurement meeting	Vincent Mifsud
4 April 2018	SA Aquatic and Leisure Centre re Oaklands Crossing	Adrian Skull
04 April 2018	Edwardstown Oval Redevelopment Meeting with Residents	Abby Dickson
05 April 2018	DCSI	Tony Lines
06 April 2018	Car Parking Summit – Department of Planning, Transport and Infrastructure	Abby Dickson
06 April 2018	Meeting with Football Federation SA	Abby Dickson Adrian Skull
06 April 2018	LG Professionals Gala Award Dinner	Adrian Skull Tony Lines Abby Dickson
9 April 2018	Solar Garage Tonsley – Stakeholder Meeting	Adrian Skull
09 April 2018	LKCC Steering Group	Tony Lines
11 April 2018	CFO Symposium	Vincent Mifsud
11 April 2018	Mitcham Council re Darlington Project	Tony Lines
11 April 2018	Smart Cities Summit (Adelaide City Council)	Adrian Skull Abby Dickson
13 <sup>th</sup> April 2018	Uniti Wireless Meeting	Vincent Mifsud
16 April 2018	DPTI – Darlington Project	Tony Lines
17 April 2018	Public Lighting Information Session	Tony Lines
17 April 2018	LKCC Steering Group	Tony Lines
18 April 2018	Local Government Risk Services Insurance Review Meeting	Vincent Mifsud
19 April 2018	Meeting with NDIS staff and Southern Adelaide Economic Development Executive Officer	Tony Lines Abby Dickson
20 April 2018	Marino Residents Association	Tony Lines

## CEO and Executive Communications Report

23 April 2016	Met with Marion Life discussing possible development	Adrian Skull
30 April 2018	Future of Health Technologies in SA, Flinders University, Tonsley	Adrian Skull
02 May 2018	LG Professionals Forum	Abby Dickson
4 May 2018	Collaboration meeting with City of Charles Sturt	Vincent Mifsud
9 May	Metropolitan Local Government Group Meeting	Adrian Skull
17 May 2018	Uniti Wireless Meeting	Vincent Mifsud
17 May 2018	Leadership team catch-up with City of Charles Sturt and Port Adelaide Enfield Councils	Tony Lines Abby Dickson Adrian Skull Vincent Mifsud
20 May 2018	Innovation New Venture Institute for Transformation "Pitch Day"	Adrian Skull

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Notice Received from:** Councillor Kerry

**Subject:** Adjourned Motion – State Wide Industrial Relations Agreements

**Ref No:** GC220518M01

---

At the General Council Meeting held on 10 April 2018, the item *State Wide Industrial Relations Agreements* that was left lying on the table at the General Council Meeting on 12 December 2017 was retrieved and brought to the Meeting for resolution. After further debate, the item was adjourned until the General Council Meeting to be held on 22 May 2018.

In accordance with the *Local Government (Procedures at Meetings) Regulations*, the debate on an adjourned item will resume and continue at the point it was adjourned.

The current motion is as follows:

***Moved Councillor Kerry, Seconded Councillor Hull:***

*That Marion Council at the LGA Annual General Meeting ask the following:*

*Local Government Association to take the lead on managing industrial relations and negotiate 1 statewide agreement with Indoor staff ie ASU & 1 statewide agreement with outdoor staff ie AWU.*

Taking into consideration those who spoke to the motion on 12 December 2017 and 10 April 2018, Elected Members who are eligible to speak to the adjourned item are:

- Mayor Hanna
- Councillor Jerome Appleby
- Councillor Nathan Prior
- Councillor Raelene Telfer
- Councillor Tim Pfeiffer

Prior to the item being adjourned at the meeting on 10 April, further clarification was sought on the following:

- Has any other Council raised a motion such as this which would cause this motion to be a duplicate motion?
- What resolution/instruction is the LGA working to regarding the formation of the Committee/Work Group that the CEO is a part of?
- What is the objective of that group?

The following response was provided from LGA Executive Director, Corporate & Member Services Ms Kathy Jarrett: *If the council were to propose such a motion to the 2018 Annual General Meeting, advice would be provided to Members about the work already being undertaken by the LGA in the context of reforming local government's industrial environment. In this regard, the LGA notes that this matter is not only a current project being*

*supported by the Local Government Research and Development Scheme, but is also one of the key reform proposals being presented to the State Government within the Sector's Local Government Reform Agenda. Whilst the motion as currently proposed would not be a duplicate motion per se, it does go towards work already being undertaken by the LGA. At this stage, and based on our research and consultation to date, proposing one solution such as that proposed by Councillor Kerry may not achieve the desired outcomes. As previously stated, the LGA concurs that the current approach to enterprise agreements could be significantly improved, and we would welcome the opportunity to work with the City of Marion to draft a motion that achieves our mutual objectives.*

*In May 2017, the LGA Board endorsed further investigation of a local government reform package that the sector could work with the next government to deliver. The LGA's Local Government Reform Agenda was formally endorsed by the LGA Executive Committee in February 2018. It contains a number of key areas that can be strengthened in local government including benchmarking, Audit Committees, external audits, services reviews, revenue policy, industrial relations, code of conduct, representation reviews and council elections. It is under this program and an LG Research and Development project endorsed by the LGA Board that the formation of the CEO Working Party has occurred. This approach is being used to ensure that the LGA is engaging with the sector as to the options and approaches to industrial relations reform.*

*The objectives of the Working Party are to work collaboratively and cohesively with sector CEOs for the purposes of sharing information and exploring opportunities ensuring a uniform, reliable and robust approach to managing industrial relations across the local government sector, while allowing flexibility for individual councils to manage their business to achieve leading practice service delivery to their communities. The Working Party will assist the LGA to develop a consultation approach with all councils to determine the level of sector-wide commitment to potential reforms.*

*The LGA welcomes the City of Marion's interest in this area and would be pleased to work closely with your council on whether, and what form, a prospective motion to the 2018 Annual General Meeting would contribute to this important reform work.*

If Council wish to submit a motion with notice to the LGA Annual General Meeting to be held on 26 October 2018, the following recommendation could be considered:

**That Council:**

**1. Submits the following Notice of Motion to the Local Government Association within the required timeframes for consideration at the Local Government Annual General Meeting 2018:**

- That the Ordinary General Meeting requests the LGA to:

[or use this wording when seeking legislative change](#)

- That the Ordinary General Meeting requests the LGA to investigate whether there is sufficient evidence across Local Government to ...

**2. On Submitting Notices of Motion to the LGA, the Chief Executive Officer be authorised to amend the wording (without changing the meaning or purpose of the motion) if required.**

**Appendix 1 - Matter Left Lying on the Table – State Wide Industrial Relations Agreements**  
Report Reference: GC100418M02

**CITY OF MARION  
GENERAL COUNCIL MEETING  
10 APRIL 2018**

**Notice Received from:** Councillor Kerry

**Subject:** Matter Left Lying on the Table – State Wide Industrial Relations Agreements

**Ref No:** GC100418M01

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**MOTION:**

That the following motion:

That Marion Council at the next LGA meeting ask the following:

Local Government Association to take the lead on managing industrial relations and negotiate 1 statewide agreement with Indoor staff ie ASU & 1 statewide agreement with outdoor staff ie AWU.

which was left lying on the table at the General Council Meeting on 12 December 2017 regarding *State Wide Industrial Relations* be retrieved and brought to the Council Meeting on 10 April 2018 for resolution.

**COMMENTS: Councillor Kerry**

There is a broader context to all this. It's a story of local government waste. There are 68 councils in this state. For decades, each has negotiated its own enterprise agreements for its indoor and, separately, outdoor staff.

Effectively, this means 136 agreements are negotiated every three years or so. It is a huge burden on the time and resources of every council.

A more efficient approach to all this would be for the Local Government Association to take the lead on managing industrial relations.

They are the organisation representing the entire sector.

In effect, the LGA could negotiate just four separate enterprise agreements every two years. One for indoor staff and one for outdoor staff in metropolitan Adelaide and the same for regional South Australia.

This would regularly save over \$1 million across SA in terms of management time (or consultants).

**COMMENTS: Steph Roberts, Human Resources Manager  
Kate McKenzie, Manager Governance**

Motion to Retrieve

Council considered a Motion with Notice at its meeting of Tuesday, 12 December 2017 regarding State Wide Industrial Relations Agreements – GC121217M04 (**Appendix 1**).

Council resolved to leave the matter lying on the table pending the outcome of the current Local Government Association (LGA) investigation into this issue.

In accordance with the City of Marion Code of Practice, Procedures at Meetings, if a formal motion is passed that a matter be left lying on the table, the effect of the motion, if successful, is that the meeting immediately moves to the next item of business and the matter can then only be retrieved at a later time by resolution.

The Motion with Notice received from Councillor Kerry to retrieve the matter relating to the State Wide Industrial Relations Agreements, is in accordance with Council's Meeting procedures. If Council resolve to retrieve the motion left lying on the table, consideration of the retrieved motion will immediately follow. If Council resolve not to retrieve this matter, it may be brought back via a Motion with Notice at a future General Council Meeting. In accordance with the Code of Practice – Procedures at Council Meetings 2017/18 item 7.26 any question that lies on the table as a result of a successful formal motion under 7.20 lapses at the next general election.

Additional Information

We have sought a further update from the LGA regarding progress of the LGA's work in seeking to modernise local government's industrial relations environment. Following is the summary received:

Further to the update provided late last year as well as in the LGA's letter to Marion Council dated 8 March (previously provided to Council GC130318 R07 - Local Government Association Membership Appendix 2) the LGA is continuing its work in seeking to modernise local government's industrial relations environment. This has involved establishing a working party comprising CEO's from regional and metropolitan councils to address identified priorities. The working party held its first meeting on Tuesday 29 March 2018 and discussed a number of items including the working party's structure and resources, the current political environment and what's happening in other jurisdictions. Updates will be provided over the coming months in terms of progress.

Motion regarding *State Wide Industrial Relations Agreements*

The deadline for Council's to submit Notices Of Motions to the LGA for the 2018 Ordinary General Meeting was 2 March 2018. Council may consider submitting this as a late Notice of Motion. In considering this, it is noted that late Notices of Motion on urgent matters may be submitted, however, councils are reminded by the LGA that Clause 25.5 of the LGA Constitution provides for the absolute discretion of the LGA President to determine that a late notice of motion may be dealt with at the following general meeting i.e. October 2018.

The following wording would be recommended if Council were to consider submitting the motion to the LGA for the Ordinary General Meeting:

**That Council:**

1. Submits the following Notice of Motion to the LGA as a late notice of motion for consideration at the 2018 LGA Ordinary General Meeting:

***That the Ordinary General Meeting requests the Local Government Association take the lead on managing industrial relations and negotiate one State Wide agreement with Indoor staff ie ASU and one State Wide agreement with outdoor staff i.e. AWU.***

2. On Submitting Notices of Motion to the LGA, the Chief Executive Officer be authorised to amend the wording (without changing the meaning or purpose of the motion) if required

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Nakita Van Rooijen, Elected Member Support Officer  
**Corporate Manager:** Kate McKenzie, Manager Corporate Governance  
**General Manager:** Vincent Mifsud, General Manager Corporate Services  
**Subject:** Playground Removal – Westall Way Reserve  
**Ref No:** GC220518D01

---

**SPEAKER:**

Ms Katrina Windebank, speaking on behalf of Ms Sallyann Lloyd

**ORGANISATION:**

Nil

**COMMENTS:**

Ms Sallyann Lloyd has requested Ms Katrina Windebank speak on her behalf in relation to the potential removal of playground equipment at Westall Way Reserve, Sheidow Park.



**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Rebecca Deans, Open Space and Recreation Planner  
**General Manager:** Carol Hampton, Manager City Property  
**Subject:** Petition – Westwall Way Reserve Sheidow Park  
**Reference No:** GC220518P01

---

**PETITION FROM:** Sallyann Lloyd

**NO OF SIGNATORIES:** 106

**DATE PETITION RECEIVED:** 8 May 2018

**CORRESPONDENCE:**

A copy of the petition is attached as **Appendix 1**.

**COMMENTS:**

At its meeting of 27 September 2016, Council resolved to remove 11 playgrounds across the Council including the playground at Westall Way Reserve, Sheidow Park.

Consultation on the removal of the playground took place 3<sup>rd</sup> April through to 26<sup>th</sup> April 2018.

A report on playground removals (GC220518R03) is to be considered at the General Council meeting on 22 May 2018. The report provides information on the feedback obtained during the consultation phase to decide on the removal or otherwise of the playgrounds at Westall Way Reserve, Sheidow Park; Mitchell Street Reserve, Seaview Downs; Strutt Court Reserve, Trott Park; Parsons Grove Reserve, Park Holme and Penrith Court Reserve, Mitchell Park.

**RECOMMENDATIONS**

**DUE DATES:**

**That Council:**

- |  |                    |
|--|--------------------|
| <b>1. Notes the petition.</b>  | <b>22 May 2018</b> |
| <b>2. Advises the head petitioner that Council has noted the petition.</b> | <b>May 2018</b>    |

Office Use Only:  
Date Petition Received:

## CITY OF MARION

## PETITION

TO HIS WORSHIP THE MAYOR AND COUNCILLORS OF THE CITY OF MARION

Petition Contact Person: Sallyann Lloyd  
 Telephone Number: 0402 406 346  
 Address: 6 Kiah Crescent, Sheldon Park  
 Date Petition Initiated: 13<sup>th</sup> of April 2018




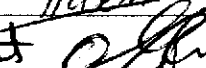
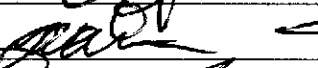


The petition of (identify the individuals or group, eg residents of the City of Marion)

Residents of City of Marion & Sheldon Park Primary School Community  
 draws the attention of the Council (identify the circumstances of the case)

The Removal of the playground equipment at  
Westall Way Reserve, Sheldon Park

The petitioners therefore request that the Council .....(outline the action that the Council should or should not take)

Keep existing Playground Equipment OR upgrade  
existing Playground Equipment

Name	Address	Signature
Sallyann Lloyd	6 Kiah cres, Sheldon PK	
Philip Lloyd	6 Kiah cres	
Michelle Palmer	132 Lander Rd Tott Park	
Todd Palmer	132 LANDER RD. TOTT PARK	
Mim Armstrong	33a Seacombe Rd Shute	
Meka Edgerton	9 Kangaroo thorn Rd Tott	
Penny Finck	1 Matthew St OHT	

Please note this petition is a public document, by signing it, I understand that my name address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.

(Identify the details of the petition on each page)

Stop the Removal of Playground equipment at Westall Way reserve, Sheldow Park. Keep or upgrade Playground

Name	Address	Signature
Crystal Tuck	4/10 sauvignon <sup>old Reynella</sup> Hwy	
Danny Clarke	41 Penzance, Christies Bch	
Emma Pavey	12 Streeton Crt, Trott Park	
Simone Andreu	16 Platform Ave Sheldow Park	
Jo McGuire	16 Blacksmith Cres Sheldow Park	
Jacquie Przibilla	6 California Ave <sup>Hallett Cove</sup>	
SANDRA TWIGDEN	6 WESTALL WAY SHELLOW PK	
Shoni Tanzelle	23A HARVEY CRE	
Andrea Bowen	PO BOX 107 Pt. Neave	
Julia Humenik	7 David Tee, M.V.	
Stacey Toth	12 Moncur St Woodcroft	
Aaron Toth	12 Moncur St Woodcroft	
Michaela Sires	6 James St, Reynella	
Dicky Barn	12 Kiah Cr Sheldow PK	
Nicole Werner	51 Westall Way Sheldow PK	
Honi Prior	3 Simon Crt, Trott Park	
Hilly Reid	26 Kondra Road Sheldow	
Lisa Noye	3 Underbank Grv	
Karime Pledge	6 James St, Reynella	
Shona Tostevin	26 Unity Drive, Sheldow PK	
Laura Hood	62 Edward Beck Drive Sheldow Park	
Jess Raebuck	Gracyna cres H/C	
Shana Docherty	11 Falia Ct huntfield heights	
Carly Ductley	Trott Park	
Kala Lane	Trott Park	

Attach additional sheets if required

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(Identify the details of the petition on each page)

Stop the Removal of Playground equipment at Westall  
Wing Reserve, Sheldon PK. Stop or upgrade Playground

Name	Address	Signature
Jenny Parmiter	25 Baanga Rd, M. Vale	Jenny P
Lauren Cook	5 Lynton Av, Cheltenham	Lauren C
Merridee Hawke	2 Tindall Cres, Sheldon	Merridee H
Suzanna Andersson	31 Allworth Drive, Happy Valley	Suzanna A
Angus McDonald	30 Lyons Cct Trott Pk	Angus M
ANDY SITTERS	7 DAVID TERRACE MV.	Andy S
Kaisha Deshmukh	1 Amaranth Rd	Kaisha D
Rebecca Kennott	3 Wayside Drv H. Cove	Rebecca K
Leanne Branson	3 Cornish lane, S. Pk	Leanne B
Libby Sitters	23 Sandery Ave Seacombe Gardens	Libby S
PETER HOLMISBY	38 MURRAY AVE OAKLANDS	Peter H
Suzie Sitters	5 Amaranth Way Morphet Vde	Suzie S
Lucy Vardas	3 Education Rd, Happy Valley	Lucy V
Tarlie Smith	2130 Grapevine Lane Melburn VIC	Tarlie S
Jess Faraonio	10 Tornado Ave Hallett Cove	Jess F
Shana Quinn	30 Johnson Pde, Blackwood	Shana Q
Joanne Smith	11 Triangle Court Nardinga	Joanne S
Kathy Kennedy	7 Glen Ave Hawthorne	Kathy K
Stephane Daws	1 Chester Street Glenelg Sth	Stephane D
Laura Archer	115 Colton Rd, Blackwood	Laura A
Sarah Billings	Po box 132 Mt Compass	Sarah B
Sanya Smullen	28 Rothwell Ave. SEARON Melburn	Sanya S
Cheryl Roper	Po Box 153 Myponga	Cheryl R
Brooke Riley	4th Ames Pl Woodbury	Brooke R

Attach additional sheets if  
required

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address and signature will be made available in the public realm. The City of Marion will record  
these details for the purpose of this petition only.

***(Identify the details of the petition on each page)***

Stop the Removal of Playground equipment at Westall Way Reserve, Sheldon Park. Keep or upgrade playground

[illegible]

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(Identify the details of the petition on each page)

Stop the Removal of Playground equipment at Westall Hwy Reserve, Shadow Park. Keep or upgrade Playground.

Name	Address	Signature
Suzie Cowan	7 Curlew Court HV	SC
Phil Day	1 Adams Rd	PD
Sally Nankivell	5 Robinson St	SN
Emma Webb	30 Clunhouse rd	EW
Telaty Bond	33 Tahara Rd, Happy Valley	TB
Clayton Cruse	1 Longview Crescent	CC
Carmen Fcher	2 Angla Ave, Happy Valley	CF
Nel. Suter	Balee Ave Shadow Park	NS
CLAUDE MARQUET	5 Orana Crt Norwinton duns	CM
Janna Clerke	612 Brodie Rd, HH	JC
Rebecca Zimmermann	Conquest Crescent HH	RZ
JUNE FREEMAN	24 GRAND CENTRAL AVE	JF
Kamila Soli	56 Hunter Rd, CR	KS
Hana Gata	27 Foraside Ave East, Reynells	HG
PRUE BLACKMORE	6 BARINA CAST RD, THAM	PB
ERIN SCHNEIDER	4 EDOR CRES ABERFEE	ES
Tanya Didrichsons	32 Brett Cres Hallett Cove	TD
GERALD (Maigre Cruse) SPURR	4/1 Longview Crescent CHALLORN HILL	GS
LUBA Lourie	9 Schurgott Happy Valley	LL
Carlin Annick	22 Berrima St, Glenelg Nth.	CA
Sarah Cruse	1 Longview Cres Hill	SC
		Attach additional sheets if required

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***(Identify the details of the petition on each page)***

Stop the Removal of Playground Equipment at Westall Way Reserve, Sheldon Park. Keep or upgrade Playground.

Name	Address	Signature
C. MARLOWE	S. DARTMOUTH ST. WASHINGTON DC	[Signature]
Shelly	Trotter Park	[Signature]
Jess	Frees Park	[Signature]
Nikki	Reynolds.	[Signature]
Shana	Huntfield Heights	[Signature]
Angeles Lyles	Warrigdale	[Signature]
DONALD OLIVER	CHRISTIES BEACH	[Signature]
Marc Solomon	Hallett Cove 5158	[Signature]
samantha Muter	Eden Hills	[Signature]
Wendy Johnson	Plymouth Hill	[Signature]
Rose [unclear]	[unclear]	[Signature]
ELLEN BOOTHMAN	CHRISTIES BEACH	[Signature]
Deb Richardson	32 BROOKLYN DR HALLETT COVE	[Signature]
Gordon Armstrong	33A Seacombe Rd STURT 5047	[Signature]
		Attach additional sheets if required

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***(Identify the details of the petition on each page)***

Stop the Removal of Playground equipment at Westall  
Way Reserve, Sheidow Park. Keep or upgrade Playground.

[illegible]

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**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Elaine Delgado, Strategy Leader

**Manager:** Fiona Harvey, Manager Innovation and Strategy

**General Manager:** Abby Dickson, General Manager City Development

**Subject:** Infrastructure and Strategy Committee -  
Confirmation of Minutes of Meeting held on 1 May 2018

**Report Reference:** GC220518R01

---

**DISCUSSION**

The purpose of this report is to facilitate the receiving and noting of the minutes from the 1 May 2018 Infrastructure and Strategy Committee meeting. A summary of the items considered are noted below.

- **BMX Project Progress Report**  
The Committee noted and discussed this confidential report.
- **Smart Cities Opportunities**  
A draft definition and Priority Scoring System for Smart Cities was presented for discussion. The Committee focused on the Smart Cities concept of use of technology to gather data to support and inform problem-solving and effective customer service delivery. The role of 'Innovation' within the concept of Smart Cities was also discussed with recognition that Council should have a Smart Cities approach to its work whenever possible. The Committee recognised a need for a balanced risk management approach to Smart Cities, the value of being a 'fast follower' in the use of technology where it has been successfully applied elsewhere to achieve desired community outcomes, and the value of supporting use of technology for low risk innovative projects.

**APPENDICES:**

Appendix 1: Minutes of the Infrastructure and Strategy Committee held on Tuesday 1 May 2018.

**RECOMMENDATIONS**

**DUE DATES**

**That Council:**

- |   |                    |
|---|--------------------|
| <b>1. Receives and notes the minutes of the Infrastructure and Strategy Committee meeting of 1 May 2018 (Appendix 1).</b>                                 | <b>22 May 2018</b> |
| <b>2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Strategy Committee.</b> | <b>22 May 2018</b> |

**MINUTES OF THE INFRASTRUCTURE AND STRATEGY COMMITTEE  
HELD AT ADMINISTRATION CENTRE  
245 STURT ROAD, STURT  
ON TUESDAY 1 MAY 2018**




---

**PRESENT**

**Elected Members**

Councillor Tim Pfeiffer, Councillor Nathan Prior, Councillor Tim Gard, and Councillor Bruce Hull

His Worship the Mayor Kris Hanna

**Independent Member**

Apology

**In Attendance**

Councillor	Ian Crossland
Councillor	Nick Westwood
Councillor	Raelene Telfer
Councillor	Jason Veliskou
Mr Adrian Skull	Chief Executive Officer
Ms Abby Dickson	General Manager City Development
Mr Tony Lines	General Manager City Services
Mr Vincent Mifsud	General Manager Corporate Services
Ms Fiona Harvey	Manager Innovation and Strategy
Ms Kate McKenzie	Manager Governance
Mr Greg Salmon	Manager City Activation
Ms Carla Zub	Project Manager Strategic Projects
Mr Adam Gray	Smart Cities consultant
Ms Georgie Johnson	Smart Cities Project Officer
Ms Elaine Delgado	Strategy Leader
Mr Roger Grounds	Principal, Wallbridge Gilbert Aztec
Mr Jason Leach	Senior Geotechnical Pavements Engineer, Wallbridge Gilbert Aztec

**1. OPEN MEETING**

The meeting commenced at 6.32pm.

**2. KAURNA ACKNOWLEDGEMENT**

*We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.*

### 3. MEMBERS DECLARATION OF INTEREST

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- No declarations were made.

### 4. CONFIRMATION OF MINUTES

**Moved Councillor Pfeiffer, Seconded Councillor Gard** the minutes of the Infrastructure and Strategy Committee Meeting held on 3 April 2018 be taken as a true and correct record of proceedings.

**Carried unanimously**

### 5. BUSINESS ARISING

#### 5.1 Review of the Business Arising from previous meetings of the Infrastructure and Strategy Committee Meetings

- The Business Arising statement was noted.
- It was noted the due date was omitted from the Oaklands Wetland Water Project item

**Action: Add the date of 5 June 2018 to the Business Arising item 8.1 Oaklands Wetland Water Project item and include this item on the agenda for the 5 June Infrastructure and Strategy Committee agenda**

### 6. REPORTS FOR NOTING

Nil

### 7. CONFIDENTIAL REPORTS

#### 7.1 6.38pm BMX Project Progress Report Report Reference: ISC010518F01

**Moved Councillor Gard, Seconded Councillor Hull** that the Infrastructure and Strategy Committee:

1. Pursuant to Section 90(2) and (3)(b) and (d) of the *Local Government Act 1999*, the Infrastructure and Strategy Committee orders that all persons present, with the exception of the following persons: Cr Tim Gard, Cr Tim Pfeiffer, Adrian Skull, Vincent Mifsud, Abby Dickson, Tony Lines, Kate McKenzie, Elaine Delgado, Greg Salmon and Carla Zub, be excluded from the meeting as the Committee receives and considers information relating to the BMX Project, upon the basis that it is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential on the grounds that the report contains information of a commercial nature and would on balance, be contrary to the public interest.

**Carried unanimously**

6.39pm the meeting went into confidence

**Moved Councillor Gard, Seconded Councillor Hull** that:

1. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Committee orders that this report, BMX Project – Progress Report, associated appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(b) and (d) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2018.

**Carried unanimously**

8.39pm the meeting came out of confidence

## **8. REPORTS FOR DISCUSSION**

### **8.1 8.40pm Infrastructure Projects progress update Report Reference: ISC010518R8.1**

The Infrastructure projects were reviewed with the following comments made:

Soccer Facilities:

- The artificial soccer pitches have a membrane installed as part of their typical construction detail, this membrane will potentially assist in minimising the soil movement.

Mitchell Park Sports and Community Centre:

- The Office for Recreation and Sport will be liaising with the Minister for Recreation, Sport and Racing to discuss the provision of basketball in southern Adelaide
- The City of West Torrens could be included in a submission to state government re joint funding

Marion Outdoor Pool Upgrade:

- Project is progressing with works to be undertaken during the off-season

**Moved Councillor Cr Hull, Seconded Councillor Pfeiffer** that the Infrastructure and Strategy Committee:

1. Notes the progress report on key infrastructure projects.

**Carried unanimously**

## 9. WORKSHOP

### 9.1 8.48pm Smart Cities Opportunities Report Reference: ISC010518R9.1

Ms Harvey introduced the report noting:

- A draft Smart Cities definition is proposed for consideration by Members
- Additional information has been provided on five potential pilot projects to trial over the next 1-2 years

The following comments were raised/noted:

- Consideration should be given to the placement of sensors on existing infrastructure to 'test run' the technology as a mechanism to gather baseline data
- Communications with the community on placement and use of sensors is critical
- It is important that use of technology supports the meeting of community needs through effective problem solving addressing issues such as maintenance and management of footpaths and stormwater
- The focus for use of technology needs to be on improving customer service delivery and business performance
- The number and type of pilot projects could be expanded to assist Elected Members' understanding of the project rankings as the current pilot projects focus on two project types – 1) to address specific problems; 2) open-ended scopes
- There is potential for a precinct approach at sites such as Tonsley and Oaklands where, through the display of live data relating to car parking availability at train stations, technology could support a change in transport choice from use of a private vehicle to electing to park the private vehicle and use public transport
- It is important that Council is prepared and ready to embrace opportunities that are low risk and readily available
- The focus for use of technology should be to improve the efficiency and effectiveness of Council's core business, and build collaborative partnerships
- Use of technology to support revenue raising should not be considered as a primary driver
- Development of a Smart Cities Framework that provides the 'big picture' should be separate from Projects that provide 'detail'

The Priority Scoring System as a tool to evaluate potential projects was supported by Members with the following points raised/noted:

- Council should be a 'fast follower' using technology to identify solutions where there is evidence it has been effective in similar situations
- Include criteria: 'Low risk innovative solutions' and 'cost'

**Action: Prepare guiding principles for a Smart Cities approach that reflect:**

- **Balanced risk management**
- **Council's support as a 'fast follower' where use of technology is proven to lead to desired outcomes**
- **Council's support to use technology for low risk innovative projects**

The following points were made in discussion with Committee Members and Elected Members on the term 'Smart Cities':

- The value of the term 'Smart Cities' was questioned as it should be embedded in how Council delivers its services to its community through use of technology, rather than projects being specifically labelled 'Smart Cities'

- The use of the term 'Smart Cities' is likely to be transient
- 'Smart Cities' as a concept is not well understood by the community, therefore it is important that this is taken into consideration in communicating with the community
- A preference for the term 'Innovation' was raised as it has broader application such as in urban design, waste management, etc. rather than the Smart Cities which has a limited focus on technology
- The term 'Smart Cities' links to Council's purpose: 'To improve our residents' quality of life; continuously, smartly and efficiently'
- Identifying and using data to support effective problem solving that is central to a Smart Cities approach is critical
- It is important that lessons learned through innovation projects/approaches are recorded and shared

**Actions:**

- **Analyse customer data to identify potential problems for consideration of using technology and data focused solutions by the Infrastructure and Strategy Committee**
- **Present the findings of the survey from the leadership team on potential technology and data opportunities to the next Infrastructure and Strategy Committee meeting**

The Mayor invited Mr Gray to provide a summary of comments. These included:

- Advantages of the use of the term 'Smart Cities' are that it:
  - Aligns with state and federal government directions and funding opportunities such as the Smart Cities and Suburbs Program
  - Is the next revolution of the technology transformation
  - Focuses on use of technology to obtain data to improve customer service
- The definition for Smart Cities needs to be meaningful for the City of Marion
- The criteria of 'commerciality' is included in the Priority Scoring System to address the role of Smart Cities in increasing cost efficiencies and commerciality for Council and partners

**Moved Councillor Hull, Seconded Councillor Prior** that the Infrastructure and Strategy Committee:

1. **Be presented with data re potential problems and opportunities for further discussion to the next Infrastructure and Strategy Committee to be held on 5 June 2018**
2. **Supports the presentation to Council of a grant submission to the second round of the Smart Cities and Suburbs Grants Program**

**Carried unanimously**

**10. PRESENTATION**

Nil

**11. ANY OTHER BUSINESS**

**12. MEETING CLOSURE**

The meeting was declared closed at 9.00pm.

**13. NEXT MEETING**

The next meeting of the Infrastructure and Strategy Committee will be held at 6.30pm on Tuesday 5 June 2018 in the Council Chamber, 245 Sturt Road, Sturt.

**CONFIRMED**

.....  
**CHAIRPERSON**

/ /

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 May 2018**

**Originating Officer:** Steph Roberts, Manager Human Resources

**CEO:** Adrian Skull

**Subject:** Confirmation of Minutes of the Review and Selection Committee Meeting held 1 May 2018.

**Report Reference:** GC220518R02

---

**DISCUSSION:**

The purpose of this report is to receive the public minutes from the 1 May 2018 Review and Selection Committee relating to the following items:

- Corporate and CEO KPI Report Quarter Three (Report Reference: RSC010518R01)
- 2018-19 Corporate and CEO KPIs (Report Reference: RSC010518R02)
- Results of the Bi-Annual Performance and Effectiveness Review of the Review and Selection Committee (Report Reference: RSC010518R03)

The minutes are attached in Appendix one

**RECOMMENDATIONS**

**DUE DATES**

**That Council:**

- |   |             |
|---|-------------|
| 1. Receives and notes the minutes of the Review and Selection Committee meeting of 1 May 2018 (Appendix 1).                                 | 22 May 2018 |
| 2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee. | 22 May 2018 |



**MINUTES OF THE REVIEW & SELECTION COMMITTEE MEETING  
HELD AT ADMINISTRATION CENTRE  
245 STURT ROAD, STURT  
ON TUESDAY 1 MAY 2018**




---

**PRESENT**

**Elected Members**

His Worship the Mayor Kris Hanna  
Councillors Janet Byram, Ian Crossland, Jerome Appleby, Nick Westwood

**In Attendance**

Adrian Skull	Chief Executive Officer
Steph Roberts	Manager, Human Resources
Vincent Mifsud	General Manager Corporate Services

**1. OPEN MEETING**

The meeting commenced at 5.10pm.

**2. KAURNA ACKNOWLEDGEMENT**

*We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.*

**3. MEMBERS DECLARATION OF INTEREST**

The Presiding Member asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- Nil

**4. CONFIRMATION OF MINUTES**

- 4.1 Moved Councillor Byram, Seconded Councillor Appleby** the Minutes of the Review and Selection Committee meeting held on 6 February 2018 are confirmed as a true and correct record of proceedings.

**Carried Unanimously**

**5. BUSINESS ARISING**

Nil

**6. PRESENTATION**

Nil

## **7. REPORTS**

### **5.10pm Corporate and CEO KPI Report Quarter Three 2017/18**

**Report Reference: RSC010518R01**

**Moved Councillor Appleby, Seconded Councillor Byram** that the Review and Selection Committee:

1. Notes the Corporate and CEO's Key Performance Indicators for the year to date.

### **5.12pm 2018-19 Corporate and CEO KPIs**

**Report Reference: RSC010518R02**

**Moved Councillor Byram, Seconded Councillor Appleby** that the Review and Selection Committee:

1. Recommend to Council the ongoing alignment of organisational KPIs to the CEO's KPIs.

**Carried Unanimously**

### **5.15pm Results of the Bi-Annual Performance and Effectiveness Review of the Review and Selection Committee**

**Report Reference: RSC010518R03**

**Moved Councillor Byram, Seconded Councillor Appleby** that the Review and Selection Committee:

1. Notes the review and report

**Carried Unanimously**

## **2. CONFIDENTIAL ITEMS**

Nil

## **3. ANY OTHER BUSINESS**

CEO 360° feedback review, external contributors (discussion)

- CEO to provide the Review and Selection committee via the HR Manager ten key stakeholder names from which the Review and Selection committee will select three.
- The HR Manager will contact the selected stakeholders seeking their agreement to participate.

Organisational Movements 2017/18 Financial Year (discussion)

5.26pm Councillor Ian Crossland joined the meeting

- Discussion regarding FTE and vacancies
- Clarity sought on the difference between staff positions vs. the number of FTE's on payroll

- It has been requested that Administration communicate to Elected Members via the Annual Budget process the vacancy rate \$ amount incorporated in the labour budget
- Permanent vs. ongoing contract discussion pro's and con's
- The Committee requested that a comparison of FTE numbers and labour dollars be provided for the last 5 years prior to the next Committee meeting
- The FTE report will be provided as an appendix to the KPI quarterly Council report to include a comparison of the dollar figure of actual labour expenditure together with the FTE figures for each year over the term of this Council, plus one year prior.
- The Committee requested a clear explanation be provided of positions versus FTE on the payroll and that this be included in the FTE report moving forward
- Staff movements/vacancy report has been requested to be provided at the August Review and Selection committee meeting.

The committee notes the FTE and vacancy reports provided at the meeting

**ACTIONS:**

1. Administration communicate to Elected Members via the Annual Budget process the vacancy rate \$ amount incorporated in the labour budget
2. A comparison of FTE numbers and labour dollars be provided for the last 5 years prior to the next Committee meeting
3. A clear explanation be provided of positions versus FTE on the payroll and that this be included in the FTE report moving forward
4. Staff movements/vacancy report be provided at the August Review and Selection Committee meeting

**4. MEETING CLOSURE**

The meeting was declared closed at 5.51pm.

**5. NEXT MEETING**

The next meeting of the Review & Selection Committee is scheduled to be held on:

**Time: 5.30pm**

**Date: 28 August 2018**

**Venue: Committee Room, Administration Building, 245 Sturt Road, Sturt**

**CONFIRMED**

.....

**CHAIRPERSON**

/ /

**CITY OF MARION  
INFRASTRUCTURE AND STRATEGY COMMITTEE MEETING  
6 March 2018**

**CONFIDENTIAL REPORT**

**Originating Officer:** Elaine Delgado, Strategy Leader

**Manager:** Fiona Harvey, Manager Innovation and Strategy

**General Manager:** Abby Dickson, General Manager City Development

**Subject:** Infrastructure and Strategy Committee Confidential Minutes 1 May 2018

**Report Reference:** GC220518F01

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If the Committee so determines, this matter may be considered in confidence under Section 90(2) and 3(d) of the *Local Government Act 1999* on the grounds that the report contains commercial information of a confidential nature.



**Adrian Skull**  
Chief Executive Officer

**RECOMMENDATION**

That pursuant to Section 90(2) and (3)(d) of the *Local Government Act 1999*, the Committee orders that all persons present, with the exception of the following persons: Adrian Skull, Chief Executive Officer; Vincent Mifsud, General Manager Corporate Governance; Abby Dickson, General Manager City Development; Tony Lines, General Manager City Services; Kate McKenzie, Manager Corporate Governance; Victoria Moritz, Governance Officer be excluded from the meeting as the Council receives and considers the confidential minutes of the Infrastructure and Strategy Committee, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial information of a confidential nature, and would on balance, be contrary to the public interest commercial information.

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**CONFIDENTIAL REPORT**

**Originating Officer:** Carla Zub, Project Manager Strategic Projects  
**Manager:** Greg Salmon, Manager City Activation  
**General Manager:** Abby Dickson, General Manager City Development  
**Subject:** Future Land Use  
**Report Reference:** GC220518F02

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If the Council so determines, this matter may be considered in confidence under Section 90(3)(b) and (d) of the *Local Government Act 1999*, on the grounds that the report contains information relating to matters pertaining to commercial operations of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or prejudice the commercial position of the council.



**Adrian Skull**  
Chief Executive Officer

**RECOMMENDATION**

That pursuant to Section 90(2) and (b) and (d) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Abby Dickson, Tony Lines, Vincent Mifsud, Kate McKenzie, Greg Salmon, Carla Zub, Carol Hampton, Craig Clarke, James O'Hanlon and Victoria Moritz, be excluded from the meeting as the Council receives and considers information relating to the report Future Land Use, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential relating to matters pertaining to commercial operations of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or prejudice the commercial position of the council.

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**CONFIDENTIAL REPORT**

**Originating Officer:** Heather Michell, Land Asset Officer  
**Manager:** Carol Hampton, Manager City Property  
**General Manager:** Abby Dickson, General Manager City Development  
**Subject:** Potential Property Acquisition Opportunity  
**Reference No:** GC220518F03

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If the Council so determines, this matter may be considered in confidence under Section 90(3)(b) of the *Local Government Act 1999* on the grounds that the report contains information that could prejudice the commercial position of the Council.



**Adrian Skull**  
Chief Executive Officer

**RECOMMENDATION:**

1. That pursuant to Section 90(2) and (3)(b) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Vincent Mifsud, Kate McKenzie, Tony Lines, Ray Barnwell, Carol Hampton, Abby Dickson and Victoria Moritz, be excluded from the meeting as the Council receives and considers information relating to Potential Property Acquisition Opportunity, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the commercial information and disclosure of the information could reasonably be expected to prejudice the commercial position of the Council.

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 May 2018**

**Submitted by:** Joanne Reid, Recreation and Open Space Project Officer

**Unit Manager:** Rebecca Deans, Acting Unit Manager Open Space and Recreation

**Corporate Manager:** Carol Hampton, Manager City Property

**General Manager:** Abby Dickson, General Manager City Development

**Subject:** Playground Removals

**Reference No:** GC220518R03

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**REPORT OBJECTIVES**

The objective of this report is to inform Council of the outcomes of the consultation on the potential removal playgrounds at Westall Way Reserve, Sheidow Park; Mitchell Street Reserve, Seaview Downs; Strutt Court Reserve, Trott Park; Parsons Grove Reserve, Park Holme and Penrith Court Reserve, Mitchell Park.

**EXECUTIVE SUMMARY**

At the General Council on 27 September 2016, (GC270916R07) Council endorsed the removal of 11 playgrounds as listed in the report subject to community consultation.

Five of the eleven proposed removals were scheduled to be removed in 2017/18 financial year, they include:

- Westall Way Reserve, Sheidow Park;
- Mitchell Street Reserve, Seaview Downs;
- Strutt Court Reserve, Trott Park;
- Parsons Grove Reserve, Park Holme; and
- Penrith Court Reserve, Mitchell Park

The removals were subject to community consultation.

Community consultation on the proposed removal of the above playgrounds occurred from the 3 April to 26<sup>h</sup> April 2018.

In line with the Playground Framework methodology, this report provides Council with the feedback provided during the consultation phase of the removal process. There was a large response opposing the removal of playground at Westall Way Reserve including a petition signed by 106 people. The equipment at this reserve, although in poor condition, remains safe for use and it is recommended to be retained with ongoing condition assessment.

**RECOMMENDATIONS****Due  
Dates:****That Council:**

- |   |             |
|---|-------------|
| 1. Notes the consultation feedback as provided in Appendix 2.   | 22 May 2018 |
| 2. Endorses retaining Westall Way Reserve playground due to the community feedback received. The playground equipment will be regularly monitored for safety and compliance and updates on the condition will be brought to Council at part of the annual review of the 2019/20 playground works program. | 22 May 2018 |
| 3. Endorses proceeding with the removal of the playground equipment at Mitchell Street Reserve, Strutt Court Reserve, Parsons Grove Reserve and Penrith Court Reserve.  | 22 May 2018 |
| 4. Endorses proceeding with minor landscaping works at Mitchell Street Reserve, Strutt Court Reserve, Parsons Grove Reserve and Penrith Court Reserve as provided in Appendix 1.  | 22 May 2018 |

**BACKGROUND**

At the General Council meeting on 27 September 2016 (GC270916R07), Council endorsed the potential removal of 11 playgrounds subject to community consultation. The removal program forms part of Council's playground asset management and is aligned to the Playground Framework service levels.

Five of the eleven proposed removals are scheduled to be removed in 2017/18 financial year and they include:

- Westall Way Reserve, Sheidow Park;
- Mitchell Street Reserve, Seaview Downs;
- Strutt Court Reserve, Trott Park;
- Parsons Grove Reserve, Park Holme; and
- Penrith Court Reserve, Mitchell Park

Council's playground removal methodology involves community consultation and assessment of the equipment condition and safety risk.

**DISCUSSION**

Following the endorsement of the Playground Framework, which included the removal methodology, community consultation was undertaken from 3 April until 26 April 2018.

The community was informed of the proposed removals through:

- A sign displayed at the site with project information, website link and contact details
- A letter box drop to surrounding neighbours, within approximately 200m of the reserve
- Information displayed on the Making Marion website with a link to make comment.



The information flyer and the sign placed on site invited residents to provide comments during the consultation period. The information flyer and Making Marion website provided background information on Council's Playground Framework and service levels; explained the rationale for the proposed removals; and included a concept plan showing the minor landscaping works proposed (as shown in Appendix 1). Information on nearby playgrounds and 'Frequently Asked Questions' was also included.

### **Consultation Outcomes**

Consultation for the removal of the playgrounds took place between 3 and 26 April 2018. Feedback received throughout the consultation period is attached in Appendix 2.

The feedback is summarised as follows:

#### ***Westall Way Reserve, Sheidow Park***

- 24 responses were received
- 21 people opposed the removal of the playground equipment
- 2 emails were received from people who would like to establish a kindergarten at the reserve
- 1 person requested that a bench seat be provided
- A letter from David Speirs MP (Appendix 3) was received requesting Council to reconsider the playground removal.

#### ***Mitchell Street Reserve, Seaview Downs***

- 4 responses were received
- 1 person opposed the removal of the playground equipment
- 2 people were concerned with the lack of irrigation to the reserve
- 1 person did not raise concerns about the removal but suggests an assessment of a gum tree should be undertaken.

#### ***Strutt Court Reserve, Trott Park***

- 1 response was received that was opposed to the removal of the playground equipment.

#### ***Parsons Grove Reserve, Park Holme***

- 7 responses were received.
- No persons were significantly opposed to the removal of the playground equipment, however 2 people requested that natural play elements or a small amount of equipment be provided.
- 5 people were positive about a fruit and nut orchard being included in the concept.
- 2 people suggested using native tree species instead of fruit and nut trees.

#### ***Penrith Court Reserve, Mitchell Park***

- 2 responses were received
- 1 person opposed the removal of playground equipment
- 1 person would like to see more greenery provided.
- Ward Member requested some play elements still be made available, this has been addressed in the concept plan through the provision of some nature play elements.

### **Condition of Playgrounds**

An independent audit was undertaken in March 2017 where the condition of all playground equipment was rated, the risk to users evaluated and a play value given. The below table outlines the scores given for each playground proposed to be removed.

Report Reference: GC220518R03

Playground	Play Value Score (/5) (1=low, 5=high)	Priority for Removal (/5) (1=low, 5=high)	Equipment Risk Score (/25)	Equipment Condition Score (/10)
Westall Way	3	4	4.3	3.0
Mitchell Street	3	3	12.0	3.0
Strutt Court	3	3	8.0	2.0
Parsons Grove	3	4	4.0	3.0
Penrith Court	3	5	6.2	3.7

**Notes:**

The scoring is subjective and applied by the external assessor. Priority for removal was a subjective score between 1 (low) to 5 (high) that the assessor assigned to each playground area based on their judgement of the area when inspected. The Play Value Score was a subjective score between 1 (very high) to 5 (very low) that the assessor assigned to each playground based on their judgement of the playground when inspected.

The scores show the condition of the equipment does not pose a risk to users, the assessor indicated that the play equipment lacked play value and is in poor condition.

The recommendation to remove the equipment is based on the playground being old and outdated as opposed to being unsafe.

**Policy and service provision implications**

Playgrounds considered for removal have been identified based on the number of playgrounds in the local area, use of the playground, the provision of playgrounds across the Council area and the age and condition of the equipment.

Nearby playgrounds in the area include:

Westall Way	Distance (approx.)	Hierarchy	Comments
Eurelia/Elgata Reserve	480m	Local	Upgraded in 2010
Clare Avenue Reserve	500m	Local	Upgrade completed in May 2018
Hugh Johnson Reserve	1km	Regional	Due for upgrade in 2023/24 (subject to Council endorsement)
<b>Mitchell Street</b>			
Cadell Street Reserve	400m	Neighbourhood	Upgraded in 2012
Gully Road Reserve	500m	Neighbourhood	Upgrade completed April 2018
Susan Grace Benney Reserve (City of Holdfast Bay)	400m	High Level Neighbourhood	Identified in City of Holdfast Bay's Open Space and Public Realm Strategy (2012) to establish as key neighbourhood park and broaden activity opportunities.

<b>Strutt Court</b>			
Hessing Crescent Reserve	300m	Neighbourhood	Due to be upgraded 2023/24 (subject to Council endorsement)
Clare Avenue Reserve	500m	Local	Upgrade completed in May 2018
Reserve Street Reserve	300m	Neighbourhood	Upgraded in 2016
<b>Parsons Grove</b>			
Hendrie Street Reserve	270m	Regional	Upgrade to be completed in 2018
Woodlands Family Reserve	200m	Local	Upgrade to be completed in 2018
Oaklands Estate	780m	Neighbourhood	Upgrade to be completed in 2018
<b>Penrith Court</b>			
Trowbridge Reserve	280m	Neighbourhood	Due to be upgraded in 2023/24 (subject to Council endorsement)
Maldon Avenue Reserve	400m	Neighbourhood	Upgraded in 2012

### Westall Way Reserve Analysis

The removal of Westall Way Reserve playground would result in a gap in playground provision as per the Playground Framework Policy for residents located in the north-west corner between Lonsdale Road and Lander Road, whereby residents living in this section will have greater than 500m to walk to their nearest playground. This would affect approximately 63 properties.

Appendix 4 illustrates the 500m catchments around existing playgrounds, this does not include the playgrounds proposed to be removed.

Other considerations when determining playground provision include:

- Age of children 0 – 14 years in the suburb
- Projected population increase
- Population density
- Square metres of Open Space per person
- Projected Open Space per person.

	Children 0 - 14 2016	Projected population increase (2036)	Population Density 2016	Open Space per person (m <sup>2</sup> )	Projected open space per person m <sup>2</sup> (2036)
Sheidow Park	800+	400-699	11-20 person per hectare	50-139	25-49

Analysis of data indicates that the suburb of Sheidow Park houses a high number of children in the 0-14 years of age range. The suburb is expected to experience moderate population growth however this growth is expected to reduce the amount of open space provision per person by 2036.

The Westall Way reserve is adjacent the Sheidow Park Primary School. Feedback from the consultation suggests that it is a popular playground before and after school. There are

playgrounds on the school grounds, which can be accessed outside of school hours, however during school hours the playground would be unavailable to the public.

### **Westall Way Reserve Options**

As considerable feedback was received opposing to the removal of the Westall Way Reserve a number of options have been provided. Option 1 to retain and monitor equipment for safety is recommended.

It should be noted that the pathway at Westall Way Reserve is in poor condition and will be repaired.

<b>Options</b>		<b>Comments</b>
Option 1	As a result of community feedback retain the playground equipment and repair the pathway.	<p>The playground equipment has a low safety risk, this will be regularly monitored for safety.</p> <p>This will result in a \$17,000 saving from the removal budget. \$6k will be used from this saving to repair the pathway.</p>
Option 2	Remove the playground and do not replace. Landscape as per concept plan..	No additional funds required.
Option 3	Remove the playground and do not replace, reinstate with natural play elements such as stumps, logs and rock boulders.	This would require an additional \$5000 to provide additional nature play elements to the concept.
Option 4	<p>Delay removal of Westall Way Playground and investigate partnership opportunities.</p> <p>This option could still be considered even if the playground is removed.</p>	<p>Council staff have received feedback to establish a Steiner Pre-school at the reserve, which may be an opportunity to provide a playground as a joint initiative with shared use of the reserve.</p> <p>This requires further investigation including whether Development Approval is required.</p>

### **Financial Implications**

\$55,000 has been budgeted for the proposed playground removals, this includes the removal of structures and landscaping as shown in the attached concept plans (refer Appendix 1).

Additional furniture, landscaping and repair work to the Westall Way Reserve pathway will require additional funding.

Should the Westall Way Reserve playground be retained there will be a \$17,000 saving of which \$6000 can be reallocated for the pathway repair work.

## **CONCLUSION**

The playground equipment at Mitchell Street Reserve, Strutt Court Reserve, Parsons Grove Reserve and Penrith Court Reserve has reached the end of their useful life and it is recommended that these playgrounds be removed.

Following community consultation, considerable feedback was received opposing the removal of the playground at Westall Way Reserve. Some alternative options have been provided for consideration for the future of the playground. It is recommended that the playground be retained.

## **APPENDICES**

Appendix 1 – Concept Plans

Appendix 2 – Consultation summary and survey responses

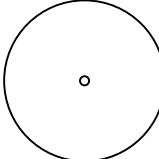
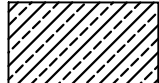
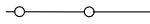
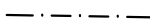
Appendix 3 – Letter from David Speirs

Appendix 4 – Playground works program map





## LEGEND

-  EXISTING TREE TO BE RETAINED AND PROTECTED  
 FOOTPATH TO BE DEMOLISHED  
 EXISTING FENCE  
 EXISTING EQUIPMENT AND SOFTFALL

## NOTES

WORKS SUBJECT TO COUNCIL APPROVAL. MAKE GOOD ANY SURROUNDING AREA AND IRRIGATION DAMAGED DURING CONSTRUCTION.



WARNING: BEWARE OF UNDERGROUND SERVICES. THE CONTRACTOR MUST VERIFY ALL SERVICES ON SITE PRIOR TO ANY EXCAVATION WORKS.



WESTALL WAY RESERVE  
SHEIDOW PARK

DEMOLITION PLAN

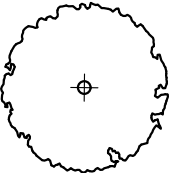
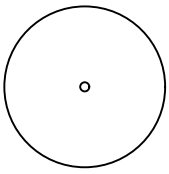




FOR TENDER

Drawn	JB	02/03/2018	
Designed	JB	Revision	B
Checked	NV	Sheet No.	1
WWR_WD01		1:250 @ A3	





LEGEND

-  PROPOSED TREE
-  EXISTING TREE TO BE RETAINED
-  MULCH
-  SPADE EDGE
-  PROPOSED SEAT
-  MULCHED PLANTING


PLANT SCHEDULE

TREES		
KEY	NAME	Qty
Em	Eucalyptus Microcarpa	02
Ep	Eucalyptus porosa	03
Ap	Acacia pycnantha	02

SHRUBS		
Ga	Goodenia amplexans	10
Et	Enchyleana tomentosa	10


GRASSES		
Ds	Dichanthium sericeum	30
Tt	Themeda triandra	30

GROUNDCOVERS		
Cr	Carpobrotus rossii	30



CITY OF  
**MARION**

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WESTALL WAY RESERVE  
SHEIDOW PARK

LANDSCAPE PLAN

FOR TENDER

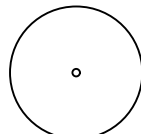
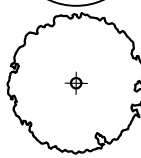
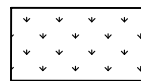

Drawn	JB	02/03/2018	
Designed	JB	Revision	B
Checked	NV	Sheet No.	2
WWR_WD02		1:200 @ A3	







LEGEND

-  EXISTING TREE TO BE RETAINED
-  PROPOSED TREE
-  DRYLAND GRASS
-  EXISTING EQUIPMENT AND MULCH SOFTFALL

NOTES  
SALVAGE SIGN AND DELIVER TO COUNCIL DEPOT.  
  
WORKS SUBJECT TO COUNCIL APPROVAL. MAKE GOOD ANY SURROUNDING AREA AND IRRIGATION DAMAGED DURING CONSTRUCTION.



CITY OF  
**MARION**

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MITCHELL STREET RESERVE  
SEAVIEW DOWNS

DEMOLITION AND PLANTING PLAN

FOR TENDER

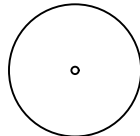
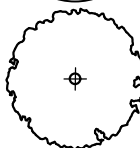





Drawn	JB	02/03/2018	
Designed	JB	Revision	B
Checked	NV	Sheet No.	1
MSR_WD01		1:500 @ A3	







LEGEND

-  EXISTING TREE TO BE RETAINED
-  PROPOSED TREE
-  EXISTING EQUIPMENT AND MULCH SOFTFALL
-  EXISTING CHAIN LINK FENCE
-  EXISTING TIMBER POST AND RAIL FENCE
-  SPADE EDGE
-  MULCH

PLANT SCHEDULE  
TREES

KEY	NAME	Qty
Ep	Eucalyptus porosa	03

NOTES  
WORKS SUBJECT TO COUNCIL  
APPROVAL. MAKE GOOD ANY  
SURROUNDING AREA DAMAGED DURING  
CONSTRUCTION.



STRUTT COURT RESERVE  
TROTT PARK

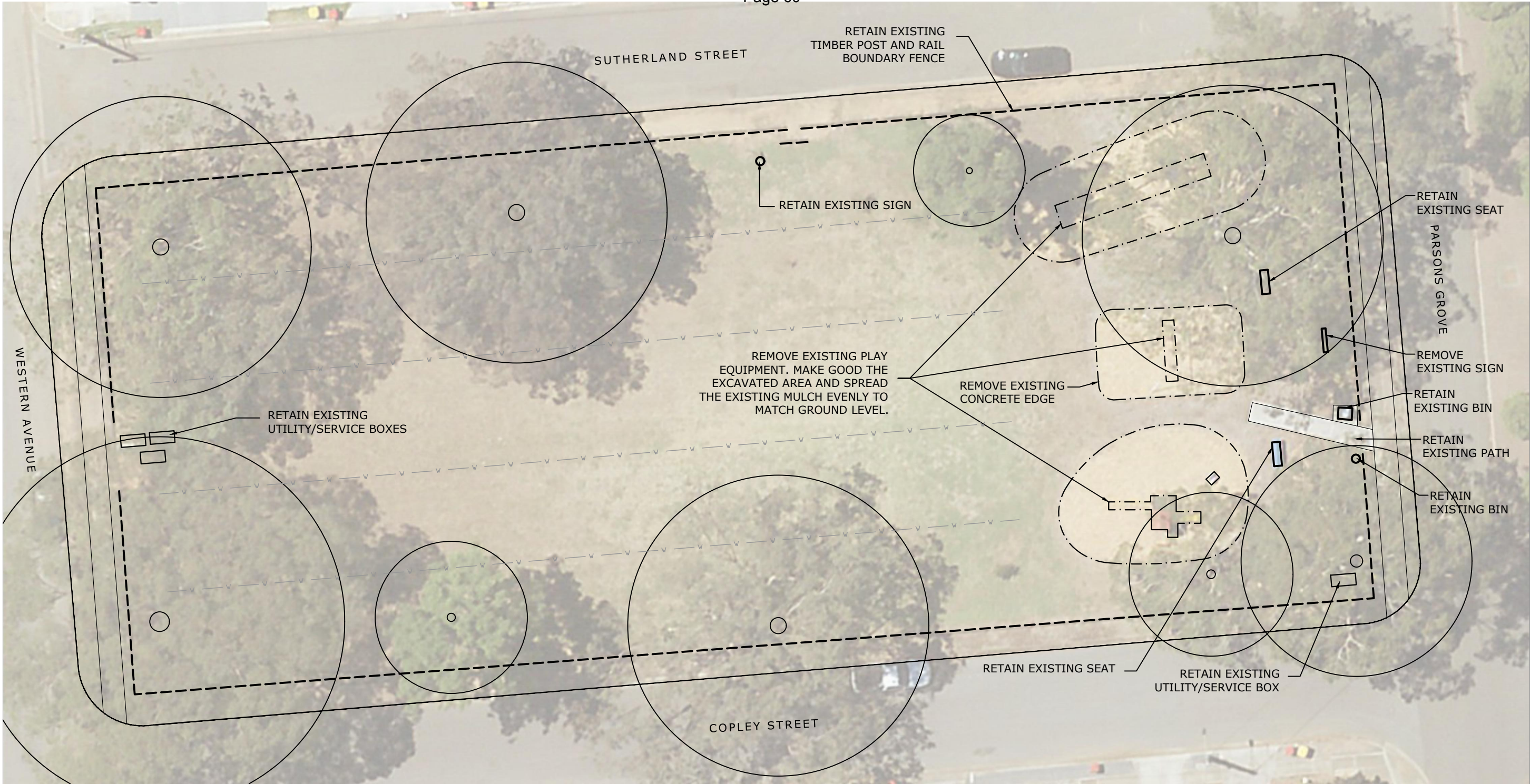
DEMOLITION PLAN

FOR TENDER

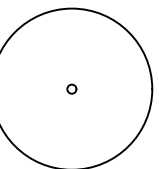
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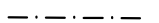




LEGEND



EXISTING TREE TO BE RETAINED



EXISTING EQUIPMENT AND MULCH SOFTFALL



EXISTING TIMBER POST AND RAIL FENCE




EXISTING BENCH SEAT




EXISTING IRRIGATION 50MM LATERALS APPROXIMATE LOCATION

NOTES  
RETAIN AND PROTECT EXISTING IRRIGATION. CONFIRM LOCATION ON SITE BY EXCAVATION.  
  
WORKS SUBJECT TO COUNCIL APPROVAL. MAKE GOOD ANY SURROUNDING AREA AND IRRIGATION DAMAGED DURING CONSTRUCTION.



CITY OF  
**MARION**

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PARSONS GROVE RESERVE  
PARK HOLME

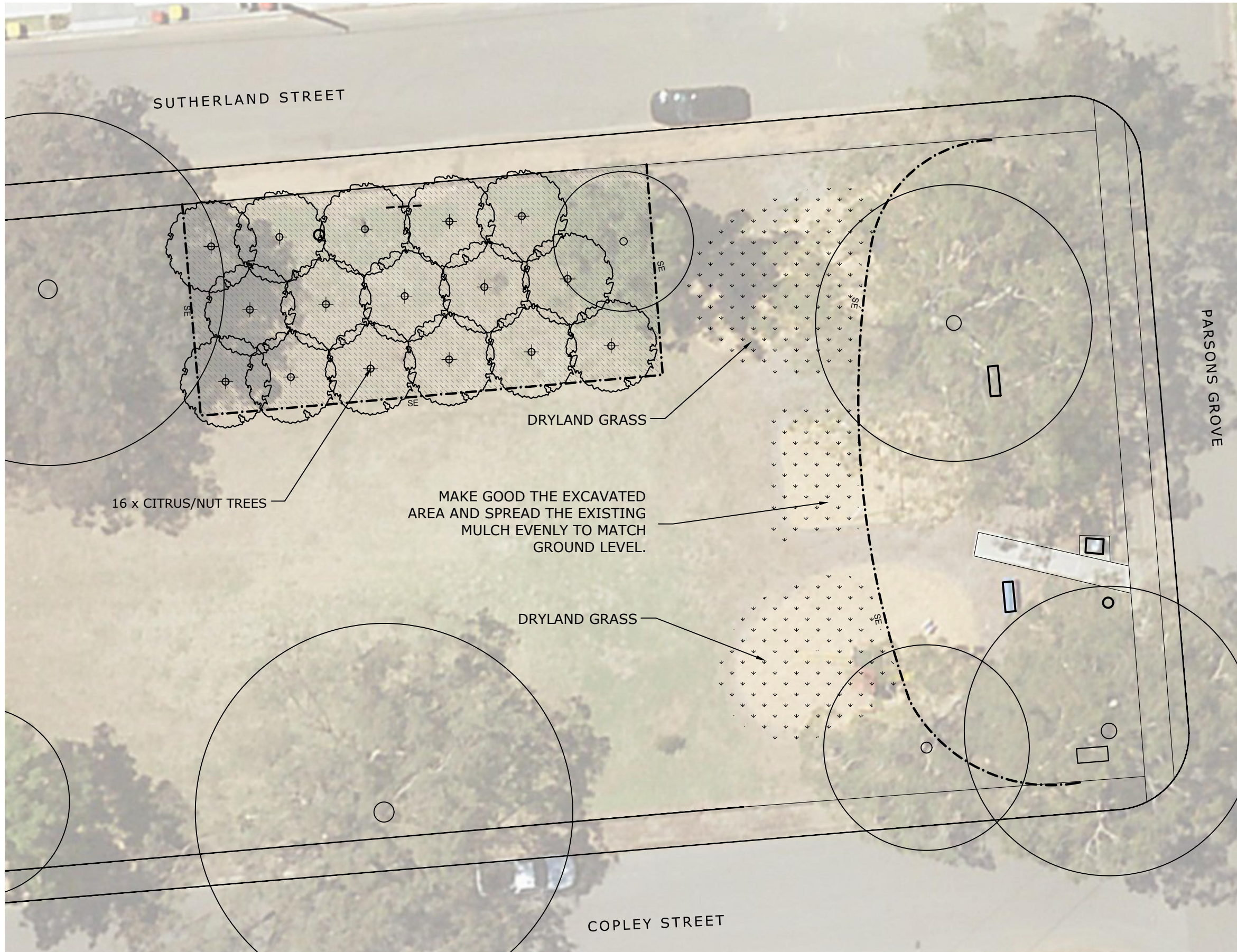
DEMOLITION PLAN

FOR TENDER

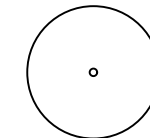
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Designed	JB	Revision	B
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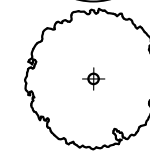




### LEGEND



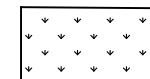
EXISTING TREE TO  
BE RETAINED



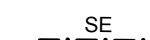
### PROPOSED TREE



MULCH



DRYLAND GRASS



SPADE EDGE



EXISTING BENCH SEAT

## PLANT SCHEDULE

FRUIT/NUT TREES  
To be confirmed



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PARSONS GROVE RESERVE  
PARK HOLME

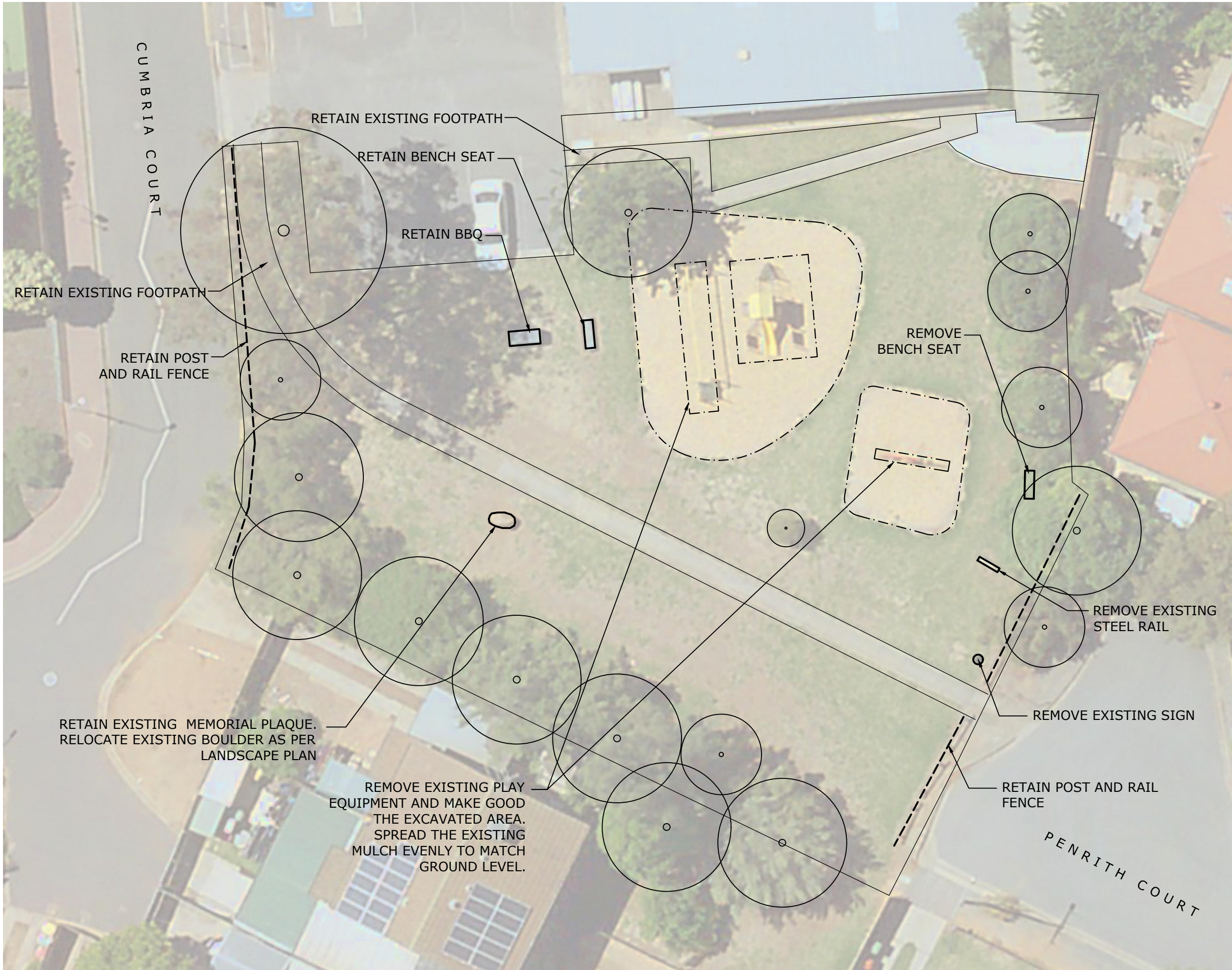
LANDSCAPE PLAN

FOR TENDER

Drawn	JB	02/03/2018	
Designed	JB	Revision	B
Checked	NV	Sheet No.	2
PGR_WD02		1: 200 @ A3	







LEGEND

- EXISTING TREE TO BE RETAINED
- EXISTING EQUIPMENT AND MULCH SOFTFALL
- EXISTING TIMBER POST AND RAIL FENCE

NOTES  
RETAIN AND PROTECT EXISTING IRRIGATION.  
  
WORKS SUBJECT TO COUNCIL APPROVAL. MAKE GOOD ANY SURROUNDING AREA AND IRRIGATION DAMAGED DURING CONSTRUCTION.

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PENRITH COURT RESERVE  
MITCHELL PARK

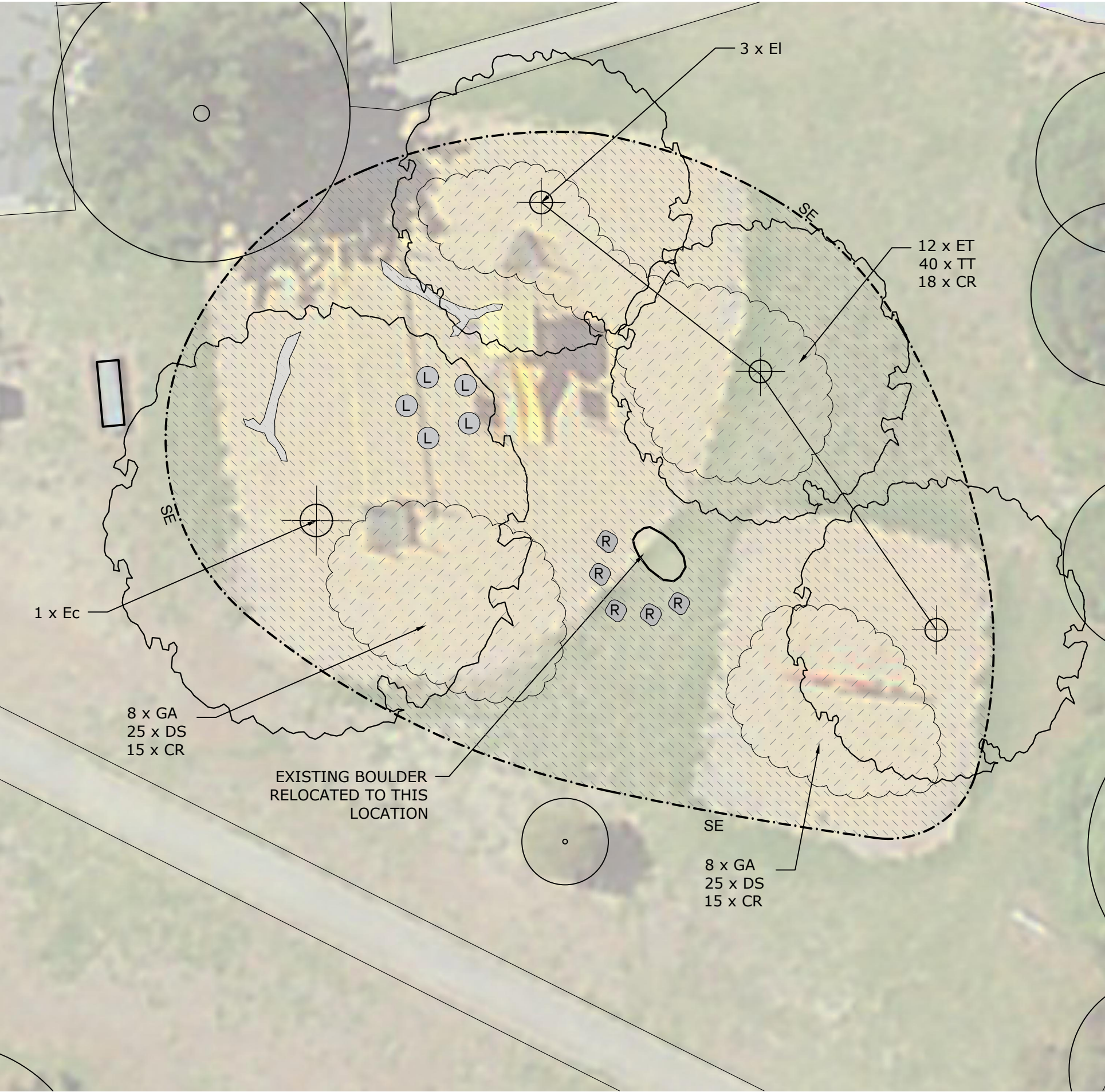
DEMOLITION PLAN

FOR TENDER

Drawn	JB	28/03/2018	
Designed	JB	Revision	C
Checked	NV	Sheet No.	1
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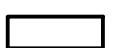

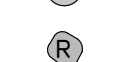


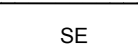



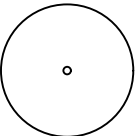




PLANT SCHEDULE			
TREES			
KEY	NAME	Qty	
Ec	Eucalyptus camaldulensis	01	
EI	Eucalyptus leucoxylon	03	
SHRUBS			
ET	Enchyleana tomentosa	12	
GA	Goodenia amplexans	31	
GRASSES			
TT	Themeda triandra	40	
DS	Dicanthium sericeum	50	
GROUNDCOVERS			
CR	Carpobrotus rossii	33	


DESIGN AND CONSTRUCT NEW IRRIGATION EXTENSION DRIPPER SYSTEM TO PLANTS AND TREES IN NEW GARDEN BED. REFER EXISTING IRRIGATION PLAN.

LEGEND




EXISTING TREE TO BE RETAINED  
PROPOSED TREE  
COMPACTED RUBBLE  
MULCH  
SPADE EDGE  
TIMBER LOG  
LOG STUMPS  
ROCK BOULDERS  
MULCHED PLANTING  
EXISTING BENCH SEAT

LOGS TO BE SUITABLE SPECIES APPROVED BY LANDSCAPE ARCHITECT. ENSURE LOGS HAVE NO SPLINTERS, OR FINGER/ HAND/ FOOT ENTRAPMENT.



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PENRITH COURT RESERVE  
MITCHELL PARK

LANDSCAPE PLAN

FOR TENDER

Drawn	JB	02/03/2018	
Designed	JB	Revision	B
Checked	NV	Sheet No.	2
PCR_WD02		1:100 @ A3	

## Appendix 2 - Consultation Feedback

### Westall Way Reserve

#### Please provide your feedback about the playground removal and concept plan:

I have been one of the first original home owner in Sheidow Park, having brought our home in Alkira Road in 1975 and have seen the area grow quite significantly. The first playground had a sandpit as well as playground equipment which has been upgraded over the years. But there is always children enjoying a swing or a climb on the equipment.

Every day before school and during the day and a before the school children get picked up there are parents and children gathering around the equipment even though it does

look very unhealthy for a playground. But as a long term resident I can quite honestly say there are more children that use this playground without a doubt than the playground

at Clare Avenue over all the years I have lived here. I strongly suggest that you review getting rid of this playground is frequently used by school parents before and after school dropoff. The school

does not allow students or families to be on school grounds before 8:25am and school starts at 8:50am. Please reconsider removing this playground OR if it must be removed, please do it during

the christmas school holidays AND replace it with a new upgraded nature play space. If you want specific suggestions for a new playground, please contact me.

What a shame the council is planning on removing this playground. I spent many hours with my son there whilst he was growing up.

Many afternoons I drive past and see children playing there after school or smaller kids using the equipment whilst waiting with their parents for older siblings to come out of the nearby Sheidow Park Primary school.

I understand that demographics change and this older area of Sheidow Park isn't such a popular area for younger families nowadays but it isn't just the young who use it. The elderly often like to get out and research has shown that spending time outdoors can help depression and make you feel better in general.

It is for this reason that I ask that at least one bench or seat remains. I believe this is essential in the new nature reserve.

You have to have a place where people can pause and enjoy the moment.

The Westall Way Reserve play equipment is used by my family and is within walking distance to our house which is fantastic. Removal of the equipment will lessen the activity of the children in the area and create a space where people will just walk there dog instead of going to the dog park. The equipment has also been used for years by Sheidow Park school at break times which helps the students be active. Living near the park I observe that the equipment is used frequently by many families and would encourage the replacement of equipment and not just a landscaped area.

The Westall Way Reserve playground should be upgraded and not removed.

That playground is used a lot, and often by children waiting for older siblings to come out of the school situated beside the park. It is used by the students before and after school.

It needs to be upgraded and enlarged, not removed.

This is just another example of "penny pinching, save money at the publics expense " council thinking.

Council needs to remember what its job actually is..... provide services, NOT remove them.

The local residents ( rate payers ), should be asked to vote on which amenities stay or go, not a small group of back room people who are trying to win points by saving money on providing less for the tax / rate payers.

Please do not remove the playground equipment from Westall way reserve. This is used on a daily basis by parents with children at Sheidow Park primary school. They use it after and before school pick up and drop off as a safe place for younger (non school age ) siblings to play safely whilst



I am happy to see Westall Way is being upgraded but I am not happy with the plan to remove the playground. My son is at Sheidow park school and we use this playground everyday along with many other families. In particular the swings are used a lot at both school drop off and pick up times. It is a popular spot for parents to meet up and chat as well and is a valuable part of our

Wow, I can not believe you would think of taking out the playground and then not replace it, we frequent that playground all the time, before and after school, on the weekend and there is always other families there as well using it. It's a very convenient place to meet other families and a great and safe place for our kids to play.

I think the removal of the Westall Way Reserve is the wrong decision. This playground caters for small children and is often used by parents on the way to and from Shiedow Park Primary School. Two of the alternative playgrounds are over main roads. This open space will just become open The Westall Way Reserve has been a life line for me and an extension of my back yard, for my daughter and me, When I was on Maternity leave, and was at exhaustion to do anything, at least I had the park, that we spent many days at. I still take her there pretty much every second day, when I arrive home from work, to spend good fun and quality time with her, she is swing and slide mad! So it came with complete shock to receive on Wednesday the 4th of April 2018, a letter from Marion Council advising their plans to remove the Playground equipment located at Westall Way Reserve, Sheidow Park ,and replace this with trees.

This notification advised me that I needed to submit my comments by 5pm 26 April 2018. As works for removal are going to take place in May 2018.

I have been on Marion Council website and found minutes dated 5th September 2017 where it was mentioned about the Westall Way Reserve was marked for proposal for removal.

I cant see anywhere else where this is mentioned, and Im struggling to understand why 7 months ago this was proposed by council and residents are only hearing about it now? less than a month before removal.

My concern with this is, I would like to contact Sheidow Park School, and ask to get a petition started there, I believe that this impacts parents and kids that attend this school as well. This Park is well used before and after school , by parents and Kids. I notice that a sign has been placed in the park this week, but now we are about to have school holidays for 2 weeks in April, I don't believe this has given ample time for parents to voice their concerns, now I'm not sure if this was deliberate or an oversight.

understand that there are other options of different parks around the area. But looking at the map, they are not very conveniently located for me (I live on Kiah cres- very close to the Westall Way Reserve) , 2 of these suggested parks are across main roads, (Lonsdale Highway and Landers Road. ) So that now leaves 2 parks , Eurelia Road, & Clare Avenue, which are meant to service all those homes that you can see on the map that you provided.

Please don't take away the big swings. Its the only playground left with them. We don't want all these alternatives like what you did to Clare Ave playground. We want big swings to enjoy even at an older age. Please keep the big swings. Please.

My kids play here often after school as do alot of other children from sheidow pk ps. Very disappointed that it will be removed

Yes I agree the playground needs updating. I do feel this playground still requires play equipment as it is used daily. Many parents use this space due to it's great location next to the school. Many parent's spend a good amount of time pushing there children on the swings. Encouraging young ones down the slide. Playing shop keepers. Removal of this equipment is a great disadvantage to these parents and the school. The playground is in a great location for the school and equipment

Hello , this news in regards to the park at Westall Way closing is very disappointing. We have used this playground for years. Why cant the existing playground be upgraded? This park is used a lot. Have a good look at the closest playground, they are not that close! Please as a rate payer I ask you to reconsider Thanks Heather

Very Disappointed that the playground is planned to be removed. Being directly opposite the school allowed the school children to play with their friends after school as they can not do so on the school property. It also allowed siblings to school children to play there before pick up or drop offs, the reality is people will not get the siblings or school child into and out of the car for a 300-500m trip. Disappointed.

Paul

Please don't remove this playground. It is a busy and much loved playground by the families of the area, especially those of us from the Sheidow Park school community.

The students and siblings often stop here before and after school to play before heading home.

My own children (5 year old twins and a two and a half year old) were extremely disappointed when I read the sign that has been placed near the playground advising of the planned removal.

This playground is a valuable asset to the area and the other nearby playgrounds listed will not be of benefit or use to many families, including my own due to their lack of proximity to the school. It becomes inconvenient and difficult for parents to have to drive to a separate playground getting multiple children in and out of car seats or to try and get young children to walking the considerable distance there and back again.

Please review this decision and let us keep using this valuable playground.

Yours sincerely,

This park is used by many children and parents before and after school, sheidow park primary school doesn't allow plays on the school grounds after school so this park has been a great location for many catch ups and encouraging parents and children to be active and socialise.

Please don't pull it down.

I think it is a mistake to remove and not replace this playground and seating. They are used by families daily, especially in the mornings and in the afternoons and this is a key site for community to connect. It also encourages outdoor play as families stop there after school drop-off and pick up, rather than just heading straight home. I wonder if anyone has audited the number of children who use the playground. Please don't remove the playground at Westall Way Reserve - it is so well used by the parents and children in the Sheidow Park Primary School community!! Our children visit the playground for treats with their teachers, and on the way home from school we stop for a swing to wind down after a big day. I heartily support the addition of trees and landscaping, but please update the play equipment so that our children can continue to enjoy the reserve the way they do. I find it absurd, illogical, mean spirited and very short sighted of the Council to remove playground equipment from a playground that is the most utilised of all the playgrounds in the area. This is mainly due to its location directly opposite the Sheidow Park School. This playground is probably the most worthy of an upgrade as it is not only frequented daily during the school year but also used by the school for its reception of students and also by families on weekends. To leave it as an open area I view this as a bad idea. Kids use this play ground before and after school and when our children were young we used it every weekend. Park is in poor state, lawn not watered, full of prickles, and parts of the path unstable. The Clare Avenue Reserve upgrade has taken a very long time and is still surrounded by fences so can't access any of the equipment. Eurelia Road Reserve would mean my kids will have to cross Adams Road, which I don't want them to do and the suggestion that

I would like to support a steiner kindy to be established in this space and the play equipment be retained at this stage.



I'm writing this letter because I missed the deadline for submitting a feedback on a Marion Council's web page with regards to Westall Way reserve removal.

I still would like to express my opinion on the subject and it is quoted below:

I do not believe that the current plan fully utilise the potential of the Westall Way Reserve. I understand that the existing playground must be removed. And obviously, it is a big space that still could be used for children activities. My children are part of Steiner community with more families with young kids streaming to the area due to availability of Steiner classes at Sheidow Park Primary school. Therefore, I believe that local community would benefit from Steiner/Waldorf Kindy and Community Centre located in place of current outdated playground. I'm grateful for the opportunity to express my thoughts and hope that my idea would be properly considered.

### **Mitchell Street Reserve**

#### **Please provide your feedback about the playground removal and concept plan:**

Mitchell Street Reserve - I am concerned that as stated in "What works can I expect to see happening at the reserve?" Once the play equipment is removed and "the excavated area will be made good to ensure the reserve is a pleasant open space", this reserve is currently in very poor condition and is a dry neglected and uninviting space. More work, than the excavated areas only being made good, is required to bring this space up to the standard of "pleasant open space". Watering is desperately required along with replanting of a green area in the centre of the reserve. It

In relation to the Mitchell Street Reserve April 2018 Information Sheet that we recently received in the letter box.

From the information sheet, we are very disappointed to learn that the 'Park' is not to be partly watered at least.

Dry grasses will be a waste of time and money as it will be the same as it is now.

There is no wonder there is no recreational use in this 'Park' as it is, in our opinion, more like a paddock and is a disgrace to call it a 'Park'.

We have lived in this location for 58 years and we have never seen this Park looking in the state that it is at the moment. It has been deteriorating over the last few years and is certainly at its worse

2 smaller trees could be removed if need be.

Suggestion to assess the gum tree on Irwin Street between bin and irrigation controller.

Existing seating and trees to be retained - in between the irrigation controller and bin.

I am absolutely disgusted with the plans to NOT REPLACE THE PLAYGROUND EQUIPMENT at Mitchell Street Reserve! I take my 10 month old grandson there almost every second day because there is a small individual maroon coloured "bird ride" set up on very large spring movement system which is perfect for a young child to hold on whilst sitting within the ride. The Gully road development is only going to provide for older children & I will therefore have no playground to take my grandson to. Gully Road playground used to have a similar "chicken figure ride" on a large spring movement - but the council have chosen to also scrap that ride. Children 0-4 years of age

### **Strutt Court Reserve**

#### **Please provide your feedback about the playground removal and concept plan:**

I am 3 years old. I want the park on Strutt Court to stay there forever because I love to play on it.

### **Parsons Grove Reserve**

#### **Please provide your feedback about the playground removal and concept plan:**

How about having some large avocado trees. They should be easy maintenance, the fruit doesn't rot and will be interesting and novel to lots of people. And citrus.  
cheers

I'm very happy to see fruit and nut trees being included in this park and hope this concept will spread throughout Marion.

Some suggestions and questions:

- If very local residents can be involved in planting and maintaining the trees, they stand a much better chance of being kept in good condition and vandalism being reduced. This would be a great opportunity for offering workshops for local residents. A spin-off benefit would be bringing people together in the park to increase sense of ownership and social connection.
  - How about on-site consultation with local residents, and a checklist of suitable fruit and nut tree varieties being available for comment/vote? Many older and disabled residents in Park Holme area may lack internet access.
  - Evergreen (citrus) fruit trees also make a great windbreak, while deciduous nut trees are ideal for spreading shade. Rather than planting all the trees in a solid block, how about using them to shape a picnic area - e.g. the citrus curving around the southern and western sides of a picnic patch, to help block cold winter winds, while the nut trees are in the centre of the patch where (a) they provide summer shade for picnics and (b) their potential inhibiting effects on growth of other plants would be less of an issue - esp. with walnuts. Keeping some of the north and eastern boundary of the patch open lets in warming winter sunlight :)
  - Is there an adjacent part of the park that could be earmarked for a future community garden? If residents take on stewardship of productive trees, they may well wish to bring more gardening activity into the park in future.
  - While winter is great for planting deciduous bare-rooted trees, spring would be preferable for establishing citrus, when soil is warm and root systems can recover from transplanting more readily.
  - In the long term, nut trees could provide wonderful climbing opportunities for children. However, in the short term, kids may need something else to climb while the trees get established. Could some
- We accept that the existing playground equipment has reached the end of its useful life but we have some concerns about the proposed redevelopment. Firstly, we have had a long association with the maintenance of the garden section of the reserve and would not want that section to be removed as it enhances the area and we are committed to the maintenance of the plants.
- In addition, we have a concern about the citrus/nut tree grove. As this concept is very unusual, we expect that it will be very difficult to maintain and we expect that it will deteriorate over time. (there are also newly planted eucalypts in the area).
- Also, the proposed areas of dryland grasses is an unusual concept. If not practicable, perhaps the lawn area could be extended to cover the area.
- In all these proposals there should be some form of formal / informal bordering of the new areas.
- Finally, we regard the maintenance and improvement of the lawn area as the most important visual enhancement of the reserve.

Food productive public open space - brilliant.

Key comments

1. Play ground - kids need some play equipment, particularly as sites need to be integrated and accommodate for multiple generations. It can be as easy as nature play and if I am taking my kids to get exposure to the fruit tree, it would be great to have some logs, stumps, sand pile, mud pit, or even swales of tussock grasses for them to explore.

I would like to see more reserves with fruit and nut trees in Marion council. It is important, though, to install a simple slide and a swing for a convenience and a minimal entertainment of children, living

Thank you for the opportunity to comment. I agree that the existing playground equipment could be removed rather than replaced. I like the idea of landscaping but I think native species would be a better choice. While I love the idea of fruit for free for people, I have fruit trees myself and they are costly to establish in the first 3-4 years and do require pruning to keep them healthy. I am aware that if they are not healthy they do pose a problem for other fruit trees nearby. I think you would find that unless you have a group of neighbours who are willing to take this on for free, council will get Love the idea of productive trees in the reserve.

#### **Penrith Court Reserve**

#### **Please provide your feedback about the playground removal and concept plan:**

It needs to be taken into account that the playground is adjacent to the Mitchell Park kindergarten and Mitchell Park Neighbourhood Centre. Families have been used to playing on the equipment after kindy etc. so the addition of some swings along with more nature play options would be welcomed. Trowbridge Ave Reserve's playground looks old - is this to be replaced soon and if so, is Please add more greenery than the proposed three or so additional trees.



# David Speirs MP

Member for Black



Mr Adrian Skull  
Chief Executive Officer  
City of Marion  
PO Box 21  
OAKLANDS PARK SA 5046

9 April 2018

Dear Mr Skull,

**Community recreational area at Westall Way Reserve.**

I have recently been contacted by several constituents who have raised concern about the council's plan to remove the playground equipment at Westall Way Reserve.

I understand that the council have suggested alternative reserves for the people to utilise but these are a significant distance away from the cluster of homes surrounding Westall Way Reserve. As you are aware, I am big advocate for active communities and having usable reserves such as the Westall Way Reserve within walking distance is key to getting families outside and active.

I would appreciate if the council would reconsider the removal of the playground at Westall Way Reserve as it is a popular playground for many local families and instead look to replace the equipment for future use.

I look forward to your response.

Yours sincerely

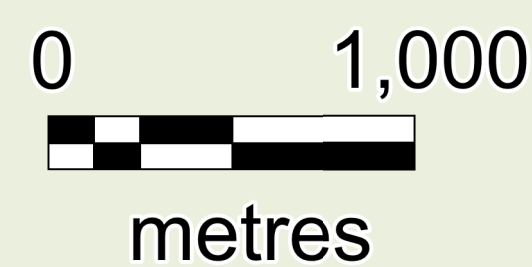
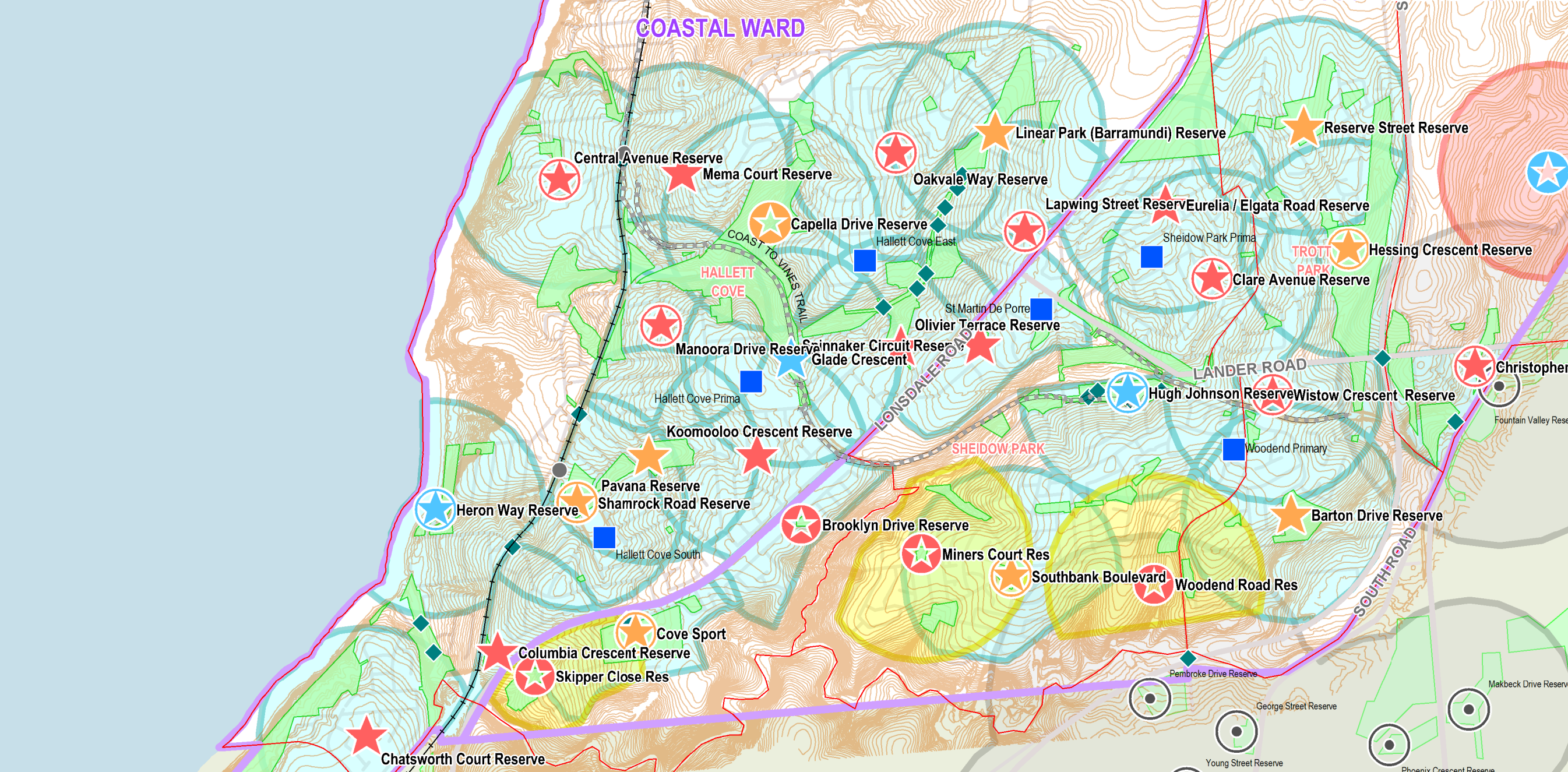
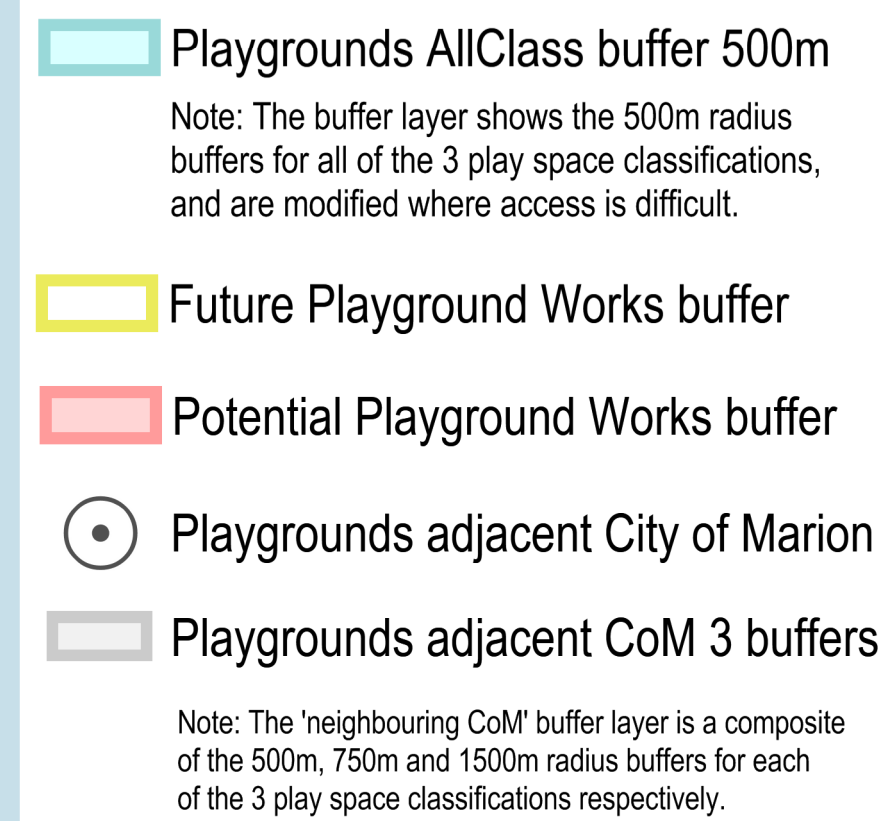
**DAVID SPEIRS MP**  
Member for Bright





## Current status 2017

## Upgraded and remaining upgrades





**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 May 2018**

**Originating Officer:** Carla Zub, Project Manager Strategic Projects

**Manager:** Greg Salmon, Manager City Activation

**General Manager:** Abby Dickson, General Manager City Development

**Subject:** BMX Project – Alternative Site Option

**Report Reference:** GC220518R04

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**REPORT OBJECTIVES**

To seek Council endorsement of undertaking investigation into an alternative site for delivery of the Sam Willoughby International BMX Facility. The recommended site is at the corner of South and Marion Roads, Darlington. The site has the potential to house a UCI standard track and is supported by the key stakeholders as the preferred location.

**EXECUTIVE SUMMARY**

Due to the existing budget shortfall of over \$1,000,000 at the Majors Road site, in the O'Halloran Hill Recreation Park, the City of Marion has explored alternative sites for the Sam Willoughby International BMX Facility. The recommended new site is situated on the corner of South and Marion Road, Darlington.

The Darlington site is owned by the City of Marion as road reserve and preliminary investigations have confirmed that a UCI standard track can be accommodated within this site.

The City of Marion has engaged with the project key stakeholders, Office for Recreation, Sport and Racing (ORSR), City of Onkaparinga, BMX Australia and Happy Valley and Cove BMX Clubs to explore the opportunity for delivering the project at Darlington. The proximity of the site to transport hubs and accommodation, together with the site's high exposure has resulted in support from the key stakeholders. Should Council support Darlington as the preferred location for the project, the next step is to progress to full site investigations.

A report will be tabled at the City of Onkaparinga Council meeting in June 2018 seeking the Council's endorsement of the Darlington location. The timing of the council meeting should not delay commencing investigations and discussions about the Darlington site.

Discussions have commenced with Department for Planning, Transport and Infrastructure (DPTI) around access to the site for geotechnical investigations and surveying, noting the site is currently being used by Gateway South as part of the Darlington Upgrade works. Further discussions with DPTI will include access to the site from the main arterial roads. As the site has been recently rezoned for commercial use by DPTI, it is envisaged that this would be have been considered by DPTI Planning. The rezoning of the site will not prevent the future use of the site for recreational purposes.

The City of Marion is continuing to work with the Clubs and the ORSR to develop the management model for BMX post-delivery of the project. This includes further investigations

into the ongoing operating expenses for the site and funding contributions from the Clubs and the Cities of Marion and Onkaparinga.

## RECOMMENDATIONS

## DUE DATES

### That Council:

- |  |             |
|--|-------------|
| 1. Notes this report.  | 22 May 2018 |
| 2. Authorises Administration to undertake full investigations into the potential location for the Sam Willoughby International BMX Facility at the Darlington site.                                | 22 May 2018 |
| 3. Notes that any further investigation into site at Majors Road, O'Halloran Hill will be placed on hold until Council considers the outcomes from the full investigations of the Darlington Site. | 22 May 2018 |

## BACKGROUND

Following the joint funding commitment from the State Government, City of Marion and City of Onkaparinga for the development Sam Willoughby International BMX Facility, the project team has been investigating a site on Major's Road in the O'Halloran Hill Recreation Park. The O'Halloran Hill Recreation Park is under the care, control and management of the Department for Environment and Water (DEW).

The project funding of \$3,500,000 initially included \$2,000,000, State Government through the Office of Recreation and Sport (ORSR), \$750,000 from the City of Onkaparinga and \$750,000 from the City of Marion creating a project funding pool of \$3,500,000. In February 2018, an additional funding contribution of \$1,300,000 from the State Government increased the project budget to \$4,800,000.

The current option at Majors Road exceeds the budget by more than \$1,000,000 and does not address traffic access issues associated with the site. This budget shortfall exists after extensive investigations of options and value management reviews have been undertaken.

In accordance with Clause 5.1 of the project funding deed, City of Marion has been exploring alternative site options to address the existing budget shortfall for the Majors Road site. Clause 5.1 of the Funding Deed with the former Minister for Recreation and Sport states that the parties must use their best endeavours to secure and develop a mutually agreeable funding solution if the cost is over the \$3.5 million project allocation.

## ANALYSIS

### Majors Road Site

In 2015, the City of Marion as project lead, engaged specialist consultants (Greenway Architects, Dirtz and Wallbridge and Gilbert) to undertake full investigations of the Majors Road site. Whilst the investigations confirmed that the site has capacity to locate all of the facilities required for an International BMX track, Wallbridge and Gilbert's (WAG) geotechnical analysis identified that the soil conditions are some of the worst in Adelaide (black clay). To facilitate the construction of the site, an earthworks solution removing 28 tonnes of reactive soil would be required, placing an additional cost exceeding \$1,000,000 to the budget.

To reduce the project costs, the project team have explored various options to deliver the project at Majors Road and mitigate the impact of the poor soil condition. This included value management reviews (reducing number of carparks and Atco clubroom), construction of a roof structure over the track and various geotechnical solutions (lime injections, soil compaction).

No further funding has been identified by ORSR, the Cities of Marion or Onkaparinga to meet the budget shortfall and no commitment provided by the DPTI to deliver the works associated with signalling the intersection.

Furthermore, as part of the Liberal Government's election campaign, a commitment was made to investigate on/off ramps onto the Southern Expressway from Majors Road. Due to the infancy of the new Government, the DPTI has not commenced early investigations into the location of the ramps. The location of ramps may impact on the Majors Road site.

### **Darlington Site**

As a result of the ongoing funding issues and site constraints at Majors Road, the City of Marion undertook a review of potential vacant parcels of land within the City that might be suitable for an International BMX Facility. The site on the corner of South and Marion Roads was identified as an option. See image below.



The parcel of land is owned by the City of Marion as road reserve. The land is currently being used by Gateway South to deliver the Darlington Upgrade Project. No formal agreement is in place between Gateway South and the City of Marion for their occupation of the land.

Historically, sections of the site have been regarded as scatter sites for the Kaurna people. Prior to the commencement of the Southern Expressway, the former Transport Department negotiated with the Kaurna Committee for access and consideration was given to handing the site back to the Kaurna people at the Expressway's completion. The land transfer was not formalised and documents note that the Kaurna community considered the site to be too noisy, polluted and isolated. The City of Marion will re-engage of the Kaurna Community about the future use of the site and the opportunities for the Kaurna Community and BMX to collaborate.

The benefits of the site is its strategic location to major arterial roads, transport hubs (buses and the future Flinderslink), Marion and Sturt River caravan parks and Flinders Medical



Centre. Close proximity to the Call Centres on Sturt Road, Tonsley Park and Flinders University provides an opportunity for car parking solutions during major events hosted at the site.

Preliminary investigation by Greenway Architects has confirmed that the site will facilitate a UCI Standard track and has the capacity to accommodate an international BMX event (refer to Appendix 1). Wallbridge and Gilbert has advised that the soil conditions at the site are favourable and more suitable for the construction of a BMX track. It is envisaged that the cost to deliver the project will be considerably less than the Majors Road option and achievable within the allocated budget of \$4,800,000.

Project Advisory Group meetings were held on 10 and 16 May 2018 and were attended key stakeholders (ORSR staff, Mayors and Staff of Cities of Onkaparinga and Marion; representatives from BMX Australia and Happy Valley and Cove BMX Clubs) to examine the Darlington site. At this meeting, stakeholders explored opportunities/ benefits and constraints for the site, which are summarized below:

<b>Benefits and Opportunities</b>	
<ul style="list-style-type: none"> <li>• Council owns the land, it is currently road reserve and would need a road closure process to make it available for development.</li> <li>• Current zoning is suitable.</li> <li>• Site capacity for delivery of UCI Standard Track and utilities.</li> <li>• Major events are viable at the site.</li> <li>• GWA has confirmed soil conditions are favourable.</li> <li>• Topography and orientation of the concept could support the potential for earth mound 8 m start ramp (potential cost savings).</li> <li>• Noise is unlikely to be a major concern due to the proximity to the motorway and noise walls currently put in place by Darlington project.</li> <li>• Noise factors for riders and spectators to be addressed during design.</li> <li>• High visibility and potential for sponsorship.</li> <li>• Well connected to surrounding facilities including caravan park accommodation.</li> <li>• Connected to Sturt Linear trail and enhance tourism to LKCC.</li> <li>• Other local facilities within close proximity i.e. Westfield Marion, Tonsley, Flinders Medical Centre and the University precinct.</li> <li>• Public transport links to Flinders Link and bus stops.</li> <li>• Located on boundary of City of Marion and City of Onkaparinga.</li> <li>• Potential for DPTI to deliver components of the project (car parking, site entries as part their use of the site for the Darlington Upgrade and Flinderslink).</li> <li>• The site is less exposed to wind than the Majors Road site.</li> </ul>	

<b>Site Constraints</b>	<b>Mitigation</b>
Large events will require careful planning and utilisation of adjacent sites i.e. overflow car parking	<p>Traffic management engineers to be engaged to develop a management plan for events.</p> <p>City of Marion to engage with nearby businesses to utilise car parking during an event.</p> <p>Shuttle bus service to shuttle people to the track</p> <p>Close proximity of the track to public transport (Flinderslink and buses)</p>

Freestyle Park and Pump track not feasible to be located at the site.	<p>Potential for Freestyle Park and Pump track hub at Majors Road. There is already an existing Pump track at Shepherds Hill Conservation Park and Skate Park on Oaklands Road used by biker riders for Freestyle.</p> <p>Project team to explore dismountable pump track at the site for mini-wheelers.</p>
Noise factors with the site	<p>Proximity of the track to major arterial roads and volume of track will result in low noise impact to residents.</p> <p>Acoustic engineer to be engaged to design a speaker system to face into the track for riders and spectators.</p>
Physical size of the site	<p>UCI International track will fit within the site. Careful planning during the design phase will ensure the site is future proofed for the sport and meets the needs of BMX.</p>

Whilst the Clubs have identified various constraints associated with the Darlington site, through careful planning during the design phase and engagement of specialist engineers, each can be mitigated. In particular, a traffic management model will be required to plan the movements of riders and spectators to and from the site during local, state, national and international events.

Should Council support progressing Darlington as the preferred option, the next stage is to undertake full investigations of the Darlington site. This will involve:

- Consultation with the Kaurna Community about the future land use
- Engagement of professional service contractors to prepare detailed design and cost estimates
- Geotechnical analysis and site survey
- Negotiations with DPTI and Gateway South around access to the land and any potential remediation works to the site prior to handover back to Council
- Engagement with DPTI Traffic Management to discuss site access
- Detailed analysis of future operating expenditure and management model.

### **Funding Arrangements**

The ORSR has advised that the additional \$1,300,000 million made available to the project was only able to be expended by ORSR on Government owned land due to the funds being treated as capital investing. As the Darlington site is not owned by the State Government, ORSR will investigate and confirm if there is a mechanism to utilise the additional \$1,300,000 at this site. It is unlikely an answer will be known before the end of June. Further discussions will occur with the Minister for Recreation, Sport and Racing and ORSR staff regarding funding parameters and the Darlington Site.

### **Operating Costs**

Initial estimates for the future operating costs have been reflective of a percentage of the capital cost to deliver the project, rather than a true reflection of the cost to operate and maintain a BMX Facility. The City of Marion is continuing to work with Clubs to identify the potential revenue streams and operating and maintenance expenditure for the new facility.

BMX Australia has advised that BMX tracks around Australia are operated by the Clubs and volunteers, with minimal maintenance required. No increase in expenditure is required to maintain a UCI track versus an existing regional track as the track is sealed, requiring low maintenance.

In line with the City of Marion's Leasing and Licensing policy, it is envisaged that Council will maintain the structural components of the asset at completion, with Clubs to maintain the specialised infrastructure.

The ORSR has confirmed that beyond its capital investment for the track infrastructure, it will not provide ongoing funding for operating and maintenance expenditure associated with the track.

## **CONCLUSION**

Given the budget shortfall with the Majors Road site and unanimous support the key stakeholders to explore the delivery of the Sam Willoughby International facility at Darlington, it is recommended that Council supports the project team proceeding with full investigations in accordance with the recommendation from Infrastructure and Strategy Committee of 1 May 2018 (ISC010518F01).

## **APPENDICES**

**Appendix 1:** Darlington preliminary site layout







**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Heath Harding, Unit Manager – Finance Partnering & Rates

**Corporate Manager:** Ray Barnwell, Manager Finance & Contracts

**General Manager:** Vincent Mifsud, General Manager Corporate Services

**Subject:** 3<sup>rd</sup> Budget Review 2017/18

**Report Reference:** GC220518R05

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**REPORT OBJECTIVE AND EXECUTIVE SUMMARY**

The purpose of this report is to provide the financial results for the 3<sup>rd</sup> Budget Review for 2017/18. The budget review is a revised forecast of the original budget and as such any savings identified during the reviews will not be confirmed until the financial statements are prepared and audited at the end of the financial year.

**Cash Position**

The completion of the 3<sup>rd</sup> Budget Review has identified a favourable Cash adjustment of **\$1.053m**. When added to the 2<sup>nd</sup> Review Cash Surplus of \$0.165m, the full year cash surplus forecast is now \$1.218m (refer Appendix 1 Budgeted Funding Statement – “Move ment in levels of Cash/ Accruals”). The increase is mainly attributable to the following items:

- Electricity – street lighting	\$0.259m (F)
- Investment income	\$0.204m (F)
- Employee costs	\$0.117m (F)
- Parking fine income	\$0.103m (F)
- Other various net adjustments	<u>\$0.370m (F)</u>
<b>Net favourable cash adjustments</b>	<b><u>\$1.053m (F)</u></b>

**Operating Position**

The 3<sup>rd</sup> Budget Review for 2017/18 forecasts a full year operating surplus of \$6.300m, an increase of **\$1.498m** from the 2<sup>nd</sup> Budget Review surplus of \$4.802m. This increase is mainly attributed to the following items;

- Reclassification of operating expenditure to capital (LED Lighting)	\$0.983m (F)
- Drainage contribution to Holdfast Bay not required	\$0.300m (F)
- Electricity – street lighting	\$0.259m (F)
- Interest Income	\$0.204m (F)
- Employee costs	\$0.117m (F)
- Parking fine income	\$0.103m (F)
- Other various minor adjustments	\$0.032m (F)
- Reclassification of capital expenditure to operating	<u>(\$0.500m) (U)</u>
<b>Net favourable operating adjustments</b>	<b><u>\$1.498m (F)</u></b>

**RECOMMENDATIONS (1):****DUE DATES****That Council:**

1. **Adopt, as presented in Appendix 1, the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows.**

**22 May 2018****BACKGROUND:**

Council is required to reconsider the approved budget three times during the year in accordance with Section 123 (13) of the Local Government Act 1999 and Section 7 of the Local Government Regulations.

The original 2017/18 budget was developed within the context of a long term framework to achieve a balance between meeting the objectives of the Strategic Plan and attaining financial sustainability in the long term.

**Framework**

This budget review continues the focus on achieving the framework set by Council when developing the 2017/18 budget, this being:

- Support the achievement of the City of Marion's Strategic Directions;
- Address issues arising and opportunities identified from internal audit reviews, service reviews and business excellence assessments;
- Maintain, on average, a break-even or positive funding (cash) position over the Long Term Financial Plan;
- Continue to improve the maintenance of assets in accordance with Council's Asset Management Plans, with a priority on maintenance before renewal, and renewal before new where it is cost effective to do so;
- Review existing services and assets to ensure they meet prioritised community needs;
- Council only approves new Major Projects where it has the identified funding capacity to do so;
- Maintain Council's position for an average residential rate which remains among the lower rating metropolitan councils;

**DISCUSSION:****Cash Result**

The 3<sup>rd</sup> Budget Review forecasts a favourable cash adjustment of **\$1.053m**. When added to the 2<sup>nd</sup> Review Cash Surplus of \$0.165m this brings the full year forecast Cash Surplus to \$1.218m.

2 <sup>nd</sup> Budget Review Cash Surplus/(Deficit)	\$0.165m
3 <sup>rd</sup> Budget Review Adjustments - Favourable	<u>\$1.053m</u>
3 <sup>rd</sup> Budget Review Cash Surplus/(Deficit)	<u>\$1.218m</u>

The cash result:

- Identifies the cash difference between total revenues and expenditures of Council after allowing for funding from loans, investments, cash draw-downs and reserves.
- Includes capital expenditures, which are excluded from the operating result.
- Provides information of changes in uncommitted financial resources available to Council.
- Returns a cash surplus where savings arise from the original budget, representing an increase in uncommitted financial resources or returns a cash deficit when costs are greater than the original budget, representing a decrease in available financial resources.

The 3<sup>rd</sup> budget review is based upon actual results to the end of March 2018 and forecast to June 2018. In accordance with the Local Government (Financial Management) Regulations 1999 a revised budgeted income statement, balance sheet, statement of changes in equity and statement of cash flows are provided in the Attachments to Appendix 1.

### Operating Result

The 3<sup>rd</sup> Budget Review forecasts a full year operating budget surplus for 2017/18 of \$6.300m, an increase of \$1.498m from the 2<sup>nd</sup> Budget Review surplus of \$4.802m.

### Capital Budget

The 3<sup>rd</sup> Budget Review forecasts expenditure on capital assets increasing by \$0.659m from \$31.721m to \$32.380m (Renewal \$16.585m, New \$15.795m).

The net increase in forecast capital expenditure is due to:

• LED Lights transferred from Operating to Capital	\$0.983m
• Heron Way Stage 4 Play space (Grant Funded)	\$0.487m
• Marion Outdoor Pool Capital Works (GC130218R04)	\$0.470m
• Other various minor adjustments	\$0.087m
• Edwardstown Oval Soldiers Memorial Recreation Ground (revised timing of multi year project expenditure to 2018/19)	<u>(\$1.368m)</u>
<b>Total capital expenditure adjustments</b>	<b><u>\$0.659m</u></b>

### Borrowings

Council's Treasury Management Policy indicates that in the management of its finances, any funds that are not required to meet approved expenditure can be used to reduce the level of borrowings that would otherwise be required.

The current Long Term Financial Plan incorporates a modest borrowing program and it is considered good Treasury Management to offset some future borrowing requirements where possible. No new borrowings are included in the 2017/18 budget and principal repayments of \$1.197m mean that the overall loan liability balance is forecast to decrease by \$1.197m to \$7.905m at 30 June 2018.

The 3<sup>rd</sup> Budget Review forecasts no change to the original budget level of required loan funding or loan principal repayments.

Council also currently has substantial cash backed accounting reserves and further consideration of the timing of taking out future borrowings will be reviewed as part of the 2018/19 Annual Business Planning process. Interest charged on borrowings is generally higher than that earned through investments. Therefore, it is not prudent to borrow money when Council has cash reserves available to meet immediate and foreseeable funding needs. In everyday terms this could be compared to paying a minimum credit card payment, and incurring large interest charges, while sitting on money in the bank for a rainy day.

### Accounting Reserves

The 3<sup>rd</sup> Budget Review forecasts a decrease in the use of Reserves of \$1.036m. This is mainly due to the revised timing of funding for the Edwardstown Oval Soldiers Memorial Recreation Ground redevelopment \$1.159m to 2018/19 and the transfer to reserve of income from the sale of water (\$0.080m).

The uncommitted balances currently held in the Reserves, excluding Grants & Carryovers Reserve, are as follows:

Open Space Reserve	\$ 0.704m
Asset Sustainability Reserve	<u>\$ 5.035m</u>
Total Reserves	<u>\$ 5.739m</u>

The available funding noted above is after allowing for key projects and initiatives included in the draft 2018/19 Budget and LTFP funded from Council's accounting reserves. In addition, there is also \$2.0m quarantined in the Asset Sustainability Reserve for major infrastructure failure.

### Statutory Charges

Statutory charges income is forecast to increase by \$0.156m primarily due to an increase in parking fine income of \$0.103m and an increase in dog registrations and fines of \$0.025m.

### User Charges

User charges income is forecast to increase by \$0.346m, mainly due to an increase in swimming pool income of \$0.122m, recognition of income from the sale of water of \$ 0.080m and an increase in Community Home Support Program income of \$0.079m.

### Investment Income

Investment income is forecast to increase by \$0.204m as a result of larger average cash deposits being held throughout the year.

### Other Income

Other income is forecast to increase by \$0.242 m, mainly as a result of contributions received from external parties to assist with Council funded projects of \$0.130m.

### Employee Costs

Forecast employee costs have decreased by \$0.117m in the 3<sup>rd</sup> Budget Review to \$33.896m due to temporary vacant positions.

### Contractual Services

Expenditure on contractual services is forecast to increase by \$1.155m to \$20.622m. This increase is mainly due to the reclassification from capital to operating expenditure for streetscape and reserve development projects (\$0.669m) and increased expenditure on grant funded projects (\$0.057m).

### Materials

Expenditure on materials is forecast to decrease by \$0.148m, mainly due to a reduction in street lighting electricity costs of \$0.259m offset by various other minor adjustments.

### Other Expenses

Expenditure on other expenses is forecast to decrease by \$1.176 m resulting mainly from the reclassification of the LED Lighting project from capital to operating expenditure (\$0.983m).

### Corporate KPI – Performance against Council's Adopted Budget

Council's key financial indicators have been updated to reflect adjustments associated with the 3<sup>rd</sup> Budget Review. Commentary in relation to the indicators is provided in Appendix 1.



**CONCLUSION:**

The 3<sup>rd</sup> Budget Review forecasts a full year cash surplus for 2017/18 of \$1.218m.

## Appendix 1

### Budgeted Funding Statement

The following report details the proposed budget changes for the 3<sup>rd</sup> Budget Review.

CITY OF MARION			
Budgeted Funding Statement			
	2017/18 2nd Review \$000's	2017/18 3rd Review \$000's	Variance \$000's
<b>OPERATING REVENUE</b>			
Rates			
General	73,080	73,043	(37)
Other - NRM	1,799	1,799	-
Statutory Charges	2,037	2,193	156
User Charges	1,890	2,236	346
Operating Grants and Subsidies	7,203	7,405	202
Investment Income	904	1,108	204
Reimbursements	626	725	99
Other Revenues	1,559	1,801	242
Share of Profit - Equity Accounted Investments	334	334	-
	<b>89,432</b>	<b>90,644</b>	<b>1,212</b>
<b>OPERATING EXPENSES</b>			
Employee Costs	34,013	33,896	(117)
Contractual Services	19,467	20,622	1,155
Materials	5,213	5,065	(148)
Finance Charges	541	541	-
Depreciation	17,105	17,105	-
Other	8,291	7,115	(1,176)
	<b>84,630</b>	<b>84,344</b>	<b>(286)</b>
<b>Operating Surplus/(Deficit) before Capital rev's</b>	<b>4,802</b>	<b>6,300</b>	<b>1,498</b>
<b>Capital Revenue</b>			
Capital Grants and Contributions	10	1,260	1,250
Physical Resources received free of charge	1,500	1,500	-
<b>Net Surplus/(Deficit) resulting from operations</b>	<b>6,312</b>	<b>9,060</b>	<b>2,748</b>
Depreciation	17,105	17,105	-
Share of Profit SRWRA	(334)	(334)	-
<b>Funding available for Capital Investment exp</b>	<b>23,083</b>	<b>25,831</b>	<b>2,748</b>
<b>Capital</b>			
Capital Expenditure - Renewal	17,371	16,585	(786)
Capital Expenditure - New	14,350	15,795	1,445
Capital - contributed assets	1,500	1,500	-
<b>Net Overall funding Surplus/(Deficit)</b>	<b>(10,138)</b>	<b>(8,049)</b>	<b>2,089</b>

**CITY OF MARION**  
**Budgeted Funding Statement**

	2017/18 2nd Review \$000's	2017/18 3rd Review \$000's	Variance \$000's
<b>Funding transactions associated with accomodating the above net overall funding deficit (or applying the net overall funding surplus) are as follows:</b>			
<b>LOANS</b>			
Loan Principal Receipts (Net)	-	-	-
Loan Receipts from Sporting Clubs (Net)	-	-	-
Less Loan Principal Payments	1,197	1,197	-
<b>Loan funding (Net)</b>	<b>(1,197)</b>	<b>(1,197)</b>	<b>-</b>
<b>Movement in level of cash &amp; accruals</b>			
(b) Cash Surplus/(Deficit) funding requirements	165	1,218	1,053
Less Reserves (Net)	11,500	10,464	(1,036)
<b>Cash/Investments/Accruals Funding</b>	<b>(11,335)</b>	<b>(9,246)</b>	<b>2,089</b>
<b><i>Equals</i> Funding Transactions</b>	<b>10,138</b>	<b>8,049</b>	<b>(2,089)</b>

(a) Capital Revenue excludes book gains/loss on sale of assets

(b) Relates to use of cash to fund major projects

### Financial Indicators

To assist Council in meeting its objective of financial sustainability a series of financial indicators endorsed by the Local Government Association are provided. Where a Council target has not been adopted the recommended Local Government Association (LGA) target has been provided. The following table provides a matrix of indicators of the 3<sup>rd</sup> Budget Review 2017/18 and whether the target has been achieved.

Key Financial Indicator	2017/18 3rd Budget Review	Target
Operating Surplus/(Deficit)	\$6.300m	\$0 - \$4.532m
Operating Surplus Ratio	6.95%	0 - 5%
Net Financial Liabilities Ratio	(15.81%)	0 - 50%
Debt Servicing Ratio	1.94%	0 - 5%
Asset Sustainability Ratio	96.96%	95 - 100%
Asset Consumption Ratio	77.33%	80 - 100%

In most instances the 3<sup>rd</sup> Budget Review 2017/ 2018 is meeting or exceeding the required targets or is within range of Council meeting its objective of financial sustainability.

Further detail is provided below which explains the basis of each indicator:

Operating surplus – being the operating surplus (deficit) before capital amounts

Operating Surplus Ratio – This ratio expresses the operating surplus (deficit) as a percentage of general and other rates, net of rebates.

Net Financial Liabilities Ratio – indicates the extent to which net financial liabilities of Council can be met by Council's total operating revenue

Debt Servicing Ratio – indicates the extent to which Council's borrowing expenses (principal and interest) are met by total operating revenues excluding investment income

Asset Sustainability Ratio – indicates whether Council is renewing or replacing existing assets at the rate of consumption.

Asset Consumption Ratio – indicates the remaining useful life of Council's assets or the asset stock at a point in time.

## **Attachments to Appendix 1**

- Attachment 1 – Budgeted Income Statement
- Attachment 2 – Budgeted Statement of Financial Position
- Attachment 3 – Budgeted Statement of Changes in Equity
- Attachment 4 – Budgeted Statement of Cash Flows
- Attachment 5 – Consultants

**ATTACHMENT 1**

<b>CITY OF MARION</b>		
<b>Budgeted Income Statement</b>		
	<b>2nd Review 2017/18 \$000's</b>	<b>3rd Review 2017/18 \$000's</b>
<b>OPERATING REVENUE</b>		
Rates		
General	73,080	73,043
Other	1,799	1,799
Statutory Charges	2,037	2,193
User Charges	1,890	2,236
Operating Grants and Subsidies	7,203	7,405
Investment Income	904	1,108
Reimbursements	626	725
Other Revenue	1,559	1,801
Net Gain - Equity Accounted Council Businesses	334	334
<b>TOTAL OPERATING REVENUE</b>	<b>89,432</b>	<b>90,644</b>
<b>OPERATING EXPENSES</b>		
Employee Costs	34,013	33,896
Contractual Services	19,467	20,622
Materials	5,213	5,065
Finance Charges	541	541
Depreciation	17,105	17,105
Other Expenses	8,291	7,115
Net Loss - Equity Accounted Council Businesses	-	-
<b>TOTAL OPERATING EXPENSES</b>	<b>84,630</b>	<b>84,344</b>
<b>Operating Surplus/(Deficit) before Capital Revenues</b>	<b>4,802</b>	<b>6,300</b>
<b>CAPITAL REVENUES</b>		
Capital Grants, Subsidies and Monetary Contributions	10	1,260
Physical resources received free of charge	1,500	1,500
Gain/(Loss) on disposal of assets	-	-
<b>Net Surplus/(Deficit) resulting from Operations</b>	<b>6,312</b>	<b>9,060</b>

## ATTACHMENT 2

CITY OF MARION Budgeted Statement of Financial Position		
	Actual 2016/17 \$000's	3rd Review 2017/18 \$000's
<b><u>CURRENT ASSETS</u></b>		
Cash & Cash Equivalents	41,813	32,567
Receivables	5,840	5,840
Inventory	248	248
<b>TOTAL CURRENT ASSETS</b>	<b>47,901</b>	<b>38,655</b>
<b><u>CURRENT LIABILITIES</u></b>		
Creditors	10,235	10,235
Provisions	5,239	5,239
Loans	1,197	1,100
<b>TOTAL CURRENT LIABILITIES</b>	<b>16,671</b>	<b>16,574</b>
<b>Net Current Assets/(Liabilities)</b>	<b>31,230</b>	<b>22,081</b>
<b><u>NON-CURRENT ASSETS</u></b>		
Investment in SRWRA & Council Solutions	6,059	6,393
Infrastructure, Property, Plant & Equipment	1,135,662	1,152,437
Other Non-Current Assets	5,202	5,202
<b>TOTAL NON-CURRENT ASSETS</b>	<b>1,146,923</b>	<b>1,164,032</b>
<b><u>NON-CURRENT LIABILITIES</u></b>		
Provisions	701	701
Loans	7,905	6,805
<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>8,606</b>	<b>7,506</b>
<b>NET ASSETS</b>	<b>1,169,547</b>	<b>1,178,607</b>
<b><u>EQUITY</u></b>		
Accumulated surplus	373,871	393,395
Asset Revaluation Reserves	765,159	765,159
Other Reserves	30,517	20,053
<b>TOTAL EQUITY</b>	<b>1,169,547</b>	<b>1,178,607</b>

**ATTACHMENT 3**

<b>CITY OF MARION</b>		
<b>Budgeted Statement of Changes in Equity</b>		
	<b>Actual</b>	<b>3rd</b>
	<b>2016/17</b>	<b>Review</b>
	<b>\$000's</b>	<b>2017/18</b>
		<b>\$000's</b>
<b>ACCUMULATED SURPLUS</b>		
Balance at beginning of period	369,211	373,871
Net Surplus/(Deficit)	13,410	9,060
Transfers from Reserves	7,179	15,431
Transfers to Reserves	(15,929)	(4,967)
<b>Balance at end of period</b>	<b>373,871</b>	<b>393,395</b>
<b>ASSET REVALUATION RESERVE</b>		
Balance at beginning of period	735,835	765,159
Net change this year	29,324	-
<b>Balance at end of period</b>	<b>765,159</b>	<b>765,159</b>
<b>OTHER RESERVES</b>		
Balance at beginning of period	21,767	30,517
Net change this year	8,750	(10,464)
<b>Balance at end of period</b>	<b>30,517</b>	<b>20,053</b>
<b>Total Reserves</b>	<b>795,676</b>	<b>785,212</b>
<b>TOTAL EQUITY</b>	<b>1,169,547</b>	<b>1,178,607</b>



## ATTACHMENT 4

CITY OF MARION		
Budgeted Statement of Cash Flows		
	Actual	3rd
	2016/17	Review
	\$000's	2017/18
		\$000's
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<i>Receipts</i>	90,880	90,310
<i>Payments</i>	(59,743)	(67,239)
<b>NET CASH PROVIDED BY OPERATING ACTIVITIES</b>	<b>31,137</b>	<b>23,071</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
<i>Receipts</i>		
Loans Received	-	-
Proceeds from Bonds & Deposits	3	-
<i>Payments</i>		
Principal	(1,126)	(1,197)
Repayment of Bonds & Deposits	(2)	
<b>NET CASH (USED IN) FINANCING ACTIVITIES</b>	<b>(1,125)</b>	<b>(1,197)</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
<i>Receipts</i>		
Capital Grants/Subsidies & Contributions/Investments	2,524	1,260
Sale of Equipment	2,412	-
<i>Payments</i>		
Purchase of IPP&E	(17,606)	(32,380)
<b>NET CASH (USED IN) INVESTING ACTIVITIES</b>	<b>(12,670)</b>	<b>(31,120)</b>
<b>NET INCREASE/(DECREASE) IN CASH HELD</b>	<b>17,342</b>	<b>(9,246)</b>
<b>CASH AT BEGINNING OF REPORTING PERIOD</b>	<b>24,471</b>	<b>41,813</b>
<b>CASH AT END OF REPORTING PERIOD</b>	<b>41,813</b>	<b>32,567</b>

**ATTACHMENT 5****CONSULTANTS**

Consultants are defined as an expert called on to provide professional or technical advice not currently available within the organisation. An analysis of Council's accounts reveals the following information of actual + committed year to date (14/05/2018) expenditure versus full year actuals for 2016/17 relating to expenditure on Consultants of an operating nature:

**Legal Consultants**

*As at 14<sup>th</sup> May 2018, 3<sup>rd</sup> Budget review*

	<b>Full Year Actual 2016/17</b>	<b>Actual YTD 2017/18</b>
Human Resources (Employment advice)	15,878	57,064
Environmental Health	1,577	3,283
General Inspection (Dog/Cat & Parking Control)	8,346	3,720
Governance	22,787	14,910
Financial Services	1,604	566
City Activation	5,415	4321
Asset & Property Management	7,846	15,430
Development Assessment	99,920	74,871
Infra Mgt (Engineering)	800	1,000
Civil Services	3,102	2,968
City Management	3,107	114
Open Space Services	-	5,310
Community Development	1,070	-
Cultural Development	8,623	8,094
	<b>180,075</b>	<b>191,651</b>
Full Year Budget		<b>296,663</b>

## Other Consultants (not including legal)

As at 14<sup>th</sup> May 2018, 3<sup>rd</sup> Budget review

	Actual Full Year 2016/17	Actual YTD 2017/18
Strategic Development	40,139	25,105
Human Resources	92,072	65,763
Community Facilities Development	(a) 46,463	(a) 9,898
Cultural Development	540	-
Marion Outdoor Pool	(b) 5,000	(b) -
Information Mgt & Technology	-	21,900
Governance	17,192	20,650
Streetscape Development	(c) 50,000	(c) -
City Activation	26,605	48,000
Asset & Property Management	65,397	19,960
Strategy, Performance & Innovation	-	18,119
Development Assessment	36,644	92,366
Waste & Recycling	-	-
General Inspection	900	-
Infrastructure Management (Engineering)	(d) 65,009	(d) 160,772
Civil Services	14,879	26,565
Open Space Services	(e) 121,470	(e) 144,939
Process Improvement	(f) 140,012	(f) 69,854
Environmental Health	600	-
Recruitment	89,897	147,427
	<b>812,819</b>	<b>871,318</b>
Full Year Budget		<b>1,506,928</b>
(a) Mitchell Park Sports Club Development Concept Plan	25,500	-
Cove Sports & Community Club	5,500	-
Other expenditure	<u>15,463</u>	<u>9,898</u>
	<u>46,463</u>	<u>9,898</u>
(b) Marion Outdoor Pool Master Plan	5,000	-
(c) Streetscape Program Design Guide	50,000	-
(d) Comprehensive valuation of assets	17,400	61,415
Road pavement audit	-	63,551
Other expenditure	<u>47,609</u>	<u>35,806</u>
	<u>65,009</u>	<u>160,772</u>
(e) Heron Way Reserve Development (stage 4 & 5)	30,905	24,801
Oaklands Estate Reserve	24,785	48,895
Gully Road Reserve Play Space	22,000	-
Sixth Avenue Reserve Play Space	14,390	-
Marion Rocks Greenway Concept Plan	-	27,030
Open Space Reporting & Project Management	-	43,200
Other expenditure	<u>29,390</u>	<u>3,013</u>
	<u>121,470</u>	<u>144,939</u>
(f) Optimisation Review	137,012	57,254
Other expenditure	<u>3,000</u>	<u>12,600</u>
	<u>140,012</u>	<u>69,854</u>

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Elaine Delgado, Strategy Leader

**Manager:** Fiona Harvey, Manager Innovation and Strategy

**General Manager:** Abby Dickson, General Manager City Development

**Subject:** Public Consultation Feedback on the Draft Annual Business Plan 2018/19

**Report Reference:** GC220518R06

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**REPORT OBJECTIVE AND EXECUTIVE SUMMARY**

This report provides a summary of the outcomes of the community consultation undertaken on the Draft Annual Business Plan (ABP) 2018/19.

**DISCUSSION**

Community feedback has been sought on Council's Draft ABP 2018/19 for the period 17 April 2018 to 15 May 2018. A copy of the Draft ABP which has been available from Council's website and offices during the public consultation period is at Appendix 1.

**Public Consultation**

As conducted in 2017/18 and previous years, an 'inform' approach was taken to consultation on the Draft Annual Business Plan (ABP) 2018/19 that meets the requirements of the Local Government Act 1999 S123(5). Consultation included:

- A notice in the Messenger Press Coast City Weekly on 18 April 2018 informing of the draft Annual Business Plan's preparation with an invitation for written and online submissions
- A dedicated '*Making Marion*' website was developed [www.makingmarion.com.au/abp2018](http://www.makingmarion.com.au/abp2018) that included an online poll to gauge the level of support for the draft ABP and an online submission form in which commentary could be provided
- Social media promoted on the City of Marion Facebook page that reached 945 people and directed them to the '*Making Marion*' page to participate online
- Communication with community groups via:
  - Email advice to 229 volunteers
  - Business E Talk newsletter reaching 2,100 people
  - Communication at the Common Thread meeting with attendance of approximately 60 people
  - Email advice to youth, arts and cultural, and multicultural groups' databases
- A hard copy of the draft ABP was available at Council's Administration offices.

Interested persons were also invited to attend the Council meeting on 8 May 2018 to ask questions and make submissions in relation to the draft ABP&B for at least one hour, however no deputations were received from the public.

Public consultation was initially promoted between the period 17 April to 8 May 2018, and then extended to 15 May 2018. This occurred as a result of advice from a resident who only became aware of the opportunity to provide feedback via a newsletter they received a day before the advertised closing date. A review of the consultation process will be undertaken for the 2019/20 draft Annual Business Plan.

#### **Rates of participation and feedback**

- **124** people visited the Making Marion website
- **20** people downloaded the document
- **1** person completed the online poll indicating they supported the Plan
- **945** people saw the Facebook post with **5** likes and **1** share

Feedback from the Finance and Audit Committee will be taken into consideration as Council continues its deliberation on the Draft ABP 2017/18 on 12 June 2018.

#### **RECOMMENDATION**

#### **DUE DATE**

##### **That Council:**

- |   |                    |
|---|--------------------|
| <b>1. Notes the feedback provided by the community on the Draft Annual Business Plan 2018/19.</b> | <b>22 May 2018</b> |
|---|--------------------|



# City of Marion Annual Business Plan 2018-2019



- Draft for Community Consultation



## Your voice

The City of Marion is seeking your input and feedback regarding the Draft Annual Business Plan 2018/19. This process provides you with the opportunity to have your say on the level of service and the activities undertaken by the council before the final budget is adopted.

**Community consultation closes at 7:30pm on Tuesday 8<sup>th</sup> May 2018.**

**Online submission** forms are available on council's community engagement website [makingmarion.com.au](http://makingmarion.com.au)

**Written submissions** are also welcomed addressed to the following.

City of Marion  
PO Box 21  
Oaklands Park SA 5046

**Oral submissions** may be made at the General Council meeting on Tuesday 8<sup>th</sup> May, which begins at 6.30pm, and interested persons are invited to attend. At this meeting, members of the public may ask questions and make submissions in relation to the Draft Annual Business Plan 2018/19 for a period of at least one hour. The meeting will be held at Council's Administration Building, 245 Sturt Road, Sturt. Please let us know if you are planning to attend by contacting:

Fiona Harvey  
Manager Innovation and Strategy  
Telephone: 08 8375 6600

**We welcome your feedback.**

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## 1. Introduction

This Annual Business Plan 2018/19 describes the services and projects that council will deliver over the next 12 months and the financial decisions that underpin them, so that we can progress the community's aspirations in the City of Marion Community Vision - 'Towards 2040' and the goals in the 10-year Strategic Plan 2017-2027.

This plan supports the delivery of the third year of the 2016-2019 Business Plan, along with a number of new strategic projects and service improvements.

Council is committed to delivering value to our ratepayers. We continue to focus on identifying on-going savings that can be passed on to ratepayers. This strong efficiency focus has enabled a further reduction in the proposed average rate increase down to 1.8% while maintaining current service levels.

During 2018/19, the City and Community will continue to be improved through investment in projects including:

- The Oaklands Crossing redevelopment
  - The State and Federal Governments together with the City of Marion have committed \$174.3 million to a grade separated train line and station on the corner of Morphett and Diagonal Roads at Oaklands Park to end more than 40 years of daily traffic jams. The project will include an enhanced public realm together with pedestrian cycling connections to improve the safety and amenity of the road and rail intersection. Main construction works are planned to commence in July 2018.
- The Edwardstown Soldiers Memorial Oval redevelopment
  - Council has commenced construction of the \$ 8.8m redevelopment of the Edwardstown Soldiers Memorial Oval with \$4.0m in funding from the federal government as part of a 2016 Election promise. This redevelopment will particularly improve social connectedness, active and healthy lifestyles, developing neighbourhoods that are activated, attractive and safe, and empowering communities to work in partnership with Council.
- LED Streetlight Replacement across the City
  - Council has commenced the transition of its streetlights to energy efficient LED fittings over three years. Key benefits include reducing energy use by over 75%, which reduces our carbon footprint. LED lighting makes objects clearer to see, minimises glare, reduces environmental impact, decreases operating and maintenance costs and improves amenity. It has an estimated payback period of less than six years. Council and SAPN have been working together to bring forward the planned works for 2019/20 with an aim to complete the project by the 30 June 2019.

- The Hallett Cove Foreshore redevelopment
  - Staged works at Hallett Cove Foreshore on Heron Way will continue with a playground and reserve development along with car park realignment and plans for the café plaza and dune protection.
- Development of the Sam Willoughby UCI BMX Track
  - Council will continue to progress the development of an international UCI standard BMX Facility on Majors Road to be built to UCI standards in partnership with the State Government and the neighbouring City of Onkaparinga. The project also includes clubrooms, car parking, lighting and utilities.
- Greening our Streets
  - Guided by our Streetscape Policy, we will improve the attractiveness, amenity, character and functionality of streetscapes in the City of Marion through a \$1.8 million streetscape upgrade, complemented by \$200,000 for 'treescaping', to improve the environment and add value to people's experience in the City.
- Marion Outdoor Pool
  - Council will continue with the \$3.57 million 3 year staged upgrade of the Marion Outdoor Pool with an allocation of \$1.2 million in the 2018-19 budget. This upgrade will improve the facility to contemporary standards to ensure it remains as an attractive outdoor swimming and family recreation site for people of varying interests. The upgrades seek to foster social connectedness, active and healthy lifestyles, developing neighbourhoods, attractive and safe, and empowering communities to work in partnership with Council for various programs and initiatives.
- Morphettville Park Sports and Community Club
  - With funding support from the State Government (\$500,000) and AFL (\$100,000) improvements of \$1.9 million to club facilities and change rooms will be undertaken to support a growing membership base. Expansion of the oval to AFL standard will also be investigated, taking traffic and car parking impacts into consideration.
- Southern Soccer Facility
  - Development of two artificial turf soccer pitches, a clubroom, grandstand, car parking, lighting and utilities will be undertaken to support growing membership through a \$5 million upgrade at Majors Road.

## 2. Our Purpose, Vision and Values

<b>OUR PURPOSE</b> (Why we exist)	To improve our residents' quality of life; continuously, smartly and efficiently
<b>OUR COMMUNITY VISION</b> (What we want to become)	A community that is Liveable, Valuing Nature, Engaged, Prosperous, Innovative and Connected
<b>OUR VALUES</b>	<p>With the community and safety at the forefront of everything we do, we value:</p> <p><b>Respect</b> - Treating everyone as we want to be treated, where all contributions are valued</p> <p><b>Integrity</b> - Fostering trust and honesty in all of our interactions</p> <p><b>Achievement</b> - Enhancing our knowledge and performance to reach our shared goals, while being dedicated to supporting one another</p> <p><b>Innovation</b> - Encouraging new ideas, and learning from our experience to do things better</p>

The six themes of our community vision represent the shared values and aspirations that guide how our city develops, towards 2040'. These outcomes are important for this community now and into the future:



### Engaged

By 2040 our city will be a community where people are engaged, empowered to make decisions, and work together to build strong neighborhoods.

### Liveable

By 2040 our city will be well planned, safe and welcoming, with high quality and environmentally sensitive housing, and where cultural diversity, arts, heritage and healthy lifestyles are celebrated.

### Valuing Nature

By 2040 our city will be deeply connected with nature to enhance peoples' lives, while minimizing the impact on the climate, and protecting the natural environment.

### Prosperous

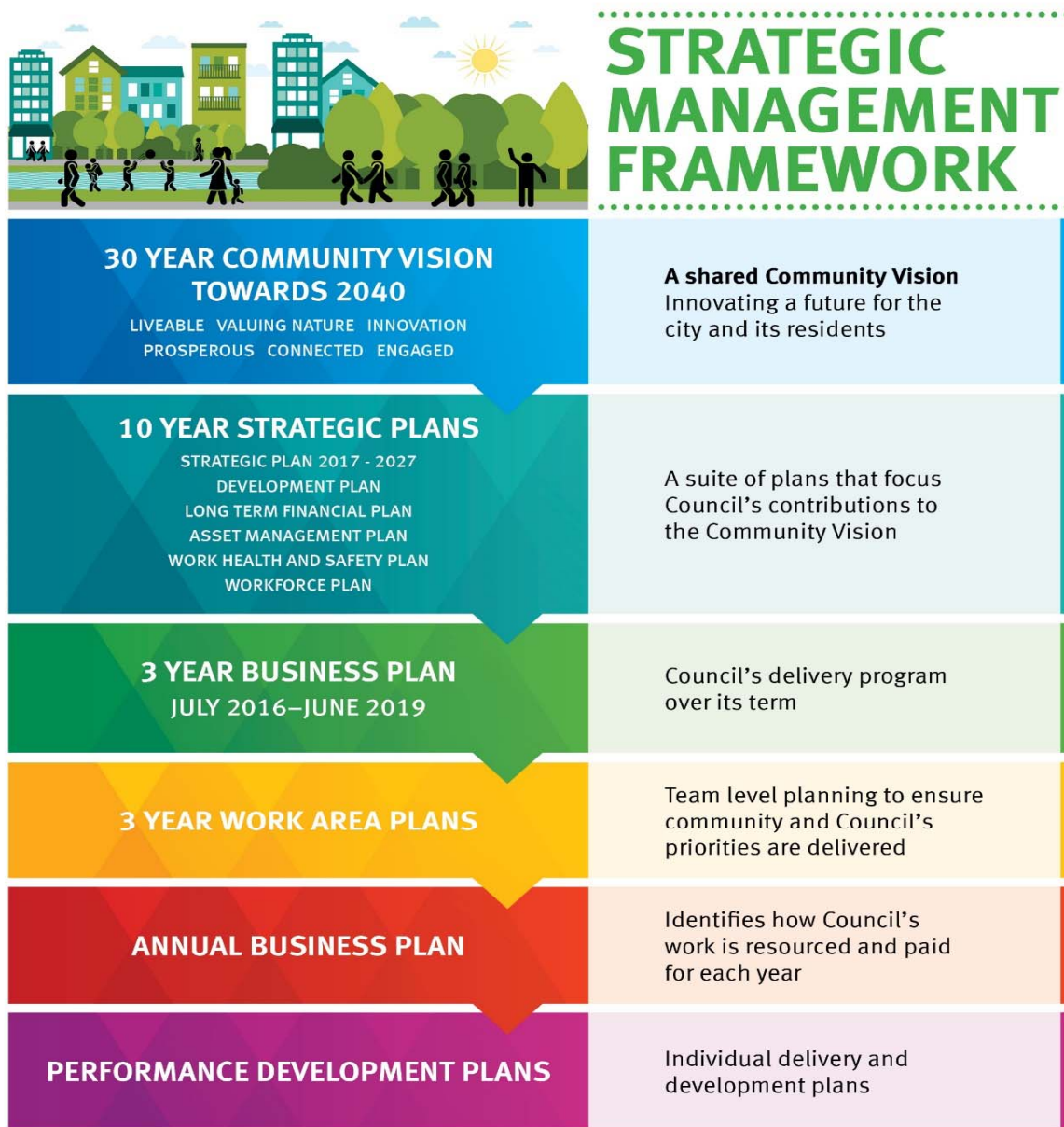
By 2040 our city will be a diverse and clean economy that attracts investment and jobs, and creates exports in sustainable business precincts while providing access to education and skills development.

### Innovative

By 2040 our city will be a leader in embracing and developing new ideas and technology to create a vibrant community with opportunities for all.

### Connected

By 2040 our city will be linked by a quality road, footpath and public transport network that brings people together socially, and harnesses technology to enable them to access services and facilities.



This Annual Business Plan 2018/19 is an integral part of council's strategic management framework (SMF). The SMF ensures that strategic and operational plans, management systems and processes work together. This enables Council to effectively deliver its strategic goals and the Community Vision.

### 3. Significant influences and priorities

A comprehensive environmental scan of internal and external political, economic, environmental, social and technological issues was conducted, providing a context for the development of this plan, the 2016-2019 Business Plan and the review of the 10 year Strategic Plan. A summary of the latest environmental scan is provided in the tables below.

<b>Critical external issues and opportunities:</b>	
<b><i>Political</i></b> <ul style="list-style-type: none"> <li>• Change in State Government from March 2018 election</li> <li>• Local Government Election November 2018</li> <li>• Maximising ratepayer/community value</li> <li>• Ongoing changes to Federal, State &amp; Local Government policies and funding programs</li> <li>• Implications of rate capping due to State Government March 2018 election outcome</li> </ul>	<b><i>Economic</i></b> <ul style="list-style-type: none"> <li>• Compromised financial capacity of ratepayers in economic climate</li> <li>• The number of GST registered businesses in Marion is falling</li> <li>• Maximising opportunities to support small business</li> <li>• A slight increase in employment in Marion, however diversity in employment industry remains static</li> <li>• Development of the Tonsley site</li> </ul>
<b><i>Technological</i></b> <ul style="list-style-type: none"> <li>• Rapid technological change, specifically the rollout of NBN in some City of Marion areas</li> <li>• Increasing digital divide</li> <li>• Access to data and information</li> <li>• Smart Cities opportunities</li> <li>• Street lighting implementation 2018-2020</li> </ul>	<b><i>Social and Cultural</i></b> <ul style="list-style-type: none"> <li>• Concerning public health demographics</li> <li>• National Disability Insurance Scheme (NDIS) rollout and readiness</li> <li>• Home And Community Care Program (HACC) continued transition to Commonwealth Home Support Program (CHSP)</li> <li>• Changing demographics, population growth</li> <li>• Adelaide Living Laboratory partnership</li> </ul>
<b><i>Transport &amp; Connectivity</i></b> <ul style="list-style-type: none"> <li>• Darlington upgrade</li> <li>• Flinders Link</li> <li>• Oaklands Crossing upgrade</li> <li>• Opportunity to expand and integrate walking and cycling networks in conjunction with major transport infrastructure upgrades</li> <li>• Potential risk of isolation to residents that are ageing and mobility impaired</li> </ul>	<b><i>Urban environment</i></b> <ul style="list-style-type: none"> <li>• Housing Diversity Development Plan Amendment</li> <li>• Southern Innovation Development Plan Amendment</li> <li>• Response to State Planning Reforms</li> <li>• Population growth and urban infill cause increased traffic and limited on-street parking</li> <li>• Opportunities to lift vibrancy of commercial/retail areas through infrastructure upgrades and activation</li> <li>• Development of the residential component at Tonsley</li> </ul>
<b><i>Natural environment</i></b> <ul style="list-style-type: none"> <li>• Impacts of and response to climate change</li> <li>• Urban heat island mapping effect</li> <li>• Stormwater Masterplan Development Plan Amendment</li> <li>• Response to increased community interest in nature play</li> <li>• Maximising energy efficiency opportunities</li> </ul>	

<b>Key internal pressures and opportunities:</b>	
<p><b><i>Service provision</i></b></p> <ul style="list-style-type: none"> <li>• Development of Customer Experience Charter to enable more insightful understanding of customer experience and service needs</li> <li>• Limited funding capacity for competing strategic projects or incremental service improvements given current rates assumptions and funding position - this could be exacerbated given changes in State Government March 2018 and introduction of rate capping</li> <li>• Service review program continues</li> </ul>	<p><b><i>Asset reliability and sustainability</i></b></p> <ul style="list-style-type: none"> <li>• Reviewing our existing asset base to better understand which assets could be repurposed, reused or disposed of in order to enhance other assets to better meet community needs</li> <li>• Investigating innovative asset management models e.g. share community use, public private partnerships and related business and retail opportunities to respond to increasing costs and customer service requests to maintain and renew our existing asset base</li> <li>• Improved processes, systems, data collection and modelling to enhance strategic decision making</li> </ul>
<p><b><i>Financial sustainability</i></b></p> <ul style="list-style-type: none"> <li>• Continued focus on driving innovation, partnerships, collaboration and continuous improvement in a constrained budgetary environment</li> </ul>	<p><b><i>Governance, risk and strategic alignment</i></b></p> <ul style="list-style-type: none"> <li>• Review of Strategic Management Framework in accordance to Local Government Act, following Local Government elections in November 2018.</li> <li>• The need for all work groups to be aligned in terms of the Strategic Plan and Business Plan now and in future plans</li> </ul>
<p><b><i>Our Valued Employees</i></b></p> <ul style="list-style-type: none"> <li>• Organisational wide Values adopted</li> <li>• Continue to build leadership and workforce capability and skills, particularly in the areas of project management, partnerships, funding opportunities, customer experience</li> <li>• Need to provide the appropriate technology tools and information resources for staff to connect, collaborate and do their jobs efficiently and effectively</li> </ul>	



## 4. Framework of the Annual Business Plan

The Annual Business Plan 2018/19 has been prepared on the basis of a framework that aims to inform the community and hold the City of Marion accountable to its stakeholders. The key items in this framework are as follows.

### **Support the achievement of the City of Marion's Strategic Directions.**

This Annual Business Plan has been reviewed against the Community Vision – Towards 2040 to ensure that council's activities over the next 12 months make the best possible progress towards achieving the community's vision for the future City of Marion.

### **Address issues arising and opportunities identified from internal audit reviews, service reviews and business excellence assessments.**

Every year council undertakes a number of internal audits. These reviews and assessments have identified a number of key opportunities or requirements for council to improve its operations. This document includes the necessary resources to continue council's independent review process and implement recommendations accordingly.

### **Maintain, on average, a break-even or positive funding (cash) position over the Long Term Financial Plan**

With a primary focus on cash flow and ensuring Council's asset renewal and upgrades are fully funded, this target is currently being met. To ensure ongoing financial sustainability Council monitors and reviews all its financial indicators together.

### **Continue to improve the maintenance of assets in accordance with Council's Asset Management Plans, with a priority on maintenance before renewal, and renewal before new when it is cost effective to do so**

The Annual Business Plan has been prepared taking into consideration Asset Management Plan requirements, outcomes of recent infrastructure audits, targets set for renewal versus depreciation (95-100% as per Asset Management Policy) and a focus on maintaining council's asset base.

### **Review existing services and assets to ensure they meet prioritised community needs**

The council continues its rolling process of Service Reviews, aimed at maximising community value through continuously improving its operating efficiency and service performance to the community. This Annual Business Plan has been prepared on the basis of continuing existing services, noting that a rolling program of review is being implemented.

### **Council only approve new Major Projects where it has the identified funding capacity to do so**

Council debt is forecast to decrease from \$7.9m to \$6.8m between 30 June 2018 and 30 June 2019. With consideration given to its financial ratios, this means that Council has the funding capacity to consider new strategic Major Projects and is currently investigating partnerships to aid in the development of a number of sporting facilities.

### **Maintain Council's position for an average residential rate which remains among the lower rating metropolitan councils**

Comparative 2017/18 data shows that council's average residential rate continues to remain among the lower rating metropolitan councils, with its current position ranking being the 5th lowest of 18 metropolitan councils.

## 5. Continuing and improving services

All councils have responsibilities under the *Local Government Act 1999* and other relevant legislation to deliver services for the community. Council is committed to maintaining all services including, but not limited to:

Ongoing Services	
Land use and development planning	Reserves, parks and gardens management
Development and building assessments	Arts and cultural promotion and support
Facilitation of urban developments	Library services
Local Government searches	Sports & recreation promotion and support
Economic planning and leadership	Community capacity building and development
Environmental planning & leadership	Inspection, regulation and control
Biodiversity management	Emergency planning & response
Waste services	Community care
Water management	Immunisation services
Infrastructure management	Public health planning
Community facilities management	

Enabling Services	
Strategic management	Communications & marketing
Organisational excellence	Human resources & workforce planning
Strategic asset management	ICT & knowledge management
Financial management	Operational support
Governance support	

## 6. Project priorities

Council plans to commence or continue working on the following strategic initiatives, as set out in our 2016-2019 Business Plan:

Liveable	
Strategies	2018/19 Initiatives
<b>An inclusive Community embracing diverse cultures, active living, and healthy lifestyles</b>	Amend the zoning of key sporting areas/hubs to support revitalised, modern sports facilities
	Deliver excellent Sport and Recreational Facilities across the City: <ul style="list-style-type: none"> <li>• Community Club and indoor sports stadium at Mitchell Park</li> <li>• Sports and community complex at the Edwardstown Soldiers Memorial Oval</li> <li>• A new regional soccer facility in the South in partnership with Football SA</li> <li>• An International standard BMX complex in the South, led by BMX SA</li> <li>• Capella Reserve redevelopment in partnership with the Cove Football Club to pursue funding opportunities</li> <li>• Modern sustainable tennis and netball facilities across the City to meet the needs of the Community now and into the future</li> </ul>
	Complete the detailed design of the Marion Outdoor Pool update and seek grant/partnership funding
	Deliver Open Spaces and Playgrounds across the city <ul style="list-style-type: none"> <li>• South Australia's first inclusive Playground at Hendrie St Reserve</li> <li>• Hallett Cove Foreshore precinct redevelopment</li> <li>• 8 local/neighbourhood scale playgrounds and plans for a further 4 playgrounds</li> <li>• High quality public toilets in our priority reserves and parks</li> </ul>
<b>Access to housing choice and services for a growing and diverse population</b>	Review housing zones to preserve the character of areas in the north of our city and create housing choice in the south
	In partnership with State Government, the SA Jockey Club and adjoining councils, support the housing development at Morphettville Racecourse
	Support our community to 'age well' through participation in the Adelaide Living Laboratory
	Continue implementation of priorities from the review of reserves and facilities
	Undertake an evaluation and review of at least a further 12 council services to ensure they continue to provide maximum value to our community, now and into the future
<b>Neighbourhoods that reflect local character, heritage and enable a sense of belonging</b>	Celebrate and recognise our Kaurna heritage through committed delivery of the 2016-2019 Reconciliation Action Plan (RAP)
	Build strong relationships with the Elders of the Kaurna community, facilitated by the RAP Committee
	Deliver youth partnership programs focussed on providing diverse and exciting opportunities for youth leadership, engagement and services Deliverer youth partnerships

Valuing Nature	
Strategies	2018/19 Initiatives
<b>A healthy and climate resilient urban environment</b>	Significantly increase energy efficiency across our council facilities
	Deliver sustainable lighting program priorities
	Implement the Climate Change Policy and Plan ( Resilient South Program)
	Ensure all elements of the Oaklands Reserve redevelopment project are in place to support construction
	Expand the Oakland's Wetland water distribution network to maximise sustainable irrigation of our parks and reserves
	Advocate for residents across our city on toxic contamination mitigation measures
	Manage stormwater in close partnership with our neighbours
	Target an allocation of 5% of drainage and traffic capital works budgets to Water Sensitive Urban Design outcomes
	Continue to transform the Glade Crescent Wetlands scheme
	Develop and deliver a Regional Coastal Management Plan to support sustainable coastal management
<b>Improved condition, diversity and connectivity of ecosystems</b>	Working closely with key partners to maximise Glenthorne Farm community benefits

Engaged	
Strategies	2018/19 Initiatives
<b>Communities that embrace volunteering and social interaction</b>	Strive to become renowned for volunteers through targeted growth and diversity, and harnessing the skills and experience of our volunteers
<b>Meaningful opportunities for community engagement, partnerships and co-creation</b>	Support our lease and license holders to develop their club management capacity
	Work in partnership with the Edwardstown Region Business Association (renamed Southern Business Connections) and the Hallett Cove Business Association to grow membership and sustainability
	Maximise community benefits through community led initiatives
	Implement our reformed Community Grants programs with emphasis on diversity and community capacity building
	Expand our network of community gardens in partnership with community groups
	Subject to the outcomes of a pilot on place activation projects expand the place activation program
	Develop and deliver a Business Engagement Plan in consultation with the local business community to provide valuable business information to support small business growth
	Grow the Community Leadership Program to support and harness the ideas and skills of emerging leaders within our community

Innovative	
Strategies	2018/19 Initiatives
A Community that harnesses creativity, research and collaboration to pursue innovative ideas	Establish partnerships with innovation mentors, including hosting university students to work on innovation projects
	Maximise community feedback through a range of surveys, tools and campaigns to support our ongoing focus on innovation and improvement
A City that provides infrastructure and support that enables innovation to flourish	Expand the solar panel network to maximise the use of renewable energy at council facilities
	Continue to promote and provide valuable programs at the Cove Enterprise Hub (renamed Cove Business Hub) to support start-ups and small businesses in the southern region
	Investigate 'Smart City' technology and infrastructure opportunities

Prosperous	
Strategies	2018/19 Initiatives
An exciting urban environment that attracts business investment and economic activation	Work in partnership to progress the Tonsley Redevelopment as a state of the art advanced manufacturing and urban environment
	Work with key partners on the Darlington project and the Flinders Link rail project to maximise business and employment opportunities
	Advocate for the future development of the North-South Corridor to improve east-west connectivity, which maximises community access and connection with the valuable adjacent areas
	Review Edwardstown Industry/Commerce Planning framework to support future business needs
	Facilitate the development of priority precincts that cater for a range of residential and business needs, and services that are aligned with the 30 Year Plan for Greater Adelaide
A City that promotes and supports business growth and offers increased local employment and skills development opportunities	Develop, in close cooperation with other councils and State Government, a business attraction plan that support jobs growth
	Implement the priority actions of the Southern Adelaide Economic Development Board
	Reduce red-tape to support and promote business growth and employment opportunities
	Deliver digital economy education programs for businesses to capitalise on the NBN roll-out
A welcoming City offering both residents and visitors a wide range of leisure and cultural experiences	In partnership with local businesses, grow visitation and increase spending in the region to secure additional economic benefit and increased jobs through the delivery of a Visitor Economy Strategy

Connected	
Strategies	2018/19 Initiatives
A road network that connects neighbourhoods and supports safe walking, cycling and vehicle travel	Subject to funding, deliver key extensions to the shared use path along the Adelaide to Marino Rocks Greenway
	Deliver a Policy and Program to enhance streetscapes across the City
A City that advocates improved public transport systems, linkages and networks that connect people to destinations	Progress, in partnership with State and Federal Governments, the development of key rail infrastructure including the grade separation at the Oaklands Rail crossing
	Support the rail expansion from Tonsley to Flinders Medical and University Precinct
A City that supports equitable access to diverse information sources and reliable digital technologies	Expand our communication and engagement network through our website and social media platforms
	Deliver valuable digital literacy programs in our libraries and neighbourhood centres
	Subject to funding, deliver the 'Maker Space' and a range of programs to harness technologies and equipment

In addition to the initiatives from the 2016-2019 Business Plan set out above, Council is funding a range of additional initiatives that will contribute to improving the quality of life for residents.

The initiatives and funds required for their delivery are:

Marion Cultural Centre external hire enhancement project	\$55,000
Design for erosion control at River Parade Hallett Cove	\$60,000
City of Marion Fringe Hub at the Marion Cultural Centre	\$15,000
Valuing Marion's Nature (replacement for the Discovery Circle Program)	\$30,000
Implementation of the Remnant Native Vegetation Plan	\$300,000
Enhanced Tree Planting Program	\$138,000
Light Square Upgrade - landscaping	\$20,000
Mitchell Park Scoreboard – water and power connection	\$20,000
Oaklands Education Centre at Oaklands Wetland	\$74,000
Natural Landscapes Design and Maintenance Guideline – pilot projects to expand the tree planting program and implement significant remnant vegetation management initiatives	\$70,000
Customer Relationship Management – Single View of the Customer - to enable any person at any location to see all of the services and interactions a client accesses within the City of Marion	\$30,000
Coastal Management Plan – building on existing coastal climate change planning and identifying key hotspots for close management	\$15,000
Smart Cities Pilot Project – sensors to monitor playground usage	\$48,500
Marion Outdoor Pool Masterplan – works to upgrade various components	\$1,193,000
Morphettville Park Sports Redevelopment	\$290,000
Renewables and Energy Efficiency Measures accelerating the uptake of energy efficiency and renewable energy projects in the City of Marion	-
Business Software Enhancements	\$1,278,000
<b>Total New Initiatives</b>	<b>\$3,636,500</b>

## 7. Asset Management

The City of Marion currently owns and manages a large and diverse community asset portfolio, valued in excess of \$1 billion. These assets, including roads, footpaths, drains, community buildings, parks and reserves, play a vital role in the local economy and on quality of life. They exist in order to provide services to the community and businesses for current and future generations.

Large proportions of Council's assets have been in existence for many years. Council has also received a number of "gifted" assets from developers, which attract ongoing operational and maintenance costs over their life. At the same time, demographic change is challenging the capacity of existing assets to meet the increasing demands of the environment in which they are located. The community's expectations too are increasing, which affects the ability of existing purpose-built assets to meet the changing needs of future residents. As community assets have a lengthy useful life, it is a complex task to monitor the cost and timing of their renewal.



Asset management is a critical tool in ensuring appropriate provision is made for the long-term management of community assets, and their impacts on all areas of service planning and delivery. The City of Marion's Asset Management Vision is:

**“To maintain the City of Marion’s assets to agreed levels of service which maximise community value throughout an asset’s life”.**

Council's Asset Management Plans detail information about our assets and define the services to be provided, how the services are provided, and what funds are required to provide the services. All City of Marion assets are audited every three years under an inspection regime.

## 8. Measuring our success

Monitoring performance is a critical element of strategic management. It is the mechanism for critically ensuring that Council is contributing to the achievement of both the Strategic Plan and the 3-year Business Plan 2016-19.

Our Key Performance Indicator (KPI) dashboard for 2018/19 (provided in the table below) takes account of Council's objectives over the next three years.

**Note: Council is still considering its suite of KPIs.**

Key Performance Indicator	Core Target	Stretch Target
Financial Sustainability	Council maintains a break even or positive cash funding position in delivering its annual budget	
Delivery of agreed projects identified in the Annual Business Plan and the third year targets in the 3 year Plan	Greater than or equal to 95%	
Lost Time Injury Frequency Rate	Greater than or equal to 10% reduction from the previous year's result	Greater than or equal to 15% reduction from the previous year's result
Total employee costs (including agency staff)	Less than or equal to 3% increase in actual employee costs (including agency staff) against prior year's actual costs	Less than or equal to 2% increase in actual employee costs (including agency staff) against prior year's actual costs
Staff retention	90% retention	95% retention
Overall satisfaction with Council's performance	Greater than or equal to 75% rated as satisfied or above	Greater than or equal to 85% rated as satisfied or above
Asset Sustainability	Asset Sustainability Ratio greater than or equal to 80%	Asset Sustainability Ratio greater than or equal to 90%
Delivery of Council's capital works program	Greater than or equal to 80% delivery of Council's planned capital works program (adjusted for extraordinary items)	Greater than or equal to 90% delivery of Council's planned capital works program (adjusted for extraordinary items)
Staff engagement	Achievement of an overall employee pulse survey result of 75%, based on 9 metrics (including Community, Values, Safety, Expectations, Valued, Empowerment, Development, Recognition, Happiness)	Achievement of an overall employee pulse survey result of 80%

We will report on our progress against our 2018/19 KPI dashboard quarterly at Council meetings and in our 2018/19 Annual Report.

## 9. Funding the Annual Business Plan

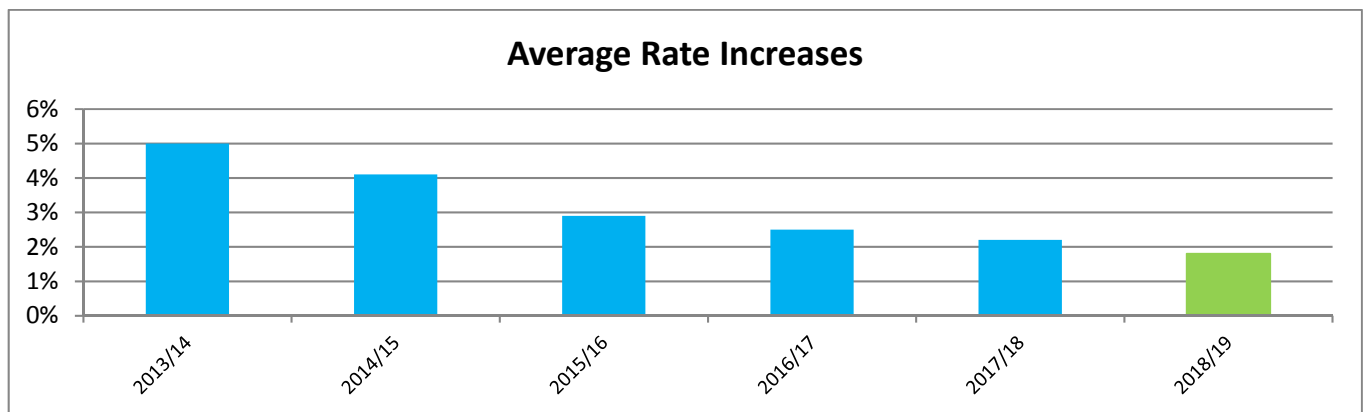
### 9.1 Your rates in 2018/19

The Annual Business Plan is based on a proposed average rate increase of 1.8%. In setting rates for 2018/19, council has forecast the revenue required to meet the costs of delivering the services and projects that will be provided to the community in 2018/19.

Rates account for 84% percent of council's operating revenue with others sources including fees, charges and grants. These revenues contribute to the necessary funding for planned capital renewal programs in 2018/19.

While the average rate increase of 1.8% is proposed, it is to be noted that actual rates payable by a rate payer will vary according to individual property valuations, the attributed land use, and whether there has been any new development or capital improvement at the land.

Over the past years, we have listened to your feedback and Council is aware of the impact of rate increases on the community. We are continually looking for opportunities that allow this burden to be reduced and as a result our rate increases have been decreasing steadily over the past six years. The 2018/19 rate increase is the lowest in over 15 years, and continues to head in the desired downward direction.

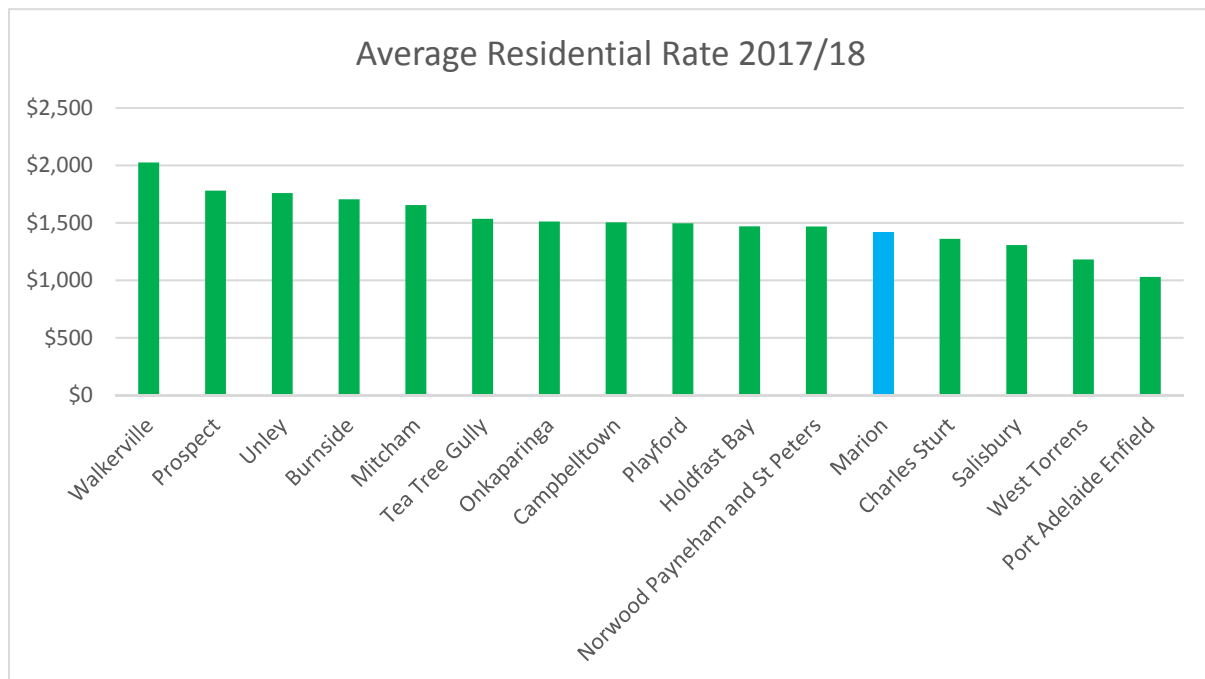


With changing community needs and other external influences impacting on the community, there is a need for council to consider how to plan more effectively, both for the longer term and more immediate community benefit. The rate increase is set at a level that provides confidence that services will be maintained and that a sufficient capital expenditure program is planned to maintain council's assets.

The outcomes of the community consultation, as well as a balance between achieving the strategic directions, maintaining services and assets, ensuring financial and environmental sustainability, supporting intergenerational equity and making provision for those in the community who are experiencing hardship, have been considered in setting the rate increase for the Annual Business Plan.

## Comparative Rating Data

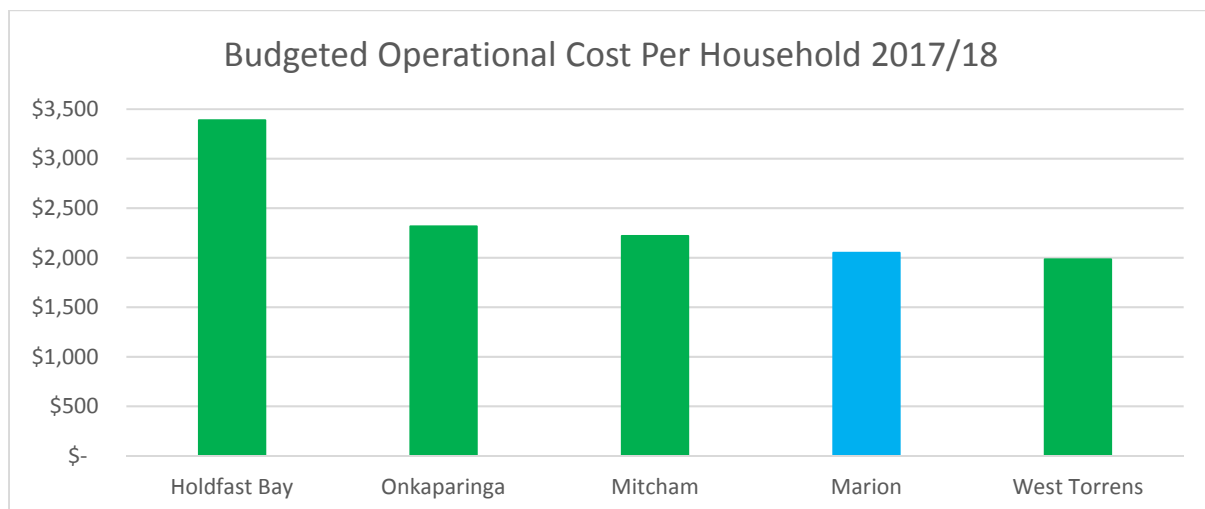
### Average Residential Rate



With the proposed rate rise of 1.8% the City of Marion's average residential rate is in line with Council's A BP framework and set to remain among the lower rating metropolitan councils. In 2017/18 Council had the 5<sup>th</sup> lowest average metropolitan residential rate.

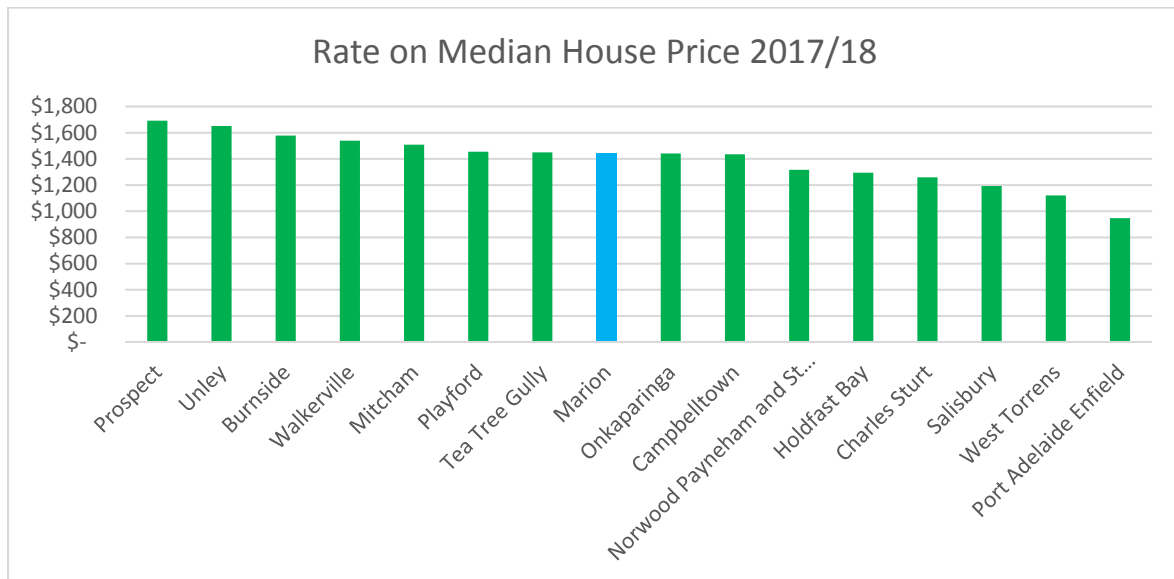
### Operational Cost per Household

Council's primary benchmark is to compare its average residential rate against other metropolitan councils as shown in the "Average Residential Rate 2017/18" table above. The table below illustrates that council's operational costs per household compares favourably against that of our neighbouring councils. This does not take into account different councils' service levels, infrastructure renewal and revenue from grants.



### Rate on Median House Prices

The distribution of rates on median house prices shown in the graph below are reasonably even. The rate on the median house price is similar for our neighbouring councils of Mitcham, Onkaparinga and Holdfast Bay, with West Torrens being the exception.



Median Property Values for our neighbouring councils are

Mitcham	\$529,999
Holdfast Bay	\$510,015
West Torrens	\$439,989
Marion	\$414,913
Onkaparinga	\$319,980

Note: Comparative data for the 2018/19 year will be available following the release of the LGA Council Rates Survey which is typically released in the first quarter of the next calendar year.

### 9.2 Differential Rating

Council currently derives 18% (2017/18: 18%) of its rate revenue from the Commercial and Industrial sectors. Commercial and Industrial users consume a greater proportion of council resources than residential properties, particularly in regard to the use of roads, footpaths, traffic, parking, storm water drainage, public health and environment.

Council uses a differential rating system to raise revenue based upon its Land Use and will continue to do so to ensure a fair and equitable distribution of rates within the City of Marion. The differential rate is charged in addition to the normal rate. In applying this approach, council will take into consideration all prevailing economic conditions and changes and adjust its differential rates accordingly, to ensure an appropriate and fair equalisation of rates across all land use categories. Differential rates to apply to land use are as follows:

Commercial	85%	(2017/18: 85%)
Industrial	70%	(2017/18: 70%)
Vacant Land	100%	(2017/18: 100%)

### 9.3 Budgeted Income Statement

An operating surplus of \$4.199m before capital revenues is forecast for 2018/19. An operating surplus is required to fund the renewal of existing infrastructure in accordance with council's asset management plans.

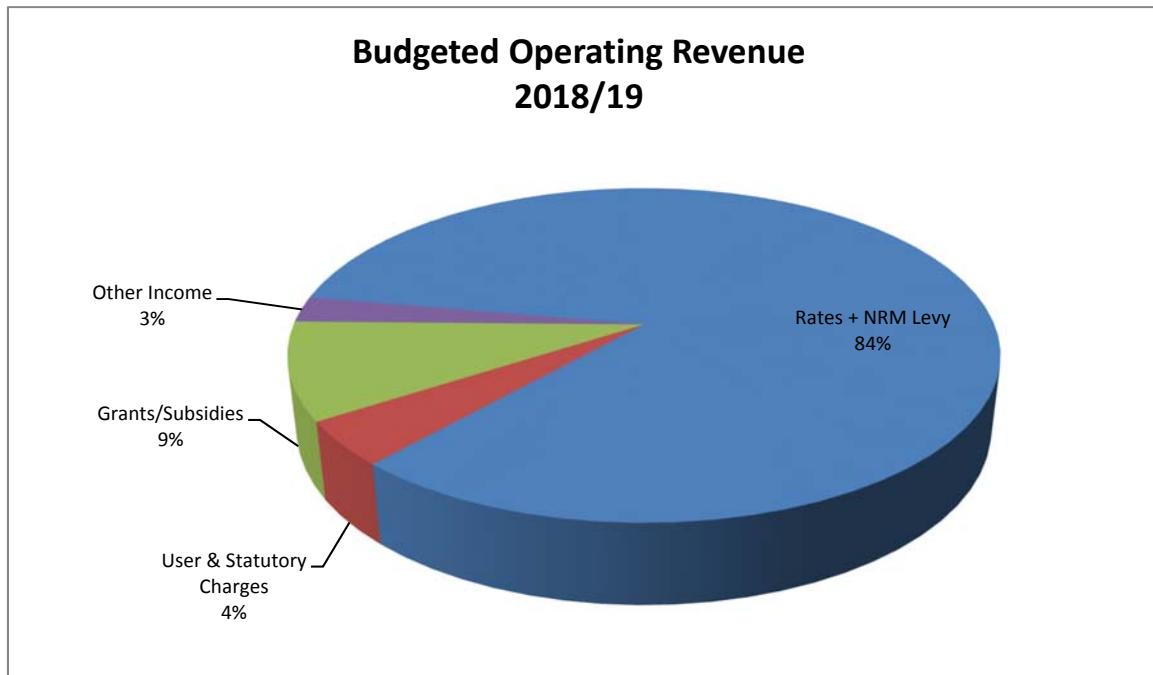
	2nd Review 2017/18 \$'000	Budget 2018/19 \$'000	Variance \$'000
<b>Budgeted Income Statement</b>			
<b>Operating Revenue</b>			
Rates - General	73,080	75,231	2,151
Rates - NRM Levy *	1,799	1,942	143
Statutory Charges	2,037	1,925	(112)
User Charges	1,890	2,005	115
Grants/Subsidies	7,203	8,658	1,455
Investment Income	904	504	(400)
Reimbursements	626	564	(62)
Other Revenue	1,559	876	(683)
Share of Profit/(Loss) Regional Subsidiaries	334	344	10
<b>Total Operating Revenue</b>	<b>89,432</b>	<b>92,049</b>	<b>2,617</b>
<b>Operating Expenditure</b>			
Employee Costs	34,013	34,920	907
Contractor Services	19,467	19,976	509
Materials	5,213	4,944	(269)
Finance Charges	541	470	(71)
Depreciation	17,105	17,105	-
Other Expenses	8,291	10,435	2,144
<b>Total Operating Expenditure</b>	<b>84,630</b>	<b>87,850</b>	<b>3,220</b>
<b>Operating Surplus/(Deficit) before Capital Revenues</b>	<b>4,802</b>	<b>4,199</b>	<b>(603)</b>
Capital Grants and Contributions	10	-	(10)
Physical resources received free of charge	1,500	-	(1,500)
<b>Net Surplus/(Deficit) resulting from Operations</b>	<b>6,312</b>	<b>4,199</b>	<b>(2,113)</b>

\* Note: The NRM Levy is collected by Council on behalf of the Adelaide and Mt Lofty Ranges Natural Resources Management Board.



## 9.4 Operating Revenue

The main source of income for council is rate revenue; making up 84% of total council revenue in 2018/19, with other sources being government regulated fees for statutory services, an environment of diminishing levels of untied federal grant monies, as well as other grants from State and Federal government.



### General Rates

Council's revenue in 2018/19 includes \$75.23m to be raised in general rates. The budget has been developed on the basis of a proposed average rate increase of 1.8% (excluding new developments and capital improvements). In setting rates for 2018/19, council has forecast the revenue required to meet the costs of delivering the services and projects that will be provided to the community in 2018/19.

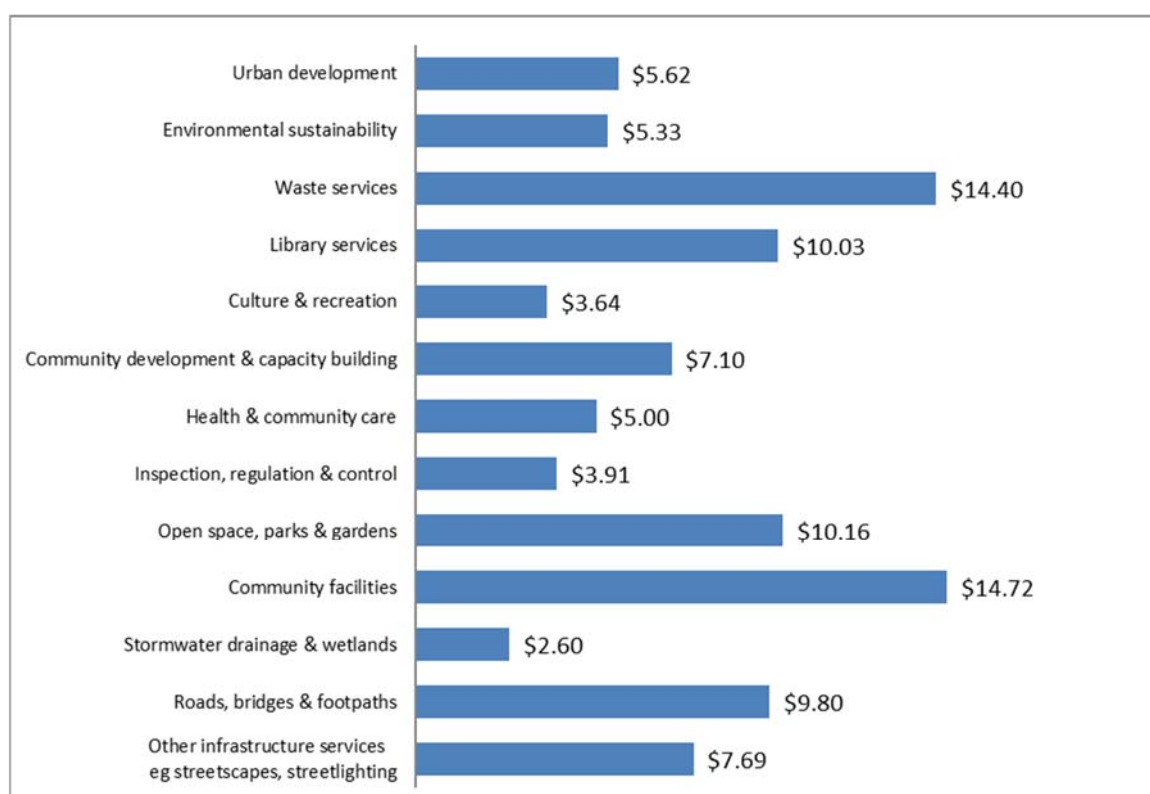
Growth for new developments and capital improvements is forecast at 1% for 2018/19. This predominantly is the result of new housing in Marion and property improvements as reported by the Valuer General. The revenue created by this growth will cover the increased costs of servicing a growing community which includes the requirement to maintain and provide for the replacement of infrastructure such as stormwater drainage and transport networks.

### Other Sources of Revenue

- **User Charges set by council** – Relate mainly to the recovery of service delivery costs through the charging of fees to users of council's services. These include charges for the use of council's community facilities, swimming pool admission and the like.
- **Statutory Charges set by State Government** – Relate mainly to fees and fines levied in accordance with legislation and include development application fees, health act registrations and parking fines.
- **Grants and Subsidies** – Grants include all monies received from State and Federal sources for the purpose of funding the delivery of council's services to ratepayers and for the funding of the capital works program. The budget for 2018/19 includes the balance of grant funding towards Edwardstown Soldiers Memorial Oval redevelopment of \$2.4m (up from \$1.6m in 2017/18).

## 9.5 Operating Expenditure

Council's operating expenses are forecast to increase to \$87.850m in 2018/19. The following graph shows a breakdown of operating expenditure across council services for every \$100 spent:



### Employee Costs

Employees are responsible for the provision of Council's key services, including the ongoing maintenance of open space areas, libraries, neighbourhood centres, the Marion Outdoor Pool, urban development, health and community care. Employees are either directly employed by council, or indirectly through an employment agency (i.e. agency staff) where temporary workforce requirements have arisen through seasonal demand or short-term vacancies of existing positions.

Employee costs are forecast to increase by \$907k primarily because of increases in existing staff Enterprise Agreements (currently 2.3%, in line with the December 2017 CPI).

There are two Enterprise Agreements (EA's) covering our indoor and outdoor staff. The indoor (clerical) staff EA is negotiated with the Australian Services Union and staff agreed to a 2% per annum increase, or CPI if greater, for the 3 years to 30 June 2019. The outdoor staff EA is negotiated with the Australian Workers Union (AWU). The AWU EA expired on 30 June 2017 and is currently being renegotiated (the previous 3 year EA has given average annual increases of 3.41%).

### Contractor Services

Contractor services relate mainly to the provision of council services by external providers. Council uses contractors to assist in the provision of major services such as waste collection, and also where specialist services or advice is required where it is not warranted for Council to have permanent in-house resources. An increase of \$509k (2.6%) is forecast in the 2018/19 budget.

## Materials

Council's Materials budget includes utilities, products utilised in the delivery of community services and maintenance of council's infrastructure, open space, and other assets, as well as fuel for the fleet of vehicles used to deliver services. A decrease of \$269k in materials is forecast in the 2018/19 budget.

## Other Expenses

The key increases in Council's Other Expense category include a \$2.5m contribution towards a Southern Region Soccer Facility and a \$1.0m contribution towards Oaklands Crossing.

## 9.6 Capital Revenue

### Capital Grants and Contributions

Council has no forecast capital grants and contributions towards new capital works planned in 2018/19.

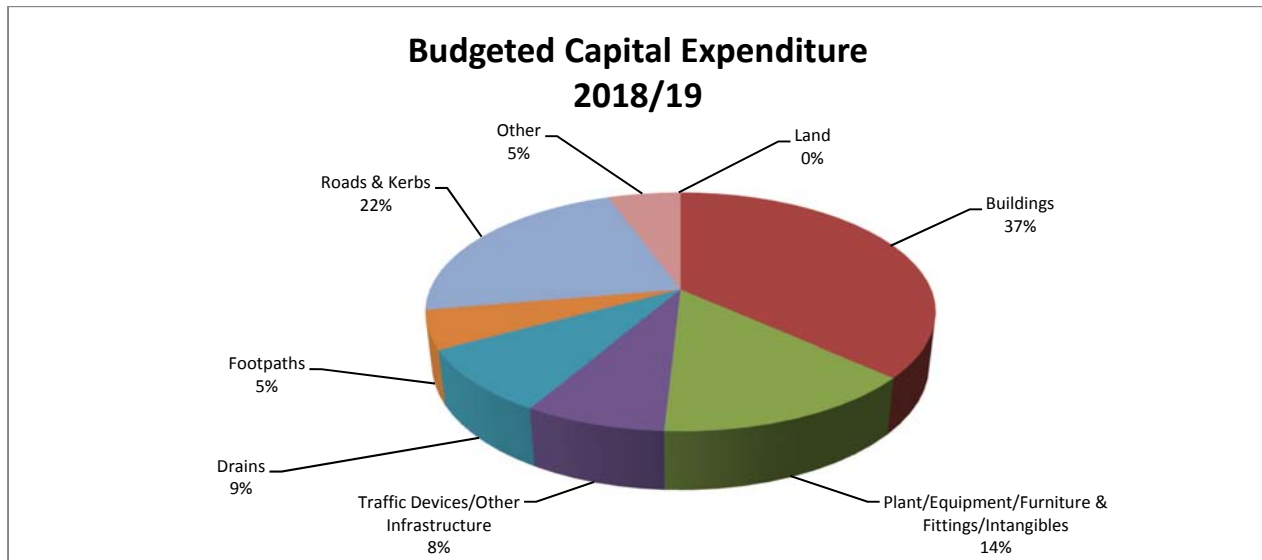
## 9.7 Budgeted Capital Expenditure

The 2018/19 Budgeted Statement of Capital Expenditure forecasts total capital expenditure of \$29.934m including \$17.883m renewal and \$12.051m new and upgrade.

The following table summarises council's planned Capital Works Program for 2018/19.

	2nd Review 2017/18 \$'000	Budget 2018/19 \$'000
<b>Capital Expenditure</b>		
Land	2,624	0
Buildings	10,510	10,976
Infrastructure:		
Roads & Kerbs	6,657	6,650
Drains	2,266	2,594
Footpaths	1,559	1,550
Traffic Control Devices	378	405
Other Infrastructure	4,354	3,927
Plant and Equipment	2,709	1,987
Furniture and Fittings	57	191
Other	607	1,653
<b>Total Capital expenditure</b>	<b>31,721</b>	<b>29,934</b>
Represented By:		
Capital Expenditure		
Assets - New	14,350	12,051
Assets - Renewal	17,371	17,883
	<b>31,721</b>	<b>29,934</b>

Key capital projects included in the budget are the Edwardstown Soldiers Memorial Oval redevelopment (\$5.110m), LED Streetlight Replacement (\$2.066m), Marion Outdoor Swim Centre upgrades (\$1.193) and the development of Heron Way Reserve (\$1.649m).



### 9.8 Financing the Budget

Financing the budget refers to the use of borrowings or available cash balances to meet any shortfall between expenditure (both operating and capital) and revenue.

	Review 2017/18 \$'000	Budget 2018/19 \$'000
<b>Net Lending/(Borrowing)</b>		
Operating Surplus/Deficit before Capital Amounts	4,802	4,199
<u>less: Net Outlay on Existing Assets</u>		
Capital expenditure on asset renewal/replacement	17,371	17,883
less Depreciation/Ammortisation	(17,105)	(17,105)
	<b>266</b>	<b>778</b>
<u>less: Net Outlay on New/Upgrade Assets</u>		
Capital expenditure on New & Upgrade Assets	14,350	12,051
less Capital Grants	(10)	0
	<b>14,340</b>	<b>12,051</b>
Adjustments		
Share of Equity - Regional Subsidiaries	(334)	(344)
	<b>(334)</b>	<b>(344)</b>
<b>Net funding increase/(decrease)</b>	<b>(10,138)</b>	<b>(8,974)</b>

The table above identifies the council's net funding result. Council's budget for 2018/19 is expected to result in a net decrease in funding of \$8.974m.

Financing transactions associated with accommodating the expected net lending result in 20 18/19 are as follows:

	2nd Review 2017/18 \$'000	Budget 2018/19 \$'000
<b>Financing Transactions</b>		
New Borrowings	0	0
less: Repayment of Principal on Borrowings	(1,197)	(1,100)
less: Increase/(Decrease) in Cash & Investments		
Transfers from/(to) Reserves	11,500	10,538
Cash Drawdowns/(Investment)	(165)	(464)
<b>Equals: Financing Transactions</b>	<b>10,138</b>	<b>8,974</b>

No additional borrowings are forecast in 2018/19, and as such principal repayments of existing loans will result in a forecast balance outstanding as at 30 June 2019 of \$6.805m.

## 9.9 Financial Ratios

To assist council in meeting its objective of financial sustainability a series of financial indicators endorsed by the Local Government Association are provided. Where a council target has not been adopted, the recommended Local Government Association (LGA) target has been used. The following table details these financial indicators and whether or not the prescribed target has been achieved over the five years up to the end of 2018/19.

Ratio	Council Target	2018/19 Budget	5 Year Average
Operating Surplus	0% - 5%	4.56%	9.47%
Asset Sustainability	95% - 100%	103.37%	88.1%
Asset Consumption	80% - 100%	76.29%	78.3%
Net Financial Liabilities	0% - 50%	(7.84%)	N/A
Debt Servicing	0% - 5%	1.7%	N/A

Council's Asset Sustainability and Asset Consumption ratios both fall outside of their targets. This indicates that Council's asset base requires further renewal, with continuing work on its Asset Management Plans and strategies relating to specific asset classes in progress to set a good foundation for improving this in future.

All other ratios are within their targeted ranges. Meeting these targeted ranges is consistent with Council meeting its objective of long-term financial sustainability.



## Appendix 1 – Long Term Financial Plan Funding Statement

### City of Marion

10 Year Financial Plan for the Years ending 30 June 2028

### BUDGET SUMMARY - GENERAL FUND

Scenario: Draft LTFP 2018/19 - 2027/28 for Public Consultation

		Projected Years								
	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28
	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000	\$'000
<b>Income</b>										
Rates	77,173	79,328	81,543	83,820	86,161	88,567	91,040	93,582	96,196	98,882
Statutory Charges	1,925	1,973	2,023	2,073	2,125	2,178	2,233	2,289	2,346	2,404
User Charges	2,005	2,053	2,104	2,157	2,211	2,266	2,323	2,381	2,440	2,501
Grants, Subsidies and Contributions	8,658	6,035	6,186	6,340	6,499	6,661	6,828	6,999	7,174	7,353
Investment Income	504	687	686	715	747	793	920	1,111	1,332	504
Reimbursements	564	579	593	608	623	639	655	671	688	705
Other Income	876	884	889	895	900	906	912	919	925	931
Net gain - equity accounted Council businesses	344	354	365	376	387	398	410	423	435	448
<b>Total Income</b>	<b>92,049</b>	<b>91,892</b>	<b>94,388</b>	<b>96,984</b>	<b>99,652</b>	<b>102,409</b>	<b>105,321</b>	<b>108,374</b>	<b>111,536</b>	<b>113,730</b>
<b>Expenses</b>										
Employee Costs	34,920	35,329	36,035	36,884	37,760	38,663	39,595	40,557	41,368	42,196
Materials, Contracts & Other Expenses	35,355	31,150	32,090	32,706	33,705	33,304	33,965	34,641	35,719	36,650
Depreciation, Amortisation & Impairment	17,105	17,789	18,501	19,241	20,010	20,811	21,643	22,509	23,409	24,346
Finance Costs	470	400	922	802	700	593	489	410	327	239
<b>Total Expenses</b>	<b>87,850</b>	<b>84,668</b>	<b>87,549</b>	<b>89,633</b>	<b>92,175</b>	<b>93,370</b>	<b>95,693</b>	<b>98,117</b>	<b>100,823</b>	<b>103,430</b>
<b>Operating Surplus</b>	<b>4,199</b>	<b>7,224</b>	<b>6,840</b>	<b>7,351</b>	<b>7,478</b>	<b>9,039</b>	<b>9,628</b>	<b>10,257</b>	<b>10,712</b>	<b>10,300</b>
Amounts Received Specifically for New or Upgraded Assets	-	10,000	-	-	-	-	-	-	-	-
<b>Net Surplus / (Deficit) for the Year</b>	<b>4,199</b>	<b>17,224</b>	<b>6,840</b>	<b>7,351</b>	<b>7,478</b>	<b>9,039</b>	<b>9,628</b>	<b>10,257</b>	<b>10,712</b>	<b>10,300</b>
<b>Capital (Balance Sheet) and Reserve Movements</b>										
Capital Expenditure	(29,934)	(47,794)	(21,850)	(22,255)	(22,828)	(23,481)	(21,765)	(22,228)	(22,574)	(23,028)
Loan Repayments (External)	(1,100)	(1,170)	(2,287)	(1,918)	(2,020)	(2,127)	(1,565)	(1,644)	(1,727)	(1,815)
New Loan Borrowings (External)	-	12,960	-	-	-	-	-	-	-	-
Net Transfers (to)/from Reserves	10,538	2,170	(760)	(760)	(760)	(760)	(760)	(760)	(760)	(760)
<b>Total Capital (Balance Sheet) and Reserve Movements</b>	<b>(20,497)</b>	<b>(33,835)</b>	<b>(24,897)</b>	<b>(24,933)</b>	<b>(25,608)</b>	<b>(26,368)</b>	<b>(24,090)</b>	<b>(24,632)</b>	<b>(25,062)</b>	<b>(25,603)</b>
<b>Net Result (including Depreciation &amp; Other non-cash items)</b>	<b>(16,297)</b>	<b>(16,610)</b>	<b>(18,057)</b>	<b>(17,582)</b>	<b>(18,130)</b>	<b>(17,329)</b>	<b>(14,462)</b>	<b>(14,375)</b>	<b>(14,350)</b>	<b>(15,303)</b>
Add back Depreciation Expense (non-cash)	17,105	17,789	18,501	19,241	20,010	20,811	21,643	22,509	23,409	24,346
Add back Other Expenses (non-cash)	-	-	-	-	-	-	-	-	-	-
Less Other Income (non-cash)	(344)	(354)	(365)	(376)	(387)	(398)	(410)	(423)	(435)	(448)
<b>Cash Budget Surplus</b>	<b>464</b>	<b>825</b>	<b>79</b>	<b>1,283</b>	<b>1,493</b>	<b>3,083</b>	<b>6,771</b>	<b>7,712</b>	<b>8,624</b>	<b>8,594</b>

## Appendix 2 – Capital Works Program

ROAD RESEAL PROGRAM 2018/19				
Road Name	Suburb	Ward	From	To
Program currently being finalised				

RESIDENTIAL FOOTPATH PROGRAM 2018/19				
Road Name	Suburb	Ward	From	To
Proactive Footpath Works	Various	Various		
Bathbank Crescent	Sheidow Park	Southern Hills	#12 Bathbank Crescent	#6 Bathbank Crescent
Brayden Court	Mitchell Park	Warriparinga	Lynton Avenue (North)	Alley way
Clifftop Crescent	Marino	Coastal	Fryer Avenue	End
Currie Court	Sheidow Park	Southern Hills	#5 Currie Court	School Boundary
Dutchman Drive	Hallett Cove	Coastal	Bus Stop 57A	The Cove Road
Emma St and Ruth Court	Marino	Coastal	The Cove Road	Emma Street (West)
First Avenue	Ascot Park	Coastal	Railway Terrace	Existing path
Frederick Lane	Glandore	Woodlands	Pleasant Avenue	Laneway
Gangara Court	Glengowrie	Mullawirra	#9 Gangara Court	#12 Gangara Court
Haddon Street	Mitchell Park	Warriparinga	Thorn Avenue	Quick Road
Harlow Street	Mitchell Park	Warriparinga	Thorn Avenue	Quick Road
High Street	Seacliff Park	Coastal	32 High Street	Bus stop 43A
Kulanda Road	Marino	Coastal	#3 Kulanda Road	Sheidow Terrace
Lonsdale Road	Hallett Cove	Coastal	Bus Stop 52C	Ragamuffin Drive
Main South Road	Clovelly Park	Warriparinga	#1262 Main South Road	#1266 Main South Road
Pildappa Avenue	Park Holme	Mullawirra	Marion Road	#12 Pildappa Avenue
Shaftesbury Terrace	Marino	Coastal	Carlton Terrace	#3 Shaftesbury Terrace
Spinks Road	Marino	Coastal	Jervois Terrace	#17 Spinks Road
Teesdale Crescent	Plympton Park	Mullawirra	#13 Teesdale Crescent	Teesdale Crescent
Thermopylae Crescent	Hallett Cove	Coastal	Sandison Road	Narida Street
West Street	Seacliff Park	Coastal	#4 West Street	Hill Street

TRAFFIC DEVICES PROGRAM 2018/19			
Road Name	Suburb	Ward	Description
Calum Grove	Seacombe Heights	Warriparinga	School Crossing
East Terrace	Edwardstown	Woodlands	Parking Bay
Grand Central / Shamrock	Hallett Cove	Coastal	Roundabout
Kangaroo Thorn	Sheidow Park	Southern Hills	Parking Bay
Lander Road	Oaklands Park	Southern Hills	Raised Median
Livingston / Filmer	Glengowrie	Mullawirra	Roundabout
Morphett Road	Warradale	Warracowie	Parking Areas

STORMWATER DRAINAGE PROGRAM 2018/19		
Road Name	Suburb	Ward
Forrest Avenue	Marino	Coastal
Herron Way	Hallett Cove	Coastal
John Street	Ascot Park	Woodlands

STREETSCAPE PROGRAM 2018/19		
Road Name	Suburb	Ward
Birch Crescent (Design)	Tonsley	Warriparinga
Bray Street	Plympton Park	Mullawirra
Railway Terrace	Edwardstown	Woodlands
Warracowie Way (Design)	Oaklands Park	Warracowie

IRRIGATION & WETLANDS PROGRAM 2018/19		
Location	Suburb	Ward
Alawoona Avenue Reserve	Mitchell Park	Warriparinga
Bandon Terrace Reserve	Marino	Coastal
First Avenue Reserve	Hallett Cove	Coastal
Heron Way Reserve	Hallett Cove	Coastal
Kenton Reserve	Marion	Warriparinga
Mitchell Park Reserve	Mitchell Park	Warriparinga
Pavana Reserve	Hallett Cove	Coastal
Shamrock Reserve	Hallett Cove	Coastal

OTHER INFRASTRUCTURE PROGRAM 2018/19		
Details	Suburb	Ward
Bus Shelters	Various	Various
Edwardstown Bore	Edwardstown	Woodlands
Kerb & Water Table	Various	Various
LED Lighting Transition	Various	Various
Signage	Various	Various
Sturt Linear Path	Glengowrie	Mullawirra
Sturt River Bridge	Morphettville	Mullawirra
Walking & Cycling Pathways	Various	Various
Warriparinga Reserve Bore	Sturt	Warriparinga

OPEN SPACE & RECREATION WORKS PROGRAM 2018/19			
Location	Suburb	Ward	Description
<b>Playground Implementation Program</b>			
Heron Way Reserve	Hallett Cove	Coastal	Construction
Bandon Terrace Reserve	Marino	Coastal	Construction
Shamrock Road Reserve	Hallett Cove	Coastal	Construction
First Avenue Reserve	Ascot Park	Woodlands	Construction
Mitchell Park Oval	Mitchell Park	Warriparinga	Construction
Various*	Various	Various	Remove Playground without replacement
* Council is currently finalising the exact locations for playground removals for 18/19			
<b>Reserve Improvements</b>			
Oaklands Estate (Reserve & Playground)	Oaklands Park	Warracowie	Construction
2nd Dog Park	TBC	TBC	Construction
Various*	Various	Various	Installation of shade sails
*Council is currently finalising the exact location for the provision of shade in 18/19			
<b>Public Toilets</b>			
Shamrock Road Reserve	Hallett Cove	Coastal	Install new facility
Capella Reserve	Hallett Cove	Coastal	Install new facility
<b>Tennis &amp; Netball Courts</b>			
Morphettville Tennis Club	Morphettville	Mullawirra	Courts and facility improvements
Glandore Oval	Glandore	Woodlands	Courts and facility improvements
Hamilton Park Reserve	Warradale	Warracowie	Remove courts, clubroom and then landscape
Ballara Park	Warradale	Warracowie	Remove courts and then landscape
Sandery Avenue Courts	Seacombe Gardens	Warracowie	New shelter, site power and storage

PROPERTY/BUILDING WORKS PROGRAM 2018/19			
Location	Suburb	Ward	Description
Various	Various	Various	Solar infrastructure installations
Active Elders	Ascot Park	Woodlands	Replace ceiling
Administration Building	Sturt	Warriparinga	Front counter and entrance upgrade
Cosgrove Hall	Clovelly Park	Warriparinga	New Air Conditioner
Cove Sports Club	Hallett Cove	Coastal	Replace oval lights
Edwardstown Soldiers Memorial Oval	Edwardstown	Woodlands	Redevelopment
Fairford House	Bedford Park	Warriparinga	Window treatments
Fitzgerald James Building	Glandore	Woodlands	Replace Electricity Board, DDA works
Glandore Community Centre	Glandore	Woodlands	Replace signage
Glengowrie YMCA	Glengowrie	Mullawirra	Replace kitchen
Hallett Cove Tennis Club	Hallett Cove	Coastal	Replace floor covering
Marion Bowling Club	Marion	Warriparinga	Replace kitchen
Marion City Band Building	Edwardstown	Woodlands	Replace kitchen and remove asbestos
Marion Cultural Centre	Oaklands Park	Warracowie	Coat Timber Floor
Marion Outdoor Pool	Park Holme	Mullawirra	Upgrade building, foyer and facade
Marion Outdoor Pool	Park Holme	Mullawirra	Car park renewal
Park Holme Library	Park Holme	Mullawirra	Upgrade toilets (DDA)
Trott Park Neighbourhood Centre	Trott Park	Southern Hills	Replace kitchen, signage and remove asbestos
Warradale Kindy	Warradale	Warracowie	Remove asbestos
Woodforde Family Reserve	Park Holme	Mullawirra	DDA works

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Vincent Mifsud, General Manager Corporate Services

**General Manager:** Vincent Mifsud, General Manager Corporate Services

**Subject:** Council Subsidiaries – Draft 2018/19 Business Plan and Budget Review

**Report Reference:** GC220518R07

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**EXECUTIVE SUMMARY / DISCUSSION:**

The purpose of this report is to consider the Draft Annual Business Plan and Budget of Council's two regional subsidiaries, namely the Southern Region Waste Resource Authority (SRWRA) and Council Solutions.

**Southern Region Waste Resource Authority (SRWRA)**

SRWRA is a Regional Subsidiary, established by the Cities of Onkaparinga, Marion and Holdfast Bay, pursuant to Section 43 of the *Local Government Act (SA) 1999*. Under its Charter, SRWRA is responsible for providing and operating waste management services on behalf of its constituent councils and ensuring that a long term sustainable Waste Management Strategy exists in the southern region of Adelaide.

The Draft SRWRA 2018/19 Business Plan incorporates the parameters and objectives on which the Plan and Budget are based upon. The Plan has been formed taking into account the needs of its constituent councils, its various stakeholders and the competitive environment in which it operates.

The Plan supports SRWRA's vision, values and priorities over the next 12 months and beyond. It is consistent with the authority's Charter and will effectively contribute to Council's waste management objectives.

A copy of the Draft SRWRA 2018/19 Business Plan is attached as Appendix 1 with key highlights and priorities including:-

- An operating surplus of \$471k and capital expenditure of \$5.4m;
- Working with the Constituent Councils to explore options and feasibility surrounding the operations of a waste to energy and materials recycling facility (MRF) in the region;
- Solar/alternative energy project/s;
- Further development of the Southern Recycling Centre (SRC) recycling operations.



## **Council Solutions**

Council Solutions is a regional subsidiary established by the Cities of Adelaide, Charles Sturt, Marion, Onkaparinga, Salisbury and Tea Tree Gully, pursuant to Section 43 of the *Local Government Act 1999*. Its purpose is to optimise the financial sustainability of its constituent councils through the benefits of collaborative strategic procurement and other services.

The draft Council Solutions 2018/19 Budget was developed following consultation with its Audit Committee at the 28 March 2018 meeting.

As required by the Council Solutions Regional Authority Charter, the draft Council Solutions 2018/19 Budget is now being circulated to constituent councils for consultation prior to adoption by the Authority's Board of Management at its meeting on 25 June 2018.

A copy of the Draft Council Solutions 2018/19 Budget is attached as Appendix 2 with key highlights being:-

- An operating surplus of \$108k;
- Progression of the Waste Management Services Project (WMSP) to Stage 3, being the approach to market through open tenders to appoint Contractors for the delivery of Waste Management Services (excluding Waste Disposal as this is managed for Marion through SRWRA). A detailed report on the WMSP process and stages was provided to Council at its meeting on 26 September 2017 (GC260917R09). Marion's funding contribution for stage 3 of the WMSP is up to \$95,035.
- 17 procurement projects to be undertaken during the year of which 9 are for re-tenders or extensions of existing contracts, 3 relate to waste services subject to ACCC authorisation and 5 relate to new procurement categories.

### **RECOMMENDATIONS:**

### **DUE DATE:**

#### **That Council:**

- |  |             |
|--|-------------|
| 1. Advise the Southern Region Waste Resource Authority (SRWRA) that it supports the Draft 2018/19 Business Plan and Budget (attached as Appendix 1).   | 22 May 2018 |
| 2. Advise Council Solutions that it supports the Draft 2018/19 Budget (attached as Appendix 2).  | 22 May 2018 |
| 3. Endorses the City of Marion's participation in Stage 3 of the Waste Management Services Project (WMSP) and approves the City of Marion's funding contribution of up to \$95,035 be included in the Draft 2018/19 Annual Budget. | 22 May 2018 |



## SRWRA 2018/19 Business Plan



# Contents

Page 129



- Introduction and Background.
- Strategic Directions.
- Influences & Priorities.
- Business Plan Budget Parameters & Objectives.
- Key Financial Information.
- Key Variables.
- Project Priorities.
- Summary



# Introduction and Background

Southern Regional Waste Resource Authority (SRWRA) is a Regional Subsidiary, established by the Cities of Onkaparinga, Marion and Holdfast Bay, pursuant to Section 43 of the Local Government Act (SA) 1999.

Under its Charter, SRWRA is responsible for providing and operating Waste Management services on behalf of its Constituent Councils and ensuring a long term sustainable Waste Management Strategy is developed.

The business activities of the Authority are the management of its landfill, resource recovery, recycling and energy recovery developments at its Seaford Heights operation.

The Authority is continuing its innovative approach to waste management in 2018/19 with the development of a Bioremediation treatment area to compliment the operational strategy of the Resource Recovery facility. This underlines the emphasis that the SRWRA is placing on better management of waste with the focus being on the long-term life of the operations with more emphasis on recycling and recovery opportunities for the long-term benefit of the community and the owner councils.



# Strategic Direction 2018-19

SRWRA's core business activity is the management and operation of the Seaford Heights landfill and recycling facility which the Authority wholly owns, through this it delivers sustainable, long-term waste management services to the three Constituent Councils and for our customers throughout the southern region.

The strategic vision is for SRWRA is:

- to be a leader in employing innovative resource recovery approaches.
- managing all products and materials as valuable and finite resources.
- significant re-use of recovered products from recycling over multiple campaigns.

Landfill will continue to play a central role as a mainstay solution for disposing of residual waste, noting the need to continue to invest in a high standard of operational practices and systems that minimise environmental impact and maximise resource recovery.

The Authority's Strategic Plan and Master Plan provides a framework for research and development activities that aim to develop and deliver enhanced production technologies, tools and practices to promote growth in productivity, reduce waste and add value to the operations now, and into the future.

## Cont/

The priority areas identified for waste management, alternative energy and resource recovery include:

- providing direction and investment certainty for alternative waste treatment and energy recovery opportunities.
- supporting research, development, deployment and extension activities with the Constituent Councils.
- facilitating collaborations with the private sector and industry leaders.

The Authority's Strategic Plan and the South Australian Waste Strategy 2015-2020 assists and aligns the SRWRA's aspirations for the total management of its waste streams including a stronger emphasis on recycling and more effective management of the landfill and recycling operations.

The relationship between landfilling and recycling is a valuable partnership, as today's waste is harnessed into a valuable resource for the future construction and capping of the landfill operations as well as potential waste to energy uses. This is further emphasised through the Authorities Environmental Management Plans (LEMP & EMP).

The Key actions and KPI's for the 2018/19 year are consistent with, and compliment the Authority's strategic and master planning as follows:

- Operate and manage SRWRA's services and facilities in a financially and environmentally sustainable and socially responsible manner.
- Maximise the life of the landfill through the exploration and adoption of efficient and cost effective waste treatment/disposal services and technology.
- Apply the principles of good governance to all of our operations.
- Engage and collaborate with Constituent Councils and other agencies to inform and promote financial, environmental and socially responsible waste management practices.
- Enhanced performance by SRWRA of its core landfill, recycling and resource recovery operations in line with current and future legislation.
- Development concepts should allow for the highest and best use of land which SRWRA owns now, or may acquire in the future.
- Development concepts and land use should be flexible enough to accommodate future changes to the regulatory and commercial environments in which SRWRA operates.



# Significant Influences and Priorities?

As part of the planning process a number of Priorities that are key drivers for change have been identified:

- Work Health and Safety (WHS) and Compliance.
- Consideration of the SRWRA's key financial targets.
- Application of Year 1 of the LTFP as adopted by the Authority.
- Development of Plant Asset Management to meet the growing needs of the operations.
- The impact of the CPI, interest rates and other cost pressures on the SRWRA operational costs.
- The need to initiate and maintain long-term planning for waste and recycling processing.
- Improved waste management and operational practices and incentives to reduce waste to landfill in line with environmental compliance and legislative direction.
- Enhancement of monitoring programmes to ensure consistent safety performance is achieved throughout the landfill and recycling/processing facility.
- Work towards best practice guidelines for measuring and reporting frameworks for monitoring governance, business, compliance and performance.
- Use of cost benefit and business planning to evaluate the viability of actions that aim to divert waste from landfill for recovery as a resource.
- Support in communication of messages, actively promoting and developing incentives for behavioural change that maximise reuse and recovery of waste materials by Constituent Councils, customers, staff and the community.
- Closer collaboration with the constituent councils in order to develop a more integrated approach to overall waste management education throughout the region.

# 2018/19 Business Plan, Budget Parameters and objectives:

1. Budget is prepared on the basis that it is consistent with the objectives of the Strategic Plan.
2. Operations are based on a business approach i.e.
  - Gate Fees are reflective of market price (subject to existing contracts/agreements).
  - Operating expenses are minimised.
  - Return on investment is realised for owners.
3. Future landfill rehabilitation and capping is assessed and funded over the lifetime of the site consistent with the LTFP.
4. Operating surplus is maintained over the life of the Long Term Financial Plan (individual years may be in deficit if the underlying trend is a surplus).
5. Meet all the legislative requirements i.e. WHS, EPA, Zoning/Planning and Licence conditions.
6. Asset Management plans are in place.
7. Capital works programs are planned and funded i.e. cell construction and development (link to LTFP).
8. Identify commercial opportunities to grow the revenue base (to offset a reduction in the forecast SRWRA revenue) however, any potential commercial opportunities will need to consider the impact on the waste management zoned land.
9. Historic Budgeting, applying the principles of zero based budgeting to new services and or service levels.

## Key Financial Information for 2018-19

### Income/Expenses:

Capital Expenditure (Renewal and Replacement) \$ 600,000

Capital Expenditure (New Assets) \$ 4,841,500

Total Capital Expenditure \$ 5,441,500

Operating Income \$ 13,087,992

Operating Expenses \$ 12,616,757

Operating Surplus / (Deficit) \$ 471,235

## Key Variables 2018-2019

There are key variables that have had an impact on the budget and business plan for 2018-2019, including:

- Estimates of the waste tonnages to the landfill site.
- Market place competition and pricing.
- Competitive gate fee pricing - for Constituent Councils, other Councils and other major customers.
- Requirements of the three Constituent Councils (development cycle of the landfill and recycling operations).
- SRWRA recyclable tonnages and impact from SRC distribution.
- The operation of the SRC business including developments to Cell 5.
- Project impacts i.e. Solar Farming, Bio-pad and ongoing site works.

## Project Priorities for 2018-19

The major project priorities for 2018-19 are:

- Further development of the Southern Recycling Centre (SRC) recycling operations.
- Assessments of LTFP assumptions.
- Cell construction feasibility & development project.
- Re-design of capping system for super cell area.
- Solar/alternative energy project/s.
- To work with the Constituent Councils to explore options and feasibility surrounding the operations of a waste to energy and materials recycling facility (MRF) in the region.

The information provided in the business plan is aimed at assisting the Board with its deliberations on the budget for 2018/19.

Over the coming year the SRWRA Executive team will be focusing on the development of the Strategic and Master Planning opportunities surrounding alternative energy whilst exploring enhanced waste management integration within the current SRWRA operations.

The benefits arising from focusing on these areas will further support the SRWRA and SRC operations, adding additional lifespan and value to the current and future operations.

The benefits in focusing the concept and modelling of these areas to benefit the present and future operations realises a significant economic gain to the Constituent Councils and is key to the development of the Authority's operations moving forward.

The Business Plan supports SRWRA's Vision, Values and Priorities over the next 12 months and beyond. In addition the strategic support of the Master Plan document assists its constituent councils to look at more informed ways for the holistic management and development of the Authority's assets and future development. As well as new and innovative approaches to waste management there will also be a focus on cost effective and efficient delivery of comprehensive energy recovery services that complement the core services of the Authority.



## SOUTHERN REGION WASTE RESOURCE AUTHORITY

(BUDGETED) UNIFORM PRESENTATION OF FINANCES FOR THE YEAR ENDED 30 JUNE 2019

	2017/18 \$'000 BR3	2018/19 \$'000 DRAFT BUDGET
Operating Revenues	13,374	13,088
less Operating Expenses	(11,869)	(12,617)
<b>Operating Surplus/(Deficit) before Capital Amounts</b>	<b>1,505</b>	<b>471</b>
<b>less Net Outlays on Existing Assets</b>		
Capital Expenditure on renewal and replacement of Existing Assets	227	997
less Depreciation, Amortisation, Impairment and Movement in Landfill Provisions	(981)	(995)
less Proceeds from Sales of Replaced Assets	21	-
	(733)	2
<b>less Net Outlays on New and Upgraded Assets</b>		
Capital Expenditure on New and Upgraded Assets	2,528	4,445
less Amounts received specifically for New and Upgraded Assets	-	-
less Proceeds from Sales of Replaced Assets	-	-
	2,528	4,445
<b>Net Lending/(Borrowing) for Financial Year</b>	<b>(290)</b>	<b>(3,976)</b>

(BUDGETED) STATEMENT OF COMPREHENSIVE INCOME FOR THE YEAR ENDED 30 JUNE 2019

2017/18 BR3 \$'000		2018/19 DRAFT BUDGET \$'000
<b>INCOME</b>		
11,405	User Charges	11,760
602	Investment Income	327
1,191	Other	474
176	Net gain - equity accounted Joint Venture	527
<b>13,374</b>	<b>TOTAL OPERATING REVENUE</b>	<b>13,088</b>
<b>EXPENSES</b>		
1,237	Employee Costs	1,181
9,651	Materials, Contracts & Other Expenses	10,441
-	Finance Costs	-
886	Depreciation, Amortisation & Impairment	936
95	Other Expenses	59
<b>11,869</b>	<b>TOTAL EXPENSES</b>	<b>12,617</b>
<b>1,505</b>	<b>OPERATING SURPLUS/ (DEFICIT)</b>	<b>471</b>
21	Net Gain/(Loss) on Disposal of Assets	-
-	Physical Resources Received Free of Charge	-
<b>1,526</b>	<b>NET SURPLUS/ (DEFICIT)</b>	<b>471</b>
-	Other Comprehensive Income	-
<b>1,526</b>	<b>TOTAL COMPREHENSIVE INCOME</b>	<b>471</b>

(BUDGETED) STATEMENT OF CASH FLOWS FOR THE YEAR ENDED 30 JUNE 2019

2017/18 BR3 \$'000		2018/19 DRAFT BUDGET \$'000
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>		
<b>RECEIPTS</b>		
11,706	Operating Receipts	12,234
602	Investment Receipts	327
<b>PAYMENTS</b>		
(10,888)	Operating Payments to Suppliers and Employees	(11,622)
<b>1,420</b>	<b>NET CASH RECEIVED IN OPERATING ACTIVITIES</b>	<b>939</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>		
<b>RECEIPTS</b>		
21	Sale of Surplus Assets	-
-	Distribution received from equity accounted Joint Venture	396
<b>PAYMENTS</b>		
(227)	Expenditure on Renewal/Replacement Assets	(997)
(2,528)	Expenditure on New/Upgraded Assets	(4,445)
-	Capital Contributed to Equity Accounted Joint Venture Business	-
<b>(2,734)</b>	<b>NET CASH USED IN INVESTING ACTIVITIES</b>	<b>(5,046)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>		
<b>PAYMENTS</b>		
(2,550)	Distribution to Constituent Councils	-
<b>(2,550)</b>	<b>NET CASH USED IN FINANCING ACTIVITIES</b>	<b>-</b>
<b>(3,864)</b>	<b>NET INCREASE (DECREASE) IN CASH HELD</b>	<b>(4,107)</b>
<b>19,940</b>	<b>CASH AT BEGINNING OF REPORTING PERIOD</b>	<b>16,076</b>
<b>16,076</b>	<b>CASH AT END OF REPORTING PERIOD</b>	<b>11,969</b>

(BUDGETED) STATEMENT OF FINANCIAL POSITION AS AT 30 JUNE 2019

2017/18 BR3 \$'000		2018/19 DRAFT BUDGET \$'000
<b>CURRENT ASSETS</b>		
16,076	Cash & Cash Equivalents	11,969
2,025	Trade & Other Receivables	2,025
-	Other Financial Assets	-
-	Inventory	-
<b>18,101</b>	<b>TOTAL CURRENT ASSETS</b>	<b>13,994</b>
<b>NON-CURRENT ASSETS</b>		
885	Investment in Joint Venture	1,016
15,467	Infrastructure, Property, Plant & Equipment	20,141
-	Other Non-Current Assets	-
<b>16,352</b>	<b>TOTAL NON-CURRENT ASSETS</b>	<b>21,157</b>
<b>34,453</b>	<b>TOTAL ASSETS</b>	<b>35,151</b>
<b>CURRENT LIABILITIES</b>		
2,529	Trade & Other Payables	2,529
-	Borrowings	-
149	Provisions	136
<b>2,678</b>	<b>TOTAL CURRENT LIABILITIES</b>	<b>2,665</b>
<b>NON-CURRENT LIABILITIES</b>		
-	Trade & Other Payables	-
12,896	Provisions	13,136
-	Borrowings	-
-	Other Non-Current Liabilities	-
<b>12,896</b>	<b>TOTAL NON-CURRENT LIABILITIES</b>	<b>13,136</b>
<b>15,574</b>	<b>TOTAL LIABILITIES</b>	<b>15,801</b>
<b>18,879</b>	<b>NET ASSETS</b>	<b>19,350</b>
<b>EQUITY</b>		
18,879	Accumulated Surplus	19,350
-	Asset Revaluation Reserve	-
-	Other Reserves	-
<b>18,879</b>	<b>TOTAL EQUITY</b>	<b>19,350</b>

(BUDGETED) STATEMENT OF CHANGES IN EQUITY FOR THE YEAR ENDED 30 JUNE 2019

2017/18 BR3 \$'000		2018/19 DRAFT BUDGET \$'000
<b>ACCUMULATED SURPLUS</b>		
19,903	Balance at beginning of period	18,879
1,526	Net Surplus/(Deficit)	471
-	Transfers from reserves	-
-	Transfers to reserves	-
(2,550)	Distribution to Councils	-
<b>18,879</b>	<b>Balance at end of period</b>	<b>19,350</b>
<b>18,879</b>	<b>TOTAL EQUITY</b>	<b>19,350</b>

## OUT OF SESSION PAPER

REFERENCE: OOS-BM140518

**FROM:** Oliver Barry - Chief Executive Officer  
**DATE:** 14 May 2018

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### CONSULTATION DRAFT BUDGET 2018-19

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#### RECOMMENDATION / ACTION REQUIRED

Constituent Councils provide written comment on the proposed 2018-19 Budget by 5pm Friday 1 June 2018.

#### PROCESS

The schedule of actions and dates proposed are as follows:

- a. An early statutory format draft 2018-19 budget was considered by the Audit Committee in its meeting held on 28 March 2018.
- b. The consultation draft 2018-19 budget is referred to Constituent Councils for consideration (not approval) on Friday 11 May 2018.
- c. The draft 2018-19 budget is to be considered and discussed by the Board at the Board meeting scheduled for 28 May 2018.
- d. Constituent Councils are to provide written comment on the proposed 2018-19 Budget by 5pm Friday 1 June 2018.
- e. Final draft budget 2018-19 to be an Agenda item to be considered by the Audit Committee in its meeting scheduled for 21 June 2018.
- f. The Council Solutions 2018-19 budget to be finalised and adopted (as amended if necessary) at the 25 June 2018 Board meeting. Consideration will be given to feedback from the Audit Committee and the consultation process.
- g. Constituent Councils to be provided a copy of the adopted 2018-19 budget within 5 days after adoption.

#### BACKGROUND

The Authority must have a budget for each financial year, consistent with its business plan, as prescribed in the *Local Government Act 1999* (the Act), the *Local Government (Financial Management) Regulations 2011* (the Regulations) and the Authority's Charter.

#### KEY POINTS

1. The Activity Based Operating Statement included in item 3 of this report identifies the projects to be undertaken over the 2018-19 financial year together with the associated budget for each project.
2. A draft activity based Operating Statement, Statutory Statements and Key Financial Indicators for the year ending 30 June 2019 have been prepared for consideration.



3. The budgeted total expenditure is estimated to be \$1.4M.
4. The budgeted total revenue is estimated to be \$1.5M.
5. The budgeted is balanced in that early indications are that the forecast level of revenue will cover the forecast level of expenditure required to deliver the projects included. With a small surplus of \$108k being forecast.
6. The budgeted operating surplus ratio is estimated to be 7%.
7. The budgeted net financial liabilities ratio is estimated to be (44%).
8. Cash reserves will remain stable at \$467k should the forecast budget be achieved.
9. Salaries and Wages have been forecast to increase by \$9k.
10. Non Salary Expenditure is forecast to decrease by \$401k, partly due to the mix of projects but also due to revised arrangements in relation to funding certain consulting services.

<b>1. Key Financial Indicators</b>	<b>Budget Review #2 2017-18</b>	<b>Draft Budget 2018-19</b>	<b>Variance</b>
<b>Operating Surplus Ratio</b>			
Operating Result	24	108	84
divide by: Operating Revenue	1,790	1,482	(308)
<b>Operating Surplus Ratio</b>	<b>1%</b>	<b>7%</b>	<b>6%</b>
<b>Net Financial Liabilities Ratio</b>			
Net Financial Liabilities (liabilities less financial assets)	(551)	(659)	(108)
divide by: Operating Revenue	1,790	1,482	(308)
<b>Net Financial Liabilities Ratio</b>	<b>-31%</b>	<b>-44%</b>	<b>-14%</b>

Management are aiming for a small surplus of \$108k. If this were to be achieved it would represent an improvement of 6% or \$84k when comparisons are made with the forecast 2017-18 operating result as reported recently in Budget Review #2.

Net Financial Liabilities are actual Net Financial Assets in this situation as indicated by the negative figures. The ratio has increased by 14%. A reduction in reimbursement income explains the \$308k decrease in operating revenue when compared with the 2017-18 budget review #2. It should be noted however that similar decreases in operating expenses are included in the budget. Overall the reduction in reimbursements has not impacted on the operating surplus but has impacted favourably on the calculation of the operating surplus and the net financial liability ratios.

**2. PROJECTS TO BE UNDERTAKEN IN 2018-19*****Quarry Materials***

- Extension
- Current contract expires 31/08/18

***Supply and Delivery of Concrete***

- Re-tender
- Current contract expires 30/09/18

***Roadworks***

- Extension
- Current contract expires 31/10/19

***Segmental Pavers***

- Re-tender
- Current contract expires 19/11/18

***Postal Services***

- Extension
- Current contract expires 31/10/18

***Legal Services***

- Re-tender
- Current contract expires 06/04/19

***Transactional Banking Services***

- Re-tender
- Current contract expires 29/11/19

***Temporary Labour Hire***

- Extension
- Current contract expires 31/05/19
- need to start work Nov 2018

***Leasing Finance of IT equipment***

- Re-tender
- Current contract expires 31/01/20 – need to start work Jan 2019

***Waste Collection Services***

- Tender
- subject to ACCC authorisation and approval by Participating Council CEO approval

***Waste Processing Services***

- Tender
- subject to ACCC authorisation and approval by Participating Council CEO approval

***Waste Ancillary Collection Services***

- Tender
- Subject to ACCC authorisation and approval by Participating Council CEO approval

***Building & Maintenance Services***

- New Category

***Landscape Construction & Associated Services***

- New Category

***Hire of Plant & Equipment***

- New Category

***Photocopiers***

- New Category

***Fleet (Cars, Vans & Utes)***

- New Category

### 3. 2018-19 ACTIVITY BASED OPERATING BUDGET

	Total	Income	Contract Management	Building & Maintenance Services	Fleet (Cars, Vans & Utes)	Hire of Plant & Equipment	Landscape Construction & Associated Services	Leasing Finance of IT equipment	Legal Services	Photocopiers	Postal Services
<b>Direct Costs:</b>											
Labour	603,717		130,459	25,553	31,942	44,718	44,718	31,942	38,330	31,942	5,111
Non Labour	181,000			10,000		5,000	5,000	10,000		10,000	
<b>Indirect Costs:</b>											
Labour	316,374		68,395	13,391	16,739	23,434	23,434	16,739	20,087	16,739	2,678
Non Labour	272,546		67,791	11,536	14,420	20,188	20,188	14,420	17,304	14,420	2,307
<b>Total Costs</b>	<b>1,373,637</b>	<b>-</b>	<b>266,645</b>	<b>60,480</b>	<b>63,101</b>	<b>93,340</b>	<b>93,340</b>	<b>73,101</b>	<b>75,721</b>	<b>73,101</b>	<b>10,097</b>
<b>Income</b>											
Management Fees	1,097,679	1,097,679									
Interest	3,000	3,000									
Council Waste Project Contribution	380,745										
<b>Total Income</b>	<b>1,481,424</b>	<b>1,100,679</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Operating Result</b>	<b>107,788</b>	<b>1,100,679</b>	<b>(266,645)</b>	<b>(60,480)</b>	<b>(63,101)</b>	<b>(93,340)</b>	<b>(93,340)</b>	<b>(73,101)</b>	<b>(75,721)</b>	<b>(73,101)</b>	<b>(10,097)</b>

	Total	Income	Quarry Materials	Roadworks	Segmental Pavers	Supply and Delivery of Concrete	Temporary Labour Hire	Transactional Banking Services	Waste Ancillary Collection Services	Waste Collection Services	Waste Processing Services
<b>Direct Costs:</b>											
Labour	603,717		5,111	25,553	16,610	5,111	10,221	15,332	37,652	51,706	51,706
Non Labour	181,000		10,000	10,000				10,000	37,000	37,000	37,000
<b>Indirect Costs:</b>											
Labour	316,374		2,678	13,391	8,704	2,678	5,356	8,035	19,721	27,086	27,087
Non Labour	272,546		2,307	11,536	7,499	2,307	4,614	6,922	14,033	20,377	20,376
<b>Total Costs</b>	<b>1,373,637</b>	<b>-</b>	<b>20,097</b>	<b>60,480</b>	<b>32,813</b>	<b>10,097</b>	<b>20,191</b>	<b>40,288</b>	<b>108,406</b>	<b>136,170</b>	<b>136,170</b>
<b>Income</b>											
Management Fees	1,097,679	1,097,679									
Interest	3,000	3,000									
Council Waste Project Contribution	380,745								108,406	136,170	136,170
<b>Total Income</b>	<b>1,481,424</b>	<b>1,100,679</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>108,406</b>	<b>136,170</b>	<b>136,170</b>
<b>Operating Result</b>	<b>107,788</b>	<b>1,100,679</b>	<b>(20,097)</b>	<b>(60,480)</b>	<b>(32,813)</b>	<b>(10,097)</b>	<b>(20,191)</b>	<b>(40,288)</b>	<b>-</b>	<b>-</b>	<b>-</b>

## NOTES TO THE ACTIVITY BASED OPERATING STATEMENT

- Direct labour costs represent employee costs that can be specifically attributed to the particular activity. Direct labour is allocated to activities based on an estimate of time to be spent on each activity by the relevant staff member converted to dollars based on that employee's pay rate.
- Direct non-labour costs represent predominantly legal & consulting fees estimated to be required for the various projects being undertaken. It is likely these will vary throughout the year as the external requirements of each project become clearer. Updates will be made in the budget reviews to be undertaken throughout the 2018-19 financial year.
- Indirect Labour represents the CEO salary as well as the administration staff and is allocated on a pro rata basis to each activity with reference to the total direct costs budgeted for each activity.
- Indirect non labour represents overheads that support all activities and cannot be directly attributed. These are pro rata based on direct costs budgeted for each activity.
- The following table provides a breakdown of Indirect Non Labour Expenditure budgeted for 2018-19:

Audit Fees	4,000
General Administration	31,000
Arc Blue Dash Board License Fees	50,000
Vendor Panel	18,000
Contractors	42,000
Rent, Fittings, Finance & IT Support	28,546
Insurance Premiums	33,000
Insurance Premiums	6,000
Sitting Fees	38,000
Training & Development	17,000
Zero Accounting Software	5,000
	<b>272,546</b>

- Management Fees are based on the forecast 2018-19 estimated Council Solutions contract spend calculated on forecast expenditure received from the Constituent Councils.
- Management fee income is entirely dependent upon the level of expenditure actually put through qualifying Council Solution contracts. Should this end up being less than that on which this forecast has been prepared then a shortfall in management fee revenue will occur, vice versa should actual contract usage be greater than presently forecast.



## MANAGEMENT FEE FORECAST ADDITIONAL REPORTING OPTIONS

The following recommendation was made to the Board by the Audit Committee in the Audit Committee meeting held on the 29 March 2018:

*The Audit Committee recommends that the draft budget be amended to include additional information identifying the percentage of each Council's total spend put through Council Solution contracts. Further to this a table could also be included that identifies the management fees generated by Council per Council Solutions contract.*

Staff are in the process of developing an internal reporting process to allow the above recommendation to be actioned upon approval by the board and updates are intended to be provided on an ongoing basis as part of the budget review cycle.

<b>4. Statement of Comprehensive Income</b>	<b>Budget Review #2 2017-18</b>	<b>Draft Budget 2018-19</b>	<b>Variance</b>
<b>Income</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
Management Fees	1,073	1,098	25
Investment income	3	3	-
Other	714	381	(333)
<b>Total Income</b>	<b>1,790</b>	<b>1,482</b>	<b>(308)</b>
<b>Expenses</b>			
Employee Entitlements	911	920	9
Material, Contractors & Other	855	454	(401)
<b>Total Expenses</b>	<b>1,766</b>	<b>1,374</b>	<b>(392)</b>
<b>Operating Surplus / Deficit</b>	<b>24</b>	<b>108</b>	<b>84</b>
<b>Other Comprehensive Income</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Comprehensive Income</b>	<b>24</b>	<b>108</b>	<b>84</b>

<b>5. Statement of Financial Position</b>	<b>Budget Review #2 2017-18</b>	<b>Draft Budget 2018-19</b>	<b>Variance</b>
<b>Assets</b>	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Current Assets</b>			
Cash and Cash Equivalents	359	467	108
Trade and Other Receivables	469	469	-
<b>Total Current Assets</b>	<b>828</b>	<b>936</b>	<b>108</b>
<b>Total Assets</b>	<b>828</b>	<b>936</b>	<b>108</b>
<b>Liabilities</b>			
<b>Current Liabilities</b>			
Trade & Other Payables	222	222	-
Other Current Liabilities	55	55	-
<b>Total Current Liabilities</b>	<b>277</b>	<b>277</b>	<b>-</b>
<b>Total Liabilities</b>	<b>277</b>	<b>277</b>	<b>-</b>
<b>Net Assets</b>	<b>551</b>	<b>659</b>	<b>108</b>
<b>Equity</b>			
Accumulated Surplus	408	516	108
Equity Contribution	143	143	-
<b>Total Equity</b>	<b>551</b>	<b>659</b>	<b>108</b>

<b>6. Statement of Changes in Equity</b>	<b>Equity Contribution</b>	<b>Accumulated Surplus</b>	<b>Total</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Draft Budget 2018-19</b>			
Opening Balance	143	408	<b>551</b>
Net Surplus for Year	-	108	<b>108</b>
Balance at end of period	<b>143</b>	<b>516</b>	<b>659</b>
	<b>Equity Contribution</b>	<b>Accumulated Surplus</b>	<b>Total</b>
	<b>\$'000</b>	<b>\$'000</b>	<b>\$'000</b>
<b>Budget Review #2 2017-18</b>			
Opening Balance	143	384	<b>527</b>
Net Surplus for Year	-	24	<b>24</b>
Balance at end of period	<b>143</b>	<b>408</b>	<b>551</b>

<b>7. Statement of Cash Flows</b>	<b>Budget Review #2 2017-18</b>	<b>Draft Budget 2018-19</b>
<b>Cash Flows from Operating Activities</b>		
<i>Receipts</i>		
Operating receipts	1,787	1,479
Investment Income	3	3
<i>Payments</i>		
Operating payments to suppliers & employees	1,767	1,374
<b>Net Cash provided by (or used in) Operating Activities</b>	<b>23</b>	<b>108</b>
<b>Net Increase (Decrease) in cash held</b>	<b>23</b>	<b>108</b>
Cash & cash equivalents at beginning of period	<b>336</b>	<b>359</b>
<b>Cash &amp; cash equivalents at end of period</b>	<b>359</b>	<b>467</b>

**CITY OF MARION  
GENERAL COUNCIL  
22 MAY 2018**

**Originating Officers:** Melissa Batt, Social & Cultural Strategic Planner

**Manager:** Elaine Delgado, Strategy Leader

**Manager:** Fiona Harvey, Innovation & Strategy

**General Manager:** Abby Dickson, General Manager City Development

**Subject:** Submission supporting Constitutional reform

**Report Reference:** GC220518R08

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**REPORT OBJECTIVES**

To seek Council approval for the City of Marion's Reconciliation Action Plan Working Group to draft a submission to the Joint Select Committee on Constitutional Recognition Relating to Aboriginal and Torres Strait Islander Peoples (Joint Select Committee) calling on Parliament to support Constitutional reform and the Uluru Statement from the Heart (Appendix 1).

**RECOMMENDATIONS**

**DUE DATES**

**That Council:**

- |  |                    |
|--|--------------------|
| <b>1. Approves the Reconciliation Action Plan Working Group prepare a submission to the Joint Select Committee on Constitutional Recognition Relating to Aboriginal and Torres Strait Islander Peoples, for Council's consideration at the 12 June 2018 General Council meeting.</b> | <b>22 May 2018</b> |
|--|--------------------|

**DISCUSSION**

In 2017, the final report of the Referendum Council, established to advise the Prime Minister and Leader of the Opposition on options for constitutional reform, was handed to the Prime Minister. The Federal Government rejected the Referendum Council's primary recommendation for an Aboriginal and Torres Strait Islander Voice to Parliament.

Recently a Joint Select Committee was established, appointed by the House of Representatives and the Senate, to ensure momentum is recaptured, bipartisanship is built, and views of the public are captured and presented to Parliament.

Submissions to the Joint Select Committee are due on 11 June 2018. It is proposed that the Reconciliation Action Plan Working Group draft a submission on behalf of Council supporting constitutional reform and the Uluru Statement from the Heart. The Administration has



requested an extension of the submission deadline until 15 June 2018, to enable Council to consider the submission at the 12 June 2018 General Council meeting.

The Referendum Council's report to Parliament followed an historic convention of Aboriginal and Torres Strait Islander people held at Uluru in May 2017, being the 50th Anniversary of the landmark 1967 Referendum. The First Nation's National Constitutional Convention resulted in the release of the Uluru Statement from the Heart, which sets out a clear vision to progress constitutional reform, agreement making, and truth-telling. These issues are pillars of reconciliation, which the City of Marion is committed to through the Reconciliation Action Plan.

The Referendum Council's primary recommendation for an Aboriginal and Torres Strait Islander Voice to Parliament was rejected by the Federal Government. Subsequently, a Joint Select Committee was established, appointed by the House of Representatives and the Senate. This committee is now seeking submissions from the Australian public to consider in the development of their interim report, due to be presented to Parliament by the 30 July 2018.

Support from the broader community and other levels of government for the proposed constitutional reform could assist Australia's First Nation people in reaching their goals of constitutional recognition and empowerment.

A submission by the Reconciliation Action Plan Working Group, to the Joint Select Committee, is a proactive way to demonstrate Council's reconciliation principles and to improve the circumstances of our First Nations people, enabling them to flourish and participate fully in Australian society on a more equitable basis.

It is proposed a submission be developed by Council's Reconciliation Action Plan Working Group that includes Councillors Hull and Byram.

## **CONCLUSION**

The Joint Select Committee are currently seeking submissions from the Australian public to develop an interim report to be presented to Parliament, calling for support towards Constitutional reform and the Uluru Statement from the Heart.

The City of Marion's Reconciliation Action Plan Working Group is seeking Council support to draft a submission to the Joint Select Committee. The draft submission can be included on the 12 June 2018 General Council meeting agenda for Councils' consideration.

## **APPENDICES**

### **Appendix1: Uluru Statement From The Heart**

## ULURU STATEMENT FROM THE HEART

We, gathered at the 2017 National Constitutional Convention, coming from all points of the southern sky, make this statement from the heart:

Our Aboriginal and Torres Strait Islander tribes were the first sovereign Nations of the Australian continent and its adjacent islands, and possessed it under our own laws and customs. This our ancestors did, according to the reckoning of our culture, from the Creation, according to the common law from ‘time immemorial’, and according to science more than 60,000 years ago.

This sovereignty is *a spiritual notion: the ancestral tie between the land, or ‘mother nature’, and the Aboriginal and Torres Strait Islander peoples who were born therefrom, remain attached thereto, and must one day return thither to be united with our ancestors. This link is the basis of the ownership of the soil, or better, of sovereignty.* It has never been ceded or extinguished, and co-exists with the sovereignty of the Crown.

How could it be otherwise? That peoples possessed a land for sixty millennia and this sacred link disappears from world history in merely the last two hundred years?

With substantive constitutional change and structural reform, we believe this ancient sovereignty can shine through as a fuller expression of Australia’s nationhood.

Proportionally, we are the most incarcerated people on the planet. We are not an innately criminal people. Our children are alienated from their families at unprecedented rates. This cannot be because we have no love for them. And our youth languish in detention in obscene numbers. They should be our hope for the future.

These dimensions of our crisis tell plainly the structural nature of our problem. This is *the torment of our powerlessness.*

We seek constitutional reforms to empower our people and take *a rightful place* in our own country. When we have power over our destiny our children will flourish. They will walk in two worlds and their culture will be a gift to their country.

We call for the establishment of a First Nations Voice enshrined in the Constitution.

Makarrata is the culmination of our agenda: *the coming together after a struggle.* It captures our aspirations for a fair and truthful relationship with the people of Australia and a better future for our children based on justice and self-determination.

We seek a Makarrata Commission to supervise a process of agreement-making between governments and First Nations and truth-telling about our history.

In 1967 we were counted, in 2017 we seek to be heard. We leave base camp and start our trek across this vast country. We invite you to walk with us in a movement of the Australian people for a better future.

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** David Melhuish Senior Policy Planner

**Manager:** Jason Cattonar, Manager Development and Regulatory Services

**General Manager:** Abby Dickson, General Manager City Development

**Subject:** Oaklands Rail Crossing – Stage 1 – Tree Damaging Activities and New Car Parking Application

**Report Reference:** GC220518R09

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**REPORT OBJECTIVES**

The Oaklands Rail Crossing – Stage 1 – *Tree damaging activities and new car parking* application was lodged pursuant to Section 49 of the *Development Act 1993*, requiring the State Commission Assessment Panel (SCAP) to act as the relevant authority, with Council given the opportunity to provide comments.

**EXECUTIVE SUMMARY**

The Oaklands Grade Separation Project involves the grade separation of the road and rail networks at the intersection of Morphett and Diagonal Roads by a lowered rail underpass of Morphett Road, construction of a new Oaklands Park Railway Station, and the grade separation of the Marino Rocks Greenway pedestrian and cycling shared path at Morphett Road.

Planning approval will be sought via two separate applications. Stage 1 (i.e. this application) is made in respect to tree damaging activities and new car parking. This is to facilitate the clearing and preparation of the site and early site works.

The works proposed in Stage 1 are considered to satisfy the relevant objectives and principles of development control of the Development Plan, whilst also achieving a significant infrastructure upgrade to this problematic road/rail intersection.

**RECOMMENDATIONS**

**DUE DATES**

**That Council:**

- |   |                    |
|---|--------------------|
| <b>1. Advises the State Commission Assessment Panel (SCAP) that Council supports, in principle, Development Application 100/V053/18 – Oaklands Crossing – Stage 1 – Tree Damaging Activities and New Car Parking.</b> | <b>May 2018</b>    |
| <b>2. Seeks that the comments in Appendix 8 be taken into consideration when SCAP considers the application.</b>  | <b>22 May 2018</b> |

## BACKGROUND

The Oaklands Grade Separation Project involves the grade separation of the road and rail networks at the intersection of Morphett and Diagonal Roads by a lowered rail underpass of Morphett Road, construction of a new Oaklands Park Railway Station, and the grade separation of the Marino Rocks Greenway pedestrian and cycling shared path at Morphett Road. The project consists of:

- Rail infrastructure
- Bus and interchange infrastructure
- Road and pedestrian infrastructure
- Utility service infrastructure
- Structures integral to the rail lines operation; and
- Tree damaging activity

The project maintains the arterial road connectivity by installing a road bridge on Morphett Road spanning the excavated rail line. The bridge provides for the predicted traffic volumes on Morphett Road while providing wide pedestrian areas on both sides of Morphett Road.

The application is made pursuant to Section 49 of the *Development Act 1993*, requiring the State Commission Assessment Panel (SCAP) to act as the relevant authority, with Council being given the opportunity to provide comments.

Planning approval is being sought via two separate applications. Stage 1 is made in respect to tree damaging activities and new car parking. This is to facilitate the clearing and preparation of the site and early site works.

The Stage 2 application will cover the balance of the elements requiring a planning approval such as the station canopy, public toilet facilities, and bicycle storage facilities.

For full details concerning Stage 1 please refer to “*Public Transport Projects Alliance – Oaklands Rail Crossing – Planning Report – Application for tree damaging activities (including removal) and new car parking (application no 1)*”. The links to this report are below.

[https://www.saplanningcommission.sa.gov.au/\\_data/assets/pdf\\_file/0006/439899/100V05318 - Part 1.pdf](https://www.saplanningcommission.sa.gov.au/_data/assets/pdf_file/0006/439899/100V05318 - Part 1.pdf)

[https://www.saplanningcommission.sa.gov.au/\\_data/assets/pdf\\_file/0007/439900/100V05318 - Part 2.pdf](https://www.saplanningcommission.sa.gov.au/_data/assets/pdf_file/0007/439900/100V05318 - Part 2.pdf)

### Stage 1

The application involves the clearing of the site including bulk earthworks to facilitate construction of the realigned and lowered rail tracks (underpass). The realigned track will pass roughly parallel, and to the south, of the current alignment in an area of land between the current track and the northern side of Crozier Terrace.

For the purposes of the Stage 1 application, design and public realm considerations have largely centred on the existing trees and the proposed final landscaping solution. To this end, car-parking areas have been modified and tree sensitive treatments have been included to maximise the retention of existing vegetation where possible.

### **Tree Damaging Activities**

To keep the rail operative during construction, the new rail line is proposed on the southern side of the existing rail line. The construction of the rail line in this location brings about an obvious and unavoidable conflict with a number of Regulated and Significant trees that evidently provide visual amenity to the locality.

To determine the extent of impact to existing trees, the development area was surveyed with a total number of 110 trees being recorded; 43 being Significant, 62 being Regulated and 5 being non-regulated.

In areas where new car parking is proposed, the design, together with the adoption of tree sensitive construction methods, will enable the retention of some trees.

***Tree-damaging activity*** means:

- (a) the killing or destruction of a tree; or*
- (b) the removal of a tree; or*
- (c) the severing of branches, limbs, stems or trunk of a tree; or*
- (d) the ringbarking, topping or lopping of a tree; or*
- (e) any other substantial damage to a tree,*

*and includes any other act or activity that causes any of the foregoing to occur but does not include maintenance pruning that is not likely to affect adversely the general health and appearance of a tree or that is excluded by regulation from the ambit of this definition.*

**This application** seeks approval for the following tree damaging activities:

- The **removal of 35 regulated and significant trees** (18 regulated and 17 significant), as follows:
  - 25 trees (15 regulated and 10 significant) due to **direct impact** of the tree trunk and structural root zone within the excavation zone associated with the new lowered rail – requiring **SCAP approval**
  - 2 trees (1 regulated and 1 significant) due to **direct impact** of the tree trunk and structural root zone associated with the installation of new services – requiring **SCAP approval**
  - 6 trees (2 regulated and 4 significant) due to **direct impact** of the structural root zone associated with retaining wall structures associated with the new lowered rail – requiring **SCAP approval**.
  - 1 tree (1 significant) due to **direct impact** of the tree trunk and structural root zone within the excavation zone associated with the new lowered rail – requiring **DPTI approval** (within DPTI road reserve).
  - 1 tree (1 significant) due to **direct impact** of the structural root zone within the excavation zone associated with the upgraded road – requiring **DPTI approval** (within DPTI road reserve).
- The **impact to 27 regulated and significant trees** (12 regulated and 15 significant) associated with pruning or impact to more than 10% of tree protection zones (TPZ) associated with the development, which will be managed by implementation of design and construction methodologies that are considerate of tree health.

The *Development Regulations 1993* require an offset for Regulated Trees of 2:1 and Significant Trees of 3:1, therefore a minimum of 87 replacement trees are required to be planted. It is proposed that over 200 trees will be planted within the project area.

*(An Arboriculture Impact Assessment is attached as Appendix 3)*

*(A Regulated and Significant Tree Impact Plan is attached as Appendix 4)*

*(A Tree Planting Plan is attached as Appendix 5)*

### **Car Parking**

The existing Oaklands Park station has parking spaces for 363 public transport users directly adjacent the station; spread across a number of locations (Murray Terrace, Crozier Terrace, Railway Terrace, Addison Road) comprising 297 formal car parks, 6 kiss and go and 60 all-day on-street car parks. These parking spaces will be either modified or removed, and relocated as part of the Oaklands Crossing project.

*(The current car parking layout is attached as Appendix 1)*

At present, all parking at the station is free of charge without time restriction. Site observations indicate that use of available parking spaces is very high. This contributes to a large number of commuters parking their vehicles on the surrounding street network or in a number of informal, unmarked and unpaved areas surrounding the station.

Through stakeholder and community engagement, it has been identified that an increase in the overall number of parking spaces is desirable to limit the amount of parking in local residential streets near the station by public transport users.

With an approximate daily boarding of 1,350 passengers, 25% of which arrive by car, it is expected that approximately 336 parking spaces would be required to cater for the station's operation. A total of 374 car parks is proposed as part of the project, spread across a number of locations (Murray Terrace, Crozier Terrace, Railway Terrace, Addison Road) comprising 317 formal car parks, 13 kiss and go, 8 motorbikes and 36 on-street car parks.

*(The proposed car parking layout is attached as Appendix 2)*

All additional parking areas will have a sealed asphalt surface and will be line marked in accordance with AS2890.

All parking areas will have a direct pedestrian connection to the station platforms. Direct pedestrian connectivity is facilitated by the provision of double end platform loading, pedestrian pathways beneath the Morphet Road bridge on both sides of the railway corridor and a pedestrian crossing of the railway at the eastern end of the station.

Prior to confirmation of the final design, a number of design options were investigated to ensure impacts to Regulated and Significant trees were minimised.

The design of each parking area follows the principles of Crime Prevention Through Environmental Design ("CPTED"). All parking areas are in locations that have optimised lines of sight to promote passive surveillance, are close to residential streets with reasonable evening activity and lit to provide good night time visibility.

During the construction phase, 210 formal car parks (including 52 car parks in a temporary car park adjacent Coles) will be available for commuters using the station. There is potential for an additional 38 all day parking spaces on the north side of Murray Terrace (subject to Council changing parking controls).



Car parking for construction workers is to be provided at the Aquatic Centre and at Dwyer Road Reserve.

## ANALYSIS

The majority of the subject site is located within several residential policy areas of the Residential Zone, with portions of the road corridor works to the north of the existing crossing located within the Neighbourhood Centre Zone. As the rail and road corridors already exist, the zoning of the land and the uses generally anticipated in those zones is not particularly relevant in this instance.

### Tree Damaging Activities

The removal of trees has been limited to only those that are unable to be retained. In areas used for car parking, design and construction methods will enable the retention of trees resulting in the minimum number needing to be removed.

In addition, a consulting arborist has been engaged to assist with tree management of those trees affected by a tree damaging activity. It is considered that all tree damaging activities meet the tests to be applied through the Marion Council Development Plan, specifically:

**Principle of Development Control 2:** *'A regulated tree should not be removed or damaged other than where it can be demonstrated that one or more of the following apply:*

*(d) development that is reasonable and expected would not otherwise be possible' in respect to Regulated Trees. In addition, high quality replacement landscaping is proposed to enhance the amenity of the area.*

;and

**Principle of Development Control 3:** *Significant trees should be preserved, and tree-damaging activity should not be undertaken, unless:*

*(vi) it is demonstrated that all reasonable alternative development options and design solutions have been considered to prevent substantial tree-damaging activity occurring.'*

Council's Arborist comments are summarised below:

- No comments regarding the removals, simply put, large established trees and their structural roots occupy the proposed worksite and removing them can only be prevented by altering the location of the proposal.
- The environmental, aesthetic and character contribution that the trees proposed to be removed is significant. They also offer a substantial wildlife corridor rarely seen within suburbia. The age and contribution of these trees has not been fully considered when offering vegetation replacement numbers. Sites beyond the work zone should be considered for new vegetation in addition to the promised 200 replacements.

*(Council's Arborist full comments are attached in Appendix 6)*

As noted above, this application proposes to provide substantially more than the required replacement plantings within the project area (over 200 replacement trees to be planted rather than the required 87).

### Car Parking

The Development Plan states that off street car parking requirements for a transport station (train) be assessed on a needs basis. A car parking analysis undertaken for PTP Alliance advises that approximately 336 parking spaces would be required to support the station's operation. The proposed development will provide 374 car parking spaces.

The additional spaces should help alleviate on street commuter parking in the local streets adjacent the rail station through the provision of several parking areas, all in convenient locations to the station. The parking areas have been designed, as far as practicable, around existing trees. There is potential for an additional 55 future car parks within the rail corridor off Murray Terrace, which would take the total number to 430 spaces.

Temporary car parking will be available in proximity to the station during the construction of the Oaklands Crossing project.

Council's Infrastructure Department has provided the following comments:

*These comments/matters have been separated into those considered relative to this application (Stage 1) and those relevant to future stages of the rail crossing project.*

### **Stage 1**

- Council requests that consideration be given to the integration between the landscape and urban design of the project area with the City of Marion Streetscape Design Guidelines.
- Council encourages the consideration of other modes of transport to the rail station including the installation of a taxi stand.
- Council encourages further investigations be undertaken in regards to a temporary shared car parking arrangement with adjoining properties to ensure sufficient car parking is available during the construction phase of the project for both commuters and construction workers. There is perhaps an opportunity to commence a Commuter Demand Management Program
- Can we ask for a traffic and parking impact study during construction and post construction?
- A Carpark Site Drainage Plan should be provided.
- The carpark widths should be 2.5m, rather than 2.4 m, to allow for convenient passenger access to parked cars. The proposed 2.4 m width is more suitable for all day employee parking, who are more familiar with the carpark and the adjacent users. This is not necessarily the case for the project carparks, which have a use more consistent with long-term city and town centre parking adjacent random vehicle owners. The carpark classification is therefore more consistent with User Class 2, Table 1.1 AS2890.1:2004.

### **Future Stages**

#### **Stormwater**

- Additional retention/detention volume may need to be found along the project footprint to compensate for lost storage provided by the existing rail corridor.
- The critical objective is to not cause the flooding of dwellings beyond pre-existing conditions.
- Some allowance can be given to the consequence of flooding, e.g. extent of property damages. Some flooded dwellings will have property values at little more than land value and due for redevelopment with controlled Finished Floor Levels.
- The flood affected properties identified at Crozier Tce/Dwyer Rd already have been redeveloped at controlled FFL's.
- If the flooding of some properties cannot be prevented, a compensation fund (or insurer agreement) might need to be set up to settle any future flooding claims if they eventuate.
- Use of reserves on Dwyer Rd for WSUD treatment is encouraged and will improve water quality discharge from upstream catchment. Part road closure of Diagonal Way could provide additional reserve area for storage capacity.

- A Project Site Stormwater Management Plan that ensures that post development site drainage impacts for 1 in 5 and 1 in 100 year storm events is no greater or worse than predevelopment impacts should be undertaken.

#### Traffic Management

- How much additional traffic (AADT) along Dunrobin Road will the new traffic lights at Diagonal/ Dunrobin generate?
- Require a Traffic Impact Assessment of the project on affected local streets, in particular, the effect of part road closures and access to carparks.
- A Road Safety Design Audit Report summary is requested.

#### Pedestrian Access

- The need for an enhanced pedestrian route between the Marion Shopping Centre and Oaklands Station is highlighted by the relative hostile arterial road access alternatives.
- The additional park and ride carparks is unlikely to satisfy the potential car travel demand, however it is agreed that the alternative modes of transport, which currently supply 75 % of the train patronage, should be enhanced.
- Smaller high frequency service shuttle buses servicing the Tonsley/Flinders/Oaklands Park Precinct (TFOPP), as proposed in the Flinders-Tonsley Integrated Transport and Parking Strategy (ITS), should be promoted to support greater levels of whole of journey public transport usage.

#### Other

- The development of a comprehensive parking strategy, recommended by both this project study findings and the ITS for the entire TFOPP, which includes the coordinated management of timed and/or paid parking should be progressed.
- A Construction Environmental Management Plan and a Soil Erosion and Drainage Management Plan should be submitted that addresses the management and mitigation of construction impacts.
- A signage, wayfinding and billboard (advertising) plan that integrates into the landscape and urban design should be proactively incorporated.
- Although not part of the Application an Asset Management Plan that defines maintenance service levels, specifications, scheduling and responsibilities should be defined.
- Transitional use of developable land should be established.
- Council encourages that the use of smart technologies (i.e. smart parking, way finding etc.) be given consideration as part of the project.
- Council encourages the future proofing of infrastructure (conduits) for electric charging stations be considered as part of the project.

*(Council's Infrastructure Department comments are attached in Appendix 7)*

#### Consultation

The project cost is over \$4 million and therefore will be notified to the community pursuant to Section 49(7d) of the *Development Act 1993*.

In addition to the statutory consultation, Gould Thorpe Planning has been engaged by the PTP Alliance to undertake consultation with all identified key stakeholders. This has commenced and is ongoing, and includes direct communication with all adjoining residents together with broader notification to enable anyone with an interest to engage.

DPTI has advised that:

- five submissions were received during the public notification process.
- issues of concern were in respect to tree damaging activities, sustainability, heritage, construction methodology and environmental impacts.
- those representors who indicated a wish to be heard will be provided an opportunity to speak to their comments.
- a SCAP meeting to consider this proposal is currently scheduled for 7 June 2018. Council will also be invited to attend.
- SCAP will then provide a recommendation to the Minister for Planning.
- the Minister will then make a decision on the application.

## **CONCLUSION**

This application seeks approval to remove 35 Regulated/Significant Trees and undertake tree damaging activities in the form of construction around a further 27 Regulated/Significant Trees. Tree removal is required to ensure the rail line continues to operation during construction of the project.

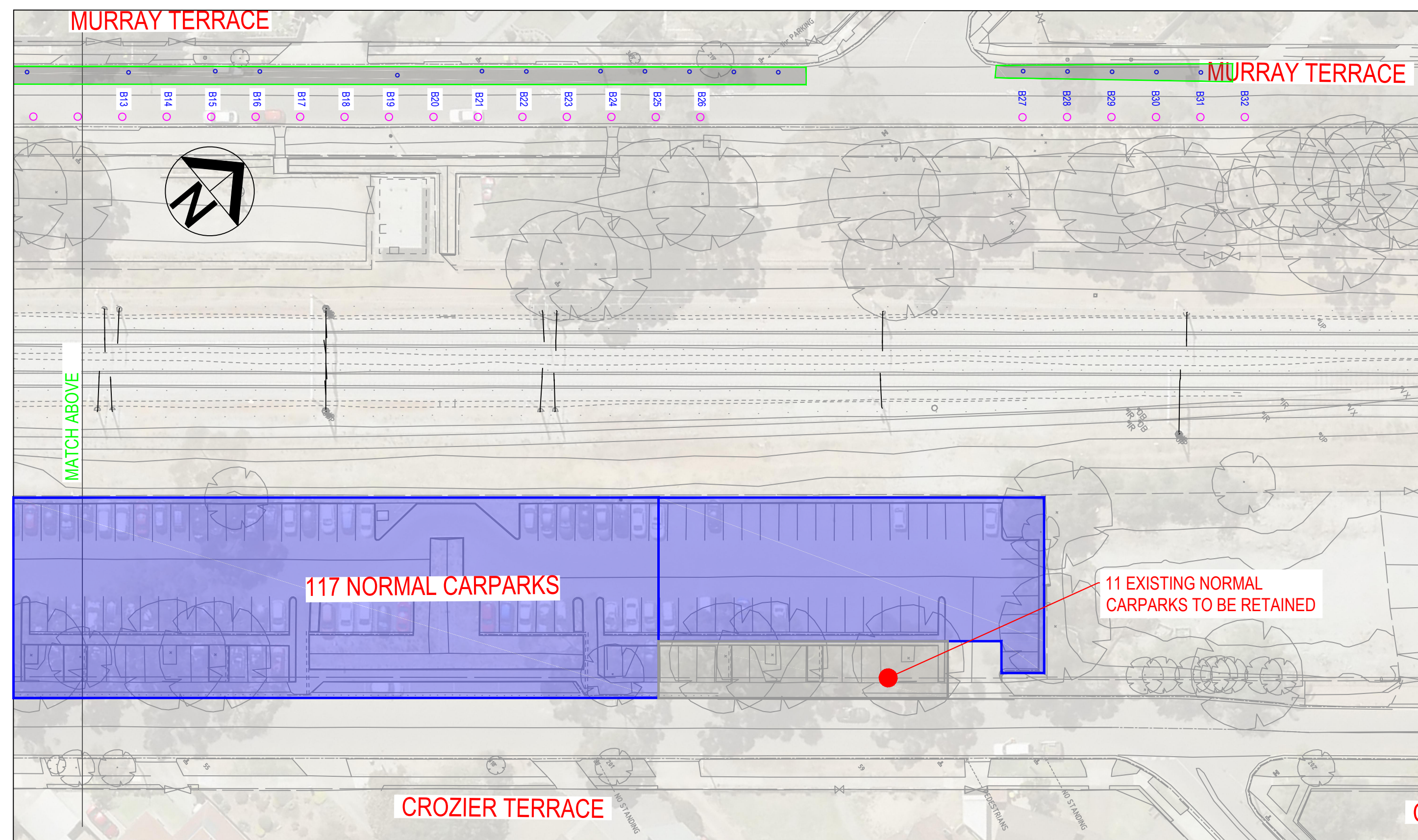
It is also proposed to construct new car parking areas that support the redevelopment of the Oaklands Train Station. A total of 374 car parking spaces are to be provided.

Having assessed the application against the relevant objectives and principles of development control contained within the Marion Council Development Plan, the development is considered an appropriate balance between the demand for a new rail line alignment, improved traffic flows at the Morphett Road and Diagonal Road intersection, together with the removal of Regulated and Significant trees that will be replaced by more than 200 trees together with other vegetation.

## **APPENDICES**

Appendix 1:	Current Car Parking Layout
Appendix 2:	Proposed Car Parking Layout
Appendix 3:	Arboriculture Impact Assessment
Appendix 4:	Regulated and Significant Tree Impact Plan
Appendix 5:	Tree Planting Plan
Appendix 6:	Council's Arborist comments
Appendix 7:	Council's Infrastructure Department comments
Appendix 8:	Section 49 Referral Notice/Council Comments





CURRENT PARKING IN WORKS ZONE (ALL-DAY FORMAL)			
MURRAY TERRACE	NORMAL	MOBILITY	TOTAL
MURRAY TERRACE PARK AND RIDE	18	4	22
TOTAL AVAILABLE SPOTS	22		
CROZIER TERRACE	NORMAL	MOBILITY	TOTAL
MOBILITY PARKING ADJ MORPHETT RD	0	3	3
OFF-STREET PARKING AT STATION	76	7	83
OFF-STREET PARKING ALONG CROZIER	157	0	157
OFF-STREET PARKING (TO BE RETAINED)	11	0	11
TOTAL AVAILABLE SPOTS	254		
RAILWAY TERRACE	NORMAL	MOBILITY	TOTAL
OFF-STREET PARKING	20	1	21
TOTAL AVAILABLE SPOTS	21		
**EXCLUDES INFORMAL CARBAYS			

OTHERS			
MURRAY TERRACE	NORMAL	MOBILITY	TOTAL
MURRAY TERRACE KISS 'n' GO SPOTS	6	0	6
ON-STREET PARKING (ALL-DAY)	32	0	32
TOTAL AVAILABLE SPOTS	38		
ADDISON ROAD	NORMAL	MOBILITY	TOTAL
ON-STREET PARKING (ALL-DAY)	7	0	7
TOTAL AVAILABLE SPOTS	7		
CROZIER TERRACE	NORMAL	MOBILITY	TOTAL
ON-STREET PARKING (ALL-DAY)	21	0	21
TOTAL AVAILABLE SPOTS	21		
***EXCLUDES INFORMAL PARKING SPOTS & SHORT TERM ON-STREET PARKING			

SUMMARY - EXISTING	
TOTAL EXISTING - FORMAL	297
TOTAL EXISTING - KISS 'n' GO	6
TOTAL EXISTING - ON-STREET PARKING (ALL-DAY)	60
TOTAL EXISTING	363

1. EXISTING CARPARKS COUNT IS BASED ON OCTOBER 2017 SURVEY & AERIAL IMAGERY.

PTPA DRAWING No.: **PTPA-OAKL-10285-SKT-1200-03-0011**

**NOT FOR CONSTRUCTION**

INDEX SHEET REFERENCE: SHEET



**Government  
of South Australia**

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Department of Planning,  
Transport and Infrastructure

PROJECT No.: <b>PTPA_</b>	FILE No.:
DESIGN No.:	SURVEY No.:
PROJECT START ROAD RUNNING DISTANCE:	
PROJECT END ROAD RUNNING DISTANCE:	

SCALES:

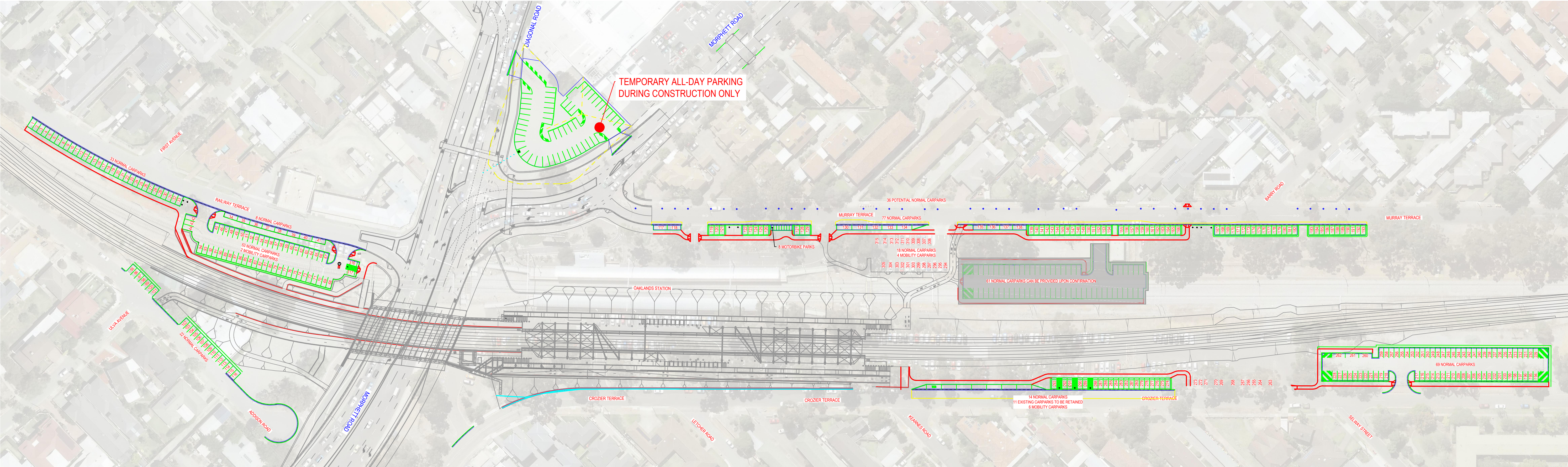
10 0 5 10 15 20

RN 6952/ RN6607  
PUBLIC TRANSPORT PROJECTS ALLIANCE  
OAKLANDS CROSSING

## EXISTING CAR PARK NUMBERS

DESIGNED:	DRAFTED:	ACCEPTED FOR USE:	ACCEPTANCE FORM KNET No.:	DRAWING No.:	SHEET No.:	AMEND No.:
CHECKED:	CHECKED:	TITLE: DATE:	IN ACCORDANCE WITH DP013	SHEET LATITUDE	SHEET LONGITUDE	





AVAILABLE SPOTS POST CONSTRUCTION (ALL-DAY FORMAL)			
MURRAY TERRACE	NORMAL	MOBILITY	TOTAL
MURRAY TERRACE PARK AND RIDE AREA	18	4	22
MURRAY TERRACE OFF-STREET 90-DEGREE	66	0	66
MURRAY TERRACE OFF-STREET PARALLEL	11	0	11
TOTAL AVAILABLE SPOTS ON MURRAY TERRACE	99		
CROZIER TERRACE	NORMAL	MOBILITY	TOTAL
CROZIER TERRACE OFF-STREET 90-DEGREE	14	6	20
EXISTING PARKING TO BE RETAINED	11	0	11
CROZIER TERRACE PARK AND RIDE	69	0	69
TOTAL AVAILABLE SPOTS ON CROZIER TERRACE	100		
RAILWAY TERRACE	NORMAL	MOBILITY	TOTAL
RAILWAY TERRACE OFF-STREET PARALLEL PARKING	8	0	8
RAILWAY TERRACE OFF-STREET 90-DEGREE	33	0	33
RAILWAY TERRACE PARK AND RIDE	53	2	55
TOTAL AVAILABLE SPOTS ON RAILWAY TERRACE	96		
ADDISON ROAD	NORMAL	MOBILITY	TOTAL
ADDISON ROAD OFF-STREET 90-DEGREE PARKING	22	0	22
TOTAL AVAILABLE SPOTS ON ADDISON ROAD	22		

OTHERS			
MURRAY TERRACE	NORMAL	MOBILITY	TOTAL
MURRAY TERRACE KISS 'n' GO SPOTS	6	0	6
MOTORBIKE SPOTS	8	0	8
MURRAY TERRACE ON-STREET PARKING SPOTS	36	0	36
TOTAL AVAILABLE SPOTS ON MURRAY TERRACE	50		
CROZIER TERRACE	NORMAL	MOBILITY	TOTAL
CROZIER TERRACE KISS 'n' GO SPOTS	7	0	7
TOTAL AVAILABLE SPOTS ON CROZIER TERRACE	7		

SUMMARY - FINAL	
TOTAL FINAL - FORMAL	317
TOTAL FINAL - KISS 'n' GO	13
TOTAL FINAL - MOTORBIKES	8
TOTAL FINAL - ON-STREET (Murray Tce)	36
TOTAL FINAL	374
SUMMARY - FUTURE	
TOTAL FINAL - AT HANDOVER	374
FUTURE MURRAY TCE PARK AND RIDE	61
MURRAY TCE LOST AT ENTRANCE	-5
TOTAL FINAL + FUTURE	430

NOT FOR CONSTRUCTION

INDEX SHEET REFERENCE: SHEET

PTP ALLIANCE

SOUTH AUSTRALIA

Government of South Australia

Department of Planning, Transport and Infrastructure

PROJECT No.: PTPA\_

DESIGN No.:

PROJECT START ROAD RUNNING DISTANCE:

PROJECT END ROAD RUNNING DISTANCE:

SCALES:

6

0

3

6

9

12

RN 6952/ RN6607

PUBLIC TRANSPORT PROJECTS ALLIANCE

OAKLANDS CROSSING

PTPA DRAWING No.: PROPOSED CARPARKS

DESIGNED: DRAFTED: ACCEPTED FOR USE: ACCEPTANCE FORM KNET No.: DRAWING No.: SHEET No.: AMEND No.:

CHECKED: CHECKED: TITLE: DATE:

IN ACCORDANCE WITH DP013 SHEET LATITUDE SHEET LONGITUDE

No.

AMENDMENT DESCRIPTION

BY

CHECK

ACCEPTANCE

DATE

UNCONTROLLED COPY WHEN PRINTED

100 MILLIMETRES ON ORIGINAL DRAWING

ALL DIMENSIONS ARE IN METRES UNLESS SHOWN OTHERWISE





### Arboricultural Impact Assessment

Site: Oaklands Park Interchange

## (Summarised Version by Council)

### Findings

Arborman Tree Solutions was engaged to undertake an Arboricultural Impact Assessment for all Regulated and Significant Trees within the Oaklands Rail Interchange development site.

### 1. Tree Population

The assessment included 110 trees that had previously been surveyed as part of a DPTI vegetation survey, which included one indigenous species, eleven Australian native species and one exotic palm species.

Table 1 Tree Population

Botanic Name	Common Name	Number of Trees	Origin
<i>Eucalyptus cladocalyx</i>	Sugar Gum	69	Native
<i>Eucalyptus camaldulensis</i>	River Red Gum	16	Indigenous
<i>Corymbia citriodora</i>	Lemon Scented Gum	4	Native
<i>Eucalyptus leucoxylon</i>	South Australian Blue Gum	3	Native
<i>Eucalyptus globulus ssp maidenii</i>	Maiden's Gum	3	Native
<i>Brachychiton acerifolius</i>	Illawarra Flame Tree	3	Native
<i>Agonis flexuosa</i>	Willow Myrtle	3	Native
<i>Phoenix canariensis</i>	Canary Island Date Palm	2	Exotic
<i>Eucalyptus saligna</i>	Sydney Blue Gum	2	Native
<i>Corymbia maculata</i>	Spotted Gum	2	Native
<i>Melaleuca armillaris</i>	Bracelet Honey Myrtle	1	Native
<i>Ficus macrophylla</i>	Moreton Bay Fig	1	Native
<i>Eucalyptus sideroxylon</i>	Mugga or Red Ironbark	1	Native

### 2. Legislation

Of the 110 trees assessed, 43 are Significant Trees and 62 are Regulated Trees under the *Development Act 1993*. The remaining trees are Exempt from control or are unregulated. Significant and Regulated Trees should be protected if they meet the criteria under the local development plan or are listed as Significant Trees under the local development plan.

Table 2 Legislative Tree Status

Legislative Status	Number of Trees
Unregulated	3
Significant	43
Regulated	62
Exempt	2

### 3. Retention Rating

Trees that provide important environmental and/or aesthetic contribution to the area and are in good overall condition achieved an Important or High Retention Rating and their protection is encouraged. Trees that achieved a Moderate Retention Rating could be retained in a future development. Trees which achieved a Low Retention Rating indicate that development constraint, alternative designs or tree friendly construction methodologies are not warranted. Trees with a Low Retention Rating achieve one or more of the following attributes: -

- provide limited environmental/aesthetic benefits to the area,
- are a short lived species,
- represent a material risk to people or property,
- identified as causing or threatening to cause substantial damage to a structure of value,
- have a short Useful Life Expectancy.
- are young and easily replaced (less than five metres tall).

Of the 105 Regulated or Significant Trees 70 trees are suitable for retention as they achieved a High or Moderate Retention Rating. The Regulated and Significant Trees that achieved these ratings meet one or more criteria within the *Development Act 1993* that warrant retention.

Table 3 Retention Rating

Retention Rating	Number of Trees
High	5
Moderate	65
Low	25

The remaining 37 trees achieved a Low Retention Rating indicating that development constraint, alternative designs or tree-friendly construction methodologies are not warranted. As such, tree removal could be considered to achieve the proposed development (this includes Regulated/Significant Trees).

#### 4. Development Encroachments

The encroachment of the development into the Tree Protection Zones of the 105 Regulated and Significant Trees has been calculated as per Australian Standard AS4970-2009 *Protection of trees on development sites*. The encroachment calculation is used to assist in determining impact on the trees and can inform design and construction regarding additional tree protection/management requirements.

The following categories are used to identify the level of encroachment:

- None - no encroachment into the TPZ has been identified.
- Minor - the identified encroachment is less than 10% of the TPZ area.
- Major - the identified encroachment is greater than 10% and less than 40% of the TPZ area.
- Substantial - the identified encroachment is greater than 40% of the TPZ area but does not impact the structural root zone or the trunk.
- Conflicted - the identified encroachment is greater than 40% of the TPZ area and impacts the structural root zone and the trunk.

Table 4 Development Encroachments

Encroachment	Number of Trees
None	38
Minor	5
Major	10
Substantial	18
Conflicted	34

**Note:** the categories of Substantial and Conflicted are additional to the categories used in Australian Standard AS4970-2009 *Protection of trees on development sites* and have been used here to assist in identifying the actual level of a Major encroachment.

### Recommendation

The following recommendations are presented based on the Arboricultural Impact Assessment:

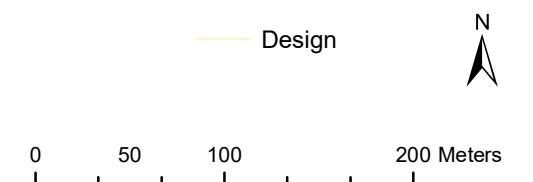
1. Trees that are in direct conflict with the development require removal.
2. Alternative design and construction methodologies are to be investigated where encroachment is identified as substantial or major.
3. All trees to be retained onsite require protection as per Australian Standard AS4970 *Protection of trees on site* and should be included within the Tree Protection Plan.
4. A Project Arborist should be appointed to assist in the design around trees to be retained and the compilation of a Tree Protection Plan as identified in Australian Standard AS 4970 20 09 *Protection of trees on development sites*.
5. The Tree Protection Plan should be included in all construction documents and in the induction program.





**Legend**

- Regulated & Significant Trees to Remain-no impact (<10% TPZ) — Excavation Boundary - - - Project Boundary
- Regulated & Significant Trees to Remain- impacted (>10% TPZ) — Design
- Regulated & Significant Trees to be removed







Tree Schedule

Botanical Name	Common Name	Number
<i>Allocasuarina verticillata</i>	Drooping Sheoak	12
<i>Callistemon viminalis</i>	Harkness Bottlebrush	7
<i>Corymbia citriodora</i>	Dwarf Lemon Scented Gum	TBC
<i>Scutellaria</i>	Tuckeroo	65
<i>Cupaniopsis anacardioides</i>	River Red Gum	7
<i>Eucalyptus camaldulensis</i>	SA Blue Gum	31
<i>Eucalyptus leucosylon</i>	Euky Dwarf	3
<i>Eucalyptus macropycna</i>	Grey Box	18
<i>Hymenosporum flavum</i>	Native Frangipani	18
<i>Platanus chinensis</i>	Chinese Platanus	9
<i>Tristanopsis laurina</i>	Water Gum	48
<i>Jacaranda mimosifolia</i>	Jacaranda	18

Legend



NOTE: THIS IS A CONCEPT PLAN ONLY. LANDSCAPE DESIGN AND PROPOSED TREE LOCATIONS ARE SUBJECT TO DETAILED DESIGN REVIEW AND MAY CHANGE







# MEMO

- ☐ Confidential  
☐ Urgent  
☐ Routine

**To:** David Melhuish – Senior Policy Planner  
**From:** David Sheldrick – Coordinator Arboriculture **Date Sent:** 21/05/2018  
**Proposal:** Removal of Regulated and Significant Trees and construction of new car parking associated with new Oaklands Park train station  
**Location:** 240/ Diagonal Road OAKLANDS PARK 5046  
**App no.** 100/554/2018  
**Subject** Response

**Provided with:** ☐ *Pictures* ☐ *Plans* ☐ *Supporting Documents*

---

Hi David

I don't have any comments regarding the removals, simply put, large established trees and their structural roots occupy the proposed worksite and removing them can only be prevented by altering the location of the proposal.

The environmental, aesthetic and character contribution that the trees proposed to be removed is significant. They also offer a substantial wildlife corridor rarely seen within suburbia. The age and contribution of these trees has not been fully considered when offering vegetation replacement numbers. Sites beyond the workzone should be considered for new vegetation in addition to the promised 200 replacements.

Thanks  
 David Sheldrick  
**Coordinator Arboriculture**

**Returned with:** ☐ *Pictures* ☐ *Plans* ☐ *Supporting Documents*





# MEMO

- ☐ Confidential  
☐ Urgent  
☐ Routine

**To:** David Melhuish  
**From:** Mathew Allen **Date Sent:** 21/05/2018  
**Proposal:** Removal of Regulated and Significant Trees and construction of new car parking associated with new Oaklands Park train station  
**Location:** 240/ Diagonal Road OAKLANDS PARK 5046  
**App no.** 100/554/2018  
**Subject** As above

**Provided with:** ☐ Pictures ☐ Plans ☐ Supporting Documents

---

,Please provide any comments in regard to the above proposal

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## **Response.**

**Date Returned: 05/04/2018**

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Not sure of what comments, request or exemptions can be requested that forms part of the DA process, however, here is my feedback:

- Overwhelmingly support the project objectives
- The project reference the development of green spaces on a number of occasions. The plans for off-set planting are 100 trees (minimum requirement) and the total number of trees to be planted is 110. This appears to be underwhelming in my opinion. Is there any way we can negotiate additional off-set planting in surrounding areas?
- 3.2.6 – last paragraph refers to tree removal on a road reserve, does this tree removal need Council approval?
- Support the references to Oaklands hub vision statement
- Can we request integration with the City of Marion Streetscape Design Guidelines?
- There is no reference to using smart technologies – is this something that we can pursue particularly for smart parking and way finding?
- Can we ask for infrastructure (conduits) to be future proofed for Electric Charging stations?
- Figure 5.1 identifies car parking south of Coles – will this be permanent?
- Should we be requesting the installation of a taxi stand?
- The proposal identifies only 108 car parks south of Coles during construction. This is significant reduction in the existing car parking allocation and does not consider staff car parking for construction. This will add pressure to our already overburdened on-street car parking problems.
- Can we ask for a traffic and parking impact study during construction and post construction?

- Con, concerned about stormwater management and the interface with our existing drainage system – can you please provide comments.

Please feel free to contact me should you wish to discuss further.

Regards

**Mathew Allen**  
**Manager Engineering and Field Services**

Returned with:      ☐ *Pictures*      ☐ *Plans*      ☐ *Supporting Documents*



# MEMO

- ☐ Confidential  
☐ Urgent  
☐ Routine

**To:** David Melhuish  
**From:** Con Theodororoulakes **Date Sent:** 21/05/2018  
**Proposal:** Removal of Regulated and Significant Trees and construction of new car parking associated with new Oaklands Park train station  
**Location:** 240/ Diagonal Road OAKLANDS PARK 5046  
**App no.** 100/554/2018  
**Subject**

**Provided with:** ☐ *Pictures* ☐ *Plans* ☐ *Supporting Documents*

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**Response.**

**Date Returned:**10/05/2018

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## Stormwater

1. Additional retention/detention volume may need to be found along the project footprint to compensate for lost storage provided by the existing rail corridor.
2. The critical objective is to not cause the flooding of dwellings beyond pre-existing conditions.
3. A Project Site Stormwater Management Plan that ensures that post development site drainage impacts for 1 in 5 and 1 in 100 year storm events is no greater or worse than predevelopment impacts.
4. Some allowance can be given to the consequence of flooding, e.g. extent of property damages. Some flooded dwellings will have property values at little more than land value and due for redevelopment with controlled Finished Floor Levels.
5. The flood affected properties identified at Crosier/Dwyer Rd already have been redeveloped at controlled FFL's.
6. If the flooding of some properties cannot be prevented, a compensation fund (or insurer agreement) might need to be set up to settle any future flooding claims if they eventuate.
7. Use of reserves on Dwyer Rd for WSUD treatment is encouraged and will improve water quality discharge from upstream catchment. Part road closure of Diagonal Way could provide additional reserve area for storage capacity.

## Traffic Management

1. How much additional traffic (AADT) along Dunrobin Road will the new traffic lights at Diagonal/ Dunrobin generate?
2. Require a Traffic Impact Assessment of the project on affected local streets, in particular, the effect of part road closures and access to carparks

## Pedestrian Access

1. The need for an enhanced pedestrian route between the Marion Shopping Centre and Oaklands Station is highlighted by the relative hostile arterial road access alternatives.
2. It seems clear that even an additional 50 park and ride carparks will not be enough to satisfy the potential car travel demand, however it is agreed that the alternative modes of transport, which currently supply 75 % of the train patronage, should be enhanced.
3. Smaller high frequency service shuttle buses servicing the Tonsley/Flinders/Oaklands Park Precinct (**TFOPP**), as proposed in the Flinders-Tonsley Integrated Transport and Parking Strategy (**ITS**), should be promoted to support greater levels of whole of journey public transport usage.
4. The development of a comprehensive parking strategy, recommended by both this project study findings and the **ITS** for the entire **TFOPP**, which includes the coordinated management of timed and/or paid parking should be progressed.

## Carparks

1. The carpark widths should be 2.5m, rather than 2.4 m, to allow for convenient passenger access to parked cars. The proposed 2.4 m width is more suitable for all day employee parking, who are more familiar with the carpark and the adjacent users. This is not necessarily the case for the project carparks, which have a use more consistent with long-term city and town centre parking

adjacent random vehicle owners. The carpark classification is therefore more consistent with User Class 2, Table 1.1 AS2890.1:2004.

2. A Carpark Site Drainage Plan should be provided
3. A Construction Environmental Management Plan and a Soil Erosion and Drainage Management Plan should be submitted that addresses the management and mitigation of construction impacts
4. Temporary carpark provisioning is significantly less than current demand. Suggest this creates a good opportunity to commence a Commuter Demand Management Program
5. Contradictory permanent carpark numbers of extra 50 and extra 72 car referenced in report
6. A Road Safety Design Audit Report summary is requested
7. A signage, wayfinding and Billboard (advertising) plan that integrates into the landscape and urban design should be proactively incorporated
8. Although not part of the Application an Asset Management Plan that defines maintenance service levels, specifications, scheduling and responsibilities should be defined
9. Transitional use of developable land should be established

Returned with:      ☐ *Pictures*      ☐ *Plans*      ☐ *Supporting Documents*



Reference: 2018/07704/01

Contact Officer: Simon Neldner  
Telephone: (08) 7109 7058  
Email: [simon.neldner@sa.gov.au](mailto:simon.neldner@sa.gov.au)

27 March 2018

State Commission  
Assessment Panel

Level 5  
50 Flinders Street  
Adelaide SA 5000

GPO Box 1815  
Adelaide SA 5001

Dear Sir/Madam,

<b>Application Number:</b>	100/V053/18
<b>Proposed Development:</b>	Oaklands Crossing Rail Project
<b>Subject Land:</b>	Oaklands Railway Station; Diagonal road & Railway terrace, Warradale; Morphett road, Crozier terrace, & Murray terrace, Oaklands Park

## SECTION 49 - REFERRAL

The State Commission Assessment Panel (SCAP) has recently received a copy of the proposed development described above, pursuant to Section 49 of the *Development Act 1993*. A copy of the application is attached (Section 49(4a)).

Councils attention is particularly drawn to the time allowed for reports under Section 49 (5) and (6).

49 (5) A council may report to the SCAP on any matters contained in a notice under subsection (4a).

(6) Where a notice is given to a council under subsection (4a), and a report from the council is not received by the SCAP within two months of the date of the notice, it will be conclusively presumed that the council does not intend to report on the matter.

When replying please attach a copy of this letter with your details below.

Yours faithfully,



For **STATE COMMISSION ASSESSMENT PANEL**

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I advise that this Council has **the attached report** to make on the proposed development described below.

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Reporting Officer

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Date

#12503358

## SECTION 49 – REFERRAL

100/V053/18

### Oaklands Crossing Rail Project – Stage 1

**Oaklands Railway Station;** Diagonal Road & Railway Terrace, Warradale; Morphett Road, Crozier Terrace, & Murray Terrace, Oaklands Park

The City of Marion advises that it is extremely supportive of the Oaklands Crossing Rail Project.

The grade separation between the road and rail networks at the intersection of Morphett and Diagonal Roads, with associated upgrades to the pedestrian and cycle network, should lead to reduced congestion on the arterial roads, improved travel times and improved safety by reducing potential conflicts between trains, vehicles, cyclists and pedestrians. This is seen as a much needed improvement on the current situation.

Whilst being supportive of the proposal, Council wishes to ensure that the proposal does not have any unnecessary and or additional detrimental impacts on the surrounding locality, both during construction and following completion. Council is aware of existing issues with on street commuter car parking and the resultant congestion and conflict in the adjacent local road network. Council is also aware that there are members of the general community who have issue with the loss of mature and well established trees within the rail corridor as part of the construction process of the project.

Council therefore would like to bring the following matters to the attention of the SCAP and request that appropriate consideration be given to the matters during the assessment process:

*These comments/matters have been separated into those considered relative to this application (Stage 1) and those relevant to future stages of the rail crossing project.*

#### Stage 1

- The environmental, aesthetic and character contribution that the trees proposed to be removed is significant. They also offer a substantial wildlife corridor rarely seen within suburbia. The age and contribution of these trees has not been fully considered when offering vegetation replacement numbers. Sites beyond the work zone should be considered for new vegetation in addition to the promised 200 replacements.
- Council requests that consideration be given to the integration between the landscape and urban design of the project area with the City of Marion Streetscape Design Guidelines.
- Council encourages the consideration of other modes of transport to the rail station including the installation of a taxi stand.
- Council encourages further investigations be undertaken in regards to a temporary shared car parking arrangement with adjoining properties to ensure sufficient car parking is available during the construction phase of the project for both commuters and construction workers. There is perhaps an opportunity to commence a Commuter Demand Management Program
- A traffic and parking impact study covering both the during construction and post construction phases would provide greater certainty in regards to the adequacy of car parking numbers and traffic impacts on the surrounding areas.
- A Carpark Site Drainage Plan should be provided.

- The carpark widths should be 2.5m, rather than 2.4 m, to allow for convenient passenger access to parked cars. The proposed 2.4 m width is more suitable for all day employee parking, who are more familiar with the carpark and the adjacent users. This is not necessarily the case for the project carparks, which have a use more consistent with long-term city and town centre parking adjacent random vehicle owners. The carpark classification is therefore more consistent with User Class 2, Table 1.1 AS2890.1:2004.

## Future Stages

### Stormwater

- Additional retention/detention volume may need to be found along the project footprint to compensate for lost storage provided by the existing rail corridor.
- The critical objective is to not cause the flooding of dwellings beyond pre-existing conditions.
- Some allowance can be given to the consequence of flooding, e.g. extent of property damages. Some flooded dwellings will have property values at little more than land value and due for redevelopment with controlled Finished Floor Levels.
- The flood affected properties identified at Crozier Tce/Dwyer Rd already have been redeveloped at controlled FFL's.
- If the flooding of some properties cannot be prevented, a compensation fund (or insurer agreement) might need to be set up to settle any future flooding claims if they eventuate.
- Use of reserves on Dwyer Rd for WSUD treatment is encouraged and will improve water quality discharge from upstream catchment. Part road closure of Diagonal Way could provide additional reserve area for storage capacity.
- A Project Site Stormwater Management Plan that ensures that post development site drainage impacts for 1 in 5 and 1 in 100 year storm events is no greater or worse than predevelopment impacts should be undertaken.

### Traffic Management

- How much additional traffic (AADT) along Dunrobin Road will the new traffic lights at Diagonal/ Dunrobin generate?
- Require a Traffic Impact Assessment of the project on affected local streets, in particular, the effect of part road closures and access to carparks.
- A Road Safety Design Audit Report summary is requested.

### Pedestrian Access

- The need for an enhanced pedestrian route between the Marion Shopping Centre and Oaklands Station is highlighted by the relative hostile arterial road access alternatives.
- The additional park and ride carparks is unlikely to satisfy the potential car travel demand, however it is agreed that the alternative modes of transport, which currently supply 75 % of the train patronage, should be enhanced.
- Smaller high frequency service shuttle buses servicing the Tonsley/Flinders/Oaklands Park Precinct (TFOPP), as proposed in the Flinders-Tonsley Integrated Transport and Parking Strategy (ITS), should be promoted to support greater levels of whole of journey public transport usage.

## Other

- The development of a comprehensive parking strategy, recommended by both this project study findings and the ITS for the entire TFOPP, which includes the coordinated management of timed and/or paid parking should be progressed.
- A Construction Environmental Management Plan and a Soil Erosion and Drainage Management Plan should be submitted that addresses the management and mitigation of construction impacts.
- A signage, wayfinding and billboard (advertising) plan that integrates into the landscape and urban design should be proactively incorporated.
- Although not part of the Application an Asset Management Plan that defines maintenance service levels, specifications, scheduling and responsibilities should be defined.
- Transitional use of developable land should be established.
- Council encourages that the use of smart technologies (i.e. smart parking, way finding etc.) be given consideration as part of the project.
- Council encourages the future proofing of infrastructure (conduits) for electric charging stations be considered as part of the project.

The City of Marion thanks the State Commission Assessment Panel for the opportunity to provide comments on this very important project.

If you require further information or clarification on any of the above matters, please contact David Melhuish, Senior Policy Planner, on 83756721 or [david.melhuish@marion.sa.gov.au](mailto:david.melhuish@marion.sa.gov.au) .

Yours Sincerely

XXXXXXXXXX  
XXXXXXXXXX

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2017**

**Originating Officer:** Steph Roberts, Manager Human Resources  
**CEO:** Adrian Skull  
**Subject:** Alignment of the Corporate and CEO KPIs  
**Report Reference:** GC220518R10

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**REPORT OBJECTIVES:**

For Council to consider and endorse the ongoing alignment of the Corporate Key Performance Indicators (KPIs) with the CEO KPIs.

**EXECUTIVE SUMMARY:**

Developing and tracking KPIs in the organisation provides metrics to measure organisational effectiveness and efficiency. Implementing a well-considered and comprehensive set of KPIs creates a proactive, performance-based operation. They provide all levels of the organisation with clear corporate targets and objectives with the ultimate goal of materially contributing to the success of the organisation.

**RECOMMENDATION**

**DUE DATE**

**That Council:**

- |   |                    |
|---|--------------------|
| <b>1. Aligns the Corporate KPIs with those of the Chief Executive Officer ongoing</b> | <b>22 May 2018</b> |
|---|--------------------|

**BACKGROUND**

Council endorsed the alignment of the 2017-18 Corporate KPIs with the CEO's KPIs 9 May 2017 (report reference GC090517R15). Elected Members discussed and proposed KPIs for the 2018-19 financial year at the Elected Member Forum 20 March 2018 which were included in the draft Annual Business Plan 2018-19 for consultation, presented to the General Council meeting 10 April 2018.

The Review and Selection Committee subsequently recommended the continual alignment of the Corporate KPIs with those of the CEO 1 May 2018 (RSC010518R02).

**DISCUSSION**

Please refer to Appendix 1 for the draft Corporate KPIs for the 2018-19 financial year.

**CONCLUSION**

Aligning the CEO KPIs with the organisational KPIs will ensure all are aligned on where the focus needs to be in order to achieve the required outcomes for Council.



**Appendix 1 Proposed 2018-19 Corporate KPIs**

As in draft Annual Business Plan 2018-19 presented to the General Council meeting 10 April 2018

**Draft KPIs for 2018-19**

<b>Key Performance Indicator</b>	<b>Core Target</b>	<b>Stretch Target</b>
Financial Sustainability	Council maintains a break even or positive cash funding position in delivering its annual budget	
Delivery of agreed projects identified in the Annual Business Plan and the third year targets in the 3 year Plan	Greater than or equal to 95%	
Lost Time Injury Frequency Rate	Greater than or equal to 10% reduction from the previous year's result	Greater than or equal to 15% reduction from the previous year's result
Total employee costs (including agency staff)	Less than or equal to 3% increase in actual employee costs (including agency staff) against prior year's actual costs	Less than or equal to 2% increase in actual employee costs (including agency staff) against prior year's actual costs
Staff retention	90% retention	95% retention
Overall satisfaction with Council's performance	Greater than or equal to 75% rated as satisfied or above	Greater than or equal to 85% rated as satisfied or above
Asset Sustainability	Asset Sustainability Ratio greater than or equal to 80%	Asset Sustainability Ratio greater than or equal to 90%
Delivery of Council's capital works program	Greater than or equal to 80% delivery of Council's planned capital works program (adjusted for extraordinary items)	Greater than or equal to 90% delivery of Council's planned capital works program (adjusted for extraordinary items)
Staff engagement	Achievement of an overall employee pulse survey result of 75%, based on 9 metrics (including Community, Values, Safety, Expectations, Valued, Empowerment, Development, Recognition, Happiness)	Achievement of an overall employee pulse survey result of 80%

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 May 2018**

**Originating Officer:** Emma McDonald, Community Development Officer

**Corporate Manager:** Liz Byrne, Manager Community & Cultural Services

**General Manager:** Tony Lines, General Manager City Services

**Subject:** Community Grants Round Two, 2017/2018

**Ref No:** GC220518R11

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**REPORT OBJECTIVES AND EXECUTIVE SUMMARY:**

The City of Marion Community Grants Program provides funding support to clubs and organisations for activities and projects, which provide community benefit. This report provides Council with a summary of the applications received for the 2017/18 Round Two Community Grants Program and makes recommendations for Council approval.

In this round twenty-nine applications were received, requesting funding to the value of \$119,072. Following assessment of the applications against the grant guidelines, 17 projects are recommended for Council approval to the value of \$58,529. This will fully subscribe the 2017/18 Community Grants funding of \$100,000.

Whilst the 17 projects recommended for approval total \$58,529, the projects they support will generate community projects to the value of \$182,624, consisting of Council's \$58,529 contribution plus the community's \$124,095 contribution including financial donations, in-kind support and 3,648 hours of volunteered time that is costed at the Australian Bureau of Statistics' recommended rate of \$27.45 per hour.

**RECOMMENDATIONS:**

**DUE DATES**

**That Council:**

- |  |             |
|--|-------------|
| 1. Approves the Community Grant applications, totalling \$58,529 as recommended in Appendix 1.   | 22 May 2018 |
| 2. Notes the grants will generate community projects to the value of \$182,624 (consisting of Council's \$58,529 contribution plus \$124,095 of community contribution). | 22 May 2018 |

## BACKGROUND:

The Community Grants program continues to target the provision of funding to clubs and organisations for activities that maximise community benefit. Framed around the City of Marion's Community Vision - Towards 2040, the Community Grants program plays an important role in community development and building community capacity. This approach allows the community, through local organisations, to identify issues that are important to them and to develop their own solutions by utilising the skills, experience and resources within their ranks.

Each round includes funds available for:

- One grant of \$10,000
- Multiple grants of up to \$5,000
- Multiple grants of up to \$2,000

Usually, \$50,000 is allocated to each of the two grant rounds per financial year. As there was an underspend in Round One, 2017/2018 of \$8,547 this has been added to the \$50,000 allocation for Round Two, 2017/2018.

Organisations can apply for a Community Grant in four categories:

- Arts & Culture
- Community Development
- Environment
- Sports and Recreation

The selection panel assessed each of the applications against the Council's approved guidelines. The selection panel is comprised of four Council staff, each with experience in one or more of the four grant categories, and makes its recommendations to Council.

## DISCUSSION:

The Community Grants Program was advertised in The Messenger newspaper on 7 and 21 February 2018. The grants were also promoted through ClubLink, community networks, social media, libraries and neighbourhood centres, whilst the City of Marion's website provided full details of the grants including online access to the guidelines and application form.

An information session was held on the evening of 19 February 2018 to provide support to groups requiring assistance in applying for the grants. Several organisations utilised this opportunity and participated in the information session. Two 'drop-in' sessions were held at the Marion Cultural Centre Library on 23 February and 5 March 2018 providing further assistance to community members.

Table One below identifies the 17 organisations that have been recommended to receive a Community Grant. Expanded details are provided in **Appendix 1**.

**Appendix 2** provides details of applications not recommended by the panel.

**Table One – Recommended Applications**

	Organisation	Amount Recommend
1	Marion Historic Village Display Group	\$1,313
2	Marion Historical Society	\$2,000
3	Vocalize Choir	\$1,204
4	The Corner Uniting Church	\$3,900
5	Active Elders Association Inc.	\$3,200
6	MarionLIFE Community Services Inc.	\$4,500
7	Holdfast Districts & Justices Group (HDJG)	\$1,954
8	Foodbank SA	\$4,500
9	Huntington's SA & NT Inc.	\$5,000
10	Marino Hall Committee of Management Inc.	\$2,560
11	St Elizabeth's Anglican Church	\$2,500
12	Experiencing Marine Sanctuaries Inc. (EMS)	\$10,000
13	Darlington Children's Centre	\$1,998
14	Hallett Cove Pre-school	\$2,000
15	Adelaide Cricket Club	\$3,400
16	Edwardstown Football Club	\$3,500
17	Clovelly Park Primary School	\$5,000
		<b>\$58,529</b>

The successful applicants will be invited to attend an event to be held on the evening of Monday 18 June 2018, at the Marion Cultural Centre where the grant cheques will be presented. All successful applicants are required to complete an online acquittal form and an evaluation statement at the completion of the project.

All unsuccessful applicants will be contacted and provided with feedback and where appropriate, will be assisted with advice on alternative funding options.

### **CONCLUSION:**

17 community projects are recommended for approval to the value of \$58,529.

If the recommendations are adopted, the City of Marion will have supported 562 projects through the Community Grants Program since 2005 and provided \$1,140,122 for community projects in accordance with the Community Grant Guidelines. The community's contribution during this period has included volunteer time of 55,498 hours and other in-kind support. The Community Grants Program since its inception has now assisted in generating community projects to the value of over \$3 million dollars.

**COMMUNITY GRANTS PANEL RECOMMENDATIONS**  
**Round Two, 2017/2018**

**Panel members:**

Arts &amp; Culture - Marg Edgecombe

Environment - Jess Mitchell

Community Development - Emma McDonald

Sport &amp; Recreation - James O'Hanlon

	Organisation	Summary of Recommended Applications	Category	Requested \$ Amount	Recommended \$ Amount
1	Marion Historic Village Display Group Inc.	The Marion Historic Village Display Group volunteers started a public display within the Marion Village seven years ago. The displays have grown into a community museum with up to 500 visitors each year. With grant funding they are hoping to increase their patronage by installing some interactive electronic displays, to add interest and excitement to the museum. They have a local young person who is willing to donate his time and technical expertise to install the electronics enabling an interesting opportunity for him. They will be actively encouraging more school groups and the local community to come and see the new displays.	Arts & Culture	\$1,313.10	\$1,313.10
2	Marion Historical Society	The Marion Historical Society aims to increase interest in the history of the City of Marion, and also promote and assist in the preservation of historical material and buildings within the City of Marion. Ian Morphet, a member of The Marion Historical Society has spent considerable time researching and writing a book chronicling the life of one of our local characters – Colin Phelps. The grant funding will assist with covering the cost of publishing the story of Colin Phelps who was a local Marion market gardener who became a bomber pilot in World War II, and was taken prisoner in the famous Stalag Luft III camp of "The Great Escape" fame. The book will be launched at Coinda Neighbourhood Centre and presentations on the book given at all of our Neighbourhood Centres, as well as local Churches and the Marion Museum.	Arts & Culture	\$2,000	\$2,000
3	Vocalize Choir	Vocalize Choir is an adult community choir convening in the Faith Lutheran Church, Warradale. Now in its 7th year, Vocalize has grown to more than 60 members, most of whom reside in the City of Marion, fostering a sense of fun, friendship and musical collaboration. They intend to use the funding for additional PA equipment, speakers and a mixing desk to enable better participation for all members and allow for more performances within the local Community.	Arts & Culture	\$1,204	\$1,204



	Organisation	Summary of Recommended Applications	Category	Requested \$ Amount	Recommended \$ Amount
4	The Corner Uniting Church	The Corner Uniting Church at Warradale endeavor to foster an intergenerational community group that offers spiritual depth and growth. The Corner Kids Performing Arts group are a group of children aged from 7 - 19 years of age (but mostly primary school aged children) who get together once a week during school terms to learn dramatic arts and public speaking. Most of the children are not members of the church and come from a wide variety of backgrounds and abilities. The group requires sound equipment in order to deliver drama performances to local schools and nursing homes. The grant funding is intended to purchase 4 head sets, receivers and belt packs as well as speakers suitable for large audiences to enable a wider range of performances.	Arts & Culture	\$3,900	\$3,900
5	Active Elders Association Inc.	Active Elders is a not-for-profit senior citizens club providing a safe environment for social connections, friendship and provides meals to seniors in the local community. They oversee the Community Op Shop located on their leased premises in Ascot Park. It's open every Wednesday and the second Saturday of each month. Volunteers between the ages of 65 and 90 years work on Mondays and Fridays sorting and pricing donated items ready for sale. The extremes in temperature impair their ability to work. Grant funding is intended to purchase a split system air conditioning unit (installed) to enable their volunteers to work in appropriate temperatures all year round.	Community Development	\$3,200	\$3,200
6	MarionLIFE Community Services Inc.	<p>MarionLIFE Community Services is a not-for-profit community organisation that strives to provide meaningful, flexible and responsive care and support to individuals and families in need. Twice a month, MarionLIFE host a Community Meal. A 2-course home cooked meal is cooked by volunteers and served to up to 50 people who are dealing with homelessness, mental health issues, unemployment, family breakdowns and other life struggles.</p> <p>To celebrate the 10 year anniversary of Community Meal nights they want to create a special evening with a MasterChef style menu coordinated by professional chef, Simon Sebastian who will volunteer his time and expertise. In addition to this being a celebration for current regular attendees, they are aiming to invite special guests who have been instrumental in supporting this Community Meal over the years, including past volunteers and local businesses. Although MarionLIFE will access their networks to receive donated goods from Foodbank, The Lions Club and Woolworths, extra funding will be required for this event. The funding will be used for items such as the hire of additional items to cover the 100 people expected as well as food, drink and decorations.</p>	Community Development	\$4,996.63	\$4,500

	Organisation	Summary of Recommended Applications	Category	Requested \$ Amount	Recommended \$ Amount
7	Holdfast Districts & Justices Group (HDJG)	<p>Holdfast Districts &amp; Justices Group (HDJG) aims to keep Justices of the Peace (JP's) informed through training, information sharing, social exchange and networking to enable them to fully serve their local communities. HDJG hold monthly meetings and training at Club Marion and the majority of their members work and live in the City of Marion. They serve the community at many locations including volunteering their time at the City of Marion Administration Building every weekday, the Park Holme Library, the Cove Civic Centre and Marion Cultural Centre several days each week.</p> <p>HDJG is requesting funding for 2 laptops, 2 printers, and relevant software packages to enable them to streamline communications within their club and increase training opportunities for members. This will enable them to better serve the City of Marion with their free JP services.</p>	Community Development	\$1,954	\$1,954
8	Foodbank SA	<p>Foodbank SA's vision is for a South Australia without hunger. They rescue and distribute high quality, surplus food to people in need with the aim to end food insecurity. Foodbank SA have a warehouse and community foodhub at Edwardstown and many of their volunteers and the people they serve from that branch are residents of the City of Marion.</p> <p>Foodbank SA wishes to run a celebration BBQ and recognition events to acknowledge it's hardworking Volunteer team. Foodbank SA intend to use the funding to hold education sessions for its volunteers on a new social media platform (Better Impact) and will invite all volunteers to a celebratory BBQ where they will be presented with t-shirts and certificates to honour their service.</p>	Community Development	\$5,000	\$4,500
9	Huntington's SA & NT Inc.	<p>Huntington's SA &amp; NT aims to provide support for those with and affected by Huntington's Disease (HD) through facilitation, promotion and advocacy and to provide connection with the wider community and raising awareness of HD. The organisation leases their building on the Glandore Community Centre site. City of Marion have been upgrading their building but the kitchen facilities were not included in the scope of this project.</p> <p>They have sourced donated (new) kitchen cabinetry and installation and are seeking funding for the appliances for the kitchen (oven, dishwasher, rangehood). They intend to use the kitchen for nutrition/cooking programs for their members, as well as meals and are willing to open it up for the use and benefit of other groups within the Glandore complex.</p>	Community Development	\$8,500	\$5,000

	Organisation	Summary of Recommended Applications	Category	Requested \$ Amount	Recommended \$ Amount
10	Marino Hall Committee of Management Inc.	The Marino Hall Committee aims to enable a broad range of users of the Hall to participate in information, recreation, art and health services; mostly provided by other local community members. They wish to use funding to upgrade the window fittings and install an air-conditioning unit in the foyer space to ensure better usability of the building during extreme temperatures. By ensuring a comfortable indoor temperature all year round they hope to increase patronage allowing more opportunities for social inclusion and better use of space within the hall.	Community Development	\$2,559.67	\$2,559.67
11	St Elizabeth's Anglican Church, Warradale	<p>St Elizabeth's Anglican Church, Warradale intends to use funding to improve their community garden. They encourage the local community (parishioners' and non-parishioners) to join in the planting, nurturing and picking fresh produce from the garden. It is open to all, including passing pedestrians to the train station. They work with various refugee/new arrival groups as well as residents of Drew Court where a potential Men's group (in planning stages with City Of Marion) may be able to help cultivate the garden.</p> <p>They are seeking funds to upgrade the Community Garden's infrastructure. Council has provided them a second hand rainwater tank and pump. They want to run electricity to the shed, attach gutters and run the water to the rainwater tanks. The Men's group will then run irrigation pipes to the garden beds. Funding will allow the above to happen which will in turn mean better functionality for the garden and possibly increase participation for not only the Church community but the wider City of Marion Community.</p>	Environment	\$2,500	\$2,500

	Organisation	Summary of Recommended Applications	Category	Requested \$ Amount	Recommended \$ Amount
12	Experiencing Marine Sanctuaries Inc. (EMS)	<p>EMS's primary objective is to provide children and adults with safe and professionally supervised 'hands-on' experiences within South Australia's marine environment; supporting conservation, education, healthy lifestyles and active community engagement.</p> <p>They propose to use funding for a program that includes safe and supervised guided snorkel tours in Hallett Cove and Marino, out-of-water reef rambles and immersive experiences (utilising 360Virtual Reality technology and images) for members of the City of Marion community that have limited or no access to the coast and ocean, due to culture, age and/or disability. They intend to purchase a set of VR Goggles that can be taken to schools, Neighbourhood Centres or special events. They hope to increase awareness around being in the ocean in an environmentally aware and safe way. Or for those who can't get in the water – enable them to enjoy a Virtual Experience. They will be working in conjunction with numerous schools, environmental groups and National Parks.</p> <p>EMS also intend to use funding to hold an exhibition and photo competition which will be open to everyone. They will advertise throughout the City of Marion with the final event being held at Hallett Cove Boat Shed Café.</p>	Environment	\$10,000	\$10,000
13	Darlington Children's Centre	<p>The Darlington Children's Centre's aim is that all children are safe, healthy, culturally strong and confident. That communities are child friendly and to support parents to provide a strong foundation for their children. They want to create a children's native garden linking to Kaurna Culture. They will plant native plants, especially those that have food, fibre, and medicinal uses in Kaurna culture. One particular focus is the growing of Spiny Flat Sedge, the best plant for weaving by Kaurna and Ngarrindjeri people. They will connect with the Southern Elders Weaving Group on this project as well as including the children and families of the Centre, kindergarten and school next door.</p>	Environment	\$1,998.30	\$1,998.30

	Organisation	Summary of Recommended Applications	Category	Requested \$ Amount	Recommended \$ Amount
14	Hallett Cove Pre-school	<p>Hallett Cove Pre-school's philosophy is: <i>'We will work in partnership with families to develop children's interests, skills and love of learning to become healthy, active global citizens. Together with our community we will care for and respect ourselves, each other and the environment.'</i></p> <p>They intend to work with families from the Pre-school community, in consultation with professionals, to develop a garden with local indigenous plants to attract butterflies. They will display interpretive signage to explain the purpose of the garden and to allow the local community to engage with it. Families will work together to plant and care for the garden in its early stages of growth. The garden will provide opportunities for community conversation, engagement in learning and to better understand the importance of providing suitable habitats for butterflies and insects and the benefits of these. They will also have an information display at Hallett Cove Civic Centre Library to heighten awareness of the garden and its benefits. They will invite the Childcare Centre next door, local schools and kindergarten's to visit and learn.</p>	Environment	\$2,000	\$2,000
15	Adelaide Cricket Club	<p>The purpose of the Adelaide Cricket Club (ACC), who is now based at the Glandore Oval, within the City of Marion is to: <i>provide pathways for players to achieve their highest level of performance within a winning team culture.</i></p> <p>ACC want to use funding to purchase specialised training/match day kits, including equipment to provide players and volunteers with the opportunity to warm up and cool down effectively before, during and after training and games. The kits will assist in reducing potential long-term injuries and ensure players and volunteers are more available throughout the season. They help lift player engagement and enjoyment because a greater variety of useful exercises and activities can be deployed with the specialised equipment. The kits are not designed to replace standard playing kits that all individual players own; they are to supplement warm ups and training drills either at training or on game day.</p>	Sport & Recreation	\$4,868	\$3,400
16	Edwardstown Football Club Inc.	<p>Edwardstown Football Club aims to <i>'be a sustainable, reputable and respected sporting club that is the club of choice locally for all players, families and the wider community in providing pathways to fulfilling their potential.'</i></p> <p>They want to use funding to help grow their female football teams and female volunteer participation and help provide a sporting pathway for young girls wanting to play. They would like to purchase uniforms specifically for the female teams.</p>	Sport & Recreation	\$5,000	\$3,500



	Organisation	Summary of Recommended Applications	Category	Requested \$ Amount	Recommended \$ Amount
17	Clovelly Park Primary School (CPPS)	<p><i>'CPPS is a community school making a positive difference. It's committed to developing and maintaining positive relationships between parent/carers, staff and students in a happy, safe and secure learning environment.'</i></p> <p>CPPS want to use funding to build two basketball rings with backboards in one of the publicly accessible areas of their school. This can be used by the school community but also the wider City of Marion Community outside of school hours.</p>	Sport & Recreation	\$5,000	\$5,000
			<b>TOTAL</b>	<b>\$68,493.70</b>	<b>\$58,529.07</b>

### Summary of Recommendations

Number of applications received	Number of grants recommended	Total Value of all grant applications	Value of grants recommended	Value of grants not recommended
29	17	\$119,072.70	\$58,529.07	\$60,543.63

### Summary of Recommendations by Grant Category

	Arts & Culture		Community Development		Environment		Sport & Recreation	
	Number of projects	Value of grants	Number of projects	Value of grants	Number of projects	Value of grants	Number of projects	Value of grants
<b>\$2,000 Grants</b>	3	4,517.10	1	1,954.00	2	3,998.30	0	0
<b>\$5,000 Grants</b>	1	3,900.00	5	16,759.67	1	2,500.00	3	11,900.00
<b>\$10,000 Grant</b>	0	0	0	0	1	10,000.00	0	0
<b>TOTAL</b>	<b>4</b>	<b>8,417.10</b>	<b>6</b>	<b>18,713.67</b>	<b>4</b>	<b>16,498.30</b>	<b>3</b>	<b>11,900.00</b>

## APPENDIX 2

**COMMUNITY GRANTS – NOT RECOMMENDED**  
**Round Two, 2017/2018**

**Panel members:**

Arts and Culture - Marg Edgecombe

Sport and Recreation - James O'Hanlon

Environment - Jess Mitchell

Community Development - Emma McDonald

	Organisation	Summary of Applications Not Recommended by Panel	Category	Requested
1	Australian Irish Dancing Association (SA) Inc.	<p>The Australian Irish Dancing Association aims to: <i>'foster and promote Irish dancing to the wider community, develop inter-cultural relationships with ethnic groups, conduct classes in Irish dance and to hold annual championships and competitions'</i>.</p> <p>They requested funding to assist in costs associated with their 50<sup>th</sup> Anniversary SA Irish Dancing Championships.</p> <p><b>Not Recommended</b> as in 2016/2017 Council funded the same yearly event (\$5,000 ). Not considered sustainable or in line with CG guidelines to fund the same event every year.</p>	Arts & Culture	\$10,000
2	Earthly Clay Craft	<p>Earthly Clay Craft aims to teach parents and children how to craft with clay and facilitate parent child bonding time.</p> <p>They seek funding to run Craft workshops in the school holidays.</p> <p><b>Not Recommended</b> as it is a commercial business (not non -for-profit) running standard workshops for profit which does not meet Community Grants Guidelines.</p>	Arts & Culture	\$4,000

	Organisation	Summary of Applications Not Recommended by Panel	Category	Requested
3	Combined Car Clubs (Glandore) Inc.	<p>The Combined Car Club aims to <i>'promote and encourage the use and preservation of cars through social interaction of people of all age groups in the classic motor vehicle movement.'</i></p> <p>They seek funding to purchase an Automated External Defibrillator (AED) to be installed inside their Club Rooms leased on the City of Marion's Glandore Community Centre Site.</p> <p><b>Not Recommended</b> as the City of Marion Risk Un it have analysed this propo sal and determined that given the nature of the Glandore site it would be more in line with City of Marion Risk policies to install an outdoor publically available AED near the Car Clubs rooms. This way it is accessible to all users and lease holders of the Centre at any time. City of Marion Risk team and Grants Officer will consult with them about the reasoning behind this decision.</p> <p>Installation of the AED will o ccur before the end of the 2 017/2018 financial year.</p>	Community Development	\$2,500
4	All Nations Baptist Church Inc.	<p>The Church aims to <i>'express our faith by gathering weekly to support each other, as we endeavour to reach out in caring and practical ways to our community.'</i></p> <p>They seek funding to run four sessions at Once and Again Café, for 16 people per session. Providing people who have experienced loss an opportunity to discuss and be supported in their grief journey.</p> <p><b>Not Recommended</b> due to not demonstratin g strong enough benefit to the wide r City of Marion community and that it could potentially be facilitated in a more cost effective way.</p>	Community Development	\$1,400
5	Puddle Jumpers Inc.	<p>Puddle Jumpers responds to the needs of vulnerable children and young people. They believe all kids matter and deserve the right to engage in happy fun experiences in their lives. They run a weekly Community Meal night at which they provide haircuts as well as face painting and entertainment for the children. Puddle Jumpers is locate d in Glando re and connects and supports many families in need in the City of Marion.</p> <p><b>Not recommended:</b> Application requires additional work and organisation will be encouraged to apply at the next round of Community Grants.</p>	Community Development	\$5000

	Organisation	Summary of Applications Not Recommended by Panel	Category	Requested
6	YMCA SA Aquatic and Leisure Centre	<p>YMCA SA Aquatic and Leisure Centre seek funding to teach a 'learn to swim' program specifically for people from Culturally and Linguistically Diverse (CALD) backgrounds. To provide inclusive safety swimming lessons to people in the CALD Community for ages between 12 - 25years. 6 week courses at a time, with the intention to run all year round.</p> <p><b>Not recommended</b> as application requires further work to clarify project scope and budget – majority of budget is allocated to membership and swipe cards. Panel determined that funding swipe and membership cards does not fall within the scope of the Community Grants funding guidelines. City of Marion Staff to liaise further, provide more feedback and advice regarding the possibility of this project for future rounds – in particular the Youth Development round opening in May 2018.</p>	Sport & Recreation	\$5,000
7	Clovelly Park Primary School	<p>Clovelly Park Primary School submitted three applications for funding in this round. Refer recommended grants for details of one recommended application.</p> <p>In this application they have requested funding for some recycled plastic bench seating beside their netball courts for spectator use.</p> <p><b>Not recommended</b> rather than funding all three applications, the panel recommended to choose the application that demonstrated the maximum community benefit, see Appendix 1.</p>	Sport & Recreation	\$2,000
8	Clovelly Park Primary School	<p>They have also requested funding to build a shelter/ pergola near their netball courts that they intend to make accessible to the Community.</p> <p><b>Not recommended</b> rather than funding all three applications, the panel recommended to choose the application that demonstrated the maximum community benefit, see Appendix 1.</p>	Sport & Recreation	\$10,000
9	South Coast Cycling Club	<p>As part of the City of Marion Edwardstown Soldiers Memorial Recreation Ground redevelopment the competitor and spectators shade area has been removed. The club is requesting funds to purchase a portable marquee to be used in this area or on the oval for the officials.</p> <p><b>Not recommended</b> as a City of Marion portable shade will be sourced and provided.</p>	Sport & Recreation	\$1,499

	Organisation	Summary of Applications Not Recommended by Panel	Category	Requested
10	Marion Bowling Club	<p>The Marion Bowling Club wants to apply for funding to install a Waterlogic Australia RM30 Granite Finish Bubbler near two outside greens as the elderly members of the club require a nearer water source than the clubrooms.</p> <p><b>Not recommended</b> as a City of Marion is investigating providing the Bubbler from an alternative budget.</p>	Sport & Recreation	\$3,080
11	Scouts Australia - SA Branch - Mawson District	<p>The Scouts wish to use funding to purchase a sea kayak for youth adventurous skills training under instruction from qualified leaders.</p> <p><b>Not recommended</b> as Council has previously funded a Sea Kayak for this group.</p>	Sport & Recreation	\$1,600
12	Henley Water Polo Club	<p>Henley Sharks Water Polo Club seek funding to run 'Come and Try Flippa Ball' sessions during school holidays at the YMCA SA Aquatic and Leisure Centre. Flippa Ball is a modified Water Polo for children aged 7-15 years. It is designed to help players new to water polo establish the confidence and basic skills required to play the game in a fun but safe and controlled environment.</p> <p><b>Not recommended</b> as Council has previously funded the same clinic (\$5,000 in 2016/2017). Not considered sustainable or in line with CG guidelines to fund the same event every year.</p>	Sport & Recreation	\$2,500
			<b>TOTAL</b>	<b>\$48,579.00</b>



**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Georgie Johnson, Smart Cities Project Officer

**Manager:** Fiona Harvey, Manager Innovation and Strategy

**General Manager:** Abby Dickson, General Manager City Development

**Subject:** Innovative Smart Initiatives

**Report Reference:** GC220518R12

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**REPORT OBJECTIVE**

The purpose of this report is to provide Council with an overview of the concept of Smart Cities and:

- Provide background information on Smart City initiatives occurring locally and nationally.
- Propose a decision-making matrix, with criteria, to support the consideration and prioritisation of Innovative Smart (data and technology focused) Initiatives.

**EXECUTIVE SUMMARY**

The City of Marion has committed to improve our residents' quality of life; continuously, smartly and efficiently. A range of Innovative 'smart' opportunities are prioritised through the goals and actions in the Strategic Plan 2017-2027 and the 3-Year Business Plan 2016-2019, particularly in areas relating to using technologies to improve efficiency and service delivery, operating more sustainably, sharing information and connecting with our community, and using data to provide evidence and support decision making.

Given the rapidly growing and evolving nature of the opportunities associated with data and technology, a decision-making matrix with criteria is proposed to support the assessment of potential projects, aligned to the City of Marion strategic priorities, through a 'smart' lens.

**RECOMMENDATIONS**

**DUE DATES**

**That Council:**

- |  |             |
|--|-------------|
| 1. Adopts the Innovative Smart Initiatives decision-making matrix for assessing projects, provided in Appendix 2.  | 22 May 2018 |
| 2. Notes a report will be presented to the 5 June 2018 Infrastructure and Strategy Committee analysing potential problem areas or future opportunities for further assessment. | 5 June 2018 |
| 3. Notes a draft roadmap will be presented to the Infrastructure and Strategy Committee and Council for further consideration.   | August 2018 |

- |   |                     |
|---|---------------------|
| <b>4. Notes that the second round of the Smart Cities and Suburbs Grants Program opened 2 May 2018, with applications due by 2 July 2018.</b>   | <b>22 May 2018</b>  |
| <b>5. Notes that draft application(s) for the second round of the Smart Cities and Suburbs Grants Program will be brought to Council for consideration of matched funding prior to being submitted.</b> | <b>26 June 2018</b> |

## **BACKGROUND**

Using feedback from the Infrastructure & Strategy Committee (Committee) meetings held on 3 April and 1 May 2018, this report has been prepared for Council to define what Smart Cities means to the City of Marion.

The concept of 'smart cities' is growing with the help of various Smart City initiatives led by all levels of government along with private and education sector organisations, often in collaboration. Most recently the LGA initiated the development of a broader strategy based on the analysis of the SA local government sector undertaken in 2017, in collaboration with the University of Adelaide.

A key peak body, the Smart Cities Council is the world's largest network of smart cities companies, practitioners and policy makers, embracing technology, data, and intelligent design to accelerate liveability, workability, and sustainability in our cities and towns. It defines a Smart City as: "A city that uses information and communication technology (ICT) to enhance its liveability, workability and sustainability."

The fundamental philosophy of smart cities is to deliver positive outcomes for communities through technology and data.

Most organisations are progressing smart cities opportunities across a range of areas which include:

- Business efficiency and connectivity
- Sustainability
- Health and wellbeing
- Mobility
- Economic development
- Safety
- Buildings and infrastructure

## **ANALYSIS**

The City of Marion has committed to 'Innovation' through the 2017-2027 Strategic Plan as one of the six community vision themes, focusing on infrastructure, services and support that enables innovation to flourish. The 2016-2019 3-year business plan includes a strong focus on innovation and technology, particularly in areas relating to using technologies to improve efficiency and service delivery, operating more sustainably, sharing information and connecting with our community, and using data to provide evidence and support decision making. There is opportunity for Council to progress Innovative Smart principles and actions across all of the six themes of our Strategic Plans, for the short , medium and long term.

A range of projects and programs are already in progress that align with the concept of Innovative Smart principles. A summary of these projects aligned to our Community themes is provided in Appendix 1. Council has also endorsed progressing two projects in 2018-19 using technology to better understand utilisation of playgrounds and evaluate the urban activation projects.

It is evident that cities are undergoing significant change, and at the centre of that change is rapidly improving technology and data gathering capabilities. The City of Marion's readiness to be at the forefront of change is why we must be future proofing our city with an 'Innovative Smart principles' lens.

Readiness is a key concept that is promoted strongly by the Smart Cities Council and the Smart Cities Association of Australia, capturing the relationship between a city's responsibilities (what it needs to accomplish for citizens) and its enablers (smart technologies that make those tasks easier).

Responsibilities include:

- Built environment.
- Energy Telecommunications
- Transportation
- Health and human services
- Water and wastewater
- Waste management.
- Public safety
- Payments and finance

Enablers include:

- Instrumentation and control
- Connectivity
- Interoperability
- Security and privacy
- Data management
- Computing resources
- Analytics

Administration is proposing two key action streams to prepare the City and be ready:

1. The Preparation of an Innovative Smart Initiatives Roadmap: A roadmap will assist Council in framing the opportunities to ensure projects are consistent with our community vision and other strategic plans; and the right systems, policies and practices are in place to maximise community benefit. A key theme within the framework is fully understanding the problem or opportunity before seeking a technology solution.
2. Experiential Learning: Structured and strategic pilot projects provide excellent opportunities for Council to engage with key stakeholders and vendors in the delivery of Innovative Smart Initiatives to learn. This includes learning from other user experiences through forums and network engagement.

## **Collaboration and Partnerships**

Collaboration will be critical to the success of any Innovative Smart initiatives. The City of Marion is situated well to take advantage of the innovative businesses and education centres in the Tonsley Innovation District. Initial meetings, tours and discussions have occurred with businesses including SAGE Automation, NexGen Lighting solutions, Micro X portable X-ray business, Zen Energy and Spiral Data Group all based at Tonsley. Given the rapidly developing and expanding profile of Innovative Smart Technologies, there are many businesses and providers who are establishing themselves as potential partners in the field.

The opportunity to partner with some of these entities through short term projects will enable City of Marion to test their services, expertise and approaches before determining the best model to move forward with. City of Marion is working with Flinders University and its New Venture Institute across a range of programs, providing a valuable opportunity to strengthen partnerships in Smart City initiatives. This will be explored once feedback is provided by the Committee and Council on its priorities over the short and long term.

The Southern Adelaide Economic Development Board has identified and prioritised the importance of being a Smart Region in its Strategic Plan. They have also been facilitating discussions with key business and government leaders to understand the opportunities for the region.

### **Innovative Smart Initiatives Priority Scoring System – See Appendix 2**

The proposed priority scoring system provides a matrix to assess potential initiatives. The criteria chosen considers economic activity, resource and environmental benefits, service delivery and community impact. Importantly they also support and prioritise Innovative Smart Initiatives that are aligned with council's strategic priorities.

The draft assessment criteria has four key elements:

- Benefit to customer experience or business performance
- Strategic Alignment
- Value
- Environmental Benefits

## **Potential Opportunities for the City of Marion**

Administration was asked by the Infrastructure & Strategy Committee to review customer feedback to identify problem areas for potential projects. A survey is also being undertaken with leadership staff to capture ideas focused on providing better services to the community through access to data and technology.

This information will be presented to the Infrastructure and Strategy Committee on 5 June 2018 to support the Committee in identifying themes/areas of focus for potential innovative, technology based projects.

The second round of the Smart Cities and Suburbs Grants Program opened 2 May 2018, with applications due by 2 July 2018. Staff will develop draft application(s) for the second round of the Smart Cities and Suburbs Grants Program and bring this to Council for consideration of matched funding prior to being submitted.

## **CONCLUSION**

The review of community and staff feedback will provide Council with an opportunity to identify a range of Innovative Smart Initiatives aligned to Council's strategic objectives. The Innovative Smart Initiatives criteria will assist Council to prioritise future projects.

In parallel, an Innovative Smart Initiatives Roadmap will be developed for consideration to guide Council's leadership and governance of future projects and programs.

## **APPENDICES**

**Appendix 1:** City of Marion current and potential short-term projects

**Appendix 2:** Innovative Smart Initiatives Priority Scoring System



Theme	Towards 2040 Vision	10 Year Goal	Current Smart City aligned Projects	Short Term Projects proposed
Liveable	By 2040 our city will be well planned, safe and welcoming, with high quality and environmentally sensitive housing, and where cultural diversity, arts, heritage and healthy lifestyles are celebrated	By 2027 will be have attractive neighbourhoods with diverse urban development, vibrant community hubs, excellent sporting facilities, open spaces and playgrounds	Living Laboratory for Ageing Well Smart assistive technology to improve equity of access to the city	Monitoring of playgrounds using sensor technology to better understand use
Valuing Nature	By 2040 our city will be deeply connected with nature to enhance peoples' lives, while minimising the impact on the climate and protecting the natural environment	By 2027 we will improve stormwater management, increase energy efficiency, promote biodiversity and improve opportunities for people to play in open spaces and interact with nature	Oaklands Water Business Thermal mapping Aerometrix assessment of coastline Contribution to solar garage at Tonsley	
Engaged	By 2040 our city will be a community where people are engaged, empowered to make decisions, and work together to build strong neighbourhoods	By 2027 our community will feel engaged and empowered to influence the improvement of their own neighbourhood		Smart sensor monitoring of Urban activation precincts
Prosperous	By 2040 our city will be a diverse and clean economy that attracts investment and jobs, and creates exports in sustainable business precincts while providing access to education and skills development	By 2027 we will be constantly ready to adapt to technological advances. We will be better and quicker at sharing relevant information	SAEDB Priority 5- Smart Region Community Energy Hub Adult Education focused on technology 7 Days in Marion interactive Map for visitors	
Innovative	By 2040 our city will be a leader in embracing and developing new ideas and technology to create a	By 2027 our city will see realisation of the full potential of the Tonsley Precinct and	Tonsley Innovation Ecosystem – Yellow Pages and Show and Share sessions	

	vibrant community with opportunities for all	other key commercial – industrial-retail zones		
Connected	By 2040 our city will be linked by a quality road, footpath and public transport network that brings people together socially, and harnesses technology to enable them to access services and facilities	By 2027 it will be easier and safer to move around our city which will have accessible services and plenty of walking and cycling paths. New technology and community facilities will better connect our community	<p>Online booking system</p> <p>Fibre connectivity to key sites, supporting free and accessible internet at public libraries and key sites</p> <p>SEED program – Space for exploring everything digital</p> <p>Dogs and Cats online portal</p> <p>On line tracking of Development Applications</p> <p>Customer event lodgement enhancement</p> <p>Electronic bill delivery to customers</p> <p>MCC ticketing system</p>	Trial of Smart Lighting in conjunction with the transition to LED lights
Organisation of Excellence			<p>Upgraded Website</p> <p>Mobility solutions for open space operations workforce</p> <p>Community safety mobile applications</p> <p>Digital literacy awareness training for staff</p> <p>Council Agendas and Minutes software</p> <p>GPS fleet tracking expansion</p>	

## Innovative Smart Initiatives - Priority Scoring System

## Appendix 2

NB: All projects should deliver good value by achieving the maximum amount of increased amenity for residents through improved service delivery opportunities.

Priority Scoring System Criteria		Scoring / Weighting			Comments
1.	<b>Benefit to customer experience or business performance</b>			<b>Score</b>	
	Consider: <ul style="list-style-type: none"> <li>How many people are likely to experience an increased level of mobility, health &amp; wellbeing as a result of the project occurring?</li> <li>Will the project greatly improve neighbourhood accessibility and amenity?</li> <li>What level of potential economic benefit does the project have?</li> <li>What opportunity exists for creativity and activation through the project?</li> <li>Is there connection to Infrastructure Investment in surrounding area?</li> <li>Will the project lead to greater patronage of the targeted precinct?</li> <li>Does the project promote regulatory reform?</li> </ul>	0	↔	7	A higher score is given to projects able to demonstrate <ul style="list-style-type: none"> <li>Direct community benefits</li> <li>Defined Economic Benefit</li> <li>Improved patronage within the City</li> </ul>
2.	<b>Strategic Alignment</b>				
	Connection to: <ul style="list-style-type: none"> <li>City of Marion Community Vision, Towards 2040</li> <li>City of Marion Strategic Plan 2017-2027</li> <li>City of Marion Business Plan 2016-2019</li> <li>South Australia's Strategic Plan</li> <li>The 30-Year Plan for Greater Adelaide</li> <li>Southern Adelaide Economic Development Board Strategic Plan</li> </ul>	0	↔	7	A higher score is given to projects that can demonstrate external strategic alignment. i.e.: with priorities of SRWRA, Resilient South, etc.
3.	<b>Value</b>				
	Consider: <ul style="list-style-type: none"> <li>Is there an opportunity for the proposed project to be carried out in conjunction with necessary, or otherwise budgeted, works?</li> <li>Will service delivery improvements be possible as a direct benefit creating opportunities for savings in the medium to longer term?</li> <li>Will the project be eligible for external funding including grant opportunities?</li> <li>Will this project lead to increased cost efficiencies or commerciality for council/partners</li> <li>Number of other regional initiatives the project aligns with?</li> <li>Are there opportunities to develop external partnerships?</li> <li>Are the resources available within existing capacity?</li> <li>Is there an opportunity to leverage capacity through partnerships?</li> </ul>	0	↔	7	A higher score is given to projects that can demonstrate <ul style="list-style-type: none"> <li>grant funding opportunities</li> <li>Collaborative Partnerships including linkages to other funded projects</li> <li>Connection to Federal and State Government Infrastructure Investment</li> <li>cost efficiencies, savings and service delivery improvements</li> </ul>
4.	<b>Environmental Benefits</b>				
	Consider: <ul style="list-style-type: none"> <li>What level of opportunity exists for the project to contribute to minimising waste and pollution by avoiding, reducing, reusing and recycling?</li> <li>Does the project present opportunities to actively monitor the benefits of climate change mitigation &amp; adaptation initiatives, for example: reduced urban heat, increased urban greening and tree canopy cover, or reduced energy/water consumption?</li> <li>To what extent can the project assist in climate change mitigation &amp; adaptation?</li> </ul>	0	↔	4	A higher score is allocated to projects than demonstrate a quantitative environmental outcomes, e.g. <ul style="list-style-type: none"> <li>Reduce tonnes of waste</li> <li>Reduce greenhouse gas emissions</li> <li>Reduce litres of mains water</li> <li>Increase % canopy cover</li> </ul>
<b>TOTAL</b>					<b>/ 25</b>

Project Priority – High >15; Medium 10-15, Low <10

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

<b>Originating Officer:</b>	<b>James O'Hanlon, Unit Manager Sport &amp; Recreation</b>
<b>Corporate Manager:</b>	<b>Carol Hampton, Manager City Property</b>
<b>General Manager:</b>	<b>Abby Dickson, General Manager City Development</b>
<b>Subject:</b>	<b>Glandore Oval – Cricket Nets</b>
<b>Report Reference:</b>	<b>GC220518R13</b>

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## **REPORT OBJECTIVES**

This report seeks Council consideration and approval:

- to replace the cricket nets at the Glandore Community and Sports Club site, which have reached the end of their useful life.
- reallocate a portion of funds currently committed in the 3 year Tennis and Netball capital works program for this project.

## **EXECUTIVE SUMMARY**

The cricket nets located at Glandore Sports & Community Centre (GSCC) consist of five practice pitches. Two clubs with a combined membership base of 235 players currently use the cricket nets. The nets also receive significant use by the community when not utilised by formal club training sessions.

The cricket nets at GSCC have reached the end of their useful life and are in need of replacement. The total project budget is up to \$310,000, which includes 10% in contingencies.

This report seeks Council's:

1. Approval to lodge an application to the Office for Recreation and Sport (ORS) on behalf of the Adelaide Cricket Club (ACC) for \$210,000 through Round 3 of the Artificial Surface Funding programme which opens in September 2018.
2. Endorsement for a contribution of up to \$100,000 through the reallocation of existing funding allocated within the Tennis and Netball capital works program.

The Tennis and Netball Review identified that the four courts on the eastern side of Glandore Oval were surplus to Council needs. The tennis clubrooms and courts are scheduled for removal, \$160k has been allocated towards the removal.

It is recommended that a portion of these funds be reallocated to the replacement and relocation of the cricket nets at the Glandore Oval. This would include the removal of the two vacant netball courts to enable the installation of new cricket nets. This would reduce the existing four courts to two courts as per the Tennis and Netball works program.

The cost to redevelop the courts will be approximately \$60k and will be undertaken in 2018/19. This will leave \$100k, which could be reallocated to the replacement and relocation of the Glandore cricket nets.

The ACC have received \$20,000 from South Australian Cricket Association, this will be contributed to the project to cover other infrastructure items, which are ineligible through the Artificial Surfaces funding, but are required to complete the project.

The replacement and relocation of the cricket nets will deliver the following benefits:

- Provide fit for purpose facilities for Marion's premier cricket facility for use by clubs and the wider community.
- Provide scope for any potential future expansion of the Glandore Sports and Community clubrooms including female facility change rooms.
- Optimise the use of unused Council facilities for sport and wider community usage.
- Eliminate the safety risks associated with having the cricket nets located adjacent to the clubrooms which is a heavy populated gathering point.

Council first considered this development at its 10 April 2018 General Council meeting and requested that further consultation be undertaken to ensure a holistic approach to the development of the site. Consultation has occurred and all stakeholders are supportive of the proposed works.

RECOMMENDATIONS	DUE DATES
<b>That Council:</b>	
1. <b>Grants Landlord Approval for the installation of new cricket nets at the Glandore Community and Sports Club facility.</b>	<b>22 May 2018</b>
2. <b>Supports an application to the Office for Recreation and Sport Artificial Surfaces Funding Program for \$210,000 towards the relocation and construction of new cricket nets and pitches at Glandore Community and Sports Club facility.</b>	<b>22 May 2018</b>
3. <b>Endorses the reallocation of up to \$100,000 committed in the Tennis and Netball 3 year capital works program for the demolition of six courts and clubrooms, and the development of two new multipurpose courts at the Glandore Oval to the replacement and relocation of the Glandore Oval cricket nets.</b>	<b>22 May 2018</b>
4. <b>Notes a contribution of \$20,000 to the project from the Adelaide Cricket Club for other infrastructure not eligible under Office for Recreation and Sport funding.</b>	<b>22 May 2018</b>
5. <b>Endorses an allocation of \$6,000 per annum for operating and maintenance costs and an allocation of \$21,700 per annum for renewal/depreciation within the Long Term Financial Plan.</b>	<b>22 May 2018</b>
6. <b>Advises the Glandore Community and Sports Club that they will be responsible for any project related cost overruns.</b>	<b>22 May 2018</b>

## BACKGROUND

The GSCC currently occupies the Council owned site on Margaret Street, Glandore. The GSCC are committed to working with Council and key stakeholders on the development of a long-term plan for the facility, with a primary focus on improved and sustainable facilities for existing affiliates, along with increased utilisation of the facility by the wider community.



The Adelaide Cricket Club (ACC) is an affiliate of the GSCC and with support of the GSCC is seeking Council support for this project.

The GSCC accommodate predominantly cricket and football at the site with the Adelaide Cricket Club being the only club within the City of Marion competing at a district cricket level.

All Council owned ovals with cricket pitches have cricket nets that are well used for batting and bowling practice and are a core element of cricket facilities and operations. The cricket nets located at Glandore Oval consist of five practice pitches. Two clubs with a combined membership base of 235 players currently use the cricket nets. The nets are well used by the general public when not utilised by formal club training sessions.

The existing nets and pitches have reached the end of their useful life and are overdue for replacement. The nets are also poorly located as they are located too close to the clubrooms. This poses a safety risk to pedestrians and spectators. All other cricket nets within Marion Council are located well away from clubrooms to reduce the risk to facility users.

The Tennis and Netball Review identified that the tennis clubrooms and two netball and four tennis courts on the eastern side of Glandore Oval were surplus to Council needs. \$160k has been allocated to remove the six courts and tennis clubroom and develop two multipurpose courts.

Council first considered this report at its 10 April 2018 General Council meeting and requested that further consultation be undertaken to ensure a holistic approach to the development of the site. The following resolutions were passed:

- 1 *Notes the report.*
- 2 *Requests further consideration occur and a report be brought back to Council in May 2018. (GC100418R08)*

Further engagement has been undertaken and all stakeholders are supportive of the proposed works.

This report seeks Council consideration to reallocate \$100k from existing \$160k towards the replacement and relocation of the cricket nets. A funding application will be submitted in September 2018 to the Office of Recreation and Sport - Round 3 of the Artificial Surfaces program for \$210k towards this project.

## **DISCUSSION**

Given the need to relocate and replace the cricket nets, it is proposed to utilise a portion of the funds allocated towards the redevelopment of the Glandore Oval courts for the removal of the two vacant netball courts to accommodate the installation of new cricket nets. The following sections outline how the funds can be utilised to redevelop the courts and replace the ageing cricket nets.

### **Court Redevelopment works**

It is proposed to convert the four unused Glandore Oval tennis courts into community courts with the following amenities:

- Reduce 4 courts to 2 courts (1 x tennis and 1 x netball).
- Create a community recreational hard surface area with such activities as snakes and ladders etc.
- Provision of a basketball ring.

The above work is similar to the recent conversion at the Yanyarrie Road courts (Appendix 1) which has proven to be successful for wider community use. The works would also provide complimentary activities for users of the adjoining playground.

The cost for the above works will be in the order of \$60k, and will be undertaken in 2018/19. The remaining \$100k could be reallocated towards the replacement of the Glandore cricket nets.

### **Cricket Nets Replacement**

The proposed scope of cricket nets works is outlined below:

- Decommission, remove and dispose of the existing cricket pitches and nets.
- Make good the area vacated by cricket nets and pitches.
- Remove two tennis courts and associated infrastructure, e.g. fencing and sub structures.
- Install new cricket pitches, nets and associated infrastructure on area previously occupied by tennis courts.

It should be noted that the direction of ball travel will be towards the oval so there will be no risk regarding balls entering South Road traffic or walkways.

A map of proposed works is attached (refer Appendix 2).

The cost to replace and relocate new cricket nets is in the order of \$310k.

The relocation of the cricket nets to the other side of the oval has the additional benefit of assisting future redevelopment of the clubroom facilities. Currently the clubrooms sit on a very restricted footprint inhibiting any expansion. The relocation of the cricket nets will provide additional space adjacent the clubrooms and facilitate future expansion and improved car parking. The future development of the clubrooms and site will be incorporated into the development of Council's Community Facilities Framework.

### **Cricket Club Sustainability**

The Adelaide Cricket Club hold a sub-lease with the GSCC who hold the head lease with Council. As part of this project, the Club has provided to Council copies of relevant governance documentation including minutes of last year's AGM and financial statements, which demonstrate effective governance of the club and the ability to contribute financially towards the project.

The GSCC who hold the head lease with Council; are up to date with all rental payments, have demonstrated sound governance in line with Councils leasing and licensing policy, are financially sustainable with no outstanding debts to Council or the ORS.

### **RISK MANAGEMENT**

It is unlikely that the Club will be able to proceed with the project if the Office for Recreation and Sport application and subsequent Council reallocation is declined.

### **FINANCIAL ANALYSIS**

The project budget is \$310,000, which includes a 10% contingency; the proposed funding breakdown is as follows:

Office for Recreation & Sport	\$ 210,000
Council contribution	<u>\$ 100,000</u>
Total	\$ 310,000 ex GST*

\*Adelaide Cricket Club are contributing \$20,000 received from the South Australian Cricket Association for additional infrastructure which includes fencing, sheds and associated works such as floor slabs and electrical connections. These works will require Landlord Approval from Council to proceed.

Council's whole of life cost for the project will include a provision for the replacement of the pitches after the expiry of their useful life estimated to be 25 years. The net increase to operations and maintenance will be \$6,000 per annum and the increase in annual net depreciation cost will be \$21,700 as outlined in the table below.

Under the new Leasing and Licensing policy, the GSCC will be responsible for operational and maintenance costs of the courts with Council undertaking all structural maintenance associated with the new structure.

Description	Acquisition Cost	Professional Fees	Net Increase O&M pa	Projected Depreciation/ Renewal pa	Existing Depreciation/ Renewal pa	Net Increase Depreciation/ Renewal pa	Whole of Life Cost of Proposal	Whole of Life Increase Cost of Proposal
Glandore Cricket nets	310,000	0	6,000	20,124	3,245	21,700	1,162,500	1,162,500

## RESOURCE IMPACT

The City of Marion will manage the project, and all contractors will be engaged in accordance with Council's Procurement Policy.

## CONCLUSION

The relocation of the cricket nets addresses many long and short-term issues for the club and Council by:

- Providing fit for purpose facilities for Marion's premier cricket facility for use by clubs and the wider community.
- Providing scope for the investigation of future expansion of the Glandore Sports and Community clubrooms including female facility change rooms.
- Optimising the use of unused Council facilities for sport and wider community usage.
- Eliminating the risks associated with having the cricket nets located adjacent to the clubrooms being a heavy populated gathering point.

## APPENDICES

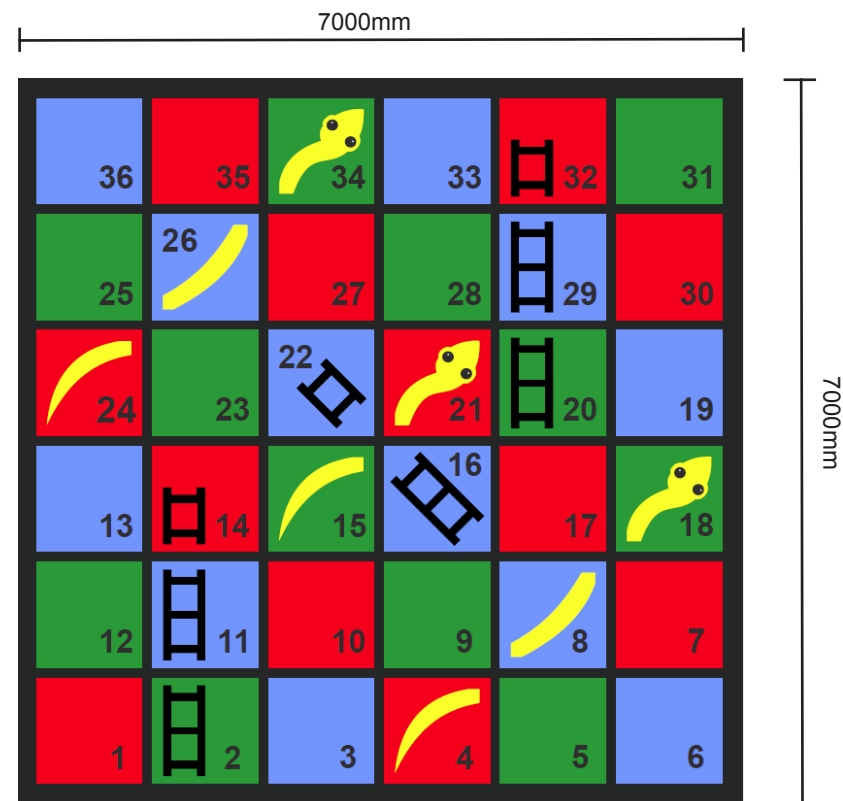
### Appendix 1

### Appendix 2

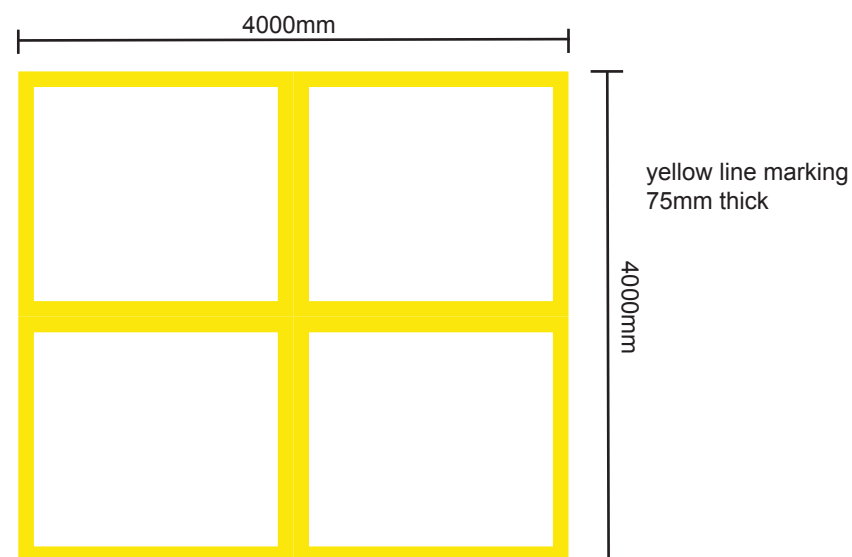
### Example of court markings undertaken at Yanyarrie Reserve

### Map of Glandore Cricket nets relocation

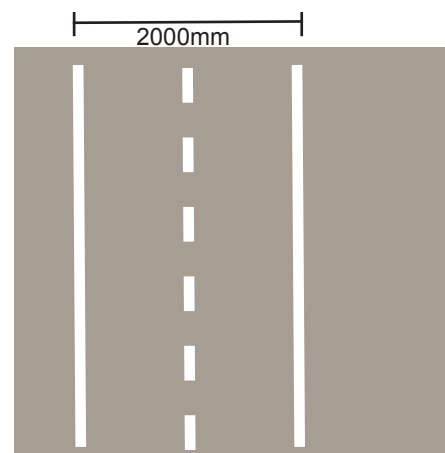




Snakes and ladders



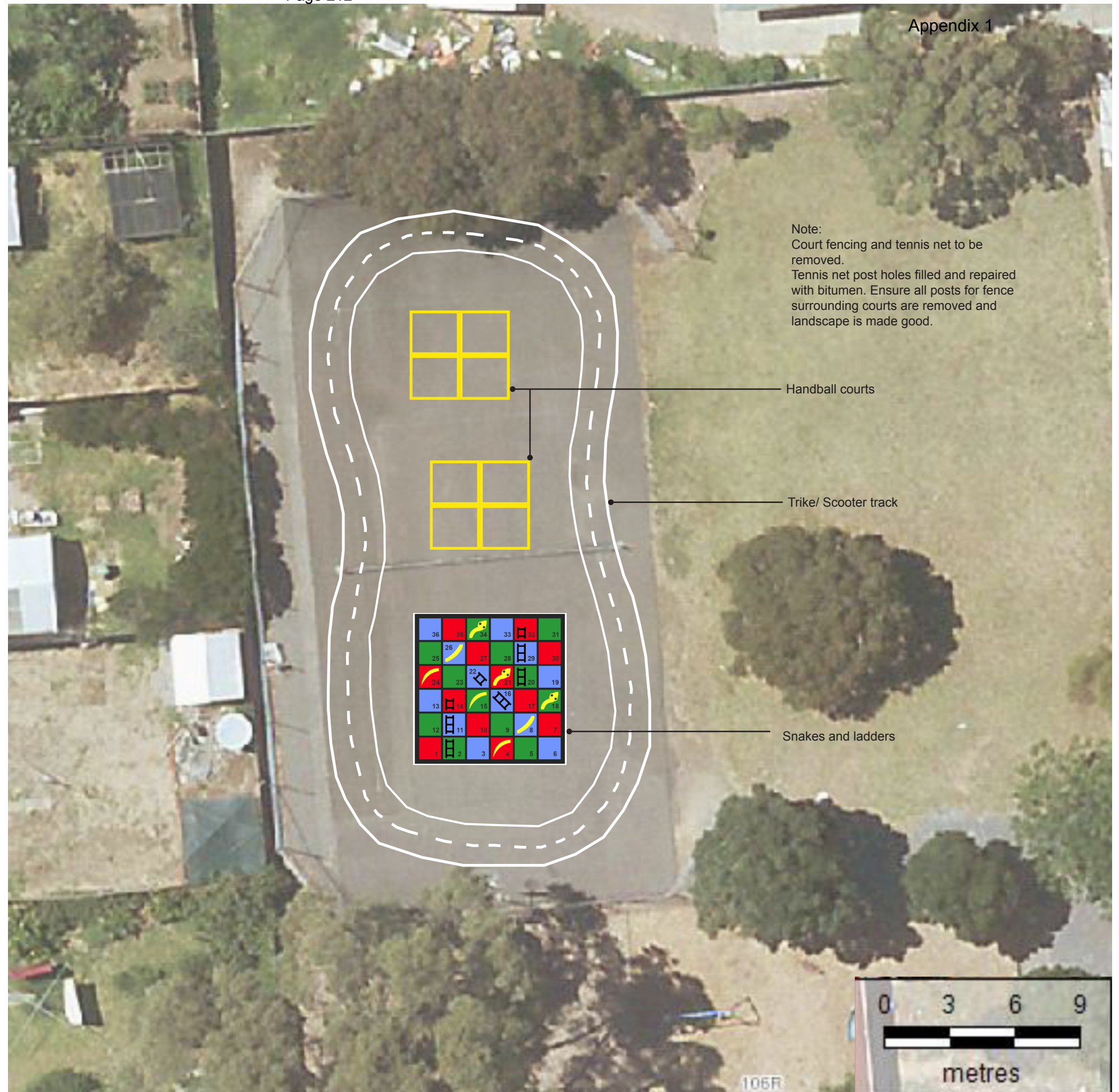
Handball courts



Trike/ scooter track

trike/scooter track line  
marking. 75mm thick  
white.

dashed line marking  
evenly spaced 500mm





Current  
location of  
cricket nets

**About this Document**  
This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Marion. This information is provided for private use only.

**Disclaimer**  
While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Property boundary line network data is supplied by State Government.

Map Width: 348.1 m  
Created by rates  
Friday, 16 March 2018





**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** James O'Hanlon, Unit Manager Sport & Recreation

**Corporate Manager:** Carol Hampton, Manager City Property

**General Manager:** Abby Dickson, General Manager City Development

**Subject:** Management Model for Regional Facilities – Cove Sports & Community Club

**Report Reference:** GC220518R14

**REPORT OBJECTIVES**

This report provides Council with a progress update on discussions held with the Cove Sports & Community Club (CSCC) regarding the implementation of a Council funded Facility Manager.

**EXECUTIVE SUMMARY**

Council has recognised the need to support regional sporting and community facilities to be financially sustainable and to ensure increased use of sporting facilities by the wider community.

Clubs are predominantly run by volunteers and do not always have the resources or skills to support good governance and ensure high utilisation of facilities. The introduction of skilled and experienced facility managers with higher levels of accountability and clear performance criteria will better support clubs based at regional sporting facilities.

Council has commenced investigations into how to better support the CSCC through the funding of a part time Facility Manager. Discussions have been undertaken with the CSCC committee and they are supportive of this proposal. This report provides a progress report on the outcomes of the engagement undertaken with CSCC Committee noting a more detailed report will be provided to Council in July 2018.

**RECOMMENDATIONS**

**DUE DATES**

**That Council:**

- |  |                    |
|--|--------------------|
| <b>1. Notes the report.</b>  | <b>22 May 2018</b> |
| <b>2. Notes that a further report on the implementation and funding of a Facility Manager for the Cove Sports and Community Club will be provided.</b> | <b>July 2018</b>   |

**BACKGROUND**

The CSCC is a high use, multifaceted regional facility within Marion South delivering a range of sporting, community and recreational services to the Community.

The classification of a Regional Facility as per Council's Community Facilities Draft Framework is a facility that:

- Caters for a population of 20,000 or more.
- Integrates competition and recreational forms of participation and provides a broad range of activities and programs for a large number of participants across local and regional geographic catchments, generally beyond a single local council area.
- Generates usage via sporting events as a specialised venue (for multi-sports) or sport specific service.
- Provides multifaceted facilities that also cater for community needs that are unable to be addressed through local or neighbourhood provision, either because of the scale of the facility or because of the specialist nature of the activity.

Administration staff have worked closely with the CSCC to support them to improve the governance, financial management, community utilisation etc. While there have been some improvements they have not achieved the desired level of change.

Council recently engaged the services of an advisor, who specializes in assisting clubs in financial management, governance, effective systems and processes. The advisor has continued to work with the committee members. This has been funded through a grant received by the City of Marion to assist clubs to improve performance in relation to governance and to assist committee members to understand their roles and responsibilities better.

In March 2018, Council resolved to engage with the Committee in regards to the appointment of a Council funded Facility Manager on a part time basis (up to 28 hours per week). This report provides an update on the engagement undertaken with CSCC Committee.

## **DISCUSSION**

Council staff attended the CSCC Committee meeting in March 2018 to discuss changes to their management model including a Council funded facility manager. The Committee unanimously endorsed the proposal, which was noted in their minutes.

The CSCC currently employ a Manager up to 15 hours per week. The existing Manager contract was due to expire at the end of April. The CSCC committee and the Manager have agreed to an ongoing month-by-month agreement until such time as the appointment of the Facility Manager. This allows time to undertake an effective recruitment process.

The CSCC have been advised that funding for a Facility Manager would be subject to the following:

- Development of a position description for the Facility Manager.
- A Management Agreement for the funding that would contain benchmarks and targets e.g. improved utilisation, wider community access that would be regularly reported on and annually reviewed.
- The objective would be for the CSCC to fully fund the position at some point in the future.
- Demonstrated change in use of the clubrooms to a shared facility for all users of the site and the wider community.

The new position will perform a different role to the current manager position at CSCC. It will have increased accountability and a broader portfolio of responsibilities that include:

- Facilitating all aspects of the facility including the day-to-day operations and the development of community programs and services ensuring the facility is well utilised and meeting the needs of the community.
- Promoting the services available from the facility to the wider community.
- Developing and monitoring policies, procedures, and MOUs with partner organisations.
- Managing the bookings and other hiring and utilisation issues.
- Promoting communication amongst affiliated clubs, service providers, encouraging a multi-disciplinary approach to service provision and fostering a culture of cooperation.
- Overseeing all contractors, sub-contractors and staff/volunteers providing services within the site and associated processes to provide effective governance and meet the goals and objectives of Council and associated committees, affiliates or user groups of the facility.
- Ensuring compliance to reporting responsibilities including Annual General Meetings, Financial Statements and Minutes.
- Assisting with the financial sustainability of the facility.

Discussions on changes to the current constitution including the process for dividend payments and management of operational matters such as monitoring of utilities, insurance and advertising charges were undertaken with CSCC. The committee agreed with the need to undertake a review of current systems and that the proposed transition to a Facility Manager would be a good time to introduce the changes.

Further discussions with the Committee are proposed for late May 2018 with a report being provided to Council in July 2018. The July Council report will cover the following:

- Recruitment processes
- Appointment timelines
- Transitional management plan
- Cove Sports and Community Club endorsement
- Terms and conditions relating to Council funding

Council will provide the CSCC with the funds for the Facility Manager and associated on costs and the Facility Manager would be employed by, and report directly to, the CSCC committee.

Council will have oversight through reporting requirements, which will form part of the management agreement.

## **FINANCIAL ANALYSIS**

It is proposed that an allocation of up to \$60,000 per annum will be required to fund the new position and this has been factored into the draft 2018-19 budget.

## **CONCLUSION**

The implementation of a Council funded facility manager at CSCC will ensure that Council for wider community usage, effective governance and reporting will be achieved.

**CITY OF MARION**  
**GENERAL COUNCIL MEETING**  
**22 MAY 2018**

**Originating Officer:** Deborah Horton, Quality Governance Coordinator

**Corporate Manager:** Kate McKenzie, Manager Corporate Governance

**General Manager:** Vincent Mifsud, General Manager Corporate Services  
 Adrian Skull, Chief Executive Officer

**Subject:** Corporate and CEO KPI Report Quarter Three 2017/18

**Report Reference:** GC220518R15

**REPORT OBJECTIVES & EXECUTIVE SUMMARY:**

To provide the results of the 2017-18 Corporate and CEO Key Performance Indicators (KPI's) for the year to date as at 31 March 2018. Further detail regarding each key performance indicator is provided in Appendix one.

KPI	Details	Target	Stretch Target	Qtr 1	Qtr 2	Qtr 3	Qtr 4
1	Financial sustainability.	Council maintains a break even or positive cash funding position in delivering its annual budget	-	\$26k	\$165k	\$1,218k	
				<b>Comment:</b> Council's cash funding position at third review is meeting the target.			
2	Delivery of agreed projects identified in the <i>Annual Business Plan</i> and the second year targets in the three-year plan.	Greater than or equal to 95%	-	Verbal update	Verbal Update	Verbal Update	
				<b>Comment:</b> 53 projects (74%) on track and eight projects (11%) not on track.			
3	Lost Time Injury Rate.	Greater than or equal to 25% reduction from the previous year's result	Greater than or equal to 30% reduction from the previous year's result	57%	42.5%	42.5%	
				<b>Comment:</b> No change from quarter two, however core and stretch targets are being surpassed.			
4	Total employee costs (inc agency).	Less than or equal to 3% increase in actual employee costs (including agency staff) against prior year's actual costs	Less than or equal to 2% increase in actual employee costs (including agency staff) against prior year's actual costs	4.4%	2.2%	2.6%	
				<b>Comment:</b> Council's employee costs at third review are meeting the target.			
5	Retention of key staff.	Greater than or equal to 80% key staff retained	Greater than or equal to 90% key staff retained	100%	95%	95%	
				<b>Comment:</b> Quarter 2 (GC270218R09) was incorrectly reported as 100% as one key staff member left in November '17. There has been no further change in this third quarter, however core and stretch targets continue to be surpassed.			
6	Overall satisfaction with Council's performance.	Greater than or equal to 75% rated as satisfied or above	Greater than or equal to 85% rated as satisfied or above	N/a	N/a	N/a	
				<b>Comment:</b> This is an annual measure.			
7	Asset sustainability.	Asset sustainability ratio greater than or equal to 80%	Asset sustainability ratio greater than or equal to 90%	102%	102%	97%	
				<b>Comment:</b> Council's Asset sustainability ratio is currently exceeding the stretch target.			
8	Delivery of Council's capital works.	Greater than or equal to 80% of Council's planned capital works program (adjusted for extraordinary items)	Greater than or equal to 90% of Council's planned capital works program (adjusted for extraordinary items)	Verbal update	Verbal update	Verbal update	
				<b>Comment:</b> As per the monthly Capital Works reporting, Council is on track to meet the annual core target.			

**RECOMMENDATIONS (1)**

**DUE DATES**

**That Council:**

- Notes the Corporate and CEO's Key Performance Indicators for the year to date.**

# CHIEF EXECUTIVE OFFICER and CORPORATE KEY PERFORMANCE INDICATORS 2017/18

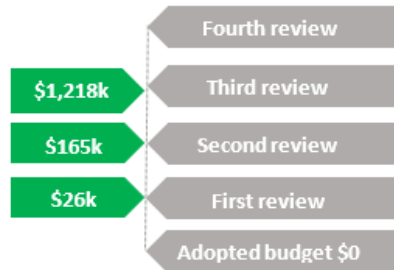
## QUARTER THREE: YTD MAR '18



1

### Financial sustainability

**Target:** Council maintains a break even or positive cash funding position.  
**Measure:** This target compares funding cash position at the relevant budget review with the adopted budget figure.  
**Achieved:** \$1,218k. Council's funding position at third review is meeting the target.



OVERALL RATING:

5 4 3 2 1

2

### Delivery of agreed projects identified in ABP and 3 year Plan (71 projects)<sup>1</sup>

**Target:** Greater than or equal to 95%.  
**Measure:** Monthly data as at 17 April 2018.  
**Achieved:** 61 live projects – 53 on track (75%) and eight (11%) off track. Three projects completed this quarter (4=P8.2 Small Business Advisory, Concert at the Cove, L1 Sporting Hub Rezoning) totaling 8 complete (11%). Two projects (3%) were deleted December (P4 Edwardstown Planning framework and VN Expand Oaklands Water).



3

### Lost Time Injury Frequency Rate.

**Core target:** Greater than or equal to 25% reduction from 2016/17 (8.1)  
**Stretch target:** Greater than or equal to 30% reduction from 2016/17 (7.5)  
**Measure:** The LTIFR for 2016/17 was 10.8.  
**Achieved:** 6.2 equating to 42.59% reduction – No change from quarter two.



4

### Total Employee Costs

**Core target:** less than or equal to 3% increase in actual employee costs.  
**Stretch target:** less than or equal to 2%.  
**Measure:** The 2016/17 Actual audited figure = \$32,221k. The full year projected figure as at 31 December 2017 is \$32,919k.  
**Achieved:** 2.6%. Council's employee costs at third review are meeting the target.

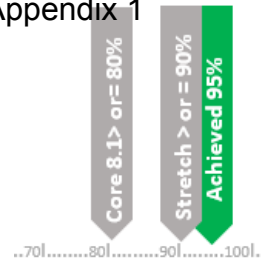


5

### Retention of Key Staff

**Core target:** Greater than or equal to 80% of key staff retained.  
**Stretch target:** Greater than or equal to 90% of key staff retained.  
**Measure:** Twenty key staff have been identified as key retains for 2017/18.  
**Achieved:** 95%. This target is surpassing core and stretch targets.

Appendix 1



6

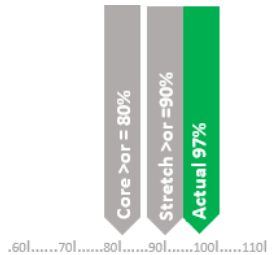
### Overall Satisfaction with Council's performance

**Core target:** Greater than or equal to 75% rated as satisfied or above.  
**Stretch target:** Greater than or equal to 85% rated as satisfied or above.  
**Measure:** This target is an annual measure.

7

### Asset Sustainability

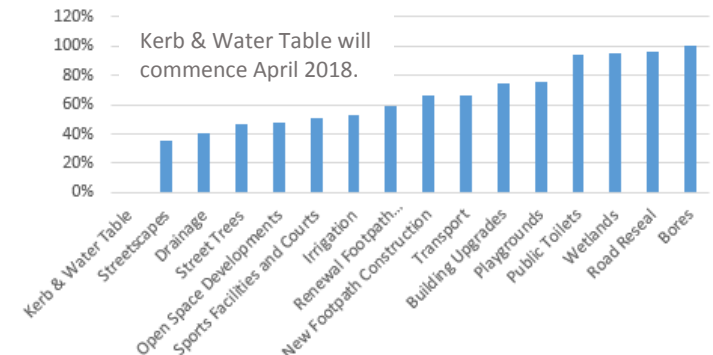
**Core target:** Asset sustainability ratio greater than or equal to 80%.  
**Stretch target:** Asset sustainability ratio greater than or equal to 90%.  
**Achieved:** 97%. Council's asset sustainability ratio is currently exceeding the stretch target.



8

### Delivery of Council's capital works program

**Core target:** Greater than or equal to 80% delivery of Council's planned capital works program (adjusted for extraordinary items).  
**Stretch target:** Greater than or equal to 90% of Council's planned capital works program (adjusted for extraordinary items).



<sup>1</sup> 74 projects in total, four projects merged into one (Qtr 2), eight projects completed to date (Qtr 1: None. Qtr 2: L4.2b, L4.4.1, VN6.2, C2, VN12. Qtr3: P8.2, Concert at Cove, L1) two projects deleted (Qtr2: P4, VN5) = 61 live projects.



**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Sherie Walczak, Unit Manager Risk

**Manager:** Kate McKenzie, Manager Corporate Governance

**General Manager:** Vincent Mifsud, General Manager Corporate Services

**Subject:** Corporate Risk Quarterly Report - January to March 2018

**Report Reference:** GC220518R16

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**REPORT OBJECTIVE**

The purpose of this report is to provide Council with assurance that the City of Marion is committed to managing its corporate risks and provide information on those risks currently rated as high.

**EXECUTIVE SUMMARY**

The Council last considered the Corporate Risk profile at its meeting on 30 January 2018 (GC300118R10). In this report, 14 risks (from 110) had a residual risk rating of high.

In the March 2018 quarter, two high risks have been re-rated from high to medium meaning that 12 risks remain with a high risk rating. The two risks re-rated are:

- Failure to meet Work Health Safety statutory and legislative requirements to ensure provision of a safe workplace
- Failure to understand and plan for the projected impacts of climate change.

**RECOMMENDATION**

**DUE DATES**

**That Council;**

- 1. Notes the progress reported against the mitigation of those high rated risks identified within the Corporate Risk Register.**

**22 May 2018**

## DISCUSSION

Risk owners review their risks quarterly and update the progress made on the implementation of further controls. The outcomes from the quarterly reviews are presented in Table 1 and highlight the improvement in the Council's risk exposure.

**Table 1: Outcomes Report for 2017/18 - Quarter 1, Quarter 2 and Quarter 3**

Period:	Qtr 1: July to September 2017			Qtr 2: October to December 2017			Qtr 3: January to March 2018			
Corporate Risk	Inherent	Current	Forecast	Inherent	Current	Forecast	Inherent	Current	Forecast	Overall Impact*
Extreme	16	0	0	16	0	0	16	0	0	↓
High	77	14	1	77	14	0	77	12	0	↓
Medium	17	83	61	17	81	60	17	83	60	↑
Low	0	13	48	0	15	50	0	15	50	↑
Total	110	110	110	110	110	110	110	110	110	

Overall Impact\*  
↓  
↓  
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Risk  
Tolerance

A summary of the third quarter outcomes, January to March 2018, reflects a stepped change in our current risks, with 2 out of 14 (14%) being re-rated from high to medium as the consequence of completed mitigating actions. No risks were assessed to have increased in risk rating.

Table 2 outlines the actions completed during the third quarter resulting in the WHS Management and Environmental Sustainability, being revised to a new current rating of medium.

**Table 2: Completed action resulting in reduction of risks within Council tolerance levels**

Risk	Completed Actions
<b>Governance: GOV08</b> Failure to meet Work Health Safety statutory and legislative requirements to ensure provision of a safe workplace.	<ul style="list-style-type: none"> <li>Development of SkyTrust Implementation Plan</li> <li>Appointment of temporary grant funded WHS Support Officer to deliver the SkyTrust Implementation Plan</li> <li>Implementation of Document Management to SkyTrust</li> <li>Implementation of SkyLearn for SkyTrust Inductions</li> </ul>
<b>Environmental Sustainability: ESU03</b> Failure to understand and plan for the projected impacts of climate change	<ul style="list-style-type: none"> <li>Delivery of education events, including Heat Seminar, increased awareness via brainstorming and data collating workshops</li> <li>Development of Community relationships - partnerships with City of Onkaparinga, State Govt. &amp; other control agencies</li> </ul>

The remaining 12 current high rated risks align with the high rated business risks identified nationally by the insurance sector as common throughout the Local Government industry. This is referenced in bold on the extract from the Corporate Risk Register attached as Appendix A. They also cover a diverse range of work areas including:

- Asset Systems
- Environmental Sustainability
- Civil Services
- Governance
- Community Health & Safety
- Information Communications & Technology
- Contracts
- Open Space & Recreation
- Development Services
- Risk

The mitigation strategies outlined as further controls in the extract of the Corporate Risk Register, propose various due dates and take into consideration services and activities committed through work area planning, resourcing and other commitments. Further controls completed in this reporting period are now recognised as current controls and have been reflected as such and highlighted by *blue italic* text.

## CONCLUSION

The ongoing quarterly reporting provides Council with the assurance that the City of Marion is working to manage and mitigate its high rated risks. This will benefit the business and provide a greater level of assurance for Council and all key stakeholders.

## APPENDICES

Appendix A - Corporate Risk Register (extract showing current high risks)

Report Reference: GC220518R16

# Corporate Risk Register - extract showing current HIGH risks

## APPENDIX A

ELT Risk Owner (ELT)	Strategic Link	Ref	Work Area	Risk Description	Risk Causes /Sources	Potential Consequences	INHERENT Level of Risk			Current Controls in Place	CURRENT Level of Risk			Further Action	Further Action Due Date	Action Owner	FORECAST Level of Risk		
							Likeli-hood	Conse-quence	Risk Rating		Likeli-hood	Conse-quence	Risk Rating				Likeli-hood	Conse-quence	Risk Rating
City Services	Council of Excellence	CSE02	Civil Services	<b>Contractor Management:</b> Failure to appropriately manage high risk activities by Contractors (underground services, excavation, confined space, hot works etc)	- Ineffective procurement processes that evaluate Contractors' WHS practices/ performance - Inconsistent / Ineffective WHS induction of contractors - Ineffective monitoring and evaluation of Contractors' WHS practices/ performance	1. Death or critical injury to Workers, Contractors or member of Public 2. Disruption to works impacting CoM & team 3. Disruption to works impacting local community 4. CoM exposure to liability 5. Officers' exposure to criminal litigation 6. Reputation damaged through adverse media coverage	Almost Certain	Severe	EXTREME	1. Procurement & Contractor Management policy & procedures 2. Team trained in Procurement & Contractor Management 3. Tender evaluation process 4. Contractor Induction 5. Site inspections	Unlikely	Severe	HIGH	1.Undertakign review of SWP's, SOP's and risk assessments during April and May 2018	31/05/2018	UM Civil	Rare	Severe	MEDIUM
City Development	Liveable	ASY02	Asset Systems	<b>Property &amp; Infrastructure:</b> Failure to appropriately maximise CoM assets and asset management planning, to ensure appropriate acquisition, renewal, maintenance, management and disposal	- Lack of lifecycle and whole of life controls utilised in corporate decision making. - Limited renewal planning. - Lack of clarity regarding service standards - Poor implementation of data held within the CoM asset register - Change in strategic priorities from EMs - Increased workload/ inadequate staffing levels/specialised skills - Inadequate funds allocated for management of assets - Increased quality expectations from the community, Australian Standards and legislation	1.Asset deterioration/ failure 2.Poor decision making leading to financial burden 3.Downturn in staff morale 4.Non compliance with legislation, regulations and industry standards 5.Dissatisfied community 6.Increased costs of ongoing maintenance, delays and penalties 7.Excessive service cuts and/or excessive rates rises to meet the commitments	Likely	Severe	EXTREME	1. Asset Management Plan 2. Asset Mgt Plan incorporated in 2017/18 budgets 3. Strategic Plan 4. Capital working group meetings 5. Valuations and Long Term Financial Plan (LTFP) 6. Asset management schedules 7. Meeting of compliance obligations 8. Building checks 9. Continual improvement in understanding lifecycle/whole of life costs & data (storage and recovery) 10.Implementation of appropriate Asset Management governance - ref AMIP Practice Area 7	Possible	Severe	HIGH	1.Annual review and update of Asset Management Plan - ref AMIP Practice Area 6 2.Review asset condition inspection regime - ref AMIP Practice Area 11 3.Review Asset Valuation process - ref AMIP Practice Area 10 4.Develop 'Single point of truth' for all asset data - ref AMIP Practice Area 9 5.Finalise the review and setting of asset service levels - ref AMIP Practice Area 8	1.30/06/18 30/06/19 2.31/12/17 30/06/18 3.31/12/17 30/06/18 4.30/06/18 30/06/19 5.30/06/18 30/06/19	1.UM Assets 2.UM Assets 3.UM Assets 4.UM Assets 5.UM Assets	Rare	Severe	MEDIUM
Corporate Services	Council of Excellence	GOV06	Risk	<b>WHS Management:</b> Exposure of CoM's Officers under the WHS Act to criminal litigation	- Failure to advise and train staff of WHS obligations - Lack of management support - Lack of Due Diligence training - Inadequate WHSMS - Poor training in WHSMS - Poor WHS systems management	1. Criminal Charges 2. Incarceration 3. Financial Penalty 4. Reputation Risk	Likely	Severe	EXTREME	1.Skilled and experience WHS Staff 2.Implementation of WHSMS 3.Specialist WHS Coordinator 4.Due diligence training undertaken in 2016 (inc GMs) 5.Thinks Safe Live Well safety management system 6.Ongoing consultation, training and advice to staff across CoM 7.ELT Support and briefings on emerging risk issues 8.Implementation of WHS management system (sky trust) 9.WHS induction new staff 10.Monthly reporting to Council, ELT and SLT regarding hazard and incident management 11.Skytrust Stage 1 implemented 12.Completed WHS KPI Action Plan 16/17 -	Unlikely	Severe	HIGH	1.Implementation of Contractor Mgt/ Skytrust S3 2.Implementation of Work Area Inspections/Skytrust S2 3.Implementation of Hazard Mgt/Skytrust S2. 4.Review of all SWMs, SOPs, related policy and procedure documentation 5.WHS KPI Action Plan 17/18 6.Implementation of Skyplan Planning/Skytrust S2 7.WHS KPI Action Plan 17/18 8.WHS training with Elected Members - May 2018	1.30/06/18 2.31/07/18 3.31/08/18 4.30/09/18 5.31/10/18 6.31/12/18 7.30/06/18 8.31/10/17 9.30/05/18	1.UM Risk 2.UM Risk 3.UM Risk 4.UM Risk 5.UM Risk 6.UM Risk 7.UM Risk 8.WHS Coord 9.Mgr Corp Gov	Rare	Major	MEDIUM
City Development	Liveable	CHS01	Community Health & Safety	<b>Business Continuity and Community Safety:</b> Failure to deliver Health & Safety outcomes for the Community (eg:Public & Environmental Health/ Animal/ Bushfire / Parking/ Litter & Local Nuisance Management & Council By-Laws)	- lack of strategic direction - inadequate number of appropriately qualified and/or trained staff including administrative/business support staff - inadequate Community education - inadequate staff supervision and training - non compliant schedule of inspections - absent, out-dated and/or ineffective policies, procedures & processes - insufficient budget	1. Lost opportunity to increase the safety & health of the Community 2. Failure of Council to fulfil legislative responsibilities 3. Lack of accountability 4.Exposure to Litigation/Penalties/Costs 5. Delayed service improvement 6.Low staff morale	Likely	Severe	EXTREME	1.Implementation of Management Plans 2.Annual reporting to State Government 3.Professionally qualified EHO staff 3.Appropriately trained staff Periodic audits by Dog & Cat Management Board 4.Legislatively compliant with supporting policies, procedures and processes 5.Majority of current content within Plans can be delivered within existing staff resources 6.Staff attend Customer Experience Training & aggressive people training 7.Grant funding opportunities are sought where available 8.Partnering with other internal and external stakeholders	Unlikely	Severe	HIGH	1.Implement outcomes of Service Review into Management of Parking and Abandoned Vehicles 2.Scope future Service Reviews into all other services provided by the Community Safety Inspectorate	1.31/08/18 2.31/08/18	1.UM Comm H&S 2.UM Comm H&S	Rare	Severe	MEDIUM
City Services	Council of Excellence	CSE01	Civil Services	<b>WHS Management:</b> Failure to appropriately manage high risk activities by CoM Staff (underground services, excavation, confined space, hot works etc)	- Absent, outdated or inadequate SWMS, SWPs, SOPs, Risk Assessments (due to under resourcing, inappropriate time management, low team/organisational prioritisation, insufficient investment in Worker safety)	1. Death or critical injury to Workers, Contractors or member of Public 2. Disruption to works impacting CoM & team 3. Disruption to works impacting local community 4. CoM exposure to liability 5. Officers' exposure to criminal litigation 6. Reputation damaged through adverse media coverage 7. Impact of work ie Spills, dust, water quality, gas leak	Likely	Severe	EXTREME	1. WHSMS Policies, Procedures & Hazardous Work Handbooks 2. Hazard Register identifying hazards works/risk 3. SWMS, SWPs, SOPs and Risk Assessments 4. Site supervisors sign-off of Permit where required 5. JSEA undertaken prior to commencement of work 6. Site supervisors oversight of Workers 7. Regular monitoring/review of outstanding CAPA register	Unlikely	Severe	HIGH	1.Undertakign review of SWP's, SOP's and risk assessments during April and May 2018	31/05/2018	UM Civil	Rare	Severe	MEDIUM
City Services	Connected	CSE03	Civil Services	<b>Property &amp; Infrastructure:</b> Lost opportunity or inability to create, renew, manage and maintain Infrastructure assets (roads, drainage, footpaths etc)	- Inadequate asset management planning - Lack of funds allocated in internal budgets - Reduction in external grant funding - Inability to access appropriate materials - Change in strategic priorities from EMs - Access to qualified staff	1. Asset deterioration/failure 2. No new assets 3. Dissatisfied community 4. Early/late asset renewal 5. Higher costs of ongoing maintenance vs renewal 6. Stormwater flooding	Likely	Severe	EXTREME	1. Asset Management Plan 2. Civil budget 3. Civil works program 4. Budget for Asset Management Plan and Civil Works program 5. Streetscape Policy & service delivery standards	Unlikely	Severe	HIGH	1.Implement the results of the Asset Management Review 2. Development of PM tools and governance	30/06/2019	UM Civil	Rare	Severe	MEDIUM
Corporate Services	Council of Excellence	CON03	Contracts	<b>Contractor Management:</b> Failure to manage contractors appropriately to ensure that contractual obligations are met	inadequate awareness for the procurement and contracting process inconsistent approach for the procure-to-pay process lack of knowledge regarding corporate requirements for contract management lack of training regarding contractor management	1.Death or critical injury to Workers, Contractors or member of Public 2. Weak internal controls and process assurance 3.Ineffective financial monitoring of contracts/budgets 4.Inappropriate contractor management 5.Inability to engage quality contractors 6.Non-performance of contractors 7.Ineffective use of staff resources 8.Lack of integrity in the process, frequent 'work arrounds' 9.Disruption to works impacting CoM & team 10.Disruption to works impacting local community 11.CoM exposure to liability 12.Reputation damaged through adverse media	Likely	Severe	EXTREME	1.Procurement and Contractor Management policy & procedures (reviewed 2016) 2.Staff training provided in procurement & contractor management 3.Business Partnering approach 4.Internal customer satisfaction surveys (every project) 5.Annual procurement planning (aligned to projects etc) 6.Contracting centralised through the Contracts Team 7.Existing Procurement and Contractor Management Policies and Procedures (including tender evaluation, contractor induction, site inspections);Tender Board process for contracts greater than \$100,000 8.Recruitment of appropriately skilled staff within Contracts Team	Unlikely	Severe	HIGH	1.Transition contractor surveillance and monitoring into SkyTrust and formalise the Audit/Observation program	30/06/2018	UM Risk	Rare	Severe	MEDIUM

# Corporate Risk Register - extract showing current HIGH risks

## APPENDIX A

ELT Risk Owner (ELT)	Strategic Link	Ref	Work Area	Risk Description	Risk Causes /Sources	Potential Consequences	INHERENT Level of Risk			Current Controls in Place	CURRENT Level of Risk			Further Action	Further Action Due Date	Action Owner	FORECAST Level of Risk		
							Likeli-hood	Conse-quence	Risk Rating		Likeli-hood	Conse-quence	Risk Rating				Likeli-hood	Conse-quence	Risk Rating
City Development	Liveable	OSR01	Open Space & Rec. Planning	<b>Major Projects - Compliance &amp; Management:</b> Failure to deliver planned strategic objectives in addition to new high level projects	- Increased EM & community expectations and perceptions - State driven initiatives ie: Fund My Neighbourhood (Oct 2018) - Council changes work program and priorities - Inadequate provision of appropriate play spaces throughout the CoM - Lack of identifiable outcomes for grants received - Increased pressure and reliance on Council to provide open space due to higher density housing - Lack of clarity on service levels - Poor external & internal communication/consultation	1. Skewed strategic & operational alignment 2. Lack of Council endorsement/adherence to process gives potential for poor decision making 3. Poor consultation process 4. Mismatch to community expectations 5. Non-compliance with Australian Standards/legislative requirements, 6. Failure of budget process/carryover provision 7. Failure to manage service levels/revenue costs 8. Failure of IT graphic design solutions 9. Deteriorating open space assets 10. Loss of experienced staff/resources	Likely	Major	HIGH	1. Review of Play Space Strategy & play space condition audit 2. Work Area Plans & Budget Reviews 3. Open Space Asset Management Plan 4. Long Term Financial Plan to align with WAP 5. Professional Development Plans for team members 6. Use of project management methodology including consultation processes 7. Full scoping of project to create accurate/relevant project initiation document (PID) 8. Clearly identified roles & responsibilities within project team 9. Regular team/partnership meetings 10. Regular monitoring and Review	Possible	Major	HIGH	1. Revised Playground Works Program and associated budget adopted and to be implemented . 2. Development of Open Space Plan linked to Open Space Policy to provide strategic and operational alignment from 2018 3. Ensure staffing 'FTE' matches with Open Space projects for Business Plan/3 year plan/external funded projects	1. Ongoing 2. 30/06/19 3. 30/06/18 4. 30/06/18	1. UM OSR 2. UM OSR 3. UM OSR 4. UM OSR	Possible	Moderate	MEDIUM
Corporate Services	Council of Excellence	GOV02	Governance	<b>Governance Risks:</b> Potential dysfunction between Council and Administration resulting in poor decision making and unfunded, unplanned initiatives gaining Council endorsement	Administration managing requests from Council without due consideration and adequate time. Council and Administration failing to communicate with each other. New initiatives going straight to Council without following procedures through due diligence (eg Asset Management, Finance, Governance, Risk, Environmental Sustainability, Contracts, Strategic Management etc). Some Councillors have differing perspectives of their role on Council, decisions being made that are Ward based, rather than whole of Council perspective State Government Elections March 18 Local Government Elections November 18	1. Unsustainable initiatives 2. Strategic plan misalignment 3. Process Errors 4. Lack of funding and negative financial implications 5. Lack of or misuse of resources 6. impact on the delivery of other project/initiatives 7. Staff stress 8. Low staff morale	Likely	Major	HIGH	1. Process of unfunded initiatives 2. Staff provide frank and fearless advice 3. Annual workshop for Council & Finance & Audit Committee 4. Council Meeting Procedures training during induction 5. Annual self evaluation effectiveness survey 6. GM's induction on governance processes 7. CEO and Mayor relationship 8. Fortnightly planning (Mayor and Manager Corp Governance) for matters before Council 8a - whilst Mayor is on leave on absence, Manager Corporate Governance providing additional support to Deputy Mayor regarding process, meetings and governance related advice (meeting at least weekly) 9. Due diligence and prudential report to Council. 10. Elected Member Code of Conduct (Mandatory) and Elected Member Code of Code Procedure for Investigating Complaints 11. How We Work Together Policy	Possible	Major	HIGH	1. EM Training Program - 5th Tuesday of month 2. New Council Induction (post November 2018) and Mandatory training required under the LG Act 3. Good Governance training Program to be rolled out by Governance (this includes training on How to Work Effectively with Elected Members). 4. Caretaker Policy Reviewing and Training	1. 30/11/18 2. 31/12/18 3. 31/12/18 4. 30/09/18	1. Mgr Corp Gov 2. Mgr Corp Gov 3. Mgr Corp Gov 4. Mgr Corp Gov	Unlikely	Major	MEDIUM
City Development	Council of Excellence	DSE02	Development & Regulatory Services	<b>Major Projects - Compliance &amp; Management:</b> Failure to deliver significant projects, legislative reviews and/or priority workloads against tight timeframes eg: Housing Diversity DPA & new Public Development & Infrastructure Act	- poor communications - poor resourcing/data/systems - lack of specialised skills across work units - increased workload of team - inadequate budgets	1. Non compliance with relevant legislation/ regulations 2. Reputational damage 3. Political exposure 4. Dissatisfied Community 5. CoM exposure to liability 6. Officers' exposure to criminal litigation	Likely	Major	HIGH	1. Professionally qualified staff 2. Regular review of resources/capacity 3. Relevant and updated policies process and procedures in place 4. Initial assessment by Team Leaders - work triage 5. Allocation of applications at Development Assessment Group (DAG), where initial issues are flagged 6. Planning assessment checklists 7. Regular briefings to staff on legislative changes 8. Inspections prior, during and after application 9. Annual accreditation for building inspectors, CPD records etc 10. Compulsory white card certificates held by Building Inspectors to allow entry to all building sites 11. Selection criteria for position profiles require appropriate qualifications, specialised skills (eg: site contamination etc) and experience 12. Accreditation with AIBS of at least level one to sign off on own work 13. Refer to case law in planning decisions 14. Access legal advice to provide assistance when required (Section 7 applications in particular) 15. Specific training undertaken re Development Applications going on-line	Possible	Major	HIGH	1. Review of team/individuals workloads due to new structure and number of newly recruited staff 2. Ensure specific training undertaken re new Public Development and Infrastructure Act	1. 28/02/18 2. 31/03/18	1. Mgr D&RS 2. Mgr D&RS	Unlikely	Major	MEDIUM
Corporate Services	Council of Excellence	ICT02	ICT	<b>ICT/Cyber Security &amp; Continuity of Provision:</b> Inappropriate use, ineffective or absent ICT system solutions to support data management to ensure accurate data collection, appropriately manage Council business and ensure informed decision making	- Human error - Poor capture of data - Increased workload of team - Lack of specialised skills across work units - Reluctance to use Corporate System databases versus personal spreadsheets - Inadequate funds allocated in internal budgets for system improvements and ICT computer skills development for staff - Lack of ICT training for staff (no corporate ICT Trainer role) - Lack of mobility tools for outdoor staff - Ineffective use of end user reporting and query tools	1. Non compliance with related regulations/ legislation 2. Poor decision making 3. Failure to deliver identified IT outcomes 4. Failure to address business issues. 5. Inability to provide innovation and improve efficiencies 6. Lack of data integrity	Likely	Major	HIGH	1. ICT Steering Committee meets quarterly to discuss major initiatives and priorities 2. ICT working in line with the Strategic Management Framework, ICT Strategic Themes and Work Area Plan 3. Core application systems user groups in place with ICT business unit account manager roles (engagement partners / project co-ordinators) 4. Vendor management Reviews of required software enhancements and faults 5. Clarified roles and responsibilities of software ownership (org wide versus departmental) 6. Regularly reviewed policies, procedures & processes 7. ICT Digital Transformation Plan 2017-2022 and ICT Roadmap embedded into annual business plan and budget process, and updates provided to Council ISC committee	Possible	Major	HIGH	1. Complete a Business Systems "Fitness" Review project by late 2018 (based on system gaps, business needs and future capabilities) to inform future applications procurement strategies and ICT Roadmap	1. 31/12/18	1. Mgr ICT	Unlikely	Moderate	MEDIUM
Corporate Services	Council of Excellence	GOV10	Risk	<b>Business Continuity and Community Safety:</b> Failure in Council's ability to prevent, prepare, respond to and promote resilience in the community in the event of an emergency ie earthquake, flood, extreme heat, bushfire and terrorism	Absent, outdated or inadequate Community Emergency Plan, failure to undertake risk assessment and undertake mitigation activities for known hazards	1. Death or critical injury to Workers, Contractors or member of Public 2. Disruption to works impacting CoM & team 3. Disruption to works impacting local community 4. CoM exposure to liability 5. Officers' exposure to criminal litigation 6. Reputation damaged through adverse media coverage	Possible	Severe	HIGH	1. Flood prevention activities 2. CSI Fire prevention activities 3. DAP/Building Fire Committee 4. Community education 5. CoM Emergency Response Plan 6. Workplace Emergency Management Plans 7. i-Responda training 8. On-call team 9. Reviewed Business Continuity Plan 10. Community Development activities	Unlikely	Severe	HIGH	1. Implementation of a Community Emergency Response Plan based on the PPRR model 2. Review and implement the new Crowded Place Risk Assessment - add build & reno - and Notification Processes issued by SAPOL 3. Update actions as per Emergency Management work program	1. 30/06/18 2. 30/06/18 3. 30/06/18	1. UM Risk 2. UM Risk 3. UM Risk	Rare	Severe	MEDIUM

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Melissa Virgin, Assistant Financial Accountant  
**Corporate Manager:** Ray Barnwell, Manager Finance & Contracts  
**General Manager:** Vincent Mifsud, General Manager Corporate Services  
**Subject:** Finance Report – April 2018  
**Report Reference:** GC220518R17

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**REPORT OBJECTIVES AND EXECUTIVE SUMMARY:**

This report provides Council with information relating to the management of financial resources under its control as at April 2018. This report is one of a series of reports designed to assist Council in achieving and maintaining a financially sustainable position. Other reports assisting in this process include the Quarterly Budget Reviews and the Long Term Financial Plan.

It is considered appropriate that financial information regarding Major Projects be presented on a monthly basis in this report. The principles used for assessment of reportable projects are according to the following criteria:

- Council has agreed to proceed with the project and approved a Section 48 Prudential Report.
- The Whole-of-Life Cost is greater than \$4 million dollars (including grant assisted projects).
- Has a project life of more than 12 months.

**RECOMMENDATION**

**DUE DATE**

**That Council:**

- 1. Receives the report “Finance Report – April 2018”**

**22 May 2018**



## **BACKGROUND**

This report is presented on a monthly basis to provide Elected Members with key financial information to assist in monitoring Council's financial performance.

## **DISCUSSION:**

Appendix 1 contains a financial report to identify Council's performance against budget utilising a "Funding Statement". It provides a review against all of the elements contained within the Statement of Comprehensive Income and Statement of Financial Position that are adopted as part of the Annual Budget Report.

The 2017/18 reporting has seen some minor changes introduced to improve the relevance and accuracy of the data provided. With a greater focus on budget timing from both an operating and capital perspective, we will no longer be including commitments in the year to date results (i.e. where an order is raised for a supplier, but the works have not been carried out or paid for). This is expected to result in more meaningful variance reporting, with budget timings continuing to be a focus in Council's budget review process.

Effective from January 2018, the detailed Capital Works graphs have been amended to provide a weighting of the projects against budget. As an example, a graph with a total budget of \$100k spread over two projects, where Project A has a budget of \$90k it now accounts for 90% of the works when complete and project B with its budget of \$10k now accounts for 10% of the works when complete.

The following reports are included:

(1) Major Projects

Section 48 approved Projects

- (a) Edwardstown Oval Soldiers Memorial Recreation Ground
- (b) Mitchell Park Sports & Community Centre

(2) Funding Statement – Actual versus Budget (Appendix 1)

(3) Debtors Reports for Sundry Debtors and Rates Debtors (Appendix 2)

**(1) Major Projects****(a) Edwardstown Oval Soldiers Memorial Recreation Ground**

	2017/18 Actual YTD 30/04/2018	2017/18 Budget	Project Cost At Completion
<b>Income</b>			
Federal Budget Grant Contribution	1,400,000	1,400,000	4,000,000
<b>Total Income</b>	<b>1,400,000</b>	<b>1,400,000</b>	<b>4,000,000</b>
<b>Expenditure</b>			
<b>Operating</b>	-	-	-
<b>Capital Construction</b>	(1,073,496)	(3,739,094)	(8,965,300)
<b>Total Expenditure</b>	<b>(1,073,496)</b>	<b>(3,739,094)</b>	<b>(8,965,300)</b>
<b>Project Result Surplus/(Deficit)</b>	<b>326,504</b>	<b>(2,339,094)</b>	<b>(4,965,300)</b>

The net deficit forecast will be funded in the following manner:

**Funded By :  
(Over Project Life)**

\$

Reserve Transfer  
- Asset Sustainability Reserve

4,965,300

**4,965,300**

The Edwardstown Oval Soldiers Memorial Recreation Ground project commenced construction in 2017/18 following the signing of a \$4m funding agreement with the Federal Government. This project is forecast to be completed in the first quarter of 2019.

**(b) Mitchell Park Sports & Community Centre**

There is a future project which will meet the criteria and is listed in the following table.

The Mitchell Park Sports & Community Centre project is subject to grant funding but currently proposed for 2019/20 year.

Project	Commencement subject to Grant Funding	Council Resolution	Budget
Mitchell Park Sports & Community Centre	2019/20	GC280616R07	\$19.75m

Reporting on this project budget will be included as work commences.

## **APPENDICES**

Appendix 1: Funding Statement & Graphs – Actual versus Budget

Appendix 2: Sundry Debtors & Rates Debtors Report

## (2) Funding Statement – Actual versus Budget

The Funding Statement provides a view of Council's financial performance against the approved budget and is consistent with the information provided at budget reviews. It provides a review against all of the elements contained within the Statement of Comprehensive Income and the Statement of Financial Position that are adopted as part of the Annual Budget Report. It details Council's:

### Statement of Comprehensive Income -

The operating result is recognised as one of Council's key financial indicators. The budget framework includes a commitment to its ongoing Financial Sustainability maintaining an Operating Surplus Ratio of between 0% and 5%, on average over each five-year period, which for 2017/18 means a targeted operating surplus of between \$0 and \$4.532m.

**Comment:** Council currently has a net operating surplus result of \$10.867m before capital revenues, against a year to date forecast budget of \$7.278m surplus. This position is detailed in the attached Funding Statement and variation notes.

### Capital Budget -

The Capital Budget is linked to Council's key financial indicator – "Asset Sustainability Ratio" and an actual to budget comparison reflects Council's progress in achieving its Capital program.

**Comment:** The actual to budget position reveals that 80.14% of the year to date Capital Renewal Budget has been spent.

The actual progress to date of Council's full Capital New and Renewal Expenditure program is detailed by asset class in the attached graphs, with the exception of major projects which have been detailed in the covering report.

### Loans -

The loans component of the Funding Statement identifies any new proposed loan receipts or principal payments. Council's borrowings are included in Council's key financial indicator – "Net Financial Liabilities" which reflects Council's total indebtedness.

**Comment:** No new borrowings are included in the 2017/18 budget and principal repayments of \$1.197m mean that the overall loan liability balance is forecast to decrease by \$1.197m to \$7.905m at 30 June 2018.

### Reserves & Cash -

Various fund movements such as surplus budget review results, unspent grants and carryover projects at year end are reflected as transfers to reserves, whilst utilisation of reserve funds are recognised as transfers from reserves.

Cash may be utilised to fund expenditure within the context of Treasury Management to ensure loans are not drawn down where temporary cash holdings are available.

**Comment:** Council's Reserves are detailed in the below table. Transfer to Reserves of \$4.968m and Transfers from Reserves of \$15.431m are forecast to occur in 2017/18, and after accounting for amounts quarantined for specific projects or works, there is \$5.739m available.

Reserves (\$000s)	Asset Sustainability Reserve						Open Space Reserve	Grants & Carryover Reserve	TOTAL ALL RESERVES
	Major Infrastructure Failure	General	Other	Major New Projects	CFPP	TOTAL ASR			
Opening Balance	2,000	7,817	408	4,197	4,653	19,075	1,188	13,698	33,961
Budgeted transfers to reserve	0	0	320	2,138	2,179	4,637	21	310	4,968
Budgeted transfers from reserve	0	(1,125)	(110)	(941)	(527)	(2,703)	0	(12,728)	(15,431)
Current Budgeted Closing Balance	2,000	6,692	618	5,394	6,305	21,009	1,209	1,280	23,498
Quarantined Funds	(2,000)	(5,637)	0	(5,369)	(2,968)	(15,974)	(505)	(1,280)	(17,759)
Projected Available Balance	0	1,055	618	25	3,337	5,035	704	0	5,739

The 2017/18 3<sup>rd</sup> budget review forecasts a net cash surplus of \$1.218m.

\*CFPP: Community Facilities Partnership Program

\*Other includes Walking & Cycling, Energy Efficiency and Oaklands Wetlands- Water Supply Opportunities

**Funding Statement  
Per 3rd Budget Review  
as at 30 April 2018**

Original Adopted Budget	Carryovers	Budget Review Adjustments		YTD Actual	YTD Budget	YTD Variance	Annual Budget 3rd Review	Note
\$'000	\$'000	\$'000		\$'000	\$'000	\$'000	\$'000	
<b>Operating Revenue</b>								
74,897	-	(55)	<b>Rates</b>	62,349	62,439	(90) U	74,842	
1,812	-	381	<b>Statutory Charges</b>	1,938	1,859	79 F	2,193	
1,752	-	484	<b>User Charges</b>	1,941	1,860	81 F	2,236	
5,509	-	1,896	<b>Operating Grants &amp; Subsidies</b>	6,340	6,763	(423) U	7,405	<b>A</b>
754	-	354	<b>Investment Income</b>	848	848	- -	1,108	
681	-	44	<b>Reimbursements</b>	561	618	(57) U	725	
1,233	-	568	<b>Other Revenues</b>	452	889	(437) U	1,801	<b>B</b>
334	-	-	<b>Net gain - SRWRA</b>	-	-	- -	334	
<b>86,972</b>	<b>-</b>	<b>3,672</b>		<b>74,429</b>	<b>75,276</b>	<b>(847) U</b>	<b>90,644</b>	
<b>Operating Expenses</b>								
34,014	-	(118)	<b>Employee Costs</b>	26,587	27,421	834 F	33,896	<b>C</b>
17,326	895	2,401	<b>Contractual Services</b>	13,793	16,518	2,725 F	20,622	<b>D</b>
5,044	5	16	<b>Materials</b>	3,637	4,130	493 F	5,065	<b>E</b>
545	-	(4)	<b>Finance Charges</b>	253	253	- -	541	
17,030	-	75	<b>Depreciation</b>	13,880	13,921	41 F	17,105	
8,005	-	(890)	<b>Other Expenses</b>	5,412	5,755	343 F	7,115	<b>F</b>
<b>81,964</b>	<b>900</b>	<b>1,480</b>		<b>63,562</b>	<b>67,998</b>	<b>4,436 F</b>	<b>84,344</b>	
<b>5,008</b>	<b>(900)</b>	<b>2,192</b>	<b>Operating Surplus/(Deficit) before Capital Revenues</b>	<b>10,867</b>	<b>7,278</b>	<b>3,589 F</b>	<b>6,300</b>	
<b>Capital Revenue</b>								
1,710	-	(450)	<b>Capital Grants &amp; Subsidies</b>	1,250	1,104	146 F	1,260	
1,500	-	-	<b>Contributed Assets</b>	7	-	7 F	1,500	
-	-	-	<b>Gain/(Loss) on Asset Disposal</b>	(620)	-	(620) U	-	
<b>3,210</b>	<b>-</b>	<b>(450)</b>		<b>637</b>	<b>1,104</b>	<b>(467) U</b>	<b>2,760</b>	
<b>8,218</b>	<b>(900)</b>	<b>1,742</b>	<b>Net Surplus/(Deficit) resulting from operations</b>	<b>11,504</b>	<b>8,382</b>	<b>3,122 F</b>	<b>9,060</b>	
17,030	-	75	<i>add</i> Depreciation	13,880	13,921	(41)	17,105	
(334)	-	-	<i>less</i> Share of Profit SRWRA (excluding dividend)	-	-	-	(334)	
<b>24,915</b>	<b>(900)</b>	<b>1,816</b>	<b>Funding available for Capital Investment</b>	<b>25,384</b>	<b>22,303</b>	<b>3,081 F</b>	<b>25,831</b>	
		-	<b>Capital</b>					
14,766	1,992	(173)	<i>less</i> Capital Expenditure - Renewal	8,292	10,347	2,055 F	16,585	<b>G</b>
10,561	4,761	473	<i>less</i> Capital Expenditure - New	4,361	11,267	6,906 F	15,795	<b>H</b>
1,500	-	-	<i>less</i> Capital - contributed assets	7	-	(7) U	1,500	
			<i>add</i> Proceeds from Sale of Surplus Assets			- -		
<b>(1,912)</b>	<b>(7,653)</b>	<b>1,516</b>	<b>Net funding increase/(decrease)</b>	<b>12,724</b>	<b>689</b>	<b>12,035 F</b>	<b>(8,049)</b>	



Original Adopted Budget \$'000	Carryovers \$'000	Budget Review Adjustments \$'000		YTD Actual \$'000	YTD Budget \$'000	YTD Variance \$'000	Annual Budget 3rd Review \$'000	Note
<b>Funded by</b>								
			<b>Loans</b>					
-	-	-	Loan Principal Receipts (Net)	-	-	-	-	
-	-	-	Loan Receipts/(Payments) from Sporting Clubs (Net)	-	-	-	-	
(1,197)	-	-	Loan Principal Repayments	(509)	(509)	-	(1,197)	
(1,197)	-	-	Loan Funding (Net)	(509)	(509)	-	(1,197)	
<b>Movement in level of cash, investments and accruals</b>								
-	-	1,218	Cash Surplus/(Deficit) funding requirements	22,699	10,664	12,035	1,218	
(3,109)	(7,653)	298	Reserves Net - Transfer to/(Transfer from)	(10,484)	(10,484)	-	(10,464)	
(3,109)	(7,635)	1,498	Cash/Investments/Accruals Funding	12,215	180	12,035	(9,246)	
1,912	7,653	(1,516)	Funding Transactions	(12,724)	(689)	(12,035)	F 8,049	I

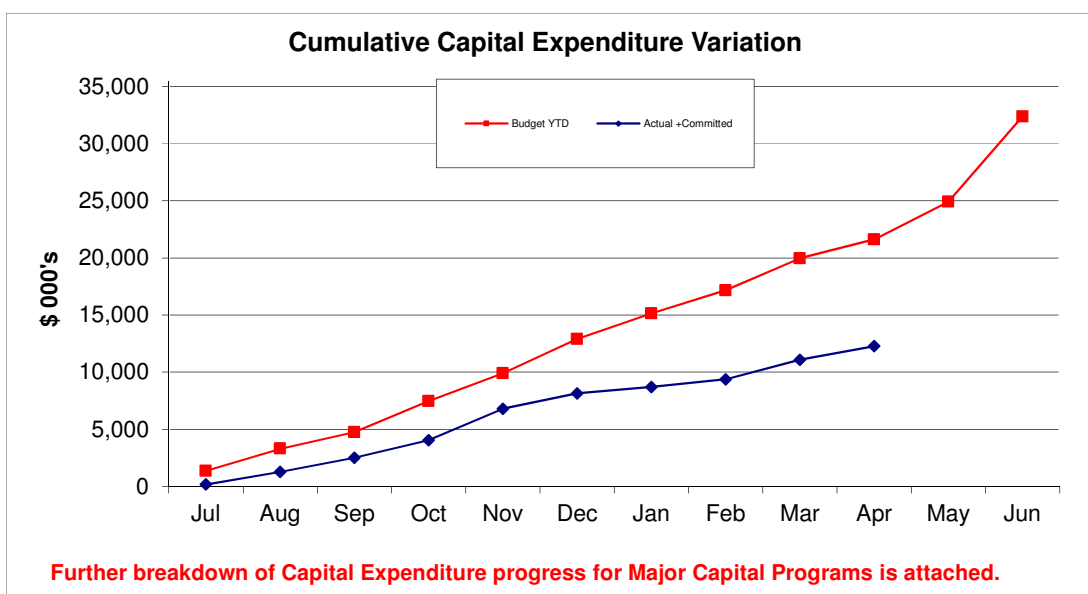
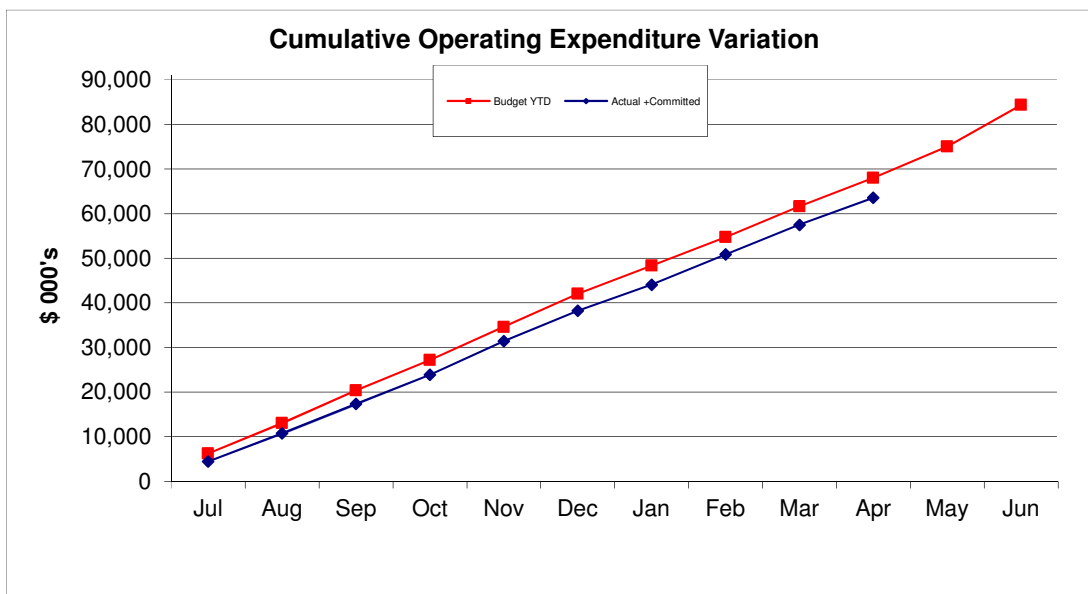
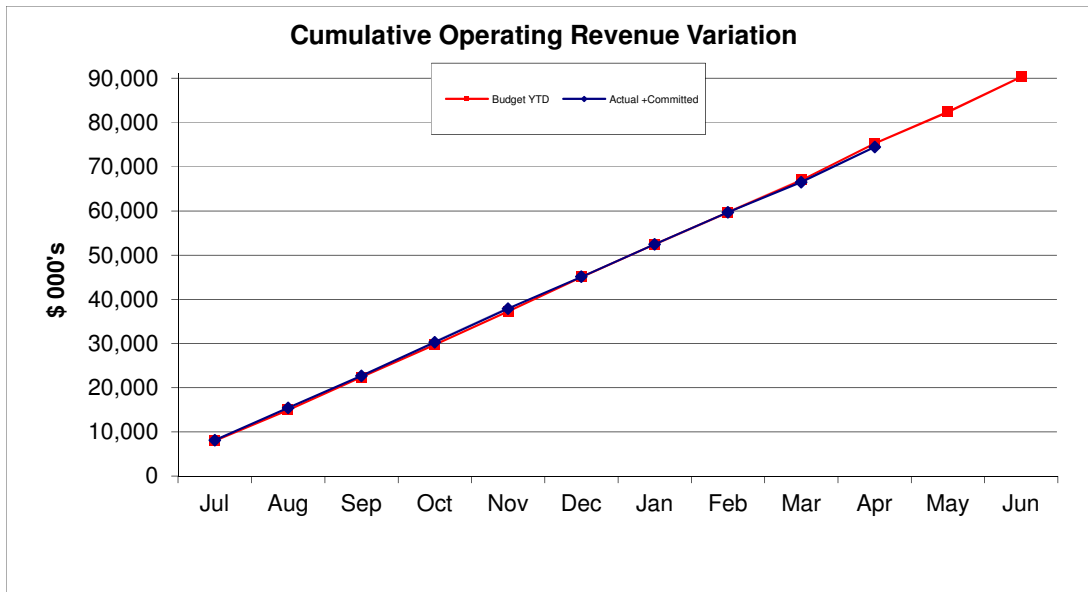
**Variation Notes**

<b>A</b>	<b>Operating Grants &amp; Subsidies</b>	<b>Unfavourable \$423k</b>	Reflects budget-timing variations with regards to receipt of Roads 2 Recovery funding which was subsequently received in May.
<b>B</b>	<b>Other Revenues</b>	<b>Unfavourable \$437k</b>	Predominately reflects budget-timing variations with regards to club contributions for sports courts where works have also been delayed (\$210k) and a number of other variances, which are individually insignificant.
<b>C</b>	<b>Employee Costs</b>	<b>Favourable \$834k</b>	Predominantly reflects budget-timing variations and savings from temporarily vacant positions and forecast EA increases for outdoor staff, still in negotiation.
<b>D</b>	<b>Contractors</b>	<b>Favourable \$2,725k</b>	Predominantly reflects budget-timing variations relating to Waste agreements (\$510k), Streetscape development (\$344k), Tree Planting (\$164k), Repairs & Maintenance (\$145k), cleaning agreements (\$122k), Road Crack Sealing (\$103k), Reserve Development (\$97k), Land Acquisition & Disposal (\$70k), Weed Spraying (\$66k) and a number of other variances, which are individually insignificant.
<b>E</b>	<b>Materials</b>	<b>Favourable \$493k</b>	Predominantly reflects budget-timing variations with regards to Electricity (\$138k), Water (\$131k), Fuel/Oil (\$33k) and a number of other variances which are individually insignificant.
<b>F</b>	<b>Other Expenses</b>	<b>Favourable \$343k</b>	Predominately reflects budget-timing variations with regards to contributions expense for the Community Grant Program (\$57k), Youth External Partnerships (\$32k), State Government Levy for Dog & Cat Control (\$40k), Tonsley Solar Garage (\$30k), Street lighting charges (\$24k) and a number of variances which are individually insignificant.
<b>G</b>	<b>Capital Expenditure (Renewal)</b>	<b>Favourable \$2,055k</b>	Predominantly reflects budget-timing variations with regards to Marion Outdoor Pool Masterplan (\$470k), Reserve Development (\$422k), Drainage Construction (\$307k), Proactive Footpath Repair Program (\$258k) and a number of other variances which are individually insignificant.
<b>H</b>	<b>Capital Expenditure (New)</b>	<b>Favourable \$6,906k</b>	Predominantly reflects budget-timing variations with regards to the Sam Willoughby International BMX track (\$2,123k), Streetscape Development (\$1,225k), Drainage Projects (\$794k), Heron Way Reserve Stage 4 (\$584k), Hendrie Street Inclusive play space (\$494k), and a number of other variances which are individually insignificant.
<b>I</b>	<b>Funding Transactions</b>	<b>Favourable \$12,035k</b>	This variance is the sum total of all variances and reflects an increase against council's expected YTD cash position.

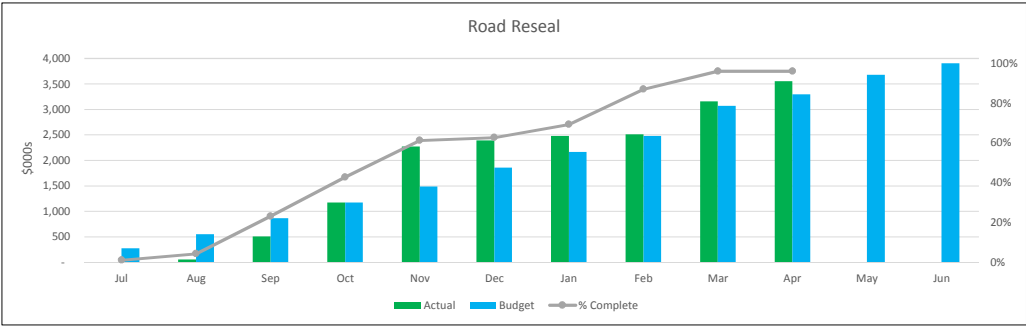
The above comments referring to budget timing variations are where some monthly budget estimates are not reflective of the actual expenditure patterns as at the reporting date.

Note: The progress to date of Capital Expenditure programs (New and Renewal) is detailed in the attached graphs, noting that where no budget exists in the initial months this is primarily due to certain types of capital works that cannot be carried out during periods of inclement weather.

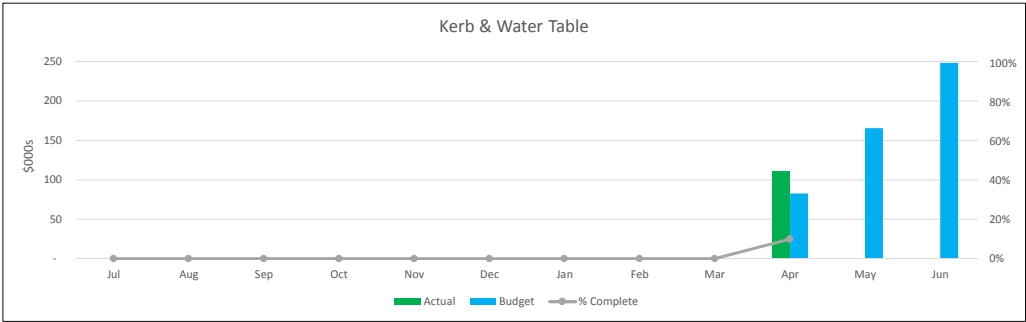
## Funding Statement Cumulative Position - 2017/18



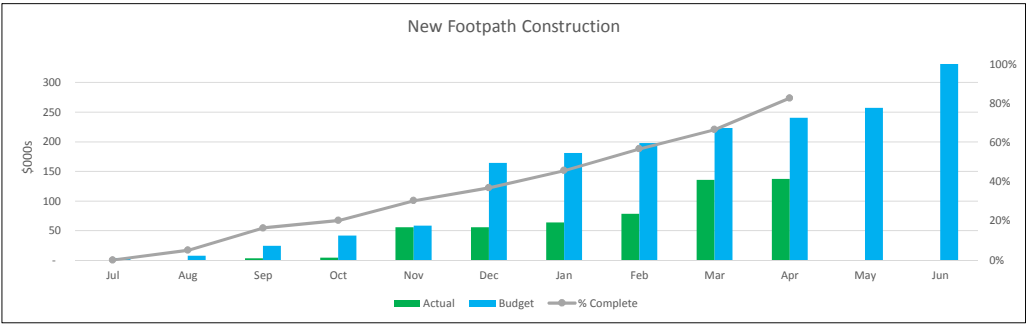
Capital Construction Progress - 2017/18



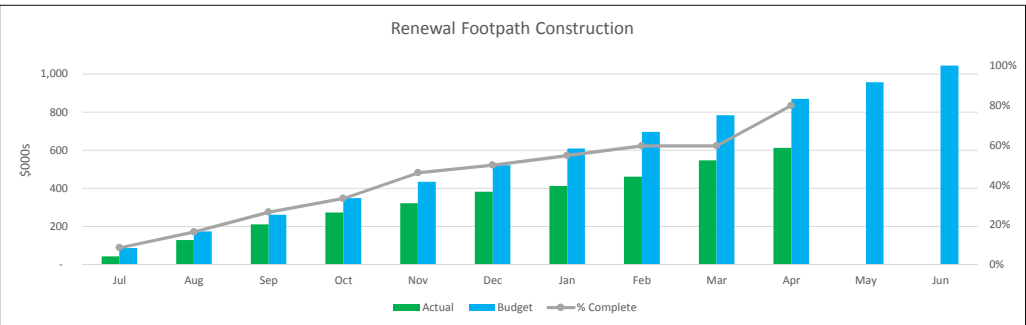
- Programmed works are now 96% complete and on track, completion anticipated in May.



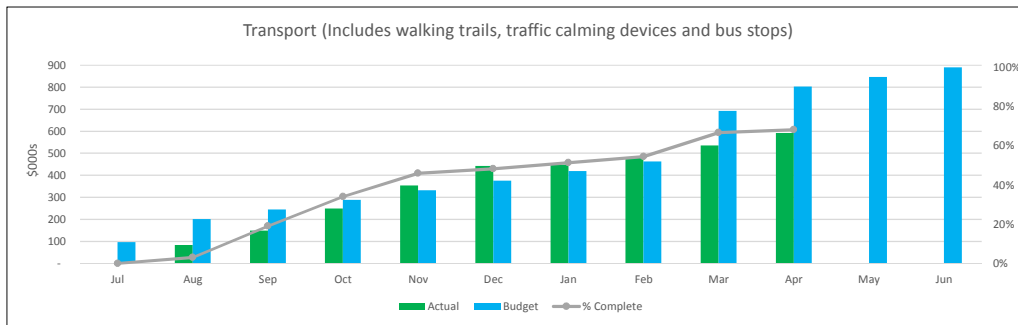
- Works commenced in the second half of April. Completion anticipated by end of June.



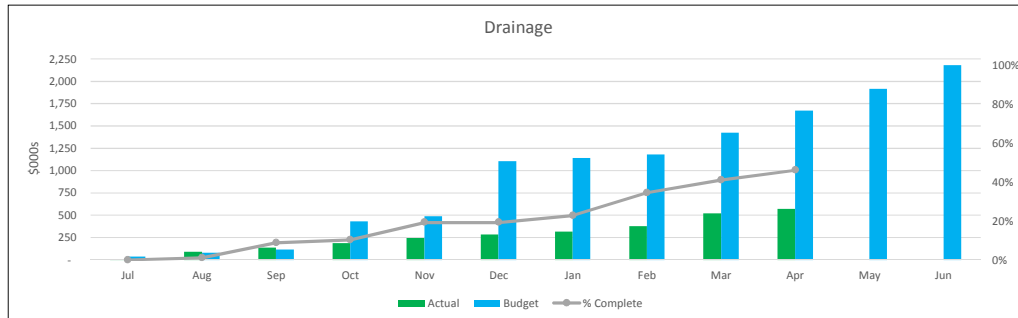
- Programmed works are now 83% complete and on track. Outstanding supplier invoices to be followed up.



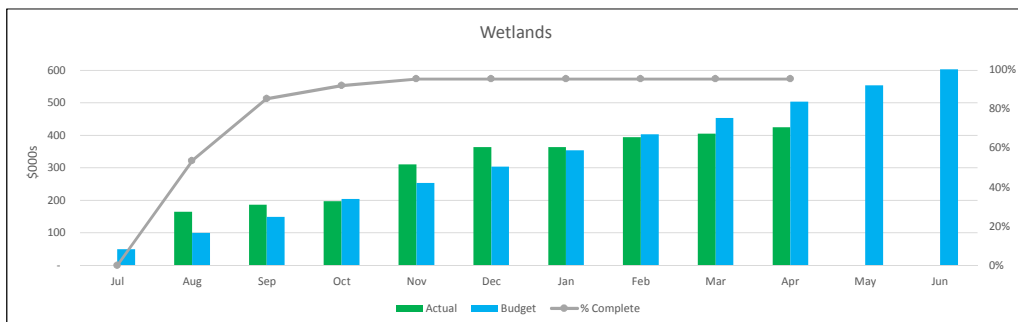
- Programmed works are now 80% complete and on track.



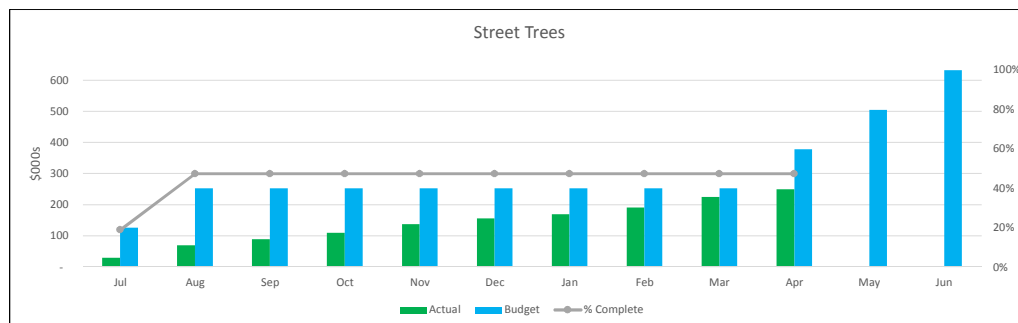
- Programmed works are now 68% complete and on track for June completion with the exception of The Cove Road Car Park.
- Sturt Linear Path works and Ramrod Ave are complete.



- Programmed works are now 46% complete. Majority to be completed by end of June.
- Melanto Terrace, Coolah Terrace, Gowrie Avenue and Francis Avenue/ Helmsdale Avenue complete.
- Tenders for Mitchell Street and Barramundi Drive have been awarded. Works on Glamis Ave/Wilga St Drain are in progress.

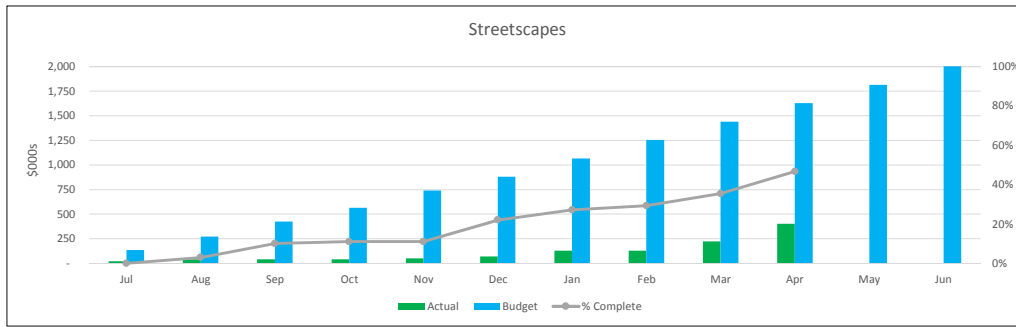


- Majority of programmed works are complete with remaining landscaping works to be undertaken when weather permits.

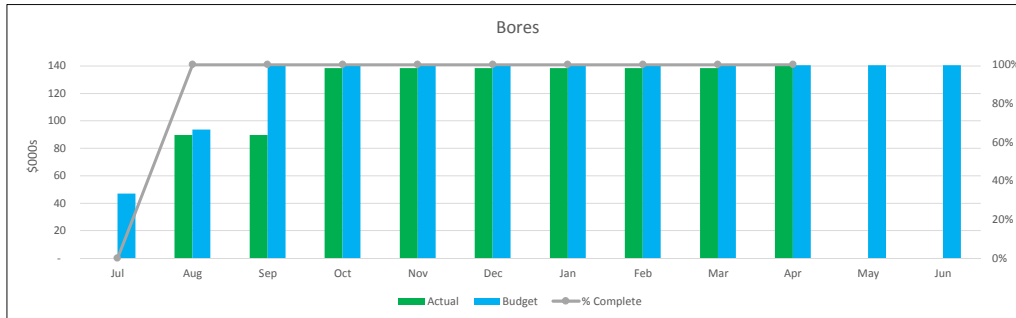


- Program has commenced with 662 street trees planted. Extended hot weather has delayed recommencement of the program.
- Completion anticipated by end of June.

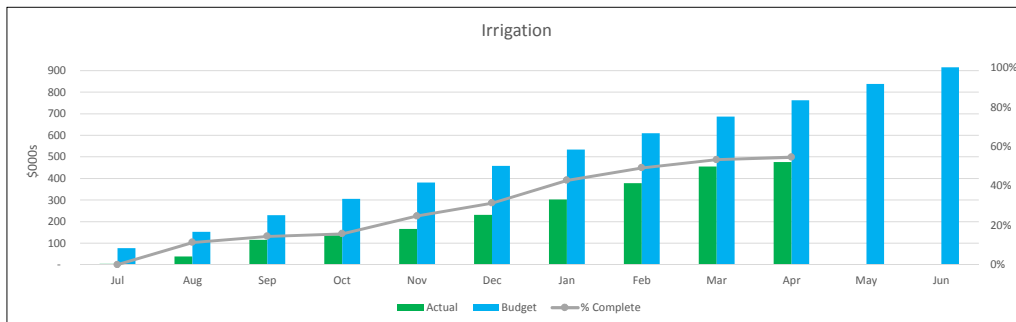




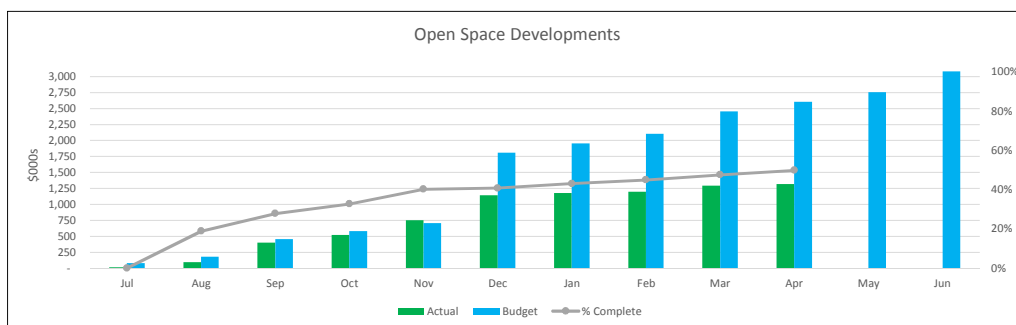
- Charles Street complete, Ramrod Avenue and Finnis Street are in progress. Heron Way tender has been awarded.
- Completion anticipated by end of June with the exception of Finnis Street which will not be finalised until early 2018/19.



- Emergency works required for Golf Club bores are now complete.



- Programmed works are now 55% complete.
- Edwardstown Oval delayed due to major project works - job likely to be carried over due to extraordinary circumstances.



- Programmed works are now 50% complete

**Completed**

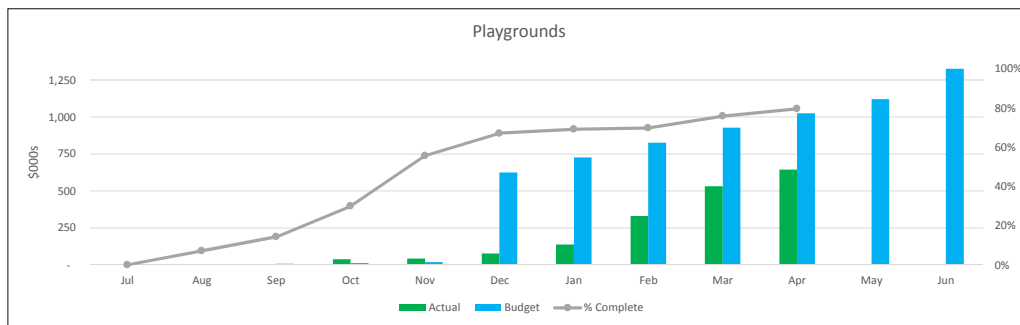
- Edwardstown Oval Open Space Improvements
- Heron Way Reserve Stage 5 - Amphitheatre
- Reserve Street Reserve Shelter
- Jervois Street Reserve Shelter
- Glade Crescent Reserve Shade Sails
- Clovelly Park Reserve Shade Sails
- Gully Road Shade Sails

**Completed (cont.)**

- Sixth Ave Shade Sails

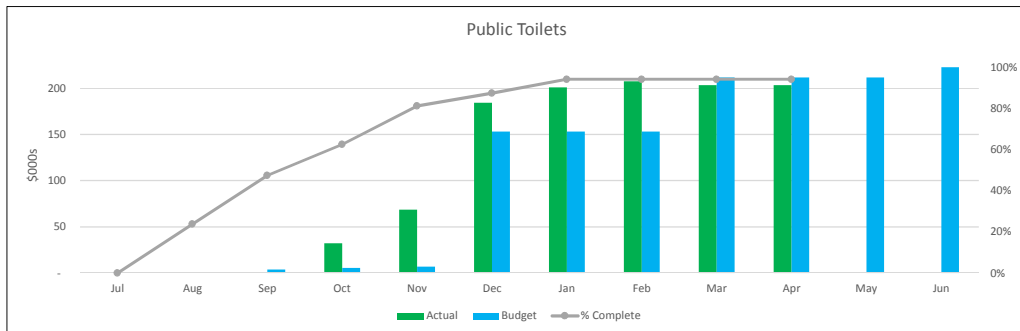
**In Progress**

- Youth Plaza Oaklands Wetlands
- Heron Way Reserve Stage 4 - Playground
- Capella Reserve Precinct Plan
- Shade Solutions for Reserves

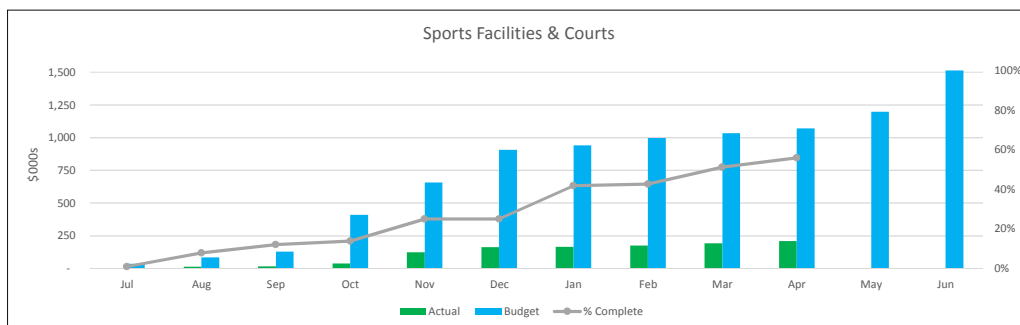


- Programmed works are now 80% complete.

- Jervois Street Reserve, Sixth Avenue Reserve and Breakout Creek Reserve (YMCA) are complete.
- Gully Road, Clare Avenue and Hendrie Reserve Inclusive Playground are in progress.



- Installation of Exelooos for Heron Way and Reserve Street Reserve are complete.
- Exelooos for Hendrie Reserve and Gully Road are onsite and awaiting service connection. Gully Road expected to be complete by end of May.



- Programmed works are now 56% complete

**Completed**

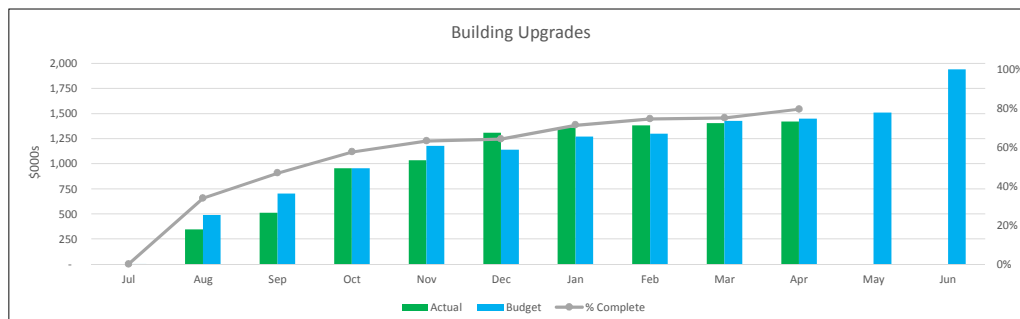
- Stanley Street Tennis Court Renewal
- Mitchell Park Sports Club Air conditioner
- Ascot Park Bowling Fence
- Marion Leisure and Fitness Car Park Design
- Cosgrove Hall Winches
- Clovelly Park Tennis Club line marking and kitchen
- Plympton Park Sports Window Replacement
- Glandore Oval Clubhouse Air conditioner

**Completed (cont.)**

- Hallett Cove BMX Track

**In Progress**

- Club Marion carpark
- Marion Golf Park Car Park
- Woodforde Reserve Courts Redevelopment
- Hallett Cove Beach Tennis Club
- Morphettville Sports Light Towers tender awarded



- Programmed works are now 77% complete

**Completed**

- Marion Cultural Centre Sign
- Marion Outdoor Swimming Centre Water Slide
- Marion Outdoor Swimming Centre Upgrade - Umbrella
- Marion Outdoor Swimming Centre Shade Sail Replacement
- Solar panels for Cove, Cooida, LKCC and Glandore
- Glandore Laneways
- Trott Park Neighbourhood Toilet
- Fitzjames Building ceiling at Glandore Neighbourhood Centre
- Marion Outdoor Pool storeroom
- Clovelly Park Community Hall - Female Toilet

**Completed (cont.)**

- Enclose Pt Stores Area & Sign Shop Ceiling
- Solar Installation for Marino Community Hall

**In Progress**

- Cove Sports Car Park Renewal
- Energy Efficiency Projects
- Coastal Walking Trail Renewal
- Admin Accommodation Refit
- Furniture and Fittings Renewal

Debtor	Total Balance	Current	30 Days	60 Days	90 Days	90+ Days	Percentage of total 90+ day balance	Comments for 90+ Day balances
General Total	25,090.50	16,185.68	8,386.00	322.94	.00	195.88	0%	Made up of 2 out of 9 debtors.
Neighbourhood Centres Total	11,930.00	5,312.50	3,431.00	1,405.00	.00	1,781.50	4%	Made up of 3 out of 16 debtors.
Regulatory Services Land Clearing Total	5,230.70	.00	.00	2,724.96	.00	2,505.74	5%	Made up of 3 out of 9 debtors. A letter has been sent to one debtor totalling \$268.98 advising their outstanding balance will be applied to their rates account if payment is not made in the specified timeframe.
City Property Facilities Total	54,672.21	29,178.72	8,629.09	14,170.64	.19	2,693.57	5%	Made up of 5 out of 25 debtors. One account totalling \$950.00 has been sent to the debt collectors due to payment plan not being met, a new payment plan has been agreed to. One account totalling \$287.03 is on a payment plan which is being met. One account totalling \$178.76 has subsequently been settled in May.
Civil Services Private Works Total	36,412.00	8,105.00	4,850.00	.00	2,350.00	21,107.00	42%	Made up of 17 out of 25 debtors in this category, with one of these totalling \$2,095.00 relating to works not commenced, awaiting payment. Three of the remaining accounts total \$8,700.00. One account totalling \$325.00 is on a payment plan which is being met. Letters have been sent to eight debtors totalling \$7,313.00 advising their outstanding balance will be applied to their rates account if payment is not made in the specified timeframe.
Swim Centre Debtors Total	14,218.90	7,385.05	3,613.50	2,626.25	.00	594.10	1%	Made up of 2 out of 26 debtors.
Grants & Subsidies Total	1,039,346.75	1,000,000.00	36,346.75	.00	.00	3,000.00	6%	Made up of 1 out of 3 debtors. \$1.0m in current is for the contribution towards Edwardstown Oval Soldiers Memorial Recreation Ground.
Environmental Health Inspections Total	12,649.15	2,443.45	1,238.00	354.00	1,217.20	7,396.50	15%	Made up of 51 out of 89 debtors in this category, with none individually significant. Two accounts totalling \$236.00 have subsequently been settled in May.
Regulatory Services Other Total	10,720.00	.00	1,005.00	469.00	938.00	8,308.00	17%	Made up of 94 out of 124 debtors in this category, with none individually significant. 28 accounts totalling \$2077.00 have subsequently been cleared in May.
Development Services Total	1,891.50	.00	.00	.00	.00	1,891.50	4%	Made up of 6 debtors, with none individually significant.
Living Kaurua Cultural Centre Total	7,254.50	3,904.80	2,183.70	299.00	.00	867.00	2%	Made up of 4 out of 19 debtors, with none individually significant.
Local Government Total	53,124.34	51,875.22	1,051.51	197.61	.00	.00	0%	
Marion Cultural Centre Total	170,547.80	170,311.80	236.00	.00	.00	.00	0%	
Total	1,443,088.35	1,294,702.22	70,970.55	22,569.40	4,505.39	50,340.79		
Total Aging Profile		90%	5%	2%	0%	3%		

Category	Description
Employees	Anything that relates to CoM employees.
General	Anything that does not fit into one of the below categories.
Neighbourhood Centres	For hire of rooms in Neighbourhood Centres, etc. - usually charged out at an hourly rate. Also includes cultural workshops and tours.
Regulatory Services Land Clearing	When council has had to clear land due to non-compliance of owner.
Sporting Clubs & Other Leases	Rent, electricity, water, maintenance, etc. charged out to lessees.
Civil Services Private Works	Repairs or modifications to infrastructure (footpaths, kerbs, driveway inverts). Can be at resident request.
Swim Centre Debtors	Outdoor Swimming Centre - used for lane hire, school visits, etc.
Grants & Subsidies	Government grants and subsidies.
Environmental Health Inspections	Food Inspection fees.
Regulatory Services Other	Vehicle Impoundment fees and other regulatory services.
Supplier Refunds	Where a supplier owes the City of Marion funds. This category is used to keep track to ensure we have received payment for credits.
Development Services	Includes contribution from residents and/or developers for the removal and/or replacement of Council Street Trees and significant trees.
Living Kaurua Cultural Centre	Relates to programs run through the LKCC.
Environmental Health Testing	Environmental testing fees.
Local Government	Transactions with other Local Government corporations.
Communications	Anything related to communications.
Economic Development	Events, etc. relating to economic development within the City of Marion.
Marion Cultural Centre	Hiring of the Marion Cultural Centre.

\*any category that does not have any outstanding invoices will not be displayed.

## **Rates Report - Collection of Rates to 30 April 2018**

### **ANALYSIS OF OUTSTANDING RATES AS AT 30 APRIL 2018**

	<u>Note</u>		<b>% of Total Annual Rates</b>
CURRENT	1	\$ 13,825,963	<b>18.5%</b>
OVERDUE	2	\$ 1,410,879	<b>1.9%</b>
ARREARS	3	\$ 1,005,370	<b>1.3%</b>
INTEREST	4	\$ 78,631	<b>0.1%</b>
POSTPONED	5	\$ 163,729	<b>0.2%</b>
LEGALS	6	\$ 31,699	<b>0.0%</b>
		<b>\$ 16,516,269</b>	<b>22.1%</b>
<b>TOTAL ANNUAL RATES FOR 2017/18</b>		<b>\$ 74,841,878</b>	

#### **Note 1: Current**

Current rates represent the total amount of rates levied in the current financial year that are not yet due for payment. For example at 1st January this represents Quarter 3 & Quarter 4 rates unpaid.

#### **Note 2: Overdue**

Overdue rates represent rates levied in the current financial year that remain unpaid past their due payment date. For example on 1st January, this represents rates from Quarter 1 and Quarter 2 that remain unpaid.

#### **Note 3: Arrears**

Rates in arrears represent rates and charges levied in previous financial years that remain unpaid .

#### **Note 4: Interest**

Interest represent the fines and interest applied to overdue rates and rates in arrears.

#### **Note 5: Postponed**

Postponed rates represent any rates amount due by seniors that have been granted a deferral, until the eventual sale of their property, as allowable under the Local Government Act. Interest is charged on these deferred rates and is recoverable when the property is sold.

#### **Note 6: Legals**

Legals represent any legal fees, court costs that have been incurred by Council in the collection of rates in the current financial year. These amounts represent costs that have been on-charged to the defaulting ratepayers and are currently outstanding.

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Kate McKenzie, Manager Corporate Governance

**General Manager:** Vincent Mifsud, General Manager Corporate Services

**Subject:** Minutes of the Local Government Association Ordinary Meeting

**Report Reference:** GC220518R18

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## **REPORT OBJECTIVE**

The purpose of this report is to provide the Council with a copy of the minutes from the recent Local Government Association (LGA) Ordinary Meeting. A copy of the minutes are attached in **Appendix 1**.

## **EXECUTIVE SUMMARY**

The LGA Ordinary Meeting was held in the Adelaide Town Hall on Friday, 13 April 2018. The Mayor, Deputy Mayor (Councillor Byram), Councillor Westwood and the Manager Corporate Governance were in attendance.

The meeting was opened by the LGA President (Mayor Lorraine Rosenberg) followed by the new Local Government Minister, the Hon Stephan Knoll MP and the president of the Australian Local Government Association, Mayor David O'Lachlan.

Various matters were discussed at the meeting, however those of interest to the City of Marion included:

- Amendment to the Local Government Association Constitution
- LGA Scheme Review Update
- Motion 8.2 Potential Overseas Recycling Import Restrictions (Marion)
- Motion 8.3 New Properties Application for Reticulation (Marion).

### Amendment to the Local Government Association Constitution.

Council previously considered a report (GC130318R06) regarding the proposed amendments to the LGA Constitution. Council provided feedback to the LGA raising a number of items to be addressed within the Constitution. These items were all addressed in a revised version on the Constitution, including the notice period for resignation from the LGA to remain at 90 days.

There was some confusion at the meeting regarding what version was being considered. The LGA did issue a revised report, seven (7) days prior to the meeting that included Marion's feedback.

The City of Marion voted against the amendments to the Constitution based on the lack of consultation and the inconsistency in the approach for adopting amendments to the Constitution and the new Membership Proposition (the Constitution requires 75% vote, whilst the Membership Proposition requires a majority vote).

After a lengthy debate, the amendments to the LGA Constitution were passed by the meeting.

### LGA Scheme Review Update

An updated regarding the progress of the LGA Scheme Review is provided at each meeting. The report stated that arrangements are being negotiated with JLT, with the view to being confirmed with the LGA Board for implementation from 1 July 2018.



Motions from Marion

Two motions (items 8.2 and 8.3 on the agenda) were submitted by Marion and both were resolved as printed.

**CONCLUSION**

The LGA Annual General Meeting is scheduled for Friday, 26 October 2018 at the Adelaide Entertainment Centre.

**APPENDICES**

Appendix 1: Minutes of the Local Government Association Ordinary Meeting held on 13 April 2018.

**RECOMMENDATION**

**That Council notes this report and the minutes of the Local Government Association Ordinary Meeting held on 13 April 2018**

**DUE DATE**

**22 May 2018**

## Draft Minutes of the LGA Ordinary General Meeting held on Friday 13 April 2018 at 11:00am in the Auditorium, Adelaide Town Hall, 128 King William Street, Adelaide

### 1. Open & Welcome

The President opened the meeting at 11.00am, welcomed members, staff and the Minister for Local Government, Hon Stephan Knoll MP. The President indicated a change to the order of agenda items 3 and 4 to allow for the Minister to address the meeting immediately after delivery of her report.

#### **Present:**

##### *LGA Secretariat:*

LGA President	Mayor Lorraine Rosenberg
Chief Executive Officer	Matt Pinnegar
Executive Director Corporate & Member Services	Kathy Jarrett
Executive Director Public Affairs (Scrutineer)	Lisa Teburea
Senior Finance Officer (Scrutineer)	Ben Swan
Office Manager (Minutes)	Jacqui Kelleher

##### *Member Councils (voting delegates):*

Adelaide City Council	District Council of Elliston
Adelaide Hills Council	The Flinders Ranges Council
Adelaide Plains Council	Town of Gawler
Alexandrina Council	Goyder Regional Council
The Barossa Council	District Council of Grant
District Council of Barunga West	Holdfast Bay City Council
Berri Barmera Council	District Council of Karoonda East Murray
City of Burnside	District Council of Kimba
Campbelltown City Council	Kingston District Council
City of Charles Sturt	Light Regional Council
Clare & Gilbert Valleys Council	District Council of Lower Eyre Peninsula
District Council of Cleve	District Council of Loxton Waikerie
District Council of Coober Pedy	City of Marion
Coorong District Council	Mid Murray Council
District Council of Copper Coast	City of Mitcham



Mount Barker District Council	District Council of Robe
City of Mount Gambier	City of Salisbury
District Council of Mount Remarkable	Southern Mallee District Council
Rural City of Murray Bridge	District Council of Streaky Bay
Naracoorte Lucindale Council	City of Tea Tree Gully
Northern Areas Council	District Council of Tumby Bay
City of Norwood Payneham & St Peters	City of Unley
City of Onkaparinga	City of Victor Harbor
District Council of Orroroo/Carrieton	Town of Walkerville
City of Playford	Wattle Range Council
City of Port Adelaide Enfield	City of West Torrens
Port Augusta City Council	City of Whyalla
City of Port Lincoln	Wudinna District Council
Port Pirie Regional Council	District Council of Yankalilla
City of Prospect	Yorke Peninsula Council
Renmark Paringa Council	

## 2. **Apologies**

District Council of Ceduna  
 District Council of Franklin Harbour  
 Kangaroo Island Council  
 District Council Peterborough  
 Municipal Council of Roxby Downs  
 Tatiara District Council (absent)  
 Wakefield Regional Council

# Draft

## 4. President's Report

The President provided a verbal report. The report is attached to these minutes.

The Minister for Local Government, the Hon Stephan Knoll MP addressed the meeting.

## 3. Notices & Arrangements

The Executive Director Corporate & Member Services outlined the notices and arrangements for the meeting.

## 5. Minutes of Previous Meeting

### 5.1 Minutes of the Annual General Meeting held 16 November 2017

Moved Port Adelaide Enfield Seconded Berri Barmera that the Ordinary General Meeting confirms the minutes of the Annual General Meeting held on 16 October 2017 as a true and accurate record of the proceedings held.

**Carried**

### 5.2 Resolutions and Actions from Previous Meetings

Moved Gawler Seconded Robe that the Ordinary General Meeting notes progress with resolutions resulting from the Annual General Meeting of 16 November 2017 and outstanding resolutions from previous meetings.

**Carried**

## 6. Discussion Reports from the LGA Board

### 6.1 LGA Governance Review / New Constitution

Moved Naracoorte Lucindale Seconded Burnside that the Ordinary General Meeting:

1. adopts the new LGA Constitution for commencement on 27 October 2018
2. adopts the transitional arrangements inserted into the existing LGA Constitution
3. notes the consultation being undertaken on the Ancillary Documents (listed below) to the new LGA Constitution:
  - a. Membership Proposition
  - b. Terms of reference for the South Australian Regional Organisation of Councils (SAROC)

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- c. Terms of reference for the Greater Adelaide Regional Organisation of Councils (GAROC)
- d. Terms of reference for the Audit Committee
- e. Terms of reference for the CEO Advisory Group
- f. Meeting procedures.

**Amendment** Moved Port Lincoln Seconded Holdfast Bay that the Ordinary General Meeting:

- 1. adopts the new LGA Constitution for commencement on 27 October 2018 with the removal of clauses 19.6.2 and 19.7 and consequential amendments to 19.4.2(e) and 19.9;
- 2. adopts the transitional arrangements inserted into the existing LGA Constitution;
- 3. notes the consultation being undertaken on the Ancillary Documents (listed below) to the new LGA Constitution:
  - a. Membership Proposition
  - b. Terms of reference for the South Australian Regional Organisation of Councils (SAROC)
  - c. Terms of reference for the Greater Adelaide Regional Organisation of Councils (GAROC)
  - d. Terms of reference for the Audit Committee
  - e. Terms of reference for the CEO Advisory Group
  - f. Meeting procedures.

That the Amendment become the Motion was **Carried**

**Second Amendment** Moved Clare & Gilbert Valleys Seconded Mount Gambier that the Ordinary General Meeting:

- 1. adopts the new LGA Constitution for commencement on 27 October 2018 with the removal of clauses 19.6.2 and 19.7 and consequential amendments to 19.4.2(e) and 19.9 and with the deletion of the words "with relevant business and governance experience" from clause 21.2.4 and consequent amendments to Clauses 31.3 and 31.4;
- 2. adopts the transitional arrangements inserted into the existing LGA Constitution;
- 3. notes the consultation being undertaken on the Ancillary Documents (listed below) to the new LGA Constitution:
  - a. Membership Proposition
  - b. Terms of reference for the South Australian Regional Organisation of Councils (SAROC)
  - c. Terms of reference for the Greater Adelaide Regional Organisation of Councils (GAROC)
  - d. Terms of reference for the Audit Committee
  - e. Terms of reference for the CEO Advisory Group
  - f. Meeting procedures.



That the Amendment become the motion was **Lost**  
The Motion as 1<sup>st</sup> amended was put and was **Carried**

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## 7. Information Reports from the LGA Board

### 7.1 Update of the LGA Policy Manual

Moved Tumby Bay Seconded Mid Murray that the Ordinary General Meeting:

1. authorises the LGA Secretariat to commence sector-wide consultation on the updated content of the LGA Policy Manual; and
2. notes that the outcomes of the consultation process and a final version of the LGA Policy Manual will be presented for endorsement at the 2018 AGM.

**Carried**

### 7.2 Advocacy Update

Moved Onkaparinga Seconded Coorong that the Ordinary General Meeting notes the report.

**Carried**

### 7.3 LGA Schemes Review Update

Moved Adelaide Seconded Mid Murray that the Ordinary General Meeting notes the report.

**Carried**

## 8. Council Notices of Motion

### 8.1 Little Corella Management (Alexandrina)

Moved Alexandrina Seconded Playford that the Ordinary General Meeting requests the LGA to vigorously lobby the State Government for the rapid progression of a state-wide strategy and response to the management and population control of Little Corellas, which should then be supported with financial assistance to Local Governments to assist with the implementation of medium and long term management options for this and other abundant bird species. The strategy should utilise recommendations of the Discovery Circle University of South Australia report to guide actions, which should be facilitated and implemented by state government with assistance from local government and other relevant agencies and stakeholders.

**Carried**

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## 8.2 Potential Overseas Recycling Import Restrictions (Marion)

Moved Marion Seconded Gawler that the Ordinary General Meeting requests the Local Government Association to investigate whether there is sufficient evidence across local government to investigate the impact and risk to councils of potential overseas recycling import restrictions.

**Carried**

## 8.3 New Properties Application for Reticulation (AFR) (Marion)

Moved Marion Seconded Prospect that the Ordinary General Meeting requests the LGA to advocate for connection to telecommunication infrastructure being mandated in relevant legislation by writing to:

1. the South Australian Minister for Planning seeking that the Planning, Development and Infrastructure Act 2016 be amended to include telecommunications as an essential service for the purpose of issuing land division consents; and
2. the Department of Communications to seek more information on the awareness campaign being undertaken by the Department and communicate the information to councils.

**Carried**

## 8.4 South Australian Government's Industry Participation Policy and Guideline (Adelaide)

Moved Adelaide Seconded Walkerville that the Ordinary General Meeting requests that the LGA works with the South Australian government to take all actions necessary to support Local Government adoption of the South Australian Government's Industry Participation Policy and Guidelines.

**Carried**

## 8.5 Local Heritage Listing Policy and Procedure (Adelaide)

Moved Adelaide Seconded Marion that the Ordinary General Meeting requests that the LGA calls upon and works with all South Australian Councils to develop a consistent policy and procedure to identify and protect their historic building stock dating from the 19th and 20th century, to achieve more consistent local heritage and comprehensive historic character protection across all council areas in the State, in order to better meet community expectations.

The leave of the meeting was granted to remove the word "early" which was included in the original motion before the words "20<sup>th</sup> Century".

**Carried**

## 8.6 Car Share Schemes Policy and Procedure (Adelaide)

Moved Adelaide that the Ordinary General Meeting requests that the LGA works with all South Australian Councils to develop, where appropriate, a

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consistent policy and procedure in relation to Car Share Schemes operating in South Australia.

**The Motion lapsed for the want of a Seconder**

**8.7 Bike Share Scheme Policy and Procedure (Adelaide)**

Moved Adelaide Seconded Mitcham that the Ordinary General Meeting requests that the LGA works with all South Australian Councils to develop, where appropriate, a consistent policy and procedure for Bike Share Schemes operating in South Australia.

**Carried**

**8.8 Developer Contributed Assets (Charles Sturt)**

Moved Charles Sturt Seconded Mitcham that the Ordinary General Meeting requests the LGA to:

1. seek advice from the Department of Planning, Transport and Infrastructure (DPTI) on the timing of the development of the Design Standards and seek an assurance from DPTI that the Design Standards will be developed in consultation with local government; and
2. commission production of a template agreement for a council to enter with a developer, under which the council would agree to accept an asset constructed by the developer, providing that the asset was constructed to a relevant standard, and providing a mechanism to deal with a situation where the standard of such an asset was in dispute.

**Carried**

**8.9 Building Code Standards for Accessible Car Parking (Prospect)**

Moved Prospect Seconded Port Adelaide Enfield that the Ordinary General Meeting request the LGA to write to the relevant authority to seek amendments to the Building Code of Australia (or relevant Australian Standards) to establish a revised minimum height clearance standard for car parking including for car parking spaces and access to car parking facilities to enable Access Taxis and/or similar vehicles, designed for people with disability (or minimum distance from the site), to access appropriate parking spaces.

**Carried**

**8.10 Potential Conflict of Interest (Salisbury)**

Moved Salisbury Seconded Mitcham that the Ordinary General Meeting requests the LGA to lobby the State Government following the March election regarding:

- a. legislative change that would require any candidate serving on council to take leave of absence with suspension of allowance following the issuing of the writs;

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- b. the LGA investigate changes to the legislation that suspends Elected Member allowances for the duration of extended leaves of absence greater than two months; and
- c. investigate possible conflicts of interest of Elected Members who work as staff members of sitting MPs.

**Amendment** Moved Burnside Seconded Renmark Paringa that the Ordinary General Meeting requests the LGA to lobby the State Government following the March election regarding:

- a. legislative change that would require any candidate serving on council to take leave of absence with suspension of allowance following the issuing of the writs; and
- b. the LGA investigate changes to the legislation that suspends Elected Member allowances for the duration of extended leaves of absence greater than two months.

That the Amendment become the motion was **Carried**

The Motion as amended was put and was **Carried**

## 9. Late Reports

Nil.

## 10. Next Meeting

The 2018 LGA Annual General meeting will be held on Friday 26 October 2018 at the Adelaide Entertainment Centre, Port Road, Hindmarsh.

## 11. Close

The meeting was declared closed at 1.24 pm.

### Minutes confirmed

.....

Chairperson signature

Date .....

## 2018 LGA OGM President's Report

It is my pleasure to provide the President's Report this morning to the 2018 LGA Ordinary General Meeting.

This is the first General Meeting that we have held in sixteen years where we are welcoming a new state government.

I would like to begin by congratulating Premier Marshall on his success in last month's election, and say that we look forward to working with the Premier and his team as a partner in government and part of the solutions for South Australia.

I would also like to acknowledge the outgoing Labor government, with whom we worked closely across a range of portfolios.

We collaborated on public health, helping councils fulfil their responsibilities under the Public Health Act, and rolling out the popular and successful OPAL program.

We partnered in a Regional Youth Traineeship Program, giving young people their start in local government and helping to address issues of youth unemployment in regional SA.

We improved public health and amenity – and opened up new economic opportunities – by working with councils to install CWMS systems in regional and remote communities.

We helped facilitate investment in infrastructure – and drive jobs – by advocating for and then helping administer the State Local Government Infrastructure Program.

Last year we also provided administrative and procurement advice to the Government and councils for the first round of the Fund My Neighbourhood program.

We formalised the important role that councils play supporting state agencies during emergency events with the creation of the Local Government Functional Support Group.

And we turned around the financial performance and sustainability of councils with the national award winning Local Government Financial Sustainability Program.

These partnerships have greatly benefited our State, and I would like to acknowledge the former Premier Jay Weatherill and Minister for Local Government Geoff Brock for their willingness to work collaboratively with councils and the LGA.

A new government provides us with new opportunities, and new partners in building a better local government sector and stronger communities.

In a few moments, we are going to hear from our new Minister for Local Government, Stephan Knoll.

I'm looking forward to working with Minister Knoll and the new government and parliament towards making our sector, our communities, and our State even stronger.

We've already highlighted a wide range of ways we can do this through our state election platform *South Australia. Uncapped potential.*

It was great to see the Liberal Party commit to supporting some of these priorities – such as mobile black spot funding, and royalties for regions – in the lead up to the state election.

However, we will continue to advocate strongly for the many other opportunities highlighted in this document to the new government.

Given Minister Knoll is also the Minister for Planning, Transport and Infrastructure, we'll be having a lot of these conversations with him.

One of our biggest priorities for working with the new government will be local government reform.

With the support of 50 member councils, we have campaigned strongly against the policy of rate capping.

As I mentioned often during this campaign, our issue is with a policy – not with a political party.

Our campaign was – and still is – against the idea that you can better serve communities by restricting the revenue available to fund important local services and infrastructure.

I truly believe that local government is already the most efficient sphere of government, but would be the first to acknowledge that we can always do things better.

Working with all of you, we've developed a reform agenda for our sector that will further improve transparency, and help councils deliver more efficient services to their communities.

We've proposed a comprehensive benchmarking system that will allow councils to identify and address opportunities for improvement in their operations.

It will also build on our sector's reputation as the most efficient tier of government, and reinforce our commitment to continuous improvement.

A stronger, more effective code of conduct system will provide councils with the tools they need to deal with serious behavioural misconduct issues, without getting distracted from their core business by investigating trivial disputes.

Standardising council audit processes, and maximising the effectiveness of council audit committees will improve consistency across the sector, and provide even greater transparency.

Councils in South Australia are ready for change, but we can't do it alone – we need the support of the State Government and State Parliament.

I look forward to working with the new government and parliament on sensible, evidence-based reforms that will set our councils and their communities up for success.

Along with rate capping, one of the key issues we highlighted before the state election was cost shifting.

Cost shifting by the State Government is costing councils millions of dollars every year, often adding an extra percent or so on top of annual rates increases.

We are under pressure to keep annual rates increases as low as possible, but many of the costs being incurred by local government are outside of our control.

I am pleased that the Liberal Party understands the impact of cost shifting, and appreciate the commitment they made during their election campaign to stopping it.

As a priority, the LGA will be urging the government to look closely at a range of examples of cost shifting, and have asked them to start by freezing and reviewing the Solid Waste Levy, removing the mandatory 75% rate rebate for community housing, and scrapping "rubble royalty" payments.



As your association, we will continue to advocate for a better deal for councils and their communities – and will make sure that ratepayers are aware of every dollar that has been shifted to them through their council rates.

However, we need the support of a united sector if we are going to see real and significant change.

Advocacy doesn't begin and end with the LGA – it's a shared responsibility.

We should all be ready to explain what we do, and how we could do it even better with access to fairer and more equitable funding, and a legislative framework that supports our sector.

I would encourage you to think about what your council needs be as efficient and effective as it can be in your community.

Local advocacy is often more powerful than a state-wide approach. It brings the issues to life and makes them real.

You know your communities, their needs, and their aspirations.

You understand who the decision makers are, and what the local politics are.

You can see where you can refine your messaging for different audiences, and who you can enlist as third party supporters.

Above all else though, you know the specific local examples that exemplify the need for change.

Our advocacy must always be backed up by evidence that clearly supports our position.

Moving beyond the State elections, the LGA will be focused this year on the council elections in November.

We want to see more candidates, more voters, and more diversity.

Our sector is only as strong as the 700 elected council members who give of their time and energy to make their communities better.

This year for the first time the LGA will manage - on behalf of ECSA - all three phases of the elections promotional campaign – enrol, nominate and vote.

We'll be working closely with councils to run a coordinated campaign, with the goal of reaching potential voters and candidates right across our communities.

Finally, today's Ordinary General Meeting will include a vote to endorse the LGA's new Constitution.

We started reviewing our Constitution more than two years ago.

Since then we've looked closely at governance arrangements for interstate LGAs, and consulted extensively with you – our members – on what the governance of your association should look like.

You told us that it should include:

- Better representation and streamlined decision making;
- Strong policy engagement and better resourcing;
- Less bureaucracy, less meetings and more outcomes;
- More input from council administrations; and
- A focus on aggregating more local government spend to provide better, more innovative, cheaper, de-risked products and services to councils.

Our new Constitution addresses all of these priorities, and has been designed to serve the LGA and its members for many years into the future.

Please support the LGA's new Constitution with your vote this morning.

As an association, and a sector, we can't stay still.

We must continue to adapt and grow if we are to remain relevant, and provide our communities with the representation and services they deserve.

Thank you.

# Attachment

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 MAY 2018**

**Originating Officer:** Victoria Moritz, Governance Officer  
**Corporate Manager:** Kate McKenzie, Manager Corporate Governance  
**General Manager:** Vincent Mifsud, Manager Corporate Services  
**Subject:** Questions Taken on Notice Register  
**Report Reference:** GC220518R19

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**REPORT OBJECTIVES**

To receive and note the information contained within the *Questions Taken on Notice Register* provided in Appendix 1.

**BACKGROUND**

The 'Code of Practice – Procedures At Council Meetings 2017/18' states that:

- 4.7 *Questions without Notice that were not answered at the same meeting will be entered into a register. This register will be tabled as an information report at the following meeting.*

Under Regulation 9 of the *Local Government (Procedures at Meetings) Regulations 2013* (the regulations): p

- (3) *A member may ask a question without notice at a meeting.*
- (4) *The presiding member may allow the reply to a question without notice to be given at the next meeting.*
- (5) *A question without notice and the reply will not be entered in the minutes of the relevant meeting unless the members present at the meeting resolve that an entry should be made.*

**RECOMMENDATIONS**

**DUE DATES**

**That Council:**

- 1. Notes the Report *Questions Taken on Notice Register***

**22 May 2018**

## QUESTIONS TAKEN ON NOTICE REGISTER



### Appendix 1

Report Reference	Meeting Date	Responsible Officer	Question taken on notice during the meeting	Response
GC080518R03	8 May 2018	Rachel Read	Geared2Drive Program - has a millionaire's daughter got access to the Geared to Drive Program.	<p>There is set criteria that is assessed in relation to potential participants accessing the program.</p> <p>Of the five people that have participated:</p> <ul style="list-style-type: none"> <li>• One was a young person</li> <li>• Four were migrants</li> </ul> <p>General Council Meeting 25 July 2017 (<b>GC250717R0</b>):  <i>HYPAs does not undertake financial assessments of program participants. Applicants, such as new arrivals, may be financially stable but have no access to driver support making them eligible under HYPAs current criteria. Council has worked with HYPAs on the inclusion of a financial/means assessment, HYPAs is confident the current participant recruitment form will address eligibility concerns and will not incorporate financial/means assessments or questions into the proposed program for Marion.</i></p>
GC080518R09	8 May 2018	Sherie Walczak	Can we demonstrate in the monthly WHS report the initiatives implemented which have contributed to the reduction in LTIFR.	This information will be included in the next WHS Monthly report.

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 May 2018**

**Notice Received from:** Councillor Bruce Hull

**Subject:** Protocol for Confidential Matters at Designated Informal Gatherings

**Ref No:** GC220518M02

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**MOTION:**

That as a protocol, Council resolves that all matters that are deemed confidential by the CEO and discussed during Designated Informal Gatherings are brought to the next applicable Committee or Council meeting as agenda items to be formally recorded as confidential or otherwise as to meet Council's fiduciary responsibilities under the State Record Keeping Act. That all matters to be discussed are clearly identified in the Designated Informal Gathering agenda (i.e. Property Acquisition) and as applicable clearly explain why any matter will be discussed in confidence

**COMMENTS: Councillor Hull**

From the City of Marion website,

*Informal Gatherings*

*Open and transparent meetings of Council underpin representative democracy and ensure public confidence in the decision-making processes.*

*Informal gatherings, where appropriate, provide a valuable opportunity to enhance the decision-making processes by providing opportunities for Elected Members to become better informed on issues and seek further clarification.*

*Pursuant to the Local Government (Accountability and Governance) Amendment Act 2015 Council is required to adopt an Informal Gatherings Policy.*

*Informal gatherings will be used solely for the purpose of generating ideas, sharing information and seeking further information.*

*Staff may receive guidance at informal gatherings as to what topics and information is to be presented to formal meetings. Informal gatherings are not to be used for building consensus positions, or making Council decisions in any way.*

So. Why does the City of Marion have Designated Informal Gathering agendas that simply state "Major Project Updates (multiple matters)" to be held in confidence with no detail as to what the matters are or why it will be discussed in confidence and still live up to the rhetoric of Open and Transparent meetings of Council underpin representative democracy and ensure public confidence in the decision-making processes.

In terms of record keeping how can Council accurately identify matters kept in confidence if there is no resolution of Council to make the matter confidential and would such “confidential” matters be presented to the State Ombudsman if he or she audited the Council? I am not at all happy with the approach that if it is not written down, it did not happen!

**COMMENTS: Kate McKenzie, Manager Corporate Governance**

Pursuant to Section 90(1) of the *Local Government Act 1999* (the Act), there is a general requirement that all Council and Committee meetings are to be held in a place open to the public (except in special circumstances). Section 90(8) of this Act does allow council and committee members to meet outside of formally constituted meetings on the following provision:

*‘provided that a matter which would ordinarily form part of the agenda for a formal meeting of a council or council committee is not dealt with in such a way as to obtain, or effectively obtain, a decision on the matter outside a formally constituted meeting of the council or council committee.’*

Section 90(8a) of the Act provides that an informal gathering or discussion can only be held if it complies with a Council adopted policy on the holding of the informal gathering or discussion.

Council has adopted an ‘Informal Gatherings Policy’ in order to comply with this Section of the Act (Report Reference GC221116R16). A copy of the Policy is attached in **Appendix 1**.

The process is articulated within the Policy under section 5 – Policy Scope and Implementation and states:

***Timing of, and Access to, Informal Gatherings of Council***

*For all designated informal gatherings or discussions, the following information will be published on the Council's website:*

- (i) the place, date and time at which the designated informal gathering or discussion will be held;*
- (ii) the matter that is to be discussed at the designated informal gathering or discussion;*
- (iii) whether or not the designated informal gathering or discussion is to be held at a place open to the public.*

*Where a confidential informal discussion declaration applies to a designated informal gathering or discussion, the reason for the designated informal gathering or discussion being held entirely or partially in confidence must be published on the Council's website. The declaration must be made prior to the commencement of the designated informal gathering or discussion by the Council or Chief Executive Officer.*

*For all designated informal gatherings public access will be determined on a case by case basis. The council is aware of the need to balance openness and transparency with opportunities for private discussions between council members and council members and staff to progress Council business.*

*The Council or Chief Executive Officer may declare a designated informal gathering or discussion to be a 'confidential informal discussion' where the designated informal gathering or discussion is either:*

- (i) a planning session of a general or strategic nature; or*
- (ii) is a briefing session relating to information or a matter of a confidential nature within the ambit of section 90(3) of the Local Government Act (see attachment).*



*An informal gathering or discussion of the Council or a Council committee which is not a designated gathering or discussion will not be open to the public, unless otherwise determined by the Council or Chief Executive Officer.*

An Informal Gatherings Register is placed on the website weekly and lists any informal gatherings in accordance with the Policy. An example is attached as Appendix 2.

It is noted that from time to time, due to the strategic nature of the information discussed, the description may be at a high level.

There are no provisions in the legislation or policy that would require Council to bring an informal gathering confidential item to a Council meeting to seek a confidential order. Matters would be presented to Council for decision when they are ready to proceed.

If Council was to support the above motion, the Informal Gathering Policy would require amendment.

# Informal Gatherings Policy



## 1. INTRODUCTION

Open and transparent meetings of Council underpin representative democracy and ensure public confidence in council's decision-making processes. Informal gatherings, where appropriate, provide a valuable opportunity to enhance the decision-making processes by providing opportunities for council members to become better informed on issues and seek further clarification.

## 2. SCOPE

This policy applies to informal gatherings of the Council or a Council committee, including designated informal gatherings or discussions.

The *Local Government (General) Regulations 2013* defines 'designated informal gathering or discussion' as:

*an event organised and conducted by or on behalf of the council or chief executive officer to which members of the council or council committee (as the case may be) have been invited and that involves discussion of a matter that is, or is intended to be, part of the agenda for a formal meeting of the council or council committee.*

An informal gathering which does not involve discussion of a matter that is, or is intended to be, part of the agenda for a formal meeting of the Council or Council committee, is not a 'designated informal gathering or discussion'.

## 3. POLICY STATEMENT

This Policy provides for council members to have sufficient opportunity to conduct planning sessions, to receive informal briefings and educational sessions, and convene other informal gatherings without prejudicing the requirements for openness and transparency as required by the *Local Government Act 1999* (the Act).

Section 90(8) of the Act allows informal gatherings to be held provided that the discussion does not lead to a decision, or effectively obtain a decision, on a matter that would ordinarily be dealt with at a meeting of Council. This policy reflects the intention of the legislation for informal gatherings to be used for briefing, planning and educational sessions and is aimed at avoiding any perception that informal gatherings will be used to build consensus for council agenda items.

## 4. PRINCIPLES

"Informal gatherings" are gatherings of some or all Elected Members to discuss council business that are arranged by the council (either by the CEO or by the elected council) other than proceedings which are subject to formal notification and minuting e.g. General Council and Committee Meetings. Section 90(8) of the Act provides a list of examples of informal gatherings:

- Planning sessions associated with the development of policies or strategies
- Briefing or training sessions
- Workshops
- Social gatherings to encourage informal communication between members or between members and staff.

Informal gatherings will be used solely for the purpose of generating ideas, sharing information and seeking further information on issues. Staff may receive guidance from informal gatherings as to what topics and information is to be presented to formal meetings but informal gatherings are not to be used for building consensus positions, or making council decisions in any way.

## **5. POLICY SCOPE AND IMPLEMENTATION**

### **General Business of the Council**

Informal gatherings of Council Members, or Council Members and Council staff are, by their nature, a non-compulsory meeting of the council. All council members are however encouraged to attend these sessions. Attendance will be noted and included in the annual report.

Informal gatherings will not be used for making council decisions or to stifle debate on issues that may subsequently be dealt with by the council at a formal meeting.

### **Timing of, and Access to, Informal Gatherings of Council**

For all designated informal gatherings or discussions, the following information will be published on the Council's website:

- (i) the place, date and time at which the designated informal gathering or discussion will be held;
- (ii) the matter that is to be discussed at the designated informal gathering or discussion;
- (iii) whether or not the designated informal gathering or discussion is to be held at a place open to the public.

Where a confidential informal discussion declaration applies to a designated informal gathering or discussion, the reason for the designated informal gathering or discussion being held entirely or partially in confidence must be published on the Council's website. The declaration must be made prior to the commencement of the designated informal gathering or discussion by the Council or Chief Executive Officer.

For all designated informal gatherings public access will be determined on a case by case basis. The council is aware of the need to balance openness and transparency with opportunities for private discussions between council members and council members and staff to progress Council business.

The Council or Chief Executive Officer may declare a designated informal gathering or discussion to be a 'confidential informal discussion' where the designated informal gathering or discussion is either:

- (i) a planning session of a general or strategic nature; or
- (ii) is a briefing session relating to information or a matter of a confidential nature within the ambit of section 90(3) of the Local Government Act (see attachment).

An informal gathering or discussion of the Council or a Council committee which is not a designated gathering or discussion will not be open to the public, unless otherwise determined by the Council or Chief Executive Officer.

### **Procedures applying to designated informal gatherings or discussions**

Informal gatherings may nominate the Mayor, any other elected member or any staff member to chair the gathering. Informal gatherings will be chaired informally.

Both the CEO and the person chairing the meeting are responsible for ensuring informal gatherings are conducted in accordance with the Act.

If a designated informal gathering or discussion has been declared to be a 'confidential informal discussion', then the designated informal gathering or discussion may be attended by Council members, relevant staff as required and any other person invited to attend by the Council or the Chief Executive Officer.

If a confidential informal discussion declaration has been made in respect of only some of the matters to be discussed at a designated informal gathering or discussion, then the informal gathering or discussion will only be closed to the public while these confidential matters are considered. The designated informal gathering or discussion will be open to the public for any non-confidential items that are considered.

### **Documentation relating to informal gatherings**

Information / draft documentation may be provided to Elected Members to accompany the discussion. Such documents are considered internal working documents of council, and therefore any requests for copies of the documentation will be considered on a case by case basis.

Informal gatherings will not involve a formal minute taking process.

### **Interpretation**

This Policy must be enacted in conjunction with any legislative change or regulations.

## **6. AVAILABILITY OF THE POLICY**

The public may inspect a copy of this Policy, without charge, at the Council offices during office hours.

A copy of the Policy will be made available on the Council Website ([www.marion.sa.gov.au](http://www.marion.sa.gov.au)).

Further enquiries about the Policy should be directed to the Manager Governance or by telephoning Council on 8375 6600.

## **7. REFERENCES**

*Local Government Act 1999*

*Local Government (Accountability and Governance) Amendment Bill 2015*

*Code of Practice – Access to Council Meetings and Documents*

## **8. REVIEW AND EVALUATION**

This Policy will be reviewed within 12 months after a General Election and as required.

Adopted by Council:	22 November 2016 (GC221116R16)
Next Review:	November 2019
Previous Version:	GC220316R07
Owner:	Manager Corporate Governance
Version:	Two

**Attachment**

**Information and matters within  
the ambit of section 90(3), Local Government Act**

- (a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead);
- (b) information the disclosure of which:
  - (i) could reasonably be expected to confer a commercial advantage on a person with whom the Council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the Council; and
  - (ii) would, on balance, be contrary to the public interest;
- (c) information the disclosure of which would reveal a trade secret;
- (d) commercial information of a confidential nature (not being a trade secret) the disclosure of which:
  - (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and
  - (ii) would, on balance, be contrary to the public interest;
- (e) matters affecting the security of the Council, members or employees of the Council, or Council property, or the safety of any person;
- (f) information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial;
- (g) matters that must be considered in confidence in order to ensure that the Council does not breach any law, order or direction of a court or tribunal constituted by law, any duty of confidence, or other legal obligation or duty;
- (h) legal advice;
- (i) information relating to actual litigation, or litigation that the Council or Council committee believes on reasonable grounds will take place, involving the Council or an employee of the Council;
- (j) information the disclosure of which:
  - (i) would divulge information provided on a confidential basis by or to a Minister of the Crown, or another public authority or official (not being an employee of the Council, or a person engaged by the Council); and
  - (ii) would, on balance, be contrary to the public interest;
- (k) tenders for the supply of goods, the provision of services or the carrying out of works;
- (l) information relating to a proposed amendment to a Development Plan under the *Development Act 1993* before a Development Plan Amendment proposal relating to the amendment is released for public consultation under that Act;
- (m) information relevant to the review of a determination of a Council under the *Freedom of Information Act 1991*.

# Informal Gatherings Register



## Monday 19 February 2018

Time	Topics	Location
7.30pm – 9.00pm	<ul style="list-style-type: none"> <li>Joint Council (City of Marion and City of Onkaparinga) BMX Project Discussion and Site Walk <b>(Confidential)</b> Pursuant to Section 90(3)(b)(i)(ii) of the Local Government Act 1999 this discussion is to be confidential on the basis that it contains information that; (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council and, (ii) would, on balance, be contrary to the public interest.</li> </ul>	Riding for the Disabled 3A Majors Road, O'Halloran Hill

## Tuesday 20 February 2018

### Ward Briefing

Time	Topics	Location
5.30pm – 6.15pm	<ul style="list-style-type: none"> <li>Warriparinga</li> </ul>	Committee Rooms Administration Building 245 Sturt Road, Sturt

### Elected Member Forum

Time	Topics	Location
6.30pm – 9.30pm	<ul style="list-style-type: none"> <li>Playground Works Program</li> <li>Urban Activation Project <b>(Confidential)</b> Pursuant to Section 90(2) and (3)(d) of the Local Government Act 1999, this agenda item is to be considered in confidence as it contains commercial information of a confidential nature, and would on balance, be contrary to the public interest.</li> <li>Cycling and Walking Guidelines</li> <li>New Initiatives <b>(Confidential)</b> Pursuant to Regulation 8AB(1)(b)(ii)(A) of the Local Government (General) Regulations 2013, this agenda item is to be considered in confidence as it is a planning session of a general or strategic nature.</li> <li>Review of Draft Agenda and Schedule of Upcoming Items</li> </ul>	Committee Rooms Administration Building 245 Sturt Road, Sturt

*Note: In accordance with the Informal Gatherings Policy, public access to all informal gatherings public access will be determined on a case by case basis. The council is aware of the need to balance openness and transparency with opportunities for private discussions between council members and council members and staff to progress Council business.*



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**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 May 2018**

**Question Received from:** Councillor Hull

**Subject:** Vehicle Fleet -Accident/Damage

**Reference No:** GC220518Q01

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**QUESTION:**

1. Over the past 24 months, what has been the number of accidents and nature/cost of damage to any Council owned or leased fleet vehicles (cars, trucks, busses etc)?
2. As a consequence of any increased accident rate, has there been any financial penalty from any increased insurance premiums or excess fees over the past 24 months?

**COMMENTS: Councillor Hull**

Nil

**COMMENTS: Sherie Walczak, Unit Manager Risk**

1. During the 2016/17 financial year there was 85 incidents and in the 2017/18 financial year to date (end April) there have been 41 incidents. This totals 126 incidents relating to Motor Vehicles and equates to an average of 6 incidents per month over the period across a fleet in excess of 200 fleet vehicles and plant items (ie trailers and mowers) that are insured under the City of Marion motor vehicle insurance policy. Generally most of these incidents reported are minor, with only 56 resulting in claims with an average claims cost of \$570. Our most severe incident was damage to a vehicle caused by hail damage and resulted in claims costs of \$5,635.
2. The asset insurance premium reduced in the 2017/18 financial year in comparison to the 2016/17 year due to improvement in the City of Marion's claims performance, increasing the performance bonus incorporated into the gross contribution. Claims excess has remained static at \$500 per claim.

**CITY OF MARION  
GENERAL COUNCIL MEETING  
22 May 2018**

**Question Received from:** Councillor Hull

**Subject:** Telco Tower – 287A Morphett Road, Oaklands Park

**Reference No:** GC220518Q02

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**QUESTION:**

\*Given the concerns expressed by a number of representors at the Council Assessment Panel meeting held 2/5/18 re [287A Morphett Road, Oaklands Park](#) telco tower hearing in regards to a perceived increased incidence of cancer in the area surrounding the said phone tower, will Council be reporting this to the appropriate State Health authorities and seeking an assessment of any possible cancer cluster in the area. The area in particular being Barry Road and Milton Street from Jewel Street north to the Warradale Army Barracks?

**COMMENTS: Councillor Hull**

Nil

**COMMENTS: Jason Cattonar, Manager Development and Regulatory Service**

On 2 May 2018, the Council Assessment Panel (CAP) granted development plan consent (DA 100/2435/2017) for alterations and additions to an existing telecommunications tower, which, in effect, increased the height of the existing tower from 35 metres to 40.2 metres, plus antennae measuring 1.3 metres (total height of 41.5 metres).

The application included an Environmental Electro Magnetic Energy (EME) Report, which made the following conclusions:

- The maximum EME level calculated for the existing antennae is **0.94% of the maximum public exposure limit.**
- The maximum EME level calculated inclusive of the existing and proposed antennae is **1.28% of the maximum public exposure limit.**

The Australian Communications and Media Authority (ACMA) mandates the EME standard. The standard is based on research conducted by the Australian Radiation Protection and Nuclear Safety Agency (ARPANSA), which is a Federal Government Agency, incorporated under the Health and Ageing portfolio. ARPANSA is charged with the responsibility of protecting the health and safety of people, and the environment, from the harmful effects of radiation (ionising and non-ionising).

In relation to health issues, the CAP is constrained by previous court decisions, which have indicated that health concerns are not a relevant consideration in relation to the development assessment process for these (telecommunication) facilities where the applicant can demonstrate that EME levels satisfy measurable standards adopted at a national level by the ACMA.

The planning authority (i.e. the CAP) must accept that impacts to public health are acceptable.

Should Council wish to raise this matter with the State Health authorities the following resolution is provided for consideration:

*That Council request Administration write to the Health Minister requesting that a health assessment be undertaken regarding potential cancer cluster within the area surrounded by Barry Road and Milton Street, and North of Jewel Street and South of the Warradale Army Barracks.*