

His Worship the Mayor
Councillors
CITY OF MARION



**NOTICE OF
GENERAL COUNCIL MEETING**

Notice is hereby given pursuant to the provisions under Section 83 of the Local Government Act 1999 that a General Council meeting will be held

Tuesday 28 February 2017

Commencing at 6.30 p.m.

In the Council Chamber

Council Administration Centre

245 Sturt Road, Sturt

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration building on Sturt Road, Sturt.

A handwritten signature in black ink, appearing to read "Adrian Skull", is written over a faint, light-colored rectangular stamp or watermark.

Adrian Skull
CHIEF EXECUTIVE OFFICER

23 February 2017

**CITY OF MARION
GENERAL COUNCIL AGENDA
FOR MEETING TO BE HELD ON
TUESDAY 28 FEBRUARY 2017
COMMENCING AT 6.30PM**



1. OPEN MEETING

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4. ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

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17. Questions without Notice

18. Motions without Notice

19. LATE ITEMS

20. MEETING CLOSURE

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

**MINUTES OF THE GENERAL COUNCIL MEETING
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 14 FEBRUARY 2017**



PRESENT

His Worship the Mayor Kris Hanna

Councillors

Coastal Ward

Ian Crossland
Tim Gard

Mullawirra Ward

Jason Veliskou
Jerome Appleby

Southern Hills

Janet Byram
Nick Westwood

Warracowie Ward

Bruce Hull
Nathan Prior

Warriparinga Ward

Luke Hutchinson

Woodlands Ward

Tim Pfeiffer
Nick Kerry

In Attendance

Mr Adrian Skull
Ms Abby Dickson
Mr Tony Lines
Ms Jaimie Thwaites
Ms Sherie Walczak
Ms Victoria Moritz

Chief Executive Officer
General Manager City Development
General Manager Operations
Acting Manager Corporate Governance
Acting Unit Manager Governance & Records
Governance Officer

COMMENCEMENT

The meeting commenced at 6.31pm.

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

ELECTED MEMBER'S DECLARATION OF INTEREST

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- No interests were declared

CONFIRMATION OF MINUTES

6.32pm Moved Councillor Hutchinson, Seconded Councillor Pfeiffer that the minutes of the General Council Meeting held on 24 January 2017 be taken as read and confirmed.

Carried Unanimously

DEPUTATIONS

Nil

PETITIONS

6.32pm Petition – McConnell Reserve Courts
Reference No: GC140217P01

Moved Councillor Crossland, Seconded Councillor Gard that Council:

1. Notes the petition and comments provided by Administration.
2. Requests the head petitioner be advised that Council has noted the petition.
3. Notes that McConnell Reserve Courts will be considered by Council as part of the Tennis and Netball review at the 28 February 2017 General Council meeting.

Carried Unanimously

6.32pm Petition – Resolute Crescent Reserve
Reference No: GC140217P02

Moved Councillor Crossland, Seconded Councillor Gard that Council:

1. Notes the petition and comments provided by Administration.
2. Requests the head petitioner be advised that Council has noted the petition.
3. Notes that a report on the removal of the playground at Resolute Crescent Reserve, Hallett Cove will be prepared for Council consideration at the conclusion on the Section 270 review.

Carried Unanimously

COMMITTEE RECOMMENDATIONS

Nil

WORKSHOP / PRESENTATION ITEMS

Nil

CORPORATE REPORTS FOR DECISION

6.33pm Section 270 Review – Removal of Playspace (Resolute Crescent, Hallett Cove) Report Reference: GC140217R01

Moved Councillor Crossland, Seconded Councillor Westwood that Council:

1. Note this update report.
2. A preliminary report entitled “*Section 270 Review – Removal of Playspace (Resolute Crescent, Hallett Cove)*” be presented to Council on 14 March 2017.

Carried Unanimously

6.35pm Update to the Schedule of Delegations – Local Nuisance and Litter Control Act 2016 Reference No: GC140217R02

Moved Councillor Veliskou, Seconded Councillor Westwood that Council:

1. In exercise of the power contained in Section 44 of the Local Government Act 1999 the powers and functions under the following Acts and specified in the proposed Instruments of Delegation contained in Appendix 1 are hereby delegated this 14th day of February 2017 to the person occupying the office of Chief Executive Officer, subject to the conditions and or limitations specified herein, or in the Schedule of Conditions in each such proposed Instrument of Delegation.
 - i. Local Nuisance and Litter Control Act 2016 (Appendix 1).
2. Such powers and functions may be further delegated by the Chief Executive Officer in accordance with Sections 44 and 101 of the Local Government Act 1999 as the Chief Executive Officer sees fit, unless otherwise indicated herein, or in the Schedule of Conditions contained in each such proposed Instrument of Delegation.

Carried Unanimously

6.36pm Constitution (Council Member Contesting Election) Amendment Bill 2016
Report Reference: GC140217R03

Moved Councillor Veliskou, Seconded Councillor Byram that Council:

1. Advise the Local Government Association that the City of Marion is supportive of the draft *Constitution (Council Member Contesting Election) Amendment Bill 2016* proposed by Hon Tung Ngo MLC.

Amendment

Councillor Veliskou with the consent of Councillor Byram sought and was granted leave of the meeting to vary the motion as follows:

1. Advise the Local Government Association and the Hon Tung Ngo MLC that the City of Marion is supportive of the draft *Constitution (Council Member Contesting Election) Amendment Bill 2016* proposed by Hon Tung Ngo MLC.

Carried

6.48pm 2nd Budget Review 2016/17
Report Reference: GC140217R04

6.49pm Councillor Kerry left the meeting

Moved Councillor Crossland, Seconded Councillor Gard that Council:

1. Adopt, as presented in Appendix 1, the revised budgeted statements including the Income Statement, Balance Sheet, Statement of Changes in Equity and Statement of Cash Flows.
2. Approves the transfer of the net proceeds from the sale of the Hallett Cove Library (\$1.560m) to the Asset Sustainability Reserve and the funds be quarantined to assist Council fund its long term Asset Management objectives.

Carried Unanimously

**6.53pm Corporate Performance Report (Organisational Key Performance Indicators 2016/17) –
2nd Quarter 2016-17 YTD**
Report Reference: GC140217R05

6.55pm Councillor Kerry re-entered the meeting

Moved Councillor Veliskou, Seconded Councillor Crossland that Council:

1. Note the Corporate Performance Report (Organisational Key Performance Indicators 2016/17) – 2nd Quarter 2016-17 YTD and Appendix 1.

Carried Unanimously

CORPORATE REPORTS FOR INFORMATION/NOTING

Nil

MATTERS RAISED BY MEMBERS

Motions with Notice

**Opportunity to Email Rates Notices to Ratepayers
Ref No: GC140217M01**

This item was not considered

**6.57pm Travers Reserve Land
Ref No: GC140217M02**

Moved Councillor Hutchinson, Seconded Councillor Crossland that Council:

1. Defers a decision on Travers Reserve sale until further information is gathered.
2. As the owner of the land seek a report from a qualified Landscape Architect on the amenity value of the tree and thereafter lodge a new application with this report being furnished with the application.

7.02pm Councillor Hull left the meeting and did not return

7.11pm Councillor Westwood left the meeting

Carried

**7.13pm Hallett Cove Foreshore
Ref No: GC140217M03**

7.14pm Councillor Westwood re-entered the meeting

Moved Councillor Crossland, Seconded Councillor Gard that Council amends the endorsed concept plan and subsequent detailed design documentation by making provisions for the following scope of works;

- Additional 1000m² of turf and shrub plantings to the stepper batters which supports practical maintenance
- Turf areas located to continue the amphitheatres functional space further south
- Shrub planting to provide screening and amenity to the periphery of the turf area and to buffer surrounding residents
- Shrub planting to control pedestrian movement towards the pathways minimising goats track formation

for an increased Cost of:

- Capital: \$102,650
- Increased Operating and Maintenance: \$4,762 per annum

Carried Unanimously

Questions with Notice

7.23pm Art of Respect

Reference No: GC140217Q01

QUESTION: How much money has been spent on the Art of Respect since 2009/2010 FY (broken down by FY) including:

1. How much CoM has spent for launches, purchasing and installation;
2. What external funding was provided from grants during each of the FY's?
3. How much staff time has gone into this program each FY?

COMMENTS: Councillor Luke Hutchinson

Nil

COMMENTS: Liz Byrne, Manager Community and Cultural Services

The Art of Respect program provides aerosol art workshops run by professional and peer trained artists, culminating in an opportunity to exhibit participants work either in a gallery setting or as a public mural. The program aims to foster respect between the community and young artists, develop their artistic skills, recognise aerosol art as a valid artistic medium and provide a positive platform for the young people to express themselves.

1. The Art of Respect program is in its twelfth year and the total expenditure/budget since 2009/2010 is as follows:

Table 1

2009/10	\$ 9,506
2010/11	\$ 4,779
2011/12	\$ 5,437
2012/13	\$ 2,694
2013/14	\$ 8,774
2014/15	\$ 7,272
2015/16	\$ 5,229

Expenditure includes workshop materials (canvases, paints), artist fees, catering, advertising and costs for launches.

Expenditure for Launches, including Hire of Gallery M, invitation printing, catering and installation materials each year (included in the totals in Table 1) is as follows:

Table 2

Year	Amount	Notes
2009/10	\$1687	Reconciliation Exhibition at Gallery M and Launch at Hallett Cove shopping Centre
2010/11	\$121	Outdoor exhibition associated with Tram Stop 6 mural
2011/12	\$602	Exhibition at Living Kurna Cultural Centre
2012/13	No launch	Mural project on toilets
2013/14	\$712	Expressway bridge mural
2014/15	\$870	10 th Anniversary Exhibition in Gallery M
2015/16	\$140	Exhibition in Chambers Gallery

NB: when the launches are held in Gallery M, in-kind support is received from Patritti Wines towards catering as per usual Gallery M arrangements.

2. External funding for additional mural programs utilising the same Art of Respect model was sought and received during this time period as follows:

Table 3

Year	Amount	Funds received from	Project
2010/2011	\$10,850	Attorney General's Department	Tram Stop 6 mural
2013/2014	\$11,831 (spent \$9,522)	Attorney General's Department	TAKE PART Community mural project at Trott Park Neighbourhood Centre

These amount are over and above the figures in Table 1

3. The program is a collaboration between the Community Health and Safety Team's Graffiti Program and the Arts and Cultural Development Team's Community Arts program. Staff spend approximately 230 hours per year and this includes program planning, artist contract management and project management, facilitation of workshops, marketing, organisation of launches and on-going communication with the participating youth and artists.

7.23pm Street Trees Forming a Partial or Full Canopy Reference No: GC240117Q02

QUESTION: By percentage how many of the Cities street trees have any realistic prospect of forming (1) a partial street canopy and (2) a complete street canopy?

COMMENTS: Councillor Bruce Hull

Nil

COMMENTS: David Sheldrick, Coordinator Arboriculture

The following table (Appendix 1 to report GC140217Q02) lists the street tree species planted throughout the City of Marion and the amount and percentages each contributes to the street tree population. The fourth and fifth columns consider each species ability to achieve a full or partial street canopy.

A full street canopy exists when the crowns of two street trees meet in the centre of the road, a partial canopy exists when two crowns do not meet at maturity. Such a measurement considers size of tree species at maturity (within a street environment), average local road width and the typical Local Government street tree maintenance requirements over the life of a tree.

The City of Marion has approximately 28,500 trees. Of these, approximately 64% could achieve at least a partial street canopy, and 27% could achieve a full street canopy.

Ann Gibbons, Environmental Sustainability Manager

An analysis of urban thermal imagery¹ completed by consultants, ArborCarbon, for the Resilient South Program in 2016 showed that the suburbs of Ascot Park, Clovelly Park, Mitchell Park and O'Halloran Hill had the hottest mean surface temperatures in the City of Marion.

One of the best ways to reduce the urban heat island effect is by increasing the amount of vegetation in a city. Public parks, remnant vegetation, residential gardens, nature strips, street trees, green roofs, green walls, and rain gardens all play a part in keeping the temperatures of a city down and improving its liveability.

A study² by Institute for Sustainable Futures (UTS) in 2014 showed that South Australia's metropolitan areas are marked by relatively low levels of tree canopy when compared to other Australian capitals. Of the assessed LGAs, tree canopy ranges from 44% in the Adelaide Hills to 12% in Port Adelaide Enfield; the City of Marion had 15% tree canopy cover.

Further analysis will be required to more accurately determine the precise relationships between vegetation cover types (i.e. canopy versus non-canopy) and surface temperature; this information could then be used to develop KPIs for vegetation/canopy cover in different land use zones, including streets, across the city.

¹ ArborCarbon Pty Ltd 'Urban Thermal Imagery and Analysis 2016' prepared for Resilient South, May 2016 (http://www.onkapingacity.com/onka/living_here/sustainable_onkapinga/climate_change/resilient_south/project_outputs.js - accessed 8 Feb 2017)

² Jacobs, B., Mikhailovich, N., and Delaney, C. (2014) Benchmarking Australia's Urban Tree Canopy: An i-Tree Assessment, prepared for Horticulture Australia Limited by the Institute for Sustainable Futures, University of Technology Sydney. (http://202020vision.com.au/media/7141/benchmarking_australias_urban_tree_canopy.pdf - accessed 8 Feb 2017)

Questions without Notice

Nil

Motions without Notice

Nil

CONFIDENTIAL ITEMS

**7.23pm Subject: Code of Conduct Complaint
Ref No: GC140217F01**

Moved Councillor Westwood, Seconded Councillor Pfeiffer that:

1. Pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999 the Council orders that all persons present, with the exception of the following [Adrian Skull, Chief Executive Officer; Abby Dickson, General Manager City Development; Jaimie Thwaites, Acting Manager Corporate Governance; Robert Tokely, Team Leader - Planning], be excluded from the meeting as the Council considers that the requirement for the meeting to be conducted in a place open to the public has been outweighed in circumstances where the Council will receive and consider information pertaining to Code of Conduct for Council Members issues.

Carried Unanimously

7.25pm the meeting went into confidence.

Councillors Hutchinson and Kerry sought and were granted leave of the meeting to give individual personal explanations regarding the item.

Councillor Hutchinson gave a personal explanation in relation to the item *claiming*:

- Take the report as read.
- Councillor Kerry sought retribution against him for reasons originally unknown but later assumed to be in response to his previous public censure.
- Councillor Kerry belittles his contribution to DAP.
- Was approached by Councillor Kerry in the car park after the meeting on 21 December stating "You will be getting a letter from my lawyer" which was interpreted as threatening behaviour.
- Believes Councillor Kerry's behaviour is unprofessional, bullying and undermines the public value and integrity of the DAP.
- Contends that he has been very inclusive of all Councillors (including Councillor Kerry) on different matters.

Councillor Kerry gave a personal explanation in relation to the item *claiming*:

- He received a phone call from the Mayor last night and thought the issue was going to be resolved. He was willing to be conciliatory.
- The issue originates back to Councillor Hutchinson putting Councillors Westwood and Kerry in a difficult position regard a telecommunications tower application going to DAP.

- He has raised the telecommunications tower issue with the Ombudsman.
- Councillor Hutchinson has waged a vindictive campaign against him (asking questions about alias's and use of Elected Member room technology).
- Does not have an interest or business relationship with any developers.
- The Chief Executive Officer has better things to do than looking into frivolous and vexatious matters
- Energy should be spent on solar panels and other energy generation technology not Elected Member Codes of Conduct
- Councillor Hutchinson's allegations against him are untrue and trivial

Councillors Hutchinson and Kerry declared a conflict of interest in matter on the basis that the report related to Code of Conduct complaints made about their behaviour and they left the meeting.

7.44pm Councillors Hutchinson and Kerry left the meeting

Moved Councillor Pfeiffer, Seconded Councillor Veliskou that the meeting procedures be suspended.

Carried Unanimously

8.36pm formal meeting procedures suspended.

8.49pm formal meeting procedures resumed.

Moved Councillor Crossland, Seconded Councillor Prior that:

1. Both Elected Members be recommended to attend independent mediation (separately and together) in an attempt to reconcile their differences. Costs associated with the mediation will be paid by Council.
2. A summary of the mediation outcome is referred back to Council for further consideration.
3. Council determines that Councillor Kerry has breached the following Section of the Code of Conduct for Council members:

2.9 Endeavour to establish and maintain a respectful relationship with all Council members, regardless of differences of views and opinions.

Amendment:

Moved Councillor Westwood, Seconded Councillor Gard that:

1. Both Elected Members be recommended to attend independent mediation (separately and together) in an attempt to reconcile their differences. Costs associated with the mediation will be paid by Council.
2. A summary of the mediation outcome is referred back to Council for further consideration.
3. Council determines that Councillor Kerry and Councillor Hutchinson have breached the following Section of the Code of Conduct for Council members:

2.9 Endeavour to establish and maintain a respectful relationship with all Council members, regardless of differences of views and opinions.

The amendment was **Lost**
The Original motion was **Tied**
The Mayor gave his casting vote and voted for of the motion
Carried

Letter Tabled

At the request of Councillor Kerry, the Chief Executive Officer tabled Councillor Kerry's written resignation (received on 14 February 2017) from the Development Assessment Panel. A copy of the letter is attached as appendix 1 to these minutes (confidential).

Moved Councillor Crossland, Seconded Councillor Prior that:

1. Council accepted Councillor Kerry's resignation from the Development Assessment Panel and takes no further action (other than mediation) in relation to the breach
2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that appendix 1 to the minutes arising from the report "Code of Conduct Complaint" having been considered in confidence under Section 90(2) and (3)(a) of the Act be kept confidential and not available for public inspection for the current term of the Council. This confidentiality order will be reviewed as required by the Act with the first such review to occur at the General Council Meeting in December 2017.

Carried

9.10pm the meeting came out of confidence

9.11pm Councillors Hutchinson and Kerry re-entered the meeting

OTHER BUSINESS

Mr Adrian Skull gave a verbal update regarding the Development Assessment Panel – Vacancy for independent members

CLOSURE - Meeting Declared Closed at 9.13pm.

CONFIRMED THIS 28 FEBRUARY 2017

.....
CHAIRPERSON

Appendix 1 – Correspondence (confidential)

Mayoral Communication Report

Date of Council Meeting: 28 February 2017

Name of Elected Member: Mayor Kris Hanna

Date	Event	Comment
17 November 2016	Glenelg Primary School Year 6 class visit	Gave talk re: Government
18 November 2016	International Mensday Luncheon	Attended
18 November 2016	Sheidow Park Primary School Twilight Fair	Gave speech
19 November 2016	AFOPA Black Tie Ball	Attended
20 November 2016	St Martine De Porres School Fete	Attended, won the raffle prize
21 November 2016	Hallett Cove R-12 Presentation Evening	Attended
23 November 2016	Graffiti Removal Volunteers Christmas Get Together	Attended
23 November 2016	Seaview High School Year 12 Graduation	Attended
24 November 2016	Coast FM Radio Segment	Interview
24 November 2016	Liberal Stakeholder Forum – Glenthorne Farm	Attended
24 November 2016	Mayor's Networking End of Year Function	Gave speech
27 November 2016	Launch Annual CoM Community Art Exhibition	Officially opened Exhibition
27 November 2016	South Adelaide Malayalee Community Christmas Celebration	Attended
28 November 2016	Community Care Volunteer Christmas Thankyou event	Attended
28 November 2016	Edwardstown Memorial Oval Committee AGM	Attended
30 November 2016	Redkite Christmas Campaign Launch	Launched SA campaign for this charity
2 December 2016	Hallett Cove Business Association Christmas Function	Attended
5 December 2016	Cheque Presentation Ceremony Community Grants Round One	Presented cheques
6 December 2016	Mitchell park Neighbourhood Centre Volunteer Celebration	Attended
7 December 2016	Glandore Community Centres Carols in the Park	Welcomed people
7 December 2016	Marion Residents Association – Kingston Park Foreshore	Attended
9 December 2016	Vietnam Veterans Federation SA Brach Christmas Luncheon	Attended
10 December 2016	Marion Tennis Club official opening of new courts	Gave speech
10 December 2016	St Elizabeth Church – Welcome to Australia Event	Gave speech
12 December 2016	Mayors Multicultural Forum	Q&A / sang carols
13 December 2016	Reconciliation Action Plan and Chambers Gallery Art Commission Launch	Gave speech
14 December 2016	Active Elders Association – Christmas Lunch	Attended
14 December 2016	Hamilton Secondary College – Presentation Lunch	Presented Citizenship Award
15 December 2016	Edwardstown Meals on Wheels Christmas Party	Attended
15 December 2016	Mayors Christmas Celebrations	Hosted event

Mayoral Communications Report

16 December 2016	Glandore Community Centre Volunteer Christmas Party	Attended
17 December 2016	City of Marion Christmas in the Park	Attended
17 December 2016	Glenelg Rebels 70 th Anniversary Celebration	Attended
21 December 2016	Trott Park Fencing Club 2016 Breakup event	Attended
22 December 2016	Coast FM Radio Segment	Interviewed
25 December 2016	Natalie Werekij 100 th Birthday	Attended, delivered flowers
29 December 2016	National RSL Bowls Carnival – Opening Ceremony	Welcomed guests to Marion
7 January 2017	Bharathaa Arts Adelaide – Gurubbyo Namaha	Gave speech
17 January 2017	Stage 1 – Start Tour Down Under	Attended
18 January 2017	Jervois St Reserve Baby/Toddler photo shoot	Attended, smiled
22 January 2017	Coast FM Oz Music Day / Citizenship Ceremony	Conferred citizenships “live”
22 January 2017	Book Launch – Gillian Chicowski – Reflection of the Moon	Gave speech
26 January 2017	Halltt Cove Lions Australia Day Breakfast	Conferred citizenships
26 January 2017	South Coast Cycling Club Australia Day Track Carnival	Attended
26 January 2017	City Of Marion Australia Day Awards presentation and citizenship ceremony	Presented awards and conferred citizenships
28 January 2017	Annual Al-Salam Peace Festival	Attended
8 February 2017	Tricia Clements Memorial Service	Officiated
20 February 2017	Tokyo Keizai University Visit – Multiculturalism Panel Discussion	Gave speech
<p>In addition, the Mayor has met with residents, MP's and also with the CEO and Council staff regarding various issues.</p>		

Deputy Mayor Communication Report

Date of Council Meeting: 28 February 2017

Name of Elected Member: Deputy Mayor Ian Crossland

Date	Event	Comment
1 December 2016	Southern Hills and Coastal Ward briefing	Attended Site visit to Glade Crescent followed by ward briefing
5 December 2016	SWRA board meeting at Seaford Heights	Attended
6 December 2016	Meeting at Hallett Cove Beach Tennis Club	Met Staff member James O'Hanlon and club president
6 December 2016	People and Culture meeting	Attended
11 December 2016	Site visit and door knock Dwyer Road	Met with Cr Prior and visited residents
12 December 2016	Site meeting River Parade	Met staff member Matt Allen
12 December 2016	Cove Sports and Community Club AGM	Attended
12 December 2016	Mayors Multi Cultural forum	Attended
13 December 2016	Meeting with MP David Spiers	Attended
15 December 2016	Mayors Christmas Celebrations	Attended
23 December 2016	City of Marion Christmas Party	Attended
13 January 2017	Playspace design process meeting	Attended
20 January 2017	Meeting with resident Grand Central Avenue reserve	Attended
23 January 2017	Australia Day Awards ceremony	Attended on behalf of Mayor
24 January 2017	Meeting with Open Space Unit Manager	Attended
26 January 2017	Citizenship ceremony and Australia Day at Hallett Cove foreshore	Attended
26 January 2017	Adelaide Australia Day Celebrations	Attended on behalf of Mayor
29 January 2017	Meeting with Heron Way residents	Attended
30 January 2017	Meeting with staff re Heron Way Masterplan	Attended
1 February 2017	Site meeting with staff on Ragamuffin Drive	Attended
6 February 2017	SWRA meeting	Attended
7 February 2017	Review and Selection Committee	Attended as committee member
10 February 2017	Meeting with staff and KACHA committee at LKCC	Attended

Elected Member Communication Reports

continued...

13 February 2017	Site meeting with staff – Nannigai and Capella reserve	Attended
20 February 2017	Site visit and briefing SWRA	Attended
21 February 2017	Meeting R-12 school	Attended

In addition, the Deputy Mayor has met with residents, various groups and Council staff regarding various issues.

CEO and Executive Communications Report

Date of Council Meeting: 28 February 2017

Date	Activity	Attended by
18 November 2016	International Men's Day luncheon	Adrian Skull & Mayor Kris Hanna
23 November 2016	Graffiti Removal Volunteers Christmas celebration	Adrian Skull Tony Lines
24 November 2016	Grow your Business Expo	Adrian Skull
28 November 2016	Community Care Volunteer Christmas Function	Adrian Skull
30 November 2016	Council Solutions Board of Management meeting	Adrian Skull
1 December 2016	Opening Southern Recycling Centre	Adrian Skull Vincent Mifsud
1 December 2016	South Australian Aquatic & Leisure Centre Committee meeting	Adrian Skull
2 December 2016	Darlington Upgrade Project Meeting	Adrian Skull Abby Dickson
2 December 2016	Tonsley Steering Committee meeting	Adrian Skull Abby Dickson
5 December 2016	Quarterly SRWRA Board Meeting	Vincent Mifsud
6 December 2016	Mitchell Park Neighbourhood Centre Volunteer Celebration	Adrian Skull
8 December 2016	Onkaparinga Mayor's Christmas Function	Adrian Skull
12 December 2016	Gordon Sykes Funeral	Adrian Skull
13 December 2016	Meeting with LGA re Insurance Schemes Review	Adrian Skull Vincent Mifsud
13 December 2016	Meeting with Renewal SA re Morphettville Urban Renewal project	Adrian Skull Tony Lines
15 December 2016	Mayor's Christmas Celebration	Adrian Skull Tony Lines Vincent Mifsud Abby Dickson
21 December 2016	LGA Meeting – Community Housing	Adrian Skull
23 December 2016	Meeting City of Onkaparinga re WHS Initiatives	Vincent Mifsud
23 December 2016	Staff Christmas Celebrations	Adrian Skull Tony Lines Vincent Mifsud Abby Dickson
10 January 2017	Attending Joint-Council Collaboration – Community Housing Impacts (City of Charles Sturt and City of Port Adelaide Enfield)	Vincent Mifsud

CEO and Executive Communications Report

13 January 2017	Council Solutions Procurement Review – Project Update	Adrian Skull Vincent Mifsud
17 January 2017	DPTI - Discussion on Tonsley, Public Transport Options	Abby Dickson
19 January 2017	NDIS Opportunities - Discussion	Adrian Skull Tony Lines
21 January 2017	Elected Member Annual “Away Day” – Planning for 2017	Adrian Skull Tony Lines Vincent Mifsud Abby Dickson
26 January 2017	Australia Day Awards and Citizenship Ceremony	Abby Dickson
7 February 2017	Community Housing meeting with Junction Australia	Adrian Skull
10 February 2017	Darlington Upgrade meeting with DPTI & City of Mitcham,	Adrian Skull
10 February 2017	Art of Respect Art Exhibition Launch	Abby Dickson
16 February 2017	Tonsley Project Steering Committee Meeting	Adrian Skull Abby Dickson
22 February 2017	Council Solutions Board of Management meeting	Adrian Skull

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Victoria Moritz, Governance Officer
Corporate Manager: Jaimie Thwaites, Acting Manager Corporate Governance
General Manager: Vincent Mifsud, General Manager Corporate Services
Subject: Deputation - Preservation of Community Facilities on Nannigai Reserve
Ref No: GC280217D01

SPEAKER:

Mr Trevor Zwar

ORGANISATION:

Speaking on behalf of the residents of Hallett Cove.

COMMENTS:

Mr Trevor Zwar has requested to give a deputation to Council relating to the preservation of the Nannigai Reserve Playspace and Tennis Court.

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Victoria Moritz, Governance Officer
Corporate Manager: Jaimie Thwaites, Acting Manager Corporate Governance
General Manager: Vincent Mifsud, General Manager Corporate Services
Subject: Deputation – McConnell Reserve Courts
Ref No: GC280217D02

SPEAKER:

Mr Trevor Smith

ORGANISATION:

Speaking on behalf of the Residents of Marion / Users of McConnell Reserve

COMMENTS:

Mr Trevor Smith has requested to give a deputation to Council relating to McConnell Reserve Courts

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Victoria Moritz, Governance Officer
Corporate Manager: Jaimie Thwaites, Acting Manager Corporate Governance
General Manager: Vincent Mifsud, General Manager Corporate Services
Subject: Deputation – Marion City Band Funding Proposal
Ref No: GC280217D03

SPEAKER:

Mr Darren McDonald

ORGANISATION:

Marion City Band

COMMENTS:

Mr Darren McDonald, Secretary of the Marion City Band, has requested to give a five minute Deputation to Council regarding the Marion City Band Funding Proposal.

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Corporate Manager: Jaimie Thwaites, Acting Manager Corporate Governance
General Manager: Vincent Mifsud, General Manager Corporate Services
Subject: Petition – Chamber Art Display
Reference No: GC280217P01

PETITION FROM: Councillor Jerome Appleby

NO OF SIGNATORIES: 99

DATE PETITION RECEIVED: 13 February 2017

CORRESPONDENCE:

A Petition was received from Councillor Jerome Appleby on 13 February 2017. The petition notes:

“The City of Marion placed a homosexual “Scapes of Pride” display in its Council chamber. The display features artworks including a male transvestite, a baby wearing a rainbow beanie, and another which promotes same-sex marriage.

Council should not stray into inappropriate issues that polarise the community.

We the undersigned petitioners request that the Council refrain from pushing a divisive, same-sex political agenda.”

COMMENTS: Jaimie Thwaites, Acting Unit Manager Corporate Governance

All exhibitions are required to adhere to the Chambers Gallery Terms and Conditions of Use. Under the *General Guidelines* in this document, it states that:

The Arts Officer reserves the right to reject exhibition content that is considered racist, sexist, offensive or hazardous to the public.

The exhibition “Scapes of Pride” was considered to be consistent with Council’s resolution on the 9th June 2015 to fly the Rainbow Flag at the City of Marion administration building on an on-going basis (GC090615R06) and therefore was not rejected.

It should also be noted that in South Australia, it is unlawful to discriminate because of sexuality under the *Equal Opportunity Act 1984 (SA)* (the Act). This Act aims to prevent discrimination against people and to give them a fair chance to take part in economic and community life. Equal opportunity law applies to withholding goods and services from people or giving them different terms or conditions. The Act covers (but is not limited to) Councils and access to and use of public places.

Any restrictions or conditions on exhibitions in the Chamber Gallery should not breach any legislative requirements (including the *Equal Opportunity Act 1984 (SA)*).

RECOMMENDATIONS:

Due Date:

That:

- | | |
|--|---------------------|
| 1. Council advises how it wants to address the petition. | 28 Feb 2017 |
| 2. The petition organisers be advised of Council's resolution | 3 March 2017 |

Appendix 1: Petition

PETITION TO THE CITY OF MARION

The City of Marion placed a homosexual "Scapes of Pride" display in its Council chamber. The display features artworks including a male transvestite, a baby wearing a rainbow beanie, and another which promotes same-sex marriage. Council should not stray into inappropriate issues that polarise the community.

We the undersigned petitioners request that the Council refrain from pushing a divisive, same-sex political agenda.

NAME	ADDRESS	EMAIL	SIGNATURE
KENS MAY	40-12 TOWNSHIP RD MARION 5043	—	<i>Kens May</i>
Marie May	40-12 TOWNSHIP RD MARION 5043	—	<i>Marie May</i>
HERBIE BUTLER	39 1/2 TOWNSHIP R MARION 5043	—	<i>Herbie Butler</i>
Doug Smith	36 1/2 Township Rd MARION	N/A	<i>Doug Smith</i>
Wendy Kovalchuk	35 1/2 Township Rd. Marion	—	<i>Wendy Kovalchuk</i>
Sue Johnson	34 1/2 TOWNSHIP ROAD MARION 5043	<i>johnjane@opticonet.com.au</i>	<i>Sue Johnson</i>
Wendy Rose	28 1/2 Township Rd. Marion	<i>wendy36@me.com</i>	<i>Wendy Rose</i>
Rex Coleman	22 1/2 Township Rd marion	—	<i>Rex Coleman</i>
Boris Coleman	22 1/2 Township Rd marion	—	<i>Boris Coleman</i>
Bill Stawansky	11 1/2 Township Rd Rd.	—	<i>Bill Stawansky</i>

Please return the petition to: jerome.appleby@marion.sa.gov.au or post to Cr Jerome Appleby, PO Box 21, Oaklands Park SA 5046

Additional copies can be made by printing or copying. Please do not sign on the back.

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We the undersigned petitioners request that the Council refrain from pushing a divisive, same-sex political agenda.

NAME	ADDRESS	EMAIL	SIGNATURE
Heather Pearce	Oaklands Park 17 Lemberton St. 50 Merchant Ave Mitchell Park 5043	he Pearce@bigpond.com	He Pearce
Rosemary Kiscock	10 TILBY COURT MARION, SA 5043		R Kiscock
MYRA MCGINN	4 Athline Court MARION SA 5043	mycym29@gmail.com	Myra McGinn
Stephla Western	38/12 Township Rd Marion		Stephla Western
Vinda Priest	Cherion		V Priest
Catalie Lead			N.B COAD
Pat Mackey	15/12 Township Rd MARION		P Mackey
Donna Devisius	25 CALINGS AVE MADGETTVILLE SA 5043		Donna Devisius
Norm. SAN DATT	1446 9th Hwy valley	njw@kalingpad.com	Norm San Datt
Stephla			Stephla

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NAME	ADDRESS	EMAIL	SIGNATURE
Kathleen Connors	78/Highly Valley Dr.		KC Connors
Deby Ridge	43 Appleton Rd HVR		Deby Ridge
Naomi Hedgcs	50 Dorrie Lee Wyndst -		Naomi Hedgcs
Naomi Hedgcs	43 Stepford Rd Houe		N.M. Hedgcs
Jennifer Schenscher	36 Duncan St. Start.	jenniferschenscher@bigpond.com	J Schenscher
John Schenscher	36 Duncan St. Start		J. Schenscher
DAV KISSOCK	30 MERRITT AVE MITHRIL PARK ST 43	dkissock@bigpond.com	D Kissock
DENNIS GRUNTER	16 MERRITT RD HIPPOCKEY		D Grunter
Dobbie Sara	42 Fauler St Seaview DNS		Dobbie Sara
JOHN SARA	42 Fowder St SEAVIEW DOWNS		JAS

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We the undersigned petitioners request that the Council refrain from pushing a divisive, same-sex political agenda.

NAME	ADDRESS	EMAIL	SIGNATURE
CHRISTOPHER NOGAS	6 Mountain View MPP of ACEF Blvd 44. STRATCOMA Avenue CLANHAM.	chrisc.fayec@christian.com.au	C. Hooper
IAN S. WILSON		ianwilson@adams.com.au	W. Wilson
Dennis Mattiske	32 Birnie Crescent Frogst	dennismattiske@bigpond.com	D. D. Mattiske
ANDREW PHILLIPS	55 Barton Ave Blyth		Andrew Phillips
Old Wilson	44 Strathcona Ave Blyth		Old Wilson
Jean Downes	20 Tangway Hill Vale		J. Downes
Liam Luz	11 Amble Walk F/ Hill		L. Luz
Joanna Luz	11 Amble Walk F/ Hill		Joanna Luz
Michele Luz	11 Amble Walk F/ Hill		M. Luz
Jarvis Mattiske	32 Birnie Crescent Frogst		Jarvis Mattiske

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We the undersigned petitioners request that the Council refrain from pushing a divisive, same-sex political agenda.

NAME	ADDRESS	EMAIL	SIGNATURE
DAVID RICKARD	34 NUNGAMOODRA ST. HAILETT COVE	RICKARDANDP@GMAIL.COM	
Pauline Rickard	" " "	rickardpauline@gmail.com	

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We the undersigned petitioners request that the Council refrain from pushing a divisive, same-sex political agenda.

NAME	ADDRESS	EMAIL	SIGNATURE
V. G. FORD	41 RUBEN STS AVE EDWARDS TOWN		V. G. Ford
V. FORD	"		V. Ford
JOHN DONNELLAN	9 STANTON ST EDWARDS TOWN		John Donnellan
Valerie Henry	412 Railway St. Edwards Town		Valerie Henry
J. Stacey	1474 Wheaton St. St. Raphael		J. Stacey
Caterina Fleggi	15 Heading Ave Campbelltown.		C.F.
D. Huest	38 John St Ascot pk 50113		D. Huest
Sharon Wilson	51 MERVILLE ST. ST. RALPH TOWN		Sharon Wilson
MM	832 St. Road Edwards Town		MM
Sharon	832 Swain Road Edwards Town 5039		Sharon

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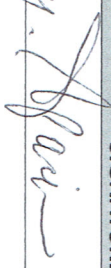


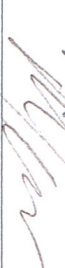






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NAME	ADDRESS	EMAIL	SIGNATURE
MARIONELLE PRICIS	73/1A PARK GRESSENT mutual park	modelpricis@hotmail.com	
MARILOU THAVENS	70 BRAVOY GEORGE mutual park	jonadaia@hotmail.com	
ROD ENRICK EMARISTO	25 NUPENA AVE. PARK HOMES	rp-emaristo@yahoo.com	
CHARIS MAROZINAKI	9/93 FULLERTON RD SEASIDE EDMS	CHARISCOMAR@GMAIL.COM	
JERRY FLORES	25 KIRRA AVE AVE MICHAEL PARK	JIFlores-23@hotmail.com	
RENNEL EVARISTO	25 NUPENA AVE. PARK HOMES	reinelevaristo@yahoo.com	
Lenie Evaristo	" "	elenievaristo@yahoo.com	
MARCOLM LONG	93/17 NORBERT RD. PARK OHL	marcolmlong99@yahoo.com	
Thelma Salvado	1A DAWK ROAD, ASOT PARK	thelma_salvado@yahoo.com	
FERNAND FLORES	10 BRUCE AVE. MITCHEL PARK	fernandf@yahoo.com	

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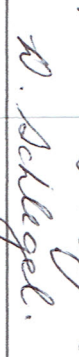
NAME	ADDRESS	EMAIL	SIGNATURE
Victoria Baird	774 Souny Tee Karrara Park	vnbaird5@gmail.com	
Richard Baird	774 Souny Tee Karrara Park	vnbaird5@gmail.com	
Joella Dalzell	314 Fentons Rd Karrara Park		
John Dalzell	314 Fentons Ave Karrara Park	johniebatte@hotmail.com	
Alexandra Bykura	414 Clister Rd	bykura.alexandra@gmail.com	

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NAME	ADDRESS	EMAIL	SIGNATURE
DAPHNE WEAATHERILL	39 HESSING CRESCENT TROT PARK, SA 5158	daphneandbob@aapt.net.au	
ROBERT WEATHERILL	39 HESSING CRESCENT TROT PARK SA 5158 MITCHELL PARKS 5043	BobweandBob@aapt.net.au	
DAPHNE CATHCART	20 MOREHANT AVE MITCHELL PK.	cathcart@adam.com.au	
QUENTIN CATHCART	20 Morehant Ave.	" " " "	
W.B. SCHLEGEL	44 AUSTRIAN RUE		
DOROTHY SCHLEGEL	44 Australian Ave Keweenaw park	N/A	

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NAME	ADDRESS	EMAIL	SIGNATURE
Scott Golding	20 Ridma Ct Grogan Fern		
Brett Golding	20 Ridman Court Grogan Fern	unit is	
Heather Golding	1 Ferguson Ave Myrtle Bank SA	Aubrey St, Ascot Pk.	
Maura Goldberg	20 Ridma Ct Grogan Fern		
Robert Miller	14 Bret Cr Hallett Cove		

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NAME	ADDRESS	EMAIL	SIGNATURE
SUZETTE SEVERIN	46 WATERMAN TCE MITCHELL PARK	sjeanseverin@gmail.com	
PHOENIX SEVERIN- WISEMAN	AS ABOVE	-ponyp.mp@gmail.com	P82








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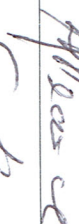


NAME	ADDRESS	EMAIL	SIGNATURE
Tamara Schuck	256 Haack Range Rd		
Heidi Schuck	" "		
Wolfe Schuck	" "		
Ashley Scarrott	" "		
Alexander Schmidt	29 pine drive Aberfoyle Park		
Matthew Schmidt	27 Pine Drive Aberfoyle Park	matthew.schmidt@gmail.com	
Bronwyn Schmidt	291 Pine Dr, Aberfoyle Park		

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NAME	ADDRESS	EMAIL	SIGNATURE
STEVE SCHMIDT	29 Riva Ave Aberfoyle Pk	Steve@masterdief117.info	
ITALY SHATILOV	61A FINNISS ST.		
MARV SPEIRS	12 Gannet & Holbeck Ave		
Annie Hill	20 Jussima Ave		
KENIN PEARCE	P.O. BOX 116 OAKLANDS Pk		
CHAS RENSHAW	25 Allman Cees Aberfoyle Pk		
GEORGE TUCKER	21/12 TOWNSHIP RD, MARION		

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NAME	ADDRESS	EMAIL	SIGNATURE
Michelle M... M... M...	5 Moor... 8 Old Beard Brighton SA 5048	dinsig@yah...com.au	M... M...
Phyllis Stock			Phyllis Stock

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NAME	ADDRESS	EMAIL	SIGNATURE
Richard Kress	55 Barramundi Drive Hallett Cove SA 5158	t.rex63@bigpond.com	


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NAME	ADDRESS	EMAIL	SIGNATURE
TREVOR LEIGH	16 LAWRA CRES BARKHOLME 5043	Trevor.Leigh 1960@bigpond.com	

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NAME	ADDRESS	EMAIL	SIGNATURE
John Jawowski	63 THE COVE RD MARINO	Jankibigpond.com	<i>[Signature]</i>

Please return the petition to: jerome.appleby@marion.sa.gov.au or post to Cr Jerome Appleby, PO Box 21, Oaklands Park SA 5046

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**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

CONFIDENTIAL REPORT

Originating Officer: Tyson Brown, Unit Manager Cultural Facilities
Manager: Carol Hampton, Manager City Property
General Manager: Abby Dickson, General Manager City Development
Subject: Signatures Café
Reference No: GC280217F01

If the Council so determines, this matter may be considered in confidence under Section 90(2) and (3) (d) of the *Local Government Act 1999* on the grounds that the report contains information relating to commercial operations of a confidential nature the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information.



**Adrian Skull
Chief Executive Officer**

RECOMMENDATION:

1. That pursuant to Section 90(2) and (3)(d) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Chief Executive; Vincent Mifsud, General Manager Corporate Services; Abby Dickson, General Manager City Development; Jaimie Thwaites, Acting Manager Corporate Governance; Carol Hampton, Manager City Property and Tyson Brown, Unit Manager Cultural Services be excluded from the meeting as the Council receives and considers information relating to Signatures Cafe, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to commercial operations of a confidential nature the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information .

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

CONFIDENTIAL REPORT

Originating Officer: Steph Roberts, Manager Human Resources
Chief Executive Officer: Adrian Skull
Subject: Confirmation of Confidential Minutes of the Review and Selection Committee Meeting held 7 February 2017
Report Reference: GC280217F02

If the General Council so determines, this matter may be considered in confidence under Section 90(2) and (3)(a) of the *Local Government Act 1999* on the grounds that the report contains information relating to the personal affairs of the Chief Executive Officer and information relating to the Development Assessment Panel – Vacancy for Independent Members.



RECOMMENDATION:

1. That pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Review and Selection Committee orders that all persons present, with the exception of the following persons: Adrian Skull and Steph Roberts be excluded from the meeting as the Review and Selection Committee receives and considers information relating to CEO Key Performance Indicators for Quarter 2 2016/17 and information relating to the Development Assessment Panel – Vacancy for Independent Members, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of the Chief Executive Officer and potential candidates for the vacancy of Independent Members on the Development Assessment Panel.

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Manager: Steph Roberts, Manager Human Resources
Chief Executive Officer: Adrian Skull
Subject: Confirmation of Minutes of the Review & Selection Committee meeting held on 7 February 2017
Report Reference: GC280217R01

RECOMMENDATIONS

DUE DATES

That Council:

- | | |
|---|-------------------------|
| 1. Receives and notes the minutes of Review & Selection Committee meeting held on 7 February 2017 (Appendix 1) | 28 February 2017 |
| 2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee | 28 February 2017 |

DISCUSSION:

The purpose of this report is to facilitate the receiving and noting of the minutes from the 7 February 2017 Review and Selection Committee meeting. A summary of the items considered are noted below.

7.1 Terms of Reference

7.2 Work Plan 2017

7.3 CEO Performance and Remuneration Review Timeline and Approach

7.4 Development Assessment Panel – Vacancy for Independent Members

8.1 CEO Key Performance Indicators for quarter 2 2016/17

APPENDICES

Appendix 1: Draft Minutes of the Review and Selection Committee held Tuesday 7 February 2017

**MINUTES OF THE REVIEW & SELECTION COMMITTEE MEETING
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 7 FEBRUARY 2017**



PRESENT

Elected Members

Mayor Kris Hanna (Presiding Member)
Councillor Appleby, Councillor Crossland and Councillor Veliskou

Independent Member

Nil

In Attendance

Adrian Skull	Chief Executive Officer
Steph Roberts	Manager Human Resources

1. OPEN MEETING

The meeting commenced at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Presiding Member asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- No declarations made

4. CONFIRMATION OF MINUTES

Moved Councillor Veliskou, Seconded Councillor Appleby that the minutes of the Special People and Culture Committee meeting held on 6 December 2016 are confirmed as a true and correct record of proceedings.

CARRIED UNANIMOUSLY

5. BUSINESS ARISING

Nil

6. PRESENTATION

Nil

7. REPORTS

6.30 pm Terms of Reference

Report Reference: RSC070217R7.1

Moved Councillor Veliskou, Seconded Councillor Appleby that the Review & Selection Committee:

1. Notes the Terms of Reference identified at Appendix 1 to the report.

CARRIED UNANIMOUSLY

6.35 pm Work Plan 2017

Report Reference: RSC070217R7.2

Moved Councillor Veliskou, Seconded Councillor Appleby that the Review & Selection Committee:

1. Notes the proposed work program for 2017 identified at Appendix 1 to the report.

CARRIED UNANIMOUSLY

6.40 pm CEO Performance and Remuneration Review Timeline and Approach

Report Reference: RSC070217R7.3

Moved Councillor Crossland, Seconded Councillor Appleby that the Review & Selection Committee:

1. Recommends to Council the proposed approach and timeline for the CEO's performance and remuneration review as outlined in Appendix 1 noting the following:
 - A further timeline be brought to the Review and Selection Committee 2 May, detailing the process post December 2016 for the following options:
 1. Renewal of the CEO employment contract
 2. Non-renewal of the CEO employment contract

CARRIED UNANIMOUSLY

6.50 pm Development Assessment Panel – Vacancy for Independent Members
Report Reference: RSC070217R7.4

Moved Mayor Hanna, Seconded Councillor Veliskou, that pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Review and Selection Committee orders that all persons present, with the exception of the following persons: Adrian Skull be excluded from the meeting as the Review and Selection Committee receives and considers information relating Development Assessment Panel – Vacancy for Independent Members, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of the of the Development Assessment Panel members

CARRIED UNANIMOUSLY

6.50 pm The Review & Selection Committee went into confidence and all staff (with the exception of the CEO) left the meeting.

Moved Councillor Veliskou, Seconded Councillor Appleby, in accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that this report, Development Assessment Panel – Vacancy for Independent Members and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2017.

CARRIED UNANIMOUSLY

7.15 pm The Review & Selection Committee came out of confidence.

7.15pm Steve Hooper, Manager Development Services joined the meeting.

Discussion took place regarding the Development Assessment Panel reappointment.

Moved Councillor Crossland, Seconded Councillor Appleby that the Review & Selection Committee:

1. Recommends that Council dispenses with the recruitment process and reappoints Gavin Lloyd-Jones and Graham Goss to the Development Assessment Panel as Independent Members for a term of two years commencing 29 May 2017 (Provided each one of them expresses an interest to continue on the Panel).
2. A verbal update be provided to General Council Tuesday 14 February regarding Development Assessment Panel (DAP) members expressed interest in continuing on the DAP.

CARRIED UNANIMOUSLY

8. CONFIDENTIAL ITEMS

7.35pm CEO Key Performance Indicators for quarter 2 2016/17
Report Reference: RSC070217R8.1

7.45pm Mayor Hanna left the meeting

Moved Mayor Hanna, Seconded Councillor Veliskou, that pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Review and Selection Committee orders that all persons present, with the exception of the following persons: Adrian Skull and Steph Roberts be excluded from the meeting as the Review and Selection Committee receives and considers information relating to CEO Key Performance Indicators for Quarter 2 2016/17, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of the Chief Executive Officer

CARRIED UNANIMOUSLY

7.35 pm The Review & Selection Committee went into confidence and all staff (with the exception of the CEO and Steph Roberts) left the meeting.

Moved Councillor Appleby, Seconded Councillor Crossland, in accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that this report, CEO Key Performance Indicators for Quarter 2 2016/17 (including appendix) and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2017.

CARRIED UNANIMOUSLY

8.10 pm The Review & Selection Committee came out of confidence.

9. ANY OTHER BUSINESS

Nil

10. MEETING CLOSURE

The meeting was declared closed at 8.10 pm

11. NEXT MEETING

The next meeting of the Review & Selection Committee is scheduled to be held on:

Time: 6:30 pm
Date: 2 May 2017
Venue: Committee Room 2

CONFIRMED

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CHAIRPERSON

/ /

**CITY OF MARION
GENERAL COUNCIL MEETING
28 February 2017**

Originating Officer: Elaine Delgado, Senior Planner - Strategy

Manager: Fiona Harvey, Innovation & Strategy

General Manager: Abby Dickson, General Manager City Development

Subject: Infrastructure and Strategy Committee - Confirmation of Minutes of Meeting held on 7 February 2017

Report Reference: GC280217R02

DISCUSSION

The purpose of this report is to facilitate the receiving and noting of the minutes from the 7 February 2017 Infrastructure and Strategy Committee meeting. A summary of the items considered are noted below.

7.1 Infrastructure and Strategy Committee Terms of Reference and Overview of Skills

Amendments were proposed to the Terms of Reference relating to Membership and the quorum required.

7.2 Infrastructure Project Progress Updates

The Committee noted the report and agreed on the following actions:

- To report every two months on projects with more comprehensive project management information being provided for 'activated' projects.
- A report be presented on governance, systems, technology and processes as they relate to major projects.
- Committee members to provide input into Council's asset management service review.

8.1 Smart Future City Infrastructure

The Committee noted the report and agreed on the following actions:

- Committee members to provide feedback on the draft 10-year Strategic Plan.
- Next meeting of the Committee to discuss the use of tools used for the collation and analysis of data with particular focus on community data.
- Future agenda items were identified relating to reporting on a 'feature project', infrastructure needs for the future, data needs, review of key infrastructure challenges and investments, and monitoring and review of Council's Business Plan 2016-2019.

RECOMMENDATIONS

DUE DATES

That Council:

- | | |
|--|-------------------------|
| 1. Receives and notes the minutes of the Infrastructure and Strategy Committee meeting of 7 February 2017 (Appendix 1) | 28 February 2017 |
| 2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Infrastructure and Strategy Committee | 28 February 2017 |

**MINUTES OF THE INFRASTRUCTURE AND STRATEGY COMMITTEE
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 7 FEBRUARY 2017**



PRESENT

Elected Members

Councillor Byram (Chair), Councillor Hull, Councillor Kerry, Councillor Pfeiffer, and Councillor Westwood

His Worship the Mayor Kris Hanna (8.02pm – 9.30pm)

Independent Member

Mr Christian Reynolds

In Attendance

Ms Abby Dickson	General Manager City Development
Mr Tony Lines	General Manager Operations
Ms Fiona Harvey	Manager Innovation and Strategy
Ms Carol Hampton	Manager City Property
Mr Neil McNish	Business Growth and Investment Manager
Ms Jaimie Thwaites	Acting Manager Governance
Ms Elaine Delgado	Strategic Planner (minute taker)

1. OPEN MEETING

The meeting commenced at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

We begin by acknowledging the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Chairman asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

No interests were disclosed.

4. CONFIRMATION OF MINUTES

Nil

5. BUSINESS ARISING

Nil

6. PRESENTATION

Nil

7. REPORTS

**7.1 Infrastructure and Strategy Committee Terms of Reference and Overview of Skills
Report Reference: ISC070217R7.1**

The resolution:

1. Note the Terms of Reference identified at Appendix 1 to the report

to be amended to address the following points:

- Membership to comprise of five Elected Members
- An Elected Member to be the presiding member of the Committee
- A quorum for a meeting of the Committee shall be four Elected Members of the Committee
- Amend references to the Local Government Act 1999 in Sections 2 to 5 of the Terms of Reference to 'The Act' as stated in section 1
- Minor reformatting of numbering to accommodate the above

Due to the level of shared knowledge it was agreed that it was unnecessary for Committee Members to provide an overview of skills.

**Moved, Cr Pfeiffer, Seconded, Cr Westwood
Carried unanimously**

Action: Prepare a report for Council to adopt a revised Terms of Reference for the Infrastructure and Strategy Committee that incorporates the identified amendments

**7.2 Infrastructure Projects Progress Updates
Report Reference: ISC070217R7.2**

The following points were raised in discussion:

- Project progress updates should include future milestones
- Effective project management that includes a rigorous approach to risk management is critical for successful outcomes

- Future project progress updates as presented in Appendix 1 with reporting on name; schedule; budget; key milestones; problems/risks identified to include additional information to enhance visibility as follows:
 - 'Activated' projects add information on Strategic Plan links; risk register; gantt chart; red/amber/green indicators to mark project progress; emerging opportunities
 - 'Non-activated' projects add information on Strategic Plan links; red/amber/green indicators to mark project progress
- Project progress updates to be provided to Infrastructure and Strategy Committee (the Committee) meetings in 2017 as follows:
 - Comprehensive updates on April, June, August, October
 - Report on changes only to projects that may have risk consequences on March, May, July, September, November
- Glade Crescent Reserve should be considered a major project
- Consideration should be given to balancing project risks with opportunities to maximise community benefit
- It is important the Committee has a future focus and oversees project delivery.
- The focus of the Committee should be the transitioning to a 3-10 year timeframe for infrastructure projects
- Reporting on the Streetscape Project, despite being an 'activated project', will not require inclusion of a risk register or gantt chart due to the less significant scope of projects
- Discussion on Asset Optimisation included the following points:
 - A Community Facilities Strategic Review is being undertaken that will include the analysis of data to inform asset evaluation and the review will be presented for Members to consider at a future meeting.
 - A future-focussed approach to asset management is required over a 3, 5 and 10 year horizon to ensure Council is aware, and can meet, future demands on its assets
 - Communication with the community of council's decision-making processes in relation to asset management is important
 - The collection and analysis of data relating to assets, including a needs analysis, is critical in effective decision-making
 - As a key stakeholder, the Committee needs to have input into the Asset Management service review

Cr Kerry left the meeting at 7.15pm

Cr Kerry returned to the meeting at 7.20pm

Mayor Hanna entered the meeting at 8.02pm

Moved, Mr Reynolds, Seconded, Cr Pfeiffer that the Infrastructure and Strategy Committee:

Amend the resolution to:

1. Note the progress report on key infrastructure projects
2. Infrastructure project progress updates at future Committee meetings to include reporting on a Risk Register and Gantt Chart for activated projects
3. Urgently address issues associated with governance, systems, technology and processes, as they relate to the management of major projects
4. An update be brought to the Committee and Council to provide details in relation to the rectification of the issues in point 3 above
5. Committee members to provide input into the Asset Management service review as a key stakeholder

Carried Unanimously

- Actions:**
- **Amend infrastructure project progress updates as noted**
 - **Add Glade Crescent Reserve as a major project to the project progress updates**
 - **Provide a report to the Committee and Council on governance, systems, technology and processes applied that relate to major projects**
 - **Organise an opportunity for Committee members to have input into Council's asset service review**

2. WORKSHOP

8.1 Smart Future City infrastructure Report Reference: ISC070217R8.1

- Cr Byram introduced the agenda item and it was agreed the workshop be held as a group discussion
- Ms Dickson provided an overview of key major projects in the City of Marion and invited discussion on infrastructure needs for the City of Marion over the next 5-10 years in the context of 'Smart Cities'
- Ms Harvey introduced some videos to provide an introduction to Smart Cities from the perspectives of city development and infrastructure

The following points relating to a Smart Future City were raised in discussion:

- A definition of a Smart City was proposed as: 'Access and delivery of services and information for the benefit of the community, economy and environment'
- A digital environment is critical to supporting effective data collection and analysis necessary for council decision-making, and service delivery for residential and business communities
- Smart City elements cited were:
 - Effective access and egress
 - Walkable footpaths
 - The importance of Tonsley in its capacity as an economic driver
 - Exploration of Public Private Partnership models
 - IT opportunities, including its role in delivery of Council services
- The definition of the term 'Smart City' is ambiguous
- Rather than focussing on the terminology 'Smart City', Council needs to determine what it wants to deliver to residents and businesses, and the role of technology in delivery. Some examples would be facility bookings, capturing information on repairs required for infrastructure, such as playgrounds
- The community survey conducted by Council that sought feedback on specific assets was a beginning
- Consideration could be given to using a problem-centred approach to identifying quantitative and qualitative data required for the planning and delivery of council projects and services
- Use of technology for community engagement has a key role as both a method for data collection, and as a 'pulse-check', to ensure planning and decision-making supports appropriate infrastructure investment
- Effective data collection and analysis is critical for providing a strong foundation for strategic directions and financial management

- Data is central to identifying and informing solutions to megatrends that can pose challenges to industry, small business, and infrastructure
- Agenda items were identified for future meetings

The following points were raised relating to Council’s 10-year Strategic Plan:

- Environmental scan data to be included to provide rationale for goals and strategies
- Strategies need to focus on what can be delivered at a local government level
- Strategies need to be measurable to support accountability

- Actions:**
- **Environmental Scan to be forwarded to Committee members**
 - **Committee members to provide feedback on draft 10-year Strategic Plan to Ms Harvey**
 - **7 March 2017 Committee meeting to include agenda item on current data and tools used for the collation and analysis of data**
 - **Note agenda items for future Committee meetings:**
 - **Feature project (to be selected based on issues that require discussion)**
 - **Identification of data needs and relevant tools**
 - **10-15 year outlook on key infrastructure challenges and investments**
 - **Process for review of 3-year Business Plan 2016-2019**

3. CONFIDENTIAL ITEMS

Nil

4. ANY OTHER BUSINESS

Nil

5. MEETING CLOSURE

The meeting was declared closed at 9.30pm

6. NEXT MEETING

The next meeting of the Infrastructure and Strategy Committee will be held at 6.30pm on Tuesday 7 March 2017 in the Council Chamber, 245 Sturt Road, Sturt.

CONFIRMED

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CHAIRPERSON

/ /

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Rhiannon Hardy, Policy Planner

Manager: Steve Hooper, Manager Development and Regulatory Services

General Manager: Abby Dickson, General Manager City Development

Subject: Confirmation of Minutes of the Urban Planning Committee meeting held on 7 February 2017

Report Reference: GC280217R03

RECOMMENDATIONS

DUE DATES

That Council:

- | | |
|--|-------------------------|
| 1. Receives and notes the minutes of the Urban Planning Committee meeting held on 7 February 2017 (Appendix 1). | 28 February 2017 |
| 2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Urban Planning Committee. | 28 February 2017 |

DISCUSSION

The purpose of this report is to facilitate the receiving and noting of the minutes from the 7 February 2017 Urban Planning Committee meeting. A summary of the items considered are noted below.

7.1 Work Plan 2016

The Committee noted the proposed work program for 2016 identified at Appendix 1 to the report.

7.2 Development Plan Amendment Status Update

The Committee noted the status of Ministerial and Council Development Plan Amendments.

7.3 Oaklands Crossing Project

The Committee noted the status of discussions between Council and the State Government in regard to the Oaklands Crossing Project.

7.4 Housing Diversity Development Plan Amendment (DPA) - Proposed "Marion Plains Policy Area" in Warradale and Sturt

The Committee resolved that the area identified for lower density policy be renamed from “Low Density Policy Area” to “Marion Plains Policy Area”, and requested that staff run some different scenarios for site dimensions throughout the potential “Marion Plains Policy Area”.

7.5 Housing Diversity Development Plan Amendment (DPA) – Housing diversity in the southern suburbs

The Committee reviewed and endorsed the proposed extension and amendments to the Southern Policy Area 18 to facilitate appropriate higher density residential development in the southern suburbs.

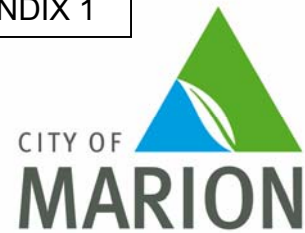
7.6 Housing Diversity Development Plan Amendment (DPA) – Suburban Activity Node Zone

The Committee reviewed and endorsed the proposed “Suburban Activity Node Zone” draft policy and confirmed that the areas within Warradale, Seacombe Gardens and Dover Gardens (illustrated in Appendix 1 of that report) should be included within the draft Zone.

APPENDICES

Appendix 1: Draft Minutes of the Urban Planning Committee held Tuesday 7 February 2017

**MINUTES OF THE URBAN PLANNING COMMITTEE
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 7 FEBRUARY 2017**



PRESENT

Elected Members

Councillor Luke Hutchinson (Chair)
Councillor Nathan Prior
Councillor Raelene Telfer
Councillor Tim Gard

Mayor Kris Hanna (7:47 pm to 8:00 pm)

In Attendance

Mr Steve Hooper	Manager Development & Regulatory Services
Ms Rhiannon Hardy	Policy Planner (minute taker)
Mr David Melhuish	Senior Policy Planner

1. OPEN MEETING

The meeting commenced at 6:32 pm.

2. KAURNA ACKNOWLEDGEMENT

We begin by acknowledging the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Chairman asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- Cr Gard declared that he intends to develop a property in Glengowrie over the next 3 years.
- Cr Hutchinson advised that he owns a few properties in the City of Marion.

4. CONFIRMATION OF MINUTES

Moved Cr Prior, Seconded Cr Gard that the minutes of the Urban Planning Committee meeting held on 4 October 2016 be confirmed as a true and correct record of proceedings.

Carried unanimously

5. BUSINESS ARISING

Nil

6. PRESENTATION

Nil

7. REPORTS

7.1 Work Plan 2017

Reference No: UPC070217R7.1

The Committee advised that they do not wish to have movers and seconders for every agenda item.

The Urban Planning Committee noted the proposed work program for 2017 identified at Appendix 1 to the report.

7.2 Development Plan Amendment Status Update

Report Reference: UPC070217R7.2

The Committee agreed to a wording change to point 2 of the purpose of the Main South Road/Darlington Ministerial DPA to note that there will be potential for increased densities along the Tonsley line.

The Urban Planning Committee noted the status of Ministerial and Council Development Plan Amendments.

7.3 Oaklands Crossing Project

Report Reference: UPC070217R7.3

The Urban Planning Committee noted the status of discussions between Council and the State Government in regard to the Oaklands Crossing Project.

7.4 Housing Diversity Development Plan Amendment (DPA) - Proposed “Marion Plains Policy Area” in Warradale and Sturt

Report Reference: UPC070217R7.4

The Chair invited comment from Council staff.

Staff clarified that certain suburbs were identified for lower density zoning in the Statement of Intent. Agenda Item 7.4 continues the investigations for the suburbs of Warradale and Sturt. It is suggested that the working title of the former “Low Density Policy Area” be renamed the “Marion Plains Policy Area” in response to concerns raised by staff at the Department of

Planning, Transport and Infrastructure (DPTI). The policy content remains the same as previously agreed to by the Urban Planning Committee.

The Committee agreed with the name “Marion Plains Policy Area” as a working title for the policy area.

The Committee discussed how higher and lower density areas will interface along the transit corridors.

Staff provided a site dimension analysis map of the different criteria for the proposed Marion Plains Policy Area - dimensions agreed to by the Urban Planning Committee on 2 August 2016, and then revised on 4 October 2016. Staff provided another site dimension analysis map of the existing Northern Policy Area 13 for comparison.

The Committee agreed that the previous site areas agreed to by the Urban Planning Committee on 4 October 2016 for the Marion Plains Policy Area may warrant review.

The Committee considered the idea of applying one policy area over the existing Northern, Medium Density and Regeneration Policy Areas, in order to simplify zoning.

Cr Telfer noted that the western side of Duncan Street contains a high proportion of newer dwellings and should be excluded from the proposed Marion Plains Policy Area.

Action: Staff to prepare a new map identifying allotments that satisfy current dimensions for row dwellings in the Northern Policy Area 13 (750m² site area with 21 metre frontage) and the new dimensions in the Marion Plains Policy Area (700 m² site area and 20 metre frontage).

7:47 pm Mayor Hanna entered the meeting.

The Urban Planning Committee:

1. Resolved that the area identified for lower density policy be renamed from “Low Density Policy Area” to “Marion Plains Policy Area”; and
2. Requested that staff run some different scenarios for site dimensions throughout the potential “Marion Plains Policy Area”.

7.5 Housing Diversity Development Plan Amendment (DPA) – Housing diversity in the southern suburbs

Report Reference: UPC070217R7.5

8:00 pm Mayor Hanna left the meeting.

Staff clarified that the Southern Policy Area 18 is proposed to be amended to enable greater housing diversity, including parts of the Hills Policy Area 11. Steep land has been excluded from those areas of the Hills Policy Area 11 recommended for increased housing density/diversity.

The Committee discussed the proposed draft policy and was broadly supportive of the changes in principle, including areas around the train stations.

The Urban Planning Committee reviewed and endorsed the proposed extension and amendments to the Southern Policy Area 18 to facilitate appropriate higher density residential development in the southern suburbs.

7.6 Housing Diversity Development Plan Amendment (DPA) – Suburban Activity Node Zone
Report Reference: UPC070217R7.6

The Committee discussed the draft policy and advised that they were generally satisfied with the areas identified along the corridors.

The Urban Planning Committee reviewed and endorsed the proposed “Suburban Activity Node Zone” draft policy and confirmed that the areas within Warradale, Seacombe Gardens and Dover Gardens illustrated in Appendix 1 should be included within the Zone.

8. CONFIDENTIAL ITEMS

Nil

9. ANY OTHER BUSINESS

Residential Design Guidelines - Update

Staff advised that the residential design guidelines (considered by the Urban Planning Committee in 2016) have not been published given that permission has not been obtained from the owners of properties featured in the brochure.

The Committee discussed various examples of good and bad design outcomes in the Council area.

10. MEETING CLOSURE

The meeting was declared closed at 8:41 pm

11. NEXT MEETING

The next meeting of the Urban Planning Committee is to be held on Tuesday, 4 April 2017 at 6.30 pm in Committee Rooms 1 & 2.

CONFIRMED

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CHAIRPERSON

/ /

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Elaine Delgado, Senior Planner - Strategy
General Manager: Abby Dickson, General Manager City Development
Manager: Fiona Harvey, Innovation & Strategy
Subject: Infrastructure and Strategy Committee – Revised Terms of Reference
Report Reference: GC280217R04

DISCUSSION

The purpose of this report is to present a revised Terms of Reference for the Infrastructure and Strategy Committee.

Members of the Committee reviewed the draft Terms of Reference and unanimously agreed to the following amendments:

- Membership to comprise of five Elected Members
- An Elected Member to be the presiding member of the Committee
- A quorum for a meeting of the Committee shall be four Members of the Committee
- Amend references to the Local Government Act 1999 in Sections 2 to 5 of the Terms of Reference to 'The Act' as stated in section 1
- Minor reformatting of numbering to accommodate the above

A revised Terms of Reference for the Infrastructure and Strategy Committee is attached at Appendix 1.

RECOMMENDATION

DUE DATES

That Council:

- 1. Adopts the revised Terms of Reference for the Infrastructure and Strategy Committee (Appendix 1)**

28 February 2017

INFRASTRUCTURE & STRATEGY COMMITTEE TERMS OF REFERENCE



1. ESTABLISHMENT

1.1 Pursuant to section 41 of the *Local Government Act 1999* (The Act) the Council has established an Infrastructure and Strategy Committee.

2. OBJECTIVES

2.1 The Committee is established for the purposes of:

- Providing advice to Council regarding matters of strategic importance.
- The development and monitoring of Council's strategic management plans as defined under section 122 of the Act.
- Providing advice to Council on the changing and emerging nature of the community, region and area in which it operates, and specifically the public policy objectives of other councils, State and Commonwealth governments.
- Providing advice to council on the extent or levels of service required to be provided by the Council to achieve its long-term objectives.
- Providing advice and recommendations to Council regarding the strategic management council assets.
- Monitoring of major Council Projects that are in excess of \$4 million and / or are of a nature which pose significant risk or high community impact.
- Aligning Council's management of assets and infrastructure to its long term strategic objectives.

3. MEMBERSHIP

3.1 The membership of the Committee will comprise of:

- The Mayor
- Five Elected Members
- One expert member who is independent of Council

3.2 The Membership, term of appointment and the presiding member will be determined by resolution of the Council.

Elected Member Representatives

3.3 An Elected Member will be the presiding member of the Committee.

3.4 The Elected Member Representatives will change during the term of Council however Council may resolve to re-appoint an Elected Member representative for consecutive terms if this provides continuity for the Committee.

Expert Member

- 3.5 The expert member will have experience in strategic management covering areas such as business strategy/planning and integration/alignment of strategic directions, asset/facilities management, project management and/or civil/structural engineering.
- 3.6 The appointment of the expert member will be made by the Council for a term to be determined by the Council. Council may resolve to re-appoint an expert member for consecutive terms.
- 3.7 If Council proposes to remove an expert member from the Committee, it must give written notice to the expert member of its intention to do so and provide the expert member with the opportunity to be heard at a council meeting which is open to the public, if the expert member so requests.
- 3.8 A sitting fee for each scheduled meeting will be paid to the expert member of the Committee and will be set by Council. At a minimum, the remuneration sitting fee paid to expert members will be reviewed within 12 months of a Council (periodic) election.
- 3.9 Any fees for additional workshops and/or meetings outside the meeting schedule must be negotiated separately before the meeting occurs.

Process to source Expert Members

- 3.10 The Council will determine the process for appointing an expert member. This will be through resolution if not defined by another Committee's Terms of Reference.

4. BASIS FOR OPERATION

- 4.1 The Committee does not have any delegated powers of Council, and all decision of the Committee will constitute recommendations to the Council.
- 4.2 For the purposes of section 41(8) of the Act, the Council does not impose any reporting and accountability requirements on the basis that all decisions of the Committee constitute recommendations to Council.
- 4.3 The Committee will meet as resolved by Council between February and December each year.
- 4.4 A quorum for a meeting of the Committee shall be four Members of the Committee.
- 4.5 Each member present at a Committee meeting must, subject to the provision of the Act, vote on a question arising for decision at that meeting.
- 4.6 Where the Act, the Local Government (Procedures at meetings) Regulations 2000 and these Terms of Reference do not prescribe procedures to be observed in relation to the conduct of a meeting of the Committee, the Committee may determine its own procedures.
- 4.7 Administrative support will be provided to the Committee as requested.
- 4.8 The Committee will review its Performance on a bi-annual (every two years) basis using performance indicators developed for that purpose.

5. TERMS OF REFERENCE

- 5.1 Within the parameters of the Act, and having regard to the powers, functions and responsibilities of the Chief Executive Officer, the Committee is charged with providing advice and recommendations to Council regarding:
- 5.1.1 To advise Council regarding the development, implementation and review of its strategic management plans.
 - 5.1.2 To ensure that Council policy and strategies provide and promote Community 'wellbeing' through enhancing and sustaining economic, environmental and community development of the City of Marion.
 - 5.1.3 To review any topic specific strategies or plans (not included within any other Committees Terms of Reference) prior to Council consideration and adoption.
 - 5.1.4 The development and implementation of Council policy relating to the management and utilisation of Council assets and infrastructure.
 - 5.1.5 The monitoring and potential implementation strategies for the sporting facilities priorities of the City of Marion.
 - 5.1.6 The monitoring, development and implementation of Council's Strategic Asset Management Plans in accordance with Council's Asset Management Policy.
 - 5.1.7 Opportunities to either acquire new assets or dispose of assets in accordance with Council's Disposal of Land and Assets Policy.
 - 5.1.8 Monitoring of major projects of the City of Marion or within the City of Marion.
 - 5.1.9 The opportunities to further develop strategic transport and integration of transport needs of the Community.

Adopted by Council:	28 February 2017
Next Review:	November 2019
Previous Version:	Nil
Owner:	Manager Corporate Governance Manager Innovation and Strategy Manager Strategic Projects
Applicable Legislation:	Local Government Act 1999 Local Government (Procedures at Meetings) Regulations 2013 Development Act 1993

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Marg Edgecombe, Unit Manager, Community Cultural Development

Manager: Liz Byrne, Community & Cultural Services

General Manager: Tony Lines, Operations

Subject: Marion City Band Five Year Agreement

Report Reference: GC280217R05

REPORT OBJECTIVES AND EXECUTIVE SUMMARY

This report provides information and recommendations on a proposed new five-year funding agreement for the Marion City Band (the Band). The Band has a long term relationship with the City of Marion. Council supports the Band through an operating subsidy to assist the contribution it makes to the cultural vibrancy of the City and by providing access to quality music performances and tuition for the local community. The Band's current five-year agreement with Council is due for renewal in July 2017. During the current five-year agreement, the Band has successfully achieved its goals as outlined in their 2012-2022 Business Plan.

RECOMMENDATIONS

DUE DATES

That Council:

- | | |
|--|--------------------------------|
| <p>1. Notes the Marion City Band Business Plan 2012-2022 and 2017/22 Funding Proposal as the basis for considering a further five-year funding agreement, commencing from the 2017/18 financial year until the end of the 2021/22 financial year.</p> | <p>28 February 2017</p> |
| <p>2. Refers an ongoing annual funding of \$33,842 plus annual CPI increases over the life of the five-year agreement, to the 2017/18 Annual Business Plan & Budget process for consideration and prioritisation.</p> | <p>28 February 2017</p> |

BACKGROUND

The Band delivers quality musical experiences and valuable learning opportunities to those in the community. The Band has a strong community membership of 93 members. There are four bands available to service a diversity of musical abilities as follows:

- Marion City Band, a B Grade community brass band
- Warriparinga Brass, a D Grade band
- Warriparinga Youth, the junior band
- Heaven Brass, the education program.

The City of Marion has supported the Band since 1970. In 2002/03 a five-year funding agreement was entered into with funding set at \$8,350 per year which increased to \$15,623 for the 2007-2012 funding agreement. The current agreement (2012-2017) was set at \$30,000 and for the first time included the introduction of annual CPI increases. The funding agreement has enabled the band to increase their membership and undertake their operations including day to day administration, supply of uniforms to band members, instrument purchase and

maintenance and participation in State and National band competitions. Instruments purchased remain the property of Council, and are insured by Council.

DISCUSSION

The Band is seeking a further five-year funding agreement with the City of Marion (see Appendix 1 – draft agreement). The Band's proposal is based on the current Business Plan 2012–2022 (see Appendix 2). Based on this Business Plan, the Band has submitted a proposed funding agreement for the next five years (see Appendix 3). The Band is requesting an annual funding amount of \$33,842 plus annual CPI in the subsequent four years. A summary of recent and current initiatives is outlined in the Current Initiatives Discussion Paper (Appendix 4).

During the current 2012-2017 agreement, the Band took up residency in the former Edwardstown Senior Citizens' Hall. The transition to Edwardstown (from the Marion RSL) has increased the Band's accommodation expenses in the form of insurance, utility costs and general site maintenance.

As a requirement of the current agreement the Band regularly contributes to community and corporate events. During 2012-2017, the Band achieved 163 public performances, 37 of which were for the City of Marion. Performances of note during the current agreement include:

- ANZAC Youth Vigil
- Marion RSL ANZAC Dawn Service
- Edwardstown ANZAC Dawn Service
- Citizenship Ceremonies
- Australia Day events
- Glandore Christmas Carols
- Marion Celebrates Festivals
- Various Christmas Pageants

The Band provides a valuable cultural resource to the community in the form of performances at civic and community events, musical skills development, and representation of the City of Marion at local, state and national competitions. The teaching program provides individuals the opportunity for personal enrichment through engagement in musical tuition and playing with others.

The current funding agreement includes an arrangement whereby the Band plays at a minimum of six corporate and/or community functions as arranged by the City of Marion. The Band is keen to continue this arrangement.

In 2015 Marion City Band became a registered Learning Destination for the Children's University Adelaide. This program offers educational experiences for children aged 7–14 years and volunteering opportunities for 15-18 year olds. Participant's achievements are recognised through the award of formal certificates and graduations. As the only South Australian Band Association member to be accepted as a Learning Destination, this validates the high quality of the tuition program for young people and their families.

CONCLUSION

The Band is a well-managed, efficient community arts organisation, offering cultural, social and economic benefit to the community. The Band is to be commended on its strategic planning and professional approach to managing the cultural responsibilities it undertakes. The positive relationship between the Band and the City of Marion and the services the Band provides to Council and the community is highly valued.

The proposed five-year funding agreement 2017/18-2021/22 will ensure the Band is able to continue to responsibly manage the assets and to deliver on its 2012-2022 Business Plan.

Appendix 1 Draft Funding Agreement 2017-2022

Appendix 2 Marion City Band Business Plan 2012-2022

Appendix 3 Marion City Band Funding Proposal 2017-2022

Appendix 4 Marion City Band Current Initiatives Discussion Paper



FUNDING AGREEMENT - MARION CITY BAND



Parties:	<p>City of Marion</p> <p>Marion City Band</p>
Term of Agreement:	Five (5) years – 01/07/2017 – 30/06/2022
Amount of funding:	\$34,200 fixed for 2017/18, with funding in the last four years of the agreement adjusted by the average CPI - All Groups for Adelaide (table 6401.0) as released by the Australian Bureau of Statistics for the Year to June quarter period (as adopted by the City of Marion), to be paid in August each year.
Scope of funding:	To be used for the day-to-day administration of the Band and also represents Council's contribution to the periodic maintenance and replacement of instruments and uniforms.
Responsibilities:	<p>City of Marion</p> <p>Will pay \$33,842 in 2017/2018 plus an annual CPI increase for the years 2018/2019 through to 2021/2022 (as outlined above) according to the following conditions:</p> <ol style="list-style-type: none"> 1. Lodgement of audited financial statements for the previous year 2. Lodgement of an appropriate tax invoice 3. Compliance with other outcomes detailed below 4. The Marion Cultural Centre (MCC) will provide in-kind use of the venue and technical support to the value of \$2,300 ex GST on two separate occasions each financial year to 30 June 2022 for fundraising concerts. All room bookings are to be made through negotiation with MCC staff. The Marion City Band will keep the proceeds of the tickets. Ticket prices will be set by the band. <p>Marion City Band</p> <ol style="list-style-type: none"> 1. Will present audited financial statements for each year of the agreement 2. Present an appropriate tax invoice for the agreed level of funding at the beginning of each financial year covered by the agreement 3. Will perform up to six (6) Council nominated functions per year free of charge. The Band may, at its discretion, decide to perform free of charge at more than six (6) functions in any year. 4. The Band will acknowledge Council's support in its promotional material and on any signage that is displayed when the Band performs.
Termination:	<p>This agreement may be terminated under the following circumstances:</p> <ol style="list-style-type: none"> 1. Mutual consent of both parties

- 2. Non-compliance by either party with their responsibilities under this agreement

The Marion City Band must maintain, at all times during the Term, all insurances required by Law

As stated in the Marion City Band Constitution, the City of Marion retains ownership of the musical instruments purchased by the band and therefore the City of Marion will continue to maintain insurance cover for the instruments.

Asset disposal:

To ensure open and competitive competition in the disposal of Council assets, the Marion City Band is required to behave with impartiality, fairness, independence, openness and integrity. In light of this, Marion City Band is must comply with Council's Disposal of Land and Assets Policy in relation to the disposal of instruments.

Indemnity and Exclusions of Liability:

The Marion City Band will undertake the Services at its own risk in all things and hereby releases the Council and its respective employees, officers, members and Contractors from and against all claims, actions, proceedings, costs, expense, losses, suffering, illness and liabilities incurred by the Marion City Band or its employees, agents, subcontractors, third party persons, and customers which arise from the performance of the Services.

Signed:

**Name: Liz Byrne
 Manager, Community and Cultural Services
 for the City of Marion**

Date: / /2017

Name	Signature
Witness	

Date: / /2017

**President:
 for the Marion City Band**

Date: / /2017

Name	Signature
Witness	

Date: / /2017

Marion City Band 2012-2022 Business Plan

Last Revised: 05 Feb 2017

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Foreword

With five years having passed since the formulation of Marion City Band's 2012-22 Business Plan, this revision is a timely opportunity to reflect on the extraordinary achievements and challenges of the past five years. We are pleased to report that all of our ensembles under the Marion City Band Inc umbrella continue to rise in standing in the City of Marion but also our broader banding communities.

In 2015, following a series of competition successes, including winning the 'C' Grade National Championships in consecutive years, Marion City Band was promoted by the South Australian Band Association (SABA) from 'C' Grade to 'B' Grade. Warriparinga Brass was first registered with SABA in 2011 as a competing band in 'D' Grade. Since then, the band has developed significantly both musically and in peer recognition. In early 2016, following a series of successes over five years in both State and National competitions Warriparinga was promoted by SABA to 'C' Grade. It is fantastic to see that both ensembles continue to represent South Australia and the City of Marion interstate at the Australian National Band Championships on an annual basis.

A third band, 'Heaven Brass' has subsequently been formed for those learning to play as part of an ensemble, while brand-new players attend our Learners' Classes. These ensembles are made up of members of all skill levels, genders and ages ranging from 7 to 67. Whilst not yet competing, they do regularly take part in numerous public performances. It is anticipated that given time and continued improvements, Heaven Brass would become registered as a 'D' Grade competing band in the remaining period of the 2012 – 2022 Business plan.

As our dedicated members continue to excel in their musical development, we recognise the centrality of our relationship with the City of Marion as part of this process. The band is extremely grateful for the continued financial and personal support extended by the Council without which the Band would be unable to sustain its continual growth and improvement. Looking to the future, the Band is well-positioned to meet the challenges of the coming five years as our membership continues to grow and we seek out new opportunities to contribute to our local community.

.....

George Burton, President

.....

Meredith Legg, Treasurer

Introduction

The 2012-2022 Marion City Band Business Plan lays out the basic framework which will form the basis for the Band's activities over the coming ten years. It identifies major objectives and provides achievable timeframes for their achievement. Most importantly, the Business Plan explains how the Band will to achieve its objectives and improve the key services that the organisation provides to the community. The content of the Business Plan will be reviewed on a regular basis. Therefore, the Business Plan is a dynamic document that will evolve as the Band continually assesses its progress over time.

Organisational Profile

History

The Marion City Band was established in 1970 in response to demand within the Marion community for the creation of musical ensemble that would enable local high school graduates to continue their passion for music as adults. Indeed, at the point of the Band's inception, a sizeable portion of the band's initial membership was drawn from the local Mitchell Park Boys Technical School. Thus it was that the Marion City Band commenced activities under the leadership of Musical Director, Doug Burnside, in 1970.

A major turning point in the Band's history was the appointment of Musical Director, Veronica Boulton, in 2004. Veronica's appointment was a catalyst for major changes to the structure, demographic composition and attitude of the band. Within a year of her appointment, an ambitious agenda for youth development was implemented, commencing with the establishment of Warriparinga Youth. In spite of its name, Warriparinga 'Youth' soon came to cater for both child and adult learners. Indeed, it is a tribute to the success of Warriparinga Youth's development programme that many of the players from Warriparinga Youth now hold key positions in the C Grade Marion City Band and the newly established D Grade Warriparinga Brass Band. As alluded to in the foreword to this document, Warriparinga Youth, has now been replaced with Heaven Brass—named after long-time supporters and players in the band, Max and Bernice Heaven—an inclusive ensemble for adult and young learners alike. Additionally, beginning learners also attend our Learners' Classes in which students are taught the basics of musicianship by accomplished musicians and tutors in a group lesson setting.

Recent history has seen a number of notable achievements associated with each of the ensembles under the Marion City umbrella. Such achievements include but are not limited to:

- Marion City Band
 - Awarded 2nd place at the South Australian Band Championships (A Grade) – 2016
 - Awarded 1st place at the Blue Lake Band Festival (B Grade) - 2016

- Awarded 1st place at the South Australian Band Championships (B Grade) – 2014
- Awarded 1st place at the Australian National Band Championships (
- Warriparinga Brass
 - Awarded 2nd place at the South Australian Band Championships (C Grade) – 2016
 - Awarded 1st place at the South Australian Band Championships (D Grade) – 2015
 - Awarded 1st place at the Australian National Band Championships (D Grade) – 2015

Mission Statement

The Marion City Band endeavours to serve the community through the provision of brass band music for the public's enjoyment. In doing so, the Band seeks to achieve the highest possible standards of performance in both concert and competitive settings.

As an organisation committed to the principles of social equality and equal opportunity, the Band provides members of the community with affordable opportunities to learn and develop as musicians in a supportive environment. In particular, the Band seeks to foster and encourage the development of junior musicians and junior banding within the City of Marion.

Current Profile

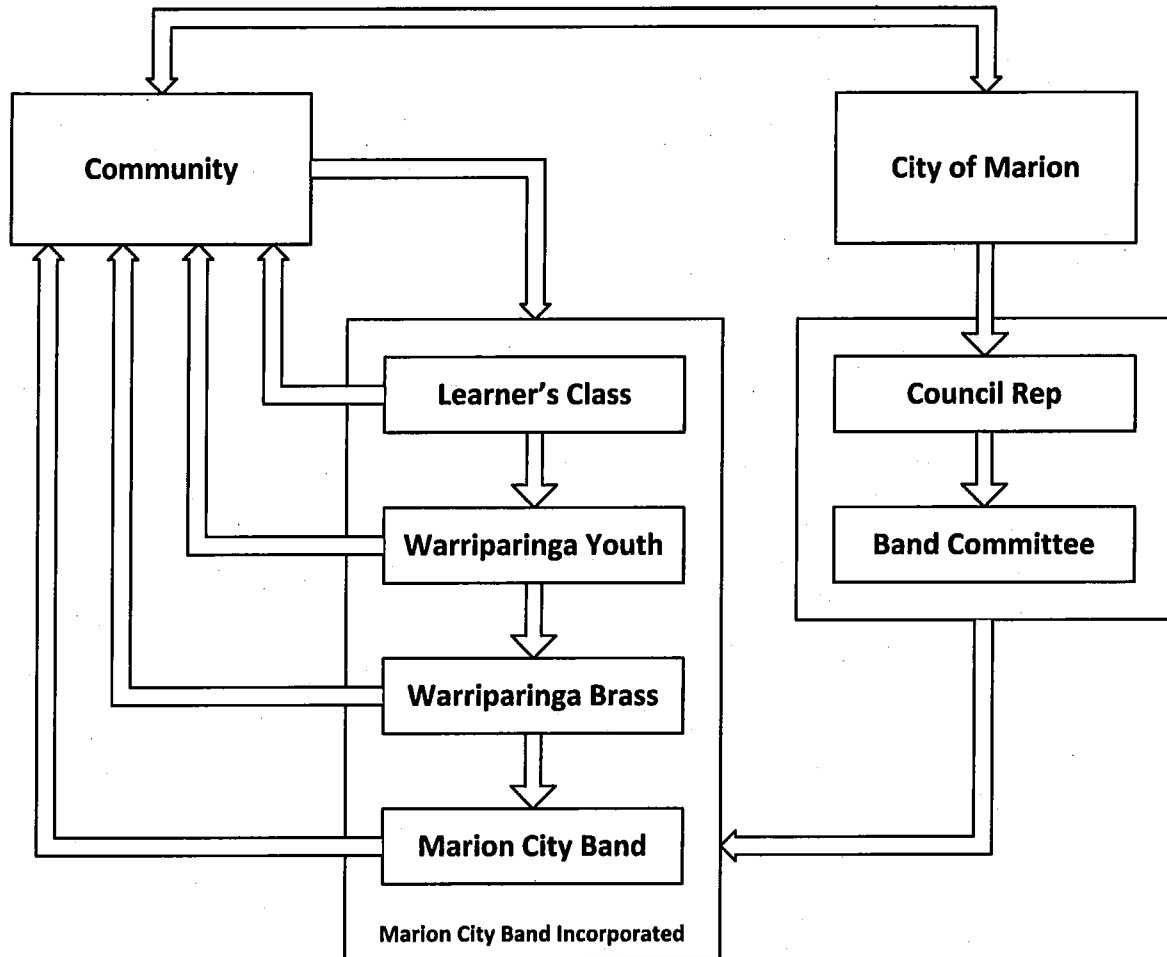
Key Services

The Marion City Band provides the following services to the community...

- (1) Education – The Marion City Band provides opportunities for individuals of diverse background, age and skill level to develop musical skills through its Learners' Classes, D Grade and C Grade Bands.
- (2) Entertainment – The Marion City Band provides entertainment within local and rural communities by holding concerts and participating in community events
- (3) Representation – In performing at the local, state and [inter]national levels, the Marion City Band acts as a cultural ambassador of the City of Marion.

Band Membership

Year	Total Members	Male	Female	Average Age
2001	35	28	7	41
2011	74	34	40	24
2017	93	47	46	30

Organisational Structure**Organisational Objectives and Goals**

The Marion City Band has identified a number of objectives which will guide the band's activities over the coming ten years. Broadly speaking, these objectives fall into one of three interrelated categories: musical, organisational or community-based objectives.

To the greatest extent possible, the Band has established concrete targets associated with these objectives. Furthermore, the Band will review its progress on a regular basis to ensure that the band achieves these targets in a timely and efficient manner.

Musical Objectives

Objective	Timeframe	Indicators/Targets	Strategy for Achievement	To Be Reviewed
Marion City Band to be promoted to B Grade	To be achieved by 2015	(1) Approval for promotion by the National Band Council of Australia's (NBCA) Musical Advisory Board and the South Australian Band Association (SABA)	(1) Support for personal improvement through: (a) Band mentorship within the Band(s) (b) Establishing connections with local musicians/music teachers	Annually
Warriparinga Brass to be promoted to C Grade	To be achieved by 2016	(1) Approval for promotion by the National Band Council of Australia's (NBCA) Musical Advisory Board and the South Australian Band Association (SABA)	(1) Support for personal improvement through: (a) Band mentorship with the Band(s) (b) Establishing connections with local music teachers	Annually
Establishment of a new D Grade Band	To be achieved by 2016/2017	(1) Achievement of recruitment targets (+5 net membership per year)	(1) Development of recruitment strategies which will be implemented on a regular basis	Annually
Increased participation in solo and party competitions	2012 onwards	(1) 20 entrants per year across national and state solo/party events (2) Evidence of success in solo/party events. (a) Placings (b) Trophies (c) Certificates	(1) Encouragement of personal improvement (2) Establishment of connections with local accompanists	Annually
Develop and implement a long-term instrument purchase and maintenance plan	2012 onwards	(1) Number of instruments replaced annually	(1) Purchase instruments yearly in accordance with the 'Marion City Band 2012-21 Instrument Purchase and Maintenance Plan'	Annually Major review to take place in 2016
Develop and implement a 'Musical Development Plan' on an annual basis	2012 onwards	(1) Replacement of dated repertoire in the music library (a) Purchase 5 non-competition compositions or arrangements per year	(1) Musical Director to work in cooperation with committee and band members to develop and implement	Annually

		(b) Purchase 5-8 competition compositions or arrangements per year (2) Establish a list of set pieces which will form the core of our engagement/concert repertoire on a yearly basis (3) Identify key areas for improvement on an ensemble level	the targets established in these annual plans	Major review to take place in 2016
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Organisational Objectives

Objective	Timeframe	Indicators/Targets	Strategy for Achievement	To Be Reviewed
Increase membership	2012 onwards	(1) Increase net membership by five each year	(1) Development of recruitment strategies which will be implemented on a regular basis (a) The band will specifically target school-leavers for recruitment	Annually
Increase income from fundraising	To be achieved by 2013	(1) Increase net income from fundraising by \$2,000	(1) Develop and implement an annual fundraising plan (2) Recruit a fundraising officer/event manager who will be responsible for coordinating fundraising activities	Annually
Increase income from engagements	To be achieved by 2013	(1) Increase net income from engagements by \$1,500	(1) Develop promotional materials informing the community and businesses of the services provided by the band (2) Recruit a fundraising officer/event manager who will be responsible for the coordinating the development and distribution of promotional materials	Annually
Increase ties to the City of Marion Council	2012 onwards	(1) Regular correspondence with staff and members of the Council (2) Council representation at Band concerts and engagements	(1) Increased communication with Council representatives and staff (a) Distribution of promotional materials informing individuals of upcoming events, recent news and achievements	Annually

<p>Develop connections with musicians and musical/educational institutions in the community</p>	<p>2012 onwards</p>	<p>(1) Regular correspondence with such institutions</p>	<p>(b) Concert invitations to be extended to members of the City of Marion council and key staff members</p> <p>(1) Distribution of promotional materials informing individuals/organisations of upcoming events, recent news and achievements</p> <p>(2) Open dialogue with relevant organisations to coordinate opportunities for individual musical development</p>	<p>Annually</p>
<p>Develop and implement a Uniform Plan</p>	<p>2012 onwards</p>	<p>(1) Accumulate sufficient stock to ensure that the band can fit new members with uniforms</p> <p>(2) Update the bands' appearances in 2015/2016</p>	<p>(1) Build upon the existing uniform plan to account for increases in membership</p> <p>(a) Review uniform stock annually in order to update the uniform plan on a regular basis</p>	<p>Annually</p> <p>Major review to take place in 2016</p>
<p>Utilise current technology to enhance the public image of the Band</p>	<p>2012 onwards</p>	<p>(1) Number of visitors to the Marion City Band website each year</p>	<p>(1) Regularly update the Band website with news, achievements and other relevant information</p> <p>(a) Regularly upload photos and other media to enhance the public image of the Band</p> <p>(2) Utilise the band website as a source of information for band members</p> <p>(a) Specifically, maintain a band 'Gig Guide' on the Band's website to inform members of upcoming events and performances</p> <p>(b) Maintain an updated calendar on the Band website</p> <p>(c) Establish a presence on social media such as Facebook, Twitter and regularly update with content</p>	<p>Annually</p>

Community-based Objectives

Objective	Timeframe	Indicators/Targets	Strategy for Achievement	To Be Reviewed
Increase frequency of local community outreach engagements	To be achieved by 2013	(1) Perform in local nursing homes on 2~3 occasions each year	(1) Make contact with relevant local organisations (such as the Marion RSL, Meals on Wheels etc.) to organise performances	Annually
Provide affordable instrument hire and music tuition for interested members of the community	Ongoing	(1) Band membership fees (2) Proportion of the band receiving formal musical education (3) Number of members participating in Learners' Classes offered by the band	(1) Review membership fees annually	Annually
Perform in a rural community on at least one occasion per year	2012 onwards	(1) Number of performances held in rural areas per year	(1) Establish links with interested individuals and organisations in rural communities (2)	Annually
Provide bugling services to community organisations	2012 onwards	(1) Number of engagements/performances each year featuring bugle playing (i.e. the 'Last Post'	(1) List as one of our services on promotional materials (2) Coordinate bugling services with relevant organisations	Annually

Forecast Budget (2012-2017)

The following tables represent our forecasted expenses and income over the next five years. The subtotals represent all financial activity without funds provided through the Band's funding agreement with the City of Marion Council. The final total represents all financial activities with the City of Marion Council funding agreement taken into account.

Descriptions of the categories contained in the Band's forecasted budget can be found in Appendix I.

Forecast Budget without Major Capital Expenses

Category	2012-13	2013-14	2014-15	2015-16	2016-17
Music					
Expense	\$2,500.00	\$2,562.50	\$2,626.56	\$2,692.23	\$2,759.53
Income					
Net	-\$2,500.00	-\$2,562.50	-\$2,626.56	-\$2,692.23	-\$2,759.53
Uniforms					
Expense	\$6,000.00	\$6,150.00	\$6,303.75	\$6,461.34	\$6,622.88
Income	\$2,000.00	\$2,050.00	\$2,101.25	\$2,153.78	\$2,207.63
Net	-\$4,000.00	-\$4,100.00	-\$4,202.50	-\$4,307.56	-\$4,415.25
Instrument Purchases					
Expense	\$19,500.00	\$19,987.50	\$20,487.19	\$20,999.37	\$21,524.35
Income					
Net	-\$19,500.00	-\$19,987.50	-\$20,487.19	-\$20,999.37	-\$21,524.35
Instrument Repairs					
Expense	\$1,500.00	\$1,537.50	\$1,575.94	\$1,615.34	\$1,655.72
Income					
Net	-\$1,500.00	-\$1,537.50	-\$1,575.94	-\$1,615.34	-\$1,655.72
SABA					
Expense	\$500.00	\$512.50	\$525.31	\$538.45	\$551.91
Income					
Net	-\$500.00	-\$512.50	-\$525.31	-\$538.45	-\$551.91
Fundraising					
Expense	\$3,500.00	\$3,587.50	\$3,677.19	\$3,769.12	\$3,863.35
Income	\$11,000.00	\$11,275.00	\$11,556.88	\$11,845.80	\$12,141.94
Net	\$7,500.00	\$7,687.50	\$7,879.69	\$8,076.68	\$8,278.60
Honoraria					
Expense	\$6,000.00	\$6,150.00	\$6,303.75	\$6,461.34	\$6,622.88
Income					
Net	-\$6,000.00	-\$6,150.00	-\$6,303.75	-\$6,461.34	-\$6,622.88
Competitions					
Expense	\$33,500.00	\$34,337.50	\$35,195.94	\$36,075.84	\$36,977.73
Income	\$28,000.00	\$28,700.00	\$29,417.50	\$30,152.94	\$30,906.76
Net	-\$5,500.00	-\$5,637.50	-\$5,778.44	-\$5,922.90	-\$6,070.97
General/Sundries					
Expense	\$2,000.00	\$2,050.00	\$2,101.25	\$2,153.78	\$2,207.63
Income					
Net	-\$2,000.00	-\$2,050.00	-\$2,101.25	-\$2,153.78	-\$2,207.63
Hall Hire					
Expense	\$2,000.00	\$2,050.00	\$2,101.25	\$2,153.78	\$2,207.63
Income					
Net	-\$2,000.00	-\$2,050.00	-\$2,101.25	-\$2,153.78	-\$2,207.63

Membership					
Expense					
Income	\$7,500.00	\$8,343.00	\$9,215.00	\$10,118.00	\$11,052.00
Net	\$7,500.00	\$8,343.00	\$9,215.00	\$10,118.00	\$11,052.00
Engagements					
Expense					
Income	\$6,000.00	\$6,150.00	\$6,303.75	\$6,461.34	\$6,622.88
Net	\$6,000.00	\$6,150.00	\$6,303.75	\$6,461.34	\$6,622.88
Council Grants					
Expense					
Income					
Net	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations					
Expense					
Income					
Net	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest					
Expense					
Income	\$200.00	\$205.00	\$210.13	\$215.38	\$220.76
Net	\$200.00	\$205.00	\$210.13	\$215.38	\$220.76
SUBTOTAL					
Expense	\$77,000.00	\$78,925.00	\$80,898.13	\$82,920.58	\$84,993.59
Income	\$54,700.00	\$56,723.00	\$58,804.50	\$60,947.24	\$63,151.97
Net	-\$22,300.00	-\$22,202.00	-\$22,093.63	-\$21,973.34	-\$21,841.62

Council Funding					
Expense					
Income	\$25,000.00	\$25,625.00	\$26,265.63	\$26,922.27	\$27,595.32
Net	\$25,000.00	\$25,625.00	\$26,265.63	\$26,922.27	\$27,595.32

TOTAL					
Expense	\$77,000.00	\$78,925.00	\$80,898.13	\$82,920.58	\$84,993.59
Income	\$79,700.00	\$82,348.00	\$85,070.13	\$87,869.50	\$90,747.29
Net	\$2,700.00	\$3,423.00	\$4,172.00	\$4,948.93	\$5,753.70

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Forecast Budget with Major Capital Expenses

Major capital expenses are marked in yellow.

Category	2012-13	2013-14	2014-15	2015-16	2016-17
Music					
Expense	\$2,500.00	\$2,562.50	\$2,626.56	\$2,692.23	\$2,759.53
Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	-\$2,500.00	-\$2,562.50	-\$2,626.56	-\$2,692.23	-\$2,759.53
Uniforms					
Expense	\$6,000.00	\$6,150.00	\$6,303.75	\$6,461.34	\$6,622.88
Income	\$2,000.00	\$2,050.00	\$2,101.25	\$2,153.78	\$2,207.63
Net	-\$4,000.00	-\$4,100.00	-\$4,202.50	-\$4,307.56	-\$4,415.25
Instrument Purchases					
Expense	\$19,500.00	\$25,987.50	\$20,487.19	\$30,899.37	\$23,424.35
Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	-\$19,500.00	-\$25,987.50	-\$20,487.19	-\$30,899.37	-\$23,424.35
Instrument Repairs					
Expense	\$1,500.00	\$1,537.50	\$1,575.94	\$1,615.34	\$1,655.72
Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	-\$1,500.00	-\$1,537.50	-\$1,575.94	-\$1,615.34	-\$1,655.72

SABA					
Expense	\$500.00	\$512.50	\$525.31	\$538.45	\$551.91
Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	-\$500.00	-\$512.50	-\$525.31	-\$538.45	-\$551.91
Fundraising					
Expense	\$3,500.00	\$3,587.50	\$3,677.19	\$3,769.12	\$3,863.35
Income	\$11,000.00	\$11,275.00	\$11,556.88	\$11,845.80	\$12,141.94
Net	\$7,500.00	\$7,687.50	\$7,879.69	\$8,076.68	\$8,278.60
Honoraria					
Expense	\$6,000.00	\$6,150.00	\$6,303.75	\$6,461.34	\$6,622.88
Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	-\$6,000.00	-\$6,150.00	-\$6,303.75	-\$6,461.34	-\$6,622.88
Competitions					
Expense	\$33,500.00	\$34,337.50	\$35,195.94	\$36,075.84	\$36,977.73
Income	\$28,000.00	\$28,700.00	\$29,417.50	\$30,152.94	\$30,906.76
Net	-\$5,500.00	-\$5,637.50	-\$5,778.44	-\$5,922.90	-\$6,070.97
General/Sundries					
Expense	\$2,000.00	\$2,050.00	\$2,101.25	\$2,153.78	\$2,207.63
Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	-\$2,000.00	-\$2,050.00	-\$2,101.25	-\$2,153.78	-\$2,207.63
Hall Hire					
Expense	\$2,000.00	\$2,050.00	\$2,101.25	\$2,153.78	\$2,207.63
Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	-\$2,000.00	-\$2,050.00	-\$2,101.25	-\$2,153.78	-\$2,207.63
Membership					
Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income	\$7,500.00	\$8,343.00	\$9,215.00	\$10,118.00	\$11,052.00
Net	\$7,500.00	\$8,343.00	\$9,215.00	\$10,118.00	\$11,052.00
Engagements					
Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income	\$6,000.00	\$6,150.00	\$6,303.75	\$6,461.34	\$6,622.88
Net	\$6,000.00	\$6,150.00	\$6,303.75	\$6,461.34	\$6,622.88
Council Grants					
Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Donations					
Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest					
Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income	\$200.00	\$205.00	\$210.13	\$215.38	\$220.76
Net	\$200.00	\$205.00	\$210.13	\$215.38	\$220.76
SUBTOTAL					
Expense	\$77,000.00	\$84,925.00	\$80,898.13	\$92,820.58	\$86,893.59
Income	\$54,700.00	\$56,723.00	\$58,804.50	\$60,947.24	\$63,151.97
Net	-\$22,300.00	-\$28,202.00	-\$22,093.63	-\$31,873.34	-\$23,741.62

Council Funding					
Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Income	\$25,000.00	\$25,625.00	\$26,265.63	\$26,922.27	\$27,595.32
Net	\$25,000.00	\$25,625.00	\$26,265.63	\$26,922.27	\$27,595.32

TOTAL					
Expense	\$77,000.00	\$84,925.00	\$80,898.13	\$92,820.58	\$86,893.59
Income	\$79,700.00	\$82,348.00	\$85,070.13	\$87,869.50	\$90,747.29
Net	\$2,700.00	-\$2,577.00	\$4,172.00	-\$4,951.08	\$3,853.70

CPI	2.5
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Major Capital Expenses

Category	Item	Year	Value	Band Budget	Fundraising
Instrument Purchases	Bb Tuba	2013-14	\$17,000.00	\$11,000.00	\$6,000.00
Instrument Purchases	Bb Tuba	2015-16	\$17,000.00	\$9,500.00	\$7,500.00
Instrument Purchases	Eb Tuba	2015-16	\$11,400.00	\$9,000.00	\$2,400.00
Instrument Purchases	Eb Tuba	2016-17	\$11,400.00	\$9,500.00	\$1,900.00

Forecast Budget (2017-2022)

Please note that subject to a major and ongoing budget review undertaken in 2016, the budget allocations have been revised by a considerable amount to take into account the increased expenses associated with the band's transition to residence at the former Edwardstown Senior Citizens' Hall. At the time of writing, the increase in expenses is estimated to be around \$3,000 (from \$2,000 hall hire to \$5,000 in insurance, utility costs and general site maintenance).

Additionally, the Marion City Band's Committee has resolved that there will be no budget forecast with/without major capital expenses. There will simply be a single forecast budget that incorporates all anticipated income and expenses.

Category	2017-18	2018-19	2019-20	2020-21	2021-22
Music					
Expense	\$2,000.00	\$2,030.00	\$2,060.45	\$2,091.36	\$2,122.73
Income					
Net	-\$2,000.00	-\$2,030.00	-\$2,060.45	-\$2,091.36	-\$2,122.73
Uniforms					
Expense	\$3,000.00	\$3,045.00	\$3,090.68	\$3,137.04	\$3,184.09
Income	\$800.00	\$812.00	\$824.18	\$836.54	\$849.09
Net	-\$2,200.00	-\$2,233.00	-\$2,266.50	-\$2,300.49	-\$2,335.00
Instrument Purchases and Repairs					
Expense	\$18,500.00	\$18,777.50	\$19,059.16	\$19,345.05	\$19,635.23
Income					
Net	-\$18,500.00	-\$18,777.50	-\$19,059.16	-\$19,345.05	-\$19,635.23
SABA					
Expense	\$555.00	\$563.33	\$571.77	\$580.35	\$589.06
Income					
Net	-\$555.00	-\$563.33	-\$571.77	-\$580.35	-\$589.06
Fundraising					
Expense	\$3,000.00	\$3,045.00	\$3,090.68	\$3,137.04	\$3,184.09
Income	\$5,000.00	\$5,075.00	\$5,151.13	\$5,228.39	\$5,306.82
Net	\$2,000.00	\$2,030.00	\$2,060.45	\$2,091.36	\$2,122.73
Honoraria					
Expense	\$11,200.00	\$11,368.00	\$11,538.52	\$11,711.60	\$11,887.27
Income					
Net	-\$11,200.00	-\$11,368.00	-\$11,538.52	-\$11,711.60	-\$11,887.27
Competitions					
Expense	\$5,000.00	\$5,075.00	\$5,151.13	\$5,228.39	\$5,306.82
Income	\$1,500.00	\$1,522.50	\$1,545.34	\$1,568.52	\$1,592.05
Net	-\$3,500.00	-\$3,552.50	-\$3,605.79	-\$3,659.87	-\$3,714.77
General/Sundries					
Expense	\$3,500.00	\$3,552.50	\$3,605.79	\$3,659.87	\$3,714.77
Income					
Net	-\$3,500.00	-\$3,552.50	-\$3,605.79	-\$3,659.87	-\$3,714.77

Hall Occupancy					
Expense	\$5,000.00	\$5,075.00	\$5,151.13	\$5,228.39	\$5,306.82
Income	\$500.00	\$507.50	\$515.11	\$522.84	\$530.68
Net	-\$4,500.00	-\$4,567.50	-\$4,636.01	-\$4,705.55	-\$4,776.14
Membership					
Expense					
Income	\$7,000.00	\$7,105.00	\$7,211.58	\$7,319.75	\$7,429.54
Net	\$7,000.00	\$7,105.00	\$7,211.58	\$7,319.75	\$7,429.54
Engagements					
Expense					
Income	\$3,000.00	\$3,045.00	\$3,090.68	\$3,137.04	\$3,184.09
Net	\$3,000.00	\$3,045.00	\$3,090.68	\$3,137.04	\$3,184.09
Interest					
Expense					
Income	\$250.00	\$253.75	\$257.56	\$261.42	\$265.34
Net	\$250.00	\$253.75	\$257.56	\$261.42	\$265.34
SUBTOTAL					
Expense	\$51,755.00	\$52,531.33	\$53,319.29	\$54,119.08	\$54,930.87
Income	\$18,050.00	\$18,320.75	\$18,595.56	\$18,874.49	\$19,157.61
Net	-\$33,705.00	-\$34,210.58	-\$34,723.73	-\$35,244.59	-\$35,773.26
Requested Council Funding					
Expense					
Income	\$33,842.00	\$34,349.63	\$34,864.87	\$35,387.85	\$35,918.67
Net	\$33,842.00	\$34,349.63	\$34,864.87	\$35,387.85	\$35,918.67
TOTAL					
Budget	-\$33,705.00	-\$34,210.58	-\$34,723.73	-\$35,244.59	-\$35,773.26
Proposed grant	\$33,842.00	\$34,349.63	\$34,864.87	\$35,387.85	\$35,918.67
Net	\$137.00	\$139.06	\$141.14	\$143.26	\$145.41
CPI	1.5				

Conclusion

The 2012-2022 Marion City Band Business Plan has established a basic framework for the achievement of the Band's major objectives over the coming ten years. However, it should be noted that the Business Plan is not a static document which will remain untouched as the Band sets out to address the current challenges facing the band. Rather, it will be subject to review on a regular basis to ensure that the Band maintains sufficient flexibility in its endeavour to grow and build upon the musical, organisational and personal successes of the last ten years.

Appendices

Appendix I. Explanation of Budget Categories

Category	Expenses	Income
Music	<p>The Band regularly purchases sheet music in order to ensure that the band maintains contemporary and classical repertoire that appeals to the public. Additionally, the band is required to purchase at least one major work at most state and national competitions.</p> <p>The 2012-22 Business Plan sets concrete targets for the minimum number of works to be purchased each year. In accordance with these targets, it is expected that the band will buy at least (a) 5 non-competition compositions/arrangements each year and (b) 5-8 competition compositions/arrangements each year.</p>	<p>The Band does not expect to make regular income within this category in the immediate future.</p>
Uniform	<p>In order to convey a professional image to the public, the Marion City Band maintains set uniforms for its three performing ensembles: Marion City Band, Warriparinga Brass and Heaven Brass.</p> <p>It is necessary for the Band to purchase extra uniform items on a regular basis in order to maintain a uniform appearance at performances. Furthermore, the high proportion of youths in the organisation means that additional uniforms will have to be purchased in order to anticipate physiological growth over time.</p> <p>In the interest of keeping membership in the Band affordable, the band covers the cost of the following uniform items: (a) Hats and (b) Marching Jackets. Given the extent to which uniform expenditure is linked to unknowable variables such as increases in membership and physiological growth/change, it is exceedingly difficult to predict the exact amount that will be spent in any given year. However, purchases will be made in accordance with the 2012-22 Uniform Plan, which will be updated at regular intervals over the course of the current Business Plan.</p>	<p>Band members are expected to cover some of the expenses associated with the following relatively inexpensive uniform items in order to partially offset the Band's uniform expenses: (a) Ties, (b) Marching Polo Shirts, and (c) Event-specific uniform items (e.g. Nationals shirts).</p> <p>Additionally, though it does not appear as income in the Band's budget, members are expected to provide certain articles of clothing at their own expense (e.g. black dress pants, evening gowns and shoes).</p>

Instrument Purchases & Repairs	<p>The provision of affordable instrument hire is one of the key services provided to the community by the Band. This means that the Band strives to maintain a set of instruments which are of a suitable standard for the various levels of musical ability that exist within the organisation. The Band purchases instruments on a regular basis for two major reasons: firstly, the average lifespan of a brass instrument is approximately 15 years. Therefore, the band must plan to replace instruments as necessary. Secondly, the rapidly expanding membership of the Band means that the existing pool of instruments is not large enough to sustain future growth. Instrument purchases will be made in accordance with the 2012-22 Instrument Purchase and Maintenance Plan, will will be updated at regular intervals throughout the business plan.</p> <p>In order to ensure that all instruments purchased by the Band function efficiently throughout the full 15 years of their lifespan, the Band expects to spend a significant sum of money on maintaining the various parts of the instruments. Additionally, while the utmost care is taken to ensure that instruments do not sustain any damage, it is not uncommon to have to make major repairs to an instrument at least once in its lifespan. The Band will generally cover such costs under normal circumstances.</p>	The Band does not expect to make regular income within this category in the immediate future.
SABA	As a member of the South Australian Band Association, the Band is required to pay an annual fee to SABA. The payment of this membership fee is a precondition for participation in state and national competitions.	The Band does not expect to make regular income within this category in the immediate future.
Fundraising	Certain expenses tend to arise in the process of fundraising for the band. Typically, these expenses will be associated with the procurement of goods that will be sold at a profit by the band for fundraising, or associated with the hiring of hall facilities for fundraising events.	The Band organises a diverse range of fundraising activities over the course of each year. Such activities have included: the sale of chocolate and olive oil, quiz nights and concerts. The income derived from such activities is designed to (a) partially subsidise some of the more significant expenses associated with being a member of the Band (e.g. interstate/international band competitions) and (b) partially offset the cost of major capital expenses (e.g. large instruments, photocopiers)

Honoraria	At present, the Band provides honoraria as a gesture of appreciation to individuals who take key leadership roles in the organisation.	The Band does not expect to make regular income within this category in the immediate future.
Competitions	This category covers all costs associated with the Band's participation in local, national and international competitions. Broadly speaking, these expenses include but are not limited to the following types: (a) registration fees, (b) accommodation, c) transportation costs. The Band does invoice its members for the majority of the costs of participation. Financial summaries from the 2006-2010 period indicate that, on average, the Band absorbs \$4000 of the expenses associated with such activities.	Band members are typically expected to cover the costs of their own accommodation and transportation. This means that the Band tends to make back the majority of what it spends at local, interstate and international competitions.
General/Sundries	General costs refer to the expenses associated with the everyday running of the band. It includes everything from purchasing paper for the photocopier, to hosting fees for the Band's website, to local community insurance.	The Band does not expect to make regular income within this category in the immediate future.
Hall Occupancy	As part of its responsibilities for the former Edwardstown Senior Citizens' Hall, the Band is required to pay costs such as insurance, utilities and general maintenance costs.	The Band does not expect to make regular income within this category in the immediate future.
Membership	The Band does not anticipate any regular expenses within this category in the immediate future.	With the exception of those holding life memberships, all playing members of the Marion City Band are expected to pay membership fees on an annual basis. This membership fee includes instrument hire. Currently, we have two tiers of membership fees: (a) Child/Concessional (\$100) and Regular Membership (\$140).
Engagements	The Band does not anticipate any regular expenses within this category in the immediate future.	The Band is regularly asked to perform at local and rural events by organisations. The Band's standard fee for such engagements is \$500.
Interest	The Band does not anticipate any regular expenses within this category in the immediate future.	At present, the Band possesses several bank accounts which are expected to generate interest over the course of each year.
Council Funding	The Band does not anticipate any regular expenses within this category in the immediate future.	In accordance with the Band's Five-year Funding Agreement with the City of Marion Council, the Band receives a certain amount of funds from the City of Marion each year. This category refers only to such funds.

Appendix II. Financial Summary 2004-11

Category	2004-05	2005-06	2006-07	2007-08	2008-09	2009-10	2010-11
Music							
Expense	\$425.00	\$658.00	\$1,160.00	\$989.77	\$1,456.86	\$1,938.85	\$1,262.70
Income	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Net	-\$425.00	-\$658.00	-\$1,160.00	-\$989.77	-\$1,456.86	-\$1,938.85	-\$1,262.70
Uniforms							
Expense	\$300.00	\$1,193.00	\$2,858.00	\$2,367.50	\$7,529.90	\$5,683.48	3746.41
Income				\$257.00	\$255.00	\$1,000.00	\$405.00
Net	-\$300.00	-\$1,193.00	-\$2,858.00	-\$2,110.50	-\$7,274.90	-\$4,683.48	-\$3,341.41
Instrument Purchases							
Expense	\$1,808.00	\$2,742.00	\$877.00	\$14,330.00	\$9,115.00	\$16,997.34	\$16,158.02
Income							
Net	-\$1,808.00	-\$2,742.00	-\$877.00	-\$14,330.00	-\$9,115.00	-\$16,997.34	-\$16,158.02
Instrument Repairs							
Expense	\$473.00	\$328.00	\$855.00	\$183.50	\$989.85	\$425.00	\$499.65
Income							
Net	-\$473.00	-\$328.00	-\$855.00	-\$183.50	-\$989.85	-\$425.00	-\$499.65
SABA							
Expense	\$473.00	\$787.00	\$864.00	\$632.50	\$374.00	\$528.50	\$676.50
Income							
Net	-\$473.00	-\$787.00	-\$864.00	-\$632.50	-\$374.00	-\$528.50	-\$676.50
Fundraising							
Expense	\$1,315.00	\$5,617.00	\$1,743.00	\$2,117.09	\$2,445.20	\$825.34	\$865.96
Income	\$2,450.00	\$3,262.00	\$882.00	\$4,262.00	\$4,807.20	\$4,421.34	\$6,640.07
Net	\$1,135.00	-\$2,355.00	-\$861.00	\$2,144.91	\$2,362.00	\$3,596.00	\$5,774.11
Honoraria							
Expense	\$1,975.00	\$1,810.00	\$2,181.00	\$4,117.30	\$3,383.00	\$3,810.30	\$5,694.00
Income							
Net	-\$1,975.00	-\$1,810.00	-\$2,181.00	-\$4,117.30	-\$3,383.00	-\$3,810.30	-\$5,694.00
Scholarships							
Expense			\$569.00				
Income							
Net	\$0.00	\$0.00	-\$569.00	\$0.00	\$0.00	\$0.00	\$0.00
Competitions							
Expense	\$5,459.00	\$2,153.00	\$9,181.00	\$6,478.00	\$6,314.75	\$33,437.50	\$12,031.37
Income	\$4,003.00	\$3,262.00	\$4,139.00	\$5,414.65	\$3,454.35	\$27,415.84	\$8,286.43
Net	-\$1,456.00	\$1,109.00	-\$5,042.00	-\$1,063.35	-\$2,860.40	-\$6,021.66	-\$3,744.94
General/Sundries							
Expense	\$1,537.00	\$2,672.00	\$1,988.00	\$3,462.01	\$1,679.42	\$2,022.44	\$2,960.88
Income	\$1,633.00	\$3,262.00	\$2,353.00	\$2,006.75	\$195.00	\$0.00	\$0.00
Net	\$96.00	\$590.00	\$365.00	-\$1,455.26	-\$1,484.42	-\$2,022.44	-\$2,960.88
Hall Hire							
Expense	\$1,600.00	\$1,892.00	\$1,600.00	\$1,650.00	\$1,600.00	\$1,900.00	\$2,152.00
Income							
Net	-\$1,600.00	-\$1,892.00	-\$1,600.00	-\$1,650.00	-\$1,600.00	-\$1,900.00	-\$2,152.00
Membership							
Expense							
Income	\$1,385.00	\$3,262.00	\$2,085.00	\$3,105.70	\$2,605.00	\$4,181.15	\$6,546.45
Net	\$1,385.00	\$3,262.00	\$2,085.00	\$3,105.70	\$2,605.00	\$4,181.15	\$6,546.45
Engagements							
Expense							
Income	\$2,965.00	\$3,262.00	\$2,880.00	\$3,670.00	\$4,124.00	\$4,996.00	\$1,591.00
Net	\$2,965.00	\$3,262.00	\$2,880.00	\$3,670.00	\$4,124.00	\$4,996.00	\$1,591.00
Council Grants							
Expense							
Income		\$3,262.00					
Net	\$0.00	\$3,262.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Continued on following page.

Donations							
Expense							
Income				\$6.00	\$100.00	\$980.00	\$254.00
Net	\$0.00	\$0.00	\$0.00	\$6.00	\$100.00	\$980.00	\$254.00
Interest							
Expense							
Income	\$641.00	\$3,262.00	\$746.00	\$722.92	\$413.70	\$19.15	\$153.08
Net	\$641.00	\$3,262.00	\$746.00	\$722.92	\$413.70	\$19.15	\$153.08
SUBTOTAL							
Expense	\$15,365.00	\$19,852.00	\$23,876.00	\$36,327.67	\$34,887.98	\$67,568.75	\$46,047.49
Income	\$13,077.00	\$22,834.00	\$13,085.00	\$19,445.02	\$15,954.25	\$43,013.48	\$23,876.03
Net	-\$2,288.00	\$2,982.00	-\$10,791.00	-\$16,882.65	-\$18,933.73	-\$24,555.27	-\$22,171.46
Council Funding							
Expense							
Income	\$8,350.00	\$3,262.00	\$8,350.00	\$15,623.00	\$15,623.00	\$15,623.00	\$15,623.00
Net	\$8,350.00	\$3,262.00	\$8,350.00	\$15,623.00	\$15,623.00	\$15,623.00	\$15,623.00
TOTAL							
Expense	\$15,365.00	\$19,852.00	\$23,876.00	\$36,327.67	\$34,887.98	\$67,568.75	\$46,047.49
Income	\$21,427.00	\$26,096.00	\$21,435.00	\$35,068.02	\$31,577.25	\$58,636.48	\$39,499.03
Net	\$6,062.00	\$6,244.00	-\$2,441.00	-\$1,259.65	-\$3,310.73	-\$8,932.27	-\$6,548.46

Appendix III. Financial Summary 2012-17

Category	2012-13	2013-14	2014-15	2015-16
Music				
Expense	\$1,205.74	\$1,525.18	\$2,008.31	\$1,400.86
Income	\$0.00	\$0.00	\$0.00	\$0.00
Net	-\$1,205.74	-\$1,525.18	-\$2,008.31	-\$1,400.86
Uniforms				
Expense	\$0.00	\$6,814.71	\$13,785.80	\$1,120.99
Income	\$100.00	\$1,837.50	\$3,582.60	\$269.00
Net	\$100.00	-\$4,977.21	-\$10,203.20	-\$851.99
Instruments & Repairs*				
Expense	\$8,884.49	\$22,678.77	\$17,663.26	\$10,879.50
Income				
Net	-\$8,884.49	-\$22,678.77	-\$17,663.26	-\$10,879.50
SABA				
Expense	\$0.00	\$999.00	\$555.00	\$484.00
Income				
Net	\$0.00	-\$999.00	-\$555.00	-\$484.00
Fundraising*				
Expense	\$3,639.70	\$3,567.15	\$2,702.12	\$53.56
Income	\$8,227.30	\$14,529.60	\$7,604.95	\$7,091.00
Net	\$4,587.60	\$10,962.45	\$4,902.83	\$7,037.44
Honoraria				
Expense	\$5,225.00	\$6,550.00	\$9,360.00	\$8,920.00
Income				
Net	-\$5,225.00	-\$6,550.00	-\$9,360.00	-\$8,920.00
Competitions				
Expense	\$25,664.79	\$31,180.82	\$27,600.56	\$5,746.01
Income	\$7,648.70	\$24,635.98	\$27,364.76	\$9,497.42
Net	-\$18,016.09	-\$6,544.84	-\$235.80	\$3,751.41
General/Sundries				
Expense	\$5,894.08	\$2,094.21	\$6,081.11	\$5,381.11
Income	\$46.50	\$1,370.02	\$628.90	\$0.00
Net	-\$5,847.58	-\$724.19	-\$5,452.21	-\$5,381.11
Hall Hire/Occupancy				
Expense	\$2,200.00	\$0.00	\$4,640.00	\$8,836.50
Income				
Net	-\$2,200.00	\$0.00	-\$4,640.00	-\$8,836.50
Membership				
Expense				
Income	\$5,214.60	\$6,055.75	\$10,500.90	\$5,427.88

Net	\$5,214.60	\$6,055.75	\$10,500.90	\$5,427.88
Council Grants				
Expense				
Income	\$0.00	\$0.00	\$0.00	\$0.00
Net	\$0.00	\$0.00	\$0.00	\$0.00
Donations				
Expense				
Income	\$1,167.75	\$600.00	\$2,189.30	\$1,000.00
Net	\$1,167.75	\$600.00	\$2,189.30	\$1,000.00
Interest				
Expense				
Income	\$0.00	\$0.00	\$0.00	\$0.00
Net	\$0.00	\$0.00	\$0.00	\$0.00
SUBTOTAL				
Expense	\$52,713.80	\$75,409.84	\$84,396.16	\$42,822.53
Income	\$22,404.85	\$49,028.85	\$51,871.41	\$23,285.30
Net	-\$30,308.95	-\$26,380.99	-\$32,524.75	-\$19,537.23

Council Funding				
Expense				
Income	\$30,000.00	\$30,822.00	\$31,668.00	\$32,449.00
Net	\$30,000.00	\$30,822.00	\$31,668.00	\$32,449.00

TOTAL				
Expense	\$52,713.80	\$75,409.84	\$84,396.16	\$42,822.53
Income	\$52,404.85	\$79,850.85	\$83,539.41	\$55,734.30
Net	-\$308.95	\$4,441.01	-\$856.75	\$12,911.77

Appendix III. Instrument Purchase and Maintenance Plan 2012-2022

The following plan provides the basic framework through which the band will plan its purchase of instruments over the coming ten years.

Year	Description	Total Budget Allocation	Instrument	Model	#	Average Quoted Price	Final Price
2017	Instrument Purchases	\$15,500.00	Baritone	Besson Sovereign	1	\$6,000.00	\$6,000.00
			Drum Corp Instruments	DXP 24" Marching BD w/Harness silver	2	\$250.00	\$500.00
				DXP Marching Tenor Trio 10/12/13" Silver	2	\$200.00	\$400.00
				DXP 13x5.5" Marching SD w/Harness silv	4	\$150.00	\$600.00
				Pearl Junior Marching Trio 6,8,10" RED w/harness	1	\$510.00	\$510.00
				Powerbeat Triple Tenor Toms - 8, 10, 12inch with Harness	1		
			Music Stands	Manhasset Music Stands	1	\$380.00	\$380.00
			Concert Bass Drum	Adams 32x18" with tilt stand	1	\$3,500.00	\$3,500.00
			Concert Snare Drum	Pearl concert series maple finish	1	\$2,349.00	\$2,349.00
			Percussion Mallets	Somerville House Pro Mallet Pck	2	\$719.00	\$719.00
SUBTOTAL		\$15,500.00			13	\$538.00	\$538.00
	Instrument Maintenance/Repairs	\$3,000.00		N/A			\$3,000.00
TOTAL		\$18,500.00					\$18,496.00

Year	Description	Total Budget Allocation	Instrument	Model	#	Average Quoted Price	Final Price
2018	Instrument Purchases	\$15,877.00	Tenor Horn	Yamaha Neo	1	\$3,860.00	\$3,860.00
			Euphonium	Yamaha Neo	1	\$8,000.00	\$8,000.00
			Drum Kit	Pearl Decade Maple	1	\$2,000.00	\$2,000.00
			Bell Tree	LP450	1	\$599.00	\$599.00
			Temple Blocks	Ron Vaughn 5-block set	1	\$795.00	\$795.00
			Timpani Mallets	Vic Firth - various	4	\$280.00	\$280.00
SUBTOTAL		\$15,877.00			3		\$15,534.00
	Instrument Maintenance/Repairs	\$3,000.00					\$3,000.00
TOTAL		\$18,877.00					\$18,534.00

Year	Description	Total Budget Allocation	Instrument	Model	#	Average Quoted Price	Final Price
2019	Instrument Purchases	\$16,059.00	Eb Tuba	Yamaha Semi-pro	1	\$9,200.00	\$9,200.00
			Flugel Horn	Yamaha "Z" Model	1	\$3,700.00	\$3,700.00
			Bb Cornet	Yamaha Neo	1	\$3,100.00	\$3,100.00
SUBTOTAL		\$16,059.00			3		\$16,000.00
	Instrument Maintenance/Repairs	\$3,000.00					\$3,000.00
TOTAL		\$19,059.00					\$19,000.00

Year	Description	Total Budget Allocation	Instrument	Model	#	Average Quoted Price	Final Price
2020	Instrument Purchases	\$16,345.00	Eb Cornet	YCR-8620 (Xeno)	1	\$3,000.00	\$3,000.00
			Bb Cornet	YCR-8335G (Xeno)	3	\$3,150.00	\$9,450.00
			Vibraphone	Yamaha 3 octave	1	\$4,000.00	\$4,000.00
SUBTOTAL		\$16,345.00			5		\$16,450.00
	Instrument Maintenance/Repairs	\$3,000.00					\$3,000.00
TOTAL		\$19,345.00					\$19,450.00

Year	Description	Total Budget Allocation	Instrument	Model	#	Average Quoted Price	Final Price
2021	Instrument Purchases	\$16,635.00	Eb Tuba	Yamaha Semi-pro	1	\$9,200.00	\$9,200.00
			Timpani	Adams 32" Universal	1	\$3,500.00	\$3,500.00
			Tenor Horn	Yamaha Neo	1	\$3,860.00	\$3,860.00
SUBTOTAL		\$16,635.00			3		\$16,560.00
	Instrument Maintenance/Repairs	\$3,000.00					\$3,000.00
TOTAL		\$19,635.00					\$19,560.00

Year	Description	Total Budget Allocation	N/A	#	N/A	Final Price
2017-2022	Instrument Purchases + Maintenance	\$95,416.00	-	27	-	\$95,040.00

Appendix IV. Uniform Plan 2012-2017

Marion City Band: Breakdown of uniform expenses by item

Uniform Article	Value	Cost Recovered	Final Cost
Hat (including badge and leather band)	\$150.00	\$0.00	\$150.00
Jacket	\$300.00	\$0.00	\$300.00
Waistcoat	\$80.00	\$0.00	\$80.00
Tie	\$50.00	\$20.00	\$30.00
Marching Polo	\$40.00	\$40.00	\$0.00
TOTAL	\$620.00	\$60.00	\$560.00

Warriparinga Brass/Youth: Breakdown of uniform expenses by item

Uniform Article	Value	Cost Recovered	Final Cost
Hat (including badge)	\$33.00	\$0.00	\$33.00
Waistcoat	\$80.00	\$0.00	\$80.00
Tie	\$50.00	\$20.00	\$30.00
Marching Polo	\$40.00	\$40.00	\$0.00
			\$0.00
	\$203.00	\$60.00	\$143.00

2012	Expense	Income
New Member Recruited x5 - 3x Warriparinga Youth/Brass - 2x Marion City Band	\$1,432.00	\$300.00
New MCB Hats x10 @ \$150.00 each	\$1,500.00	\$0.00
Sunglasses x30 @ \$5.00 ea	\$150.00	\$0.00
2012 Nationals Polo Shirts (Full cost to be passed on to members)	\$0.00	\$0.00
TOTAL	\$3,082.00	\$300.00

2013	Expense	Income
New Member Recruited x5 - 3x Warriparinga Youth/Brass - 2x Marion City Band	\$1,432.00	\$300.00
Winter Jackets x75		
TOTAL	\$1,432.00	\$300.00

2014	Expense	Income
New Member Recruited x5 - 3x Warriparinga Youth/Brass - 2x Marion City Band	\$1,432.00	\$300.00
Commence planning for uniform replacement		
TOTAL	\$1,432.00	\$300.00

2015	Expense	Income
New Member Recruited x5 - 3x Warriparinga Youth/Brass - 2x Marion City Band	\$1,432.00	\$300.00
Uniform replacement programme commences - Formal Jackets		
TOTAL	\$1,432.00	\$300.00

2016	Expense	Income
New Member Recruited x5 - 3x Warriparinga Youth/Brass - 2x Marion City Band	\$1,432.00	\$300.00
END OF 2012-2017 FUNDING AGREEMENT		
TOTAL	\$1,432.00	\$300.00

Appendix V. Uniform Plan 2017-22

2017	Expense	Income
New Member Recruited x5 - 3x Warriparinga Brass/Heaven - 2x Marion City Band	\$1,530.00	\$800.00
Replacement of Hats x 15 @ 50 ea	\$750.00	
Replacement Jackets x 4 \$180 ea	\$720.00	
TOTAL	\$3,000.00	\$800.00
2018	Expense	Income
New Member Recruited x5 - 3x Warriparinga Brass/Heaven - 2x Marion City Band	\$1,540.00	\$812.00
Replacement of Hats x 15 @ 51 ea	\$765.00	
Replacement Jackets x 4 \$185 ea	\$740.00	
TOTAL	\$3,045.00	\$812.00
2019	Expense	Income
New Member Recruited x5 - 3x Warriparinga Brass/Heaven - 2x Marion City Band	\$1,550.00	\$824.00
Replacement of Hats x 15 @ 52 ea	\$780.00	
Replacement Jackets x 4 \$190 ea	\$760.00	
TOTAL	\$3,090.00	\$824.00

2020	Expense	Income
New Member Recruited x5 - 3x Warriparinga Brass/Heaven - 2x Marion City Band	\$1,562.00	\$836.00
Replacement of Hats x 15 @ 53 ea	\$795.00	
Replacement Jackets x 4 \$195 ea	\$780.00	
TOTAL	\$3,137.00	\$836.00

2021	Expense	Income
New Member Recruited x5 - 3x Warriparinga Brass/Heaven - 2x Marion City Band	\$1,579.00	\$849.00
Replacement Jackets x 4 \$195 ea	\$780.00	
replacement shirts x 15 @ \$55 ea	\$825.00	
END OF 2012-2022 FUNDING AGREEMENT		
TOTAL	\$3,184.00	\$849.00

Appendix VI. List of Engagements

Engagement/ Competition	2008-9	2009-10	2010-11	2011-12*	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
10th Anniversary of the Marion Cultural Centre				1						
Aboriginal Veteran's Commemorative Service						1				
Airforce Memorial Service	1	1	1	1				1		
Allan's Brass Day		1								
Allsorts of Brass Cabaret			1							
ANZAC Day March	1	1	1	1	1	1	2	2		
Anzac Youth Vigil	1	1	1	1	1	1	1	1		
Australia Day March		1	1	1						
Bandology Concert						1	1	1	1	
Barossa Band Festival					1					
Battle of Britain Memorial Service							1	1		
Bird in Hand Winery - "PAAE"										Booked
Blackwood Christmas Pageant		1	1	1	1	1	1	1	1	
Blue Lake Brass Band Festival	1	1	1	1	1	1	1	1	1	
BSS & Shanghai Conservatorium Concert							2			
Carols Across the Road								1	1	
Charity Concert - Cultural Centre						1	1			
City of Marion Citizenship Ceremonies		1	1	1						
City of Marion: Australia Day Citizenship Ceremony	1	1	1	1	1	1	1	1	1	
City of Marion Australiana Gig				1						
City of Marion Learning Festival							1			
City To Bay Entertainment					1					
Club Marion Family Fun Day									1	
Credit Union Christmas Pageant			1	1	1	1				

Engagement/ Competition	2008-9	2009-10	2010-11	2011-12*	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Marion Celebrates			1				1		Booked	
Marion Life Community Festival				1						
Marion Primary Schools Carols								1		
Marion Resthaven Carols						1				
Marion RSL - ANZAC Dawn Service	1	1	1	1	1	1	1	1		
Marion RSL Christmas Carols	1	1	1	1						
Marion Uniting Church Carols						1				
Marion Uniting Church Concert			1	1						
Meals on Wheels Christmas Entertainment				1						
Meringie Christmas March and Carols					1					
MINDA Carols	1									
Mitcham Band Festival										Booked
Mount Barker Christmas Pageant	1	1	1	1	1	1	1	1	1	
Mount Gambier Christmas Pageant	1	1	1	1	1	1	1	1	1	
Naracoorte Tour	1									
National Band Championships			1	1	1	1	1	1	Booked	
National Band Championships Concert								1		
National Servicemen's Association Concert										
National Servicemen's Association Service	1	1	1	1	1	1	1	1	Booked	
Nat Servicemen's Mem Garden Dedication										Booked
Nationals Band Camp		1	1	1	1	1	1	1	1	
Norfolk Estate Carols					1					
Norwood Christmas Pageant	1	1							1	
Oaklands Estate Kindy Art Show										1
Onkaparinga Christmas Pageant			1	1	1	2	2	2		
Paddle Steamer "Marion" 50th						1				

Engagement/ Competition	2008-9	2009-10	2010-11	2011-12*	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18
Park Holme Library Carols									1	
Peterborough Cabaret	1									
Port Broughton Carols and Pageant	1	1								
Pre-Nationals Concert				1	1	1	1	1	Booked	
Repatriation Hospital - Remembrance Day Service	1	1	1	1	1	1	1	1	1	
Reynella Football Club - ANZAC Service	1									
Rockbusters Carols and Entertainment						1				
SABA Band Championships	1	1	1	1	1	1	1	1	1	
SABA Band Championships Concert						1				
SABA Solo and Party Championships	1	1	1	1	1	1	1	1	1	
Salisbury Slow Melody Competition		1	1	1	1	1	1	1	1	Booked
Salvation Army Joint Concert								1		
Scotch College Concert				1						
Seacombe Uniting Church Service				1						
Strawberry Fair					1					
Unsung Heroes Entertainment				1	1	1	1	1	1	
Westfield Marion Carols									1	
Woodend Primary 20th Birthday								1		
Youth Band Performance					1					
TOTAL	24	29	26	34	33	36	35	32	27*	

* Please note that in accordance with the Band's constitution, therefore the 2016-17 & 2017-18 figures in this table reflect only engagements that have been booked in at the time of writing.

**Appendix VII. Marion City Band's Contribution to the City of Marion 2010-2020
Strategic Plan**

Community Wellbeing

Direction	Strategy	How we contribute
<p align="center">CW1 Strong and Engaged Communities</p>	<p align="center">CW1.1 Build on local strengths to develop active, friendly and connected neighbourhoods</p>	<p>In performing, the Marion City Band helps to attract members of the community to local events, thereby helping to build a sense of community.</p>
	<p align="center">CW1.2 Encourage an inclusive community that values diversity and engagement</p>	<p>As an organisation that is committed to the principles of social equality and equal opportunity, the Band seeks to provide affordable opportunities to learn music to all interested members of the community.</p> <p>Low membership fees which cover the costs of instrument hire and learner classes mean that the Band offers a diverse range of experiences to members of the community who, under normal circumstances, otherwise might not be able to afford a musical education.</p>
		<p>The educational services offered by the Band have a range of positive flow-on effects for the broader community. For instance, the implementation of an ambitious youth development program since 2004 has resulted in a number of members of the Band receiving music scholarships. This in turn has enriched the quality of brass musicianship at schools within and outside of the City of Marion.</p>
		<p>The Band actively promotes an inclusive attitude in all aspects of the Band's activities and, where possible, takes the opportunity to celebrate cultural diversity through its participation in events such as the annual Ethnic Schools Association of SA March.</p>

<p>CW4 Healthy lifestyles and active communities</p>	<p>CW4.1 Develop open spaces and recreation facilities that support active communities and healthy environments</p>	<p>The Marion City Band regularly performs in open spaces (e.g. parks) and public recreational facilities (e.g. Marion Cultural Centre) within the City of Marion, thereby encouraging members of the public to use such spaces provided by the council.</p>
	<p>CW4.2 Increase opportunities to improve the community's physical, mental and spiritual health and wellbeing & CW4.3 Support healthy and safe environments for people to live and work</p>	<p>Participation in Band activities is not only an mentally engaging experience for members, it involves a high degree of physical activity and coordination. Specifically, the Band marches at community events on a regular basis and in doing so, contributes to the physical wellbeing of its members.</p>
		<p>In an ensemble context, making music is a social and cooperative experience. By facilitating social, recreational and musical interaction between its members in a supportive environment, the Band contributes to the mental health and wellbeing of its members.</p>

Cultural Vitality

Direction	Strategy	How we contribute
<p>CV1 A learning community</p>	<p>CV1.1 Further develop lifelong learning opportunities</p>	<p>The music education services provided by the Marion City Band are not limited to children. Indeed, a number of adults have commenced their study of brass musicianship with the Marion City Band and have gone on to hold key positions within the Band.</p> <p>Furthermore, the Band is improving its musical standards at a condiserable pace. This means that the Band is well equipped to facilitate the learning of individuals who currently have diverse levels of musical skill.</p>
		<p>In the context of the Marion City Band, learning does not just refer to formal education.</p> <p>For example, musical performance involves a range of social skills that come with working in a team. Playing in a musical ensemble such as the Marion City Band teaches young people how to be responsible members of an organisation, strive to achieve collective goals and develop as a social being. Therefore, it could be said that the Marion City Band makes a substantive contribution to the psycho-social development of its members.</p>

CV2 Embracing diverse cultures and communities	CV2.1 Actively support the development of a multicultural, inclusive and welcoming community	Refer to CW1.2
		The Marion City Band is proud to say that it supports the creation of an inclusive environment for new Australian citizens through its regular participation in City of Marion citizenship ceremonies.
CV3 Expression of identity and belonging	CV3.1 Develop unique and vibrant public places that express local identity and meet local needs	Refer to CW1.1 & CW4.1
		Over the course of its history, the Band has developed a close and mutually beneficial relationship with the Marion RSL. The Band directly contributes to expressions of local identity through its participation in the celebration of public occasions such as Remembrance Day and ANZAC Day. Indeed the Band provides a vital service in the celebration of such occasions through the provision of bugling services (i.e. playing the 'Last Post' in honour of those who have undertaken military service)
	CV3.2 Provide and support opportunities to celebrate and express community identities	Refer to CW1.1 & CW4.1
		The Marion City Band makes a direct contribution to the sense of local identity through the role it plays in community events within the City of Marion such as the Glandore 'Carols in the Park' and Marion Celebrates Festival
	CV3.3 Enhance greater understanding between young and older people	The Marion City Band contains individuals drawn from a diverse group of ages and socio-cultural backgrounds. In the process of making music, it is expected that such diverse individuals will work together to achieve our collective goal of performing to the highest standard possible
		One of the major community outreach projects of the Band is our performances held in nursing homes. Under the 2012-2022 Business Plan, the Band has set a concrete target to perform at such institutions on 2-3 occasions each year.

<p>CV4 Preservation of our heritage, valuing the past and planning for the future</p>	<p>CV4.1 Develop opportunities to record, preserve, manage and interpret our diverse local heritage</p>	<p>The Band possesses a wealth of historical material ranging from historical documents and records, to photos, certificates and trophies.</p> <p>Such historical materials are an important part of the Band's heritage and we seek to make progress in our current activities while maintaining a strong sense of where we have come from as an organisation.</p>
	<p>CV4.2 Foster a culture that plans for the future and values the needs of future generations</p>	<p>Over recent years, the Band has come to take a more planned and organised approach to our activities as an organisation. This evolution in our organisation has culminated in the formation of the 'Marion City Band 2012-2022 Business Plan'. The Business Plan lays out our ambitious agenda for youth development, instrument replacement, the Band's public image and other financial concerns in order to guarantee the future stability and sustainability of the Band's growth.</p>
<p>CV5 Dynamic cultural and artistic activity</p>	<p>CV5.1 Show leadership in local and regional cultural development</p>	<p>In participating in cultural events on local, rural, [inter]state and [inter]national levels, the Marion City Band acts as a cultural/artistic ambassador for the City of Marion.</p>

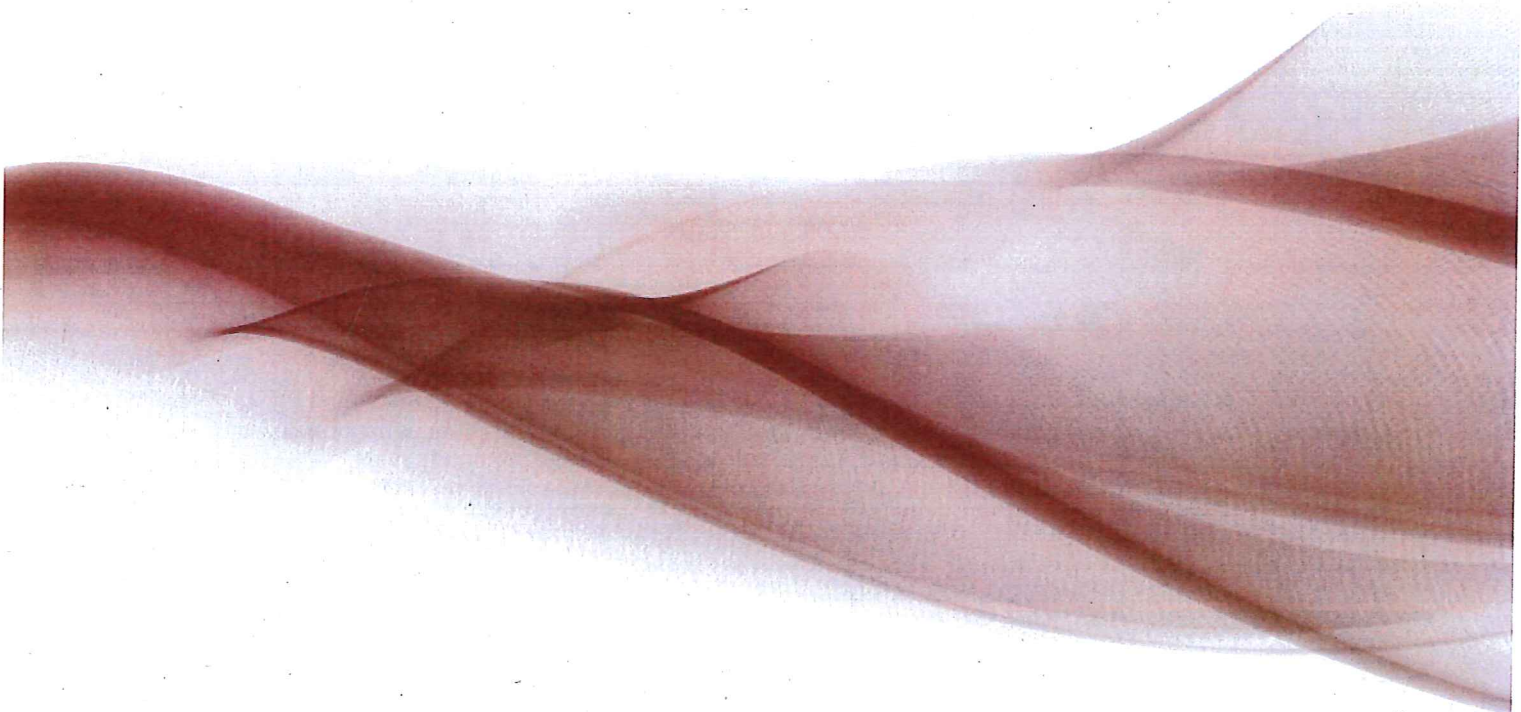
Dynamic Economy

Direction	Strategy	How we contribute
<p>DE1 A supportive business environment</p>	<p>No specific strategy</p>	<p>To the greatest extent possible, the Marion City Band seeks to support the local economy by utilising services offered by businesses within the City of Marion.</p>



2017-22 FUNDING PROPOSAL

MARION CITY BAND INC



BACKGROUND

The 2012-17 funding agreement and cooperation with City of Marion has been integral to the Marion City Band's continued growth and success over the last five years. Since our last submission in 2012, the band has expanded its membership in our four ensembles from 74 members to 93, representing a considerable increase in the organisation's provision of music education, public performance and community engagement activities. Specifically, the funding and support provided under the agreement have underpinned the successful implementation of the Band's instrument purchase and maintenance plan and also helped the band in the initial transition and subsequent improvements made to our new home at the former Edwardstown Senior Citizens' Hall. Furthermore, the close relationship between our two organisations has seen significant contributions to the strategic objectives of the City of Marion (full details of which are outlined on pages 33-36 of the Band's 2012-22 Business Plan)

KEY ACHIEVEMENTS UNDER THE 2012-17 FUNDING AGREEMENT

- Membership expansion: from 74 to 93 members
- Recent competitive achievements:
 - Australian National Band Championships: 2016 – 2nd Place (D Grade – Warriparinga Brass); 2015 – 1st Place (D Grade – Warriparinga Brass); 2013 – 1st Place (C Grade – Marion City Band);
 - South Australian Band Championships: 2016 - 2nd Place (A Grade – Marion City Band); 2016 – 2nd Place (C Grade, Warriparinga Brass)
- 163 public performances over the course of the 2012-17 funding agreement (37 of which were for the City of Marion). This equates to a public performance once every 11 days
- Transition from the Marion RSL to the former Edwardstown Senior Citizens' Hall as a rehearsal venue
- Establishment of affiliate relationships with University of Adelaide (Children's University Program) & imminent partnership with Clovelly Park Primary School (Music Education Program)

PROPOSED 2017-22 FUNDING STRUCTURE

Having recently undertaken a review of the band's finances in the 2012-17 period, the Marion City Band proposes that a continuation of the band's current funding levels (indexed by CPI) would be sufficient to sustain the organisation's continued growth in the 2017-22 period. The proposed continuation of the existing funding arrangements would be structured as follows:

<i>Flat Rate Payment</i>	This involves the payment of an agreed sum at yearly intervals. Previous funding agreements with the City of Marion have taken this form. The band proposes that this figure be set at \$33,842.00 per annum – a 1.5% increase on 2016's funding.
<i>Consumer Price Indexation</i>	The band proposes that the flat rate payment be increased annually in line with CPI. For the purposes of the band's 2012-22 Business Plan, CPI has been assumed to be 1.5%. However, given that CPI will fluctuate over the course of the agreement, it is appropriate that this figure be calculated annually by the City of Marion based on current data.
<i>In-kind Support</i>	In order to support the band in being as self-sufficient as possible, the City of Marion has (under the previous agreement) provided two free-of-charge uses of the Domain Theatre per year. The band proposes that this arrangement continue under the 2017-22 agreement

The table below illustrates the anticipated change to funding over the course of the proposed 2017-22 funding agreement:

Year	Flat Rate + CPI
2017	\$33,842.00
2018	\$34,349.63
2019	\$34,864.87
2020	\$35,387.85
2021	\$35,918.67

Under previous funding agreements, the band has provided a minimum of 6 performances which are negotiated at appropriate times by the City of Marion. The band is very happy for this arrangement to continue or to negotiate an increase if it is deemed helpful.

RATIONALE

(1) Continued Growth in Membership and Provision of Community Services

At present, the Band runs four ensembles/programs to cater for the broad spectrum of musical ability within our organisation: Marion City Band (B Grade); Warriparinga Brass (C Grade); Heaven Brass (non-competitive training ensemble) and Learners' Classes (for beginning players). With our membership growing at approximately 5 players per year, our current levels of funding allow the Band to sustainably meet the challenges of our rapidly growing membership such as uniform, instrument supply and other operational expenses associated with running the band (a full list of expenditure/income categories and accompanying explanations can be found on pp. 15-17 of the 2012-22 Business Plan). With the imminent commencement of the Band's partnership with Clovelly Park Primary School and the University of Adelaide's 'Children's University' program, we anticipate that our membership will continue to flourish as we deepen our ties with local educational institutions.

(2) Instrument Purchase and Maintenance

The band has allocated funds from the 2012-17 funding agreement to implement its 2012-17 Instrument Purchase & Maintenance Plan. The average life cycle of a well-maintained brass instrument is approximately 15 years. Over the course of our 2012-17 funding agreement the band has purchased the following instruments:

- 5x Cornets
- 3x Tenor Horns
- 1x Flugel Horn
- 1x Baritone Horn
- 1x Tenor Trombone
- 1x Euphonium
- 1x Bb Tuba

Additionally, the band takes its responsibility to maintain instruments' condition very seriously – this being reflected in the \$12187.94 figure spent on servicing and maintaining the Band's current instrument stock over the 2012-17 period. In accordance with the 2017-22 forecast budget, the band has calculated that a continuation of the \$33,842 funding grant would permit the band to continue its current growth and expand its provision of music education and public performances.

CONTACTS & QUERIES

The Band's Committee welcomes the opportunity to discuss the above proposal with Elected Members, City of Marion staff and other interested parties:

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Musical Director & Event Coordinator

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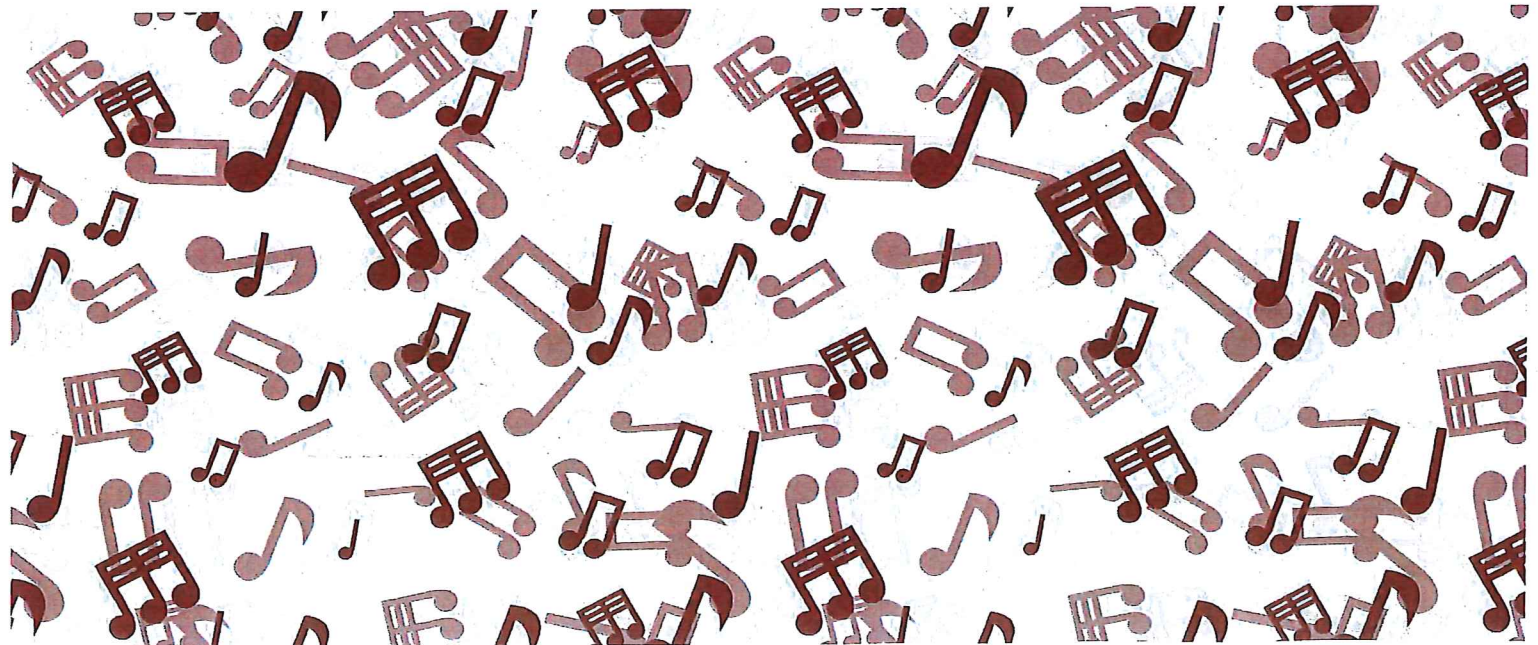
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CURRENT INITIATIVES DISCUSSION PAPER

MARION CITY BAND INC



UNIVERSITY OF ADELAIDE PARTNERSHIP: 'CHILDREN'S UNIVERSITY' PROGRAM

In 2015, Marion City Band Inc was formally registered as a 'Learning Destination' with the University of Adelaide's 'Children's University' Program. Children's University is a program which recognises the importance of community service, physical and creative action and extra-curricular engagement in children's development. Hours of service completed with registered 'Learning Destinations' contribute to students' 'Passport to Learning' and when sufficient hours have been completed, students graduate from the program at the University of Adelaide. At the time of writing, the Marion City Band is the only South Australian Band Association member who has been accepted as a Learning Destination – a testament to the high standard of our musical education and performance activities.

Further Information

<https://www.adelaide.edu.au/childrensuniversity/>

http://childrensuniversity.com.au/adults/learning-destinations/why-become-a-learning-destination/?cu_region=SA

Veronica Boulton

Musical Director & Event Coordinator

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2017 PARTNERSHIP: CLOVELLY PARK PRIMARY SCHOOL

At the end of 2016, Veronica Boulton (Musical Director) met with Debbie Johnson who is a music teacher at Clovelly Park Primary School. The two planned out a partnership with the school whereby students would be able to learn an instrument through our training ensembles, and extend their learning through a band program within the school. The school has many new arrivals to Australia and a particular focus is their Intensive English Language Program and International Education Program. Debbie explained that for many students there would not be an opportunity to learn a musical instrument due to the significant expenses associated with music education (e.g. private instrument hire, tuition). In the week beginning 6 February 2017, band musicians will attend Clovelly Park Primary School to commence the first phase of this program. They will be demonstrating instruments, offering students the opportunity to try them, and then we will be handing out application forms for the students to indicate interest in participating in the program.

Further Information

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NEW BAND HALL & REHEARSAL VENUE

One of the most exciting achievements in recent years is the bands transition to its new home in the former Edwardstown Senior Citizens' Hall in August 2015. With the approval of the City of Marion, band members (and qualified tradespersons), Pete Ollerenshaw and Tasman Cooke, have led a range of improvement projects designed to add value to the site, enhance its use as a learning space and increase the site's visual appeal for the local community:

- Renovation – construction of two tutor rooms build adjacent to the main social space to facilitate small-group and individual music tuition via our Learners' Classes

- Sound-proofing measures and acoustic sound-board installation: these measures drastically reduce any sound leakage to nearby residents and also enhance the suitability of the hall as a space for music rehearsals
- Electrical work – again with City of Marion approval, the band has undertaken a range of electrical maintenance tasks on the site including the installation of light fittings and power outlets by suitably qualified electricians
- Mural wall – with help from a City of Marion community grant scheme, the band has jointly funded the painting of a musical mural by local artist, Jake Holmes, on the wall of the current site as depicted below:



Figure 1. Band Mural Being Painted (Nov 2016)

Further Information:

George Burton
President

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UPCOMING PROJECT: 2017 DRUM CORP ESTABLISHMENT

Having consolidated our brass musicianship program in the 2012-17 period, the Band is now turning its attention to opportunities to develop a program for young percussionists to learn and perform in an ensemble setting with the establishment of a drum corp. This initiative aims to add colour and vibrancy to our pageant and concert performances while also expanding the scope of the musical education services available to the community through the band.

Based on quotes from Optimum Percussion, the band anticipates the purchase of the following percussion instruments over the next five years:

- 2 x DXP 24" Marching BD w/Harness silver - \$249 each
- 2 x DXP Marching Tenor Trio 10/12/13" Silver - \$199 each
- 4 x DXP 13x5.5" Marching SD w/Harness silv - \$149 each
- 1 x Pearl Junior Marching Trio 6,8,10" RED w/harness - \$509 each
- 1 x Powerbeat Triple Tenor Toms - 8, 10, 12inch with Harness - \$379

*Further Information***Veronica Boulton**

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MAJOR PERFORMANCE: BIRD IN HAND WINERY, JULY 2017

Public performance is a core activity for Marion City Band Inc with public performances over the 2012-17 period being distributed as below

Year	Total Engagements	# of City of Marion Engagements	# of Non-official Marion Engagements
2012-13	33	7	3
2013-14	36	8	4
2014-15	35	9	4
2015-16	32	6	4
2016-17	27*	7	4

*Note that more engagements are likely to arise as the 2016-17 year progresses

On 8-9 July 2017, the opportunity has arisen for Marion City Band to play at Bird in Hand Winery over the course of a two day event featuring art works by the Gawler Street Arts organisation and an Artist-in-Residence. The band's performance will feature Mussorgsky's 'Pictures at an Exhibition' and the band will be joined by Yamaha Artist, Fletcher Mitchell, to premiere several works that have been composed for him.

*Further Information:***Veronica Boulton**

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ORGANISATIONAL CONTRIBUTIONS TO SOUTH AUSTRALIAN BANDING COMMUNITY

Thanks largely to the passion and commitment of our Committee over the last 12 years, Marion City Band has gained a national reputation as a highly organised and effective arts organisation that is committed to life-long learning. Recognising the importance of sharing our experience and skills with the broader banding community, Marion's members continue to make major contributions to the development of banding in South Australia in a range of ways

- South Australian Band Association Committee Memberships (over a number of years):
 - Veronica Boulton – SABA Committee Member
 - Alexandra Bowman – SABA Registrar
 - Linda Vinall – Child Protection Officer
 - George Burton – SABA Committee Member
 - Darren McDonald – Current Vice-President & Contest Convenor
 - Elizabeth McDonald – Current SABA Committee Member
 - Pete Ollerenshaw – Current Public Relations Officer
 - Helen Ollerenshaw – Current SABA Committee Member
 - Jon Shinnick – Current Music Advisory Board Member

- South Australian State Youth Brass Tour – organised annually by Musical Director, Veronica Boulton (playing members are constituted from all South Australian bands' members, with a large proportion being from Marion City Band and Warriparinga Brass
 - 2017 Limestone Coast Tour
 - 2016 Yorke Peninsula Tour
 - 2015 Riverland Tour

Further Information:

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Musical Director & Event Coordinator

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**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Sean O'Brien, Community Facilities Planner
Manager: Carol Hampton, Manager Land and Property
General Manager: Abby Dickson, General Manager City Development
Subject: Tennis and Netball
Report Reference: GC280217R06

REPORT OBJECTIVES

The objective of this report is to provide the outcomes from the club and community consultation undertaken as part of the Tennis and Netball facilities review and seek Council's endorsement of a three-year capital works program and associated budget.

EXECUTIVE SUMMARY

The Tennis and Netball review forms part of Council's strategic objectives to improve sporting and recreational facilities and address both the oversupply of tennis courts and undersupply of netball courts across the City. Council has sought to work collaboratively with clubs and the community to identify opportunities to improve ageing facilities, consolidate facilities where there is oversupply and maximise community access.

Assessment has also been undertaken of courts and associated facilities to prioritise renewal works to ensure facilities are fit for purpose.

Over the last three months, meetings have been held with the clubs identified in this report. There has been excellent engagement and commitment by clubs to work with Council to develop better standard facilities that will support their on-going development.

This report outlines the outcomes of the consultation and condition audit undertaken, and presents a series of recommendations for Council's consideration.

Should Council adopt the three-year works program and associated budget the net result with courts numbers will be;

- 97 courts reduced to 68 courts in total
- Tennis courts will be reduced from 87 to 61 courts
- Netball will increase from 17 to 28 courts
- 24 courts will be multipurpose courts (includes netball, tennis and basketball courts)
- 37 courts will be tennis only
- 7 courts will be netball only
- Some multipurpose courts include basketball rings.
- A further 6 tennis and netball courts are linked to the Seaview High School project which will be accessible to both clubs and the community.

This will significantly improve service provision across the City and has been achieved through a combination of conversion of courts, creation of multi courts and the removal of under-utilised courts. Consideration of the provision of open space in line with Council's Open space policy has also been applied to ensure communities have access to open space within 400-500 metres walking distance of their residence and/or workplace. Where open space is in short supply under-utilised tennis courts are recommended to be converted to open space.

A 3-year works program for the upgrade of facilities is presented for Council's consideration as part of this report, and if approved, will require the following allocation of funds across a 3-year period: \$574,050 in 2017/18; \$389,150 in 2018/19; and \$198,875 in 2019/20.

RECOMMENDATIONS	DUE DATES
That Council:	
1. Endorses the 3 year works program for Tennis and Netball Court and Facilities attached as Appendix 4 to this report.	28 Feb 2017
2. Allocates funding of \$574,050 in Draft 2017/18 Budget towards capital works for tennis and netball facilities at the following sites; Woodforde Reserve, Sandery Avenue, Hallett Cove Beach Tennis Club, Trott Park (Southbank Tennis Club) Tennis courts, Warradale Tennis Club, and Marion Tennis Club.	28 Feb 2017
3. Notes that a separate report, with identified costs, will be brought to Council for consideration, in relation to the direction Council established for McConnell Reserve (eastern side) when Council has considered community feedback.	28 Feb 2017
4. Allocates funding of \$389,150 in 2018/19 and \$198,875 in 2019/20 in the Long Term Financial Plan for capital works at the following tennis and netball facilities; Hamilton Park, Ballara Park, Glandore Oval, Seacombe Heights Tennis Club Tarnham Road Reserve, Morphettville (Kendall Terrace) Tennis Club (as per Appendix 4).	28 Feb 2017
5. Notes further reports will be developed for Council's consideration regarding detailed works and cost for individual sites which outline the scope of works, whole of life costs and partnering funds being sought.	28 Feb 2017
6. Notes the planning for the Seaview High School tennis and netball complex is progressing and a further report will be developed identifying a potential Council contribution to be funded from the Community Facilities Partnership Program – Asset Sustainability Reserve for the proposed development. The report will also identify potential options for the Council owned Tarnham Road site for Council to consider once the school development has been completed.	May 2017
7. Endorses the following works to be undertaken and funded within the existing 2016/17 budget: <ul style="list-style-type: none"> • removal of the court, fences and nets at Roy Lander Reserve and undertaking of minor landscaping work to restore the site. 	28 February 2017

- removal of net posts and net at Yanyarrie Reserve and the modification of the site for sidewalk games and other recreation activities.
 - clubroom improvement works at Woodforde Reserve
 - court alterations to the existing tennis courts to provide additional netball facilities at Hazelmere Reserve.
 - undertake court improvement works at Stanley Street Tennis Club.
8. Endorses Administration to undertake site investigations into the western side of McConnell Reserve, Allotment 189 being portion of the land in Certificate of Title Volume 1234 Folio18 and report back at the conclusion of the site investigations. 28 February 2017
9. Endorses the development of a precinct plan for Capella Reserve which will incorporate further consideration to the future directions for the tennis courts, playspace and toilet block at Nannigai Reserve and allocates an additional \$30,000 in the open space planning draft 2017/18 budget and approves an additional resource of 0.2 FTE to support the project for a period of 12 months (2017/18). 28 February 2017
10. Authorises administration to write to the head petitioners from the Nannigai and McConnell Reserve submissions advising of Council's decision. 28 February 2017

BACKGROUND

The Tennis and Netball review forms part of Council's strategic objectives to improve sporting and recreational facilities across the City and address both the over-supply of tennis courts and under-supply of netball courts facilities across the City.

Council has considered multiple Council reports as the review has progressed, which has included extensive consultation with clubs, residents living adjacent facilities and peak bodies. A summary of the resolutions passed regarding the review are provided as Appendix 3 to this report

As part of the review Council adopted the following vision and principles:

Stronger clubs, which have well managed good quality facilities and improved community access.

Underpinned by the following principles:

- **Accessibility:** The venue is physically and economically accessible including to the public. The venue provides an adequate distribution and mix of programs and services.
- **Sustainability:** Financially viable in to the future. The venue/club implements an asset replacement plan, derives its funds from a range of activities and puts aside operational surpluses annually. The clubhouse and courts are maintained creating a safe and welcoming facility.

- **Community benefit:** Demonstrated by the club's ability to provide value to the community through inclusive practices, including to non-club members. This is achieved through increased participation pathways, and opportunities for community to achieve an active lifestyle and social benefits.
- **Accountability:** The club and its operations are sustainable. Operational responsibilities of the venue are clear and measures are in place to meet the targets. Obligations to stakeholders, including council, are met. (GC111016R06)

The recommendations outlined in this report seek to deliver on Council's vision for Netball and Tennis Facilities.

ANALYSIS

TENNIS AND NETBALL CLUBS

The review has been underpinned by extensive consultation with clubs to identify recommendations which improve facilities and align with the Clubs directions and long term viability.

The following table outlines recommendations regarding future directions for individual sites and/or clubs which seek to improve facilities, build the capacity of clubs and maximise utilisation including community access.

The recommendations have been informed by Council's vision and feedback received by clubs throughout the consultation which has occurred across 2016 and early 2017.

Site	Club/Partners	Directions	Recommendations
Woodforde Family Reserve	Morphettville Netball Club Ascot Park Tennis Club	<ul style="list-style-type: none"> • Ascot Park Tennis Club (Weaver St) and Morphettville Netball Club (Hamilton Park Reserve) support moving to Woodforde Family Reserve • The Hamilton Park facilities are in poor condition and do not meet acceptable standards for community sport. The impacts of the gum trees on the courts is significant and maintaining the courts to acceptable standards for the community is likely to be an ongoing burden for Council. 	<ul style="list-style-type: none"> • The scope of the project to move the clubs to the Woodforde Reserve site includes <ul style="list-style-type: none"> ○ Conversion of six tennis courts to four multipurpose courts ○ Extension of the courts to accommodate additional space for multipurpose netball and tennis courts ○ Relocation of fences ○ Lighting upgrade ○ Clubroom improvements • New lease arrangements and shared management options will need to be negotiated • Once the Netball Club has relocated to the Park Holme Courts (Woodforde Res) remove the courts and clubroom from the Hamilton Park Reserve and restore the area to open space. • The number of courts required at Weaver Street
Hamilton Park Reserve		<ul style="list-style-type: none"> • The Weaver Street reserve is identified in the Open Space Strategy as an area of low open space provision and therefore should be retained. • Hamilton Park is identified in the Open Space Strategy as an area of low open space provision and therefore should be retained. • The Weaver Street courts are currently in reasonably good condition and could remain as open community courts in the short to medium term. 	

Site	Club/Partners	Directions	Recommendations
Weaver Street Reserve		<ul style="list-style-type: none"> The courts could be hired on as required basis to the tennis club as an overflow venue from Park Holme (Woodforde). The courts at weaver street could potentially be made available for hire by Denman Tennis Club who currently hire Woodforde Reserve courts. 	be reviewed and altered in conjunction with the playspace renewal as part of a total reserve upgrade (It is anticipated the playspace renewal which is categorised as low range will be renewed in 8 to 12 years)
Seacombe Heights Tennis Courts (Tarnham Road)	Seaview High School & Tennis SA	<ul style="list-style-type: none"> Council has given in principle support to a joint school, club and Council facility being developed at Seaview High School which would include closing the Tarnham Road courts (GC131216R07) An initial concept design has been developed for the Seaview Heights school A report with potential options for the Tarnham Rd site will be developed for Councils consideration. 	<ul style="list-style-type: none"> A detailed Council Report for the project will be prepared. The final directions will depend on outcomes of negotiations with the school and DECD.
Stanley Street Tennis Club	Stanley Street Tennis Club	<ul style="list-style-type: none"> Both Stanley Street Tennis Club and Ballara Park Tennis Club have indicated they are open to the concept of sharing a site however the times of use clash which makes sharing one site difficult to achieve. Ballara Park Tennis Club has limited use outside of its 23 members and they are open to moving to Sandery Reserve if better shelter and storage is provided for tennis activities. 	<ul style="list-style-type: none"> Support the Stanley Street Tennis Club to upgrade courts. As part of the next lease renewal negotiate an agreement that will enable greater community access to the courts.
Ballara Park Tennis Club	Ballara Park Tennis Club	<ul style="list-style-type: none"> Ballara Park Courts are located in an area identified in Council's Open Space Strategy as an area with a low provision of open space. The kindergarten has indicated it would like Council to consider options for children's activities in the reserve – this could be considered as part of the playspace renewal program (2 to 4 years) 	<ul style="list-style-type: none"> Ballara Park Tennis Club to relocate to Sandery Ave and install a new shelter and storage to support greater use of the tennis courts by the club and community. Once the Ballara Park Tennis Club relocates remove the courts and tennis shelter and restore the reserve to open space. A new court hire agreement will be required for Ballara Park Tennis Club to relocate to the Sandery Reserve Courts.
Kendall Tce Courts	Morphettville Tennis Club	<ul style="list-style-type: none"> The Club has grown substantially in the last 5 years and plan to play at the pennant level (courts cannot be multipurpose) The site is not able to physically accommodate netball courts The Club has a strategic plan and has prioritised a range of projects the Club would like to pursue; <ol style="list-style-type: none"> Lights 	<ul style="list-style-type: none"> Support the Clubs plans to improve the site by allocating a potential contribution in the LTFP. <ol style="list-style-type: none"> Lights Root barriers- courts are impacted by trees Improve fencing Provide a sheltered area for spectators

Site	Club/Partners	Directions	Recommendations
		<ol style="list-style-type: none"> 2. Root barriers- courts are impacted by trees 3. Improve fencing 4. Provide a sheltered area for spectators to the south of the clubroom 	to the south of the clubroom
Hazelmere Reserve	Wesley Netball Club	<ul style="list-style-type: none"> • Increase the number of netball courts available for the netball club and community's use. 	<ul style="list-style-type: none"> • Line mark a new netball court that overlays the tennis court and install netball posts.
Clovelly Park Community Centre	Adelaide Wildcats	<ul style="list-style-type: none"> • Development Application for floodlighting has been approved 	<ul style="list-style-type: none"> • Capital works will be completed in 2017 • As part of the next lease renewal negotiate an agreement that will enable greater community access to the courts
Hallett Cove Beach Tennis Facility	Hallett Cove Beach Tennis Club	<ul style="list-style-type: none"> • The Club is planning to upgrade courts and install new lighting • The Club is planning to pursue grant funding for court resurfacing and lighting upgrade through the Office for Recreation and Sport and following its unsuccessful application in 2016. • 	<ul style="list-style-type: none"> • A Council Report for these works is scheduled for March 2017. • As part of the next lease renewal negotiate an agreement that will enable greater community access to the courts
Warradale Tennis Facility	Warradale Tennis Club	<ul style="list-style-type: none"> • An updated project scope has been developed for a \$500,000 site and clubroom upgrade. • The scope for the project includes <ul style="list-style-type: none"> ○ Court upgrade ○ Fencing upgrade ○ Lighting upgrade ○ Clubroom upgrade • The Club was successful in securing a \$250,000 grant from the Federal Government. • The Club is pursuing an additional \$125,000 grant funding from the Office for Recreation and Sport in April 2017. • The Club has indicated it would like Council to consider a \$125,000 contribution towards the project. 	<ul style="list-style-type: none"> • A Council Report for the project is scheduled for March 2017. • As part of the next lease renewal negotiate an agreement that will enable greater community access to the courts
Trott Park Tennis Facility	Southbank Tennis Club	<ul style="list-style-type: none"> • The Club is planning to upgrade courts and install new lighting • The Club is planning to pursue grant funding for court resurfacing and lighting upgrade following through the Office for Recreation and Sport following its unsuccessful application in 2016. 	<ul style="list-style-type: none"> • A Council Report for the project is scheduled for March 2017. • As part of the next lease renewal negotiate an agreement that will enable greater community access to the courts

Site	Club/Partners	Directions	Recommendations
Marion Tennis Club	Marion Tennis Club	<ul style="list-style-type: none"> Upgrade court lighting to support increased use of the site. 	<ul style="list-style-type: none"> A Council Report for the project is scheduled for March 2017. As part of the next lease renewal negotiate an agreement that will enable greater community access to the courts
Glandore Oval	Glandore Recreation Centre Board of Management	<p>The current facilities are in poor condition and the sports club has no existing plan for use of the site.</p> <ul style="list-style-type: none"> The tennis club house and courts are in poor condition and not used. The netball courts are open for community use however they are both in poor condition. 	<ul style="list-style-type: none"> Remove all 6 courts and demolish the former tennis club house. Provide two new multipurpose community courts and landscape the surrounding areas.

COST SHARING MODEL FOR COURT RENEWAL

Council's draft Leasing and Licensing of Council Owned Facilities Policy which will be considered for Council for endorsement (GC280217R) states the following:

Council will work in partnership with tennis and netball clubs, peak bodies and other funding organisations when courts are required to be resurfaced. Clubs will be expected to contribute funds either through a combination of club funds, external grants or a loan from Council. In determining the club contribution consideration will be given where courts are made available for community use.

Negotiations with each club will be undertaken consistent with the policy and as noted in recommendation 4 of this report separate detailed reports will be brought to Council which will include specific details of negotiated costs sharing arrangements for court renewal for each site.

COMMUNITY COURTS

The City of Marion adopted vision encourages sustainable strategic tennis and netball court facilities. As part of this vision the community has been informed some courts will be upgraded and some will be removed to ensure that:

- Current and future courts are renewed at appropriate times to ensure safety of the community.
- Courts are in an accessible location – this may include removal of courts due to oversupply in a particular area. Additionally, it may include, proposed upgrades or further opportunities to improve community access.
- Council resources are used appropriately.

Following the Council resolution 11 October 2016 (GC111016R06) a community survey was circulated to residential properties surrounding the four sites at McConnell Reserve, Nanningai Reserve, Roy Lander Reserve and Yanyarrie Reserve.

Residents were notified through a mail out on 19 December 2016 with all responses required by Monday 9 January 2017.

The table below identifies the number of residents surveyed for each site.

Site	Residential Properties Notified	Responses received
Mc Connell Reserve	296	79
Nannigai Reserve	848	102
Roy Lander Reserve	319	51
Yanyarrie Reserve	415	0
TOTAL	1878	232

In response Council received 232 submissions to the survey as well as 2 letters and 7 emails.

Two petitions were also submitted to Council. One from 384 residents living in the Hallett Cove area in regards to directions for the Nannigai and Capella Reserve facilities. The petition was noted at the General Council meeting (GC251016P01). The petition is to be considered in conjunction with this report. The petitioner Mr Trevor Zwar will be providing a deputation at the General Council meeting on 28 February 2017. A second petition was received from 190 residents living in the area surrounding McConnell Reserve, requesting Council retain, renew and maintain tennis courts and multi-use open space court. The petition was noted at the General Council meeting (GC140217P01) and is to be considered in conjunction with this report.

Summary of submissions

The sections below provide a summary of the community feedback received from the consultation process. The full community consultation report is attached as Appendix 1 to this report which includes feedback on both the eastern and western sides of McConnell Reserve.

McConnell Reserve

296 residential premises were notified of the survey, a total of 79 responses were received, of those who responded;

- 15 of the respondents use the western courts
- 26 of the respondents used the reserve daily or weekly
- 24 of the respondents used the reserve monthly or less than monthly
- 3 of the respondents did not use the facility at all.
- 23 of the respondents use the reserve for activities with children
- 25 of the respondents play tennis or use the tennis court for other activities
- 40 of the respondents used the reserve for basketball, general exercise or other recreation activities.

Note: some respondents did not answer all survey questions.

Of the three qualitative questions relating to the value of the reserve the strongest themes amongst the responses were;

- Retaining the reserve as open space
- Providing safe play areas for children
- Retaining the space for aesthetic or community reasons including a number of people who indicated they do not currently use the reserve
- 24 of the 79 respondents did not use the western side of the reserve or thought the area was privately owned land.

7 emails were received from residents requesting Council to retain McConnell Reserve and courts.

Letters were received from Nicole Flint Federal Member for Boothby and David Speirs State Member for Bright, requesting Council preserve the important local infrastructure and maintain as open space.

Petition

- A petition was also received in regards to McConnell Reserve and was presented to Council on 24 January 2017
- No of signatories:190
- The petition was received from residents and users of the McConnell Reserve Courts requesting Council retain, renew and maintain tennis courts and multi-use open space court.

Nannigai Reserve

848 residential premises were notified of the survey. 102 submissions were received of these:

- 48 of the respondents indicated support or strong support to move the playspace, toilet and courts to Capella Reserve
- 33 of the respondents indicated they disagree or strongly disagree to move the playspace, toilet and courts to Capella Reserve
- 19 of the respondents use the Nannigai Reserve courts on a regular basis
- 30 of the respondents use the play equipment at Nannigai
- 25 of the respondents use Capella Reserve
- 57 of the respondents use the facility often (daily or weekly)
- 23 of the respondents use the facility monthly or less than monthly
- 41 of the respondents use the reserves for activities with children

Note: some respondents did not answer all survey questions

Of the three qualitative questions relating to the value of the reserve the strongest themes amongst the responses were;

- 50% of the responses included comments relating to retaining Nannigai as open space and maintaining it in good condition
- Providing play equipment
- 11 of the respondents stated they would like the courts to stay whilst 10 people indicated they would like all facilities to be moved to Capella

Petition

- A petition was received by Council in relation to Nannigai Reserve on 9 January 2017 and tabled at the 24 January General Council meeting
- There were 384 signatories on the petition
- The petition opposes the proposal to remove the tennis court playground from Nannigai Reserve and consolidating it with the facilities at Capella Reserve, Hallett Cove.
- The petition was reviewed in detail by Council at the 24 January 2017 General Council Meeting (GC24016P01)

Whilst the petition demonstrates there is some community opposition to removing facilities from Nannigai Reserve the community survey results indicate that 47% of people are in favour of moving facilities to Capella Reserve and 20.7% neither agree nor disagree or did not indicate a preference with the relocation on facilities and 32.3% opposed the relocation.

Council has been progressively considering a range of options for the redevelopment of Nannigai Reserve and potential relocation of a number of recreation infrastructure items to Capella Reserve. An understanding of the capacity and constraints of Capella Reserve to cater for tennis and netball as well as a broader range of activities including soccer and a play space could be identified through a precinct plan. A site concept plan will ensure all potential infrastructure items, costs and how Council could best accommodate the desires of local residents can be better understood and considered by Council before considering implementing a final decision on directions for Nannigai and Capella Reserve.

Whilst Council is developing the precinct plan it is recommended that the Nannigai courts, toilet block and playspace are retained in the short term until a holistic informed decision can be made.

Should Council endorse this approach, additional funding will be required in the 2017/18 budget beyond what was provided in the three year open space works program for investigations and design (\$30,000) and an additional .2FTE staff (\$20,000) in the Open Space planning team (2017/18) will be required.

Roy Lander Reserve

319 residential premises were notified of the survey, there were 51 submissions received of which:

- 7 of the respondents use the court
- 23 of the respondents use the open space areas
- 20 of the respondents use the playground
- 28 of the respondents use the facility daily or weekly
- 15 of the respondents use the facility monthly or less than monthly
- 31 of the respondents use the reserve for activities with children
- 10 of the respondents play tennis on the courts
- 3 of the respondents use the bocce facility
- 44 of the respondents use the reserve for general exercise or other recreation activities.

Note: some respondents did not answer all survey questions

Of the two qualitative questions relating to the value of the reserve the strongest themes amongst the responses were:

- 74.5% of the respondents enjoy the open space and views
- Many comments related to retaining the reserve as accessible open space that's well maintained.
- 17.6% of respondents would like the courts retained and upgraded. Some comments indicated the courts would be better used if they were in better condition and upgraded.

Yanyarrie Reserve

415 residential properties were informed of the following information via a brochure: No responses have been submitted to Council

“Will the courts be removed?”

Currently the court at Yanyarrie Reserve is in extremely poor condition which reduces its value and potential use by the community. Council’s preference is to offer alternative options for the reserve and provide better quality tennis and netball facilities in other locations.

What is going to replace the courts?

There is no plan to remove the bitumen base of the court. The fencing and tennis net will be removed and court will be modified for other activities such as half-court basketball, skating, scooting and other sidewalk games.”

RECOMMENDED DIRECTIONS FOR COMMUNITY COURTS

Site	Analysis	Recommendation
McConnell Reserve	Strong community response to retain the eastern side of reserve and improve facilities indicating it is a valued community asset.	Retain the eastern side of McConnell Reserve.
	The feedback indicates the western side of the reserve has limited use and value for the	Undertake site investigations into the potential disposal of the

Site	Analysis	Recommendation
	<p>community. Appendix 2 provides an aerial photo and street view photo of the western reserve. The photos show the reserve is used as an access point and its appearance as private property.</p> <p>12 responses indicated they use the western court for children's activities. This could be potentially catered for through facilities on the eastern side of the reserve.</p>	western side of McConnell Avenue Reserve.
Nannigai Reserve & Capella Reserve	<p>A petition with 384 signatures opposed any change to facilities at Nannigai</p> <p>The community survey suggests many residents may support a change to the location of facilities.</p> <p>The development of a precinct plan that identifies available options and costs that considers the community consultation feedback would better inform Council before a final decision is implemented.</p>	<p>Develop a concept precinct plan for Nannigai and Capella Reserves</p> <p>Retain the Nannigai Courts in the short term until a holistic informed decision can be made through the Nannigai and Capella precinct planning process.</p>
Roy Lander Reserve	<p>The majority of responses indicted a high level of use for the open space areas.</p> <p>Use of the courts is limited and only 7 respondents indicate they would like the courts retained and upgraded.</p>	Remove the fencing, nets and court and landscape the area.
Yanyarrie Reserve	No responses recorded from the community.	Tennis nets to be removed and court will be modified for other activities such as half-court basketball, skating, scooting and other sidewalk games.

Financial Implications

The investigations have identified the need for the renewal, construction or alteration of facilities. The estimated funding requirement to complete the identified works over the next three years are outlined in the table below.

Financial Year	Budget
2017/18	\$574,050
2018/19	\$389,150
2019/20	\$198,175

Council has in developing the Draft 2017-18 Budget and Long Term Financial Plan has currently allocated \$300,000 per annum from 2017/18. Should Council wish to undertake all the works identified 3-year program attached as Appendix 4 to this report then an additional \$274,050 will need to be factored into the Draft 2017/18 Budget.

Other funding options:

Should Council not wish to increase the current allocation in the draft 2017/18 budget the following two options are available:

- Council may also choose to allocate the additional funding required from its Community Facilities Partnership Program Asset Sustainability Reserve to complete the works within the proposed 3-year timeframe.

- Another option available to Council is to not increase the current allocation in the Draft 2017/18 Budget and LTFFP and reschedule the works over a longer period of time than three years to align with the annual allocated budget of \$300,000 per annum.

There is a large number of tennis and netball facility projects across a number of sites that include a range of items at each site including lighting upgrades, replacement or upgrades of courts, fencing, upgrades to clubrooms, amenities, car parking and landscaping. A full list of site projects, scope of work and potential budget is provided as Appendix 4.

Where possible applications for additional funding contributions will be submitted to the Office for Recreation and Sport Community Recreation and Sport Facilities Program and the Tennis Australia National Court Rebate Program for additional funding contributions. Opportunities to submit to the funding programs will be assessed on each individual project.

In some cases, projects will be led by Council to consolidate facilities where there is oversupply, improve ageing facilities and maximise community access. Where Council is driving the project to achieve the desired outcome works may be fully funded by Council.

The review has also identified the potential disposal of the western side of McConnell Reserve subject to further investigations in accordance with Councils Asset Disposal Policy. The disposal of the land will be subject to the revocation of the community land classification which involves community consultation and Ministerial approval. Should this asset be disposed of, the sale revenue will offset the additional funds required to upgrade tennis and netball facilities.

Policy Implications

The ongoing management of facilities and options for cost sharing where the community has open access to leased/licenced courts will be negotiated with clubs as agreements are renewed.

In accordance with the draft leasing and licencing policy Clubs will be expected to contribute funds either through a combination of club funds, external grants or a loan from Council. In determining the club's contribution, consideration will be given where courts are made available for community use.

CONCLUSION

The implementation of the Tennis and Netball Review is an opportunity to promote and demonstrate best practice in sustainable asset management and put in place club and community capacity building initiatives. This will strongly support Council's leadership role in supporting and delivering Council's vision for stronger clubs, which have well managed good quality courts and facilities as well as improved community access.

APPENDICES

- Appendix 1 - Engagement Report
- Appendix 2 - McConnell Reserve Maps
- Appendix 3 – Council Resolutions
- Appendix 4 - 3 Year work program / Budget

**Tennis and Netball
Community Engagement Report
February 2017**

EXECUTIVE SUMMARY

In October 2016, the City of Marion adopted a vision for sustainable tennis and netball facilities, which have well managed good quality facilities and improved community access, as well as four key principles of Accessibility, Sustainability, Community Benefit and Accountability.

As part of this vision, some courts will be upgraded and some will be removed to ensure that:

- Current and future courts are renewed at appropriate times to ensure safety of the community.
- Courts are in an accessible location – this may include removal of courts due to oversupply in a particular area. Additionally, it may include, proposed upgrades or further communication to improve community access.
- Council resources are used appropriately.

Following a report on Tennis and Netball facilities across the city Council resolved the following:

“Undertakes further assessment of directions for courts at McConnell Reserve, Nannigai Reserve, Roy Lander Reserve, Hamilton Park, Glandore Oval and Yanyarrie Reserve to identify appropriate scopes and budgets.”
(Report Reference GC111016R06)

1,878 residential properties surrounding the courts located at McConnell Reserve, Nannigai Reserve, Roy Lander Reserve, and Yanyarrie Reserve were notified by mail-out on 19 December 2016 of the Making Marion survey with all responses required electronically or hard copy submission by Monday 9 January 2017.

Glandore Oval and Hamilton Park are linked to consultation processes with clubs. Directions with clubs will need to be confirmed so the surrounding community can be informed of the changes and appropriately consulted on potential directions for the sites.

SUMMARY OF SUBMISSIONS

McConnell Reserve

296 Number of residential premises were notified of the survey.

Of the 79 responses received

- 15 use the western courts
- 26 used the reserve daily or weekly
- 24 used the reserve Monthly or less than monthly
- 3 did not use the facility at all.
- Some respondents did not answer the question.
- 23 use the reserve for activities with children
- 25 play tennis or use the tennis court for other activities
- 40 used the reserve for basketball, general exercise or other recreation activities.
- Multiple activities/answers were allowed in the survey

Of the three qualitative questions relating to the value of the reserve the strongest themes amongst the responses were:

- Retaining the reserve as open space
- Providing safe children’s play areas

- Retaining the space for aesthetic or community reasons including a number of people who indicated they do not currently use the reserve
- 24 of the 79 respondents did not use the western side of the reserve or thought the area was privately owned land.

7 emails were received from residents requesting Council to retain McConnell reserve and courts.

Letters were received from Nicole Flint Member for Boothby and David Spears Member for Bright requesting council preserve the important local infrastructure and maintain as open space.

PETITION

- A petition was received by Council in relation to Nannigai Reserve on 24 January 2017
- Number of signatories:190
- The petition was received from residents and users of the McConnell Reserve Courts requesting Council retain, renew and maintain tennis courts and multi-use open space court.

Nannigai Reserve

848 Number of residential premises were notified of the survey.

Of the 102 submissions received:

- 48 of respondents indicated support or strong support to move the playspace, toilet and courts to Capella Reserve
- 33 of respondents indicated they disagree or strongly disagree to move the playspace, toilet and courts to Capella Reserve
- 19 of respondents use the Nannigai Reserve courts on a regular basis
- 30 of respondents use the play equipment at Nannigai
- 25 use Capella Reserve
- 57 used the facility often (daily or weekly)
- 23 used the facility monthly or less than monthly
- Some respondents did not answer the question
- 41 use the reserves for activities with children
- Multiple activities/answers were allowed in the survey

The strongest themes of the Qualitative questions are;

- Retaining Nannigai as open space and maintaining in good condition
- Providing play equipment
- 11 people stated they would like the courts to stay whilst 10 people indicated they would like all facilities to be moved to Capella

PETITION

- A petition was received by Council in relation to Nannigai Reserve on 9 January 2017
- Number of signatories:384
- The petition of residents of Hallett Cove opposes the proposal to remove the tennis court playground from Nannigai Reserve and consolidating it with the facilities at Capella Reserve, Hallett Cove.

Whilst the petition showed strong opposition to removing facilities from Nannigai Reserve the community survey results indicate that 47% of people are in favour of moving facilities to

Capella Reserve and 20.7% neither agree nor disagree or did not indicate a preference with the relocation on facilities and 32.3% opposed the relocation.

Roy Lander Reserve

319 Number of residential premises were notified of the survey.

Of the 51 submissions received

- 7 of respondents use the court
- 23 of respondents use the open space areas
- 20 of respondents use the playground
- 28 used the facility daily or weekly
- 15 used the facility Monthly or less than monthly
- Some respondents did not answer the question
- 31 use the reserve for activities with children
- 10 play tennis on the courts
- 3 use the Bocce facility
- 44 used the reserve for general exercise or other recreation activities.
- Multiple activities/answers were allowed in the survey

Comments

Of the two qualitative questions relating to the value of the reserve the strongest themes amongst the responses were

- 74.5% enjoy the open space and views
- Many comments related to retaining the reserve as accessible open space that's well maintained.
- 17.6% of respondents would like the courts retained and upgraded. Some comments indicated the courts would be better used if they were in better condition and upgraded.

Yanyarrie Reserve

415 Residential properties were informed of the following information and no responses have been submitted to Council.

Will the courts be removed?

Currently the court at Yanyarrie Reserve is in extremely poor condition which reduces its value and potential use by the community. Council's preference is to offer alternative options for the reserve and provide better quality tennis and netball facilities in other locations.

What is going to replace the courts

There is no plan to remove the bitumen base of the court. The fencing and tennis net will be removed and court will be modified for other activities such as half-court basketball, skating, scooting and other sidewalk games.

BACKGROUND

At the General Council Meeting held 11 October 2016 (GC111016R06) Council resolved:

1. *Notes the report.*
2. *Adopts the vision of 'Stronger clubs, which have well managed good quality facilities and improved community access', as well as the four key principles of Accessibility, Sustainability, Community Benefit and Accountability.*
3. *Works with Clubs to establish the best option for opening community courts in negotiation with clubs and leasing arrangements.*
4. *Undertakes further assessment of directions for courts at McConnell Reserve, Nanningai Reserve, Roy Lander Reserve, Hamilton Park, Glandore Oval and Yanyarrie Reserve to identify appropriate scopes and budgets and reports back to Council by 28 February 2017.*
5. *Commences individual consultation with clubs / organisations that use Stanley Street Reserve, Woodforde Family Reserve, Ballara Park Tennis Courts, Hamilton Park Reserve, Seacombe Seaview Heights Tennis Courts and Weaver Street Reserve and reports back to Council by 13 December 2016.*
6. *Notes that either external funding or funding proposals are currently progressing with facilities at Cove Netball, Clovelly Park Netball, Hallett Cove Beach Tennis, Southbank Tennis Club and Warradale Tennis Club.*
7. *Notes that as discussions progress with clubs that costs will be identified and brought to Council for consideration and prioritisation.*

ENGAGEMENT METHODOLOGY

Following the Council resolution, a community survey was circulated to residential properties in close proximity to the sites at McConnell Reserve, Nannigai Reserve, Roy Lander Reserve and Yanyarrie Reserve.

Residents were notified by mail-out on 19 December 2016 with all responses required by Monday 9 January 2017.

The table below identifies the number of residents surveyed for each sites.

Site	Residential Properties Notified
Mc Connell Reserve	296
Nannigai Reserve	848
Roy Lander Reserve	319
Yanyarrie Reserve	415
TOTAL	1878

A petition was also submitted to Council from 384 residents living in the Hallett Cove area in regards to directions for the Nannigai and Capella Reserve facilities.

The matter was considered at the General Council Meeting scheduled on Tuesday 28 February 2017 along with Mr Trevor Zwar providing a deputation on the evening.

Council resolved to further consideration to directions for the tennis courts at Nannigai Reserve will occur at the 28 February 2017 General Council meeting.

7 letters and 2 emails were also submitted to Council.

The following pages of this report provides a summary of all submissions provided to Council.

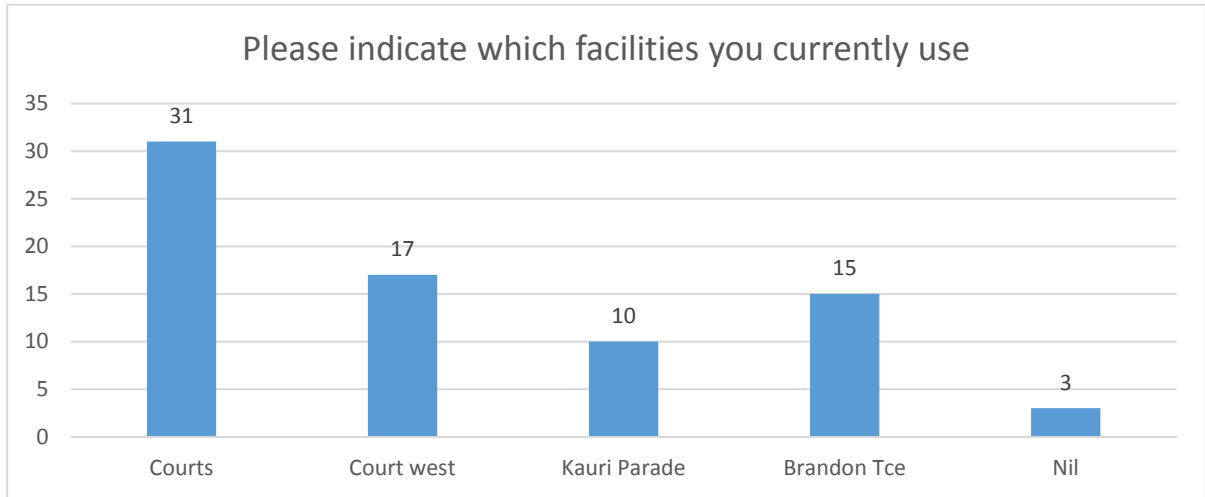
HAMILTON PARK AND GLANDORE OVAL

Hamilton Park and Glandore Oval are currently leased by community sports clubs. The initial consultation for these sites has been specifically with clubs.

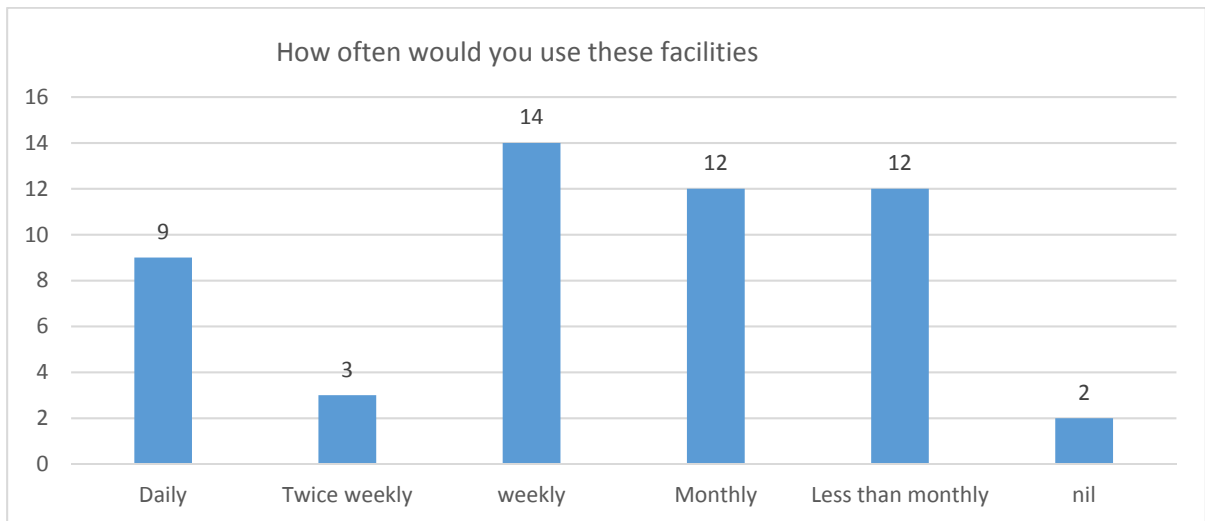
MCCONNELL RESERVE

296 Number of residential premises were notified of the survey.

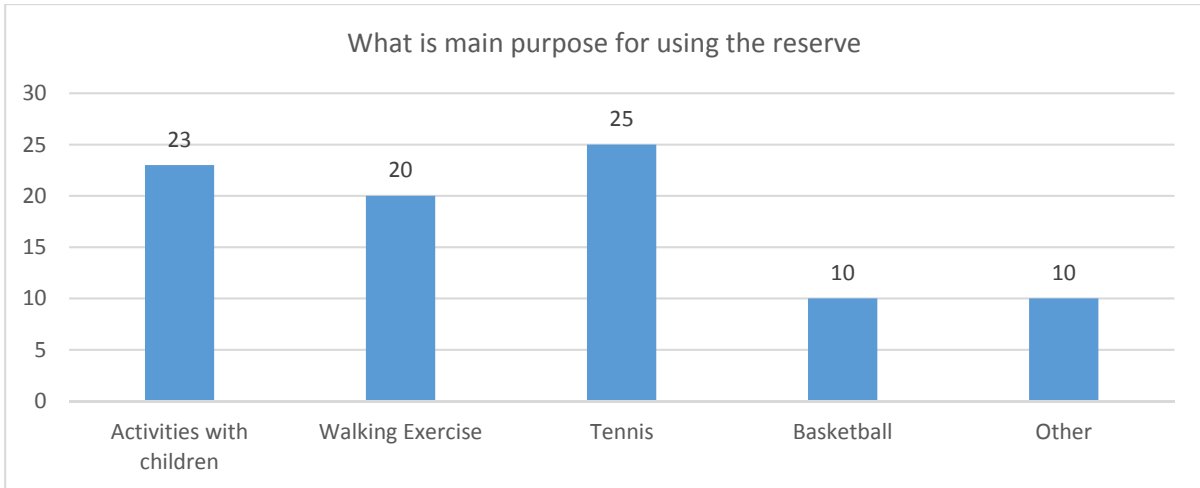
79 submissions were received with the following responses recorded.



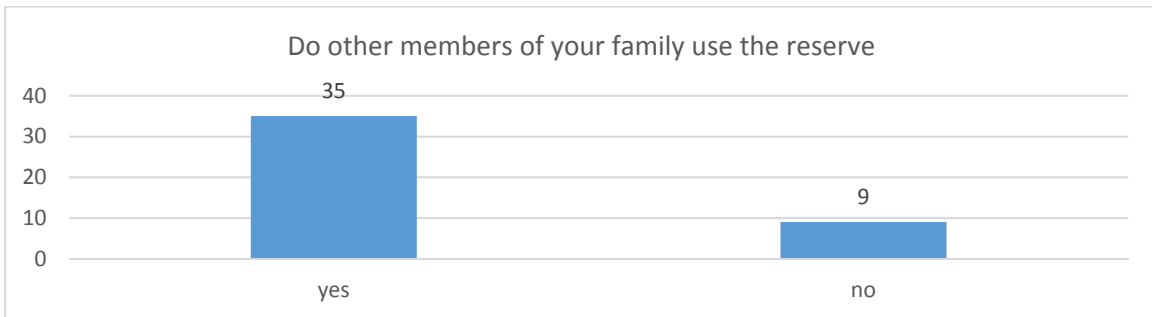
Note; Responses could include multiple categories



Note; Some respondents did not answer the question or do not use the reserve



Note; Responses could include multiple categories or did not answer the question



Note; Some respondents did not answer the question

The written responses were tallied under a number of common themes with the following results.

What do you value about the Tennis Court on the Reserve at McConnell?

Theme	Number of Comments
Enjoy the open space and/or views	18
Accessible	12
Enjoy its community value, meeting place or safe area	11
Do not use or believe the site is not required	11
Do not value the space or believe the space has limited benefit to the broader community	8
Use the Playground or children’s activities	7
Enjoy the Tennis facilities	6
Enjoy the facilities provided – BBQ’s, Shelters	5
The courts are not used	2

Note; Responses could include multiple categories

What do you value about the Basketball Court on the Western side of McConnell?

Theme	Number of Comments
Do not use the area	18
Use the area for children’s play	12
Value the area as open space	8
Thought it was private property	6
Play basketball	3

Theme	Number of Comments
Community Value	1
Provides a fenced Area	1

Note; Responses could include multiple categories

What is important to you when we are considering the future of this land?

Theme	Number of Comments
Retain as open space	31
Provide Children's play areas and/or equipment	15
Retain as a valuable community space	10
Retain as open space due to location or accessibility	7
Retain the courts	3
Reserve provides low value	3

Note; Responses could include multiple categories

ANALYSIS

296 Number of residential premises were notified of the survey.

Of the 79 responses received

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- 26 used the reserve daily or weekly
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- 3 did not use the facility at all.
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- 25 play tennis or use the tennis court for other activities
- 40 used the reserve for basketball, general exercise or other recreation activities.
- Multiple activities/answers were allowed in the survey

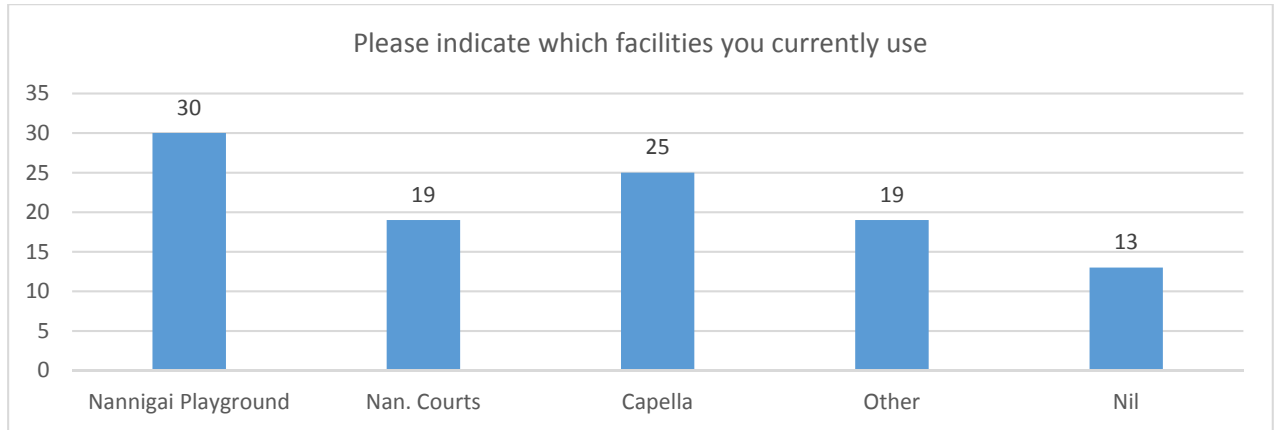
Of the three qualitative questions relating to the value of the reserve the strongest themes amongst the responses were;

- Retaining the reserve as open space
- Providing safe children's play areas
- Retaining the space for aesthetic or community reasons including a number of people who indicated they do not currently use the reserve
- 24 of the 79 respondents did not use the western side of the reserve or thought the area was privately owned land.

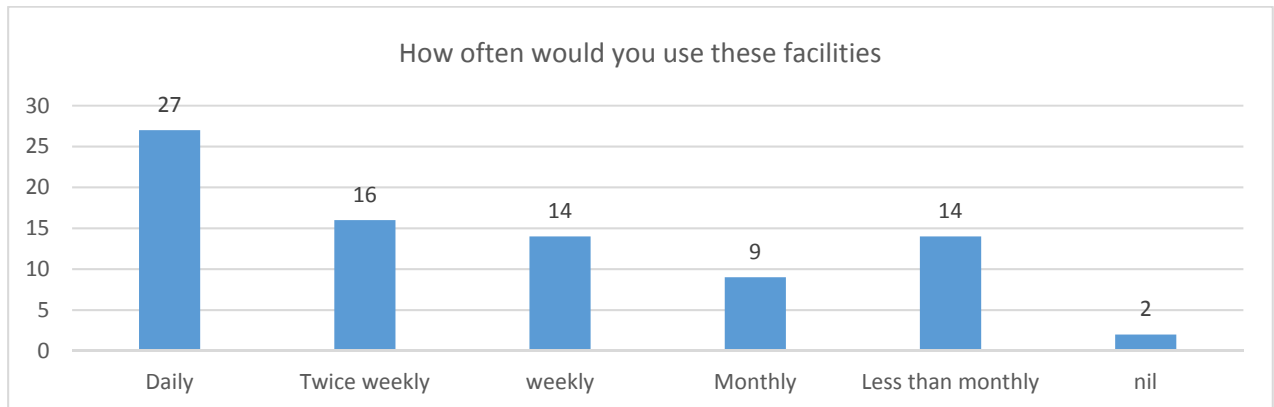
NANNINGAI RESERVE

848 Number of residential premises were notified of the survey.

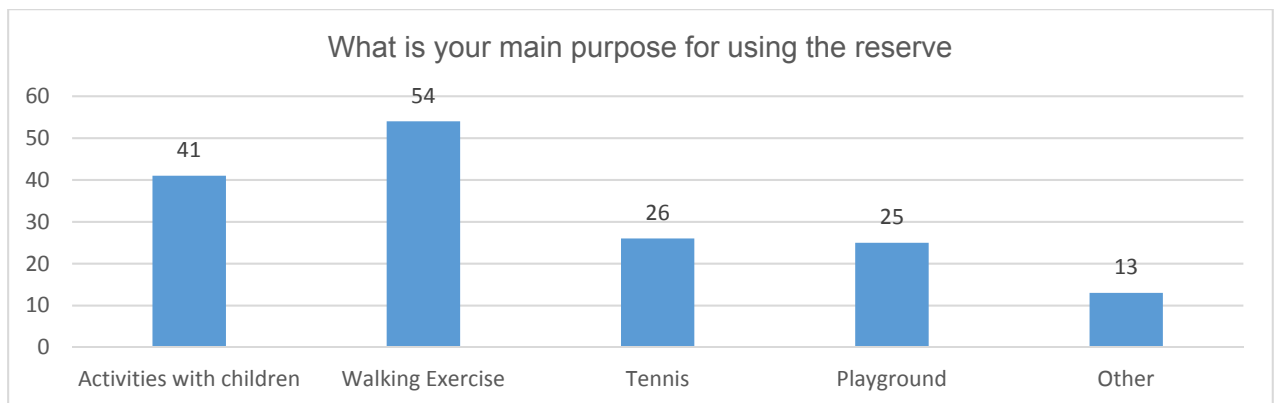
102 submissions were received with the following responses recorded.



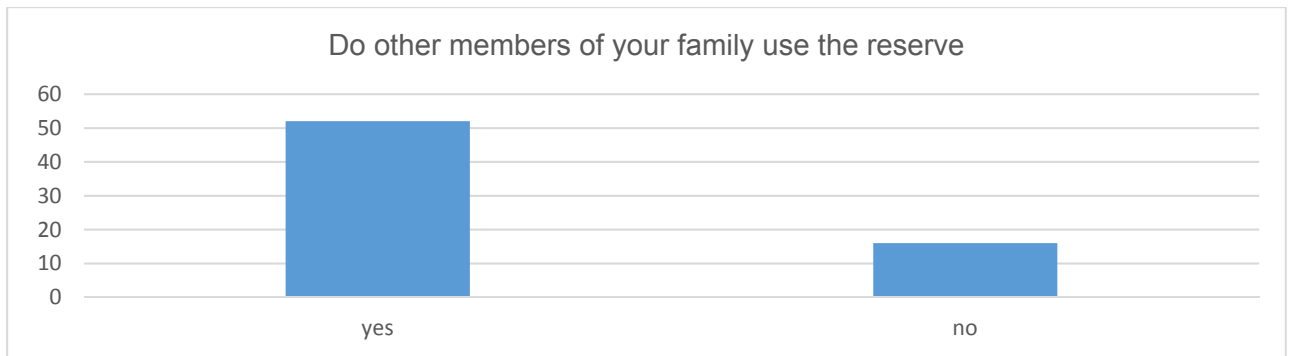
Note; Responses could include multiple categories



Note; Some respondents did not answer the question or do not use the reserve



Note; Responses could include multiple categories



Note; Some respondents did not answer the question

ANALYSIS

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Of the 102 submissions received

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- 57 used the facility often (daily or weekly)
- 23 used the facility monthly or less than monthly
- Some respondents did not answer the question
- 41 use the reserves for activities with children
- Multiple activities/answers were allowed in the survey

The strongest themes of the Qualitative questions are;

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- 11 people stated they would like the courts to stay whilst 10 people indicated they would like all facilities to be moved to Capella

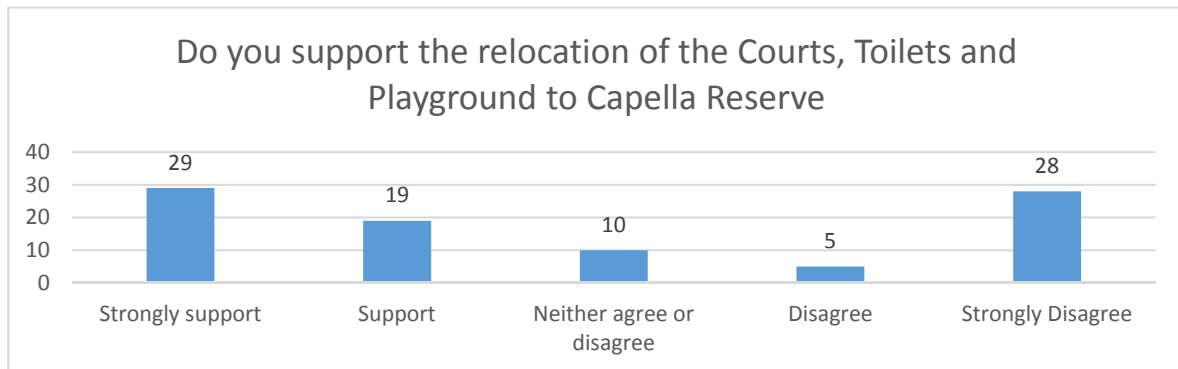
Comments

What do you value about the space at Nannigai Reserve?

Theme	Number of Comments
Open space	27
Accessible Open Space	19
Do Not use or believe the site is not required	17
Tennis facilities	13
Use the Playground or children's activities	11
Community Value	3

Note; Responses could include multiple categories

Do you support the relocation of the playground, multipurpose court and toilet facilities to nearby Capella Reserve?



Note; Some respondents did not answer the question

What is important to you when we are considering the future of this land?

- A broad spectrum of comments was received and grouped under common themes

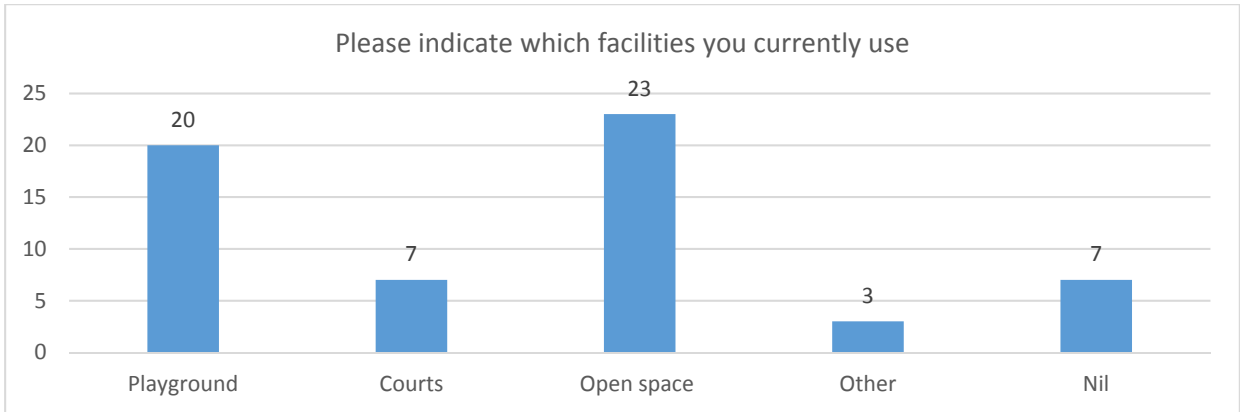
Theme	Number of Comments
Keep Nannigai as open space and maintain in good condition	51
Provide a playground or cater for children's activities	18
Keep the existing courts	11
Move the facilities to Capella	10
Keep Nannigai – access to open space in close proximity	5
Remove the toilet	3

Note; Responses could include multiple categories

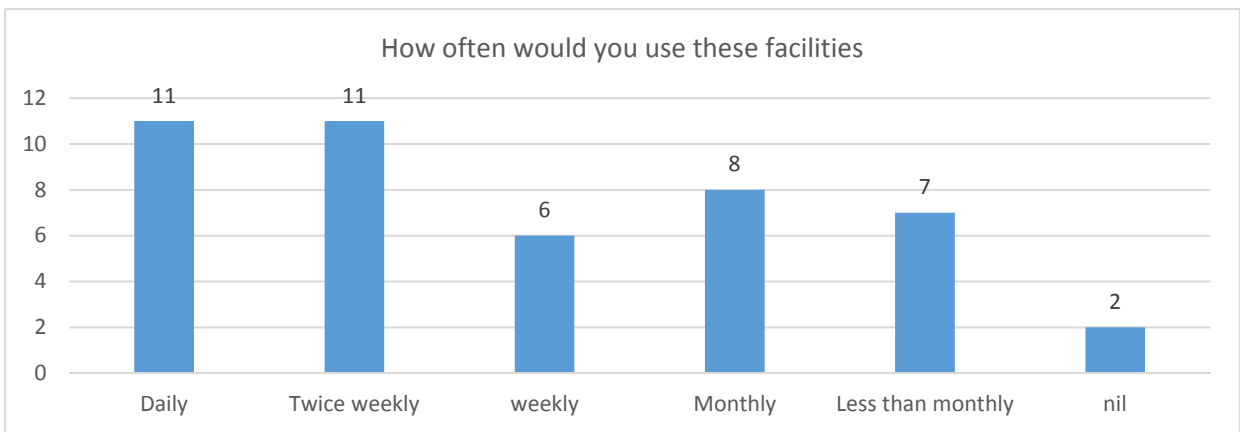
ROY LANDER RESERVE

319 Number of residential premises were notified of the survey.

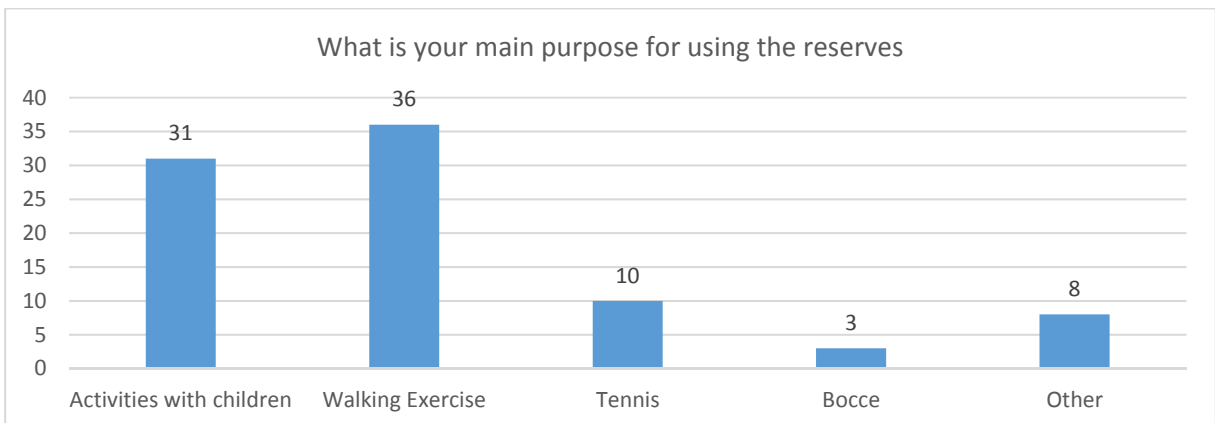
51 submissions were received with the following responses recorded.



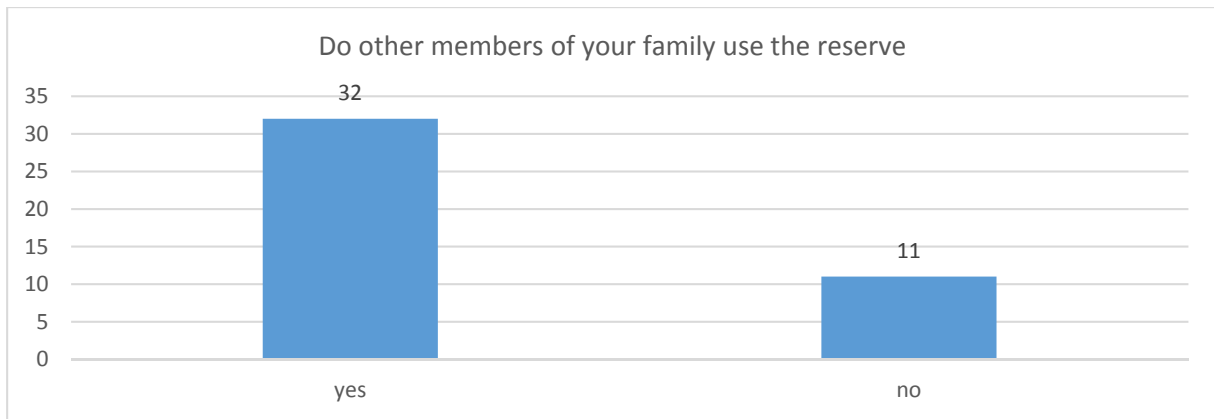
Note; Responses could include multiple categories



Note; Some respondents did not answer the question or do not use the reserve



Note; Responses could include multiple categories



Note; Some respondents did not answer the question

ANALYSIS

319 Number of residential premises were notified of the survey.

Of the 51 submissions received

- 7 of respondents use the court
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- Multiple activities/answers were allowed in the survey

Comments

Of the two qualitative questions relating to the value of the reserve the strongest themes amongst the responses were

- 74.5% enjoy the open space and views
- Many comments related to retaining the reserve as accessible open space that's well maintained.
- 17.6% of respondents would like the courts retained and upgraded. Some comments indicated the courts would be better used if they were in better condition and upgraded.

What do you value about the space at Roy Lander Reserve?

Theme	Number of Comments
Enjoy the open space and/or views	38
Accessible	5
Children's or family activities	5
Do not use	3
Other	1

Note; Responses could include multiple categories

What is important to you when we are considering the future of this land?

Theme	Number of Comments
Keep as open space and maintain in good condition	33
Provide good access to playground or cater for family activities	12
Keep the existing courts and upgrade to multipurpose	9
Remove the Courts	3

Note; Responses could include multiple categories

YANYARRIE RESERVE

Yanyarrie Reserve has been identified as a court that may potentially be underused due the availability of better quality facilities nearby and its poor condition.

415 Residential properties were informed of the following information and no responses have been submitted to Council.

“Will the courts be removed?”

Currently the court at Yanyarrie Reserve is in extremely poor condition which reduces its value and potential use by the community. Council’s preference is to offer alternative options for the reserve and provide better quality tennis and netball facilities in other locations.

What is going to replace the courts?

There is no plan to remove the bitumen base of the court. The fencing and tennis net will be removed and court will be modified for other activities such as half-court basketball, skating, scooting and other sidewalk games.

What works can I expect to see happening at the reserve?

Council will be formalising its directions for tennis and netball courts at a General Council meeting in February 2017. It’s likely that works will be programmed once directions have been confirmed.

Where are the nearest courts located?

The nearest tennis courts are located at Weaver Street Edwardstown and Edwardstown Soldiers Memorial Recreation Ground.”

PETITIONS

McConnell Reserve

A petition was received by Council in relation to McConnell Reserve

NUMBER OF SIGNATORIES: 190

DATE PETITION RECEIVED: 24 January 2017

The petition submitted is pertaining to the McConnell Reserve Courts - which are located on the eastern and western side of McConnell Avenue, Marino.

“Residents of the City of Marion and users of the McConnell Reserve Courts draws the attention of the Council to the continued provision of tennis courts and multi-use open space at the McConnell Reserve Courts.

The McConnell Reserve Courts provide an accessible and safe location for City of Marion residents to enjoy tennis, other outdoor recreational activities and social interaction in an environment unique to Marino.

The petitioners therefore request the Council retain, renew and maintain the McConnell Reserve Courts. This petition is endorsed by the Marino Residents Association.”

Nannigai Reserve

A petition was received by Council in relation to Nannigai Reserve.

NUMBER OF SIGNATORIES: 384

DATE PETITION RECEIVED: 9 January 2017

“The petition of residents of Hallett Cove draws the attention of the proposal to remove the tennis court playground from Nannigai Reserve and consolidating it with the facilities at Capella Reserve, Hallett Cove. We oppose this action, and wish for the playground and tennis court to remain for the continued enjoyment of the community.

The City of Marion's proposal has several negatives for local residents and users of these facilities. The playspace at Capella Reserve is over 700 m from Nannigai Reserve, and has very poor pedestrian access from the north, particularly for children in prams and on bicycles, with steep inclines and limited paved pathways, Capella Reserve is frequented by dog owners who allow their dogs to run off-lead on the soccer pitch adjacent and en-route to the playspace, which can often be affronting to other users of the reserve, especially children.

The tennis court and playspace at Nannigai Reserve have been enjoyed by the local community for many years and are an asset to the neighbourhood, and we wish for them to stay as they are.

The petitioners therefore request that the Council do not remove or demolish the playspace or tennis court from Nannigai Reserve, Hallett Cove and that the facilities be kept and maintained for the continued enjoyment of the community.”

LETTER AND EMAIL SUBMISSIONS

McConnell Reserve

SUMMARY OF EMAIL COMMENTS

7 emails were received from residents living in the area. The body of each email is provided below;

- *“As a user of these courts together with our Grandchildren we protest at Marion Councils attempt to sell above, the only free facility left to resident ratepayers above Newland Avenue.”*
- *“I would strenuously urge the Marion Council to leave the McConnell Ave Tennis courts and Park as they currently exist, that is for community usage. People in the Marino area close to this park enjoy using its facilities and it provides a safe place for families to attend with their children without having to worry about other players getting frustrated with small children involving themselves with their family in a casual game of tennis.*

We have used these facilities on and off for some time and enjoy its private space and safe enclosure.

I do understand that the new tennis centre bordering Marion and Holdfast Bay council areas will be available for locals to use. BUT my understanding is that they (only 2 courts) will ONLY be available for use by local families IF not in use by the Tennnis Club. This means that without the MCCConnell Street courts local families are very much less than likely to be able to have a casual, uninterrupted game of tennis without feeling like they are usurping a court/s the tennis club wants to use.

Further, it is my experience that while organisations may have the best of initial intentions to allow ‘the locals’ to use their polished facilities it is often a very short term view that fades all too quickly into a situation of denial and annoyance for all parties.

Please consider the community that currently use, and those moving into the Marino area that will want to use in the future, the McConnell Ave courts.”

- *“I am worried that the Council are considering the future of the reserve and sporting amenities in McConnell Avenue.*

The courts and reserve are the only open spaces we have in this otherwise forgotten pocket of Marino. We had the John Mathwin reserve with a play equipment, open space park and gazebo, which was used for picnics, Children kicking a footy and dog walkers and this was taken over by the tennis club without consultation of Marino residence, that I know of.

The McConnell reserve is maintained by local residence and is the only safe place for our Children to play which is over watched by the neighbours. Most afternoons after school and in the holidays there are Children and families are using both courts and dog are owners throwing a ball in the reserve.

There are no other parks within walking distance of the upper hill residences where families can gather and children can play safely, which is more necessary than ever with obesity on the rise.

Beryl Hall's article in the Adelaide Matters local paper 21 Dec 2016 page 14. Covers some of the History and use of the McConnell Ave reserve.

Please consider keeping our much loved reserve."

- *"I wish to register my serious concern about the possible dismantling of Mc Connell Reserve for sale.*

My sons are presently 29 and 32 and throughout their youth used this Reserve regularly. Now it is used by their offspring when they visit.

It holds many pleasant memories for this family and beginning again with grandchildren. It is an unpretentious place and quite obviously used on many weekends and especially like we use it, for picnicking and afternoon teas which the community can use for free and meet up with former neighbours and friends. It is also a 'retreat ' for adolescents to work off some solitary time hitting a ball or throwing one.

It is quite obviously being used as it was, because new and younger people arrive at different times too and speak of their familiarity with the tennis and netball courts.

The Reserve is "available' for all the Marino Community of all ages and quite different from the new Tennis Club/s.

And that's the key. The Reserve is not the province of being a member of 'a'/ 'The' Club. It is free. Local children can use it at any time.

It is a remaining part of the traditional heritage of Marino and its lifestyle; friendly and community minded. It needs maintaining but otherwise it should remain and in the style it is."

- *"I understand that Marion Council is consolidating selected tennis courts as part of a Tennis and Netball facilities review with the facility located on McConnell Reserve Marino under consideration. I request this correspondence is considered in the General Council meeting of February 2017.*

I am very disappointed and angry that the council has started the consultation process so close to Christmas and during school holidays. Instead of spending my limited time off with my children I am writing this email.

I have lived in Marino for approximately 20 years. For years I used the reserve as a place to catch up with friends, have a hit of tennis and have a bite to eat. Now as I have a young family (3 children) we use the reserve as a place to catch up with local mums and their children. We use the courts to have a hit of tennis and play other ball sports. I taught my children to ride their bikes at the reserve.

It is apparent that the council does not have a clear understanding of the use of the reserve. The reserve is not just to play tennis, it provides a safe and accessible environment for Marino residence to enjoy outdoor recreational activities and social interaction. There are no open spaces within walking distance for the children to play up the hill.

I know that there are tennis courts at Kauri parade, Holdfast council knocked down a playground to build the courts. Apparently only 2 of the courts are free and members get preference. I don't think members would be impressed if I took my children there

to play whilst I had a hit of tennis. Furthermore, the kids and I just play tennis for fun and young families can't afford the additional cost of becoming a member.

Whilst the government is promoting children to be more active and get outdoors I find it hard to understand why the council is considering removing the courts where local children play.

I would like the tennis courts to remain and be maintained and the reserve have some grass. The reserve needs to cater for all ages. The basketball courts should also be maintained."

- *"I Wish to express my dismay at the idea that this lovely park is under threat.*

I've been a resident in Marino for over 10 years. The appeal of this gorgeous neighbourhood is that it has little hidden treasures amongst its tranquility! My family and I have ventured up to Mc Connell Ave courts and enjoyed an afternoon of tennis and picnic whilst enjoying the spectacular view.

We would find it a totally different experience if we had to go down to the very commercial, fenced off courts that have just been built on Schofield... and pay?

Please keep the space that makes this neighbourhood a family haven and not sell out to developers.

It's crucial that someone in our electorate stands to protect our space!

Please please keep the courts!"

- *"We hear that this tennis court is going to be abolished and also the park next to it. My children nearly every night after school meet here with the other children from the area to ride their bikes, play tennis ride their scooters and roller blades. And the parents use this space to make their play dates.*

I used to bring my children to the playground on Schofield Road a lot and this got knocked down to have tennis courts built which we are not even allowed to use unless we are members.

I took my 4 and 5-year old children to the tennis courts on Schofield Road one evening and an old man in his mercedes bends jumped out of his car and asked if we were members. I said "No" and he said "only members can use this so you'll need to leave". I felt like running up to his pompous face to smash it and his precious car with our racquets. But my children were there.

There are no other accessible play areas or children here at the top of Marino.

The other playground near the train station is not accessible by foot with children because of the distance and the steepness of the hills!"

SUMMARY OF LETTERS RECEIVED

2 Letters were submitted in relation to the McConnell Reserve facilities.

- Nicole Flint Member for Boothby

"I Urge Council to work closely with the local community to preserve this important local infrastructure which is pivotal to the health and fitness of residents; particularly children. We also know green space is important for a healthy environment.

I ask that you (council) keep me informed of the outcome of the Community Survey and any decisions Marion Council may consider as a result."

- David Spears Member for Bright

"I would like to emphasise my support for the reserve to maintain as open space and urge council to look for ways to ensure that it remains a part of Council's open space network.

I agree with the decision by the Council to analyse the use of its assets and to plan for the future, this is good governance and ought to be a regular part of your business. However, on this occasion, the feedback that I have received demonstrates that the community is strongly of the view that the reserve should be retained and perhaps even upgraded. I understand that the reserve is popular amongst local residents and a well-planned upgrade would be welcomed. "

ANALYSIS

7 emails were received from residents requesting Council to retain McConnell reserve and courts.

Letters were received from Nicole Flint Member for Boothby and David Spears Member for Bright requesting council preserve the important local infrastructure and maintain as open space.

McConnell Avenue Reserve - West



McConnell Avenue Reserve - West



McConnell Reserve





Access Gate

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Google earth

35°02'40.24" S 138°31'16.66" E elev 104 m eye alt 104 m

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Tennis and Netball – Council Resolutions**At the General Council Meeting held 26 April 2016 (GC260416R03) Council resolved:**

That the item be deferred to 14 June 2016 General Council Meeting, to allow for consideration at Ward Briefings for the following proposed list of tennis and netball courts.

That, for a planned population of 90,000, and in line with the advice in the 'Tennis and Netball Facilities report', over the next five annual budgets, Council commits to the retention, maintenance and staged improvement (with priority in 2016/17 budget to those clubs offering access to grants under the Community Facilities Partnership Program) of the following:

A. Tennis Courts (being 50 courts)

- 6 Warradale
- 6 Hallett Cove Beach
- 6 Marion, Norfolk Road, Marion
- 8 Dover (Seacombe Heights)
- 6 South Bank Terrace, Trott Park
- 2 Aldridge Reserve, Plympton
- 2 Hazelmere Reserve, Glengowrie
- 2 Mulcra Reserve, Park Holme
- 1 George Street Reserve, Marion
- 2 Rajah Reserve, Oaklands Park
- 2 Sandery Reserve, Seacombe Gardens
- 2 Edwardstown Oval
- 1 McConnell Reserve
- 4 Woodforde, South Park Holme

B. Netball Courts (being 20 courts, and noting the use of competition courts, ETSA Park, South Parklands, Adelaide).

- 4 Cove Tigers Netball Club
- 6 Wildcats, Clovelly Park
- 2 Hazelmere
- 2 Hamilton Park, Warradale
- 4 Morphettville

At the General Council Meeting held 14 June 2016 (GC140616R09) Council resolved:

1. This item be deferred for a period of up to 3 months to enable further consultation, including with the appropriate peak bodies.

At the General Council Meeting held 11 October 2016 (GC111016R06) Council resolved:

1. *Notes the report.*
2. *Adopts the vision of 'Stronger clubs, which have well managed good quality facilities and improved community access', as well as the four key principles of Accessibility, Sustainability, Community Benefit and Accountability.*
3. *Works with Clubs to establish the best option for opening community courts in negotiation with clubs and leasing arrangements.*

4. *Undertakes further assessment of directions for courts at McConnell Reserve, Nanningai Reserve, Roy Lander Reserve, Hamilton Park, Glandore Oval and Yanyarrie Reserve to identify appropriate scopes and budgets and reports back to Council by 28 February 2017.*
5. *Commences individual consultation with clubs / organisations that use Stanley Street Reserve, Woodforde Family Reserve, Ballara Park Tennis Courts, Hamilton Park Reserve, Seacombe Seaview Heights Tennis Courts and Weaver Street Reserve and reports back to Council by 13 December 2016.*
6. *Notes that either external funding or funding proposals are currently progressing with facilities at Cove Netball, Clovelly Park Netball, Hallett Cove Beach Tennis, Southbank Tennis Club and Warradale Tennis Club.*
7. *Notes that as discussions progress with clubs that costs will be identified and brought to Council for consideration and prioritisation.*

At the General Council Meeting held 13 December 2016 (GC131216R07) Council resolved

1. *Notes the Report.*
2. *Provides in principle support to a joint school, club and Council facility being developed at Seaview High School and closing the Tarnham Road courts subject to the Seaview High School Courts proceeding.*
3. *Requires a further report to be brought to Council detailing the concept plan, costings and potential funding arrangements for the Seaview High School Courts.*
4. *Requires a further report to be brought to Council in relation to progress and options for the Morphettville Netball Club facilities with possible sites, costings and potential funding arrangements.*
5. *Requires a further report to be brought to Council regarding the progress in relation to the Ascot Park Tennis Club facilities that includes further assessment of possible site options, costings and potential funding arrangements.*
6. *Requires a further report be brought to Council regarding the progress in relation to Ballara Park Tennis Club and Stanley Street Tennis Club sharing one location.*
7. *Requires a further report to be brought back to Council on community feedback regarding Ballara Park and Stanley Street courts and grounds.*

Tennis and Netball – 3 year work program and budget

APPENDIX 4

Site	Proposed works	Total project Cost	Project Partner cost sharing	Council Funding			
				2016/17	2017/18	2018/19	2019/20
Woodforde Family Reserve	<ul style="list-style-type: none"> Extend Courts Resurface as 4 multipurpose courts Upgrade lighting Clubroom Improvements Playspace alterations 	\$336,000	NA	\$55,000	\$281,000		
Hamilton Park Reserve	<ul style="list-style-type: none"> Demolish courts and clubroom Landscape Reserve 	\$85,000	NA			\$85,000	
Weaver Street Reserve	<ul style="list-style-type: none"> Allocate funds in the LTFP for a whole of site upgrade when playspace renewal is scheduled Remove two courts in the longer term Upgrade two courts as multipurpose courts Consider replacement of the clubroom with more appropriate facilities 	LTFP	NA				
Seacombe Heights Tennis Courts (Tarnham Rd)	<ul style="list-style-type: none"> Demolish the Tarnham Rd site when the new tennis/netball facilities are opened at Seaview High School. NOTE; Council contribution towards the total upgrade of the school site with be detailed in a Report to Council 	\$185,000 Tarnham Rd reserve	NA				\$185,000
Seaview High School Tennis Courts							
Morphettville Tennis Club, Kendall Tce Courts	<ul style="list-style-type: none"> New lights New Shelter Root Barriers and new fencing 	\$102,000	Morphettville Tennis Club			\$102,000	
Stanley Street	<ul style="list-style-type: none"> Council contribution towards court upgrade 	\$25,000	Stanley Street Tennis Club	\$25,000			
Ballara Park	<ul style="list-style-type: none"> Remove the courts and shelter Landscape the reserve 	\$15,000	NA			\$15,000	
Sandery Ave	<ul style="list-style-type: none"> Provide new shelter, site power and storage to support the Ballara Park club relocation 	\$25,000	NA		\$25,000		
Hazelemere Reserve	<ul style="list-style-type: none"> Line mark and install equipment for netball 	\$6000	NA	\$6,000			
Hallet Cove Beach Tennis Facility	<ul style="list-style-type: none"> Resurface courts with new 30 mm hot mix asphalt New acrylic surface to asphalt Upgrade lighting 	\$38,000	Hallet Cove Beach Tennis Club Tennis Australia Office for Rec and Sport		\$38,000		
Warradale Tennis Facility	<ul style="list-style-type: none"> New lighting New Fencing Court upgrade Clubroom upgrade Landscaping 	\$500,000	Warradale Tennis Club Federal Gov Office for Rec and Sport		\$125,000 (Council contribution to total cost)		
Trott Park Tennis Facility	<ul style="list-style-type: none"> New lighting Court upgrade 	\$145,000	Southbank Tennis Club Tennis Australia Office for Rec and Sport		\$45,000 (Council's contribution)		
Marion Tennis Club	<ul style="list-style-type: none"> Upgrade Lighting 	\$45,000	Marion Tennis Club		\$20,000 (Council's contribution)		
McConnell Reserve (east side)	Details and costs to be developed subject to Council's consideration of community feedback		NA				
Nannigai Reserve	<ul style="list-style-type: none"> Clean courts General maintenance 	\$5000		\$5,000			
Roy Lander Reserve	<ul style="list-style-type: none"> Remove the court and landscape 	\$6,500	NA	\$6,500			
Yanyarrie Reserve	<ul style="list-style-type: none"> Remove fencing and provide new line markings for other recreation activities 	\$2,000	NA	\$2,000			
Glandore Oval	<ul style="list-style-type: none"> Demolish 6 courts and tennis clubroom Develop two new multipurpose courts 	\$160,000	NA			\$160,000	
Sub Total		\$1,680,500		\$100,000	\$534,000	\$362,000	\$185,000
Contingency	7.5%				\$40,050	\$27,150	\$13,875
TOTAL					\$574,050	\$389,150	\$198,875

**CITY OF MARION
GENERAL COUNCIL MEETING
13 DECEMBER 2016**

Manager: Carol Hampton, Manager City Property
General Manager: Abby Dickson, General Manager City Development
Subject: Coastal Walking Trail
Report Reference: GC280216R07

REPORT OBJECTIVES

The objective of this report is to provide Council with options for the reinstatement of the coastal walking trail through Hallett Cove from Grand Central Avenue to south of the Field River at Hallett Cove.

RECOMMENDATIONS

DUE DATE

That Council:

- | | |
|---|--------------------|
| 1. Endorses the allocation of up to \$30,000 in the 2017/18 draft budget to prepare a detailed design including engineering survey and geotechnical testing. | 28 Feb 2017 |
| 2. Notes that administration will liaise with the Coastal Management board and undertake an assessment of any vegetation or heritage matters that may impact on the coastal walkway. | 28 Feb 2017 |
| 3. Notes a further report will be bought back to Council outlining the scope of works and required funding in the 2018/19 budget. | 28 Feb 2017 |

BACKGROUND

A motion was put forward by Councillor Crossland and considered at the 13 December 2016 General Council meeting (GC131316M03). The motion was in relation to a section of the coastal walkway from the bottom of Grand Central Avenue, Hallett Cove to the Field River.

The motion sought *“That a report is brought to Council with options for reinstatement of the coastal walking trail through Hallett Cove including an estimate of cost by 28th February 2017”*

In addition, letters have been received from David Speirs MP regarding the coastal walking trail, in particular the southern Hallett Cove section.

Administration have investigated the section along Osprey Court, across Cormorant Drive Road and scoped the works required e.g. directional signs, pathway, car park treatment. These works are to be included in the 2017/18 footpath program for Council consideration. Should the budget for the program be approved, works would be undertaken in 2017/18.

The section between Heron Way Reserve and Osprey Court, and from Cormorant Drive to south of the Field River, as indicated in appendix 2, will require a geo technical investigation and engineering survey before developing a detailed design. This will take into account the sensitive nature of the site and the surrounding infrastructure such as the Gross Pollutant Trap, houses and roadway. This would then enable a budget to be prepared. Tonkin Consulting who have provided advice on the Heron Way redevelopment were engaged to provide an indicative costing.

Late last year Administration made contact with the Coastal Protection Board and they have indicated that subject to the provision of a design and an understanding of the impacts on the environment and surrounds, they would consider a submission to put a walkway through the dunes in this area. They have also indicated they would not be able to provide funding for this project. The Coastal Protection Board would require engineering and geo technical advice prior to considering an application.

DISCUSSION

In January 2017 Tonkin Consulting were engaged to undertake the following works;

- Review the existing Geotechnical & Environmental Investigations (dated 17 January 2013) and the Coastal Management Study (dated 14 June 2012)
- Inspect the site to determine the concept alignment on site
- Liaise with Council landscape architect in regard to design of the boardwalk, including material, width, rail height and DDA compliance
- Provide a concept layout of the boardwalk including linkages from the boardwalk to the beach at two locations. (refer Appendix 1)

This work did not include an engineering survey which needs to be carried out for a concept design, liaison with the Coastal Management Board, vegetation and heritage assessment and a detailed design. No community consultation has been undertaken to date and is required given the high level of community interest in coastal protection.

Two preliminary construction estimates have been provided, one is for hardwood timber estimated at \$405k and the second one is for a hardwood substructure with recycled plastic decking estimated at \$517k.

These costings do not include latent conditions, site contamination and remediation, tree removal or staging of the works which would be considered when tendering for the works should Council decide to proceed. Project contingencies and planning approval costs would also need to be factored into the costs.

At this stage investigation has not been undertaken for the section from Cormorant Drive to south of the Field River (refer Appendix 2).

It is recommended that Council first undertake detailed design work including an engineering survey and geotechnical testing for these two sections of the walkway.

The cost of undertaking a detailed design including engineering survey and geotechnical testing would be in the vicinity of \$30,000. This work would enable a more accurate budget to be provided.

In line with the approach being undertaken by most infrastructure, project design and planning is undertaken initially and then a budget is able to be provided to Council for consideration.

CONCLUSION

Council needs to consider if funds should be incorporated in the draft 2017/18 budget for the preparation of a detailed design, including engineering survey and geotechnical testing for \$30,000 which would enable an accurate budget to be developed for Council's consideration.

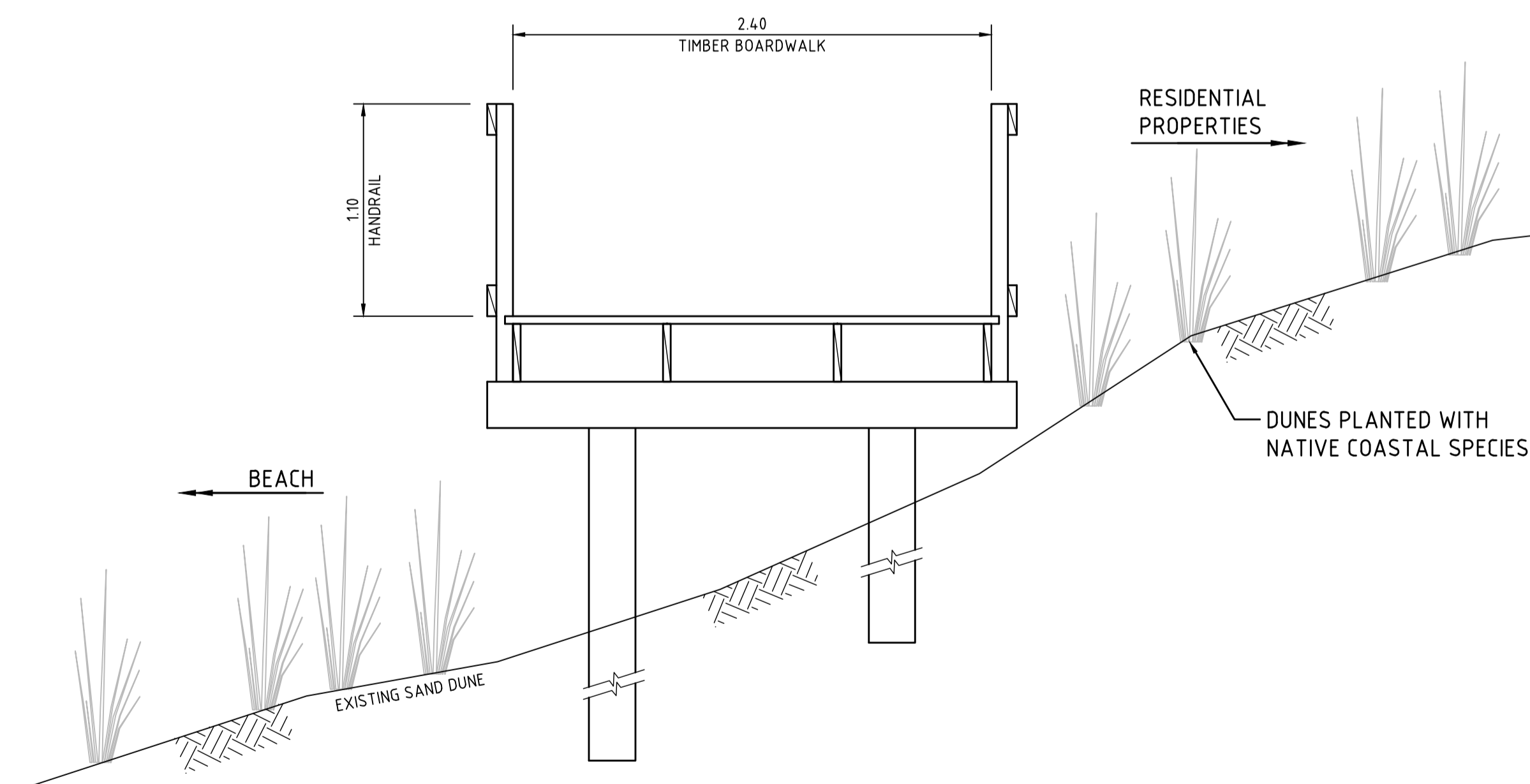
Appendix 1 Concept Layout

Appendix 2 Proposed section from south of Field River

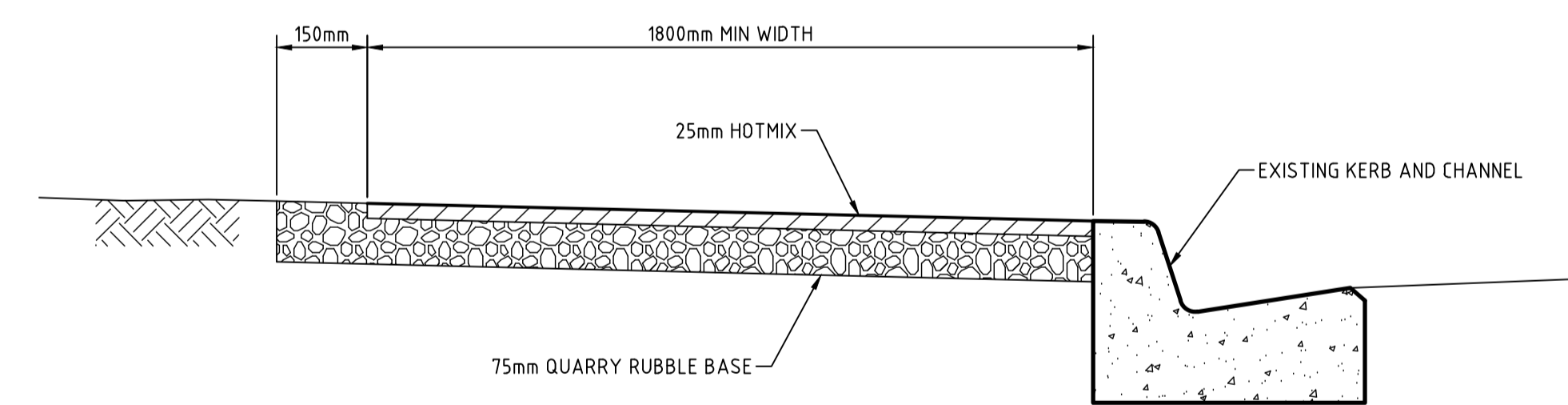


- LEGEND**
- PROPOSED 1.8m WIDE ASPHALT FOOTPATH (120m APPROX)
 - PROPOSED 2.4m WIDE ELEVATED TIMBER BOARDWALK (135m APPROX)
 - PROPOSED 2.4m WIDE CEMENT TREATED RUBBLE FOOTPATH (25m APPROX)

PLAN VIEW
SCALE 1:500

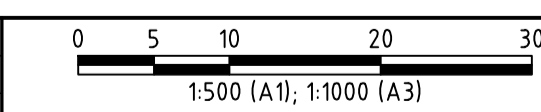


BOARDWALK TYPICAL SECTION
SCALE 1:25



FOOTPATH DETAIL
N.T.S.

REV	AMENDMENT / REASON FOR ISSUE	DATE	DES.	DWN.	DWGCHK.	VERIFIED	APPROVED
1	DRAFT CONCEPT						



PUBLIC UTILITIES:
THE SERVICES SHOWN ARE DERIVED FROM PLANS OBTAINED FROM THE RELEVANT SERVICE AUTHORITIES. IT IS THE RESPONSIBILITY OF THE CONTRACTOR TO ARRANGE WITH THE RELEVANT SERVICE AUTHORITIES FOR CONFIRMATION OF SERVICES AND THEIR LOCATION BEFORE EXCAVATION WORK COMMENCES.

100mm ON ORIGINAL DRAWING - DO NOT SCALE DRAWING

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PRELIMINARY			
SHEET SIZE A1		CITY OF MARION	
SCALE: 1:500		HALLETT COVE BEACH MASTER PLAN	
ORIGINAL SURVEY BY		BOARDWALK CONCEPT LAYOUT	
SURVEY DATE:		FILENAME:	JOB NUMBER
COORDS & DATUM		2016.1074_CONCEPT.DWG	2016.1074
COORDINATES TO MGA94 ZONE?		SHEET NUMBER	REVISION
ALL LEVELS TO A.H.D.		1	1

About this Document

This map has been created for the purpose of showing basic locality information and is a representation of the data currently held by The City of Marion. This information is provided for private use only.

Disclaimer

While every effort has been made to ensure the accuracy of the product, Council accepts no responsibility for any errors or omissions. Property boundary line network data is supplied by State Government.

Map Width: 277.6 m
Created by eng
Wednesday, 22 February 2017.



**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Manager: Carol Hampton, Manager City Property
General Manager: Abby Dickson, General Manager City Development
Subject: Leasing and Licensing of Council Owned Facilities Policy
Report Reference: GC280216R08

REPORT OBJECTIVES

The objective of this report is for Council to consider feedback on the draft Leasing and Licensing Policy and consider adopting the policy for implementation.

EXECUTIVE SUMMARY

At the General Council meeting on 13 December 2016 (GC1312R20) Council considered the draft Leasing and Licensing Policy and approved it for community consultation.

The draft Policy was sent to 42 organisations who have leases and licences with a covering letter identifying the key changes and providing information on the potential financial impact. Written feedback was provided by 9 organisations. In addition, information was provided on the Making Marion web site where 23 people accessed the information with 2 people providing feedback.

Further feedback has been provided by members and staff which has been incorporated in the review of the draft Policy.

Details of the feedback from organisations including comments is provided in Appendix 1. Most organisations requested further information on maintenance arrangements, the rent review process and the subsidies. Meals on Wheels highlighted that they gifted the assets to Council and fund all maintenance and improvements.

All feedback has been considered, details of which are provided in the report. It is recommended that some changes be made to the Policy and these have been provided in Appendix 2.

RECOMMENDATIONS

DUE DATE

That Council:

- | | |
|--|-------------------------|
| 1. Adopts the Leasing and Licencing of Council Owned Facilities Policy as attached as Appendix 2 to this report. | 28 February 2017 |
| 2. Endorses the progressive implementation of the Policy as leases and licences are renewed or newly entered into. | March 2017 |
| 3. Notes administration will provide a response as set out in Appendix 1 to the nine organisations who provided a written response to the draft Policy. | March 2017 |

BACKGROUND

Council provides an extensive range of facilities from multipurpose sites with playing fields, halls, community gardens, cafes, tennis and netball clubs etc. Leases or licenses are provided to a diverse range of organisations ranging from small community organisations, sporting clubs, state government agencies to commercial organisations.

Prior to 2006 leases and licences were considered on a case by case basis and this resulted in some organisations paying \$1 rent, ambiguity around repairs and maintenance and an inconsistent approach to utility charges etc.

The review of the Policy has considered a broad range of areas:

- Rent calculations
- Building Insurance
- Maintenance, repairs and replacement responsibilities
- Sporting grounds and courts
- Flood lighting
- Utilities and outgoings
- Sub-letting and hiring
- Political signs

The Policy seeks to achieve a transparent and equitable approach to lease management that supports and enables community and sporting organisations to thrive and deliver community and social value to City of Marion residents.

At the General Council meeting on 13 December 2016 (GC131216R20) Council adopted a draft Leasing and Licensing of Council Owned Facilities Policy for community consultation.

The draft Policy was sent to 42 organisations who have leases and licences with a covering letter identifying the key changes and providing information on the potential financial impact. Written feedback was provided by 9 organisations. In addition, information was provided on Making Marion website where 23 people accessed the information with 2 people providing feedback.

DISCUSSION

The main concerns raised in the feedback were in relation to rent, subsidies, maintenance and acknowledgement of previous and future investments in facilities.

Details of the feedback are provided in Appendix 1, this includes specific information provided in the 9 written responses, comments and acknowledgement where it is proposed to make changes to the Policy. The draft Policy (Appendix 2) has been revised taking into consideration the feedback.

1. Rent

The new Policy increases the minimum fee from \$250 (excluding GST) to \$1,000 (excluding GST), this will impact 19 organisations. Two organisations have provided feedback that this would have a considerable financial impact, on review of these organisations most recent financial statements it appears they are in a good financial position.

Where there is an increase, the organisations can request Council to consider their financial situation and have a period to transition to the new rate. Council will continue to consider rent assistance due to hardship on a case by case basis.

There are two specific groups that need further consideration, this includes Meals on Wheels and community gardens;

- **Meals on Wheels**

Meals on Wheels (MOW) operate out of three sites within the Council area; Edwardstown, Hallett Cove and Warradale. As the leases were entered into at various times since 1974 they have varying terms and conditions. All sites currently pay \$1 per annum for rent and only Hallett Cove and Warradale pay building insurance. Details of the leases, maintenance responsibilities and proposed financial changes are provided in Appendix 3.

As outlined in the submission received from MOW the facilities they occupy are purpose built buildings that were erected by MOW at their expense on community land managed by council. They have continued to fund all maintenance and improvements since the buildings were built. Currently they pay \$1 per annum rent per site and a total of \$1,160 building insurance.

Under the proposed new policy, the combined proposed annual rental will be \$9,411. MOW have indicated that the proposed changes will have a considerable impact on their operations. While annual financial reports are provided by MOW they are for the whole organisation, this does not provide financial information on specific sites so it is unknown the extent of the cost of repairs and maintenance on the buildings.

Enquires have been made with other councils in regard to the arrangements they have with MOW, these vary considerably:

- Rent ranges from \$1 to \$2,400 per annum
- Building insurance is reimbursed
- Required to paint the building every 5 years
- Responsible for all costs to Council for maintenance, repair, replacement and renovation
- Responsible for all costs to Council for cleaning, lighting, heating and air conditioning
- Council maintains grounds and gardens
- MOW responsible to maintain, repair or replace items which are specified that are damaged or worn with items of same or similar quality
- Agreed plans and specifications and contract for work to be undertaken by MOW
- The majority of leases are for longer than 5 years

As the buildings are purpose built and MOW appear to have the capacity to undertake repairs and maintenance it is recommended that Council consider changing the Policy. It is proposed to add the following words to the policy under Annual Fee (this is included in Appendix 2)

Where a building is acquired by or gifted to Council consideration will be given to the terms of this arrangement when determining the annual fee. In this situation a contribution to the ongoing repairs, maintenance and renewal costs will be considered when determining the annual fee to ensure alignment with the market rate and subsidy.

It is important to Council that buildings are appropriately maintained and do not become a liability to Council. The cost of repairs, maintenance and renewal should be agreed to between Council and MOW via a works programs and incorporated into the lease. The Building Condition Audit as well as MOW planned works will be considered when negotiating the works program. Evidence of expenditure would be required annually and

is expected to be in line with the market rental. The cost of building insurance is to be reimbursed for all sites.

- **Community Gardens**

Currently there are three community gardens located at Glandore, Marino and Trott Park.

Council has adopted a Community Gardens Policy which states the terms of the lease arrangements will be in accordance with Council's current Leasing and Licensing Policy

Currently Trott Park pay \$309 per annum, the lease expires in October 2018 and there no further rights of renewal. Marino pay \$330 per annum; the lease expires in 2018 with a right to extend for a further 3 years. There is no building insurance payable. The Glandore Neighbourhood Centre provides the community garden as one of the centres program, consequently there is no requirement for a lease.

It is evident through the financial reports provided by Trott Park and Marino that they would need to seek rent assistance due to hardship. The other option would be to set a minimum rate for Community Gardens for the first 5 years of operation at which time the financial position of the gardens would be reviewed to determine if they would be able to afford the current minimum rate.

An option for Council to consider is to make rental provisions for community gardens which recognises that the lease only involves land and the insurance, maintenance and renewal costs are immaterial. Council may wish to consider setting a minimum rental fee for community gardens at \$400 per annum.

2. Subsidies

A number of the organisations provided feedback on the proposed subsidies. Key concerns included:

- The additional administrative burden for organisations to provide the information to qualify for subsidies
- Transparency in the process for assessing an organisation's eligibility for subsidies
- Options for appealing subsidy decisions
- Will the timing of the subsidy determination provide sufficient time for organisations to plan and budget for rental expenses.

It is acknowledged that most organisations are very reliant on volunteers and a request for additional information may pose an additional burden however staff will work with clubs and community groups to assists them to improve their governance arrangements in order meet this requirement. It should also be noted most organisations are required to provide AGM reports on an annual basis and this information will form the basis of their subsidy application.

Council will provide the following support:

- City Property staff will assist organisations to understand the subsidy requirements.
- Organisations will be given until the end of November of each year to provide the information which will be assessed by City Property and confirmation of the percentage of subsidy to be provided for the following financial year will be provided by February the following year.
- A subsidy application template will be provided to all organisations

- Where Clubs demonstrate they have a transition plan in place to meet the subsidy criteria within a 3-year period they will be provided with the maximum subsidy.
- Organisations who have a current lease will be offered to commence the reporting process in preparation to the renewal of their lease. It is proposed that further information be provided to all organisations in relation to subsidies and the process.
- Should an organisation have a concern with the subsidy they can put a request in writing within 30 days of receipt of the subsidy advice. All new leases contain a dispute clause.

The management of subsidies is an operational matter which will be governed by procedures described above. No changes are proposed to the Policy.

Financial Analysis

Financial modelling has been undertaken to determine the financial changes for Clubs and for the majority of Clubs there will be a reduction on the current rent and building insurance cost. Clubs that currently pay a \$1 or the minimal annual rent of \$250 however will experience an increase in rent. Staff will work with organisations facing a rental increase under the new policy and take into consideration consider their financial situation and appropriate transition periods. Council will still consider hardship requests on a case by case basis.

Once all organisations have transitioned to the new arrangements there will be no overall financial impact to Council as the building insurance expense will absorbed by the increase in rental income due to some clubs moving from \$1 rental and minimal rent of \$250 to the new rate. This is in line with ensuring there are equitable arrangements for all organisations.

A number of leases and licences have been holding over pending the adoption of the Policy (and the completion of the Tennis and Netball Courts Review), in most case the new Policy will provide a financial benefit to clubs and organisations. It is acknowledged that some Clubs will need to work towards meeting some of the subsidy criteria and appropriate levels of support will be provided to enable them to transition to the new model.

CONCLUSION

The Policy aims to minimise the financial impact of occupying a Council owned facility, as well as achieving a consistent approach to leases and licences. The aim of the policy is to make land and building facilities available to organisations on a fair and equitable basis, support good governance, meet community needs and support the optimal use of facilities.

Appendix 1	Community Engagement
Appendix 2	Leasing and Licensing of Council Owned Facilities Policy
Appendix 3	Meals on Wheels Information

Leasing & Licencing Policy Review 2017 Community Engagement Feedback APPENDIX 1



Community Engagement Outcomes 6 February 2017

Community consultation was undertaken from 13 January to 6 February 2017.

Feedback on Leasing & Licencing Policy Review 2017 was sought via Making Marion, social media posts.

Information promoting engagement opportunities was provided via email to the key stakeholder groups.

The engagement was published on our front page of the City of Marion under current consultations inviting people to read the Policy and provide feedback.

The engagement asked people to respond to: A Quick poll question: *I support the draft Leasing/Licencing Policy*, and/or to provide comments via an online comment form.

Community feedback statistics

The following feedback received from the community on the Leasing & Licencing Policy Review 2017:

- A total of 42 organisations who have leases and licences were provided with a covering letter identifying the key changes and information on the potential financial impact.
- 9 written responses were received
- A total of 68 people visited the Making Marion website and 8 people downloaded the document.

Quick Poll response

1 person who participated in the Online Poll indicated they either strongly supported or supported what was in the Plan. 1 person strongly do not support what is in the Plan.

Other Feedback

A number of organisations contacted City Property to clarify specific points. Also the Leasing Officer meet with organisations to discuss the changes.

Further feedback has been provided by ward members and staff.

During the consultation phase some areas were identified that need to be reviewed and considered and potentially included in the Policy e.g. licences on land only, storm water reuse.

Details of the 9 written responses and comments is provided below:

Leasing & Licencing Policy Review 2017

Community Engagement Feedback

APPENDIX 1



Organisation	Feedback	Comments
<p>Active Elders</p>	<p>Your figures.....would the end charge be calculated on the value of the land and buildings? This could amount to much more that you have stated depending on the value of the area, or is it a figure you have come up with no matter what the value?</p> <p>I on behalf of Active Elders would challenge you on the Maintenance, repairs and replacement as we under our lease do most of it and have done for over 50 years to maintain the hall and as we have now been asking the council to replace our ceiling for over 2 years how quickly will the council be able to complete these tasks. This has reached its use by date over and over.</p> <p>Will our hall be maintained as well as it is at the moment when we not you pay most of the bills? Will the maintenance etc. cover all the hall not as it is at the moment..... we pay for everything except structural in the hall including toilet blockages that are not caused from the trees outside. What about gutters cleaned regularly because of the large tree that you will not allow to be cut down. What about the weed spraying we have to pay for? What about the grease trap we have to pay for? What about the maintenance and the replacement of the equipment in the kitchen... we have done all of this ourselves in the past.</p> <p>There are many questions I and Active Elders would like to ask and have answered.</p>	<p>The Leasing Officer met with Club representatives on 18 January 2017 to discuss their feedback and Club understand the proposed changes and indicated they have no strong objections.</p> <p>The Market Value is based on the whole site.</p> <p>City Property have had ongoing discussion with Active Elders in relation to the ceiling. The ceiling tiles are no longer available and the structure does not allow for a new suspended ceiling to be installed. The Building Condition Audit indicated replacement in 2019. The team are continuing to investigate a suitable option to replace the tiles.</p> <p>Specific maintenance responsibilities will be discussed and clarified with the club when renewing the lease. City Property is currently scoping and costing a gutter maintenance program.</p>

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	<p>Subletting and hiring.....this is our life line and what pays for the maintenance of the hall to Marion Council specifications what are you proposing here? One in particular..... are you really asking the groups what they would prefer and think about this or is this just face value and it will be going ahead anyway? We would value and strongly request a face to face with you about this, please can this be arranged in the near future before the meeting in February. If you cannot do this I will request a meeting with the Mayor or some other executive as we feel very strongly about this.</p>	<p>The intent of sub-letting is to ensure arrangements are under the same terms and conditions as the Lessor. Council strongly supports clubs to hire facilities and this is reflected in the subsidies.</p>
<p>Cosgrove Hall Committee</p>	<p>The Cosgrove Hall Committee of Management Inc. ("Committee") discussed the draft Policy at its January meeting and developed a baseline position. Members of the Committee were then invited to take the policy back to their constituent groups to seek feedback from the perspective of individual User Groups. The feedback from User Groups was then considered alongside of the Committee's baseline position and a final position was developed, as set out below. It is important to note that the Committee views its role as one of managing Cosgrove Hall ("Hall") for Council and not on behalf of individual User Groups. That is, the Committee puts the interests of the Hall first but balances this with the needs of User Groups. Our overall feedback is as follows: The Committee</p> <ul style="list-style-type: none"> • The Committee's overall concern is financial: will the draft Policy result in higher costs to the Committee, and will the Committee be able to afford to operate with any increased costs, noting that the entirety of increased costs will be passed on to User Groups. 	<p>The Policy will see an increase in the amount payable. Currently the rent is \$875 and building insurance \$4,779, a total of \$5,654, the proposed new charge is \$9,228.62 and increase of \$3,574.95. The Committee can seek rent assistance due to hardship.</p>

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	<ul style="list-style-type: none"> • The Committee welcomes the Council taking increased responsibility for maintenance work on the Hall, as this is one of the costliest expenses for the Committee in managing the Hall. • The Committee is of the view that Council still seems to be basing the leasing of Council owned facilities on 'commercial' lines. We note that the Committee is a non-profit organisation as are the Hall's regular User Groups. Like the Hall, many Council owned facilities are managed by local Committees of Management made up of volunteers most of whom have been involved with the facility from the beginning when it was usually gifted to Council to be used for the benefit of the Community. • Council should provide as much support as is necessary for Volunteer Groups to successfully manage such facilities without adding too many onerous administrative and financial operational requirements. <p>We have the following specific areas of concern with the draft Policy:</p> <ol style="list-style-type: none"> 1. More detail is required regarding maintenance responsibilities: who is responsible for what, and precisely what does 'responsible' mean? Two key issues for the Committee are (1) the condition of the floor of the Hall, which needs to be brought up to a standard that is fit for sporting use, and (2) the basketball backboard winders are most likely the original ones installed in the Hall and are beyond their useful life - they need to be replaced 	<p>The aim of using market rental is to recognise the community value</p> <p>The subsidies recognise the value of volunteers</p> <p>Council will continue to allocate resources to build club capacity and support them to transition to the new policy.</p> <p>The schedule provided as part of the consultation process is considerable more comprehensive than previously provided to organisations. The intent is for Council to be responsible for structural works and for organisations to undertake minor maintenance requirements. This will be discussed with organisations at the time of initiating discussions on a lease.</p> <p>City Property is currently scoping and costing a gutter maintenance program.</p>
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	<ol style="list-style-type: none"> 2. Is the Market Value and rent agreed for the term of the Lease period? or will it be reviewed annually. 3. More detail is required about the exact level of subsidy the Committee could expect. 4. If the market value and rent increases above CPI will the subsidy also increase? 5. How will Council ensure from the beginning of any new Lease that the facilities are fit for purpose and to such a standard that there is no substantial risk to the Committee? 6. Will Council assist with the proposed Environmental Initiatives e.g. Solar Panels etc.? 7. Is the requirement to have an ABN number necessary? 8. How will maintenance and requests for Committee assistance be dealt with by Council in a timely manner? 	<p>The Building Condition Audit identified the floor for replacement in 2024, this will be reviewed by City Property. A quote is being obtained for the replacement of the backboard winders.</p> <p>Policy changed - Market Value would be agreed at the term of the lease with annual CPI. Market Value would be reviewed every 5 years</p> <p>Clubs will be supported to ensure they are able to obtain the maximum subsidy and will be provided a transition period to assist them to meet the requirements.</p> <p>Rent will increase annually by CPI. The subsidy percentage will remain unchanged with a subsidy of up to 93% being applied.</p> <p>This will form part of the negotiations and will take into account the Building Condition Audit.</p> <p>Yes</p> <p>Yes</p> <p>City Property is continually reviewing the process to improve customer service. All requests go into the Customer Event System and</p>
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	<p>9. The Committee should not be responsible for the maintenance of the park area adjacent to the Hall, including water, landscaping, and flood lighting.</p>	<p>organisations are to be provided with a reference number should they need to follow up the request.</p> <p>This will form part of the negotiations and will depend on whether the area is included in the leased area. The Policy proposes that Council will be responsible for flood lighting structures and maintenance.</p>
<p>Clovelly Park Memorial Community Centre Inc</p>	<p>It is important to note that the Committee views its role as one of managing the Clovelly Park complex for the benefit of the Community and not on behalf of individual User Groups. That is, the Committee puts the interests of the Complex first but balances this with the needs of User Groups. It was in fact Clovelly Park residents that raised money to build the Hall and associated buildings and then handed it to Council.</p>	<p>The aim of the Policy is to encourage the maximum use of facilities.</p>
	<p>The draft Policy may result in higher costs to the Committee, and will the Committee be able to afford to operate with any increased costs, which will be passed on to User Groups.</p>	<p>The proposed charges will result in a reduction in the vicinity of \$400</p>
	<p>The Committee agrees that the Council should be taking an increased responsibility for maintenance work on the Hall and Courts, as this is one of the costliest expenses for the Committee in managing the Complex.</p>	
	<p>It seems that Council is still basing the Lease of Council owned facilities on 'commercial' lines. Our Committee is a non-profit organisation as are the Hall's regular User Groups. Like the Hall, many Council owned facilities are managed by local Committees of Management made up of volunteers most of whom have been involved with the facility from the beginning when it was usually gifted to Council to be used for the benefit of the Community</p>	<p>The aim of using market rental is to recognise the community value.</p>

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	Council should provide as much support as is necessary for Volunteer Groups to successfully manage such facilities without adding too many onerous administrative and financial operational requirements.	The subsidies recognises the value of volunteers . Council will continue to work with clubs and community groups to build their capacity and support them to transition to the new policy.
	More detail is required regarding maintenance responsibilities: who is responsible for what, and precisely what does 'responsible' mean?	The schedule provided as part of the consultation process is considerable more comprehensive than previously provided to organisations. The intent is for Council to be responsible for structural works and for organisations to undertake minor maintenance requirements. This will be discussed with organisations at the time of initiating discussions on a lease
	Is the Market Value and rent agreed for the term of the Lease period? or will it be reviewed annually.	Market Value would be agreed at the term of the lease with annual CPI. Market Value would be reviewed every 5 years
	More detail is required about the exact level of subsidy the Committee could expect.	The schedule provided for consultation sets out the level of subsidies. Administration will work with organisation to ensure they are able to achieve the maximum subsidy.
	If the market value and rent increases above CPI will the subsidy also increase?	Market Value would be agreed at the term of the lease with annual CPI. Market Value would be reviewed every 5 years

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		The subsidy percentage will remain unchanged with a subsidy of up to 93% being applied.
	How will Council ensure from the beginning of any new Lease that the facilities are fit for purpose and to such a standard that there is no substantial risk to the Committee?	This would be discussed at the time of negotiating the lease. Council has increased budgets aligned to a Building Condition Audit and is actively working on improving facilities.
	Will Council assist with the proposed Environmental Initiatives eg Solar Panels etc.?	Yes
	How will maintenance and requests for Committee assistance be dealt with by Council in a timely manner?	City Property is continually reviewing the process. All requests go into the Customer Event System and organisations are to be provided with a reference number should they need to follow up the request.
	How will Council process our request for another Lease to the Wildcats Netball Club to manage all the Netball/Tennis Courts.	Once the Leasing and Licensing Policy is adopted Council will process the request.
Marion Sports and Community Club	<p>7 ANNUAL FEE (and not included in subsidy criteria appendix) We do accept that the council can be charging a “rental” fee for buildings provided by Council but have no right to charge an Organisation for buildings or building improvements constructed or provided by and maintained by that Organisation.</p> <p>There are the questions of, Who adjudicates this percentage discount? When and how is this percentage review?</p>	<p>It is recognised that both Council and organisations will contribute to the development of facilities.</p> <p>Clubs will be required to provide information and complete templates annually. Information will be assessed by City Property. It is anticipated</p>

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	<p>What is the method of appeal?</p> <p>*This recommendation is to encourage the lessee to continue to improve the council asset and not be penalised in the form of being charged a higher rent value.</p>	<p>there will be a transition period to assist clubs to provide the information.</p> <p>The subsidy percentage will be reviewed as part of the Policy review (bi annually) or as requested by Council.</p> <p>Should an organisation have a concern with the subsidy they can put a request in writing within 30 days of receipt of the subsidy advice. All new leases contain a dispute clause.</p>
	<p>16 GAMING MACHINES Delete the word "club" form the first sentence. also Delete the second sentence.</p> <p>*These recommendations are to make the policy applicable to all premises and to align this policy with the "GAMING MACHINE ACT".</p>	<p>Policy Amended</p> <p>Policy Amended - Deleted sentence and added "or increase" in the preceding sentence.</p>
<p>Meals on Wheels Edwardstown, Hallett Cove and Warradale</p>	<p>Meals on Wheels have been a long-standing community service provider to your local community through meal supply activities at branches in Hallett Cove, Warradale and Edwardstown.</p> <p>Over these years, council has recognized our work by imposing a pepper-corn rental for Edwardstown and a nominal rental of \$1.00 per annum for both Hallett Cove and Warradale.</p> <p>The proposed changes to our current leasing agreements have been received with a great deal of consternation. We would, therefore, wish to provide the following feedback for council's consideration:</p>	

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	<p>1. All three properties were erected by Meals on Wheels (SA) Inc. entirely at our expense on community land managed by council. We have continued to fund all maintenance and improvements since.</p> <p>The buildings were designed and fitted out for the purpose of undertaking a delivered meal service.</p>	<p>Propose that Policy be change to reflect where Council has agreed to accept a building being "gifted" that as part of the agreement ongoing maintenance and renewal is considered and where the organisations agrees to take full responsibility to maintain and renew no rent will charged as long as they can demonstrate the level of funding invested is in line with the Market Rent and Building Condition Audit.</p>
	<p>2. The terms of the initial leases saw the structures transfer to council at the end of the leases. Therefore, meals on Wheels has gifted council these assets, for which council now appears to expect our volunteers and clients to contribute towards an arbitrary market valuation, for a property which is not creating a council expense. This is unacceptable to Meals on Wheels.</p>	<p>As above</p>
	<p>3. The combined proposed annual rental of \$9411 far exceeds the associated insurance premiums paid by Meals on Wheels and does not offset the increase.</p>	<p>There is no charge for Meals on Wheels Edwardstown</p>
	<p>4. We propose that an additional subsidy criterion be applied to organizations that have gifted assets to councils and that they remain financially responsible for insurance, structure maintenance and any improvements. A further criterion relating to the design and purpose of the building (ie. Its likely suitability for alternate use), could also be considered.</p>	<p>As it is proposed that Meals on Wheels are not to pay rent it would not be necessary for the subsidy to be applied</p>

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	<p>5. We anticipate considerable community anger from the 375 volunteers who selflessly perform their duties at the three branches and also from the 475 clients who benefit from our community service providing meals and performing checks on their welfare during delivery times. The proposed change would add \$0.15 per meal to our operating costs which would need to be passed on to those who can least afford it.</p>	Noted
	<p>6. Meals on Wheels has leasing arrangements with local government for twenty-eight of our kitchens throughout the state of South Australia and thus far, the City of Marion is the only council who have suggested such marked changes to tenure requirements.</p>	
<p>Morphettville Park Tennis Club</p>	<p>The committee of Morphettville Park Tennis Club met on Monday Night 23/1/2017 to discuss the draft you sent us about Policy on the Leasing and Licencing of Council Owned Facilities. First and foremost, our response initially is that we disagree with Marion Council's Proposal. Some initial "generalization" points before I get into specifics.:</p> <ul style="list-style-type: none"> • We feel it is outrageous to even suggest a rise of our current rent from around \$630 per year to \$6400. This is obviously before we begin the arduous process of assessing how much of the 93% discount which appears to have many grey areas in your proposal. If our club had to pay near \$6400 we would close. Our club has been operating for over 50 years We've made every Marion Council payment so does historic value of being a great tenant have any bearing? • From our perspective, It's as though we are being penalized despite the \$105K of our own raised money we have put into upgrading your facility over and 10-year period and at the same time growing membership (usage) numbers. We have presented all this numerous times recently to many council members. A lot of time and effort to 	<p>Should the Club be eligible for 93% subsidy, the proposed change would be a reduction of \$900</p> <p>It is recognised that both Council and organisations will contribute to the development of facilities.</p>

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	<p>collate all the information. So, has this information been ignored or not taken into consideration in drafting your proposal?</p> <ul style="list-style-type: none"> • It creates is a massive amount of additional administration to a group of people volunteering their own unpaid time. Are the council aware how difficult it is to find any volunteers of fill a committee? Surely committees should be freed to improve their facility or promote their sport by cooking a Bunnings BBQ, organizing an open day for the local neighbourhood, maintaining and cleaning the facility. All time better spent than hours and hours of paperwork focused on justifying a 93% discount which is "grey" at best. How does a club budget rent every year which would perhaps be judge on CPI for instance? • The overload of information that is expected to be handed over is an intrusion of privacy on sporting clubs. Lease the facility with an agreement on who is responsible for what, what the reasonable rent is and you collect the rent just like any other leaser, lessee relationship. It's incumbent on you the council to make leasing the facility to community groups as easy as possible. • There is little help in the whole draft offered to us so how do we get benefit out of it? 	<p>Support will be provided to organisations to minimise the administrative burden.</p> <p>The intent of providing subsidies is to support good governance. Appropriate support will be provided to clubs and community organisations to support them to transition to the new policy. The aim is to support clubs to achieve the maximum subsidy</p>
	<p>Specific Point on your proposal.</p> <p>Maintenance, Repair & Replacement.</p> <p>You've named some items council will take responsibility for however currently council took responsibility for fencing etc. Is that still part of council's responsibilities?</p>	<p>The schedule provided as part of the consultation process is considerably more comprehensive than previously provided to organisations. The intent is for Council to be responsible for structural works and for organisations to undertake minor maintenance requirements. This will be discussed with</p>

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		organisations at the time of initiating discussions on a lease
	<p>Sporting Grounds and Courts</p> <p>We are seeking clarification in this section on council working in partnership with tennis and netball clubs resurfacing courts etc. You want the courts open to the public but there is no solid commitment from council to pay for court resurfacing, damages etc. What is the council's clear commitment to these costs incurred for public use?</p>	This is still to be considered as part of the Tennis and Netball Review.
	<p>Rent increase</p> <p>Please clarify if it's \$1k or \$413 if we meet all the requirements. If it's \$1k, then that's a significant increase (circa 60%) on current rent of approx.: \$630 per year (plus we pay Marion council building insurance of \$1,145 per year).</p> <p>Clarify if building insurance is on top of this, or if there are any other new expenses we will incur. I assume the insurance will remain the responsibly of us to fund as there isn't anything specific in the document about changing the current arrangement</p>	<p>Currently pay \$1,290 new rate would be the minimum of \$1,000 so a reduction of \$290</p> <p>Building Insurance is included in the \$1,000 minimum rate</p>
	<p>Rebate for market rate of rent</p> <p>We need some clarification on the level of documentation/justification required meet the conditions for rebates for:</p> <ul style="list-style-type: none"> o Facility utilisation (30%) o Social inclusion (20%) o Volunteer management (5%) o Environmental initiatives (5%) <p>If it is a simple one to two-page document, it will be acceptable.</p>	A template will be provided to organisations to complete and it will be no more than two pages

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	<p>What level of evidence do you need (e.g. emails to community groups for social inclusion, facility utilisation log)?</p> <p>How do you assess each criteria, is it simply a pass or fail, how do you grade it, e.g. for facility utilisation (30% of the today rebate)?</p> <ul style="list-style-type: none"> o Pass/Fail: your facilities were underutilised; therefore, you get 0% of the 30% rebate for that criteria, or o Graded: we think your facilities were utilised 60% of the time, so you get 18% of the rebate (60%x30%) 	
	How long and how often do we have to prepare this information?	Annually for the term of the lease
	Will there be a warning if we have missed the deadline or will they just charge us \$6400k.If we are charged \$6400k, our club is not sustainable.	Council will work with Clubs so there will be plenty of notice. The aim is to support clubs to achieve the maximum subsidy
Trott Park Community Garden Inc	<ol style="list-style-type: none"> 1. We are adding value to the community, in providing a place to: <ol style="list-style-type: none"> a. Share gardening knowledge, b. Facilitate more community interaction and development c. Produce fresh food that can be eaten at home, and so encourage healthier eating, d. Offer our surplus produce to others attending the Neighbourhood Centre, for which the consumers contribute a donation, which also helps us raise funds for further work at the community garden, and help cover our costs. 2. The proposed rent would be a hardship. 3. We would lose members, and so membership fees, which contribute to covering our costs. 4. We are a non-profit organisation, and in fact the value of our labour far outweighs the monetary value we derive from growing food that we 	<p>As there is only land involved need to consider how this is calculated</p> <p>Council may wish in the leasing policy to make provisions for community gardens which recognises that the lease only involves land and the insurance, maintenance and renewal costs are immaterial. An option for Council to consider is to set the minimum rental fee for community gardens at \$400.</p>

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	<p>can consume. Our main aim is, of course, to share knowledge and encourage others to grow food at home, as well as at TPCG Inc.</p> <ol style="list-style-type: none"> 5. The \$1,000 minimum fee is not good for us, and would be seen by various members as not being worth remaining a member. The Council charges are in addition to the volunteer hours we contribute, part of which we often spend in conversing with local residents who are either walking by or visiting the Neighbourhood Centre for some event, particularly private day-time parties. 6. Raising our fees would not be helpful for the community garden to succeed and continue, and would work against the accessibility by residents to our facility and the social and health benefits that could be enjoyed by local residents and ratepayers. 7. We are not a Westfield type of organisation. We have been frugal with the money we have been granted so far. 8. If we are fundraising, our focus is not on the main aims of the organisation, which generally is gardening, learning and socialising with other local residents. 9. Currently we have a membership of 12 people. We lost 2 members (they resigned) when we raised the fees modestly in 2016, and a couple of others left due to ill health. 10. We facilitate for disabled and isolated, e.g., Bedford day-care clients, and are open to wheelchair members, as well as being prepared to interact and engage with various members of the community who care to visit our community garden. 	
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	<p>11. The draft Leasing and Licensing Policy is not consistent with the aims of Council to improve and promote healthy lifestyles to increase the wellbeing of our residents.</p> <p>12. Our original opportunity to create a community garden was framed on the basis of a \$339 annual rent plus water charges. We feel that we have been "led down the garden path"!</p> <p>The area we use was not being used for any other purpose, and was unlikely to be for years to come, if ever. We have created a facility, with modest funding assistance from Council, which makes use of the land and is contributing to the social functioning of the area and the practical promotion of healthier eating and lifestyle.</p> <p>Our organisation has been a catalyst in the redevelopment of the social space at the back of the Trott Park Neighbourhood Centre, and we look forward to collaborating with the Co-ordinator and customers of the Neighbourhood Centre, particularly those attending the Men's Shed, when this project is completed.</p> <p>The kind of money mentioned in the draft policy would certainly kill off our organisation, along with the broad contribution it has so far made to our local community, which will hopefully increase, as we develop more strategies for community engagement.</p>	
<p>Wesley Netball Club</p>	<p>Points 1-6: these appear to be reasonable</p>	<p>Noted</p>

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	<p>Point 7: Annual Fee: we consider our Club would be eligible to receive the 93% discount as we anticipate that we would currently meet the criteria for good governance, social inclusion etc.</p> <p>Our concern relates to the minimum lease fee of \$1000 being charged OR if we somehow failed to achieve the criteria to obtain the maximum discount. We can't afford to have uncertainty in our ongoing lease costs each year particularly as the indicated market rate is \$11302.00 and should we not receive the full subsidy of 93%, could simply could not afford to pay more than the 7% (\$725.93) which is what we have been quoted at this point in time.</p> <p>Our other concern is the amount of time and cost in reporting information for our compliance with the subsidy criteria. We are a small, not for profit netball club run entirely by volunteers, we run the netball club in our spare time. Our Club has no clubrooms and we only use the two netball courts for winter training and matches. We work hard to minimise costs to our members to ensure as many people as possible are able to participate.</p>	<p>Need to check there is no insurance so is this a land only arrangement</p>
	Points 8-10: these appear to be reasonable	
	Point 11: not applicable to our lease	
	Point 12: Wesley Netball Club contributed \$10,000.00 toward court resurfacing in 2011.	Noted
	Point 13-17: these appear to be reasonable	

Leasing and Licensing of Council Owned Facilities Policy



1. POLICY STATEMENT

City of Marion may lease or license Council owned or managed land to meet Council's strategic plans based on community priorities. The aim of the policy is to make land and building facilities available to groups or organisations on a fair and equitable basis to meet community needs and support the optimal use of facilities.

2. CONTEXT

Council provides an extensive range of facilities from multipurpose sites with playing fields, halls, community gardens, commercial, tennis and netball clubs, kindergartens etc. Leases or licenses are provided to a diverse range of organisations ranging from small community groups, sporting clubs, state government agencies to commercial entities.

The Policy provides guiding principles and statements that will form the minimum negotiating position of Council as new leases are entered into for all organisations who occupy council owned facilities.

The aim of the Policy is to ensure an equitable and consistent approach to leases and licenses which encourages high utilisation rates, diversity of use and supports organisations occupying Council facilities to be sustainable.

3. VISION

Council will ensure facilities are fit for purpose and the term and conditions of leases are equitable, consistent, support good governance, accountability and optimise the use of Council facilities.

4. PRINCIPLES

The following principles guide the provision and management of Council owned facilities:

Community Benefit & Social Inclusion:

- Ensure Council-owned facilities are used to meet demonstrated community needs consistent with Council's policies and the Community Vision
- Optimise use of Council's community facilities and provides equitable and inclusive access by the City of Marion community
- Support and encourage diversity of programs and activities offered from Council facilities
- Assist not-for-profit and volunteer-based organisations that offer activities and services in the City of Marion;
- Encourage active and healthy lifestyles

Good Governance & Accountability:

- Ensure a transparent and equitable process of granting new leases or licences and renewals by having clear assessment criteria
- Ensure lessees pay fair and reasonable rentals based on established eligibility criteria and calculation methodologies

Leasing and Licensing of Council Owned Facilities Policy



- Facilitate a shared approach between Council and lessee as to the cost of management and maintenance of Council-owned facilities;
- Ensure lessees are accountable for meeting operational responsibilities for venue management and meeting agreed targets
- Ensure sound financial management and effective administration of community facility leasing and licensing.
- Ensure that Council-owned facilities are appropriately maintained as Council assets

Environmental Sustainability:

- Ensure Council facilities maximise the use of solar, energy and water efficiency initiatives to reduce the environmental impact
- Encourage and support Lessees to implement environmental initiatives

5. SCOPE

This Policy applies to the leasing or licensing of Council owned or managed land and facilities.

6. ELIGIBILITY FOR LEASE OR LICENCE

6.1 Council will enter into a lease or licence agreement with a *not for profit organisation*, once the organisation can demonstrate

- It is a not for profit organisation under Australian tax office definitions
- It is an incorporated/legitimate body under the auspice of an incorporated body or under the auspice of an incorporated body
- It has an Australian Business Number (ABN)
- It is financially viable by providing 3 years of annual financial statements to Council
- It complies with relevant legislation and regulations governing its activities
- It is able to demonstrate it will meet a community need
- It has good governance capability

6.2 Council will consider a lease or licence agreement, for a commercial organisation once the organisation demonstrates:

- It is able to demonstrate it will meet a community need
- It provides a financial benefit or return to Council
- It has the professional capacity and experience
- It does not generate income from gambling (including poker machines)
- It provides an economic benefit to the City of Marion

Leasing and Licensing of Council Owned Facilities Policy



6.3 Council will consider a lease or licence agreement with a *school or kindergarten* where:

- The use does not impact on the broader community needs or result in a facility being used beyond its capacity
- Consideration is given to a contribution to the maintenance of the facilities used by the school, the level of contribution reflecting the level of use
- Fees are consistent with community fees, although a reduction could be considered to reflect the school's socio economic status
- A school, DECD or other education body have appropriately contributed to the capital development of the facility they will be provided with exclusive use
- The school or kindergarten has adequate insurance

7. ANNUAL FEE

Rent will be based on the market rate supplied by an external valuer appointed by Council. The fee will be provided to the organisation at the time of entering into a new lease or renewing the lease. Rent will increase annually by CPI and the market rate will be reviewed every 5 years.

Not for profit organisations will be eligible for up to 93% discount based on meeting the criteria for good governance, facility utilisation, social inclusion, volunteer management and environmental initiatives (refer Appendix 1).

Where a building is acquired by or gifted to Council consideration will be given to the terms of this arrangement when determining the annual fee. In this situation a contribution to the ongoing repairs, maintenance and renewal costs will be considered when determining the annual fee to ensure alignment with the market rate and subsidy.

A minimum fee of \$1,000 (excluding GST) per annum shall be payable should the market rate and subsidy be calculated at less than \$1,000.

8. TERM OF AGREEMENT

Terms of agreement will not be greater than 5 years unless Council resolves to grant a longer term lease. In these circumstances consideration will be given to developing a management plan in partnership with the organisation which seeks to develop the facility long term.

Where a lease or licence is to be granted for greater than 5 years and is located on Community Land community consultation will be undertaken in line with the Local Government Act 1999.

Where the term of the lease or licence is to be less than 5 years, and Section 20B of the Retail and Commercial Leases Act 1995 applies, the Lessees or Licensee shall be required to provide Council with a certificated exclusionary certificate duly signed by the Lessee's or Licensee's solicitor waiving the minimum statutory term of five years in the form required by the Act.

This certificate must be provided to the Council prior to the Lessee or Licensee taking possession of the premises.

Leasing and Licensing of Council Owned Facilities Policy - (February 2017)

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Leasing and Licensing of Council Owned Facilities Policy

9. MAINTENANCE, REPAIRS AND REPLACEMENTS

A comprehensive list of building items will be provided to organisations when providing a Letter of Offer which will clearly set out responsibilities. Council will take responsibility for structural items in buildings this will include items relating to footings, floor (not including coverings), walls (not including applied finishes), roof members and cladding and provision of services to the external walls.

10. UTILITIES, OUTGOINGS AND WASTE DISPOSAL

Organisations will be responsible for the cost of all utilities, outgoing and waste disposal associated with their operations.

Council will work with organisations to assist them to implement environmental initiatives such as waste reduction, recycling and energy efficient practices.

11. WATER USAGE

11.1 Buildings

Where the lease or licence refers only to a building and there is no open space attached to the leased or licensed area then the Lessee/Licensee shall be responsible for the payment of all water and sewer charges levied against the leased area.

11.2 Open Space

Where there is an associated playing field that is accessible to the general community the lessee/licensee will be responsible for 10% of the cost of the water used. Where the facility is fenced or not accessible to the community the lessee / licensee shall be responsible for the payment of all water and sewer charges levied.

Council encourages water conservation techniques and when considered appropriate shall place a cap on the amount contributed by Council. The amount of the cap shall be determined at the time of negotiating a lease or licence by Council. Access to stormwater reuse will be encouraged.

Where there are shared meters on the site consideration will be taken on community access to the site and the proportion will be negotiated with the organisation to ensure it is in line with like facilities.

Leasing and Licensing of Council Owned Facilities Policy



12. SPORTING GROUNDS AND COURTS

Council maintains playing fields that are open to the public for passive recreational activities.

There are some circumstances where Council may negotiate with a Club to take on the responsibility of maintaining sporting grounds which are specialist in nature such as bowling greens.

Council will work in partnership with tennis and netball clubs, peak bodies and other funding organisations when courts are required to be resurfaced. Clubs will be expected to contribute funds either through a combination of club funds, external grants or a loan from Council. In determining the club contribution consideration will be given where courts are made available for community use.

13. FLOOD LIGHTING

Council will be responsible for the regular inspecting of light poles and ensuring they are maintained; lessee and licensees will be responsible for the replacement of lamps.

Should a lessee/licensee seek to install new lights, they will be expected to make a financial contribution. Council will work in partnership with the lessee to seek external funding and/or negotiate a Council loan.

14. SUB-LETTING OR HIRING OUT OF LEASED FACILITIES

It will be a condition of the lease that all sub-letting arrangements will be in line with this Policy and that lessees must seek Council approval to the terms and conditions prior to sub-letting.

Where an organisation enters into a sub-licence for part or all of the premises to another club or a commercial activity, Council reserves the right to assist the sub-tenant in negotiating a sub-licence fee based on the nature and quantum of the sub-licence

Clubs are encouraged to hire out facilities to maximise the use of the facilities and to generate income to support them to be sustainable. It is expected that these rates do not exclude the community from being able to access them due to the cost

15. HARDSHIP

Where a Lessee/ Licensee is able to produce evidence that the fee will cause undue hardship (after subsidies are applied) then the Lessee or Licensee can make an application to Council seeking deferment or reduction of payment.

The City of Marion is under no obligation to accept such a request and will make its decision based on the financial position of the lessee or licensee at the time of making the application.

Leasing and Licensing of Council Owned Facilities Policy



16. GAMING MACHINES

Council does not support the introduction or increase of gaming machines in premises on Council owned land for any new Lessee or Licensee.

17. POLITICAL SIGNS

Council prohibits the display of any political signs on leased or licensing facilities in order to be bipartisan.

18. DEFINITIONS

Community Buildings – Buildings primarily available to facilitate community activities in line with Council's corporate strategies and community land management plans.

Community Club or Organisations – Organisations that are incorporated for the benefit of the community and any profit is distributed back into the facility and does not restrict its services to its members and provides one or more

Incorporated Body – Any Committee or Organisation that is incorporated under the Associations Incorporation Act 1985

Lease – Such agreements shall be used where the occupier has full and exclusive use of the premises.

License – Such agreements shall be used where the occupier does not have full and exclusive use of the premises

Maintenance – Means that facilities are maintained; in good repair and condition; conform to relevant legislation and codes; are free of graffiti and other acts of vandalism; and includes preventative maintenance approaches.

Non-community organisations – Organisations that are specifically a 'business' and are in business for the purpose of making a profit or which are so constituted that the assets may be distributed amongst the members of the organisations.

Open space – is leased outdoor facilities which is available for community use outside formal sporting use excluding sport related facilities such as clubrooms, storage sheds

Leasing and Licensing of Council Owned Facilities Policy



19. RELATED DOCUMENTS

The following key City of Marion policies and plans relate to leased and licensed facilities:

- City of Marion Community Vision – Towards 2040
- City of Marion 10-Year Strategic Plan (under revision)
- City of Marion Community Facilities Strategy – (under development)
- City of Marion 3-Year Business Plan 2016-2019
- City of Marion Development Plan
- City of Marion Long Term Financial Plan
- Asset Management Plans
- Community Land Management Plans
- Irrigation Management Plan
- Asset Management Policy
- Disposal of Land and Assets Policy
- Community Consultation and Engagement Policy
- Liquor Licensing Policy

20. REFERENCES

- Local Government Act 1999
- Real Property Act 1886
- Law of Property Act 1936
- Retail and Commercial Leases Act 1995
- Associations Incorporation Act 1985
- Disability and Discrimination Act
- Gaming Machine Act
- Liquor Licensing Act
- Development Act 1993

Policy Name and version no.	Leasing and Licensing of Council Owned Facilities Policy – V2.0
Last update	2006
Last Council review (report reference)	
Next review due	2020
Responsibility	Manager, City Property

Leasing and Licensing of Council Owned Facilities Policy - (February 2017)

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Leasing and Licensing of Council Owned Facilities Policy



Annual Fee - Subsidy Criteria for Sporting and Community Organisations

Annual lease/licence fee will be calculated at up to 93% of the market rental rate of the leased area/s. Council will offer the following subsidies on the annual fee for not for profit organisations.

Subsidy Criteria	%
Good Governance The organisation can demonstrate; <ul style="list-style-type: none"> • Compliance with conditions of current or previous lease/licence agreements with Council • Provision of Annual General Meeting reports and minutes including financial reports (to be audited upon request) • Financial viability, have not incurred a debt with Council and have repaid any loans to Council in line with the loan agreement • Quality Management is integrated into operations - capacity building, good governance and planning etc., evidenced through provision of an annual business plan, current constitution, policies and procedures etc. 	33%
Facility Utilisation The organisation is able to; <ul style="list-style-type: none"> • Provide evidence of membership/user/participant numbers and hours of use on an annual basis. • Provide evidence of activities and initiatives undertaken to increase the utilisation of the facility • Initiatives planned to increase use or participant numbers • Evidence of shared use of the facility by the community and other community clubs and organisation to ensure optimal use of the facility 	30%
Social Inclusion The organisation can demonstrate; <ul style="list-style-type: none"> • The activity or service they provide is non-discriminatory and is open to all residents who meet stated criteria for participation. • The use of the facility will increase social inclusion, increase community participation and/or will promote health and well-being in the community • Activities support wider social inclusion targets which may include such groups as: <ul style="list-style-type: none"> - Low socio-economic background - Over 60's years of age - Aboriginal and Torres Strait Islander - Culturally and Linguistically Diverse (CALD) - Children Under 17 years of age - Physically and intellectually disabled - Female participation in sport 	20%
Volunteer Management The organisation can demonstrate that it promotes, supports and develops volunteers	5%
Environmental Initiatives The organisation can demonstrate that is promotes and implements environmental initiatives e.g. waste reduction, recycling, energy efficient practices including investments e.g. solar panels	5%
Maximum subsidy available	93%

MEALS ON WHEELS

	Edwardstown	Hallett Cove	Warradale
Lease	Initial lease commenced 28 February 1974 for 21 years with option for a further 21 years, this expired in 2015. MOW have requested a 5 x 5-year lease, as the Policy was being reviewed the lease has been holding over.	Initial lease commenced on 14 August 2000 for 10 years, with 2 renewal options of 5 years and consequently will expire in 2020.	Initial lease commenced on 1 August 1990 with one renewal option for 10 years with the expiring July 2010. By a Memorandum of Extension of the lease a further right of renewal for 10 years was granted consequently the lease does not expire until August 2020
Maintenance	Under the current lease they are required to <i>"to keep improvements on the premises and all windows doors locks fasteners water closets cistern pipe drains in good order repair and condition and to do all repairs and work necessary to put and keep the same in such repair and condition"</i> which provides some ambiguity. The recent Building Condition Audit indicated that there were no major repairs, renewal or replacements due until 2021	Under the lease MOW are responsible for internal and external maintenance and replacement and reimburse Council for building insurance. The Building Condition Audit indicates no significant renewal or replacement due until 2021.	The lease indicates MOW is responsible to <i>Maintain repair and clean</i> , the lease does not provide specific details on these items. MOW is co-located at the Marion Community House, the Building Condition Audit was provided for the total building there are no major repair, replacement or renewal items until 2021
Building Insurance	Council is responsible to insure and pay for building insurance	MOW pay \$553 building insurance	The lease is silent on building insurance, currently MOW reimburse Council for the cost of this insurance. MOW pay \$607 building insurance
Current Rent	\$1pa	\$1pa	\$1pa
Proposed Changes	Market Rate - \$37,500 Less 93% subsidy \$2,408 Net increase: \$1,150	Market Rate - \$26,250 Less 93% subsidy \$1,703 Net increase:\$ 2,408	Market Rate - \$82,500 Less 93% subsidy \$5,300 Net Increase: \$4,691

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Namrata Vishwasrao, Landscape Architect
Manager: Fiona Harvey, Manager Innovation & Strategy
General Manager: Abby Dickson, General Manager City Development
Subject: Recreation Plaza Oaklands Park Stage 2
Reference No: GC280217R09

REPORT OBJECTIVE

To provide Council with revised concept design options and costings for Stage 2 Oaklands Recreation Plaza and area occupied by the Round House and surrounding landscape. The report also seeks endorsement to proceed to community consultation, detailed design, development approvals and construction.

EXECUTIVE SUMMARY

In September 2016 (GC270916R06), Council endorsed a concept plan for Stage 2 of the Oaklands Recreation Plaza and recommended the initiative be reviewed for funding through the Unfunded Initiative list.

Council resolved to support the demolition of the building known as the 'Round House' at the 25 October 2016 General Council meeting (GC251016M02), requesting a further report detailing the costs of removal. These costs were presented to Council in January 2017 (GC240117R05).

Subsequently, Council sought to revise the concept design for the Recreation Plaza Stage 2 and include the area surrounding and occupied by the Round House within a potential budget of \$500,000 with a report to be presented to Council with concept options and costings.

This report presents the concept design options to ensure integration of the Recreation Plaza Stage 2 and the land where the Round House currently resides.

The purpose of this report is to confirm the scope, preferred concept, budget allocation and approval to proceed with community consultation, detailed design, development approvals and construction.

Subject to Council approval, the next steps for this project include informing the local community of the plans, completing detailed design documentation and tendering the construction works including the demolition of the Round House. Tendering works are intended to be undertaken late 2017 with construction commencing early 2018.

RECOMMENDATIONS**DUE DATES****That Council:**

- | | |
|--|-------------|
| 1. Endorses concept design option XX for Stage 2 Recreation Plaza and landscape treatments surrounding and occupied by the Round House which is soon to be demolished. | 28 Feb 2017 |
| 2. Endorses allocation of funds up to \$xxxxx for the preferred concept option XX in the 2017/18 draft annual budget. | 28 Feb 2017 |
| 3. Endorses proceeding to community consultation, detailed design and construction of the preferred concept option. | 28 Feb 2017 |
| 4. Notes the whole of life cost of the endorsed option XX and on-going annual operating and maintenance costs as per appendix 2. | 28 Feb 2017 |

BACKGROUND

The objective of the Recreation Plaza is to create a high quality, landscaped, multi-use space providing recreation opportunities for youth and a diversity of uses for the general community, which will complement the wetland and provide a strong interface with Oaklands Road. Landscaping to replace the Round House aims to create a passive recreational open space that connects the plaza with the wetlands.

Council's progress to date includes:

12 June 2012	GC120612R02	Council provided in-principle endorsement for the preferred masterplan for open space and recreation components.
10 December 2013	GC101213R06	Council endorsed the final Concept Plan of the Oaklands Wetland Master Plan.
27 May 2015	GC270514R04	Detailed design and construction of Stage 1 of the Recreation Plaza was endorsed.
September 2015		Stage 1 of the Recreation Plaza was completed and includes elements that allow for skateboards, BMX, scooters and inline skaters and creates a strong interface with Oaklands Road.
27 September 2016	GC270916R06	Endorsed Option 2 concept design for stage 2 Recreation Plaza. Council considered the allocation of the required funds of \$306,000 to progress this option. Note council requested the project be referred to the Unfunded Initiatives list for prioritisation Council noted the annual operating, maintenance and renewal costs of \$23,442 for option 2 to be incorporated into the Long Term Financial Plan from 2017/18.
25 October 2016	GC251016M02	It was resolved that Council ' <i>Supports the demolition of the building known as the 'Round House' at Oaklands Reserve.</i>

8 November 2016		Unfunded Initiative discussion - Council sought to revise the concept design for the Recreation Plaza Stage 2 to include the area surrounding and occupied by the Round House within a potential budget of \$500,000.
22 November 2016	GC221116R12	Council rescinded the resolution previously made that 'Council pursues option 1 – <i>Disposal of unencumbered titles over Allotments 1 and 2, DP55941 for a nominal consideration</i> '.
24 January 2017	GC240117R05	At the General Council meeting, demolition cost for the Round House were considered and resolved to fund the \$78,500 demolition cost from the second budget review process.

Recreation Plaza

Stage 1 of the Recreation Plaza was completed September 2015 and includes elements that allow for skateboards, BMX, scooters and inline skaters and creates a strong interface with Oaklands Road.

Stage 2 of the Recreation Plaza was conceptualised as part of the master plan to include a diversity of recreation opportunities for all ages extending to the west over the existing bitumen surface. The design intent for this space is to:

- Refurbish the bitumen surface
- Line marking/ painting for a trike track/ bike and beginner skaters (referencing the driver training school)
- Multi-functional court- table tennis and basketball
- Improve amenity with landscape treatments that provide shade and cooling
- Seating and opportunities for picnic tables
- Maintenance vehicle access to the pump shed and aquifer pumps
- Additional visitor car parking with lighting along with possibility for food trucks to access to the site. Since completion of Stage 1 Council have received a number of comments and requests for additional car parking to the west of the skate park due to the large number of people attending the site specifically after work hours between 5-10pm when the boom gate on The Parade West is closed.

Round House

At the 24 January 2017 General Council meeting (GC240117R05), it was resolved to allocate funds of up to \$78,500 towards the demolition of the Round House.

The design intent of the concept for Southern Landscaping to replace the Round House is to:

- Maintain design integrity of Option 2 Stage 2 Recreation Plaza Concept presented GC270916R09
- Seamlessly integrate the recreation plaza, passive open space and wetlands
- Enhance circulation and pathways through the site
- Provide maintenance access to pumps and wetland infrastructure
- Enhance the natural amenity of the park with irrigated lawns, and revegetation to provide comfort, shade and diversity of passive recreation opportunities
- Enhance vistas and passive surveillance of the site

- A rotunda structure that can accommodate community gatherings and be flexible to function as a band stand/ small stage amphitheatre space
- Provision of power and water for events
- Landscape treatments to provide visual interest and functionality for small/medium community events
- Landscape treatments to be durable and sustainable for maintenance service levels.

Three concept options have been developed based on the design intent. Please refer to Appendix 1 for concepts drawings. The following table provides a summary to the scope, budget, pros and cons of each option.

Option	Scope	Pros	Cons
<p><u>Option 1</u></p> <p>Opinion Cost Capital \$503,500</p>	<ul style="list-style-type: none"> • Refurbished bitumen • Painted bitumen and line marked trike track for bike riders, scooters and beginner skaters • Skate mounds for beginners • Retention of basketball court • Landscaping low ground covers and trees (Water Sensitive Urban Design) • Bollards to control entry for any future events on Bitumen area • 1x picnic table setting • 1 x bin • Approx. 13 x car parks and 2 x DDA car parks • Post top lighting to car park • Storm water works • Formalise access driveway connection to pump shed • Bitumen pathway • Landscaping low ground covers and trees • Irrigated turf area to serve as event space • Turf mound for amphitheatre seating 	<ul style="list-style-type: none"> • Improves the west end of the Plaza with landscape treatment, additional car parking as per community feedback. • Achieves accessibility, minimal seating, provision of lighting. • Irrigated instant turf to replace the roundhouse • Least cost option 	<ul style="list-style-type: none"> • Minimal seating and shade • No shelter/ rotunda structure or stage for events • Modest recreation and amenities to Stage 2 Rec Plaza • No public art or opportunities for interpretative information
<p><u>Option 2</u></p> <p>Opinion Cost Capital \$604,500</p>	<ul style="list-style-type: none"> • Refurbished bitumen • Painted bitumen and line marked trike track for bike riders, scooters and beginner skaters • Skate mounds for beginners • Retention of basketball court • Landscaping low ground covers and trees (Water Sensitive Urban Design) • Bollards to control entry for any future events on Bitumen area • 1 x table tennis table • 1 x picnic table settings • 1 x bin • Approx. 13 x car parks and 2 x DDA car parks 	<ul style="list-style-type: none"> • Improves the west end of the Plaza with landscape treatment, additional car parking as per community feedback. • Achieves accessibility, minimal seating, provision of lighting. • Provision of table tennis table. • Modest Shelter/Rotunda 	<ul style="list-style-type: none"> • Minimal seating and shade • Conservative shelter/rotunda (half round shell) • No public art or opportunities for interpretative information

	<ul style="list-style-type: none"> • Post top lighting to car park • Storm water works • Formalise access driveway connection to pump shed • Bitumen pathway • Landscaping low ground covers and trees • Irrigated turf area to serve as event space • Turf mounds for amphitheatre seating • Custom designed modest rotunda structure with steps and ramp, stage platform with light and water connection. 	<p>structure and mounds to replace Round House site.</p> <ul style="list-style-type: none"> • Stage/ platform for events 	
<p>Option 3</p> <p>Opinion Cost Capital \$705,500</p>	<ul style="list-style-type: none"> • Refurbished bitumen • Painted bitumen and line marked trike track for bike riders, scooters and beginner skaters • Skate mounds for beginners • Retention of basketball court • Landscaping low ground covers and trees (Water Sensitive Urban Design) • Bollards to control entry for any future events on Bitumen area • 1 x table tennis table • 1 x picnic table settings • 2 X bench sittings • 1 x bin • 1 X picnic shelter • Approx. 13 x car parks and 2 x DDA car parks • Post top lighting to car park • Storm water works • Formalise access driveway connection to pump shed • Bitumen pathway • Landscaping low ground covers and trees • Irrigated turf area to serve as event space • Turf mounds for amphitheatre seating • Custom designed feature structure/rotunda with steps, ramp, stage/ platform, artwork, LED feature lighting, power and water connection 	<ul style="list-style-type: none"> • Improves the west end of the Plaza with landscape treatment, as per community feedback. • Achieves accessibility, increased car parking, provision of lighting. • Provision of table tennis table. • Feature structure/rotunda with art interpretive panels, architectural lighting and mounds to replace Round House site. • Increased seating with additional picnic shelter • Includes public art opportunities and potential Kaurua interpretative elements 	<ul style="list-style-type: none"> • Highest cost option

ANALYSIS

Consultation

Comprehensive consultation was undertaken throughout Stage 1 of the Recreation Plaza design, planning, delivery and post construction.

Stage 2 Recreation Plaza concept options have been presented to ward members and internally within various departments.

The next steps would be to inform the community of the Stage 2 and Southern Landscaping endorsed option. This is proposed to consist of a mail out to the local area within 400m radius and registered stakeholders of Stage 1 Recreation Plaza in addition to the provision of information on Councils web page for a 3-week period.

Financial Implications

3 design options have been prepared ranging from \$503,500 through to \$705,500. \$500,000 has been included in the development of the 2017/18 high level draft budget, which will be reviewed pending the consideration of options presented in this report.

An opinion of cost has been prepared for the concept designs in addition to ongoing operating and maintenance costs and renewal costs. Please refer to Appendix 2.

Recreation Plaza Stage 2 and Southern Landscape			
	Opinion Cost Capital		Operating maintenance P/A
Option 1	\$503,500 (includes 7% contingency)		\$22,350
Option 2	\$604,500 (includes 7% contingency)		\$27,010
Option 3	\$705,500 (includes 7% contingency)		\$31,180

*Note demolition costs for the Round House are accounted for in a separate budget.

Resource (capacity) Impact

Project management, detailed design and contract administration will be undertaken by Council's Landscape Architect and engineering design for the civil, storm water and car parking by internal staff. The proposed works program for Oaklands Recreation Plaza Stage 2 and Southern Landscape (replacing Round House):

Scope	Jan. 2017	Feb. 2017	March 2017	April 2017	May 2017	June 2017	July 2017	August 2017	Sep. 2017	Oct. 2017	Nov. 2017	Dec. 2017	Jan. 2018	Feb. 2018	March 2018	April 2018	May 2018	June 2018
Draft Concept for Southern Landscape	✓																	
Council Report		✓																
Community Engagement			✓	✓														
Consultation Report & Final Concept Plan				✓	✓													
Detailed Design						✓	✓	✓	✓									
Development Approval										✓	✓							
Tender & Procurement Services											✓	✓						
Construction														✓	✓	✓	✓	

Social / Cultural Impact

The Oaklands Recreation Plaza project has generated considerable excitement and enthusiasm from the community, including school students, skaters, BMX riders, and parkour participants. The active engagement of the community is a positive step in building community ownership of the facility once constructed.

Other benefits include the potential to improve community health and wellbeing, through the provision of recreation opportunities encouraging physical activity and social interaction.

CONCLUSION

The development of Stage 2 Recreation Plaza and Southern Landscaping is consistent with the overall Master Plan for Oaklands Reserve incorporating a wetland, open space and recreation opportunities.

The scope of works will create a high quality, landscaped, multi-use space providing recreation opportunities, which will complement the wetland including development of the land occupied by the soon to be demolished Round House

APPENDICES

Appendix 1 - Concept Design Options

Appendix 2 - Whole of life costs



LEGEND

-  REC PLAZA STAGE 2
-  SOUTHERN LANDSCAPING ROUNDHOUSE DEMOLITION AND LANDSCAPE REINSTATEMENT

EXISTING SITE CONDITIONS



SCALE 1:500

DRAFT CONCEPT

OAKLANDS RECREATION PLAZA STAGE 2 - SOUTHERN LANDSCAPE

OAKLANDS PARK

PREPARED BY OPEN SPACE PLANNING - CITY OF MARION

DECEMBER 2016

Design NV 02/12/16	Drawn NV 02/12/16	Checked BG	Authorised for Issue ORIGINAL SIGNED BY: BG
Drawing Number / Sheet ORP-SK10			Issue





SCALE 1::200



TRIKE TRACK LINE MARKING



MULTIPURPOSE RECREATION



SCOOTER TRIKE TRACK

LEGEND

-  PROPOSED EVERGREEN TREE
-  EXISTING TREE TO BE RETAINED AND PROTECTED
-  PROPOSED GARDEN BED WITH ORGANIC MULCH AS PER DETAIL
-  PROPOSED BITUMEN PAVING
-  PROPOSED IRRIGATED INSTANT TURF
-  PROPOSED MULCH UNDER TREES
-  RESEALED BITUMEN PAVEMENT
-  PLEXIPAVE PAVEMENT WITH LINE MARKING
-  PROPOSED BITUMEN SKATE MOUNDS
-  PROPOSED PICNIC TABLE
-  PROPOSED RUBBISH BIN
-  PROPOSED BOLLARDS REMOVABLE AND FIXED
-  PROPOSED BOLLARDS REMOVABLE AND FIXED
-  PROPOSED LIGHT POST
-  PROPOSED KERB EDGE

OPTION 1

DRAFT CONCEPT

OAKLANDS RECREATION PLAZA STAGE 2 - SOUTHERN LANDSCAPE

OAKLANDS PARK

PREPARED BY OPEN SPACE PLANNING - CITY OF MARION

FEBRUARY 2017

Design NV 02/12/16	Drawn NV 02/12/16	Checked BG	Authorised for Issue ORIGINAL SIGNED BY: BG
Drawing Number / Sheet ORP-SK11		Issue	



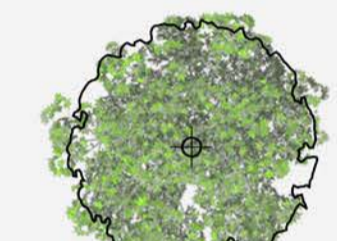








PASSIVE RECREATION OPEN SPACE



MULTIPURPOSE IRRIGATED GRASS AREA

LEGEND

-  PROPOSED EVERGREEN TREE
-  EXISTING TREE TO BE RETAINED AND PROTECTED
-  PROPOSED GARDEN BED WITH ORGANIC MULCH AS PER DETAIL
-  PROPOSED BITUMEN PAVING
-  PROPOSED IRRIGATED INSTANT TURF
-  PROPOSED MULCH UNDER TREES
-  PROPOSED LIGHT POST

OPTION 1

DRAFT CONCEPT

OAKLANDS RECREATION PLAZA STAGE 2 - SOUTHERN LANDSCAPE

OAKLANDS PARK

PREPARED BY OPEN SPACE PLANNING - CITY OF MARION

FEBRUARY 2017

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Drawing Number / Sheet ORP-SK12			Issue





SCALE 1:200

OPTION 2

DRAFT CONCEPT

OAKLANDS RECREATION PLAZA STAGE 2 - SOUTHERN LANDSCAPE

OAKLANDS PARK

PREPARED BY OPEN SPACE PLANNING - CITY OF MARION

FEBRUARY 2017



TABLE TENNIS



TRIKE TRACK LINE MARKING



MULTIPURPOSE RECREATION



SCOOTER TRIKE TRACK

LEGEND

-  PROPOSED EVERGREEN TREE
-  EXISTING TREE TO BE RETAINED AND PROTECTED
-  PROPOSED GARDEN BED WITH ORGANIC MULCH AS PER DETAIL
-  PROPOSED BITUMEN PAVING
-  PROPOSED IRRIGATED INSTANT TURF
-  PROPOSED MULCH UNDER TREES
-  RESEALED BITUMEN PAVEMENT
-  PLEXIPAVE PAVEMENT WITH LINE MARKING
-  PROPOSED BITUMEN SKATE MOUNDS
-  PROPOSED TABLE TENNIS
-  PROPOSED PICNIC TABLE
-  PROPOSED RUBBISH BIN
-  PROPOSED BOLLARDS REMOVABLE AND FIXED
-  PROPOSED LIGHT POST
-  PROPOSED KERB EDGE

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Drawing Number / Sheet ORP-SK13		Issue	





SCALE 1::200

OPTION 2

DRAFT CONCEPT



PASSIVE RECREATION OPEN SPACE PICNIC


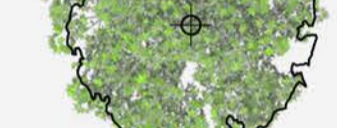





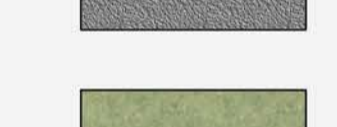


MULTIPURPOSE IRRIGATED GRASS AREA



ROTUNDA/ SHADE SHELTER, STAGE FOR PERFORMANCE EVENTS

LEGEND

-  PROPOSED EVERGREEN TREE
-  EXISTING TREE TO BE RETAINED AND PROTECTED
-  PROPOSED GARDEN BED WITH ORGANIC MULCH AS PER DETAIL
-  PROPOSED BITUMEN PAVING
-  PROPOSED IRRIGATED INSTANT TURF
-  PROPOSED CONCRETE PAVING
-  PROPOSED MULCH UNDER TREES
-  PROPOSED LIGHT POST

OAKLANDS RECREATION PLAZA STAGE 2 - SOUTHERN LANDSCAPE

OAKLANDS PARK

FEBRUARY 2017

PREPARED BY OPEN SPACE PLANNING - CITY OF MARION

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Drawing Number / Sheet ORP-SK14			Issue





TABLE TENNIS



TRIKE TRACK LINE MARKING



MULTIPURPOSE RECREATION





SCOOTER TRIKE TRACK



SKILLION ROOF PARK SHELTER IN STEEL

LEGEND

-  PROPOSED EVERGREEN TREE
-  EXISTING TREE TO BE RETAINED AND PROTECTED
-  PROPOSED GARDEN BED WITH ORGANIC MULCH AS PER DETAIL
-  PROPOSED BITUMEN PAVING
-  PROPOSED IRRIGATED INSTANT TURF
-  PROPOSED MULCH UNDER TREES
-  RESEALED BITUMEN PAVEMENT
-  PLEXIPAVE PAVEMENT WITH LINE MARKING
-  PROPOSED BITUMEN SKATE MOUNDS
-  PROPOSED TABLE TENNIS
-  PROPOSED PICNIC TABLE
-  PROPOSED RUBBISH BIN
-  PROPOSED BOLLARDS REMOVABLE AND FIXED
-  PROPOSED LIGHT POST
-  PROPOSED KERB EDGE
-  PROPOSED BENCH SEATING

SCALE 1:200

OPTION 3

DRAFT CONCEPT

OAKLANDS RECREATION PLAZA STAGE 2 - SOUTHERN LANDSCAPE

OAKLANDS PARK

PREPARED BY OPEN SPACE PLANNING - CITY OF MARION

FEBRUARY 2017

Design NV 02/12/16	Drawn NV 02/12/16	Checked BG	Authorised for Issue ORIGINAL SIGNED BY: BG
Drawing Number / Sheet ORP-SK15		Issue	





SCALE 1::200

OPTION 3

DRAFT CONCEPT



PASSIVE RECREATION OPEN SPACE PICNIC



MULTIPURPOSE IRRIGATED GRASS AREA



ICONIC ROTUNDA STRUCTURE



PUBLIC ART TO ROTUNDA WITH KAURNA CULTURAL GRAPHICS

LEGEND

-  PROPOSED EVERGREEN TREE
-  EXISTING TREE TO BE RETAINED AND PROTECTED
-  PROPOSED GARDEN BED WITH ORGANIC MULCH AS PER DETAIL
-  PROPOSED BITUMEN PAVING
-  PROPOSED IRRIGATED INSTANT TURF
-  PROPOSED CONCRETE PAVEMENT
-  PROPOSED MULCH UNDER TREES
-  PROPOSED LIGHT POST
-  PROPOSED RUBBISH BIN
-  PROPOSED RUBBISH BIN
-  PROPOSED BRICK PAVING

FEBRUARY 2017

OAKLANDS RECREATION PLAZA STAGE 2 - SOUTHERN LANDSCAPE

OAKLANDS PARK

PREPARED BY OPEN SPACE PLANNING - CITY OF MARION

Design NV 02/12/16	Drawn NV 02/12/16	Checked BG	Authorised for Issue ORIGINAL SIGNED BY: BG
Drawing Number / Sheet ORP-SK16			Issue



Whole of Life Cost Analysis- Recreation Plaza Stage 2 and Southern Landscape associated with Round House removal (based upon 20 years)

Option 1- SK 11 & 12

Description	Lifecycle Yrs	Acquisition Cost	Projected Operating Costs pa	Projected Maint Costs pa	Total Projected O&M pa	Less Existing O&M pa	Net Increase O&M pa	Projected Depn/ Renewal pa	Existing Depn/ Renewal pa	Net Increase Depn/ Renewal pa	Whole of Life Cost of Proposal	Whole of Life Increase Cost of Proposal
Recreation Plaza Stage 2		\$ 310,148	\$ 2,000	\$ 12,777	\$ 14,777	\$ -	\$ 14,777	\$ 6,381	\$ -	\$ 6,381	\$ 733,308	\$ 1,089,063
Southern Landscape		\$ 193,329	\$ 2,000	\$ 5,576	\$ 7,576	\$ -	\$ 7,576	\$ 4,663	\$ -	\$ 4,663	\$ 438,114	\$ 509,907
Total		\$ 503,477	\$ 4,000	\$ 18,353	\$ 22,353	\$ -	\$ 22,353	\$ 11,044	\$ -	\$ 11,044	\$ 1,171,422	\$ 1,598,969

Option 2- SK 13 & 14

Recreation Plaza Stage 2		\$ 315,498	\$ 2,000	\$ 13,045	\$ 15,045	\$ -	\$ 15,045	\$ 6,581	\$ -	\$ 6,581	\$ 748,008	\$ 1,105,663
Southern Landscape		\$ 289,014	\$ 2,000	\$ 9,964	\$ 11,964	\$ -	\$ 11,964	\$ 7,830	\$ -	\$ 7,830	\$ 684,884	\$ 827,117
Total		\$ 604,512	\$ 4,000	\$ 23,008	\$ 27,008	\$ -	\$ 27,008	\$ 14,411	\$ -	\$ 14,411	\$ 1,432,892	\$ 1,932,779

Option 3- SK 15 & 16

Recreation Plaza Stage 2		\$ 336,266	\$ 2,000	\$ 14,083	\$ 16,083	\$ -	\$ 16,083	\$ 7,288	\$ -	\$ 7,288	\$ 803,691	\$ 1,174,316
Southern Landscape		\$ 369,257	\$ 2,000	\$ 13,099	\$ 15,099	\$ -	\$ 15,099	\$ 10,269	\$ -	\$ 10,269	\$ 876,605	\$ 1,043,650
Total		\$ 705,523	\$ 4,000	\$ 27,182	\$ 31,182	\$ -	\$ 31,182	\$ 17,557	\$ -	\$ 17,557	\$ 1,680,296	\$ 2,217,965

*Whole of life costs include acquisition, operating & maintenance expenditure and depreciation/renewal using current values.

Maintenance 5% pa equation

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Allison Byrne, Education Officer – Waste and Recycling
Manager: Fiona Harvey, Manager Innovation and Strategy
General Manager: Abby Dickson, General Manager City Development
Subject: Expansion of the Food Waste Recycling Program
Report Reference: GC280217R10

REPORT OBJECTIVES

The purpose of this report is to seek endorsement for an expansion of the Food Waste Recycling Program to an additional 2,000 City of Marion residents, utilising funds available from Green Industries SA in their Kerbside Organics Plus Food Organics Incentives Program 2017–18.

EXECUTIVE SUMMARY

In September 2012 the City of Marion launched the Food Waste Recycling Program to divert household food waste from landfill (GC240712R03). This program has been supported by two previous grants from Green Industries SA totalling \$12,325. Once off funding of \$39,500 to support the introduction of the Food Waste Recycling Program was allocated in the 2012/13 budget. To date, 4162 households have participated in the program.

The overall cost of expanding this program to an additional 2,000 residents is \$33,812. Pending Council endorsement, a grant of \$10,300 from Green Industries SA will cover 30% of program expenses. City of Marion would be required to allocate a total of \$23,512 (\$11,756 per annum) over 2017/18 and 2018/19 if the grant is successful.

This expansion of the Food Waste Recycling Program will pay for itself over a period of five years through the savings to be made on landfill disposal costs, which are continually increasing. From 2022 onwards, this program expansion to an additional 2,000 households is estimated to gain savings of at least \$5,720 per year on landfill disposal costs.

RECOMMENDATIONS

DUE DATES

That Council:

- | | |
|--|-------------|
| 1. Supports the expansion of the Food Waste Recycling Program. | 28 Feb 2017 |
| 2. Allocates funding of \$11,756 per year in the draft budget for 2017/18 and 2018/19 to deliver the expansion of the Food Waste Recycling Program in Marion, subject to Council receiving a grant of \$10,300 from Green Industries SA. | 28 Feb 2017 |
| 3. Notes a grant application has been submitted to Green Industries SA for \$10,300 (including GST) to contribute to the cost of expanding the program. | 28 Feb 2017 |

BACKGROUND

Food organics occupies about 3.3 kilograms of a typical household waste bin presented for weekly pickup in metropolitan Adelaide kerbside collection. In order to reduce compostable waste to landfill, a number of different food waste recycling methods have been implemented by most metropolitan Adelaide Councils ranging from opt-in services to provision of kitchen caddies with compostable bin liners to all households.

In September 2012 the City of Marion launched an opt-in food waste recycling program to divert household food waste from landfill (GC240712R03). Diversion of food waste out of the residual waste stream (red bin) has shown to decrease landfill disposal costs and will also contribute to achievement of the State Government's municipal solid waste target of 70% diversion by 2020.

Since commencement of the program in 2013, 4162 caddies have been distributed, with another 740 remaining in stock for future hand out and replacement of damaged caddies. This distribution has enabled participation of 10% of households in Marion. It is anticipated that with further promotion an additional 2,000 caddies can be distributed in the community and increase participation to 15% of the Marion community.

This is an 'opt-in' system meaning that interested residents are able to collect kitchen caddies from Council along with a roll of compostable liner bags and an information brochure. City of Marion residents can use a kitchen caddy to collect all food scraps in the kitchen for disposal in the green organics bin so it can be composted rather than sent to landfill.

To support ongoing household use of the kitchen caddies, compostable bags are available for sale at cost price from the Customer Service Centre on Sturt Road and from Cove Civic Centre.

An information brochure (Appendix 1) formed part of a more comprehensive community education and engagement program that has proved critical to the success of the food waste recycling program. Other components include presentations on organics diversion to schools and community groups, information sessions and handouts including a fact sheet on FAQs (Appendix 2), and a stall at Marion Celebrates.

The community has demonstrated continuing demand, with a steady flow of 35 - 40 residents per month collecting a kitchen caddy in City of Marion despite the initial state-wide promotion campaign having been completed in 2013.

Backyard composting also has a place in encouraging increased retention of food organics and other vegetative material on-site without further collection or processing costs, and to encourage this, 27 rebates of \$20 each for compost bins and worm farms have also been provided to Marion residents as part of the Food Waste Recycling Program since it commenced in September 2012.

ANALYSIS

Cost pressures for waste management include the state government's municipal solid waste levy, which continues to steadily increase by an average of 19% per year. Strategic diversion of waste from this costly waste stream is highly likely to provide financial savings to Council in future, particularly as organics (green bin) disposal costs are half that of general waste (red bin) disposal costs.

Consultation

The State Government (Green Industries SA) consulted all councils in October 2016 on their food waste recycling programs and aspirations for the future. After it became apparent from this consultation that more funding would be available to support this program, active promotion of the kitchen caddies was undertaken in City of Marion in November and December 2016 to gauge community interest, which saw a significant response from residents and indicated continued demand in the community.

Communication

This recent promotion in the last issue of City Limits and advertising on the digital screens has seen a three-fold increase in uptake of the program in the last two months. The monthly average increased to 106 residents collecting a kitchen caddy from the Customer Service Centre during December 2016 and January 2017 compared with 35 – 40 in previous months.

Information about the Food Waste Recycling Program remains available on the council website and in the annual bin collection calendar mailed out to all households.

Financial Implications

The Food Waste Recycling Program does not currently have a budget allocation, but has been supported by two previous grant applications to Green Industries SA of \$7,525 in 2012 and \$4,800 in 2014. Once off funding of \$39,500 to support the introduction of the Food Waste Recycling Program was allocated in the 2012/13 budget.

As shown in Table 1 (below), overall cost to expand the program to a further 2,000 households is \$33,812.

Table 1: Itemised capital expenditure for expanded food waste recycling program

Expenditure Item	Grant Funding Sought	City of Marion Contribution	Total Cost
Description	\$	\$	\$
Kitchen caddies	6,556	6,556	13,112
Compostable liner bags (if required)	0	8,712	8,712
Education material – brochure	525	525	1,050
Education material – stickers/prompts	1,719	1,719	3,438
150 Compost bin rebates	1,500	6,000	7,500
Totals (including GST)	\$10,300	\$23,512	\$33,812
GISA funding as % of total funding:	30%		

A grant application has been submitted to Green Industries SA for \$10,300 along with written quotations. Successful applicants will be offered grant agreements by the end of April 2017.

City of Marion would be required to allocate a total of \$23,512 (\$11,756 per annum) over two budget cycles in 2017/18 and 2018/19.

At the end of the fifth year ending June 2022, this expansion of the program will have paid for itself through the savings to be made on landfill disposal costs.

From 2022 onwards, the program is estimated to gain savings of at least \$5,720 per year on landfill disposal costs.

Social / Cultural Impact

The growing participation of Councils across metropolitan SA in this program has further established the use of a kitchen caddy as a social norm for recycling.

Community behaviour change can take time, and advice from Councils that have implemented Council-wide food waste recycling services suggest that householder participation will be low in the early years of the service, and will likely grow gradually as the method of food waste recycling becomes more widely accepted.

The recent increase in uptake of the program in response to greater promotion indicates continued demand in the community and the scope to engage more residents in diverting food waste from landfill.

Environmental (Green) Implications

Prior to commencement of the Food Waste Recycling Program, a commissioned waste audit undertaken in 2012 by APC Environmental Management found that 36% of the general waste stream going to landfill from the City of Marion was food.

Current data indicates 17% of households place food scraps in their green organics bin. This is a promising trend and higher than the 10% of households who have collected a kitchen caddy to date.

Recent data from Green Industries SA on results of food waste systems using the kitchen caddies indicates that the average diversion rate per household of food waste from the waste bin to the organics bin is 1.14kg per week.

This data has enabled us to estimate the payback timeframe of five years which City of Marion can anticipate for this program expansion, which uses an average weekly diversion of 1kg per household and factors in a 25% drop-off of participation.

As food waste recycling develops over time in South Australia and beyond, it may be possible in future years to measure the impact of the program on reduced methane production and climate change mitigation resulting from the diversion of food from landfill.

CONCLUSION

The Food Waste Recycling Program using kitchen caddies is an effective way to divert food waste from landfill and has proven to be a highly successful strategy for community engagement and greater awareness about the need to reduce waste, demonstrated by the ongoing interest of Marion Council residents.

The purchase of 2,000 caddies utilising joint funding from Council and a grant from Green Industries SA will adequately meet the ongoing response to community demand for initiatives like this one to encourage more recycling and less waste.

APPENDICES (2)

- 1. Food Waste Information Brochure**
- 2. Recycling Food Scraps FAQs Factsheet**

APPENDIX 1

Don't waste your food scraps turn them into compost



Why does recycling food waste matter?
Food waste and other organic material makes up around half of what is left in rubbish bins.

Why take part?
By putting food waste into your green organics bin it will be collected and processed into nutrient-rich compost. Using your Kitchen Caddy will reduce greenhouse gas emissions and divert compostable material from landfill.

Will my bin collections change?
No, your collection days will not change, just keep to your current routine.

What if I already compost or use a worm farm?
Keep up the good work! You may wish to use the Kitchen Caddy for organic materials that you don't currently compost (e.g. meat, citrus, onions) and simply empty into your green organics bin for regular collection.

I don't have a green organics bin. What do I do?
Please call council on 8375 6600.

What are the bags made of?
The bags are made of biodegradable material from cornstarch, vegetable oil and compostable polyester. When commercially composted (in a hot, moist environment) they break down completely in around 30 days.





Contacts City of Marion 08 8375 6600
waste@marion.sa.gov.au www.marion.sa.gov.au



1

You can use your Kitchen Caddy unlined or line it with paper towelling or newspaper.



2

You have the option to use the special compostable corn starch bags. Residents are entitled to one roll of bags with their Kitchen Caddy.



3

Place all your food scraps into the Kitchen Caddy.



4

Place your food scraps in your green organics bin. You can put them loose, wrapped in paper or in the corn starch bag. Put your green organics bin out for its normal collection, even if it is not full.

What can I put in the Kitchen Caddy?



- ✓ Food scraps, peels
- ✓ Cake, bread crusts
- ✓ Fruit, vegetables
- ✓ Teabags, coffee grounds



- ✓ Meat scraps, bones, seafood (cooked, raw)
- ✓ Egg, oyster shells
- ✓ Cheese, yoghurt



- ✓ Takeaway foods
- ✓ Shredded paper
- ✓ Tissues, paper towels
- ✓ Hair

What can't I put in the Kitchen Caddy?



If you are lining your Kitchen Caddy with bags, only use the special compostable corn starch bags. Never use a plastic bag, even if labelled 'biodegradable' as these do not break down into compost.

- ✗ Plastic bags/oven bags
- ✗ Cling wrap
- ✗ Dishcloths/sponges
- ✗ Liquids
- ✗ Nappies
- ✗ Cigarette butts or ash
- ✗ Vacuum dust
- ✗ Sharps

These items will not break down in compost.

If you place these items in your green organics bin, we may stop collecting it.

Tips

- Let hot food cool down before placing into your Kitchen Caddy.
- Freeze meat and seafood until your bin collection day (to avoid odours).

Tài liệu này có sẵn ở Việt Nam.
这本小册子可在普通话。

Questo opuscolo è disponibile in italiano.
Αυτό το φυλλάδιο είναι διαθέσιμο στα ελληνικά.
Please call 8375 6600

This trial is supported by:





APPENDIX 2

RECYCLING FOOD SCRAPS FAQs



Why put my food scraps in the green organics bin?

Food is not garbage anymore. By putting food scraps in your green bin it can be collected and turned into nutrient-rich compost instead of being wasted. Composting food scraps reduces greenhouse gas emissions and reduces financial costs of waste management. By taking part, you are doing your bit for the environment.

How do I get a kitchen caddy?

Register to receive a kitchen caddy and compostable bags by coming into the Customer Service Centre on 245 Sturt Road where you can collect it during office hours.

How should I use the roll of green bags provided with the caddy?

The green bags are compostable and should be used to line the caddy. All food scraps can be placed into the bag and then placed in the organics bin. We'd recommend changing the bag every 2 – 3 days. Don't overfill your caddy as the bags are designed to break down quickly with moisture.

How can I get more compostable bags when I run out?

You can purchase replacement rolls of compostable bags from the Council Customer Service Centre on Sturt Road or from Cove Civic Centre in Hallett Cove where the bags are available to residents at cost price. Alternatively, you can wrap your scraps in newspaper or place them loose in the green organics bin.

Can I use ordinary bags in the caddy?

Definitely not. Plastic bags should never be placed in the green organics bin. Regular plastic bags, and even bags labelled degradable or biodegradable, do not decompose and cause major issues at the composting facility. The compostable bags for kitchen caddies are made from corn starch and break down into compost along with your food scraps.

What about the smell?

It was found during trials for recycling food scraps that odours in the green bin were similar to those in the waste bin. You can significantly reduce odours by placing other green waste such as lawn clippings, leaves, or loose shredded paper on top of the food scraps in your green organics bin. Freezing food with strong odours (such as meat and seafood) until bin collection day can also help reduce odours, as well as keeping your bin in a cool, shady place.

Can I get another caddy?

A household is only entitled to one kitchen caddy. If it breaks or an additional caddy is needed, a similar product is available from hardware stores or online retailers.

If I move, can I take the kitchen caddy with me?

The caddy was provided by Council to the household so it should be left at the property if you move out.

What happens to the food scraps I put in my green bin?

Food scraps placed in the green bin, whether loose or in compostable bags, will be turned into compost along with your garden material. All of City of Marion's green organics is sent to a composting facility where the material is processed into a viable compost product. Due to the commercial scale of this operation, meat and seafood scraps break down safely.

What if I already compost at home?

Keep up the good work! You may like to use a kitchen caddy for food scraps you don't put into your compost at home such as meat, bones, and dairy products.

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Shaun Stevens, Acting Unit Manager, Community Development

Manager: Liz Byrne, Manager Community & Cultural Services

General Manager: Tony Lines, General Manager Operations

Subject: Youth Development – Guidelines and Criteria

Report Reference: GC280217R11

REPORT OBJECTIVES:

This report provides Council with the Youth Development Guidelines and Criteria for endorsement.

EXECUTIVE SUMMARY:

At the 8 December 2015 General Council meeting (GC081215R07), Council endorsed a new model of Youth Development, a combination of grants and partnerships to deliver programs and services to young people.

Furthermore, at the 23 August 2016 General Council meeting (GC230816R07), Council determined that a review be undertaken of both the criteria and guidelines of the Youth Development Grants in preparation for future grant funding rounds. An Elected Member forum (EMF151116) considered the revised guidelines and criteria and provided feedback.

The reviewed documents are included as attachments to this report and have been prepared for future Youth Development Grant funding rounds.

RECOMMENDATIONS

DUE DATES

That Council:

- | | |
|---|-------------------------|
| 1. Notes this report. | 28 February 2017 |
| 2. Endorses the Youth Development Grants - Guidelines and Criteria as outlined in Attachments 1 and 2. | 28 February 2017 |

BACKGROUND:

The first year of operating under the new Youth Development model, which saw a combination of grants and partnerships endorsed to deliver programs and services to young people, has involved some key learnings.

Upon receiving feedback, it was considered appropriate to reduce the number of Youth Development grants to one, encompassing a number of categories/focus areas such as:

- Sport & Recreation
- Arts & Culture
- Events
- Environment
- Training & Development.

The grant guidelines and criteria have been reworked. There will be a set of criteria (refer Attachment 1) and guidelines (refer Attachment 2) that aligns with the one Youth Development Grant, making it easier for applicants to follow and identify their own eligibility.

The Guidelines attached apply to the 2017/2018 year. Each year the dates (e.g. applications opening and closing) will be updated, while all other guideline details will remain the same.

It is expected that having one Youth Development Grant will increase the flexibility in awarding grant applicants and reduce some of the confusion the applicants experienced this year.

CONCLUSION:

It is recommended that Council endorse both the guidelines and criteria for the Youth Development Grants as outlined in the attachments to this report.

Attachment 1 – Criteria of Eligibility for Youth Development grants

Grant objectives

The City of Marion is committed to supporting young people in the community. Applications should demonstrate how they will support:

- Programs and services that are delivered to and for young people through organisations who have existing youth development expertise.
- Organisations to implement initiatives which are beneficial to young people and the community in which they live, work, study or spend their leisure time.
- Initiatives that develop opportunities for youth participation and citizenship which promote the wellbeing of young people.

Criteria

Each application will be assessed against the following criteria:

- The project will benefit young people between 12-25 years.
- The project will occur in the City of Marion
- Demonstrate working collaboratively and/or in partnership with other organisations.
- The wellbeing of young people will be enhanced, which will involve ongoing benefits for young people after the project is completed and grant monies are spent.
- Project has clearly stated aims and objectives.
- Evidence of youth engagement in the design, planning and delivery of the project.
- Organisations that contribute their own resources to the project including in-kind, and volunteering will be highly considered.

Eligibility

Eligibility criteria is as follows:

- Any incorporated, not-for-profit group, community group or voluntary association.
- Groups that are not incorporated are eligible, provided applications are made through a sponsoring body. The sponsoring body will need to provide its incorporation number and ABN.

Schools / educational institutions are eligible to apply, provided they can demonstrate that:

- The project does not form part of the core business of the Department for Education and Child Development.
- Alternative funding sources are not available from the Department for Education and Child Development for the project.
- It is meeting an identified need that is not limited to the school environment.
- Preference will be given to projects that show clear evidence of a partnership with one or more organisation(s) in the implementation of the project and demonstrate how the project will have benefits to the wider youth population.

Contact the Youth Development Team to confirm if a project is eligible.

Ineligibility

The following will render an application ineligible:

- Political or Lobby Groups.
- The project has commenced.
- Ongoing operating costs of the organisation or costs not directly related to project delivery.
- Retrospective costs (any money spent before a grant is approved).
- Payment of salaries (facilitator/instructor fees will be accepted).
- Fundraising or sponsorship.
- Projects that duplicate an existing or similar project/service within the community.
- Interstate or overseas travel.
- Academic research or conference costs.
- Organisations that have not satisfactorily acquitted previous grants with the City of Marion.

Terms and Conditions

1. Applications must be received by no later than midnight dd mmm yyyy.
2. Projects must be delivered by 30 June 20xx.
3. Acquittals must be completed and returned to the City of Marion no later than one month from the completion of project or by the 31 July 20xx, whichever is sooner.
4. The funds provided will be used for the approved project as detailed in the grant application.
5. Applicants will demonstrate that any purchase of equipment or materials is used solely for the project.
6. Any changes to the project that would result in funding being expended other than as detailed in the application may not be undertaken without prior written approval by the City of Marion.
7. The City of Marion is to be given written or printed acknowledgement of the funding in all correspondence, media releases, invitations and any advertising or promotional material.
8. The City of Marion logo will be supplied and is to be applied to all advertising and promotional material including banners, posters, leaflets, etc.
9. The City of Marion will reserve the right to separately promote any funded project.
10. The City of Marion is to be given verbal acknowledgement of the funding in any speeches at events.
11. Applicants will be responsible for obtaining any relevant approvals including use of council land and road closures. View the following link:
www.marion.sa.gov.au/booking-a-reserve.
12. Meet legal, child protection and insurance requirements set by State and Commonwealth legislation. For further information visit the SA Department for Education and Child Development website regarding Child related employment screening
<http://www.families.sa.gov.au/pages/protectingchildren/AssessCrimHist/www.families.sa.gov.au/pages/protectingchildren/MandatoryNotificationObligations>.
13. Groups that are not incorporated are still eligible, provided applications are made through a sponsoring body.
14. The applicant / sponsoring body must provide their incorporation number and ABN. If the applicant / sponsoring body does not have an ABN the Statement by Supplier form must be completed, available on the City of Marion website.
15. Funds must be made payable to the applicant / sponsoring body. If successful, a cheque will be made to the nominated organisation in Section A of the application form or unless otherwise stated.
16. Any part of the grant funds that are not used must be repaid to the City of Marion unless prior written approval is obtained.
17. It is the responsibility of the applicant / sponsoring body to obtain all necessary insurances and the City of Marion will not be held liable for any matter arising out of this grant.
18. It is the responsibility of the applicant / sponsoring body to indemnify and keep indemnified the City of Marion, its employees and agents, against all actions, costs, claims, charges and expenses whatsoever which may be brought or made to claimed against them or any of them out of or in relation to the project.

YOUTH GRANTS PROGRAM 2017/2018

Youth Development Guidelines



Introduction

The Youth Development Grants are designed to support organisations to deliver exciting, well managed and relevant activities whilst strengthening connections for young people in our community. Applications are invited from not-for-profit community groups and organisations with the expertise and local knowledge to provide opportunities and engagement with young people.

Application process

Applications Open	Applications Close	Delivery Deadline	Acquittals Due
TBC April 2017 (9 am)	TBC May 2017 (midnight)	30 June 2018	See Terms and Conditions

The application is completed online by accessing the following link:

<https://marion.smartygrants.com.au/youth-development>

You are guaranteed confidentiality and security when lodging a grant application online. If you do not have access to the internet, please contact the Youth Development Team to discuss alternatives.

Applicants may apply for more than one grant by submitting a separate application for each project, demonstrating clear distinctions between the projects.

A budget must be submitted with the grant application. In-kind contributions are also identified in the budget and applications with internal organisational resources will be strongly considered.

For project enquiries and support in making an application, contact the Youth Development Team on: 08 7420 6461 or email council@marion.sa.gov.au (subject title "Youth Development Team").

Grants available

Grants applications are sought across a number of focus areas including:

- Sport & Recreation
- Arts and Culture
- Training & Development including Leadership
- Events
- Environment
- Health and Wellbeing.

Grant objectives

The City of Marion is committed to supporting young people in the community. Applications should demonstrate how they will support:

- Programs and services that are delivered to and for young people through organisations that have existing youth development expertise.
- Organisations to implement initiatives which are beneficial to young people and the community in which they live, work, study or spend their leisure time.
- Initiatives that develop opportunities for youth participation and citizenship which promote the wellbeing of young people.

YOUTH GRANTS PROGRAM 2017/2018

Youth Development Guidelines



Grant assessment

The City of Marion reserves the right to provide funding at its sole discretion, however in order to arrive at this decision the following process will be undertaken:

- Applications will be assessed against eligibility.
- Applications will be assessed in accordance with grant schedule and available funds.
- Applicants may be requested to provide additional supporting information considered appropriate.

Financial reporting and project evaluation

Applicants will be required to submit a report and acquittal form online.

Final acquittal of the grant also requires a statement of income and expenditure for the project, which must be certified by an authorised signatory of the organisation.

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officers: Mathew Allen, Manager Engineering and Field Services
Mark Griffin, Unit Manager Engineering

General Manager: Tony Lines, General Manager Operations

Subject: Streetscape Project – Program of Works

Report Reference: GC280217R12

REPORT OBJECTIVES

The purpose of this report is to provide Council with a Program of Works identifying streetscape project locations, indicative costs, timelines, and resource requirements based on the Streetscape Design Guidelines. Streetscape projects will also be listed in the 2017/2018 Annual Business Plan and annually thereafter, as per other capital works programs/projects.

RECOMMENDATIONS

DUE DATES

That Council:

- | | |
|--|------------------|
| 1. Notes the report | 28 February 2017 |
| 2. Endorses the Program of Works (Appendix 2) | 28 February 2017 |
| 3. Allocates \$1.8 million per annum in the Long Term Financial Plan for Streetscape upgrades in accordance with the Program of Works. | June 2017 |
| 4. Allocates an additional \$200,000 per annum in the Long Term Financial Plan for tree planting. | June 2017 |
| 5. Notes annual streetscape projects will be presented in the Annual Business Plan. | 28 February 2017 |

BACKGROUND

The Streetscape Project is a priority for Council and is included in the Draft Business Plan 2016-2019: 'Deliver a Policy and Program to enhance streetscapes across the City'.

At the General Council meeting held on 13 December 2016 (GC131216R08), it was resolved that Council: "Notes a report will be presented to Council in February 2017 on a draft Streetscape Program of Works."

Development of a Program of Works within the context of the endorsed Streetscape Policy includes the following key stages:

1. Identification of key destinations and streets with improvement potential (completed)
2. Development of prioritisation criteria (completed)
3. Identification of a prioritised list of roads/streets for improvement (completed)

4. Identification of timelines and resource requirements to be informed by a 'Design Guide' that will provide examples for streetscape elements, such as paving, furniture and landscaping, to enable a consistency of standards to be achieved across the whole of the City that result in high quality street amenity over time.

At the General Council Meeting on 12 December 2016, Council adopted the City of Marion Streetscape Design Guidelines as a reference manual to guide the beautification of streetscapes city-wide. Based on an extensive knowledge of streetscapes across the City of Marion, Elected Members and staff have identified key streets (and associated destinations) that present opportunities for improvement.

DISCUSSION

A total of 88 individual and grouped roads/streets with potential for improvement within the City of Marion road hierarchy have been identified by Elected Members and staff for inclusion in a Streetscape Priority Matrix (refer to **Appendix 1**) that informs the Program of Works.

Program of Works

The initial aim in developing a program of works is to identify projects and their description, timing, funding and resource requirements. With this in mind, the program of works will consider a five-year program from the prioritised projects in the streetscape priority matrix. The program of works is attached (refer to **Appendix 2**).

The delivery of the Program of Works will be to undertake design and community consultation in the first year followed by construction in the second year. This will deliver a rolling program of works.

An allocation of \$200,000 for street tree planting will provide an additional 400 trees (approximately 4 km of road planting at \$500 per tree 2-3m tall depending on species). Streets will be identified evenly across the City of Marion in consultation with Ward Elected Members.

Resources

The development and implementation to deliver streetscape transformations will require preparation of project briefs, administration of contracts, review designs and supervision of works. There is capacity within existing resources to undertake these activities.

The monitoring of project delivery and budgets can be incorporated into existing reporting systems through Capital Works Reports and Quarterly Budget Reviews.

It is intended the design will be undertaken by a consultant and the upgrade works will be carried out by a contractor.

Funding

Streetscape projects will be listed in accordance with the Streetscape Program of Works in the 2017/2018 Annual Business Plan and updated annually thereafter, as per other capital works programs/projects. The funding required to design and deliver the upgraded Streetscape program of work's will be in the order of \$1.8 million per annum.

CONCLUSION

The City of Marion Streetscape Project has progressed to apply the adopted criteria in the Priority Scoring System to the identified list of potential streets across the City. A Program of Works has been prepared for Council's consideration, integrating the Streetscape Design Guidelines, list of projects, timing, funding and resource requirements.

APPENDICES

Appendix 1 – Streetscape Priority Scoring System Matrix

Appendix 2 – Streetscape 5 Year Program of Works



STREETSCAPE PRIORITY MATRIX									
			Community Impact	Amenity & Identity	Funding Potential	Cost Implications	Accessibility	Economic/ Cultural/ Heritage	Total Points
			0 - No change 1 - Minor 3 - Some 5 - Moderate 7 - High Impact 9 - High Impact, vehs + peds 10 - Extensive + multiple outcomes	0 - No change 1 - Minor 2 - Some 3 - Moderate 4 - High 5 - Extensive	0 - Not at all 1 - Application 2 - Potential 3 - Yes 50/50 (or more)	0 - Not at all 1 - In part 2 - Yes 3 - Multiple budget opportunities	0 - Unlikely 1 - Improve safety 2 - Safety + disability access	0 - None 1 - Either 1 or 2 elements 2 - All elements	25
			0 - 10	0 - 5	0 - 3	0 - 3	0 - 2	0 - 2	
Number	PROJECT	Ward	Community Impact	Amenity & Identity	Funding Potential	Cost Implications	Accessibility	Economic/ Cultural/ Heritage	PRIORITY SCORE
			How many people are likely to experience increased level of amenity, including local residents and those travelling through the proposed streetscape area?	Will the streetscape greatly improve the current amenity of street?	Will the proposal be eligible for external funding?	Is there an opportunity for the proposed streetscape to be carried out in conjunction with necessary, or otherwise budgeted works?	Will the proposal simultaneously solve a safety, traffic or accessibility issue?	Does the proposal have economic, cultural or heritage significance?	
1	Alawoona Avenue, Mitchell Park	Warriparinga	9	5	2	2	2	1	21
2	Finniss Street (Marion Village), Marion	Warriparinga	10	5	1	2	2	1	21
3	Tonsley Greenway, Mitchell Park	Warriparinga	9	5	3	2	1	1	21
4	Warracowie Way, Oaklands Park	Warracowie	10	5	2	1	2	1	21
5	Ramrod Avenue, Hallett Cove	Coastal	10	5	0	2	2	1	20
6	Heron Way, Hallett Cove	Coastal	9	5	3	1	0	1	19
7	Birch Street, Clovelly Park	Warriparinga	7	5	2	2	1	1	18
8	Diagonal Road, adjacent to shopping centre, Oaklands Park	Warracowie	10	4	1	0	1	2	18
9	Railway Terrace, Greenway (rail corridor), Edwardstown	Woodlands	9	4	2	1	1	1	18
10	The Esplanade, Marino	Coastal	7	5	1	2	0	1	16
11	Marion Road, Cross Rd to Sturt Rd, Plympton Park/South Plympton/Park Holme/Ascot Park/Marion/Mitchell Park	Warriparinga	10	4	1	0	0	1	16
12	Winifred Avenue, South Plympton	Woodlands	9	3	0	1	1	1	15
13	Perry Barr Road, Lonsdale to Kanowna, Hallett Cove	Coastal	7	4	1	1	1	1	15
14	Bray Street, Morphettville	Mullawirra	7	3	1	1	1	2	15
15	Daws Road, Ascot Park	Woodlands	10	3	0	0	0	2	15
16	Oaklands Road, Park Holme	Mullawirra	10	3	0	0	0	2	15
17	Folkestone Road, Dover Gardens	Warracowie	7	3	1	1	1	1	14
18	Lindsay Avenue, Edwardstown	Woodlands	7	4	1	1	0	1	14
19	Newland Ave/Sherlock Rd, Marino	Coastal	7	3	1	1	1	1	14
20	Raglan Avenue, Edwardstown	Woodlands	7	3	1	1	1	1	14
21	Hendrie Street, Park Holme	Mullawirra	7	3	0	2	1	1	14
22	Morphett Road, Oaklands Crossing to Sturt Road, Dover Gardens/Oaklands Park	Warracowie	10	3	0	0	0	1	14
23	Seacombe Road, Darlington/Dover Gardens	Warriparinga	10	3	0	0	0	1	14
24	South Road, Glandore/Edwardstown	Woodlands	10	3	0	0	0	1	14
25	Sturt Road, Clovelly Pk / Warradale	Warriparinga	10	3	0	0	0	1	14
26	Trott Grove, Oaklands Park	Warracowie	7	4	0	1	0	1	13
27	Scholefield Road, Marino	Coastal	7	3	1	1	0	1	13
28	Addison Road, Warradale	Warracowie	5	2	2	1	1	1	12
29	Aldridge Avenue, Plympton Park	Mullawirra	5	3	1	1	1	1	12
30	Chitral Terrace, South Plympton	Woodlands	7	2	0	1	1	1	12
31	Duncan Avenue, Park Holme	Mullawirra	5	3	0	1	2	1	12
32	Jervois Terrace, Marino	Coastal	7	3	0	1	0	1	12
33	Morphett Road, south of Seacombe Rd, Seaview Downs/Seac	Southern Hills	7	4	0	1	0	0	12
34	Ocean Boulevard, Seacliff Park	Coastal	9	3	0	0	0	0	12
35	Park Terrace, Plympton Park	Mullawirra	5	4	1	1	0	1	12
36	Patpa Drive, Sheidow Park	Southern Hills	7	4	0	0	0	1	12



STREETSCAPE PRIORITY MATRIX									
			Community Impact	Amenity & Identity	Funding Potential	Cost Implications	Accessibility	Economic/ Cultural/ Heritage	Total Points
			0 - No change 1 - Minor 3 - Some 5 - Moderate 7 - High Impact 9 - High Impact, vehs + peds 10 - Extensive + multiple outcomes	0 - No change 1 - Minor 2 - Some 3 - Moderate 4 - High 5 - Extensive	0 - Not at all 1 - Application 2 - Potential 3 - Yes 50/50 (or more)	0 - Not at all 1 - In part 2 - Yes 3 - Multiple budget opportunities	0 - Unlikely 1 - Improve safety 2 - Safety + disability access	0 - None 1 - Either 1 or 2 elements 2 - All elements	25
			0 - 10	0 - 5	0 - 3	0 - 3	0 - 2	0 - 2	
Number	PROJECT	Ward	Community Impact	Amenity & Identity	Funding Potential	Cost Implications	Accessibility	Economic/ Cultural/ Heritage	PRIORITY SCORE
			How many people are likely to experience increased level of amenity, including local residents and those travelling through the proposed streetscape area?	Will the streetscape greatly improve the current amenity of street?	Will the proposal be eligible for external funding?	Is there an opportunity for the proposed streetscape to be carried out in conjunction with necessary, or otherwise budgeted works?	Will the proposal simultaneously solve a safety, traffic or accessibility issue?	Does the proposal have economic, cultural or heritage significance?	
37	Robert Street, Edwardstown	Woodlands	7	3	0	1	0	1	12
38	Towers Terrace, Edwardstown	Woodlands	7	3	0	1	0	1	12
39	Diagonal Road, Seacombe to Sturt, Seacombe Gardens/Sturt	Warriparinga	9	2	0	0	0	1	12
40	Davenport Terrace, Seaview Downs	Southern Hills	5	3	1	1	0	1	11
41	Dunrobin Road, Warradale	Warracowie	5	3	0	1	1	1	11
42	Glamis Avenue, Seacombe Gardens	Warracowie	5	3	0	1	1	1	11
43	Jervois Street, South Plympton	Woodlands	5	3	1	1	0	1	11
44	Lonsdale Road, Hallett Cove	Coastal	7	3	0	0	0	1	11
45	Miller Street, Seacombe Gardens	Warriparinga	7	2	0	1	0	1	11
46	Murray Road, Oaklands Park	Warracowie	5	3	1	1	0	1	11
47	Quick Avenue, Mitchell Park	Warriparinga	5	3	1	1	0	1	11
48	Township Road, Marion	Warriparinga	5	3	1	1	0	1	11
49	Beadnall Terrace, Glengowrie	Mullawirra	5	3	1	1	0	1	11
50	Oval Road, Hallett Cove	Southern Hills	7	2	1	0	0	1	11
51	Charles Street, Ascot Park	Woodlands	5	3	0	1	0	1	10
52	Clacton Avenue, Dover Gardens	Warriparinga	5	3	0	1	0	1	10
53	De Laine Avenue, Edwardstown	Woodlands	5	2	0	1	1	1	10
54	Dwyer Road/George Street, Oaklands Pk	Warracowie	5	3	0	1	0	1	10
55	Lander Road, Sheidow Park	Southern Hills	7	2	0	1	0	0	10
56	Majors Road, O'Halloran Hill	Southern Hills	7	3	0	0	0	0	10
57	Waterhouse Road, South Plympton	Woodlands	5	3	0	1	0	1	10
58	Young Street, Sheidow Park	Southern Hills	5	2	0	1	1	1	10
59	Celtic Avenue, Clovelly Park	Warriparinga	5	2	0	1	0	1	9
60	Heysen Drive, Trott Park	Southern Hills	7	2	0	0	0	0	9
61	Sixth Avenue, Ascot Park	Woodlands	5	2	0	1	0	1	9
62	Struan Avenue, Warradale	Warracowie	5	3	0	1	0	0	9
63	Travers Street, Sturt	Warriparinga	5	3	0	1	0	0	9
64	Quailo Avenue / Barramundi Drive, Hallett Cove	Coastal	5	2	0	1	0	1	9
65	Appleby Rd/Barham Ave/Carlisle Ave/Nunyah Ave	Mullawirra	5	3	1	0	0	0	9
66	Bradley Grove, Mitchell Park	Warriparinga	3	2	0	1	1	1	8
67	Dunorlan Road, Edwardstown	Woodlands	3	2	0	1	1	1	8
68	Hessing Crescent, Trott Park	Southern Hills	5	3	0	0	0	0	8
69	Marine Parade, Marino	Coastal	5	3	0	0	0	0	8
70	Marine Avenue, Hallett Cove	Coastal	5	3	0	0	0	0	8
71	Minchinbury Terrace, Marion	Warracowie	3	2	1	1	0	1	8
72	Gorda Place/Harbour Grove/Rider St/ Sutton Ave/Syme Ave , Seacombe Gardens	Warracowie	5	2	0	1	0	0	8
73	The Cove Road, Marino / Hallett Cove	Coastal	5	2	0	1	0	0	8



STREETSCAPE PRIORITY MATRIX									
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			0 - 10	0 - 5	0 - 3	0 - 3	0 - 2	0 - 2	
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			How many people are likely to experience increased level of amenity, including local residents and those travelling through the proposed streetscape area?	Will the streetscape greatly improve the current amenity of street?	Will the proposal be eligible for external funding?	Is there an opportunity for the proposed streetscape to be carried out in conjunction with necessary, or otherwise budgeted works?	Will the proposal simultaneously solve a safety, traffic or accessibility issue?	Does the proposal have economic, cultural or heritage significance?	
74	Weaver Street, Edwardstown	Woodlands	5	2	0	1	0	0	8
75	Wheaton Street, South Plympton	Woodlands	5	2	0	1	0	0	8
76	Calum Grove, Seacombe Heights	Warriparinga	5	2	0	0	0	1	8
77	Adams Road, Sheidow Park	Southern Hills	3	2	0	1	1	0	7
78	Angus Avenue, Edwardstown	Woodlands	3	2	0	1	0	1	7
79	Cliff Street, Glengowrie	Mullawirra	3	2	0	1	1	0	7
80	Cormorant Drive, Hallett Cove	Coastal	3	2	0	1	1	0	7
81	Dutchman Drive, Hallett Cove	Coastal	3	2	0	1	0	1	7
82	Crown St/Vinall St/Laurence St/ Winchester St, Dover Gardens	Warracowie	3	3	0	1	0	0	7
83	Crozier Terrace, Oaklands Park	Warracowie	3	1	0	1	0	1	6
84	Dalkeith Avenue, Dover Gardens	Warracowie	3	2	0	1	0	0	6
85	Thirza Ave/David Ave/ Richard Ave/Daisy Ave, Mitchell Park	Warriparinga	3	2	0	1	0	0	6
86	Angas Crescent, Marino	Coastal	3	2	0	1	0	0	6
87	Blacksmith Crescent, Sheidow Park	Southern Hills	1	2	0	1	0	1	5
88	Trowbridge Avenue, Mitchell Park	Warriparinga	3	2	0	0	0	0	5

Streetscape 5 Year Program of Works

Year	Road	Description	Other Issues	Estimated Cost (\$)
2017/18	Alawoona Avenue – Construct	Marion Road to the Tonsley rail crossing. The provision of Water Sensitive Urban Design (WSUD), a bi-directional cycling path, modification to the roundabout at Bradley Grove, landscaping and a reduction in the road pavement width.	Places for People funding application (for \$400,000) has been lodged with DPTI. This project incorporates a section of the Chrysler Trail.	2,200,000 (to be offset by grant)
2017/18	Finniss Street – Design	Marion Road to Township Road	Existing concept plan	In-House
2017/18	Heron Way – Design	From Dutchman Drive to the northern end	Existing concept plan	In-House
2018/19	Finniss Street – Construct	Marion Road to Township Road. This project involves the provision of WSUD, a bike path, identification/interruptive signing and place making to activate the area.	Power lines have been undergrounded (2014), through the PLEC scheme. This project incorporates the Marion Historical Village and a section of the Chrysler Trail.	1,500,000
2018/19	Heron Way – Construct	From Dutchman Drive to the northern end	Linked to Heron Way Reserve redevelopment.	200,000
2018/19	Tonsley Greenway - Design	North of the Tonsley site.	Concept plan is being developed	In-House
2018/19	Warracowie Way – Design	Diagonal Road to Milham Street.	Existing concept plan	80,000
2019/20 <i>To Be Confirmed</i>	Tonsley Greenway – Construct	North of the Tonsley site. This is a portion of the Greenway which extends from South Road to Railway Terrace, Ascot Park (the Adelaide – Marino Rocks Greenway). The provision of a 3 metre wide shared path and WSUD.	This project is also part of Council's Walking & Cycling Strategy. \$350,000 has been obtained via the Open Space Grant. Furthermore, the State Government has been advised that an additional \$350,000 is required. Various sections of this Greenway will be delivered by DPTI and Renewal SA.	1,700,000 (to be offset by grants)
2019/20 <i>To Be Confirmed</i>	Warracowie Way – Construct	Diagonal Road to Milham Street. Landscaping and road reconfiguration to connect with the Swimming Centre and activate area.	A concept plan has previously been developed by a consultant.	500,000
2019/20	Birch Crescent – Design	From Sturt Road to Ash Avenue.	Concept plan is being developed	In-House
2019/20	Diagonal Road – Design	Immediately north of traffic signals at Sturt Road to the MCC.		150,000

2020/21	Birch Crescent – Construct	From Sturt Road to Ash Avenue. The provision of WSUD, indented parking bays, at ground level path and landscaping.	This is linked to the Darlington Road Project being undertaken by DPTI (due to be completed at the end 2018).	900,000
2020/21	Diagonal Road – Construct	Immediately north of traffic signals at Sturt Road to the MCC. Provision of tree planting, median redevelopment, parking and signing.	This will involve extensive discussions with both DPTI and Westfield Marion. DPTI approval will be required.	650,000
2020/21	Railway Terrace – Design	Sixth Ave to Raglan Ave	Concept plan is being developed	In-House
2020/21	Winifred Avenue – Design	From Cross Road to the Tramline		150,000
2021/22	Railway Terrace – Construct	First Section - from Sixth Ave to Raglan Ave Provision of landscaping, footpaths and station precinct development to complement the Greenway.	DPTI have indicated that they are willing to construct the section adjacent to Edwardstown Railway Station. Oxigen consulting are currently scoping the entire route to ascertain the level of treatment.	950,000
2021/22	Winifred Avenue – Construct	From Cross Road to the Tramline Provision of indented parking bays, bike lanes and landscaping.	This could provide a linkage to the Mike Turtur Bikeway and the tram service.	800,000
2021/22	Perry Barr Road – Design	Lonsdale to Kanowa St	Existing concept plan	In House
2021/22	Bray Street – Design	Marion Rd to Morphett Rd		100,000

Notes

- \$1.8 million per year for streetscape upgrades including design, construct and O&M.
- \$200,000 for street tree planting, providing an additional 400 trees (approximately 4 km at \$500 per tree 2-3m tall depending on species). Streets will be identified evenly across the City of Marion in consultation with Ward Elected Members.
- Grant funding opportunities will be explored.
- Detailed costings will be developed during design.
- O&M costs are to be determined during design and reported back to Council.
- Program of Works will undergo an annual review.

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Mark Griffin, Unit Manager Engineering
Manager: Mathew Allen, Manager Engineering & Field Services
General Manager: Tony Lines, General Manager Operations
Subject: Ragamuffin Drive – Pedestrian / Traffic Movements
Reference No: GC280217R13

REPORT OBJECTIVE AND EXECUTIVE SUMMARY:

At its meeting dated 22 November 2016, Council resolved that:

“A report be brought to Council in February 2017 (with approximate costing) on how pedestrian movement across Ragamuffin Drive Hallett Cove, near the entrance to the Cove Civic Centre, can be made safer.”

The purpose of this report is to provide Council with the necessary information in regards to the shared space by design on Ragamuffin Drive and review possible treatments.

RECOMMENDATIONS:

That Council:	DUE DATES
1. Notes the report.	28 February 2017
2. Endorses Option 5, the provision of pedestrian information stickers at the main entrance to the Cove Civic Centre and pedestrian symbols on the pavement at either end of the road, with \$5,000 to be allocated within the 2017/18 Traffic Budget.	28 February 2017

BACKGROUND:

Street design has long been focussed around motorised transportation. However, worldwide there has been a desire to re-think this approach and design our streets for pedestrians, cyclists and as a public space for social and commercial interaction.

Ragamuffin Drive has been designed in consultation with the State Government utilising the SA Streets for People Compendium. The design elements include a raised road surface, the kerb & water table removed, various types of road pavement and the application of Water Sensitive Urban Design (WSUD) to create a place for people.

DISCUSSION:

To determine the performance of Ragamuffin Drive data has been collected by conducting traffic counts, random speed surveys and a pedestrian count.

From a traffic data perspective Ragamuffin Drive is operating well, as follows:

	Before		After
Average speed	36 km/h	→	22 km/h
85 th %ile speed	42 km/h	→	28 km/h

For further details of the traffic data, refer to Appendix 1.

Council recently engaged an independent traffic consultant to undertake a 'road safety audit' on Ragamuffin Drive. This audit (dated August 2016) looked at the physical features of the road to ascertain if there were any elements that may affect the safety of road users or identify any potential hazards. The audit indicated that the road was calming traffic and only two issues were identified and have since been dealt with. These issues were:

- A street light not working; and
- Some lower tree branches could be trimmed.

Observations have revealed that when motorists and pedestrians are in close proximity, generally motorists appear to be aware of the pedestrian and give-way or stop. However, it seems that some users (particular pedestrians) are not sure of their surroundings or responsibilities when using the road, creating a perception issue.

The following options have therefore been considered:

1. Pedestrian Crossing
2. Bollards, along the edge of the road
3. Carriageway Identification
4. Painted Art Pedestrian Crossing
5. Pavement awareness sticker & pavement symbols
6. Maintain Existing Conditions

For details in relation to these options, their advantages and disadvantages (with *estimated costs*) refer to Appendix 2. For images of treatments refer Appendix 3.

In considering these options, it was important to achieve a treatment that complements the design of the road (not adversely affect vehicle speeds), while increasing awareness and educating the various users. Therefore, the provision of pedestrian awareness stickers adjacent to the main entrance to the Civic Centre and pedestrian pavement symbols at either end of the road is recommended.

All Southern Ward Councillors were invited to discuss this process. Attending Councillors supported the implementation of Option 5 (pavement stickers and symbols).

CONCLUSION:

The introduction of a 'Shared Space' on Ragamuffin Drive has reduced both the average and 85thile speeds. Observations have also revealed that when motorists and pedestrians are in close proximity, generally motorists appear to be aware of the pedestrian, give-way and/or stop.

There is a concern at the behaviour of some users. Accordingly, to improve this situation, complement the existing treatment and educate users, the provision of pavement awareness stickers and pedestrian pavement symbols is recommended.

Appendix 1

Ragamuffin Drive - Performance

Traffic Counts

Traffic conditions have improved along this section of Ragamuffin Drive. This is supported by the Before and After traffic counts, depicted below.

Before – dated 28 Aug 2012

Detail	Data
Traffic Volume (vehicle per day)	1072
AM Peak volume (8-9am)	83
PM Peak volume (3-4pm)	131
Average speed	36 km/h
85 th %ile speed	42 km/h

After – dated 14 July 2016

Detail	Data
Traffic Volume (vehicle per day)	1091
AM Peak volume (8-9am)	83
PM Peak volume (3-4pm)	98
Average speed	22 km/h
85 th %ile speed	28 km/h
Between 9am & 5pm	
Average speed	20 km/h
85 th %ile speed	26 km/h

Random (Day/Time) Speed Checks

Date	Day	Time	Average Speed		Max Speed
			North Bound	South Bound	
24/11/16	Thurs	3.00 - 3.30pm	17 km/h	15 km/h	30 km/h
30/11/16	Wed	9.30 - 10.30am	18 km/h	15 km/h	31 km/h
13/12/16	Tues	10.00 - 11.00am	16 km/h	18 km/h	32 km/h
20/12/16	Tues	10.30 - 11.30am	17 km/h	19 km/h	27 km/h
30/12/16	Fri	11.00 - 12.00	18 km/h	22 km/h	32 km/h
04/01/17	Wed	2.30 - 3.30pm	21 km/h	23 km/h	30 km/h
12/01/17	Thurs	9.15 - 10.15am	22 km/h	22 km/h	30 km/h
17/01/17	Tues	3.00 - 4.00pm	21 km/h	20 km/h	26 km/h
Average			18.75 km/h	14.25 km/h	29.75 km/h

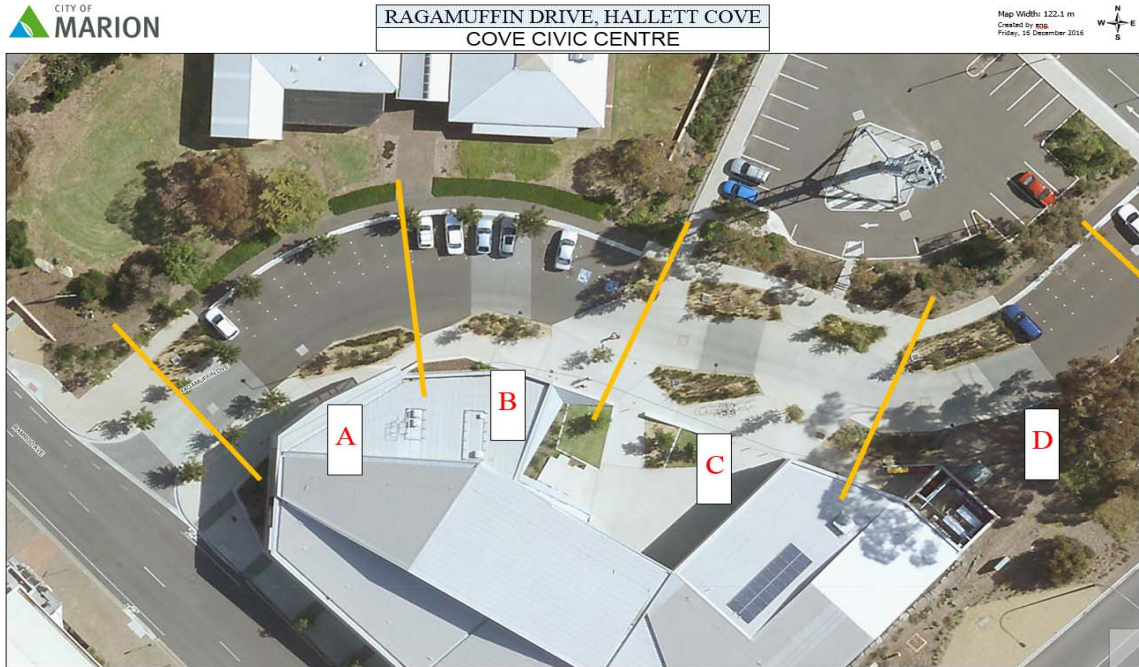
Braking Distance

These stopping distances include reaction times.

Speed (km/h)	Distance (metres)
15	7.4
20	10.9
30	16.9
40	24.5
50	33.1

Pedestrian Survey

A pedestrian count was undertaken dividing the road into 4 zones



Date	From	To	Zone A Child	Zone A Adult	Zone B Child	Zone B Adult	Zone C Child	Zone C Adult	Zone D Child	Zone D Adult	Total
15/12/16	09:30	10:30		3		5	2	18		8	36
	10:30	11:30	1	1	5	21	9	26		4	67
	11:30	12:30	2	3	2	12	5	15	2	2	43
	12:30	13:30		6	2	20	3	48	2	9	90
	13:30	14:30		4	6	20		32		10	72
	14:30	15:30	1	9	6	27	14	33		7	97
	15:30	16:30	3	9	1	28	14	24	1	2	82
	16:30	17:30	4	12	4	17	7	33	1	5	83
	17:30	18:30	1	10	3	19	2	10		7	52
	18:30	19:00		9		6		2		3	20
	Total		12	66	29	175	56	241	6	57	
Total = 642											

Ragamuffin Drive - Possible Treatments

Treatment	Advantages	Disadvantages
Option 1 Pedestrian Crossing (flashing lights) (\$50,000)	<ul style="list-style-type: none"> A high level of pedestrian protection at the location the crossing is provided. 	<ul style="list-style-type: none"> Would not meet the warrant; Difficult to install – due to the changing pavement type and the road depth; Difficult to locate as there are two main crossing points; May result in the motorists taking ownership of the road; May increase vehicle speeds along other sections of the road; Costly to install.
Option 2 Bollards - along the road edge (\$20,000)	<ul style="list-style-type: none"> Would define the edge of the road and therefore increase pedestrian awareness; 	<ul style="list-style-type: none"> May look like a fence; May result in the motorists taking ownership of the road; Costly to install, as it may require some 15 to 20 bollards;
Option 3 Carriageway Identification (Tactiles/some bollards/paint) (\$15,000)	<ul style="list-style-type: none"> Various treatments at various points along the road, tactiles at main access points with bollards and paint at other points; Assist disabled pedestrian movements; Identify the parking bays; 	<ul style="list-style-type: none"> The effect may be limited; May result in the motorists taking ownership of the road; May increase vehicle speeds on other sections of the road.
Option 4 Painted/art crossing (\$10,000) depending on design	<ul style="list-style-type: none"> Highlights main crossing points; May increase pedestrian awareness; May assist motorists 	<ul style="list-style-type: none"> Can only be implemented in the main pedestrian areas, adjacent to the entrance to the Civic Centre; May result in the motorists taking ownership of the road; May increase vehicle speeds on other sections of the road.
Option 5 Pedestrian awareness stickers & pavement symbols (\$5,000)	<ul style="list-style-type: none"> Would complement the existing treatment; Provide further education of the situation to all road users; Can warn/advise road users; Should not adversely affect the improvements gained (lower speeds). 	<ul style="list-style-type: none"> As a passive control that may not always be observed;
Option 6 Maintain Existing Conditions (\$0)	<ul style="list-style-type: none"> The design has achieved its goal in reducing vehicle speeds – 42 km/h down to 28 km/h; No accidents have been reported; Improved amenity and complementary to the Civic Centre; Creating an environment for all road users; vehicles/motorists do not dominate the site; The Design is similar to many other treatments implemented around the World. 	<ul style="list-style-type: none"> Poor perception and a lack of understanding by some sections of the community; Requires a shift in thinking and for all road users to take responsibility for their safety (as per the Road Traffic Act).

For details of Option 2,3 & 4 refer to the attached sheets.

Treatment Options - Examples

Option 1 Pedestrian Crossing - Poles, flashing lights and line-markings to create a formalised crossing



Option 2 – Bollards along the road – to indicate the edge of the road pavement



Option 3 – Carriageway Identification – to depict the edge of road pavement

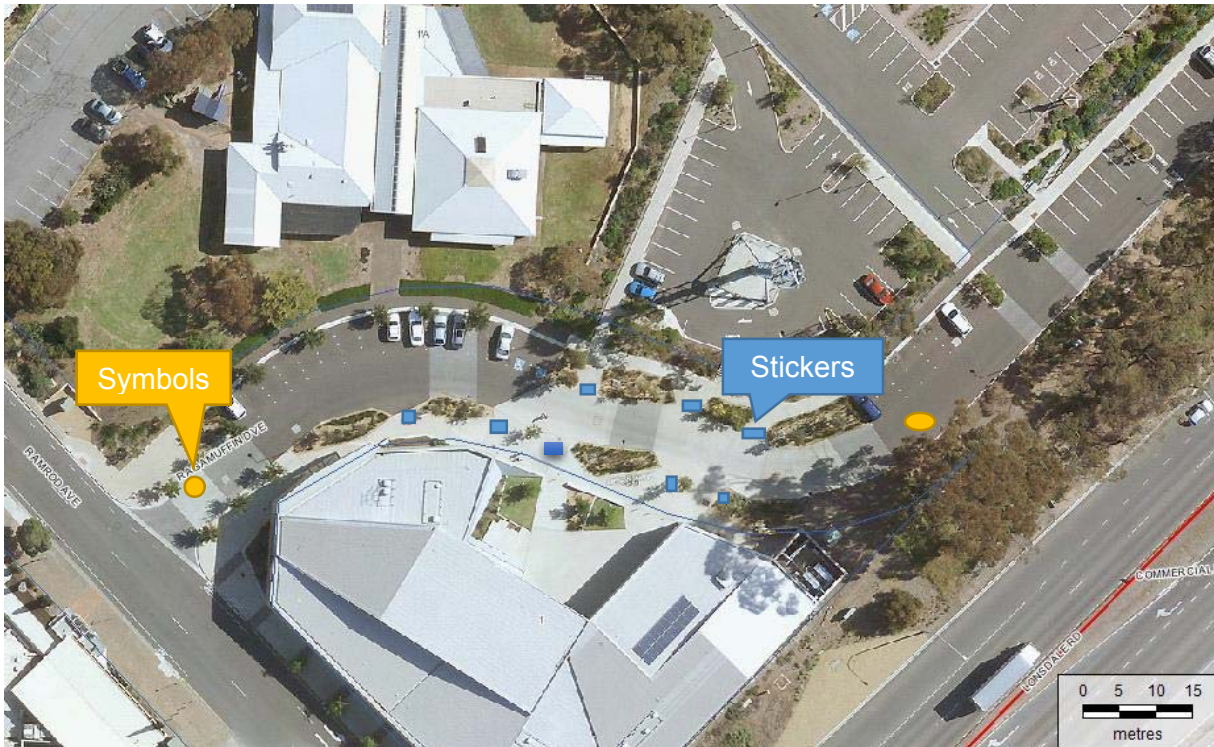


Option 4 – Painted Art Crossing - Pedestrian crossing with 3D or anamorphic designs painted onto the crossing. Creates a perceptual design solution for road users.

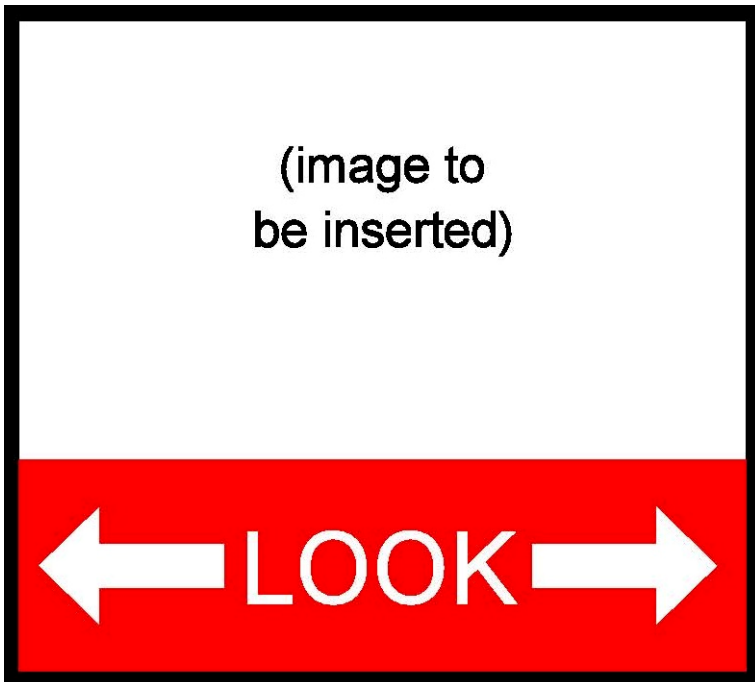


Option 5 - Pavement Awareness Sticker and Pedestrian Pavement Symbols

Design our own sticker for Ragamuffin Drive



Symbols = pedestrian line-marking symbols



It may be appropriate to have a variety of stickers

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Steph Roberts, Manager Human Resources
Chief Executive Officer: Adrian Skull
Subject: Chief Executive Officer Performance Review Approach and Timeline
Report Reference: GC280217R14

REPORT OBJECTIVES:

To provide the Council with a suggested approach and timeline for managing the Chief Executive Officer (CEO) Performance and Remuneration Review for the 2016/17 financial year.

EXECUTIVE SUMMARY:

The employment of a CEO is a critical function of Council and establishing a best practice CEO Performance and Remuneration Review will bring further accountability and benefits to the Council and its community.

This report outlines a proposed approach and timeline for the Council's consideration that is in accordance of the requirements of the CEO's employment contract and endorsed by the Review and Selection Committee.

RECOMMENDATIONS (1)

DUE DATES

That Council:

- 1. Endorses the proposed approach and timeline for the CEO's performance and remuneration review as outlined in Appendix 1 subject to the following amendments:**

28 Feb 2017

-
-
-

BACKGROUND

Council has the ultimate responsibility for setting strategy and the performance of the organisation and it exercises this responsibility through its only employee (the CEO). The CEO is entrusted with the organisation's day to day management with direction set from the Council. As such, there is a unique relationship between the CEO and the Council and the evaluation of the CEO's performance can impact this relationship in either a positive or negative manner. Therefore, when setting a CEO performance and remuneration review, consideration should be given to a number of leading practice principles:

- Alignment of CEO performance with the objectives of the organisation
- Be based on clear expectations developed and agreed in advance with the CEO
- Have a clear, transparent and agreed link between performance and remuneration
- Be conducted in a manner conducive to ongoing good governance
- Be tailored to the specific needs of the organisation
- Comply with relevant standards for accountability and communication.

The proposed approach outlined in **Appendix 1** has been developed with these principles in mind and the requirements of the CEO Employment Contract, agreed Key Performance Indicators (KPIs), section 5 of the Review and Selection Committee Terms of Reference and the Local Government Association (LGA) Code of Conduct for Assessment of the Chief Executive Officer.

DISCUSSION

The Review and Selection Committee has the responsibility of making recommendations to Council regarding the CEO performance and remuneration.

The proposed approach has been developed with the CEO's employment contract requirements in mind including:

- The performance rating agreed by the Council and the CEO as outlined in Schedule 4 of the CEO Employment Agreement
- The position description
- The KPIs agreed by the Council and the CEO
- The discharge of the duties, and
- Any other factors considered relevant.

Process

As referenced in the CEO's employment contract, the Committee may engage the services of an external consultant to assist in the assessment of the performance of the CEO. This is considered to be best practice approach for managing a CEO's Performance review as it ensures independence and mitigates potential conflicts of interest. It is recommended that the engagement of a consultant would include the 360-degree component of the performance review:

- The development, implementation (including interviews) and evaluation of a 360 tool, incorporating feedback from people the CEO works directly with, including Elected Members, key leaders and staff, as well as the CEO's self-assessment.
- A written report with the results of the 360-degree feedback
- It is proposed to once again engage Kathryn McEwen to conduct this work. Kathryn's charge for conducting this work in 2015/16 was \$3,850 and discounted to \$3000 plus

GST to meet our budget. Her quote for conducting the 360-degree feedback in 2016/17 is \$4000 plus GST.

The outcomes of the CEO's performance are to be determined by aggregating the assessment of the performance criteria and all persons providing feedback against the performance rating scale set out in Schedule 4 of the Employment Agreement.

The Review and Selection Committee would then provide a recommendation to Council on the outcomes of the CEO's annual performance review.

Council is required to consider and if agreed, adopt the recommendation from the Committee. The Mayor or Review and Selection Committee can provide feedback to the CEO on outcomes of the performance review and jointly determine appropriate courses of action.

Remuneration Review

The ASX Corporate Government Council recommends within principle 8 of their guideline that an organisation should design its executive remuneration to attract, retain and motivate high quality senior executives.

It is noted that if the CEO performance review achieves an outcome of acceptable or higher, the remuneration review as defined in the contract would be triggered. It is noted that any consideration for increase is determined by Council at Council's absolute discretion.

The Review and Selection Committee will be required to recommend to Council the CEO's remuneration package and performance criteria to be applied for the following year.

CONCLUSION

Adopting a formalised, structure approach to the CEO performance and remuneration review, gives the Council a greater likelihood of not only optimising their relationship with the CEO but also improving the overall performance of the organisation.

Appendix 1 - Proposed timeline for conducting the CEO's 2016/2017 performance and remuneration review.

Timeline: CEO Performance and Remuneration Review				
Date 2017	Activity	Meeting	Dependency	Contract / LGA Code of Conduct of the CEO
7 Feb	<ul style="list-style-type: none"> - Review proposed Timeline and process for CEO performance/ remuneration review and make recommendation to Council. - Confidential Item: Review of CEO KPIs Quarter 2 performance (focus on financials) 	Review and Selection Committee	CEO engagement	
28 Feb	<ul style="list-style-type: none"> - Report to Council to seek resolution regarding the process and timeline for CEO Performance and Remuneration Review 	General Council meeting	CEO engagement	
18 April	<ul style="list-style-type: none"> - CEO and Organisational KPIs 2017/2018 financial year 	Elected Member Forum	Budget process timeline (refer appendix 2)	
2 May	<ul style="list-style-type: none"> - Confidential Item: Review of Quarter 3 CEO KPI progress and make recommendation to Council - CEO KPIs 2017/2018 financial year and make recommendation to Council - Timeline post December 2017 providing 2 options <ul style="list-style-type: none"> o Reappointment of the current CEO o Recruitment in the event the current CEO did not continue 	Review and Selection Committee		
23 May	<p>CEO interim Performance Review:</p> <ul style="list-style-type: none"> - Progress against KPIs - Elected Member Feedback (Confidential open discussion with CEO) <p>CEO KPIs 2017/2018 financial year</p>	General Council meeting	2 May Review and Selection Committee	
June	Appointment of external consultant to conduct the CEO 360-degree feedback process	Review and Selection Committee	7 Feb Review and Selection Committee and 28 Feb General Council Meeting	

September	Conduct 360-degree feedback Kathryn McEwen Cost \$4000 + GST	N/A	28 February Council resolution	The entire process to take no longer than 6 weeks
October	Assess performance against KPIs	N/A	Audited Financial Statements considered at	
October	Opportunity for Mayor to review the KPI results and 360 feedback (prior to 1/11 R&S meeting)	N/A	- Audit Committee 10 October 2017 - Council to adopt 24 October 2017	
October	HR conduct a remuneration assessment (market testing, using available data), to inform R&S committee (if required/dependent on the performance outcome)	N/A		
7 Nov	<ul style="list-style-type: none"> • Results of the performance review presented: <ul style="list-style-type: none"> - Feedback - KPIs • Remuneration review recommendation • CEO to provide an overview of the year in review / assess own performance (KPI results and 360 discussion) and provide to Review and Selection Committee • Contract review / extension recommendation to Council 	Review and Selection Committee		Remuneration review to be conducted within two (2) months of the performance review (unless a review of 'less than Acceptable' performance is achieved)
28 Nov	Recommendation CEO performance review, remuneration and contract review/extension, seeking resolution. CEO to attend at the end of the confidential item to be informed of decision.	Council Meeting		
29 Nov	The Mayor provide feedback to the CEO on outcomes of the performance review and in conjunction with the CEO, determine appropriate courses of action.	N/A	28 November resolution	Written report shall be compiled with respect to the annual performance review and a copy provided to the CEO
December	Letter from Mayor to CEO outlining outcomes of the performance review and any required contract amendments			

Appendix 2 – 2017-2018 Planning and Budgeting Process

The table below summarizes the key steps and timing in the planning and budgeting process. It also shows the critical decision points for Council through the process (highlighted in the shaded areas).

Stage	Focus	Timing
1	High level draft budget model development: <ul style="list-style-type: none"> Elected Members input in setting tolerance/ key assumptions, parameters for management Draft Budget Model developed based on parameters set 	29 November December- January
2	Analysis of planning inputs – high level draft Budget development	November- January
3	initial new priorities identified for draft Budget Model development	
4	<ul style="list-style-type: none"> LTFP aligned with set parameters, Council resolutions and prioritised new activities High Level draft Budget/LTFP modelling presented to Elected Members 	January 21 January
5	Develop Draft Annual Business Plan /LTFP Framework and Assumptions - Finance and Audit Committee input sought	28 February
6	Draft Annual Business Plan /LTFP Framework and Assumptions endorsed and adopted	14 March
7	<ul style="list-style-type: none"> Draft Annual Business Plan and Comprehensive Draft Budget Elected Member Forum – Rating data, rates discussion, 17/18 priority projects list modelling, 	21 March
8	Set Tentative Rates Set draft priority projects list for consultation	
9	Draft Annual Business Plan endorsed and adopted for Community Consultation	11 April
10	Community Consultation period (Min. 21 Days)	April / May
11	Community Consultation Feedback to Council	23 May
12	Final rates discussion Final priority projects discussions	
13	Finance & Audit Committee – Post Community Consultation Feedback	30 May
14	Final Draft Annual Business Plan and LTFP endorsed by Council for Adoption	13 June
15	Lock in final plan and budget in preparation for adoption	
16	Annual Business Plan / LTFP adopted	27 June

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Adrian Skull, Chief Executive Officer
Subject: Oaklands Crossing Community Forum – Rescission Motion
Report Reference: GC280217R15

REPORT OBJECTIVE

The objective of the report is to alter the timing of a planned community forum on Oaklands Crossing.

DISCUSSION:

Council passed a motion at the General Council Meeting of 26 July 2016 (GC260716M01) to hold a community forum on Oaklands Crossing in March 2017. To enable maximum flexibility with the timing of the forum in the lead up to the State election, it is recommended that the date for the forum be extended to March 2018. The total amount of funds to support the event has not changed.

RECOMMENDATION

DUE DATE

That Council:

Amends the resolution of 26 July 2016 that states:

28 February 2017

- 1. That the City of Marion bring forward a planned community forum on Oakland crossing from September 2017 to before the end of March 2017. Invitations to include relevant politicians, DPTI, RAA, Emergency Services, Westfield Marion and Flinders University representatives.**
- 2. That \$3,500 be allocated from identified savings to run the forum and a further \$3,500 be allocated to producing flyers to notify the community about the forum outcomes.**

to the following new resolution:

- 1. That the City of Marion hosts a community forum on Oaklands crossing before the end of March 2018. Invitations to include relevant politicians, DPTI, RAA, Emergency Services, Westfield Marion and Flinders University representatives.**
- 2. That a total of \$7,000 be allocated from 2016/17 identified savings to run the forum and produce flyers to notify the community about the forum outcomes.**

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: Sherie Walczak, Unit Manager Risk

Corporate Manager: Jaimie Thwaites, Acting Manager Corporate Governance

General Manager: Vincent Mifsud, General Manager Corporate Services

Subject: WHS Performance Report – January 2017

Report Reference: GC280217R16

EXECUTIVE SUMMARY:

The objective of this standing monthly report is to provide Council with assurance that the City of Marion has effective strategies in place to meet its legal obligations as outlined in the Work Health and Safety Act (SA) 2012 and monitor Council's 2016/17 target of a 25% reduction of the Lost Time Injury Frequency Rate (LTIFR) on the previous year.

The Think Safe Live Well program's vision is "**Zero harm with enhanced wellbeing**" and focuses on further developing our leadership styles, organisation culture and WHS systems by:

- Embedding a culture of safety and wellbeing as a part of normal business practice
- Developing our people to lead the change across the City of Marion
- Continually improving our WHS Management System (WHSMS) to achieve best practice

PERFORMANCE RESULTS – AUDIT RESULTS

The City of Marion is subject to annual audits conducted by the Local Government Association Workers Compensation Scheme (LGAWCS) which test Council's WHSMS against selected sub-elements of the Return to Work (RTW) SA's Performance Standards for Self Insurers (PSSI). Council sets an action plan outlining its commitments to address non-conformances identified and improve its WHSMS. This year 100% of the actions from the 2015 Audit were completed by the 31st October 2016 which should result in receipt of 100% of the LGAWCS rebate available. The LGAWCS KPI Audit and Appraisal Report 2016 took place in October and the formal results identify an improvement based on the previous year's WHS results. The subsequent Action Plan has now been developed and submitted to the LGAWCS for ongoing monitoring of actions.

PERFORMANCE RESULTS – LOST TIME INJURIES

In order to measure improvement, safety indicators are measured and monitored against our industry counterparts being Group A Councils (¹GaC). Two important safety indicators measured are Lost Time Injuries (²LTIs), outlined in Table 1 and 2 from internal incident reporting data, and Lost Time Injury Frequency Rate (³LTIFR) from the LGA's Claims Analysis Portal data, outlined in Figure 1.

Table 1: Number of LTIs per month - Financial Year 2015-16

Jul-15	Aug-15	Sep-15	Oct-15	Nov-15	Dec-15	Jan-16	Feb-16	Mar-16	Apr-16	May-16	Jun-16	Total
0	1	4	2	2	0	3	1	2	1	3	0	19

Table 2: Number of LTIs per month - Financial Year 2016-17

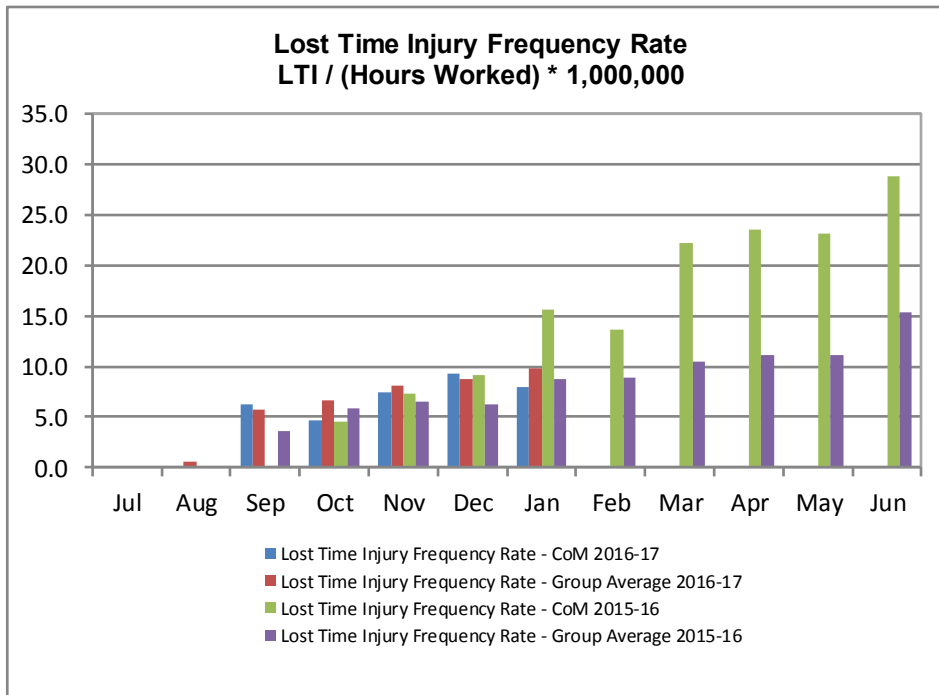
Jul-16	Aug-16	Sep-16	Oct-16	Nov-16	Dec-16	Jan-17	Feb-17	Mar-17	Apr-17	May-17	Jun-17	Total
0	1	2	0	1	0	0						4

¹ GaC are metropolitan councils with more than 300 staff ie Marion, Adelaide, Charles Sturt, Onkaparinga, Playford, Port Adelaide Enfield, Salisbury and Tee Tree Gully.

² LTIs are those injuries where a whole work day or more has been lost due to a workplace injury.

³ LTIFR is an industry standard tool for measuring LTI's within a given accounting period which enables comparison to other organisations for the purpose of benchmarking.

Figure 1: LTIFR per month – Financial Year comparison against Group A Councils



Although we have reported four LTIs as at the end of December 2016, for which claims have been lodged with the LGAWCS, the LGAWCS claims data reports an LTIFR of 7.96 (in comparison to a total of 19 LTIs recorded in 2015/16 and a corresponding LTIFR of 28.8). This figure is only representative of three LTIs due to the fourth LTI currently being considered for further investigation.

The four LTI's reported have been categorised into the following primary classes of injuries:

1. One x Manual handling (muscular stress while lifting or carrying).
A back injury whilst sorting concrete from recycling piles.
2. One x Fall from the same and differing level (slips, trips and falls).
A broken ankle whilst walking on a wet slippery surface.
3. One x Repetitive movement (low muscle loading).
An elbow strain from a manual labour task (ie repetitive spreading of mulch).
4. One x Mental disorder (exposure to mental stress factors).
An accusation of bullying which is currently under investigation.

It should be noted that, due to appropriate determination deferrals and data transfers, there can be delays in LTIs being recorded in the LGAWCS data which can affect the comparison data illustrated in Figure 1. City of Marion's data (outlined in Table 1 and Table 2) shows only four LTI incidents reported as at January 2017 compared to twelve incidents reported as at January 2016. If the current downward trend continues, the forecasted LTIFR for the end of period reporting is likely to be 10.6 which, if achieved, would represent a reduction of 63% on the reported LTIFR for 2015/16.

HAZARD, INJURY AND LTI PREVENTION

Hazard Prevention Strategies are continuing to be implemented and include the ongoing review of Council's Hazard Register and provision of documented Safe Work Method Statements, Safe Work Procedures or Safe Operating Procedures for hazardous tasks.

During January, preparatory work was undertaken to develop a WHS Strategic Plan which will be created and subsequently owned by the Senior Leadership Team.

RECOMMENDATION

That Council:

1. Notes the report and statistical data contained therein.

DUE DATE

28 FEBRUARY 2017

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Originating Officer: David Harman, Financial Accountant
Corporate Manager: Ray Barnwell, Manager Finance
General Manager: Vincent Mifsud, General Manager Corporate Services
Subject: Finance Report – January 2017
Report Reference: GC280217R17

REPORT OBJECTIVES AND EXECUTIVE SUMMARY:

This report provides Council with information relating to the management of financial resources under its control as at January 2017. This report is one of a series of reports designed to assist Council in achieving and maintaining a financially sustainable position. Other reports assisting in this process include the Quarterly Budget Reviews and the Long Term Financial Plan.

It is considered appropriate that financial information regarding Major Projects be presented on a monthly basis in this report. Financial information regarding Major Projects will also be summarised in the quarterly Major Project reports. The principles used for assessment of reportable projects are according to the following criteria:

- Council has agreed to proceed with the project and approved a Section 48 Prudential Report.
- The Whole-of-Life Cost is greater than \$4 million dollars (including grant assisted projects).
- Has a project life of more than 12 months.

RECOMMENDATION

DUE DATE

That Council:

1. **Receives the report “Finance Report – January 2017”.**

28 February 2017

BACKGROUND

This report is presented on a monthly basis to provide Elected Members with key financial information to assist in monitoring Council's financial performance.

DISCUSSION:

Appendix 1 contains a financial report to identify Council's performance against budget utilising a "Funding Statement". It provides a review against all of the elements contained within the Statement of Comprehensive Income and Statement of Financial Position that are adopted as part of the Annual Budget Report.

The following reports are included:

(1) Major Projects

Section 48 approved Projects

- (a) Edwardstown Oval Soldiers Memorial Recreation Ground
- (b) Mitchell Park Sports & Community Centre

(2) Funding Statement – Actual versus Budget (Appendix 1)

(3) Debtors Reports for Sundry Debtors and Rates Debtors (Appendix 2)

(1) Major Projects

Council currently has no major projects budgeted for the 2016/17 financial year that meet the qualifying criteria. There are two future projects which will meet these criteria and are listed in the following table.

The Edwardstown Oval Soldiers Memorial Recreation Ground project is set to commence construction in 2017/18 following the signing of a \$4m funding agreement with the Federal Government. The Mitchell Park Sports & Community Centre project is subject to grant funding but currently scheduled for 2018/19 year.

Project	Scheduled To Commence	Budget
Edwardstown Oval Soldiers Memorial Recreation Ground	2017/18	\$8.0m
	Commencement subject to Grant Funding	
Mitchell Park Sports & Community Centre	2018/19	\$20.0m

Reporting on these project budgets will be included as work commences.

INTERNAL ANALYSIS**Financial Implications:**

This report is an information report only and has no direct financial implications.

CONCLUSION:

The main monthly reporting focus is to report the "Actual versus Budget" position to enable regular monitoring of Council's financial performance. Major Projects require regular reporting and monitoring by Council to ensure prudent financial management is maintained.

APPENDICES

Appendix 1: Funding Statement & Graphs – Actual versus Budget

Appendix 2: Sundry Debtors & Rates Debtors Report

(2) Funding Statement – Actual versus Budget

The Funding Statement provides a view of Council's financial performance against the approved budget and is consistent with the information provided at budget reviews. It provides a review against all of the elements contained within the Statement of Comprehensive Income and the Statement of Financial Position that are adopted as part of the Annual Budget Report. It details Council's:

Statement of Comprehensive Income -

The operating result is recognised as one of Council's key financial indicators. The budget framework includes a commitment to its ongoing Financial Sustainability maintaining an Operating Surplus Ratio of between 0% and 5%, on average over each five-year period, which for 2016/17 means a targeted operating surplus of between \$0 and \$4.303m.

Comment: Council currently has a net operating surplus result of \$5.297m before capital revenues, against a year to date forecast budget of \$4.122m surplus. This position is detailed in the attached Funding Statement and variation notes.

Capital Budget -

The Capital Budget is linked to Council's key financial indicator – "Asset Sustainability Ratio" and an actual to budget comparison reflects Council's progress in achieving its Capital program.

Comment: The actual to budget position reveals that 52.42% of the year to date Capital Renewal Budget has been spent or committed.

The actual progress to date of Council's full Capital New and Renewal Expenditure program is detailed by asset class in the attached graphs, with the exception of major projects which have previously been detailed in this report.

Loans -

The loans component of the Funding Statement identifies any new proposed loan receipts or principal payments. Council's borrowings are included in Council's key financial indicator – "Net Financial Liabilities" which reflects Council's total indebtedness.

Comment: No new borrowings are included in the 2016/17 budget and principal repayments of \$1.126m mean that the overall loan liability balance is forecast to decrease by \$1.126m to \$9.102m at 30 June 2017.

Reserves & Cash -

Various fund movements such as surplus budget review results, unspent grants and carryover projects at year end are reflected as transfers to reserves, whilst utilisation of reserve funds are recognised as transfers from reserves.

Cash may be utilised to fund expenditure within the context of Treasury Management to ensure loans are not drawn down where temporary cash holdings are available.

Comment: Major movements in Net Transfers from Reserve of \$2.379m include the following:

Transfers to Reserve

Open Space Reserve	\$	150k
Asset Sustainability Reserve – General	\$	1,800k
Asset Sustainability Reserve – CFPP*	\$	1,900k
Grants & Carryover Reserve	\$	926k

Transfers from Reserve

Asset Sustainability Reserve – CFPP*	(\$	102k)
Asset Sustainability Reserve – General	(\$	325k)
Grants & Carryover Reserve	(\$	6,728k)

The 2016/17 2nd budget review forecasts a net cash surplus of \$1,833k.

*CFPP: Community Facilities Partnership Program

**Funding Statement
per Second Budget Review
as at 31st January 2017**

Original Adopted Budget \$'000		YTD Actual + Committ \$'000	YTD Budget \$'000	YTD Variance \$'000		Annual Budget \$'000	Note
	Operating Revenue						
72,457	Rates	42,596	42,578	18	F	72,520	
1,751	Statutory Charges	1,225	1,206	19	F	1,755	
1,599	User Charges	1,121	1,001	120	F	1,742	A
7,211	Operating Grants & Subsidies	3,889	4,928	(1,039)	U	7,604	B
265	Investment Income	464	435	29	F	704	
619	Reimbursements	404	536	(132)	U	785	C
384	Other Revenues	451	415	36	F	630	
324	Net gain - SRWRA	-	-	-	-	324	
84,610		50,150	51,099	(949)	U	86,064	
	Operating Expenses						
33,021	Employee Costs	17,698	18,831	1,133	F	32,929	D
16,886	Contractual Services	10,767	11,055	288	F	17,685	E
5,193	Materials	2,312	2,836	524	F	4,625	F
948	Finance Charges	279	279	-	-	613	
14,020	Depreciation	9,978	9,979	1	F	17,108	
6,889	Other Expenses	3,819	3,997	178	F	6,493	G
76,957		44,853	46,977	2,124	F	79,453	
7,653	Operating Surplus/(Deficit) before Capital Revenues	5,297	4,122	1,175	F	6,611	
	Capital Revenue						
-	Capital Grants & Subsidies	2,030	2,000	30	F	2,000	
1,500	Contributed Assets	-	-	-	U	1,500	
-	Gain/(Loss) on Asset Disposal	218	-	218	F	-	
1,500		2,248	2,000	248	F	3,500	
9,153	Net Surplus/(Deficit) resulting from operations	7,545	6,122	1,423	F	10,111	
14,020	<i>add</i> Depreciation	9,978	9,979	(1)		17,108	
(324)	<i>less</i> Share of Profit SRWRA (excluding dividend)	-	-	-		(324)	
22,849	Funding available for Capital Investment	17,523	16,101	1,422	F	26,895	
	Capital						
13,673	<i>less</i> Capital Expenditure - Renewal	4,696	8,959	4,263	F	15,903	H
4,925	<i>less</i> Capital Expenditure - New	2,437	3,398	961	F	10,484	I
1,500	<i>less</i> Capital - contributed assets	-	-	-	U	1,500	
	<i>add</i> Proceeds from Sale of Surplus Assets	(1,572)	(1,572)	-	U	(1,572)	
2,751	Net Overall lending/(borrowing)	11,962	5,316	6,646	F	580	

Original Adopted Budget \$'000		YTD Actual + Committ \$'000	YTD Budget \$'000	YTD Variance \$'000	Annual Budget \$'000	Note
Funded by						
	Loans					
-	Loan Principal Receipts (Net)	-	-	-	-	
-	Loan Receipts/(Payments) from Sporting Clubs (Net)	-	-	-	-	
1,400	Loan Principal Repayments	(479)	(479)	-	(1,126)	
(1,400)	Loan Funding (Net)	(479)	(479)	-	-	(1,126)
Movement in level of cash, investments and accruals						
(680)	Cash Surplus/(Deficit) funding requirements	13,882	7,236	6,646	1,833	
2,031	Reserves Net - Transfer to/(Transfer from)	(2,399)	(2,399)	-	(2,379)	
1,351	Cash/Investments/Accruals Funding	11,483	4,837	6,646	(546)	
(2,751)	Funding Transactions	(11,962)	(5,316)	(6,646)	F	(580)

J

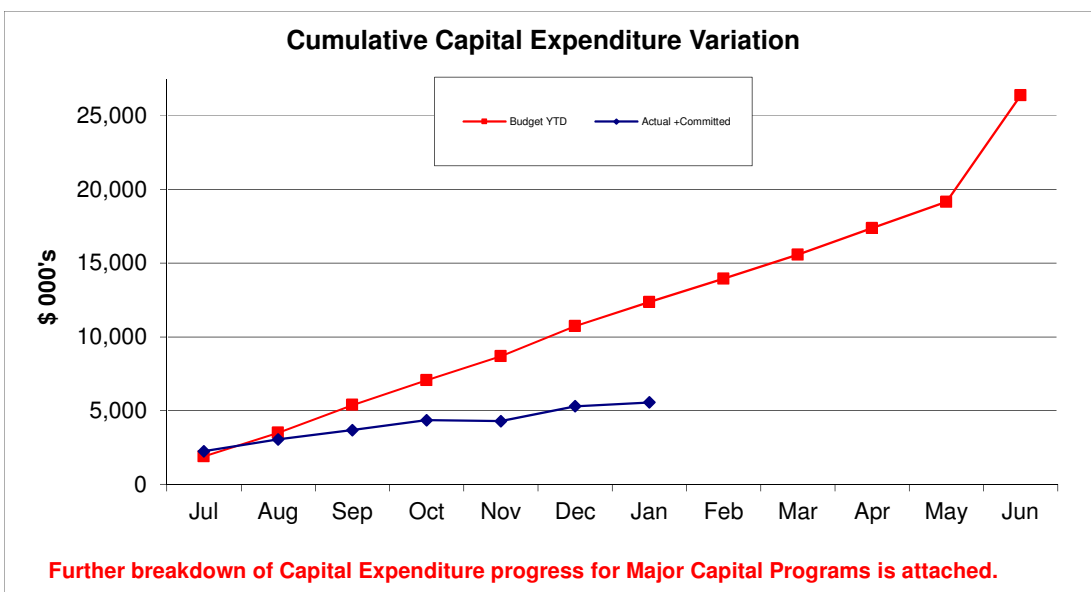
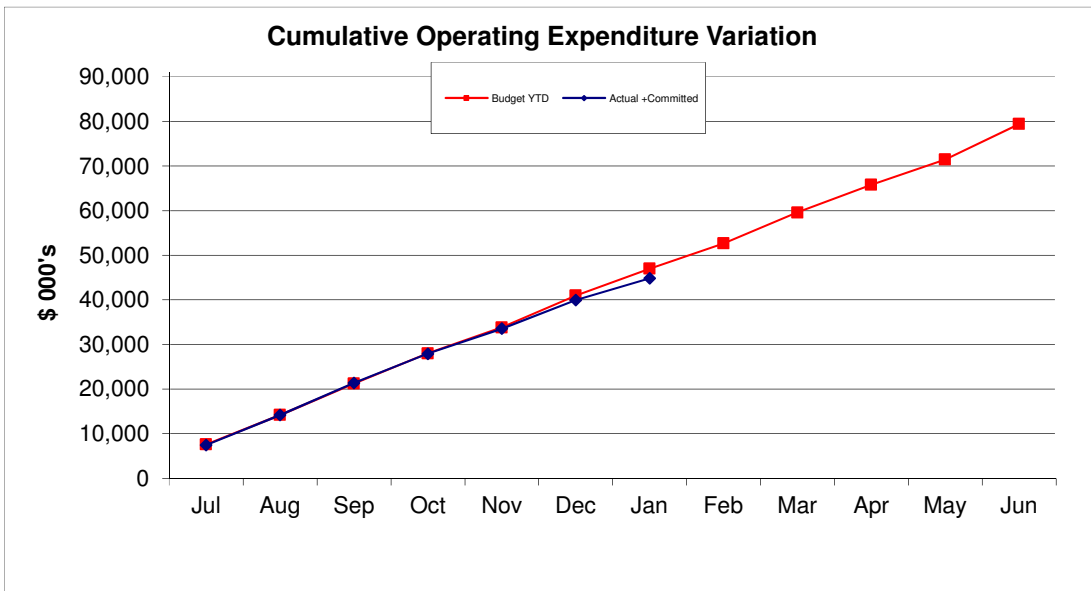
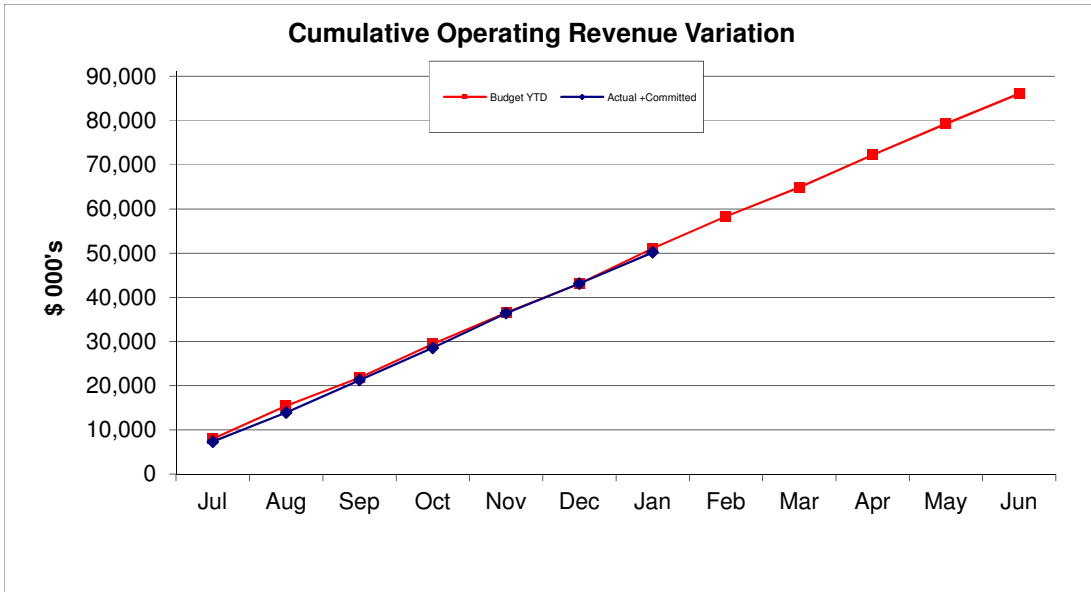
Variation Notes

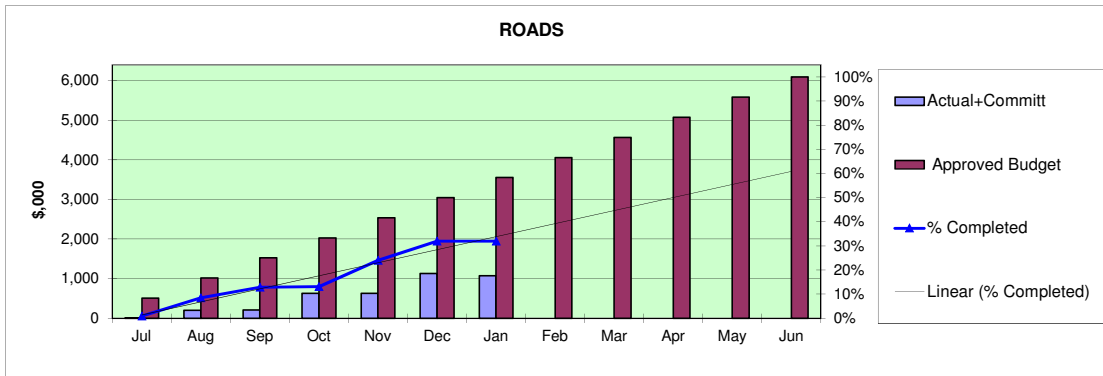
A	User Charges	Favourable \$120k	Predominantly reflects budget timing variations with regards to sales, admission charges and tuition income for the Marion Outdoor Swim Centre, and Neighbourhood Centres.
B	Operating Grants & Subsidies	Unfavourable \$1,039k	Reflects budget timing variations with regards to receipt of Roads 2 Recovery funding.
C	Reimbursements	Unfavourable \$132k	Reflects budget variations with regards to private infrastructure works (\$30k), and timing variations with regards to insurance on-charges that have been processed in February.
D	Employee Costs	Favourable \$1,133k	Predominantly reflects budget timing variations including leave taken.
E	Contractors	Favourable \$288k	Predominantly reflects budget timing variations with regards to Waste Contractor (\$153k) and a number of other variations which are individually insignificant.
F	Materials	Favourable \$524k	Predominantly reflects budget timing variations with regards to electricity (\$341k) and water (\$219k).
G	Other Expenses	Favourable \$178k	Predominantly reflects budget timing variations with regards to training (\$164k) and State Government Levies (\$95k).
H	Capital Expenditure (Renewal)	Favourable \$4,263k	Predominantly reflects budget timing variations with regards to road reseals (\$2,658k), Drainage Construction (\$237k), Reserve Development projects (\$214k), Footpath Construction (\$170k), fleet replacement (\$965k) and Traffic Control Devices (\$185).
I	Capital Expenditure (New)	Favourable \$961k	Predominantly reflects budget timing variations with regards to Glandore Laneways (\$147k), Streetscaping (\$290k), Irrigation (\$153k), Glade Crescent wetland project (\$159k) and Solar option for Marion (\$222).
J	Funding Transactions	Favourable \$6,646k	This variance is the sum total of all variances and reflects an increase against council's expected YTD cash position.

The above comments referring to budget timing variations are where some monthly budget estimates are not reflective of the actual expenditure patterns as at the reporting date.

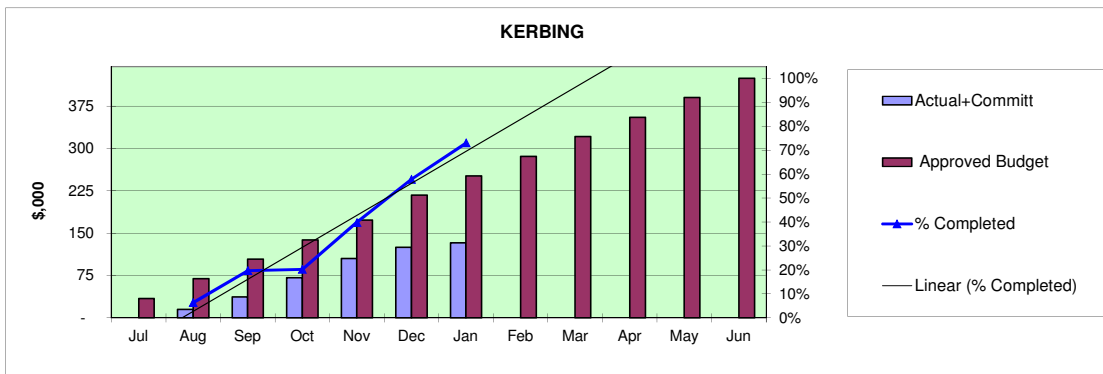
Note: The progress to date of Capital Expenditure programs (New and Renewal) is detailed in the attached graphs, noting that where no budget exists in the initial months this is primarily due to certain types of capital works that cannot be carried out during periods of inclement weather.

Funding Statement Cumulative Position - 2016/17

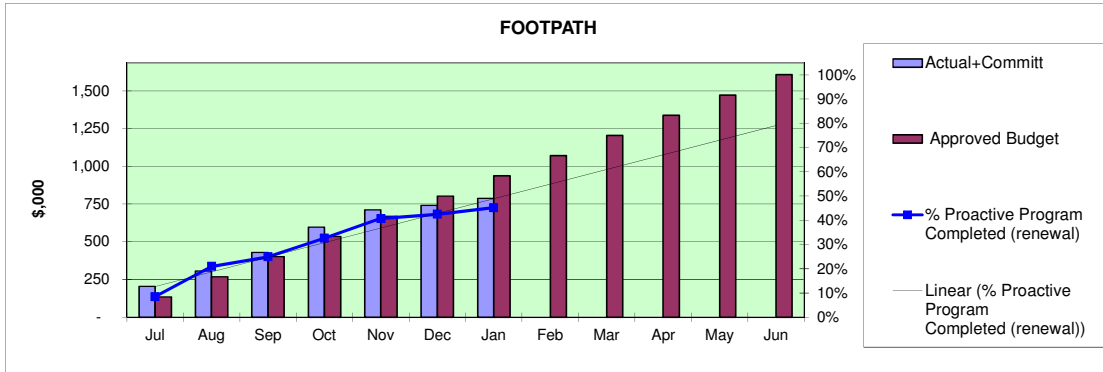




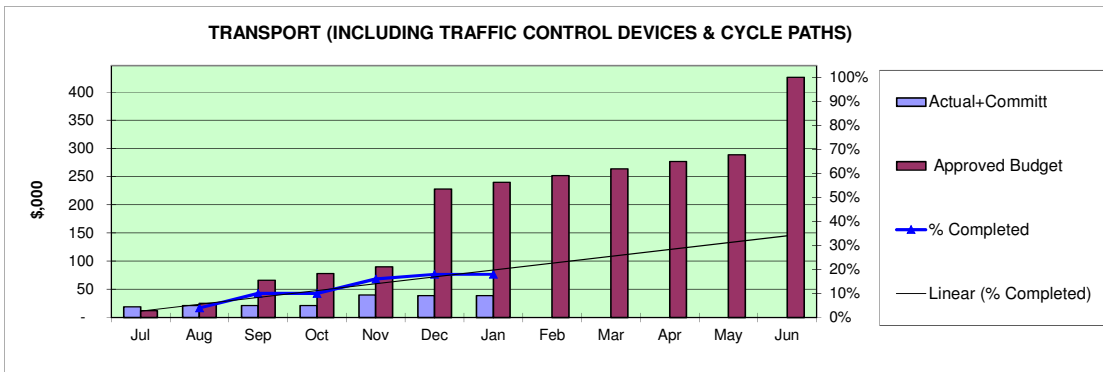
Program commenced, 32% of works carried out.
 - Contractor has three crews servicing Marion Council from January instead of the usual one. This is to catch up on works and is expected to be sufficient for the program to be completed by end of year. It should be noted that works have been carried out in January but have not been inspected and signed off.



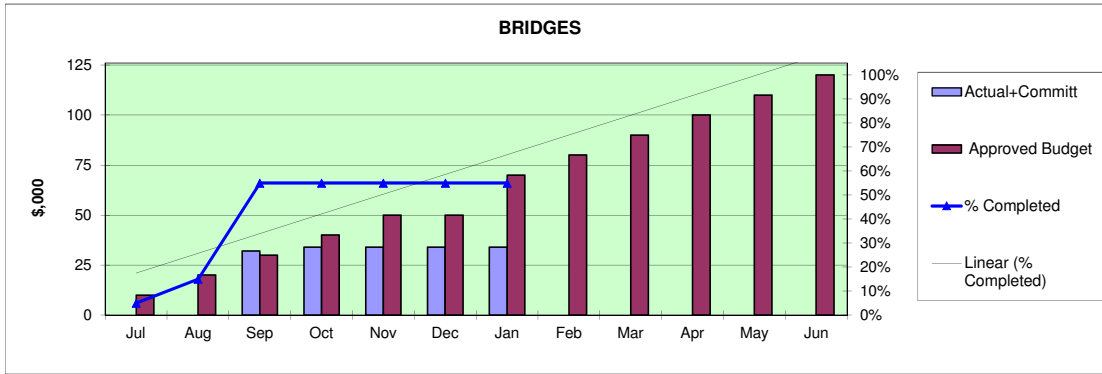
Program commenced, 73% of works carried out.
 - Program will be completed with anticipated savings. Condition assessment is underway to determine if any other proactive works are required.



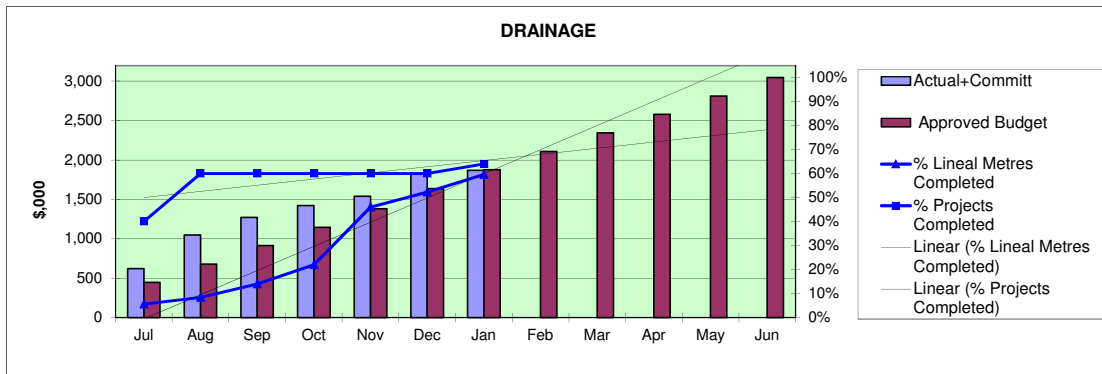
Program commenced, 45% of works carried out with 100% completion expected by the end of the year.



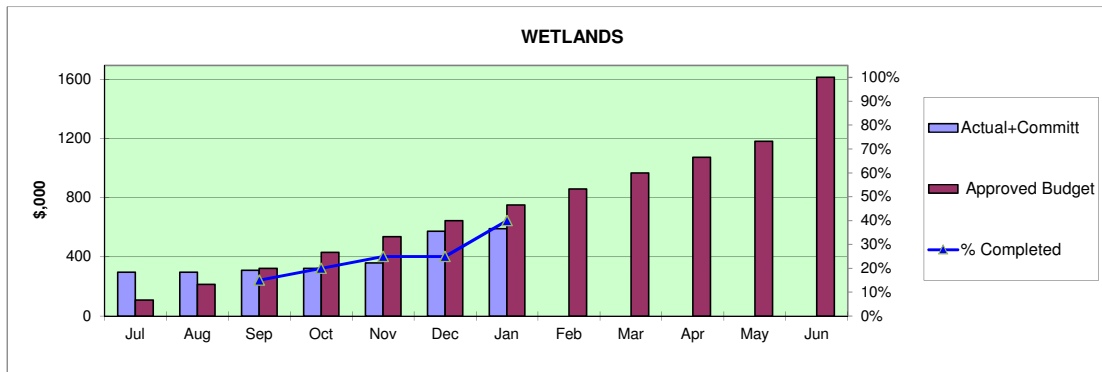
Program commenced, 16% of works carried out and expected to be completed by the end of year with the exception of Darling Street and George/Dwyer Traffic Control Devices which will now not be going ahead.
 - Ramrod Avenue Traffic Control Device - liaising with DPTI for approvals, construction to commence in February 2017.
 - Sturt Linear Path (Oaklands - Carlisle and Sturt - Marion) design commenced, construction estimated to commence in March 2017.



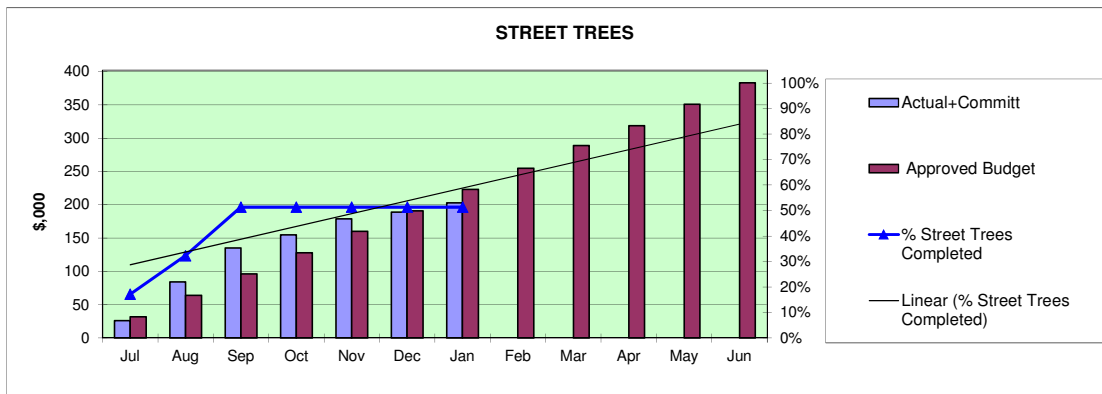
Program commenced, 55% of works carried out, no more expected for the year due to Barranumdi Drive works as per "below".
 - Warriparinga Footbridge completed.
 - Barranumdi Drive investigations commenced, to be retimed to 2017/18 to coincide with related works for stormwater and drainage for a more efficient program.



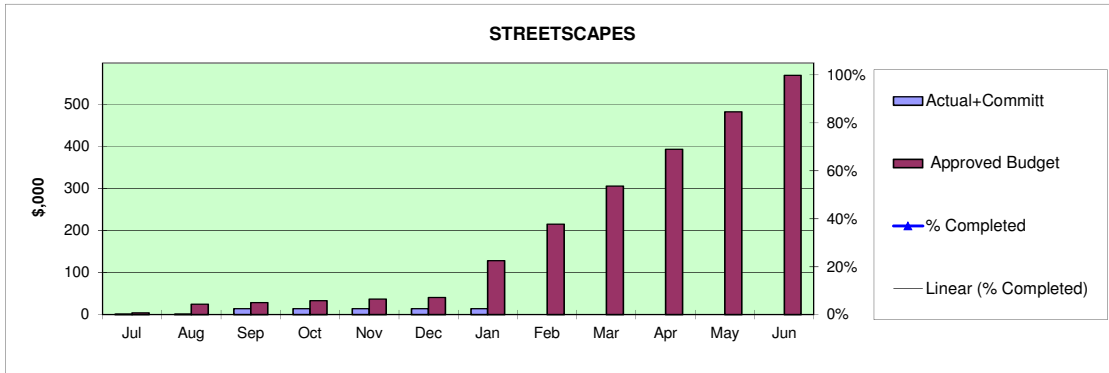
Linear metre program: 60% of works carried out, majority to be completed.
 - Keen Avenue complete.
 - Railway Terrace not going ahead until DPTI have completed their works program in the area.
 Drainage projects: 64% of works carried out, and on track for completion.
 - Maxwell Terrace, Hammersmith, Farne Terrace and Towers Terrace complete.



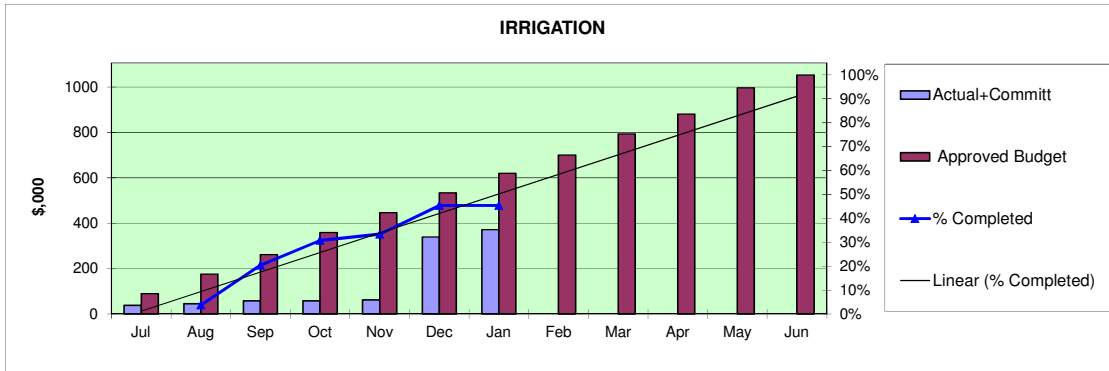
Glade Crescent works have been delayed due to bad weather. Inclement weather has also increased the scope of the current year program.
 Programmed works for 2016/17 are expected to be complete, however this is an ongoing project and will continue into 2017/18.



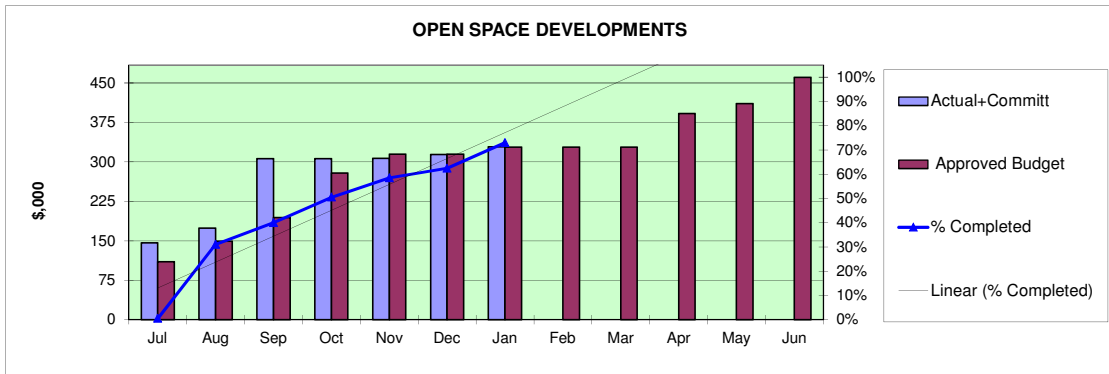
Program commenced, 51% of works carried out, program on track for completion.
 - No planting is scheduled over the Summer months due to nature of works.



Program commenced - construction expected to start in March, demonstration projects to commence in April. It is expected the majority of all works will be completed however there is a slight risk that some will be finalised early in 2017/18.



Program commenced, 45% of works carried out, program will be completed within budget.



Program commenced, 73% of works carried out - majority expected to be completed.

Completed

- Reserve Street Reserve Dog Park
- Reserve Signage (15)
- Removal of Lapwing Street, Luke Court, Oliphant Ave, Chestnut Grove and Marion Community House Playspaces
- Hazelmere Reserve Shade sails

In progress

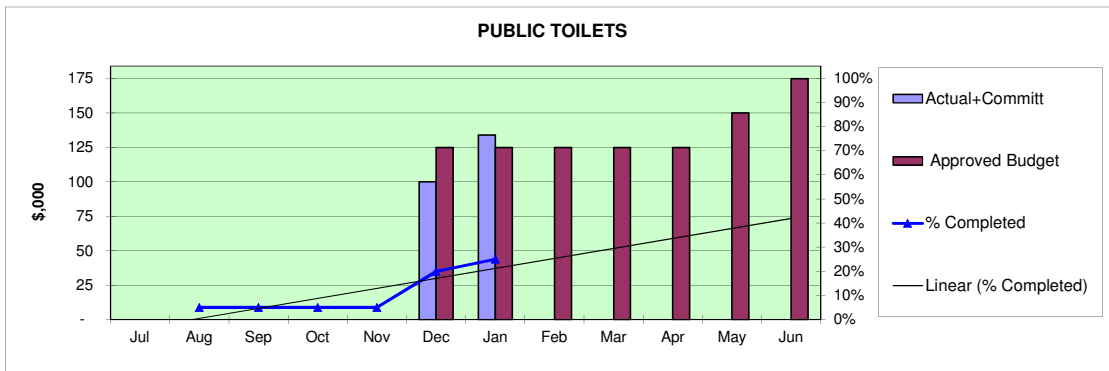
- Edwardstown Oval Southern Landscaping to be completed in May.
- Gully Road, Clare Avenue, Sixth Avenue and YMCA Breakout Creek playspace concept developments underway.
- Appleby Reserve design in progress with Renewal SA
- Inclusive Playspace Concept detailed design

In progress

- Hallett Cove Foreshore Stage 5 detailed design in progress
- Oaklands Estate Reserve in tender process.

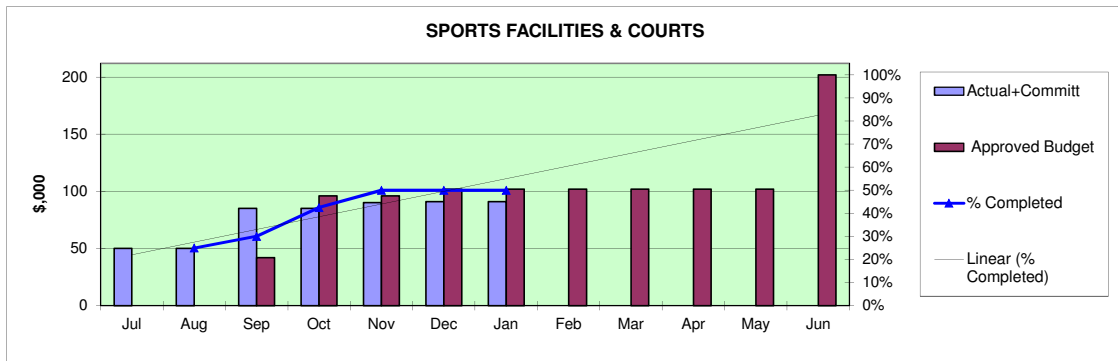
Retimed to 2017/18

- Hallett Cove Foreshore Stage 4 detailed design
- Inclusive Playspace Concept detailed construction

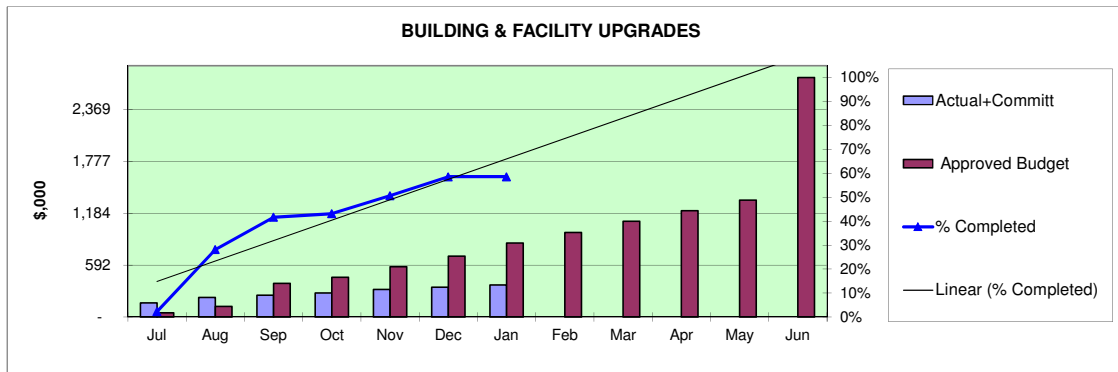


Installation of Reserve Street Reserve Toilet to follow community evaluation of Dog Park - toilet has been ordered, estimated arrival in May and will be completed pending consultation feedback. Costs incurred to date relate to the procurement of the toilet unit which accounts for the majority of the costs in relation to this project.





Program commenced, 50% of works carried out, program is on track for completion pending approval of Sports Court works.
 - Edwardstown Sporting Club light works completed.
 - Budget of \$100k in June is for Sports Courts pending outcome of review. Schedule of works has been prepared.



Program commenced, 59% of works carried out. Program is on track for expected completion and savings may result. A Significant spend will occur in Jan-Jun with the progression of Glandore Laneways works and the installation of the Solar Panels.

Completed

- Coastal Walkway Handrail upgrade
- Coastal Walkway Asset renewal
- Admin/ Cooina Signs
- Swim Centre Refurbish storeroom
- Edwardstown Senior Citizens Asbestos removal
- Outdoor Swim Centre Sign
- Marion Community House Asbestos removal
- Marion Cultural Centre Upgrade plaza amenity
- Administration CR1&2 doors and painting
- Marion City Band asbestos removed and new air conditioners installed

In Progress

- Trott Park Neighbour. Centre Windows & Doors
- Trott Park Neighbour. Centre Accessible toilet
- Glandore Laneways residential properties well progressed. Tender for site works currently being assessed.
- Solar Panels for Administration Building, City Services Depot, Cove Civic Centre, Glandore Community Centre, Marion Cultural Centre, Marion Outdoor Swimming Centre, Park Holme Library and Trott Park Neighbourhood Centre tenders have been finalised, currently negotiating start date. Two additional sites have been added Cooina and LKCC as result of a Council resolution.
- LED tender has been assessed and currently negotiating commencement date
- Admin Security doors have been ordered

Debtor	Total Balance	Current	30 Days	60 Days	90 Days	90+ Days	Percentage of total 90+ day balance	Comments for 90+ Day balances
General Total	17,495.87	12,946.96	3,058.44	.00	.00	1,490.47	3%	Made up of 5 out of 7 debtors with none individually significant.
Neighbourhood Centres Total	33,278.00	.00	17,841.25	12,711.25	106.50	2,619.00	5%	Made up of 10 out of 19 debtors in this category. Two accounts totalling \$300.00 have been subsequently settled in February.
Regulatory Services Land Clearing Total	2,402.54	.00	.00	.00	.00	2,402.54	5%	Made up of 3 debtors. Discussion for setting up a payment plan are in progress for one debtor totalling \$1,725.35.
City Property Facilities Total	118,967.92	111,348.49	1,158.24	3,612.48	.00	2,848.71	6%	Made up of 3 out of 47 debtors in this category. One account totalling \$215.57 has since been paid in February. One other account is on a payment plan which is not being met, currently being followed up.
Civil Services Private Works Total	54,510.50	5,830.00	18,058.00	6,250.00	.00	24,372.50	51%	Made up of 17 out of 30 debtors in this category, with 4 of these totalling \$4,130.00 relating to works not commenced, awaiting payment. One totalling \$5,895.00 has been settled in February.
Swim Centre Debtors Total	29,380.70	7,885.60	20,493.00	.00	.00	1,002.10	2%	Made up of 5 out of 44 debtors, with none individually significant. Three accounts totalling \$606.50 have been subsequently settled in February.
Grants & Subsidies Total	825.00	.00	.00	.00	.00	825.00	2%	Made up of 1 debtor.
Environmental Health Inspections Total	15,922.35	4,517.44	1,659.00	3,841.91	.00	5,904.00	12%	Made up of 50 out of 107 debtors in this category, with none individually significant. \$82.00 has been subsequently settled in February.
Regulatory Services Other Total	11,919.00	2,559.00	1,809.00	7,416.00	.00	135.00	0%	Made up of 1 out of 86 debtors in this category.
Development Services Total	7,073.84	2,550.00	.00	.00	.00	4,523.84	9%	Made up of 12 out of 14 debtors in this category. \$220.00 has subsequently been paid in February.
Living Kaurna Cultural Centre Total	7,031.10	1,167.25	4,125.85	512.00	.00	1,226.00	3%	Made up of 6 out of 21 debtors, with none individually significant. Two accounts totalling \$415.00 have subsequently been paid in February.
Environmental Health Testing Total	217.60	.00	.00	217.60	.00	.00	0%	
Local Government Total	2,390.29	.00	.00	1,959.29	.00	431.00	1%	Made up of 1 out of 4 debtors. This has subsequently been settled in February.
Economic Development Total	22,520.00	.00	22,300.00	220.00	.00	.00	0%	
Marion Cultural Centre Total	9,466.94	6,864.34	590.60	1,912.00	100.00	.00	0%	
Total	333,401.65	155,669.08	91,093.38	38,652.53	206.50	47,780.16		
Total Aging Profile		47%	27%	12%	0%	14%		

Category	Description
Employees	Anything that relates to CoM employees.
General	Anything that does not fit into one of the below categories.
Neighbourhood Centres	For hire of rooms in Neighbourhood Centres, etc - usually charged out at an hourly rate. Also includes cultural workshops and tours.
Regulatory Services Land Clearing	When council has had to clear land due to non-compliance of owner.
Sporting Clubs & Other Leases	Rent, electricity, water, maintenance, etc charged out to lessees.
Civil Services Private Works	Repairs or modifications to infrastructure (footpaths, kerbs, driveway inverts). Can be at resident request.
Swim Centre Debtors	Outdoor Swimming Centre - used for lane hire, school visits, etc.
Grants & Subsidies	Government grants and subsidies.
Environmental Health Inspections	Food inspection fees.
Regulatory Services Other	Vehicle Impoundment fees and other regulatory services.
Supplier Refunds	Where a supplier owes the City of Marion funds. This category is used to keep track to ensure we have received payment for credits.
Development Services	Includes contribution from residents and/or developers for the removal and/or replacement of Council Street Trees and significant trees.
Living Kaurna Cultural Centre	Relates to programs run through the LKCC.
Environmental Health Testing	Environmental testing fees.
Local Government	Transactions with other Local Government corporations.
Communications	Anything related to communications.
Economic Development	Events, etc relating to economic development within the City of Marion.
Marion Cultural Centre	Hiring of the Marion Cultural Centre.

Rates Report - Collection of Rates to 31 January 2017

ANALYSIS OF OUTSTANDING RATES AS AT 31 JANUARY 2017

	<u>Note</u>		% of Total Annual Rates
CURRENT	1	\$ 29,658,110	40.9%
OVERDUE	2	\$ 1,078,492	1.5%
ARREARS	3	\$ 1,065,573	1.5%
POSTPONED	4	\$ 149,898	0.2%
LEGALS	5	\$ 28,412	0.0%
		<u>\$ 31,980,485</u>	44.1%
TOTAL ANNUAL RATES FOR 2016/17		<u>\$ 72,519,891</u>	

Note 1: Current

Current rates represent the total amount of rates levied in the current financial year that are not yet due for payment. For example at 1st January this represents Quarter 3 & Quarter 4 rates unpaid.

Note 2: Overdue

Overdue rates represent rates levied in the current financial year that remain unpaid past their due payment date. For example on 1st January, this represents rates from Quarter 1 and Quarter 2 that remain unpaid.

Note 3: Arrears

Rates in arrears represent rates and charges levied in previous financial years that remain unpaid .

Note 4: Postponed

Postponed rates represent any rates amount due by seniors that have been granted a deferral, until the eventual sale of their property, as allowable under the Local Government Act. Interest is charged on these deferred rates and is recoverable when the property is sold.

Note 5: Legals

Legals represent any legal fees, court costs that have been incurred by Council in the collection of rates in the current financial year. These amounts represent costs that have been on-charged to the defaulting ratepayers and are currently outstanding.

**CITY OF MARION
GENERAL COUNCIL MEETING
28 FEBRUARY 2017**

Notice Received from: Councillor Telfer
Subject: Opportunity to Email Rates Notices to Ratepayers
Ref No: GC280217M01

MOTION:

That opportunities for email rates notices to ratepayers be explored.

COMMENTS: Councillor Telfer

The annual rate notice comes by post with other hardcopy information.

There may be an opportunity for ratepayers to register and authorise to have 2nd, 3rd, and 4th quarter notices emailed to them, with an electronic return message confirming receipt to the email site. This may create a data base of emails for future years and would save on postage.

COMMENTS: Ray Barnwell, Manager Finance

There is considerable merit in exploring the opportunity to provide alternative methods in delivering our rates notices to our ratepayers, particularly in an environment of ever increasing Australia post costs.

To this end our Rates team have recently completed a project which has seen the City of Marion launch electronic billing via Bpay View. This allows registered users to receive all rates notices, including the annual notice and hardcopy inserts such as the Annual Business Plan Summary via email. Ratepayers can register for this service via their financial institution.

Since its inception in November last year 280 ratepayers have registered for this service. A conservative estimate of 500 registrations is expected within the first year with similar growth expected each year thereafter. To support this growth, marketing is underway with flyers included in rates notices, advertising on the TV monitor in the Admin foyer, messages on hold and the council website earmarked for advertising also.

This service however does not provide Council with a database of email addresses for registered ratepayers as the emails are administered by the ratepayer's financial institution.

An additional electronic delivery method to be further explored is an option called Ezybill recently launched by our printing provider. This method enables registrations to be taken via a portal linked to the Council website. This option also allows for hardcopy inserts to be sent with the rates notice via email. While our printing provider administer this service, the Council is the owner of the email list and has access to download this information from the portal at any time.

While these options provide ratepayers with an alternative to paper billing, they also provide council with an opportunity to guide ratepayers to the most cost effective notice delivery and payment methods.

Below is a comparison of the estimated unit cost of delivering each rates notice through the alternative delivery methods:

Paper Bill - \$0.95 (Includes costs to print \$0.15 plus Australia Post postage charge \$0.80)

Bpay View - \$0.41 (Note \$500 Annual Fee not included)

Ezybill - \$0.50

The overall saving that would be achieved is difficult to assess and will be entirely dependent on the take up by residents of the email option. Based on current data, we distribute approximately 134,000 rates notices per year. Saving per notice by distributing e-mail as opposed to paper bill is 45c. Therefore, should 100% of our ratepayers opt for e-mail then the savings would be in the order of \$60,000 and should only 10% take up the saving would be in the order of \$6,000.

Should Council support this motion we will continue to explore the options available to offer email as an alternative method of delivery for rates notices to ratepayers.