

His Worship the Mayor Councillors City of Marion

Notice of General Council Meeting

Council Chamber, Council Administration Centre 245 Sturt Road, Sturt

Tuesday, 23 January 2024 at 6.30 pm

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the *Local Government Act 1999* that a General Council Meeting will be held.

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

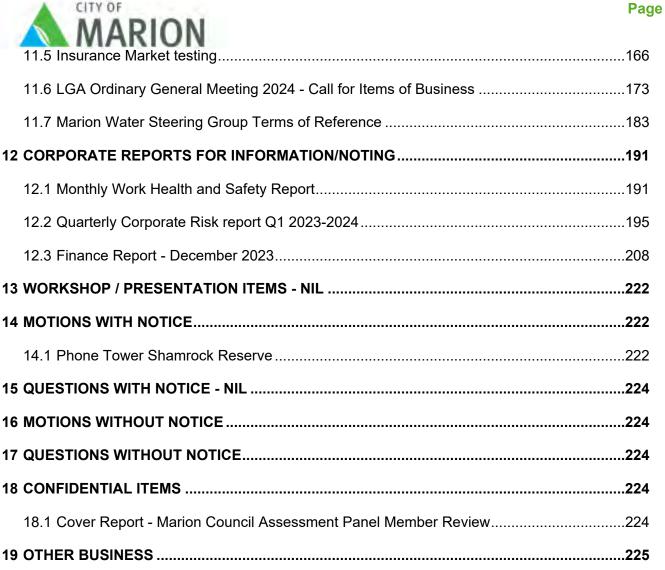
Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.

Tony Harrison

Chief Executive Officer



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20 MEETING CLOSURE225



2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Council Member Declaration of Interest (if any)

5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 12 December 2023

Report Reference GC240123R5.1

Originating Officer Business Support Officer - Governance and Council Support -

Cassidy Mitchell

General Manager Chief Executive Officer – Tony Harrison

RECOMMENDATION

That the minutes of the General Council Meeting held on 12 December 2023 be taken as read and confirmed.

ATTACHMENTS

1. G C 231212 Final Minutes [5.1.1 - 13 pages]



Minutes of the General Council Meeting held on Tuesday, 12 December 2023 at 6.30 pm Council Chamber, Council Administration Centre 245 Sturt Road, Sturt





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PRESENT

His Worship the Mayor Kris Hanna

Councillor Nathan Prior
Councillor Raelene Telfer
Councillor Luke Naismith (from 6.31pm)
Councillor Jason Veliskou
Councillor Sarah Luscombe

Councillor Jayne Hoffmann
Councillor Matt Taylor
Councillor Renuka Lama (from 6.32pm)
Councillor Jana Mates (from 6.32pm)
Councillor Amar Singh
Councillor Ian Crossland

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Ben Keen
Acting General Manager Corporate Services - Jamie Dunnicliff
General Manager City Development - Tony Lines
Manager Office of the CEO - Kate McKenzie
Unit Manager Governance and Council Support - Victoria Moritz
Governance Officer - Amey Johnson

1 Open Meeting

The Mayor opened the meeting at 6.30pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Disclosure

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

4 Council Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting

The following interests were disclosed:

 Councillor Luscombe declared a material conflict of interest in item Nomination sought for Environmental Protection Authority Board



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 Councillor Prior declared a material conflict of interest in item Nomination Sought for Environmental Protection Authority Board

5 Confirmation of Minutes

5.1 Confirmation of Minutes of the General Council Meeting held on 28 November 2023

Report Reference GC231212R5.1

Moved Councillor Taylor

Seconded Councillor Telfer

That the minutes of the General Council Meeting held on 28 November 2023 be taken as read and confirmed

Carried Unanimously

6 Adjourned Items

6.1 Adjourned Item - Tree Asset Management Plan

Report Reference GC231212R6.1

- 6.31pm Councillor Naismith entered the meeting
- 6.32pm Councillor Mates entered the meeting
- 6.32pm Councillor Lama entered the meeting

Moved Councillor Crossland

Seconded Councillor Telfer

That Council:

- Note the updated wording which has been inserted into the Draft Tree Asset Management Plan, for "resident requests" to be included in the "demand group".
- 2. Note the additional questions to be asked as part of the formal engagement.
- 3. Note the new timeline for engagement due to the Festive Season break.
- Endorses the Draft City of Marion Tree Asset Management Plan 2024 2034 for stakeholder and community consultation.
- 5. Notes a further report will be presented to Council on 28 February 2024 outlining the outcomes of the stakeholder and community consultation.

Carried Unanimously

Order of Agenda Items

The Mayor sought and was granted leave of the meeting to vary the order of the agenda and consider the item *Outcome of EOI - Fitzjames Building, Glandore* next on the agenda.



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11.3 Outcome of EOI - Fitzjames Building, Glandore

Report Reference

GC231212R11.3

Moved Councillor Veliskou

Seconded Councillor Mates

That this item be adjourned to the General Council meeting on 27 February 2024 to allow for additional information.

Carried

6.2 Cover Report - Adjourned Item - Confidential- Code of Conduct Report - Recommendation to release

Report Reference

GC231212F6.2

Moved Councillor Veliskou

Seconded Councillor Crossland

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, Manager Office of the CEO, Unit Manager Governance and Council Support, Media and Engagement Advisor and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to the release of a Code of Conduct report, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to a complaint concerning a previous member of Council.

Carried Unanimously

6.43pm the meeting went into confidence

Moved Councillor Veliskou

Seconded Councillor Telfer

In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, Adjourned Items - Confidential - Code of Conduct Report - Recommendation to release any appendices, and the minutes arising from this report, having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2024.

Carried Unanimously

7.08pm the meeting came out of confidence



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- 7 Deputations Nil
- 8 Petitions Nil
- 9 Committee Recommendations Nil
- 10 Confidential Items

10.1 Cover Report - Confirmation of minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 9 November 2023

Report Reference

GC231212F10.1

Moved Councillor Prior

Seconded Councillor Mates

That pursuant to Section 90(2) and (3)(e) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, Chief Financial Officer, General Manager City Development, General Manager City Services, General Manager Corporate Services, Manager Office of the Chief Executive, Unit Manager Governance and Council Support, Media and Engagement Advisor and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 9 November 2023, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to matters affecting the security of the Council.

Carried Unanimously

7.09pm the meeting went into confidence

Moved Councillor Veliskou

Seconded Councillor Hoffmann

In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that any appendices arising from this report, Confirmation of Minutes of the Confidential Finance, Risk and Audit Committee Meeting held on 9 November 2023, having been considered in confidence under Section 90(2) and (3)(e) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2023.

Carried Unanimously

7.11pm the meeting came out of confidence



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11 Corporate Reports for Decision

11.1 Review of Confidential Items Overview - 2023

Report Reference GC231212R11.1

Moved Councillor Veliskou

Seconded Councillor Telfer

That Council:

- 1. Notes it has reviewed and considered all items with a current confidentiality order;
- 2. Endorses the recommendations as detailed in Attachment 1;
- Notes that item 637 in relation to the Code of Conduct item will be retained in confidence to be reviewed December 2024
- 4. Reviews all items with a remaining confidential order in December 2024.

Carried Unanimously

11.2 Future of Oaklands Education Centre
Report Reference GC231212R11.2

Moved Councillor Veliskou

Seconded Councillor Luscombe

That Council:

- Endorses to continue the Collaboration Agreement between City of Marion and Flinders University for the provision of the Education Centre Facility at the Oaklands Wetland Reserve, for a further 3 years, up to December 2026.
- 2. Endorses Council's 50% contribution, towards the hire of the facility and operational costs, of \$19,232.58 per annum indexed, commencing in January 2024 for a period of 3 years.
- Notes a further report detailing the utilisation of the Education Centre and options for consideration will be presented to Council in April 2026.

Carried Unanimously



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11.4 Landowner Consent for Meals on Wheels Warradale Report Reference GC231212R11.4

Moved Councillor Taylor

Seconded Councillor Prior

That Council:

- Authorises that landowner consent is given for Meals on Wheels SA Inc. to refurbish the kitchen to be code compliant and upgrade the wet areas, including the bathroom (refurbishment) at Marion Community House, 175 Oaklands Road, Warradale.
- Notes that Meals on Wheels SA Inc. is not seeking any funding from Council to undertake the refurbishment.

Carried Unanimously

11.5 Gully Road Reserve - Shared Use Path Report Reference GC231212R11.5

Moved Councillor Crossland

Seconded Councillor Luscombe

That Council:

- Notes the Minister for Infrastructure and Transport has allocated \$115,000 ex GST from the State Bicycle Fund towards construction of a shared path through the Gully Road Reserve between Tracy Street and Arthur Street, Seacliff Park.
- Pursuant to Section 38 of the Local Government Act 1999, authorise the Mayor and Chief Executive Officer to sign and affix the common seal to the Deed to execute the Grant Deed for the State Bicycle Fund, and return to the Department for Infrastructure and Transport.

Carried Unanimously

11.6 Nomination sought for Environmental Protection Authority Board

Report Reference GC231212R11.6

Councillor Luscombe declared a material conflict of interest in the item as she is being nominated for the position on the Environmental Protection Authority Board and will leave the meeting for the item.

Councillor Prior declared a material conflict of interest in the item as he is being nominated for the position on the Environmental Protection Authority Board and will leave the meeting for the item.

7.28pm Councillor Luscombe left the meeting 7.28pm Councillor Prior left the meeting



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Moved Councillor Crossland

Seconded Councillor Mates

That Council:

- 1. Notes the report 'Nomination sought for Environmental Protection Authority Board'.
- Nominates Councillor Luscombe and Councillor Prior as Members to the Environmental Protection Authority Board.
- Administration forwards the above nominations to the Local Government Association by close of business on Friday 22nd December.

Carried Unanimously

7.29pm Councillor Luscombe re-entered the meeting

7.29pm Councillor Prior re-entered the meeting

11.7 Biodiversity Plan 2024-2029

Report Reference

GC231212R11.7

Moved Councillor Veliskou

That Council:

- Endorses an ongoing funding option for the draft Biodiversity Plan 2024-2029 (Choose one option, currently funded at \$360,000 p/a)
 - a. Option 2: Improvement to existing priority sites (additional \$290,000 p/a).
- 2. Endorses the draft Biodiversity Plan 2024-2029 for stakeholder and community consultation.
- 3. Notes a further report will be presented to Council in March 2024 outlining the outcomes of the stakeholder and community consultation.

The motion lapsed for want of a seconder

Moved Councillor Crossland

Seconded Councillor Telfer

That Council:

- 1. Endorses an ongoing funding option for the draft Biodiversity Plan 2024-2029
- (Choose one option, currently funded at \$360,000 p/a)
 - Option 1: Significant improvement to existing priority and restoration sites (additional \$440,000 p/a).
- Endorses the draft Biodiversity Plan 2024-2029 for stakeholder and community consultation.



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 Notes a further report will be presented to Council in March 2024 outlining the outcomes of the stakeholder and community consultation.

Carried Unanimously

11.8 Treasury Operations - Cash Advance Facility

Report Reference GC231212R11.8

Moved Councillor Veliskou

Seconded Councillor Prior

That Council:

- Execute Cash Advance Debenture documentation with the Local Government Finance Authority of South Australia, fixing the Repayment Date of the Debenture as 15th day of March 2039 with a \$10,000,000 limit.
- Authorise the Mayor and the Chief Executive Officer to be authorised to affix the common seal to the document.

Carried Unanimously

11.9 Centre Zone Adjustment Code Amendment

Report Reference

GC231212R11.9

Moved Councillor Prior

Seconded Councillor Mates

That Council:

- Notes the Engagement Summary Report for the Centre Zone Adjustment Code Amendment contained in Attachment 1 of this report.
- Endorses the Centre Zone Adjustment Code Amendment contained in Attachment 2 of this report for submission to the Minister for Planning for Approval.

Carried Unanimously

7.35pm Councillor Singh left the meeting

11.10 Finance, Risk and Audit Committee - Appointment of Council Member Proxy

Report Reference GC231212R11.10

Moved Councillor Telfer

Seconded Councillor Taylor

That Council:

- Endorse the current Finance, Risk and Audit Committee Terms of Reference be amended to include the provision for a Council Member Proxy representative to be appointed to the Committee.
- Appoint Councillor Hoffmann as the Council Member Proxy Representative to the Finance, Risk and Audit Committee for a term commencing 12 December 2023 and concluding 30 November 2024.

Carried Unanimously



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12 Corporate Reports for Information/Noting

Moved Councillor Prior

Seconded Councillor Telfer

That the following Corporate Reports for Information/Noting be moved en bloc:

- Questions Taken on Notice Register
- Annual Investment Report 2022-23
- · Health, Safety and Wellbeing Report
- · Creative Coworking Space Close Out

Carried Unanimously

12.1 Questions Taken on Notice Register
Report Reference GC231212R12.1

Moved Councillor Prior

Seconded Councillor Telfer

That Council:

1. Notes the report 'Questions Taken on Notice Register'.

Carried Unanimously

12.2 Annual Investment Report 2022-23

Report Reference GC231212R12.2

Moved Councillor Prior

Seconded Councillor Telfer

That Council:

1. Notes the Investment Performance Report for 2022-23.

Carried Unanimously

12.3 Health, Safety, and Wellbeing Report Report Reference GC23121212.3

Moved Councillor Prior

Seconded Councillor Telfer

That Council:

1. Notes this report

Carried Unanimously



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12.4 Creative Coworking Space - Close Out Report Reference GC231212R12.4

Moved Councillor Prior

Seconded Councillor Telfer

That Council:

 Notes the closure of the agreement regarding the Creative Industries Co-working Hub at Edwardstown.

Carried Unanimously

12.5 SRWRA Board Meeting 20 November 2023 - Constituent Council Information Report Reference GC231212R12.5

Moved Councillor Crossland

Seconded Councillor Taylor

That Council:

- 1. Notes the Constituent Council Information Report from SRWRA Board Meeting,
- 2. 20 November 2023.

Carried Unanimously

7.38pm Councillor Singh re-entered the meeting

12.6 Flinders Greenway Update

Report Reference GC231212R12.6

Moved Councillor Lama

Seconded Councillor Telfer

That Council:

 Notes a report on the Flinders Greenway project, including timeframes, budget, and grant opportunities will be provided at the 27 February 2024 General Council meeting.

Carried Unanimously

12.7 Council and CEO KPI Report Quarter One 2023/24

Report Reference GC231212R12.7

Moved Councillor Hoffmann

Seconded Councillor Taylor

That Council:

 Notes this information and information contained within the attachments for Quarter one 2023-24.

Carried Unanimously



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12.8 Minutes of the LGA Ordinary General Meeting held 26 October 2023

Report Reference GC220510R 12.8

Moved Councillor Lama

Seconded Councillor Taylor

That Council:

1. Note the minutes of the LGA OGM held 8 April 2022.

Carried Unanimously

13 Workshop / Presentation Items - Nil

14 Motions With Notice

14.1 Footpaths

Report Reference

GC231212M14.1

Moved Councillor Crossland

Seconded Councillor Luscombe

- 1. Reduces the new footpath budget to \$100,000 per year commencing 2024/2025 budget.
- Prepares a report on the current footpath (and kerb ramp) renewal program with options for an alternative program which considers the necessity of either one or two footpaths noting that if a single footpath is required there are options for additional trees/verges/parking or stormwater solutions.
- 3. Notes that the report will be brought to a Council Forum in March 2024.

Carried Unanimously

14.2 Community Renewables Program

Report Reference

GC231212M14.2

Moved Councillor Luscombe

Seconded Councillor Veliskou

To request a report by February 2024 to the Infrastructure and Environment Committee that investigates the following:

- 1. Collaborating with City of Mitcham to use their Community Renewables Framework, due diligence and tender results to implement a similar bulk buy and Virtual Power Plant (VPP) program with Shinehub but tailored to suit the City of Marion and its community.
- 2. Opportunities to partner with other Councils to enter into a 100% Renewable Energy Power Purchase Agreement (PPA) or similar for Council's current and future energy needs, including the



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opportunity to integrate a VPP and community batteries.

- 3. Customer satisfaction levels and experience of those who have taken up the program.
- 4. The scope and findings of the EV charging trial that is currently underway between SAPN and City of Mitcham, and whether City of Marion can leverage the opportunities from the trial moving forward.

Carried Unanimously

- 15 Questions With Notice
- **16 Motions Without Notice**
- 17 Questions Without Notice
- 18 Other Business

19 Meeting Closure

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

The meeting was declared closed at 7.56pm.

CONFIRMED THIS 23 DAY OF JANUARY 2024

CHAIRPERSON



6.1 Elected Member Verbal Communications

In accordance with the *Code of Practice - Procedures at Council Meeting 2017/18* an Elected Member has the right to speak for up to two minutes in the second meeting of Council every second month from February (with the exception of caretaker period).

6.2 Mayoral Communication Report

Report Reference GC240123R6.2 **Name of Council Member** Mayor - Kris Hanna

Date	Event	Comments
22 November 2023	Seaview High School Year 12 Graduation Ceremony	Presented award
24 November 2023	Car Race	Attended
24 November 2023	Community Art Exhibition at Gallery M	Opened exhibition and gave speech
24 November 2023	South Road Cricket Club Quiz Night	Asked questions
27 November 2023	City of Marion End of Year Business Celebration	Attended
29 November 2023	Reception for Recitals Australia and a performance by the 2023 Fellowship participants	Attended
2 December 2023	Morning tea for new citizens	Attended
4 December 2023	Radio Italiana 531 interview	Interview
4 December 2023	Community Leadership Program Graduation event	Attended and gave speech
5 December 2023	Met CEO and President of LGA (SA)	General discussion
9 December 2023	Zoom meeting with Kokubunji Prefecture Mayor, officers and students	
11 December 2023	Probus Club of Marion - Christmas Luncheon	Attended
11 December 2023	Positive Ageing and Inclusion Volunteer Christmas thank you event	Attended
13 December 2023	Active Elders Christmas Lunch	Attended and told joke
14 December 2023	Tonsley Connection Event at Tonsley	
22 December 2023	City of Marion Staff End of Year Event	Attended and gave speech

In addition, the Mayor has met with residents, MPs and with the CEO and Council staff regarding various issues.



6.3 CEO and Executive Communication Report Report Reference GC240123R6.3

Date	Activity	Attended By
27 November 2023	Site Meeting Hallett Cove Foreshore Embankment with Cr Crossland and Cr Luscombe	Tony Lines
28 November 2023	Weekly Onsite Meeting Intermain and City of Marion re Admin Building Upgrade	Tony Lines
29 November 2023	Weekly Onsite Meeting Blubuilt, North Projects, Aspects Studios,	
29 November 2023	Weekly Meeting with SADB re Oaklands Network Extension	Ben Keen
30 November 2023	Cross Council Executive Meeting	Angela Allison Tony Harrison
1 December 2023	Meeting CoM, Renewal SA, MAB Park Pty Ltd and Wilson Parking re multi deck car park	Tony Lines
1 December 2023	Teams Meeting CoM, SFMC and AccessDM re Nungamoora Coastal Walkway	Tony Lines
4 December 2023	Resilient Water Futures briefing – SA Water	Ben Keen
5 December 2023	Weekly Onsite Meeting Intermain and CoM re Admin Building Upgrade	Tony Lines
5 December 2023	Meeting Maria Palumbo, CEO Junction Australia re updates on Junction Australia projects	Tony Harrison
5 December 2023	Meeting Mayor Hanna, Clinton Jury (CEO LGA) and Mayor Johnson (LGA President) re meet and greet	Tony Harrison
5 December 2023	Meeting with Villawood Properties to discuss Biodiversity	Ben Keen
6 December 2023	Weekly Onsite Meeting Blubuilt, North Projects, Aspects Studios, Innovis, CMW Geosciences SA, and CoM re Coastal Walkway Bridges	Tony Lines



6 December 2023	Meeting Marcus Gehrig (CEO RSPCA) re general catch up	Tony Harrison
6 December 2023	Teams Meeting KMPG and CoM re Community Safety Internal Audit	Tony Lines
7 December 2023	AICD Event – Corporate Crime	Angela Allison
8 December 2023	LG Professionals SA General Managers and Directors Working Group Meeting	Ben Keen
12 December 2023	Weekly Onsite Meeting Intermain and CoM re Admin Building Upgrade	Tony Lines
13 December 2023	Cove Sports Site Meeting CoM, Blubuilt, Meinhardt Group, CPR Engineers, Outspace Studios, Studio Nine and DCWC	Tony Lines
13 December 2023	Weekly Onsite Meeting Blubuilt, North Projects, Aspects Studios, Innovis, CMW Geosciences SA, and CoM re Coastal Walkway Bridges	Tony Lines
13 December 2023	Meeting Aspects Studios, Innovis, CMW Geosciences SA, and CoM re Nungamoora Design	Tony Lines
15 December 2023	Meeting with City of Mitcham to discuss Graduate Program	Ben Keen
18 December 2023	Meeting City of Marion and LGFA	Tony Harrison
18 December 2023	Resilient Asset Management Project (RAMP) Executive Sponsor Meeting	Ben Keen
19 December 2023	Weekly Onsite Meeting Intermain and CoM re Admin Building Upgrade	Tony Lines
20 December 2023	Nungamoora Site Visit Aspects Studios, Innovis, CMW Geosciences SA, and CoM	Tony Lines
10 January 2024	Meeting Oaklands Green PCG Monthly meeting with City of Marion and Oaklands Green	Tony Lines
15 January 2024	Teams Meeting CoM and Abbeyfield Australia Re Abbeyfield House	Tony Lines
16 January 2024	Meeting Villawood Properties, Future Urban and CoM re Morphettville Racecourse	Tony Lines



17 January 2024	Oaklands Green Sod Turning Event	Tony Lines
23 January 2023	Meeting with City of Mitcham re Sturt River Stormwater	Ben Keen
,	Management	



8 Deputations

8.1 Norfolk Road Basketball Stadium - SABC

Report Reference GC240123D8.1

Originating Officer Executive Assistant to the Mayor – Leanne Mitchell-Williams

General Manager Chief Executive Officer – Tony Harrison

SPEAKER

Ms June McKenzie

ORGANISATION

South Adelaide Basketball Club

COMMENTS

Ms McKenzie has requested to make a deputation to Council on behalf of South Adelaide Basketball Club regarding the redevelopment of the Norfolk Road Basketball Stadium.

ATTACHMENTS

Nil



8.2 Telecommunications Tower - Shamrock Road Reserve, Hallett Cove

Report Reference GC240123D8.2

Originating Officer Business Support Officer – Governance and Council Support –

Cassidy Mitchell

Corporate Manager Manager Office of the CEO – Kate McKenzie

General Manager Chief Executive Officer – Tony Harrison

SPEAKER

Mr Christopher Campbell Mr Darren Horne

ORGANISATION

Resident

COMMENTS

Mr Campbell and Mr Horne has requested to make a deputation to Council on behalf of the residents of Hallett Cove regarding the proposed telecommunications tower in Shamrock Road Reserve, Hallett Cove.

ATTACHMENTS

Nil



8.3 Telecommunications Tower - Cove Road, Hallett Cove

Report Reference GC2401238.3

Originating Officer Business Support Officer – Governance and Council Support –

Cassidy Mitchell

Corporate Manager Manager Office of the CEO – Kate McKenzie

General Manager Chief Executive Officer – Tony Harrison

SPEAKER

Mr Graham Chrisp

ORGANISATION

Resident

COMMENTS

Mr Graham Chrisp has requested to make a deputation to Council on behalf of the residents of Hallett Cove regarding the proposed Telecommunications Tower at lot 3 The Cove Road, Hallet Cove.

ATTACHMENTS

Nil



9.1 Telecommunications Tower - Lot 3 The Cove Road, Hallett Cove, SA 5158

Report Reference GC240123P9.1

Originating Officer Unit Manager Property & Facilities – Michael Collins

General Manager General Manager City Development – Tony Lines

PETITION FROM

Mr Graham Chrisp

NUMBER OF SIGNATORIES

137 signatories

DATE PETITION RECEIVED

20 December 2023

CORRESPONDENCE

The petition from residents of Hallett Cove advises Council of concerns about the unsuitability of a telecommunications tower at Hallett Cove railway station, being on Lot 3 The Cove Road, Hallett Cove.

The petitioners therefore request that Council refuses application ID: 23032297 for approval to construct the tower.

The petition also requests that Council, "due to continual unsuitable applications being made, we humbly request Council undertake a study into appropriate types of future installation (including mini cells) and appropriate locations for such installations to minimize the effect on residents and Council in future".

ORIGINATING OFFICER COMMENTS

The proposed tower at Hallett Cove railway station, being on Lot 3 The Cove Road, Hallett Cove is not on Council owned land. The Development Application is part of a statutory process. Development Applications must be processed in accordance with the requirements of the Planning, Development Infrastructure Act 2016 and are assessed against the State Government Planning & Design Code.

Following the Public Notification period, the application will be assessed against the state government's Planning & Design Code and considered by the Council Assessment Panel.

In relation to appropriate types of future installations and locations, this is a specialist technical area which would be for the individual private sector telecommunications companies to determine and propose to Council to be considered on a case-by-case basis. Other potential telecommunications tower locations on Council owned community land are being considered at the General Council meeting on 23 January 2024.

RECOMMENDATION

That Council:

1. Notes the petition from Mr Graham Chrisp.



2. Provides the head petitioner with a copy of the Originating Officer Comments.

ATTACHMENTS

- 1. Petition-re Application ID 2303227 GC A [9.1.1 2 pages]
- 2. ID 23032297 Petition signatures 20 Dec 23 _0001 [9.1.2 5 pages]

PETITION – CITY OF MARION	Office Use Only				
	Date Petition Received				
To His Worship the Mayor and Councillors of the City of Marion					
Date Petition Initiated: 14-Dec-2023					
Petition Contact Person: Graham Chrisp					
Address: c/o 166 Perry Barr Road, Hallett Cove, SA 5158					
Telephone:					
Email Email					
The petition of (identify the individuals or group, e.g. residents of the City of Marion)					
Residents of Hallett Cove					

Draws the attention of the Council (identify the circumstances of the case)

The unsuitability of the proposal to construct a telecommunications tower at Hallett Cove railway station, being on lot 3 The Cove Road, Hallett Cove

"Petition to Assessment Panel, City of Marion - re Application ID 23032297

We, the undersigned, object to the application to construct a new telecommunications tower at Lot 3 The Cove Road, Hallett Cove, SA 5158 on the grounds the development is inappropriate in the zone".

The petitioners therefore request that the Council (outline the action that the Council should or should not take)

The application ID: 23032297for approval to construct the tower should be refused. Further, due to continual unsuitable applications being made, we humbly request Council undertake a study into appropriate types of future installation (including mini cells) and appropriate locations for such installations to minimize the effect on residents and Council in future.

Chrisp

(Please see attached individual sheets comprising addenda to this Petition) - please see attached petition signatures etc as pdf

Name	Address (if you reside outside of the City of Marion, please indic own a property or business within the City of Marion)	ate if you Y / N	Signature

This petition is a public document. By signing it, I understand that my name, address and signature will be made available in the public realm. The City of Marion will record these details for the purpose of this petition only.

Identify the details of the petition on each page

Petition to Assessment Panel, City of Marion - re Application ID 23032297
We, the undersigned, object to the application to construct a new telecommunications tower at Lot 3 The Cove Road, Hallett Cove, SA 5158 on the grounds the development is inappropriate in the zone.

Name	Address (if you reside outside of the City of Marion, please indictions a property or business within the City of Marion)	ate if you Y / N	Signature

Attach additional sheets if required

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Petition to Assessment Panel, City of Marion - re Application ID 23032297

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NAME	ADDRESS	SIGNATURE //	COMMENTS
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Jesse Smith	6 Yarramie St. Halletra		NO:
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NAME ADDRESS SIGNATURE COMMEN Graham Christ 26 ocean garade, Middo Ridico Marg Green 100 Penny Roan Harlott C. Mary: Grand CARSTAFF 6 145-163 Penny Barr, HAULTT GVA MARTHETT REJECT Petre Taratal 12 145-163 Penny Barrhol HC. ALC Pater 3/145-163 Penny Barrhol HC. CLIFF STARR 1/145, PERNYBARR RD. HAULTTR. GUITTER Prolicies	dour!
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9.2 Telecommunications Tower - Shamrock Road Reserve, Hallett Cove

Report Reference GC240123P9.2

Originating Officer Unit Manager Property & Facilities – Michael Collins

General Manager General Manager City Development – Tony Lines

PETITION FROM

Mr Christopher Campbell

NUMBER OF SIGNATORIES

134 signatories

DATE PETITION RECEIVED

29 December 2023

CORRESPONDENCE

The petition from Hallett Cove Beach residents close to Shamrock Reserve requests Council to "reject a 28.6m tower being constructed in a densely populate residential area. Decreasing home values in the vicinity and increasing radiation exposure including Hallett Cove South Primary School. It would be an eyesore in the beautiful natural gully by being significantly higher than existing vegetation and intrusive to views around the gully. Cause environmental harm to bird life and other native habitats and impose of oval, tennis court and playground activities."

ORIGINATING OFFICER COMMENTS

The Development Application is part of a statutory process. Development Applications must be processed in accordance with the requirements of Planning, Development Infrastructure Act 2016 and are assessed against the State Government Planning & Design Code.

Following the Public Notification period, the application will be assessed against the state government's Planning & Design Code and considered by the Council Assessment Panel.

Notwithstanding the outcome of the Development Application process the proposal would require Council consent as landowner for the development, and to enter into a lease agreement. Because the land is Community Land, any lease proposal would need to be consistent with the Community Land Management Plan, and any lease term in excess of 5 years would first need to be subject to community consultation.

A formal request to lease the land at Shamrock Road Reserve has now been presented to Council and is included in GC240123R11.1 for a decision by Council in its capacity as landowner. It is recommended that Council consider the contents of this petition when making a decision.

RECOMMENDATION

That Council:

1. Notes the petition from Mr Christopher Campbell.



2. Advises the head petitioner of the resolutions of Council.

ATTACHMENTS

1. Petition [**9.2.1** - 9 pages]

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PETITION -	CITY	OF	MADI	ON
			VIANT	

To His Worship the Mayor and Councillors of the City of Marion

Date Petition Received

2 9 DEC 2023

RECORD NUMBER

	RECORD NUMBER
Date Petition Initiated: 12.12.2023	
Petition Contact Person: Ale Christopher Campbe	()
Address: 18 Aurora St Hallett Cou	ie 5158
Telephone:	
Email:	
The petition of (identify the individuals or group, e.g. residents of the City of M.	arion)
local residents within the City of Cove Beach - close to Shamrock Rese	Marion, at Hallett

Draws the attention of the Council (identify the circumstances of the case)

to reject a 28.6 m tower heing constructed in a densely populated, residential areas Decreasing home values in the vicinity and increasing rediction exposure including Hallett Cove South Primary School.

It would be an exescive in the beautiful natural gully by heing significantly higher than existing vegetation and introvive to view around the golly.

Cause environmental hom to bird life and other native habitate and impose on oval, tennis court and playground activities.

The petitioners therefore request that the Council (outline the action that the Council should or should not take)

We call upon the Council to reject the communications tower proposal in the Shannock Road Reserve.

DATE	NAME	ADDRESS	SIGNATURE
12 - 12-23	Chris Campbell	18 Aurora St H Core	Beambell
12-12-33	Dath Campbell	18 Aurora St House	
12-12-23	Julie Roe	16 Aurora St Hallott Con	falae
12-12-23	DAVID RUE	16 August So HALLET	is Alle
2 12 23	marlene Shiem	14 Auroes Hall	
12-12-23	MURRAY SHIELL	14 AURORA STHALLETT	
12/12/23	Daniele Presser	12 Aurora St Hallotte	ove O-M. R
12/12/23	L'am Pealle	4 Aurova 3+ Hall	14.
12/12/23	Connor Peake	4 Aurora St Hallett Gue	1 / 1 / 1
12/12/23	Jacquelie tiel		
12/12/23	Stephin HU	2 Aurra St Hallor	87.77
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12/12/23	J. Spencer	8 Genesta St H/GUE	gla.
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12-12-23	Adrian & Rosell	14 GENESIAST HIGHE	Rowal
12-12-23	Jack A. Lowell	14 Genesta St	1 1 10
12/12/23	(Darren Horne	16 Genesta St 4/Cole	OS mental

DATE	NAME	ADDRESS	SIGNATURE
12/12/23	Emily Heideneich	16 Gengty St Hallett Cove	
12/12/23	Lisa + Alan Hill	9 Thisfle St Halletton	holith
13/12/23	Anshul Vermen	6 Gertal Cente , Wellett love	dua
13-12-73	xxiet school	G Gartel Caste Mellett love	
13-12-23	& Knetzelman	9 Livonia St Hollet/Co	or Adhesate
13-12-23	Gareth Edon	II CNONIAS HAUETTO	
13.12.23	NOEL DILLIWAY	5 LIVOHILL S KALLETCOL	1 September
13.12.23	LIONEL LEDDRA	3 HIVONIA ST H (COVE	1 TENNIS
14/12/23	LANCE EVERETT	6 HORIZON AVE SEAFORD RS	The COACH
14/12/23	Megan Schultz	28 Arachne Drive Halletta	
ИИ	Havin Brady	3 Sham Rd the	Donody
u h	Robert Brooy	N N	
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14-12-23	BARITARA TUSAR	IT SHAMROCK RD HIC	
14/12/23	STAN TUSAR	17 SHAMROCK RD HIC	Diluxes

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15/12/23	Eddie White	12 VALUYRIE ST WALLET LOVE	
15/12/23	Samin Bidgeral	16 Sovereign ST Hollett	we po
15/12/23	LUKE DURDIN	3 BURRALO CT, HC	500/
15 12 23	TRACEY MATTHE	NO 18 SOUTRETION ST,	Abrus
15/12/123	Jacquie Branilou	10 - 1	
15 12 23	Jean Cooper	8 Ranger St Halletton	e Hoof
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DATE	NAME	ADDRESS	SIGNATURE
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27/12/23	Nicolas FOATA	9 Jupy Shut 4	flete
23/12/23	RAY M'PHERSON	7 TAEPING ST. 11	- Ni th
23/12 /23	Harry Papazoglou	5 Toleping of Hallet Co	re Hopengon
29/12/23	Jayden Abbat	5 Sovereigh st	3
29/12/23	WAYNE PETTINGILL	11 SOVEREIGN ST H/COVE	
29/12/23	To Bencher	200 The Cove Rd	200
29/12/23	MEL WILLIAMSON	17 SOUGHEIGN ST	Meloner Cot
29/12/23	Dalas T. Hangs	19 SOUTREIGN ST.	D. Mayos
29/12/23	Sondy Johnson	21 Sovereign St	Skiphin 9-
29 12 23	Anne Cooper	15 Vcellegno St	A red or for
29 . 12 - 23	Darren McAuley	9 Valkyrie St	Moarly
29.12122	DAVID MCKING	3 Velkyru St	Harry
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PETITION TO THE CITY OF MARION

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10/12/2023	Bishny Chale	5 Avrora sheet, He	Blue.
16/12/2023	JAN PLEW	3 AURORA ST AC	plew.
16 12 2023	Hayley Wilmer	8 Thistic st HC	It E wilmer
16/12 /2023	Richard Glory	10 thistee St. H.C	Allaem
16/12/2023	Italine Janko	5 Ariel St. HC	John Jallo
16 12 23	TARA MADDOX	9 Ariel St He	1000
16.12.23	ERIC BELL	11 APREL St. Itc	
16/12/23	Charlege Turville	15 Ariel St HC	Quallet tiller
16/12/23	Callan Morris	15 ArrelSt HC	11/6/10,1
221 121 23	Gail Milnis	19 Genesiasi HC	86.//
22.12 23	Lindsay Milnnis	19 Genesia St H.g	Lins //
えん-12-23	GUS AUTINS	17 GENESTA ST. H.C.	
29.12.23	M Aslell	13 Genesta St HC	MUMA
22.12.23	Eller Hayes	11 Genesta St Hallet Cave	ellh.
22/12/23	Rebecce Pal Santo	5 Genesta St Holesfor	a Latarto
32/12/23	Jim Crabb	3 CIENESTA ST HALLETS	Jally,
22 12 23	Marg Gabb.	3 Genestast Hallet	Millrell

Page 7



DATE	NAME	ADDRESS	SIGNATURE	
15 12-23	Kathyn D-nlog	2 16 Madel recept	H. Cae Aller	D.
15.12.23	Jonja Hagen	& Madeline Class.	H. Cove O. H	
15.12.23-	Perta Collins	6 Madeline Cre	s H/Cove Pleth	0
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9.3 Telecommunications Tower - Shamrock Road Reserve, Hallett Cove - Petition 2

Report Reference GC240123P9.3

Originating Officer Unit Manager Property & Facilities – Michael Collins

Corporate Manager Manager City Property – Mark Hubbard

General Manager General Manager City Development – Tony Lines

PETITION FROM

Ms Olga Chernishev

NUMBER OF SIGNATORIES

37 signatories

DATE PETITION RECEIVED

10 January 2024

CORRESPONDENCE

The petition from Hallett Cove Beach residents close to Shamrock Reserve draws requests Council to "reject a 28.6 tower being constructed in a densely populated residential area. Decreasing home values in the vicinity and increasing radiation exposure including Hallett Cove Primary School. It would be an eyesore in the beautiful natural gully by being significantly higher than existing vegetation and intrusive of views around the gully. Cause harm to bird life and other native habitats and impose on oval, tennis court and playground facilities."

ORIGINATING OFFICER COMMENTS

The Development Application is part of a statutory process. Development Applications must be processed in accordance with the requirements of Planning, Development Infrastructure Act 2016 and are assessed against the State Government Planning & Design Code.

Following the Public Notification period, the application will be assessed against the state government's Planning & Design Code and considered by the Council Assessment Panel.

Notwithstanding the outcome of the Development Application process the proposal would require Council consent as landowner for the development, and to enter into a lease agreement. Because the land is Community Land, any lease proposal would need to be consistent with the Community Land Management Plan, and any lease term in excess of 5 years would first need to be subject to community consultation.

A formal request to lease the land at Shamrock Road Reserve has now been presented to Council and is included in GC240123R11.1 for a decision by Council in its capacity as landowner. It is recommended that Council consider the contents of this petition when making a decision.

RECOMMENDATION

That Council:

- 1. Notes the petition from Ms Olga Chernishev.
- 2. Advises the head petitioner of the resolutions of Council.



ATTACHMENTS

1. Petition 10.01.2024 [**9.3.1** - 4 pages]

PETITION - CITY OF MARION

To His Worship the Mayor and Councillors of the City of Marion

Petition Contact Person: Olga Chernisher

Date Petition Received CITY OF MARION 1 0 JAN 2074 Date Petition Initiated: 29/12/23 RECORD NUMBER

Office Use Only

Aurora St. Hallett Cove Address:

Telephone:

Email:

The petition of (identify the individuals or group, e.g. residents of the City of Marion)

local residents within the city of Marion, of Hallett Cove Beach - close to Shamrock Reserve.

Draws the attention of the Council (identify the circumstances of the case)

to reject a 28.6m tower being constructed in a densely populated residential area Decreasing home values in the Vicinity and increasing radiction exposure including Hallett Cove South Primary School. It would be an exerce in the beautiful natural gully by being significantly higher than existing vegetation and intrusive of views around thogully covered the petitioners therefore request that the Council (outline the action that the Council should or should not take)

We call upon the Council to reject the communications tower proposed in the Shamrock Road Reserve.

CITY OF MARION

We the undersigned hereby petition the City of Marion to reject the development application for the proposed telecommunications tower in Shammrock Road Reserve, and call on the council to provide a more suitable location for the developer, such as on Lonsdale Highway.

RECORD NUMBER

DATE	NAME	ADDRESS	SIGNATURE
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29/12/23	MICHAEL STOREN	13 MADELINE CRESCEN	Mare
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8/1/24	Sayah Hole	3 Ingonas a	Shelo
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RECEIVED CITY OF MARION

PETITION TO THE CITY OF MARION

DATE	NAME	ADDRESS	SIGNATURE
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9/1/24	Marina Ribeiro	3 Cherub St, Halletto	
911124	Ritu Ritu	4 (herb st- Halled cave	Kosi

Attachment 9.3.1 Page 50

PETITION TO THE CITY OF MARION

RECEIVED TY OF MARION

DATE	NAME	ADDRESS	SIGNATURE
10/1/24	OLGA CHERNISHEU	15 Aurora St,	O. Chamster



10.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 5

December 2023

Report Reference GC240123R10.1

Originating Officer Business Support Officer - Governance and Council Support -

Cassidy Mitchell

General Manager Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Review and Selection Committee meeting held on 5 December 2023.

EXECUTIVE SUMMARY

A summary of items considered by the Committee Members is noted below.

Reports for Discussion

- Review and Selection Committee Work Program and Meeting Schedule for 2024
- Appointment of Independent Members to the Marion Council Assessment Panel

Reports for Noting

- Council and CEO KPI Report Quarter One 2023/24
- Volunteer Program Report

RECOMMENDATION

That Council:

- 1. Receives and notes the minutes of the Review and Selection Committee meeting held on 5 December 2023.
- 2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Review and Selection Committee.

ATTACHMENTS

1. RS C 231205 - Final Minutes [10.1.1 - 5 pages]



Minutes of the Review and Selection Committee held on Tuesday, 5 December 2023 at 5.30 pm Council Chamber, Council Administration Centre 245 Sturt Road, Sturt



2

PRESENT

His Worship the Mayor Kris Hanna Councillor Jayne Hoffmann Councillor Matt Taylor

In Attendance

Councillor Sarah Luscombe
Chief Executive Officer - Tony Harrison
Manager Office of the CEO - Kate McKenzie
Manager People and Culture - Sarah Vinall
Manager Development and Regulatory Services – Warwick Deller-Coombs
Team Leader - Planning - Alex Wright

1 Open Meeting

The Mayor opened the meeting at 5.33pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Elected Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting.

There were no interests declared.

4 Confirmation of Minutes

4.1 Confirmation of Minutes of the Review and Selection Committee Meeting held on 10 October 2023

Report Reference RS

RSC231205R4.1

Moved Councillor Hoffmann

Seconded Mayor

That the minutes of the Review and Selection Committee Meeting held on 10 October 2023 be taken as read and confirmed.

Carried unanimously

- 5 Confidential Items Nil
- 6 Reports for Discussion

RSC231205 - Review and Selection Committee Meeting - 5 December 2023



3

6.1 Review and Selection Committee Work Program and Meeting Schedule for 2024

Report Reference RSC231205R6.1

Moved Councillor Taylor

Seconded Councillor Hoffmann

That the Review and Selection Committee:

- 1. Notes the proposed meeting dates for 2024:
 - Tuesday 6 February 2024 (5.30pm 6.30pm)
 - Tuesday 7 May 2024 (5.30pm 6.30pm)
 - Tuesday 6 August 2024 (5.30pm 6.30pm)
 - Tuesday 5 November 2024 (5.30pm 6.30pm)
- 2. Notes the proposed work program for 2024 identified at Attachment 1 to the report.

Carried unanimously

6.2 Appointment of Independent Members to the Marion Council Assessment Panel
Report Reference RSC231205R6.2

The Mayor sought and was granted leave of the meeting to vary the agenda items and defer item 6.2 Appointment of Independent Members to the Marion Council Assessment Panel to be considered after item 7.2 Volunteer Program Report.

7 Reports for Noting

7.1 Council and CEO KPI Report Quarter One 2023/24 Report Reference RSC231205R7.1

The Committee discussed the results of KPI 2, with this largely attributed to an underspend in fleet renewal. Members also discussed progress against KPI 5 and some of the challenges with tenders in the current market. Further discussion was also held on staff engagement and how current vacant positions are being managed to avoid impact on staff while still ensuring service delivery.

Moved Councillor Hoffmann

Seconded Councillor Taylor

That the Review and Selection Committee:

 Notes this information and information contained within the attachments for Quarter one 2023-24.

Carried unanimously



4

7.2 Volunteer Program Report

Report Reference RSC231205R7.2

The Committee discussed the types of roles being performed, and the biggest challenges regarding utilisation of volunteers across Marion. The members heard about the recent successful trial of the new concierge volunteer role, and discussed broadening of functions that could be undertaken by volunteers.

The Committee also discussed insurance coverage for volunteers, and Members heard that Councils cannot legally insure for medical gaps, but can provide assurance that out-of-pocket expenses (e.g., Medicare gaps), will be covered by Council.

Moved Councillor Taylor

Seconded Councillor Hoffmann

That the Review and Selection Committee:

- 1. Notes the report and makes any recommendations regarding the Volunteer Program.
- Seeks a focus in future reports on volunteer opportunities for members of the community with talent and experience allowing them to participate in more than the standard volunteer programs.
- 3. Seeks advice in the next volunteer program report on insurance issues relating to volunteers.

Carried unanimously

6.2 Appointment of Independent Members to the Marion Council Assessment Panel Report Reference RSC231205R6.2

The Committee discussed the usual process for renewal of members to the Panel, and the attributes of current members who are expiring.

Moved Councillor Hoffmann

Seconded Councillor Taylor

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Committee orders that all persons present be excluded from the meeting as the Committee receives and considers information relating to the Appointment of Independent Members to the Marion Council Assessment Panel, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of the current Panel members.

Carried unanimously

- 6.05pm the meeting went into confidence
- 6.18pm the meeting came out of confidence

Moved Councillor Hoffmann

Seconded Councillor Taylor

RSC231205 - Review and Selection Committee Meeting - 5 December 2023



That the Review and Selection Committee:

1. Endorses the reappointment of those current members to the CAP whose terms expire on 30 June 2024 (provided members are willing to be re-appointed and maintain accreditation) for a term of two years, expiring 30 June 2026.

Carried unanimously

5

- 8 Workshop / Presentation Items Nil
- 9 Other Business

10 Meeting Closure

The meeting shall conclude on or before 6.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.

The meeting was declared closed at 6.19pm.

CONFIRMED THIS 6 DAY OF FEBRUARY 2024

CHAIRPERSON		

RSC231205 - Review and Selection Committee Meeting - 5 December 2023



10.2 Confirmation of Minutes of the Finance, Risk and Audit Committee Meeting held on 12

December 2023

Report Reference

GC240123R10.2

Originating Officer

Business Support Officer - Governance and Council Support -

Cassidy Mitchell

Corporate Manager

Manager Office of the Chief Executive - Kate McKenzie

General Manager

Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to facilitate the receiving and noting of the minutes of the Finance, Risk and Audit Committee meeting held on 12 December 2023.

EXECUTIVE SUMMARY

A summary of items considered by the Committee Members is noted below.

Reports for Discussion

- Framework and Key Assumptions for the preparation of the 24-25 ABP and LTFP
- 1st Budget Review 2023-2024
- Work Program and Meeting Schedule for 2024
- Finance, Risk and Audit Committee Review of Terms of Reference
- Quarterly Risk Report Q1 2023-2024
- Insurance Market Review update

Reports for Noting

- Annual Ombudsman Report 2022/23
- Council Member Report

RECOMMENDATION

That Council:

- 1. Receives and notes the minutes of the Finance, Risk and Audit Committee meeting held on 12 December 2023.
- 2. Notes that separate reports will be brought to Council for consideration of any recommendations from the Finance, Risk and Audit Committee.

ATTACHMENTS

1. FRA C 231212 - Final Minutes [10.2.1 - 9 pages]



Minutes of the Finance, Risk and Audit Committee held on Tuesday, 12 December 2023 at 2.00 pm Council Chamber, Council Administration Centre 245 Sturt Road, Sturt



2

PRESENT

Ms Emma Hinchey (Chair)
Ms Nicolle Rantanen
Mr Josh Hubbard
Councillor Jason Veliskou

In Attendance

Chief Executive Officer - Tony Harrison
General Manager City Services - Ben Keen
Acting General Manager Corporate Services - Jamie Dunnicliff
General Manager City Development - Tony Lines
Manager Office of the CEO - Kate McKenzie
Unit Manager Governance and Council Support - Victoria Moritz
Chief Financial Officer - Ray Barnwell
Acting Unit Manager Strategy and Risk - Sheree Tebyanian

1 Open Meeting

The Chair opened the meeting at 2.03pm.

2 Kaurna Acknowledgement

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3 Council Member Declaration of Interest (if any)

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting.

The following interests were disclosed:

Nil



3

4 Confirmation of Minutes

4.1 Confirmation of Minutes of the Finance, Risk and Audit Committee Meeting held on 9 November 2023

Report Reference FRAC231212R4.1

Moved Councillor Veliskou

Seconded Mr Hubbard

That the minutes of the Finance, Risk and Audit Committee Meeting held on 9 November 2023 be taken as read and confirmed.

Carried Unanimously

5 Business Arising

5.1 Business Arising Statement - Action Items Report Reference FRAC231212R5.1

Moved Mr Hubbard

Seconded Councillor Veliskou

That the Finance, Risk and Audit Committee:

1. Notes the business arising statement, meeting schedule and upcoming items.

Carried Unanimously

6 Confidential Items - Nil

7 Reports for Discussion

7.1 Framework and Key Assumptions for the preparation of the 24-25 ABP and LTFP Report Reference FRAC221213R7.1

The Committee discussed the Framework and Key Assumptions for the preparation of the 24-25 ABP and LTFP and provided feedback on the proposed framework in setting the 2024-25 Annual Business Plan (ABP) & Long-Term Financial Plan (LTFP). This included a review of financial parameters and key budget assumptions and; the associated risks with the proposed framework and key budget assumptions.

The following key points were discussed:

- The Committee discussed capital expenditure and how this has been explained within the report. The Committee noted Page 32 indicates a significant decline in capital expenditure in the final year of the LTFP.
- Management commented the decline is based on adopted figures and allocation for specific projects identified in the City of Marion Building Asset Strategy (CoMBAS). In the final year CoMBAS forecast expenditure drops off and will need to be revised in future iterations of the LTFP and updated CoMBAS implementation guide.
- There was discussion around including the provision of discretionary funds for unplanned projects or opportunities that may arise. The Committee raised concerns that this was not factored into the LTFP in the latter years and suggested including a steady level of funding in

FRAC231212 - Finance, Risk and Audit Committee Meeting - 12 December 2023



4

LTFP in the latter years of the LTFP in line with the forecast annual expenditure levels of CoMBAS.

- Management commented the COMBAS is a 10-year forward outlook strategy that uses
 evidence, service level benchmarks and local context to inform future decision making and
 prioritisation of future investment but acknowledged the latter years would need to be looked
 at based on an updated CoMBAS plan.
- Management commented on the State and Federal election cycle's impact on funding, with the council generally matching 1 for 1 and the importance of choosing funding for aligning with organisational and strategic goals.
- The Committee discussed the inflation rate and impact on budgeting, suggesting a focus on aligning this with the higher end of the RBA future years forecast inflation rate around 3% and also considering the impact of salary trends.
- The Committee discussed its concerns around unplanned projects aligning with strategic goals and the potential to apply the unsolicited bids policy to funds received for unplanned projects.
- The Committee discussed risk management and contingency and the consideration of the risks associated with rejecting funds and the importance of community communication.
- There was discussion around asset renewal and infrastructure management with the committee querying the assurance of setting aside sufficient funds for renewal and maintenance in the face of environmental challenges. Management confirmed this was managed through the Asset Management Plans which are reviewed on an annual basis as part of the Annual Business Planning process.
- The Committee discussed ongoing efficiencies particularly in regard to recent technology projects. Management commented that the organisation has just completed a phase of replacing legacy systems to bring the organisation in line with current standards. The next four years will focus on improvements and efficiencies with the benefits yet to be realised. Two key systems have just completed implementation with the next phase to refine these systems and evaluate efficiencies.
- The ageing population and associated services were discussed and the need for evaluating
 these provisions was noted. This will be picked up through the strategy planning process. It
 was noted the importance of honouring the organisations principles and taking ownership and
 responsibility.
- The Committee discussed planning and transport, noting concerns about about long-term
 planning and transport issues, especially with urban infill. There was discussion on staff
 allocation for managing traffic concerns and the diminishing power of Council in planning and
 development matters.
- The Committee noted the essential 8 should be achieved as a minimum and suggested the organisation should be aiming higher.
- The Committee commented the report was very comprehensive and noted the high level of stress testing to address potential challenges.
- It was noted there should be further emphasis on clarifying acronyms

Moved Mr Hubbard

Seconded Councillor Veliskou

That the Finance, Risk and Audit Committee:

- 1. Provide feedback on the proposed framework, key assumptions, and associated risks in setting the Annual Business Plan for 2024-2025 and the Long-Term Financial Plan.
- 2. Provide feedback on the Environmental Scan (Attachment 3) as input into the Draft ABP 2024-2025 and draft LTFP.

Carried Unanimously



5

7.2 1st Budget Review 2023-2024

Report Reference FRAC2312127.

The Chief Finance Officer introduced the item noting the budget review is a revised forecast of the original 2023-2024 budget and as such any savings identified during the budget reviews will not be confirmed until the projects are completed and/or the annual financial statements finalised, inclusive of accruals, and audited at the end of the financial year. The completion of the 2023-24 1st Budget Review has identified a favourable net Cash adjustment of \$0.838M. Adding this to the Original Budget Surplus of \$0.081M leaves a revised full year cash surplus of \$0.919M.

The following discussion was noted:

- The Committee expressed concerns regarding grant funding acquittal within the timeframes and the potential delay in capital projects. Management commented that the Executive Management Team is committed to reviewing grants through the Executive Budget Committee monthly and addressing any concerns as they arise.
- The Committee questioned whether there were heightened climate risks due to project delays.
 Management noted they were not aware of any climate related risks and provided assurance that all cost changes as a result of inflationary pressures were being managed and covered at this time.
- The potential risks associated with electric vehicle use was discussed, noting the unique risks
 of lithium batteries. Management commented on the mitigation efforts being explored
 including infrastructure planning, fire extinguisher provisions, and smart charging for load
 balancing. The Committee discussed the recent presentation to Council from the City of
 Mitcham and the ongoing conversations charging stations.
- The Committee emphasised the need for clear formatting, including showing a percentage of actuals for the full year if the year-to-date budget comparisons are not available. The Committee suggested clearer commentary in Appendix 2.
- The Committee discussed capital grants and the plan to deliver projects, with a focus on transparency in reporting in relation to identifying projects being carried forward into the next year and ensuring there is clarity in the reporting.
- Management commented on the effective management of capital works on a month-by-month basis, pushing for completion of projects within the 12-month window. The Committee raised historical concerns about expenditure moving from year to year. The Committee discussed the carryover of expenditure seeking clarification on why funds are being held over. The Committee suggested clearer presentation to the council regarding carryovers from one year to another. Management committed to reviewing the reporting process to ensure this is clear, especially in summarising overspending and carryover requests.

Moved Ms Rantanen

Seconded Councillor Veliskou

That the Finance, Risk and Audit Committee:

Note the 2023-24 1st Budget Review position.

Carried Unanimously



6

7.3 Work Program and Meeting Schedule for 2024

Report Reference FRAC231212R7.

Moved Councillor Veliskou

Seconded Ms Rantanen

That the Finance, Risk and Audit Committee:

- 1. Notes the proposed work program for 2024 identified at Attachment 1 to the report.
- 2. Adopts the following schedule of meetings for 2024:
 - Tuesday 20 February 2024 (2pm 5pm)
 - Tuesday 16 April 2024 (2pm 5pm)
 - Tuesday 4 June 2024 (2pm 5pm)
 - Tuesday 13 August 2024 (3pm 6pm followed by a joint workshop with Council from 6.30pm onwards)
 - Tuesday 8 October 2024 (2pm 5pm)
 - Tuesday 3 December 2024 (2pm-5pm)

Carried Unanimously

7.4 Finance, Risk and Audit Committee - Review of Terms of Reference

Report Reference FRAC231212R7.4

Manager Office of the CEO introduced the item and provided a summary of the amendments, noting the Terms of Reference were already generally compliant with the new provisions arising from the Local Government reform. Management is seeking clarification on the requirements and reporting obligations relating to the internal audit function and will ensure the terms of reference are compliant in this regard.

Moved Mr Hubbard

Seconded Ms Rantanen

That the Finance, Risk and Audit Committee:

- Recommends to Council the adoptions of the Terms of Reference provided in Attachment 1 with the following amendments:
 - The removal of any references to 'Service Reviews'
 - Replace 'expert members' with 'independent members'
 - Internal Audit Function amended and updated once advice is received to ensure compliant with new requirements.
 - Request Council that the Committee have two Council Members (not one)
 - Amend 4.4 to reflect the current practice at City of Marion for Selecting a Chairperson
 - Amend 4.5 to include a Council Member must be present to meet quorum

Carried Unanimously

FRAC231212 - Finance, Risk and Audit Committee Meeting - 12 December 2023



7

ACTION: Include in the next Council Submission to the Remuneration Tribunal the suggestion of an allowance for Council Members who sit on the Finance, Risk and Audit Committee due to the significant workload and specialised knowledge and experience required.

7.5 Quarterly Risk Report Q1 2023-2024

Report Reference

FRAC230815R7 5

The Unit Manager Strategy & Risk introduced the item and provided the Committee with an overview of the City of Marion Corporate Risk Register review for Quarter 1 2023-24 (1 July to 30 September 2023). The Committee noted the following:

- The Committee observed a lack of detail on opportunities in the risk and opportunity process.
 Management commented the team are currently working on an opportunities matrix to be presented to the Executive team before coming through the Committee.
- The Committee discussed CR0026 rated as high. One of the main controls was the implementation of a safety management software system, however the Committee highlighted the importance of embedding the process and getting this right before implementing a system. The Committee also noted one of the controls yet to come into place was the contract management system. The Committee commented that we should be able to manage this without a system.
- The Committee discussed CR0053 relating to the PMO, noting the progress on the software solution using sharepoint with the aim of going to market next year on a software system to see how this would compare.
- The delays and change in direction were noted, with recognition that the system is an enabler, not a complete solution. There was also the consideration of the need to factor in a skilled team alongside the system.
- The Committee raised concerns around re-rated risks not being finalised and approved without fully completing requirements. Staff were confident this had been reviewed by Managers who were satisfied there were strategies in place. Staff will note and review this for next quarter.
- The Committee acknowledged positive trending movement and commended staff on this.
- There was a discussion on reporting high risks and whether the framework should include risks outside extreme and high categories.
- Management will consider exploring how reporting outside of the tolerance can be done
 without complexity, noting the new risk management software may provide potential solutions.
- Some stakeholder review dates were inconsistent, assuming this relates to future review dates, Staff clarified this does relate to future review dates and committed to further investigation and addressing overdue dates.

3.40pm Ms Rantanen left the meeting

- The Committee queried the planned treatment in relation to CR0026 and whether this
 occurred in September, highlighting the need to confirm completion and the process to move
 items to controls. Staff clarified initially they thought this was completed, however, after further
 reviews, have pulled this back and will ensure the reporting reflects this. Once this is marked
 as complete, it will then be moved to controls.
- The Committee emphasized the importance of clarifying how AI is used in the organisation, advocating for transparency to the Council and community.
- 3.42pm Ms Rantanen re-entered the meeting
- 3.42pm Mr Hubbard left the meeting



8

 Staff acknowledged AI is included in ongoing emerging risks and opportunities with future discussions to be included in the strategic planning process to ensure ethical and moral considerations are integrated.

3.47pm Mr Hubbard re-entered the meeting

Moved Mr Hubbard

Seconded Ms Rantanen

That the Finance, Risk and Audit Committee notes:

- The Corporate Risk Register Report (Attachment 1), Issues and opportunities identified in the report.
- 2. The high risks (Attachment 2) and provides their feedback on the review outcomes.

Carried Unanimously

7.6 Insurance Market Review update

Report Reference FRAC231212R7.

The Unit Manager Strategy and Risk introduced the item and provided a summary of the current activity in the Insurance Market noting Council has previously resolved to ensure cost-effectiveness and suitability; a comprehensive market review occurs every five years. The last assessment was undertaken in 2018. The following key discussion points were noted:

- Following a comprehensive independent review five years ago, Council determined to stay
 with the schemes given the benefits it provides.
- Current risks associated with re-insurance and product exclusion in commercial market.
- The instability of the market due to inflation, natural disasters and cost pressures.
- The Committee emphasised that the Council has unlimited insurance backed by the treasurer indemnity, as part of the Local Government Association (LGA) scheme. The schemes are considered a more financially viable option, and the current market is incapable of replicating what the LGA provides.
- The Committee discussed the potential risks and resource considerations in re-testing while the market is unstable and suggested that Council do not re-test the market.
- 3.56pm Ms Rantanen left the meeting and did not return

Moved Ms Hinchey

Seconded Mr Hubbard

That the Finance, Risk and Audit Committee:

- Recommends to Council not to market test the insurance as the insurance cover provided by the Local Government Schemes cannot be replicated in the commercial insurance market.
- Recommends that Council request the LGA to undertake a review of the improvements to the Schemes that occurred in 2019/20 and provide an update on their effectiveness and if any future improvements are required.

Carried Unanimously



9

8 Reports for Noting

8.1 Annual Ombudsman Report 2022/23

Report - Elerence FRAC231212R8.1

Moved Councillor Veliskou

Seconded Mr Hubbard

That the Finance, Risk and Audit Committee:

1. Notes the report.

Carried Unanimously

8.2 Council Member Report

Report Reference

RAC231212R8.2

Moved Councillor Veliskou

Seconded Mr Hubbard

That the Finance, Risk and Audit Committee:

1. Notes this report.

Carried Unanimously

- 9 Workshop / Presentation Items Nil
- 10 Other Business Nil
- 11 Meeting Closure

The meeting was declared closed at 4.02pm.

CONFIRMED THIS 20 DAY OF FEBRUARY 2023

CHAIRPERSON

FRAC231212 - Finance, Risk and Audit Committee Meeting - 12 December 2023



11.1 Telecommunications Tower Proposal - Shamrock Reserve

Report Reference GC240123R11.1

Originating Officer Property Officer – Alicia Smith

Corporate Manager Manager City Property – Mark Hubbard

General Manager General Manager City Development – Tony Lines

REPORT OBJECTIVE

The purpose of this report is to enable Council to consider a proposal in relation to the construction of a Telecommunication Tower at Shamrock Road Reserve.

EXECUTIVE SUMMARY

Catalyst Architects (Catalyst) acting on behalf of Indara Digital Infrastructure (Indara) contacted the City of Marion identifying potential sites for the proposed construction of a Telecommunication Tower at either Shamrock Road Reserve, Hallett Cove, or Cove Sports & Community Club. Staff advised that Cove Sports & Community Club was undergoing a staged redevelopment and as such, it would be better to consider this option when the planning for Stage 2 had been finalised.

Following discussions with Council Ward Members at Ward Briefings, the applicant was advised that the proposal for Shamrock Road Reserve Hallett Cove was unlikely to be supported by Council due to likely community concerns.

Regardless, Development Applications were submitted for two locations, being:

- Lot 3 The Cove Road, Hallett Cove (adjacent to Hallet Cove train station).
- Shamrock Road Reserve, Hallett Cove.

As Lot 3 The Cove Road is not Council owned land, Council's only involvement is through the statutory Development Application assessment process.

On 9 January 2024 Indara formally submitted Heads of Terms for a proposed lease of Shamrock Road Reserve.

Shamrock Road Reserve is Council owned Community Land and is contained in Council's Community Land Management Plan (CLMP) for 'Reserves & Open Space'. It is considered that the proposal for a telecommunication tower at this location is not consistent with the provisions of the CLMP.

A CLMP amendment would need to be undertaken including a separate community consultation process in relation to amending the CLMP, which could be undertaken concurrently with any consultation in relation to the proposal to grant a lease.

This report outlines two potential options for Council consideration in its capacity as landowner in relation to the proposal for Shamrock Road Reserve.

Option 1

Decline the lease application proposal for Shamrock Road Reserve.

Option 2

Undertake separate concurrent community consultations for:

 An amendment to the CLMP for 'Open Space & Reserves' to make telecommunication towers consistent with the CLMP



The Shamrock Road Reserve telecommunication tower proposal to lease.

RECOMMENDATION

That Council:

Either:

Option 1

1. Declines the proposal from Indara Digital Infrastructure to lease land for the purpose of constructing a telecommunication tower at Shamrock Road Reserve, Hallett Cove and informs Indara Digital Infrastructure of its decision.

Or

Option 2

- Undertakes a period of community consultation in accordance with the Local Government Act 1999
 and Council's Public Consultation Policy in relation to an amendment to Council's Community Land
 Management Plan 'Open Space & Reserves' (markup copy contained in Attachment 2) which
 would make telecommunication towers a consistent use in the Community Land Management Plan.
- 2. Progresses the application from Indara Digital Infrastructure to lease land for the purpose of constructing a telecommunication tower at Shamrock Road Reserve, Hallett Cove, and undertakes a separate concurrent period of community consultation in accordance with the *Local Government Act 1999* and Council's Public Consultation Policy in relation to the grant of a lease for a term of 30 years.
- 3. Requires a further report to be presented to Council at the conclusion of the community consultations.

DISCUSSION

1. Background

Axicom (now Indara Digital Infrastructure) and Catalyst Architects acting on behalf of Indara Digital Infrastructure approached Council in May 2022 in relation to 3 potential sites for the construction of a telecommunication tower at either:

- Shamrock Road Reserve, Hallett Cove (next to Hallett Cove Beach Tennis Club).
- Cove Sports & Community Club.
- 2 Kodaro Road, Marino.

Staff advised the applicants that 2 Kodaro Road was not Council owned land, and that Cove Sports & Community Club was subject to a two-stage development yet to be finalised, so conversations for that site should happen following confirmation of Stage 2 of the development.

Staff advised the process that would need to be undertaken to both Indara and Catalyst being:

- a) They would need to provide detailed design drawings to Council regarding the proposal for construction, along with proposed commercial terms being offered, and confirmation that Indara would cover all of Council's reasonable legal costs for the process.
- b) Internal stakeholder consultation with City of Marion staff.
- c) A Council Report noting the proposal and determining whether to proceed to community consultation in accordance with the Local Government Act 1999 noting that Council may resolve not to proceed at this point.
- d) Community consultation process should Council resolve to progress to this stage.



- e) A further Council report for decision following community consultation to consider grant of a lease. This would be subject to statutory approvals being obtained and agreement of terms for the lease.
- f) Planning and statutory approvals.
- g) Drafting of a lease and reaching agreement on terms of the lease.

2. Proposals from Indara Digital Infrastructure

a) Shamrock Road Reserve

- Catalyst submitted design drawings for the construction of a Telecommunication Tower and a
 Draft Heads of Terms (refer Attachment 3) for a lease over a portion of the reserve located at
 Shamrock Road Reserve, Hallett Cove.
- Following discussions with the relevant Council Ward Members at Ward Briefings, the applicant
 was advised that the proposal for Shamrock Road Reserve, Hallett Cove was unlikely to be
 supported by Council.

b) Cove Sports & Community Club

 Council staff advised that the Cove Sports & Community Club was subject to a two-stage redevelopment yet to be finalised so conversations for that site should happen following confirmation of Stage 2 of the development.

c) Kodaro Road

 Catalyst was advised by staff that 2 Kodaro Road, Marino was not land owned by Council and Council in its landowner capacity will play no role in considering this proposal.

3. Development Application

Indara submitted Development Applications for the portions of land described as Allotment 1001 Deposited Plan 123852, Certificate of Title Volume 6243 Folio 118, located at Shamrock Road, Hallett Cove (DA reference #23032266) & Allotment 3 Deposited Plan D90427, Certificate of Title Volume 6105 Folio 601, located at The Cove Road, Hallett Cove (DA reference #23032297) on 3 November 2023 to construct a 25m monopole telecommunication tower including equipment cabinets and associated fencing at each location.

The Development Services Team advises that a Telecommunications facility is a 'Restricted' form of development within the Hills Face Zone and is not an envisioned use within the Suburban or Hills Neighbourhood Zones. Both applications require Public Notification pursuant to the Planning, Development & Infrastructure Act 2016 and assessed against the State Government's Planning and Design Code.

The Public Notification process is set out by the State Government legislation and Council contacted the effected residents via letter as well as establishing signage at the site. The Public Notification period commenced 1 December 2023 and concluded on 21 December 2023. The outcome of the notification returned 68 representations for The Cove Road, Hallett Cove (not Council Land) & 50 representations for Shamrock Road Reserve.

Following the Public Notification period, the proposal will be assessed against the applicable provisions of the Planning & Design Code. The assessing officer may request further information to assist in the assessment.

The Marion Council Assessment Panel (CAP) is the Relevant Authority in relation to making a decision on the development application. The CAP comprises four independent members with planning accreditation/experience and an elected Council Member.

4. Community Land Considerations

The Shamrock Road Reserve land is described as:



Allotment 1001 Deposited Plan 123852, Certificate of Title Volume 6243 Folio 118, located at Shamrock Road, Hallett Cove, is identified in Council's Community Land Register as a Neighbourhood Reserve

and is included in Council's CLMP for 'Reserves & Open Space'.

The proposal for a telecommunications tower is not currently consistent with the Purpose for which the land is held, the Objectives, or the Proposals for the Management of the Land contained in the CLMP. The CLMP does envisage the grant of leases and licences over the land, including for business purposes, but the business purpose must be consistent with the provisions of the CLMP.

A CLMP must be amended in accordance with Section 198 of the *Local Government Act 1999* prior to approval of any proposal to grant a lease and/or a licence which is not consistent with the CLMP.

Should Council determine that it would like to progress with a proposal for a telecommunication tower at Shamrock Road Reserve then it would need to resolve to undertake a period of community consultation in relation to amending the CLMP. A marked up amended Draft CLMPs is included in Attachment 2 should Council decide to proceed with this.

It should be noted that if in the future Council wishes to consider a proposal for a telecommunication tower on Community Land contained in Council's CLMP for 'Sporting Facilities' such as Cove Sports & Community Club, then it will also need to undertake community consultation in relation to an amendment to this CLMP as a telecommunication tower is not consistent with the Purpose, Objectives, or Proposals for the Management of the Land of this plan.

Where a lease or a licence is proposed to be granted for a term in excess of 5 years, Council must undertake a period of community consultation in accordance with its Public Consultation Policy and the requirements of the *Local Government Act 1999*.

SUMMARY

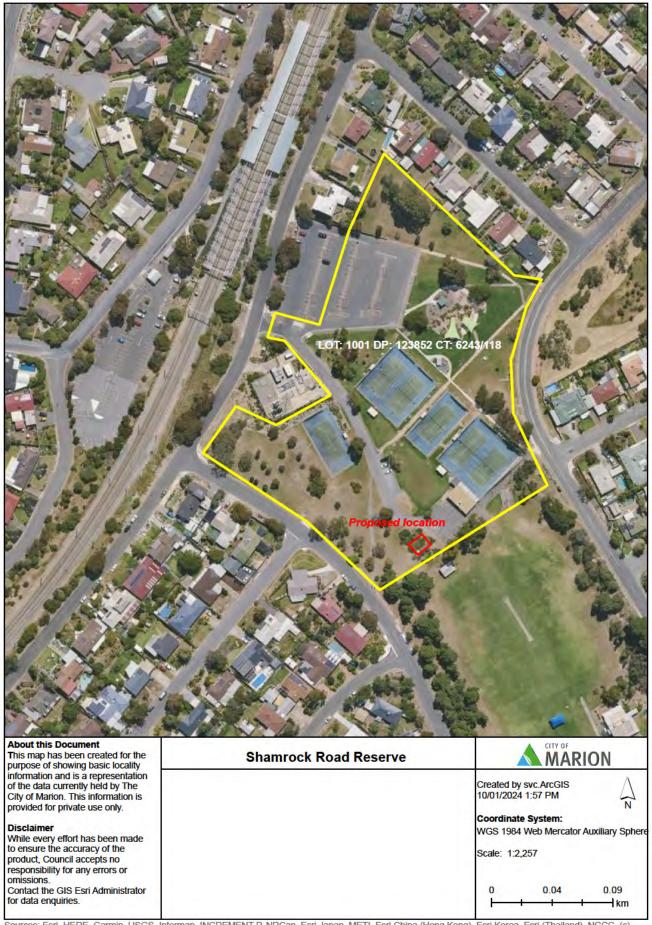
Notwithstanding the outcome of the Development Applications, Council in its capacity as landowner may decide to proceed to undertake community consultation in accordance with the requirements of the Local Government Act 1999 and Council's Public Consultation Policy in relation to the proposal for the grant of a lease at the proposed location.

Due to the proposal not being consistent with the CLMP, Council would also need to undertake concurrent but separate community consultation in relation to amendments to the CLMP if it decides to progress the proposal to lease.

Council can at this stage resolve to decline the proposal, in which case no amendments to the CLMP would be required.

ATTACHMENTS

- 1. Attachment 1 Proposed Location Telecommunication Tower [11.1.1 1 page]
- 2. Attachment 2 DRAFT proposed revised Mark Up CLMP Reserves and Open Space [11.1.2 14 pages]
- 3. Attachment 3 Draft Heads of Terms & Design Drawings Shamrock Road Reserve, Hallett Cove [11.1.3 9 pages]



Sources: Esri, HERE, Garmin, USGS, Intermap, INCREMENT P, NRCan, Esri Japan, METI, Esri China (Hong Kong), Esri Korea, Esri (Thailand), NGCC, (c) OpenStreetMap contributors, and the GIS User Community, Sources: Esri, HERE, Garmin, FAO, NOAA, USGS, © OpenStreetMap contributors, and the GIS

COMMUNITY LAND MANAGEMENT PLAN



Reserves and Open Space

(Adopted by Council 13 June 2023)

Kaurna Acknowledgement

PO Box 21, Oaklands Park South Australia 5046 245 Sturt Road, Sturt South Australia 5047 T (08) 8375 6600 F (08) 8375 6699 E council@marion.sa.gov.au

The City of Marion acknowledges we are situated on the traditional lands of the Kaurna people and recognises the Kaurna people as the traditional custodians of the land

The Land

This Management Plan applies to the Land identified in the Community Land Register as having the following purposes:

- Local Reserves provide limited facilities that generally cater for a low-density urban environment. They provide environmental value through urban heat mitigation, contributing to biodiversity, water management and improving air quality.
- Neighbourhood Reserves provide facilities described in Local Reserves and also
 provide a diversity of character in locations that cater for a higher density population.
 Due to the broader scale of facilities people can use these open spaces for extended
 periods of time. They provide environmental value through urban heat mitigation,
 contributing to biodiversity, water management and improving air quality.
- Regional Reserves provide facilities described in Local and Neighbourhood Reserves and also provide extensive high-quality destinations that have broad appeal and attract visitors and local community members alike. They can offer sporting facilities and unique play and recreation opportunities. Environmental benefits are provided through the enhancement of natural landscapes.

For land under the Council's care, control and management, the Community Land Register identifies the owner together with any trust, dedication or restriction which applies to the Land.

Purpose for which the Land is held by Council

The land is held to provide open space across the Council area as identified in the Community Land Register to provide opportunities for play, leisure, recreational fitness and non-organised sport.

The Land is also held for secondary purposes associated with Council's operational needs including but not limited to environmental, urban design, heritage (cultural and built form) and stormwater management requirements.

The City of Marion acknowledges it is part of Kauma land and recognises the Kauma people as the traditional and continuing custodians of the land.









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Council may grant or renew leases and/or licences where the agreements:

are consistent with the uses and purposes included in this Community Land Management Plan;

- support the operational needs of Council; or
- · formalise an encroachment provided it does not negatively impact on the primary purposes of the Land, its amenity or any other permitted uses of the Land.

Council may also issue permits which are consistent with the uses and purposes included in this Community Land Management Plan and in accordance with Council's Local Government Land By-Law No.3.

Objectives for the management of the Land

The following objectives each carry equal weighting. This means that not one objective outweighs another and rather, each objective is to be considered in a balanced and measured way taking into account (as relevant) the specific facts and circumstances applicable to the decision-making process.

- To facilitate use of the Land for community/operational purposes consistent with this plan and in accordance with any lease or licence issued by the Council.
- To develop and maintain infrastructure that allows Council to deliver its services to the community.
- To ensure the Parks and Reserves are maintained in accordance with their classification in the Open Space Plan.

Leases and Licences for the Land

The current leases and licences for the Land (if any) are detailed in the Council's Community Land Register.

Leases and licences for less than 5 years that are consistent with the provisions of this Plan may be granted by Council in accordance with Section 202(3) of the Local Government Act.

Where a lease or a licence is proposed to be granted for a term of more than 5 years, Council will comply with its public consultation policy in accordance with Section 202 of the Local Government Act.

If the use of the Land will also include a business purpose, the business purpose must be consistent with the provisions of this Plan and Council may approve of such use in accordance with Section 200 of the Local Government Act.

If any proposal to grant a lease and/or a licence is not consistent with this Plan, the Plan must be amended in accordance with Section 198 of the Local Government Act.

> The City of Marion acknowledges it is part of Kaurna land and recognises the Kaurna people as the traditional and continuing custodians of the land.









> Where Council is the custodian of Crown Land, the granting or renewal of leases and/or licences will be in accordance with the provisions of section 22 of the Crown Land Management Act 2009.

Proposals for the management of the Land

Subject to compliance with the requirements of all relevant legislation and Council Policies, the Council may develop and manage the Land to enhance its use as a community asset.

Council's proposals for the management of the Land are:

- To redevelop and upgrade open space in accordance with the Open Space Plan.
- To provide areas for the use and enjoyment of the community, where a range of recreation activities may be undertaken including the completion of the Marion Coastal Walk.
- To protect and enhance remnant vegetation that has been identified on sites throughout the Council area by revegetating areas with appropriate species and rehabilitating degraded sites.
- The provision, maintenance, renewal and upgrade of Council owned assets, as appropriate and within budget constraints, including (but not limited to) buildings, playing surfaces, drainage, water detention, car parking, lighting, footpaths, access roads, furniture and landscaping.
- Installation and operation of telecommunications facilities under a lease granted by Council in circumstances considered by the Council to be appropriate and on terms reasonably satisfactory to the Council
- Council may at its discretion, approve the use of any part of the Land for business purposes, provided that such business purpose is not inconsistent with this Plan.

Performance Targets and measures

Objective	Performance Target	Performance Measure
To facilitate use of the Land for community/operational purposes consistent with this plan and in accordance with any lease or licence issued by the Council.	To ensure the Land is used for purposes consistent with this plan and any leases or licences that are in place clearly set out the responsibilities of each party.	Council is not notified of any breaches of the lease or licence and is not required to issue any Notices of Breach to agreement holders.
To develop and maintain infrastructure that allows Council to deliver its services to the community.	To ensure the provision of safe and appropriately maintained Council owned assets.	Periodic inspections of the Land to be conducted and any obvious safety concerns arising in connection with

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		them will be addressed as a matter of priority and as soon as practical. Any reported accidents or service requests will be investigated by Council and responded to in accordance
To ensure the Parks and Reserves are maintained in accordance with their classification in the Open Space Plan.	Open Space is upgraded as set out in the plan updated August 2022.	with Council's customer service standard. Periodic review of the Open Space Plan to ensure that the program is being followed and is on track for delivery.

Relevant Policies and Plans

This Community Land Management Plan will be implemented and managed in accordance with other plans and policies that relate to the Land (as may be amended from time to time), including the plans and policies listed below.

These plans and policies establish objectives, strategies and actions that will guide the future development, maintenance and management of all community land within the Council's area, including the Land.

Each are available for inspection at the Council's principal office during ordinary business hours and on the Council's website www.marion.sa.gov.au.

In accordance with the Act, in the event of an inconsistency between the provision of an official plan or policy under another Act and the provisions of this CLMP, the provisions of the official plan or policy prevail to the extent of the inconsistency.

Council Plans and Strategies

- City of Marion Strategic Plan A strategic plan that provides a framework to respond to the economic, social and environmental sustainability pressures faced by the Council region.
- City of Marion Building Asset Strategy A strategy that considers the lifecycle and condition of building assets, the demographic profile of the community, future growth forecasts, partnership opportunities, service delivery/facility trends and spatial equity to identify Council's current and future asset needs.
- Open Space Plan

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> The Council's Open Space Plan guides the future provision, development and management of open space across the Council area over the next 10 years. The Plan is focused on achieving an equitable spread of appealing and functional open space across the City, establishes nine (9) areas to renew, develop and improve open space within the area, addresses current and future community needs, establishes a 'needs based' assessment to help deliver open space projects throughout Wards, and confirms how the council will engage with the community on local open space projects, including playgrounds and reserves.

- Long Term Financial Plan A plan for the financial sustainability of the organisation translating the strategic directions into financial terms.
- Sets out the projects and programs that Council will deliver over four years.
- Resilient South A plan to ensure the southern region remains a vibrant, desirable and productive place to live, work and visit, and that our businesses, communities and environments can respond positively to the challenges and opportunities presented by a changing climate.
- Disability Access and Inclusion Plan The Disability Access and Inclusion Plan is a framework to ensure that all persons can participate in community life with dignity.
- Transport Plan Overarching and consolidated approach towards the management of transport and its impact on the local community, businesses and the environment, this includes and a walking and cycling plan.
- The Smart City of Marion Strategic Plan To harness data, technology and infrastructure to support our community to flourish through improved service delivery.
- Remnant Native Vegetation Plan Priorities and actions to protect remnant native vegetation in Council reserves.
- Tree Management Framework Has been developed to meet the changing nature of tree management principles in a strategic and sustainable way. This includes a tree character vision for the city and tree management principles, which drive directions for trees in parks, reserves and streets.
- Local Government Land By-Law No 3 Regulates access to and activities that may be undertaken on the Land

Council Policies

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> Asset Management Policy Identifies how asset management is to meet a required level of service in the most cost-effective way, through the creation, acquisition, maintenance, operation, rehabilitation and disposal of assets to provide for present and future community needs.

- Climate Change Policy Council's commitment to respond to climate change when undertaking operational
- Community Facilities Policy To guide the development of community facilities planning and works programs.
- Equity, Access and Social Inclusion Policy Supports Council's commitment to creating a community where people of all ages and abilities have equal opportunity to access and participate in community life with dignity.
- Leasing and Licensing of Council Owned Facilities Policy Guiding principles and statements that will form the negotiating position of Council as new leases are entered into for all organisations who occupy Council owned facilities.
- Open Space Policy Support the development of open spaces that contribute to neighbourhood character, active living, community engagement, health and wellbeing, sustainable environmental outcomes and enhanced natural environments.
- Risk Management Council will integrate risk management into its corporate culture and its everyday business operations at the strategic, project, operational and emergency risk levels.

South Australian Government Policy

Resilient South Adaption Plan The goal of Resilient South is a region that is resilient to natural hazards associated with climate change, focused on preparedness and crisis avoidance and captures opportunities in innovation in adapting to climate change.

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COMMON NAME	ADDRESS	SUBURB	TENURE	TITLE REFERENCE	PLAN	PARCEL	AREA	RESERVEDEDICATION	HERITAGE	OWNER	Improvements	Purpose	CLMP	LEASE/JCENCE	TERM	LAND	PURPOSE
Heron Way Reserve (Excludes Calls)	1A Heron Way	Hallett Cove	Fee Simple (Reserve)	Portio) CT 5553/375	DP 9978	Allotrosti 224	44135	Residue		City of Marion	Coasta reserve, paths, shade structure, playground, bries, landscaped, car parking	Regional Reserve Heron Way	Reserves and Open Space	ji i			
Hieror Way Reserve	2A Grand Central Avenue	Hallet Core	Fee Simple	CT 5529/508	DP 9978.	Allotrert 201	76	-		City of Marion	Coastal Reserve, very small, path, priority remnent	Regional Reserve Heron Way	Reserves and Open Space				
Grand Central Avenue Reserve	Lot 225 Heron Way	Hallet Core	Fee Simple (Reserve)	CT 5683/374	DP 9978	Allotreri 225	5792	Reserve		City of Marice	vegetation emphitmente, landscaped,	Regional Reserve Heron Way	Reserves and Open Space				
Hazamere Road Reserve	Lot 102 Oaklands Road	Clargowie	Fee Simple	CF 5137/819	DP 35478	Allogment 102	16410			City of Marion	priorite remnant vegetation paths, landscaping, shade structures, ejdecent tille with courts, adaptert 5182-590	Regional Reserve Hazelmera Road	Reserves and Open Opens				
Hazeimere Road Reserve	1-9 Southern Avenue	Clargownia	Fee Simple (Reserve)	CF 5182/990	DP 39442	Allogrant 114	7067	Reserve		City of Marios	Community courts, lawn, car park, playground, maighbourhood reserve and sports ground, adjacent 5137/819	Regional Reserve Hazsimena Road	Reserves and Open Bosco	Wesley Neball Club Inc (License)	3 yr tenn - 1 July 2021 to 30 June 2022 plus 4 x 1 year sotensions	All of the land	Sport and Recreation
Pavana Avence Roseve	Lot 268 The Cove Road	HalatCore	Partially Cancelled (Reserve)	CT 4006/38	DP 9872, DP- 9870	Allotment 25t and 252	30747	Reserve	1	City of Marion	shade stucture, playground, paths, lawn, trees, playground, exists water gravity main	Regional Reserva Pavena Reserva	Reserves and Open Space				
Hugh Johnson Boulevair Risserve	Lot 997 Hugh Johnson Boulinard	Sheidow Park	Fee Simple (Reserve)	CF 5372/637	DP 26501	Allotman 597	12540	Reserve		City of Marios	Part of larger reserve adjacent Petpa Roed, linear shared use path, not principal, trees, stami water mitigation, waste water gravity main.	Regional Reserve Hugh Johnson Boulevard Reserve	Reserves and Open Space				
Hugh Johnson Boulevart Reserve	Lot 601 Hugh Johnson Bookward	Shedow Park	Fee Simple (Reserve)	CT 5517/761	DIP 28303	Allotract 601	41520	Reserve		City of Marion	theely undeveloped trees, shared use these path, playground, adjacent \$372/637 and Patps Drive, Waste water gravity thain	JOHNSON DOLLAND PREMITY	Reserves and Open Space				
Reserve Street Reserve	Lot 961 Adams Road	Trot Park	Fee Simple (Reserve)	CT 595344	DP 10639	Allotrum 861	35000	Reservé		City of Marice	Dedicated dog park, oval, playground, shade structures, car parking, have, paths, shed	Regional Reserve Reserve Street	Reserves and Open Space	Lions Club of Hallet Cover (License)	t yr term - 1 April 2022 tr 31 March 2023	Portion of he land	Special Inter Group
Reserve Street Reserve	Lat 865 Rix Court	Trot Park	Fee Simple (Reserve)	CT 5731/923	DP 10641	Alchreit 865	855	Reserve	-	City of Marion	Trees	Regional Reserve Reserve Street	Reserves and Open Space				
Reserve Street Reserve	Lot 901 Scarvel Avenue	TrotPak	Fae Simple (Reserve)	CT 5740/777	DP 10736	Allomer 901	3400	Reserve		City of Marion	Trees	Regional Reserve Reserve Steel	Reserves and Open Space			1	
Village Parkway Reserve West	Lot 6101 Village Parlessy	Torsley	Fee Simple (Reserve)	CT 6255413	DP 126892	Lor6131	703	Reserve		City of Marion	To be developed as part of renewal project.	Regional Reserve Tonsiey Village Green	Reserves and Open Space				
Village Pietonay Reserve Cont	Los 6 102 Village Puriosity	Tomay	Per Simple (Reserve)	CF 6255414	DP 126882	Loi 6132	517	Construc		City of Marice	To be developed as part of renewal project.	Regional Reserve Tonsley Village Green	Reserves and Open Space				
Barton Drive Reserve	Lot 505 Barton Drive	Trot Park	Free Simple (Reserve)	CT 4389/138	DP 23301	Allohvert 505	21290	Reserve		City of Marion	Shared use path, waste water gravity main, undeveloped, per of smaller resonal at Troft Part	Neighbourhood Reserve	Reserves and Open Space				
Junios Reserve	37-47 Janvilla Street	South Plympton	Fee Striple	CT 5398488, 5398497, 5398486, 5398491, 5398479, 5398138	DP 27580	Aleenants 1, 2 3, 7, 6 & 9	6160			City of Marion	adjacent Express Way Playground, shade shuttures, walking paths, boks like a destination	Neighbourhood Reserve Janvois Street	Reserves and Open Space				
George Street Reserve	14-26 George Street	Marion	Fae Simple	CT 5554/662	DP 23866	Allotrart 104	622			City of Marion	Part of George Street Reserve	Neighbourhood Reserve George Street	Reserves and Open Space				
Rambay Avenus Roserio	List & Ramsoy Avenue	Scausinilla Cardona	Fee Simple	CT 6817/935	FP 147042	Admini	1400			City of Maries	Part of reserve opposite State Maris, playground		Reserves and Open Space				
Ramsey Avenue Reserve	24 Ramsey Avenue	Seaconnbe Gardens	Fee Simple	Portor CT 5940/347	DP 4686	Allomari 867	6601			City of Marion	Playground, grassed area	Neighbourhoot Reserve RamsayAvenue	Reserves and Open Space	Stella Maris Parish School (Licence)	5 yr term - 1 March 2020 to 28 February 2025	Portion of his land	Education
Southbank Blvd Rivarve	Lot 901 Southbank Boolevard	Steidow Park	Fee Simple (Reserve)	CT 5873920	DP 59381	Allowart 901	12020	Reserve		City of Marion	courts, trees, playground,	Neighbourhood Reserve Southbank Boulevard	Reserves and Open Space				
Applieby Road Reserves	Lots 83, 84 & 85 Applieby Road	Morphotolie	Fee Simple	Porto CT 6217839	F254049	Pieces 83, 84 & 85	11740			City of Marco	Playground, courts, trays, landscaping	Neighbourhood Reserve: Appliele Road	Reserves and Open Sname				
Warradalu Park Roserval Nonadalo Kindergetien	Lot 334 Wyndham Street	Warradale	Partially Cancelled (Reserve)	CT 11/45	DP 3643	Allotreart 340	10750	Reserve	1 1	City of Marion	CT not recognised by SAPPA Neighbourhood Reserve, playground, shade shuctures, it lennis counts, caub rooms.	Neighbourhood Reserve Warrackie Park	Reserves and Open Space	WayaddePark Ternis Club In (Lesse)	5 yr llum - 1 July 2022 to 30 June 2027	Parlian of he land	Sport and Recreation
Hamilton Park Reserve	Lot 1454 Ewel Avenue	Warradale	Fee Simple	CT 5617/332	HD 106500	Section WS4	14164	1 1		Dilyof Maries	Trees, single terms court, play area, shade structure, grass, waterers 557,2104	Neighbourhoot Reserve Hamilto Park	Reserves and Open Space				
Hamilton Park Reserve	Let 232 Ewell Asserted	Warradale	Fee Simple	CT 5672/894	DP 3441	Aloments 2:7 & 232	1516			City of Marion	Trees and grass, adjacent 5617/332	Neighbourhood Reserve Hamilton Park:	Reserves and Open Space				
Starley Street Reserve	57 Livingstone Street	Glengowis	Fee Simple	CT \$673/270	DP 3046	Allotriants 1 6 & 124	1460			City of Marce	Adjacent 5800/145, tennis court, beaic landscaping, car parking	Neighbourhood Reserve Stanley Sheet	Reserves and Open Space	Stanley Snelf Termis Club Inc (Literator)	5 yr term - 1 December 2018 to 30 November 2023	Partion of he land	Sport and Recreation
Oxorga Street Reserve	14-26 Oxorge Street	Marion	Fee Simple (Reserve)	CT 6142/610	DP 6807	Allotreal 30	1296	Reserve		City of Marion	Portion of George Street reserve, edjacent 5779/557, grass, trees, fontage Secosfor Avenue	Neighbourhood Reserve George Sheet	Fasseves and Open Space				
Rosslyn Steet Rearie	Lot 300 Rosslyn Street	Clovelly Park	Partially Cancelled	CT 1197790	DP 3034	Aliamen 300	8030			City of Maries	Trees, shade structure, patre.	Neighbourhood Reserve Rossiyn Street Reserve	Reserves and Open Space				
Scarborough Reserve	Lot 26 Scarborough Terrace	Opver Gardens	Fee Simple	CT 516W6	DP 37636	Allotred 26	4309			City of Marion	Portion of ovel, shade shucture playground, adjacent 5161/8	Neighbourhood Reserve	Reserves and Open Space				
Bandon Terraca Reserve	38-39 Bandon Terraca	Marino	Fee Simple (Reserve)	CT 5503/152	DP 45761	Allotred 51	19430	Reserve		City of Marico	Priority remnant vegetation, playground, shade structure, access to Burnham Road and beach	Neighbourhood Reserve Bandon Terrace	Reserves and Open Space				
Traveridge Avenue Riserve	Lot 14 Burnley Grove	Mitchell Park	Fee Simple (Reserve)	CT 5518,996	DP 32903	Allotred 14	5191	Reserve		City of Marion	Trees, playground, community courts lawn, adjacent 5387/403 and 5387/404	Neighbourhood Reserve Trowbridge Avenue	Reserves and Open Space				

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			1	1			1	T T				Reserves and Open				1
Wilkrey	Lot 734 Frederick Steet	Changowie	Fee Simple	CT 5840/152	FP 9176	Aldment 734	151		City of Marion	Walkerity	Local Reserve	Space		_		-
Massbury Citsul Reserve	Lot 51 Massbury Circuit	Sturt	Fee Simple (Reserve)	CT 5872/211	DP 69290	Allotrart 51	320	Reserva	City of Marion	Developed reserve, yealtway	Local Reserve	Reserves and Open Space				
Thome Crescert Road Reserve	Lot 252 Thorse Crescent	Milchell Park	Fee Simple (Raservi)	CT5889091	DP 7249	Alicement 252	403	Reserve	City of Marion	Small reserve, thes, surrounded by roads	Local Reserve	Reserves and Open Space				
Miners Court Reserve	29-31 Southbank Boulevard	Steidow Perk	Fee Simple (Reserve)	CT 5993/96	DP 61464	Alternant 936	3095	Reserve	City of Marion	Undeveloped reserve, quite. large, looks like it is waiting to	Local Reserve	Reserves and Open Space		- 1		
Brooklyn Dive Reserve	Lot 108 Brooklyn Drive	Hallet Cove	Fee Simple (Réserve)	CT 5013/584	00 63849	Alament 108	815	Reserve	City of Marion	be developed Path from Lonsdale Road to	Local Reserve	Reserves and Open	_	-	_	\vdash
										hossing, no trees, water mair Undeveloped, limage reserve	20.000	Space. Reserves and Open	-	_	_	\vdash
Brooklyn Dive Reserve	Lót 109 Brooklyn Drive	Hallet Cove	Fee Simple (Rasservi)	CT 5913/585	DP 63849	Allotrent 109	202	Retervis	City of Marion	Forn Loredale Road to heasing, ne treas, water male	Local Reserve	Space Space				
Oceania Main Reserve	Let 901 Mariner Avenue	Seadill Park	Fee Simple (Reserve)	CT 5925/179	DIP 65884	Aliament 901	1015	Reserve	City of Master	Rodry, lookout and path	Local Reserve	Reserves and Open Space				
Perigina Court Resona	22-28 James Street	Darlington	Fee Simple (Reservi)	CT 5932/348	DP 66342	Allotenent 200	18760	Reserve	City of Marion	Neighbourhood style palls, shade shurbores, dry river bed for elder management, waste water growly main, water mans, floresigne to Janua G; Missign Road and Peregrise Coort	Local Reserve	Residues and Opera Space				
Skipper Clisie Reserve	Lot 512 Eszabeth Crescent	Hallet Cove	Fee Simple (Reserve)	CT 6046 689	DP 79836	Allater and 512	18290	Retarve	City of Marion	Morty underwictped, there's at least one more parcel, waterays, playground, shade structure, waste water glovity main. SAPN underground pable.	Local Resime	Reserves and Open Space				
Enginehouse Reserve	Lot 931 Working Drive	Sheldow Park	Fee Simple (Raserve)	CT 5981/196	DP 70265	Allabrant 931	12290	Reserve	City of Marion	Large reserve, connects with other particle, treed, dry creal bactor wallands, water mains, water water grantly mains, water water purposing looks adjacent a comming station, SIPN undergrand cable, brasterner sub station x 2	Local Regions	Reserves and Open Space				
Staintranger Drive Reserve	19-31 talegten Delse	Sheldow Park	Fee Simple (Raserve)	CT 5972769	DP 72140	Align and 400	14690	Reserve	City of Marion	Large reserve, trees, not much else, waste water gravity main, turnshmer sub-station x 2, aplacent a dry creak bed for water menagenteral	Local Reserve	Reserves and Open Space				
Southern Expressivaly Buffer Reserve	Lot 21 Lander Road	O'Haloran Hill	Fee Simple	CT 5997/257	DP 73932	Aliotrum 21	15200		City of Marion	Adjacent Express Way, access point for cycling track, tress	Local Reserve	Reserves and Open Space				
Young Shut Reserve	Lot 890 Young Street	Trot Park	Fee Simple (Reserve)	CT 9072/310	DP 85701	Aliament 890	8035	Reserve	City of Marion	Lager reserve, weste water guirdy main, trees, mostly underwinned	Local Reserve	Reserves and Open Space				
Franklin Court Reserve	Lot 201 Franklin Court	Sheidow Park	Fine Simple (Reserve)	CT 6153/410	DP 99689	Allebrains 201	377	Reserve	City of Marion	Trees, shared use path	Local Reserve	Reserves and Open Space				-
Brooklyn Dive Reserve	Let 5001 Stuaway Road	Hallet Cove	Fee Simple (Reserve)	CT 6154/426	DP 95027	Allotment 5001	3789	Reserve	City of Marion	Playground, shade structure, wallowey, landscaping, transformer sub-station could be on road reserve.	Local Reserve	Reserves and Open Space				
Seeway Road Reserve	Lot 5011 Seamey Road	Hallet Cove	Fee Simple (Reserve)	CT 6171975	DP 112208	Alletmant 5011	287	Reserve	City of Marion	Wakway from Lonadele Road	Local Reserve	Reserves and Open Seace				
Southarn Expressory Reserve	Lat 15 Lander Road	O'Haloran Hill	File Simple	CT 6175630	DP 96364	Alichment 11	22290		CSIp of Mason	Adjacent Express Way, cycling path access point, trees	Local Records	Reserves and Open				
Cilitan Avenue Reserve	Lot 86 Cillion Avenue	Norphatule	Fee Simple	Porton CT 6217/839	F254049	Place 86	1023		City of Marion	Landscaping	Local Reserve	Spane Reserves and Open				
Oliver Terrice Reserve	4-6 Oliver Terrace	Hallet Cove	Crown Land (Alienated)	CR 5754/529	HD 105500	Section 1682	4312	Dedouted for Recreation Purposes pursuant to the Count Lands Act, 1929 by Cazete 24.7, 1996	The Crown with City of Marion as outbriller	Small reserve, Yess	Local Reserve	Space Reserves and Open Space				
Audrey Street Roserve	35-37 Audrey Street	Ascot Park	Fee Simple	Porton CT 5884998	DP 2236	Alichment 480	1861	GASSE 24.7.1300	City of Marion	Playground, paths, tiess	Local Reserve	Reserves and Open Space				
First Avenue Reserve	10-12 First Avenue	Asont Park	Fee Simple	Portion CT 5884/998	FP 12390	Albinorit52	2406		City of Marion	Payground shade shurture	Local Reserve	Reserves and Open Space			$\overline{}$	
Kent Avenue Reserve	Lot 869 Kent Avenue	Sesont be Gárden	Fee Simple	Portion CT 5840/347	DP 4686	Alignment 869	1584		City of Marion	Shade structure, patts, trees.	Local Reserve	Reserves and Open	- 1			
Namiga Reserve	Lot 781 Capalla Drive	Halled Cove	Fee Simple (Raservi)	CT 5563/6	DP 10698	Abditional 781	7066	Reserve	City of Marion	minimal development, small Portion of larger site, terroscoped, potter, preyground, shade structure, SAPN high voltage under ground cable, adjacent 5538/195 and 6698/277	Local Reserve	Space Reserves and Open Space				
Ballata Avenua Ruserva	9 Ormanda Avenas	Warsdale	Fee Simple	CT 5664866	DP 3291	Alternates 69 & 80	1670		City of Marion	Ts be upgraded in 2022/23 with playground and new court, adjacent Saltara Kindergarton	Local Reserve	Reserves and Open Spale				
Quick Road Reserve B	34 Quick Road	Mitchel Park	Fee Simple	CT 5767/896	FP 148108	Albert 72	4338		City of Marion	Trees, path, no sporting or recreational facilities, close to MPSCC	Local Reserve	Reserves and Open Space				
Olphant Averue Reserve B	Lot 23 Oliphant Avenue	Caldands Fank	Partially Carcelled (Reserve)	CT 2652/17	DP 5712	Allogment 23	681	Reserva	City of Marion	Tiess, path, comeds with 9546-405, not principal	Local Reserve	Reserves and Open Space				
Alson Averue Reserve	Lot 56 Adeline Court	Marion	Partially Cancelled (Reserve)	CT 3197(180	DP 7446	Atlatraert 56	2400	Reserve	City of Marion	Tress, lawn, adjacent 2725/48	Local Reserve	Reserves and Open			-	
	Lot 29 Pelerson Avenue	Mittel Park	Partially Cancelled	CT 321214	DP 8184	Atlanted 29	1580	Reserva	Dly of Marion	Trees, shade structure.	Local Reserve	Reserves and Open Space	-			
Peterson Avenue Reserve	Lot 20 Printing Avenue		(Reserve)													

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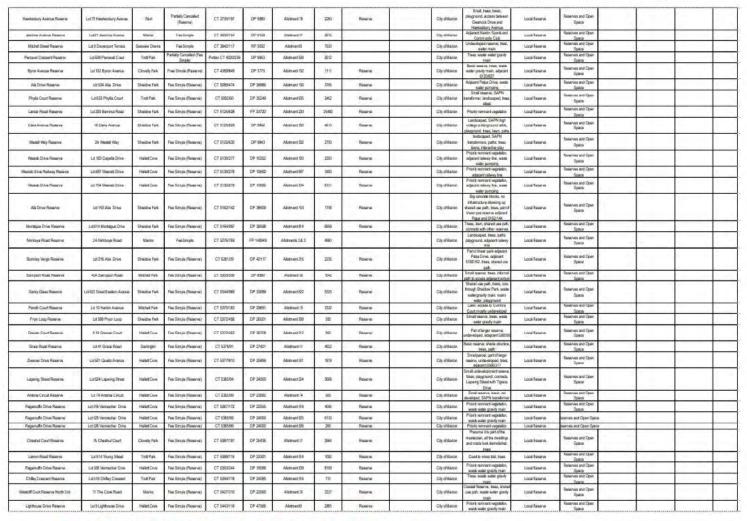








								A.A. T. C.								
Hughes Court Reserve	Lor513 Hughis Court	Trot Park	Fee Simple (Reserve)	CT 5389/116	DP 23501	Allother#513	4579	Reserve	Cly of Marion	Undeveloped resent; reasonable sits, sparse trees	Local Reserve	Reserves and Open Space				
"assiranda Grove Reserve	Lot 35 Jaconanéa Grove	Ouklands Park	Fee Simple (Reserve)	CT 5387/188	DP 25382	Alloiment 36	3132	Reserve	City of Marien	Undeveloped, trees, lawn, behind houses, wester water young main, CAPN tigh softage underground cable	Local Reserve	Reserves and Open Space		- 1		
Guly Road Reserve	Lot 214 Davenport Terrace	Soud # Park	Fed Simple (Reserve)	ET \$400/257	DP 366	Allotrace 214	16870	Resove	City of Marion	Underwioped, trees, not, principal, more partels	Local Reserve	Reserves and Open Space				
Culy Road Reserve	La 14 Quily Road	Sead#Pas	Fee Simple	ET 5480/200	TP 10004	Allotrant214	793		City of Marion	Undeveloped, trees, waste water gravity-main, adjacent 5482/257	Local Reserve	Reserves and Open Space	= = 11			
Curly Road Reserve	Lot 315 Gully Moved	Swigther	the curbs	CT 5482/260	PP 10004	Alteres 315	ren		City of Marion	Undeveloped, trees, waste water gravity main, adjacent 5482/257	Local Reserve	Rosanies and Open Space				
Gully Road Reserve	La 316 Gully Road	Seadill Park	Fee Simple	CT 5482/261	FP 16664	Allotnant 316	761		Cly of Marion	Undeveloped, trees, waste leater gravity main, adjacent 5482/257	Local Reserve	Reserves and Open Space				
Guly Road Reserve	Let 317 Gully Road	Sead If Pak	Fee Smple	CT 5482/262	FP 16664	Allothers 317	655		City of Marion	Undeveloped trees, adjacent 5482/257	Local Reserve	Records and Open Space				
Lucritia Way Reserve	Lot 1901 The Cove Road	Hallet Cou	Fae Simple (Reserve)	CT 5518/994	FP 28579	Alignant 1001	10640	Reserve	City of Marion	Priority servicent regetation, soste water gravity main, aspacent Hallett Cove CP	Local Reserve	Reserves and Open Space		- 1		
Nannigai Reserve	Lot41 Nannigi Drive	Hallot Cold	Fie Simple (Reserve)	CT 5539/196	DP 13897	Allomant 41	1358	Raservo	City of Marien	Combined with other percels, mg/ht be principal reserve or marbe neightbushbood salfts, hase, adjournt SERSHE and 5636/277	Local Reserve	Reserves and Open Space				
Prenct Crascer/Reserve	Lots to Boverd Court	nderwe	The Striple (Neserve)	GT 5542/388	DP 11130	Allomer 1533	3232	Pleaserve	City of Marion	Mostly undersigned, trees, waste water grainly main, mains water	Local Reserve	Reserves and Open Space				
Listorchia Williay Prissiannia	Lot 112 The Give Road	Hallet Cole	he Simple (Heserve	S15 S24 S3 S45 S T 2	DP 1187	Allotrare112	5090	Mesonis	Cily of Marion	Pronty remnant regetation, asjacent Hallet Cove CP	Local Misserve	Reserves and Open Space				
Cowis CrescentReserva	Lot 509 Cowre Crescent	Falk Holme	Fire Simple (Reserve)	CT 5546/259	DP 3102	Alloiment 509	1370	Reserve	City of Marion	Trees	Local Reserve	Reserves and Open.		- 1		
Cowns Crescent Reserve	Lot 508 Cowin Drescent	Park Holme	File Simple (Reserve)	CT 5546/260	DP 3102	Alloment 508	1370	Reserve	City of Marion	Trees, fence, pleygrand	Local Reserve	Reserves and Open Space				
Dumbaton Avenus Reserve	29 Dumbator Avenue	Elwardstown	Fee Simple (Reserve)	CT 5583/2/3	DP 49621	Allotnant 100	4378	Reserve	Cly of Marion	Neighbourhood style park, shade structures, playground, paths	Local Reserve	Reserves and Open Space				
Dumbaton Avenue Reserve	29 Dumbarton Avenue	Etw and stown	Fee Smple	CT 5647/428	FP 11099	Allotsent 76	236		City of Marion	Pet of Durrierton Avenue Reserve, smail parcel adjacent 6688/272	Local Reserve	Reserves and Open Space				
Balars Avenue Reserve	9 Ormande Avenue	Warradale	Fee Simple	CT 5672/226	DP 3291	Allotment 66	816		City of Marion	To be upgraded in 2002/23 with new gardens, adjacent Dellara Kindargartan	Local Reserve	Reserves and Open Space				
Chitaborough Reserve	Lot 152 Chillleborough Circuit	Norphetrile	File Simple (Reserve)	CT 5705/288	DP 53174	Allotnant 152	6318	Reserve	City of Marion	Paths, shade shudow, plaground, landscaped fees	Local Reserve	Reserves and Open Space		- 1		
Christopher Grove Reserve	Lot 82 Christopter Grove	O'Halloran Hill	Fee Simple (Reserve)	CT 5810/256	DP 10/93	Allomant 82	3700	Resorve	Clyd Marie	Linear type park, not principal, playground, paths landscaping, trees	Local Reserve	Reserves and Open Space				
Alisse Avenue Roserve	Lat 173 Alison Avienus	Maron	Partially Cancelled (Reserve)	Porton CT 2726/48	DP 6644	Allotnent 173	4600	Reserve.	Cay of Marion	Adjucent 3197180, tees lawn, playground, adjacent Wastninster	Logil Reserve	Reserves and Open Space				
Oaklegh Road Reserve	Lot 172 Clakleigh Road	Marion	Partially Cancelled (Reserve)	Porton CT 2776/48	DP 6644	Allolment 172	5000	Resine	City of Marion	Small reserve between Oxideigh Road and Marion Road, trees, lever, very basis	Local Reserve	Reserves and Open Space				
Element Alventus Reserves	Lot 105 Exerced Avenue	Norphatkele	Partially Cancelled (Reserve)	CT 4815/54	FP 11412	Allowant 105	1630	Reserve	Cly of Marion	New 6221/214, Please 205 and 206 FP 254629, madian strip, adjacent Sunt Riner Insue path on other side	Local Reserve	Reserves and Open Opens			1	
Ben Pethick Risterie	Los478 Antos Street	Marion	Fee Simple (Resonal)	ET 5546/261	DP 3/54	Altenent 478	1710	Reservis	Clyof Maries	Triangular reserve, verybasic,	Local Reserve	Reserves and Open Space				
Dave Road Roserva	- A Davis Road	Apost Park	Crown Land (Alienated)	OR 6754622	HD fastoo	Sador 000	1200	Dedicated for Plantation Purposes pursuant to the Crawn Lands Act, 1929 by Gazeta 27.10.1977	The Crown with City of Manon se- oustoblary	Mile Turbr Blawsy, ress	Local Reserve	Reserves and Open Space				
Brenda Street Road Reserve	5 Brenda Street	Mitchell Park	Crown Land (Alienated)	CR 5754/524	Hd 105100	Sedion 696	813	Dedicated by Plantation Purposes pursuant to the Crown Lands Art, 1929 by Gazante E 12.1977	The Crowd with City of Marion as oustodien	Mostly underveloped, path and tress	Local Reserva	Reserves and Open Space				
McCornell Avenue Reserve	Lat 19 McCorrel Avenue	Marno	Partially Cancelled (Reserve)	Porton CT 1234/18	DP 2009	Allotnent 135	3940	Reserve	Cly of Marion	Eastern porton of reserve, terms court, shade shalter, onese trees, court	Local Reserve	Reserves and Open Space	11			
McCornell Avenue Reserve	Lot 189 McCornell Avenue	Marino	Partielly Cancelled (Reserve)	Porton CT 1234/18	DP 2909	Allotnant 189	1780	Reserve	Cly of Marion	undeveloped, trees	Local Reserve	Reservis and Open Space		-		
Guly Road Reserve	Ld 136 Guly Road	Seed if Park	Partially Cancelled (Reserve)	CT 1267/50	DP 3089	Allotment 136	19100	Resonie	City of Marion	Linear type park, parts, playground, shade strusters,	Local Reserve	Reserves and Open Space				
Branksome Terrasa Reserve	19A Dallaith Avenue	Dowr Gardens	Reserve	CT 15768,CT 1586/183, CT 1648/85, CT 1576/4) CT 209308	DP 4988	Allomant 506	6033	Reserve	City of Marion	Basic reserve, should be neighbourhood, trees, path	Local Reserve	Reserves and Open Spane				
Bristal Street Roserve	La 12 Bristo Street	Dover Gardens	Partially Cancelled (Tourns)	CT 2375/199	DP 99/3	Aliciment 12	1100	Reserve	Cly of Marion	Small, trees basic, protect	Local Reserve	Reserves and Open				
	Lot 25 Teesdally Crescent	Plengton Park	Partially Cancelled	CT 242561	DP 8272	Alternant 25	2483	Reserva	Cly of Marion	Snall tres basic podet	Local Reserve	Reserves and Open	-	$\overline{}$		_



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Stade Crescent Reserve	Lot 613 Slade Crescent	Halet Cove	Fee Simple (Reserve)	CT 5457/921	DP 14950	Allotmers 613	59420	Reserve	Oly di Marien	tess, shared use path, wasta water gravity main, SAPN high volage underground cables, shade shuctures, playground	Local Reserve	Reserves and Open Space				
Kumabima Avenus Resene	Lot 502 Kumebinna Terrace	Halet Cove	Fee Simple	CT 5458/926	DP 47252	Alutrert 502	4199		City of Marion	path, trees, weste water gravity main, waste water pomping	Local Reserve	Reserves and Open Space				1
Alberte Mosel Maserve	Lot 164 Agent Road	Seaconta Height	Pee Simple (Reserve)	CT 9482732	DF 9/31	Allotriers 160	2100	Reserve	City of Marcin	paths, priority remnant vagetation	Local Heserye	Reserves and Open Space				
West Street Revene	23-35 West Street	Seedill Park	Fee Simple	CT 5497/564	FP 8145	Allement 25	1548		City of Marion	Buffer Reserve, undeveloped,	Local Reserve	Reserves and Open Space				
Arefure Court Reserve	Lot 218 Fireball Avenue	Halet Cove	Fee Simple (Raserve)	CT 5502/257	DP 9677	Allotriert 218	6339	Reserve	City of Marion	Priority numerat vegetation,	Local Reserve	Reserves and Open				1
					2,00	110000				pathi, water main New CT 6050/033, Natural		Space Reserves and Once				+
Matthew Street Feserve	Lot 2 Matthew Street	O'Hatoran Hill	Fee Simple (Reserve)	CT 5519/623	FP 9618	Aliament2	9012	Reserve	City of Marcon	Reserve, bees, waste water granty-main	Local Reserve	Space				
Beechas Road Reserve	Lot 629 Beaches Road	Halet Cove	Fee Simple (Reserve)	CT 5539/112	DP 15845	Allotment 629	6450	Reserve	City of Marion	Sparse trees and vegetation	Local Reserve	Reserves and Open Space				
Kalmie Court Riserve	8-10 Glade Crescent	Halet Cove	Fee Simple (Reserve)	CT 5539/837	DP 11288	Allotriest 74	1998	Reserve	City of Marion	Priority remnant vegetation	Local Reserve	Reserves and Open Space				
Doubte Drine Reserve	Lat 117 Doubon Drive	TrattPark	Fee Simple (Reserve)	CT 5539/903	DP 18191	Allotred 117	8226	Reserve	City of Manon	Trees, path, weste water gravity main, adjacent Expressively	Local Reserve	Reserves and Open Spécie				
Katmia Court Ruserve	8-13 Glade Crescent	Halet Cove	Fee Simple (Reserve)	CT 5539/918	DP 11288	Allotrant 73	6671	Reserve	City of Marion	Priority remnant vegetation, waste water gravity main	Local Reserve	Reserves and Open Space		10		
Caswell Drive Rosenia	37 Caswell Drive	Halet Cove	Fee Simple (Reserve)	CT 5539/921	DP 11287	Alidenant 87	2647	Reserve	Clyd Malos	playground paths, trees	Local Reserve	Reserves and Open Space				
Cardell Street Reserve	Lot 641 Wilson Avenue	Seavew Downs	Fee Simple (Reserve)	CT 5542/546	DP 3065	Alotnert 641	17040	Reserve	City of Maron	Playground, paths, lawn, shade shusture, trees	Local Reserve	Reserves and Open Space				
Clairois Way Reserve	1 Dalwaie Way	Halet Cove	Fee Simple (Raserve)	CT 5543/577	DP 14950	Alotnert 609	2486	Reserve	City of Marion	Small reserve, lawn, trees, players and	Local Reserve	Reserves and Open Space				
The Crescent Riserve	Lot 1/5 The Crescert	Edwardstown	Recreation Reserve	CT 5546/293	DP 2614	Allotrent 125	2230		City of Maron	Flagground, tees, small trees	Local Reserve	Reserves and Open Scare				1
Cohen Court Reserve	335 Cohen Court	Cloudy Park	Fee Simple (Reserve)	CT 5546/336	DP 20268	Albemant 43	4774	Reserve	City of Maron	To be upgraded including new	Local Reserve	Reserves and Open				
Distant Resona	Lot 100 Parrier Street	California Park	Fee Simple (Reserve)	CT 5546/405	OP 13181	Motoret 100	1215	Reservo	City of Marion	playground Trees, undeveloped connects	Lineal Reservo	Space Reserves and Open				
Wistow Crescent Reserve	7 Wildow Dissource	TutPas	Fee Simple (Reserve)	CT 5546/431	OP 16572	Alictriant 109	1272	Reserve	City of Marcon	with 2552/17 Trees, playground	Local Reserve	Space Reserves and Open				+
Doubri Drive Reserve	137 Lamber Road	TotPak	Fee Simple (Reserve)	CT 5546/432	DP 16572	Allotrent 108	3616	Reserve	City of Marton	Trees, path	Local Resense	Space Reserves and Open	_	- 4		+
Spinnator Cirnal Record West	99 Shinneler Climat	Sheime Park	Fee Simple (Paserve)	CT SSAGARS	OP 17901	Alebear 89	6788	Reservo	City of Marion	Troop, pairs, stude structure.	Local Reserve	Space Meserves and Open	_	-	_	+
ajena enamento		TretPark	1-3-1-1-1	CT 5663/12	OP 10773		4381	Reserve	-	playground	Local Reserve	Space Reserves and Open	\rightarrow		_	+-
Klippel Avenue Feserve	Lot 863 Klippal Avenue		Fee Simple (Reserve)	100	-04-05	Allotrert 863			City of Marion	Trees, adjacent 5819/888		Space Reserves and Open	_		_	+
Heysen Drive Reservé	Lot 6/2 Heysen Drive	Stedow Park	Fee Simple (Reserve)	CT 5553/508	DP 10245	Allotners 612	5/7	Reserve	City of Marion.	Trees, path Small reserve, palyground.	Local Reserve	Space Reserves and Open				-
Koomooloo Crescert Reserve	Lot 260 Recomposites Chapterit	Halet Cove	Fee Simple (Reserve)	CT 5553/945	DP 10365	Allotnert 260	5886	Reserve	City of Maron.	tres pales	Logal Reserve	Space Baseses and Once				-
Columbia Crescert Reserve	Lot 545 Columbia Crescent	Haset Cove	Fee Simple (Reserve)	CT 5553/957	DP 9696	Atlatment 545	4770	Reserve	Cay of Marco	Trees, playground	Local Reserve	Space Reserves and Open				-
Robertson Place Reserve	Lot 180 Shabbury Terrace	Namo	Fee Simple (Reserve)	CT 5559/720	DP 49601	Allotners 100	2349	Reserve	City of Marcon	Small reserve, trees Trees, path, waste water	Local Reserve	Spece				1
Zwerner Drive Reserve	Lot 200 Zwerner Drive	Halet Cove	Fee Simple (Reserve)	CT 5999/317	DP 49467	Allotriert 200	20100	Reserve	City of Maron	granty main	Local Reserve	Reserves and Open Space				
Newland Avenue Reserve	25 Newland Avenue	Namo	Fee Simple	CT 5590/413	DP 8286	Alotnert3	85		City of Marcos	Trees, part of larger lesence	Local Reserve	Reserves and Open Space				
Maryland Avenue Reserve	35 Naviand Avenue	Marine	Foe Simple	OT SSOCIAL	DP 9286	Allenani S	819		Clyal Mains	Trace, part of larger leasance	Loral Resorio	Reserves and Open Space				
Newtand Avenue Reserve	25 Newland Avenue	Name -	Fee Simple	CT 5990/415	DP 8286	Alameni 4	815		City of Marios	Trees, part of larger leserve	Local Reserve	Reserves and Open Space				
Newland Avenue Reservic	25 Newland Avenue	Narino	Fee Simple	CT 5590/416	DF 8086	Alichment 5	816		City of Manun	Trees, shade shutture, landscaped, check out improvements	Local Reserve	Reserves and Open Space				
Newland Avenue Reserve	25 Newland Avenue	Narino	Fee Simple	CT 5590/417	DP 8088	Allotreant 6	816		City of Maron	Tress, part of larger reserve	Local Reserve	Reserves and Open Space				
Kensington Reserve	39-53 Kensington Street	Closely Fark	Fee Simple (Reserve)	CT 5597/975	DP 50720	Allotment 99	5173	Reserve	City of Marion	Traves	Local Reserve	Reserves and Open Space				
Namigai Drive Reserve	Let Q Taken Court	Halet Cove	Fee Simple (Reserve)	CT 5636/277	DP 14437	Allotmant 42	4040	Reserve	City of Marien	Adjacent 5539/196, probably principal reserve, might be neighbourhood, court, small bike tack	Local Reserve	Reserves and Open - Space				
Hallet Close Reserve	Lot 500 Barrima Road	Shedow Park	Fee Simple (Reserve)	CT 5643/456	DP 51630	Allotment 500	5665	Reserve	City of Marien	Paths, bees, shade shuture, check improvements	Local Reserve	Reserves and Open Space				
Creawort Courtleave	14-02 Acris Messa	Halet Cove	Pas Gropis (Roserus)	QT 908157	OP \$2090	Allograms 1076	2576	Reserve	City of Market	Trees, shade structure.	Local Reserve.	Reserves and Open Specia				1
Market Street larges	7894 Marion Road	Asol Park	Fee Simple	CT 5675/688	FP 12360	Alberta 41	188		City of Marion	Mile Turby Bicovey ejdecent railway line, adjacent CR 5754521	Local Reserve	Reserves and Open Space				
Crown Street Riserve	Let 11 Crown Street	Dowr Gardens	Fee Simple	CT 5681/616	FP 145639	Alloenest 11	1372		City of Marion	Community courts, path, tress adapter 2297/57	Local Reserve	Reserves and Open				
Cybiel Sheet Riserve	Lat 2 Crown Steet	Dover Gardens	Fire Simple	CT 5686/104	FP 145640	Alterial 12	674		City of Marion	Adjacent 5681/616, treas	Local Reserve	Reserves and Open				1
Morbid CrescentReserve	29-31 Worland Crescont	Shedow Park	Fee Simple (Reserve)	CT 5693/11	DP 52622	Allotriant 832	2012	Reserve	City of Marion	Path, trees	Local Reserve	Space Reserves and Open				1
The Esplanade Reserve	Lot 296 The Esplaneds	Hatet Cove	Fee Simple (Reserve)	CT 5701/798	DP 2132	Alictriant 296	16138	Reserve	City of Marcon	Ricelly remnant vegetation situ.	Local Reserve	Reserves and Open				1
Admela Court Reserve	Lat 15) The Cove Shad	Halet Cove	Fee Simple (Reserve)	CT 5705/702	DP 11003	Alotrert 153	14360	Reserve	City of Marson	Komabinna Gully Priority remnant yequitation	Local Reserve	Spece Reserves and Open		- 1		+
Elizabeth River Feserve	Lot 190 Herbert Street		Fee Single	CT 5719/849	DP 777	Aletrent 150	581	STATE OF THE PARTY	4 5 7 3 5 3	Small reserve, playground	Local Reserve	Space Reserves and Open	_			+
Program Lives Lense Ag	AUG 134 PRIMARI DANNE	Plympton Park	Cam Design	013/130/3	ur m	Author 100	301		City of Maron	398	LOOK PRIMERS	Space				

The City of Marion acknowledges it is part of Kaurna land and recognises the Kaurna people as the traditional and continuing custodians of the land.









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Eurelia Road Reserva	Let 746 Eigsta Road	Sheidow Parl	Fee Sinple (Reserve)	CT 5/25/129	DP 10327	Alichment 746	2618	Reserve		City of Marion	water gravity main. SAPN transformer	Local Reserve	Reserves and Open Space				
Werna Court Reserve	6 Mema Cont	Hallatt Cove	Fee Sinple (Reserve)	CT 5729/699	OP 10687	Allotment 756	5521	Reserve		City of Marion	Trees, playground	Local Reserve	Recover and Open Space				
Tyson Avenue Reserve	Ld 850 Tyson Avenue	Trot Park	Fee Sinple (Reserve)	CT 5/31/924	DP 10641	Albiment 850	5712	Reserve		City of Marion	Trees	Local Reserve	Riseryes and Open Space	1			4.0
Heysen Drive Reserve	22 Rous Street	Sheidow Parl	Fee Sinple (Reserve)	OT 5741/490	DP 10388	Allohnent 623	567	Reserve		City of Manon	Trace, job, waste water gravitymain, adjacent	Local Reserve	Reserves and Open Space				
Olinhard Avenue Reserve A	53 Oliphant Avenue	Marion	Fee Sizyole	CT 5750/282	FP 40315	Alotrentcomprising	908)		Local Heritage Place	City of Marion	5553/505 Trees, adjacent Sturt River	Local Reserve	Reserves and Open			+	+
Billower Seacombe Food Darlington	Lot23 Seacombe Road	Darfordon	Fee Simple	CT 5770917	EP 148153	Pienos 1 R 3	120	Heid as Public Parklands pursuant to Public Parks Act	(Ramngot Allmand Carrus)	City of Marion	Nakway	Local Reserve	Ryana Riseryes and Chan			_	
			1112202	70.000	10.140		- "	1943		7	- 1 Jane 1		Space Receives and Coar			_	
Hallet Close Reserve	Lot 940 Kandra Road	Sheidow Pari	Fee Single (Reserve)	CT 5/89/878	DP 54927	Alotnert 940	149)	Reserve		City of Marion	Shared use path, trees Walkeay, waste water gravity	Local Reserve	Space Reserves and Coan			-	_
Woosend Road Varge Reserve	Lot962 Woodend Road	Sheidow Parl	Fee Sinple (Reserve)	CT 5/94/314	DP 53754	Allotment 662	321	Réserve		City of Marion	040	Local Reserve	Space Space Reserves and Coop			-	- 1
Controlled Access Reserve	Ld 836 Kangra Road	Sheldow Park	Fee Sinple (Reserve)	CT 5/94/315	DP 53754	Alcement 836	860	Reserve		City of Marien	path, \$1000	Local Reserve	Space			_	
Cintral Avenue Reserve	Lot 172 Central Avenue	Hallatt Cove	Fee Sinple (Rasene)	CT 5795/633	DP 2387	Albiment 172	3366	Reserve		City of Marion	Times, paths, shade structure, playground, multi-use court	Local Reserve	Riseryes and Open Space				
Kippel Avenue Reserve	LoS04 Kiggs Avenue	Trot Park	Fee Sinple (Reserve)	CT 5819/888	09 11000	Albenent 904	2994	Reserve		City of Marion	Trans, adjacent 555312	Local Reserve	Recorvoir and Coorv Space		1		
Byron Avenue Reserve	36 Byron Awarus	Clovelly Park	Fee Simple	CT 5843/817	DP 55655	Albertand 100	515			City of Marion	Trota, wate water gravity main, atjacent 438989	Local Reserve	Reserves and Open Space			1	= 1
Agine Road Reserve	Lat 164 Alpina Road	Seacombe Haigts	Fee Single (Reserve)	CT 9846/51	DP 9731	Alichment 164	7530	Reserva		City of Manon	Paths, drade shusters, playground, priority remainst recession	Local Reserve	Reserves and Open Space				
Quick Road Reserve	Lot 200 Quick Road	Mitchell Park	Fee Sinple (Reserve)	CT 5894/852	FP 21856J	Allotrient 200	13800	Reserve		City of Marion	Twes, parts	Local Reserve	Reserves and Open Spann				
Weatch Square Reserve	Lot 873 Waratan Square	Seacombe Gardens	Fee Sinple (Reserve)	CT 5001/864	DP 4718	Allotment 873	240)	Reserva		City of Marion	Small, trains	Local Reserve	Reserves and Open Space				
Tiley Court Reserve	Lot 35 Tilley Court	Marion	Fee Sinple (Reserve)	CT 5954/250	DP 6889	Alotre and 35	1853	Reserva		City of Marion	Small reserve, playground,	Local Reserve	Reserves and Open				
Rosefeld Lane Reserve	13 Rosafett Line	Sturt	Fee Sinple (Reserve)	CT 5974/864	DF 30297	Alternant 5	800	Reserve		City of Marion	Smafrasene, trees	Local Reserve	Reserves and Open Space				
Civier Terrace Reserve	List 1 Bret Crescent	Hallat Cove	Fee Sinple (Reserve)	CT 5996/700	DP 73147	Alctment 1	7184	Reserve		City of Marion	Trees, shared used path	Local Reserve	Riserves and Open Space				
Barrinsa Road Reserve	Lot 218 Alia Drive	Sheldow Park	Fee Sinple (Reserve)	CT 6056/15	DP 42117	Alotment 218	2449	Reserve		City of Marion	Trees, Shared use path	Local Reserve	Reserves and Open Space				200
Crystal Street Reserve	Lut 37 Crystal Shout	Seconds Heights	Fee Sinple (Reserve)	CT 6068/900	DP 6467	Alotrient 37	3490	Reserve		City of Marion	Prorty remnant vegetation,	Local Reserve	Reserves and Open Spane	1			
Byron Avenue Reserve	Let 42 Byron Avenue	Clovely Park	Fee Sinple (Reserve)	CT 6120/827	DP 20268	Alotmont 42	3165	Reserve		City of Marion	Basic reserve, trees, adjacent G89/849	Local Reserve	Reserves and Open Space				- 1
NcKay Street Reserve	144 Quintus Terrace	Dover Garders	Fee Single (Reserve)	CT6I3496	DP 4831	Allotraent 660	4172	Reserve		Chy of Marion	Trees, shade shudure,	Local Reserve	Reserves and Coen Spane			1	7
Newlard Avenue Linear Reserve	LotS0 Newland Avenue	Marino	Fee Simple	CT 6/72/969	DP 45755	Alotment 50	3744			City of Marion	Shareduse path, shate shucture	Local Reserve	Reserves and Open Space				= 17
Trailors Street Reserve	37 Travers Steet	Sturt	Fee Sinple (Reserve)	CT 624543	DP 120077	Lot 503	4757			City of Marion	Shared use path, shade shucture	Local Reserve	Riseryes and Open Space	-			1
Parsons Grove Reserve	Lort 64 Persons Grove	Park Holms	Partialy Concelled (Esserve)	CT 689/106	DP 4764	Albimont 164	2268	Reserve		City of Marion	Smalrasene, Ireas	Local Reserve	Riserves and Open Space				
Tucor Avenue Clovely Park	Tudo Avense	Clovelly Park	Closed Road	No current the	RP 6429	Alctront B	268			City of Marion	Path adjacent railway fre	Local Reserve	Reserves and Open Space				
Manages Drive Reserve	Let 198 Karata Court	Hallett Cove	Fee Sinple (Reserve)	CT 5140/562	DP 10251	Albenand 198	4090	Reserve		City of Marien	Trees, payground, SAPN tersformer	Local Reserve	Reserves and Open Space				
Sorvell Assess Reserve	Lordica Ripped Assesse	Trot Park	Fee Sinple (Rasens)	C756311	DP 10773	Alphant 862	2549	Reserve		City of Manon	Times, woole water grantly main, SAPN high undage underground cable	Local Reserve	Reserves and Open Space		7.		
Elura Avenus Passave	BA Etura Avenue	Sheidow Park	Fee Single (Reserve)	CT 5652/441	DP 10122	Allotment 501	2013	Reserve		City of Marion	Smalresame, trees	Local Reserve	Riseryes and Corn			1	
Sault Court Riserve	Lat 1016 Strutt Court	Trot Park	Fee Sinple (Reserve)	CT 5639/311	DF 1446	Allegrana 1016	5100	Reserve		City of Marion	Ravices Reserve, joth, toes, waste vister granty man, SAPII nigh voltage underground cable, SAPN bloodstrap	Local Reserve	Space Reserves and Open Space				
West Street Reserve	23-25 West Sheet	Seadif Park	Fee Simple	CT 5774/714	FP 148125	Alament 90	2400		-	City of Marion	Minimal vegetation	Local Reserve	Reserves and Open Snace		Name of		
Young Street Reserve	Lit 534 Young Steet	Trot Park	Fee Sinple (Reserve)	CT 5092/59	DP 35249	Alternant 634	901	Reserve		City of Marion	Small reserve, comeds Ludgets Avenue and Young Short from, waste water	Local Reserve	Reserves and Open Space				
Remires Road Reserve	Izil 155 Alla Disa	Sheidow Park	Fee Single (Reserve)	DT SIRONAL	DP WEDS	Alinkmant 195	1544	Restric		City of Marion	gravity in ain, SAPN high voltage underground cable Trees, basic part of linear type receive adjacent 5162/142	I mal Reserve	Reserves and Open			-	
	1 0000	735730		3133410	-7.76					14170	pyerhead power lines Basic reserve, trees, SAPN		Space Reserves and Open		+	1	+
Dana Court Reservo	Lot 42 Danis Court	Dielington	Fee Sinple (Reserve)	CT 5276/92	DP 27421	Alogo are 42	775	Reserve		City of Marian	transformer, adjacent 6068,900	Local Reserve	Space Space			1	
Control Avenue Reserve	Lat 201 Central Avenue	Hallatt Cove	File Simple	CT 1386/45	FP 20263	Alokasat 201	2029			City of Marion	Trees, minimal vegetation, waste water gravity main, mains water, SAPN mini voltage underground calls, adjacent 5795/631	Local Reserve	Riserves and Open Space				
Alia Dvivs Reservie	Lot 1000 Alla Solve	Shoidow Park	Fee Simple (Reserve)	CT \$45/606	DP 47063	Alletmane 1000	7001	Reserve		City of Marson	Trees, SAPN high voltage overhead lines, weets natur- gavily main	Local Reserve	Riserves and Open Space				
Resolute Crescert Reserve	Lot 553 Resolute Crescont	Hallut Cove	Fee Single (Reserve)	CT 5863/956	DP 9738	Alotnurt 553	651	Reserve		City of Marion	Small reserve, SAPN	Local Reserve	Riserves and Open				

The City of Marion acknowledges it is part of Kaurna land and recognises the Kaurna people as the traditional and continuing custodians of the land.









Ala Drive Raserve	Lot 524 Also Drive	Shakov Park	Fau Simple (Reserve)	CT 5643/467	DP 51631	Alloward 524	2681	Reserve	City of Marion	Tracs, waste water gravity	Local Reserve	Reserves and Open	T	 ,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	1
Cornorart Drive Fasonie	Lot 294 Garmet Court	Halatt Cove	Fau Simple (Reserve)	CT 571948	DP 53042	Allotmant 284	140	Reserve	City of Marion	main, wasts water pumping Priority remnant regulation	Local Reserve	Space Reserves and Open			+
Great Crescent Reserve	Lot 515 Gratel Chescent	Hatel Core	Fee Simple (Riserve)	CT 5740/150	DP 9600	Alloment 516	834	Reserve	Cay of Marion	waste water gravity man Priority remnant vegetation	Local Reserve	Space Reserves and Open			+
Gretal Crescent Reserve	Lot 514 Grate Chescent	Hatel Core	Fee Simple (Reserve)	CT 574943	DP 9600	Allotrarit 514	2072	Reserve	Cây of Marion	Priority remnant vegetation	Local Reserve	Space Reserves and Open			+
Chilliatorough Reserve B	Lot 151 Sandemon Terrace	Mochetile	Fee Simple (Rissanie)	CT 5791/226	DP 54844	Allotrent 151	1250	Reserve	City of Marion	Small reserve, trees, SAPN	Local Reserve	Space Reserves and Open	-		-
			10000							transformer Trees, mineral vegetation,		Space Reserves and Open			+
Central Avenue Risserve	Lot 175 Second Street	Hallett Core	Fee Simple (Riserve)	CT 5795/631	FP 9842	Allotrient 175	368	Reserve	City of Marion	waste water gravity main, adecent 536545 Trees, cath. SAPN Non	Local Reserve	Spane	-		+
Alewsona Avenus Reserve	Lot 119 Stadley Grove	Mitted Park	Fee Simple (Riserve)	CT 5834/497	DP 6340	Allograph 119	3013	Reservo	Cay of Marion	voltage underground cable, adjacent 6176/487	Local Reserve	Reserves and Open Space			_
Alla Dine Reserve	Let 111 Alle Drive	Shadow Park	Fee Simple (Ruserva)	CT 5863/360	DP 72078	Alloment 111	1300	Reserve	City of Marion	vollage under cable, SAPN transformer, wools water pumping	Local Reserve	Reserves and Open Space			
Berrina Road Raserve	Lot 154 Alla Divis	Shedow Park	Fee Simple (Reserve)	CT 6056/13	OP 38609	Alloward 154	919	Reserve	Cay of Warion	Minimal regulation	Local Reserve	Reserves and Open Space			-
Barrima Road Ruserve	Lot 217 Alla Dine	Shedow Park	Fee Simple (Reserve)	CT 6056/14	OP 42117	Allotroant 217	3709	Reserve	City of Marion	Minimal regulation	Local Reserve	Restriet and Open State			
Capitla Drive Lindeveloed Reserve	Loi 703 Casella Drive	Halet Core	Fac Single (Reserve)	CT 6098/467	DP 10692	Allowart 703	440	Reserve	City of Marion	SAPN transformer	Local Reserve	Risserves and Open Space			
Joan Avenue Road Reserve	25 Jamina Arenus	Nation	Fee Simple	CT 5562/639	DP 9158	Alotnert20	1868		City of Warton	Adjacent Marion Sports and Community Centre	Local Reserve	Reserves and Open Space			1
Brooklyn Drive Raderve	2-8 Brooklyn Dirine	Halled Cove	Feé Simple (Risservil)	CT 5913/583	DP 63849	Allotrent 101	7243	Reserve	City of Marion	Undewloped, escarpment, ediscent Express Way, waste water gravily main, water main, SAPN right votage overhead lines.	Local Reserve	Reserves and Open Space			
Booklyn Drive Roserve	Lot 50/2 Bracklyn Dhwe	Halatt Core	Fee Simple (Reterve)	CT 6154427	DP 95927	Allotment 5002	356	Reserve	City of Marion	Edynant mail receive, feec, minmal development, weath water gravity main, ejdecont escarpment, SAPN high vollage overhead lines	Local Reserve	Reserves and Open Space			
Brooklyn Road Reserve	Lot 5018 Brooklyn Drive	Halad Core	Fee Simple (Ruserve)	CT 6155/682	OP 95929	Allotmant 5008	11190	Reserve	City of Marion	Adjacent road reserve, trees, emenal development, ajdacent escarpment, SAPN high rollage overhead lines	Local Reserve	Reserves and Open Space			
Furner Road Reserve	Lot 2 Furner Road	Mitrel Park	Fee Simple	CT 6168/95	DP 24937	Allotment 2	3315		Minister for Transport, Infrastructure and Local Government	Torsley Railway Inc. check for relationship, is there a license, revestigate	Local Reserve	Resimes and Open Space			
Tonsley Reserve	30-41 Bradley Grove	Michael Park	Fac Simple (Ruserve)	CT 5582/319	DP 48211	Alotnert 32	4594	Reserve	City of Marion	Trees, basic, large fordage, looks dated, investigate improvements	Local Reserve	Rassinves and Open Space			
Elzabeth Gracum (Flesgrey	1-21 Landale Rised	Hales Core	Per Simple (Reserve)	GT 98121492	DP 95376	Alicenters 201	4254	Summer	City of Marlon	First of a larger reserve, shared used path, these, looks like been planted as a wellends	Local Reserve	Reserves and Open Space			
Natiriba Street Roserva	36 Natimba Sécuti	Halet Cove	Fair Simple (Reserve)	CT 5639/114	DP 19846	Allotnert 621	259	Reserve	City of Marion	Undeveloped basic reserve, reasonable size	Local Reserve	Reserves and Open Space			
Gully Road Reserve	Let 318 Gully Road	SaudifPark	Fee Simple	CT 5541/185	FP 18664	Allotment 318	816		City of Warion	Undereloped, trees, adjacent. 5483/257	Local Reserve	Reserves and Open		1	
Tarra Assensa Recenso	Lot 11 Tama Bosma	Marvet Park	Partially Carvalled (Reserve	CT 183210	DP 9067	Millsort 14	816	Rassa	CâyofMarien	Very small, looks like a residential abothers, thesi	Lord Recorpt	Reserves and Open		-	+
Dover Court Reserve	Let & Dover Court	Dove Gardens	Fee Simple (Riserva)	CT 5208/765	DP 40260	Allotreat 67	697	Reserve	Cay of Marion	Small reserve, connects Yarmouth to Dover Court, screening trees, waste yester gravity main	Local Reserve	Reserves and Open Space			
Young Street Reserve	19-23 Charses Tank Drive	Shedow Park	Fee Simple (Reserve)	CT 5256/154	DP 42133	Allotment 817	8000	Reserve	City of Marion	Undeveloped reserve, trees, waste water gravity main, immeds Charles Tank Drive and Young Street	Local Reservi	Reserves and Open Space			
Edward Back DriveReserve	Lot 589 Edward Black Drive	Shabow Park	Fai Simple (Reserve)	CT 5372/635	DP 29501	Allotment SES	554	Reserve	City of Marion	Connects Pryor Loop with Edward Back Drive, Itsus, waste water gravity main.	Local Reserve	Reserves and Open Space			
Tapley Court Screening Varge Reserve	Lot 611 Tapley Court	Shedow Park	Feé Simplé (Reserve)	CT 537977	DP 30839	Alichment 611	1059	Reserve	City of Marion	Seserve connects Workmaster Avenue with Tapley Court, tools, path, waste water gravity main, SAPN high votlege underground cable	Local Reserve	Reserves and Open Space			
Aider CourtNehmey	Lote10 Alder Court	Shadow Park	Fae Simple (Reserve)	CT 5376/78	DP 30839	Alterest 610	500	Reserve	City of Marion	Reserve connects Alder Court with Robinia Court, trees, path	Local Reserve	Reserves and Open Space			
Dial Road Reserve	Lot4 Over Road	HalatConi	Fee Simple (Reserve)	CT 5604/341	DP 24408	Allotreant 4	458	Reserve	City of Marion	Trees, minor improvements, buffer from Lonsdale Road	Local Reserve	Reserves and Open Space			
Courts and Natural Reserve	Lot 303 Oval Road	Halatt Cove	Fee Simple	CT 5854/348	DP 48858	Allotment 503	94620		City of Marion	Community courts, natural seserve, adjacent Cove Sports and Community Club	Local Reserve	Reserves and Open Space			
Communit Drive Feature	Lat 200 Composet Drive	Hallett Core	Fee Simple (Reserve)	CT 5068/797	OP 32030	Albertant 256	30110	Reserve	City of Marlon	Priority remnant vegetation, shared use path, adjacent real consider, wester water grantly main, playground.	Local Reserve	Reserves and Open Space			
Connoraré Drive Reserve	Lor 273 Freebarn Drive	Halat Cove	Fao Simple (Reserve)	CT 5160/659	DP 38447	Allotners 273	1875	Reserve	City of Marion	Priority remnent regulation.	Local Reserve	Reserves and Open Space			1
Corrected Drive Reserve	Lot 181 Freebarn Drive	Halet Cove	Fao Simple (Reserve)	CT 5298/952	DP 43657	Allotnert 151	1544	Reserve	City of Marion	Priority remnant vegetation	Local Reserve	Reserves and Open			
CONTROLLE LYING FAMILY AL									Old or least on			Space			

The City of Marion acknowledges it is part of Kaurna land and recognises the Kaurna people as the traditional and continuing custodians of the land.











Hallett Cove 540019

9 January 2024

CITY OF MARION C/- ALICIA SMITH – PROPERTY OFFICER PO BOX 21 OAKLANDS PARK SA 5046

Indara Infrastructure Pty Ltd, part of the Indara Group, lease proposal with City of Marion at Lot 1001 Shamrock Road, Hallett Cove, SA, 5158

We thank you for your interest in considering a communication facility on your property. The purpose of this letter is to obtain your agreement to enter a Lease at the above-mentioned address on the terms as outlined below.

Your in-principle approval to these terms will subsequently allow Indara to proceed with detailed design drawings, obtaining any necessary planning approvals and formalising a tenure agreement with a degree of confidence.

The terms of this proposal are as follows:

	Lease Agreement – Heads of Terms
Lessor:	NAME: City of Marion ABN/ ACN:
Lessee:	Indara Infrastructure Pty Ltd - ABN 34 090 873 019
Leased Area / Premises:	Part of the property described in certificate of title Volume 6243 Folio 118 and known as Lot 1001 Shamrock Road, Hallett Cove, SA, 5158
Commencement Date:	The Lease commencement date is the date both parties execute the lease.
Term:	30 years with a Lessee break date every 5 years.
Commencement Rent:	\$20,000 per annum plus GST if applicable. The rent is a gross amount and includes all rates, taxes, and outgoings in respect of the land and Premises. Rent will be payable from the date the Lessee completes physical construction of the communications facility (Construction Date).
Rent Reviews:	4% fixed increase annually on each anniversary of the commencement date of the lease.
Permitted Use	The Lessee may use the Premises for the purpose of constructing, maintaining, and operating a communications facility including but not limited to installing, inspecting, constructing, storing, operating, repairing, maintaining, altering, dismantling, upgrading, and replacing the Lessee's

DEPL-560-4F

Page 1 of 4

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	Equipment consistent with the evolving nature of telecommunications services.
Sublet/Share:	Upon written notice to the Lessor.
Access:	The Lessor grants the Lessee (and persons authorised by the Lessee) the right to enter and access the land at all times of the day and night with or without materials, plant, vehicles, and other apparatus for the purpose of accessing the Premises and exercising the Lessee's rights under the Lease.
Construction Date:	The date which the Lessee accesses the Premises to substantially commence the communications facility construction works.
Lease Terms & Conditions	The parties agree to use the Lessee's pro forma lease. The pro forma Lease is specifically written for communications facilities and includes all terms and conditions necessary for the development, operation, and maintenance of wireless communications infrastructure.
	On acceptance of the proposal in this letter, Indara will prepare and send you the legal documents for review and execution.
Lessor Legal Costs:	Whilst each party is responsible for its own legal fees, Indara advocates independent advice for its lessors and so Indara will contribute a maximum of \$1,500 plus GST towards the Lessor's reasonable legal costs and expenses which will be paid upon the execution of the Lease by the Lessor and completion of the transaction.
	The Indara Group will also pay any stamp duty, costs associated with mortgagee consent (if applicable), survey and registration costs associated with this transaction.
Confidentiality:	The terms of this proposal and the negotiations between the Lessee (or its representative) and all parties are strictly confidential.
Other:	i. The Lessee will be responsible for obtaining any planning, power, and other government approvals for the communications facility at its sole cost. The Lessor agrees that it will promptly take all reasonable steps to provide its consent to the Lessee's lodgment of any applications to obtain these consents, including signing any application forms as the owner of the property/lessor as may be requested by the Lessee.
	 The Lessee will be responsible for maintenance of the Premises and its communications facility.
	The Lessee has the right to terminate the lease at any point up until commencement of construction.
	 iv. This agreement is subject to the Indara Group's internal corporate approvals, plus any mortgagee and caveator consent (if applicable). v. It is not intended to be binding and acceptance of this proposal will not create an enforceable contract.



We kindly ask that should you wish to proceed with this proposal, that you please sign and date the Acceptance of Proposed Commercial Terms below and return all pages of the signed letter to us.

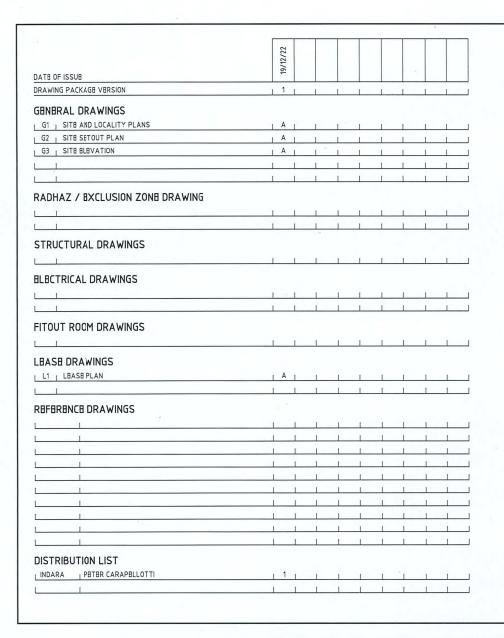
If you have any further questions or queries, please do not hesitate to contact me on 0433 142 402 or by email david.hughes@indara.com

Yours sincerely

David Hughes Site Acquisition Manager



Acceptance of Proposed Comi	mercial Terms: Hallett Cove 540019	
	(Print Name) in the capacity as	
	lara proposal as outlined in the above l	
Signature		
Name (print)		
Date		· · · · · · · · · · · · · · · · · · ·
	eptance, if you are not the owner/s of t hority on behalf of the owner/s.	he Premises described,
nalise the terms of this propos wing information at the time t	al by way of an appropriate legal agree his letter is returned.	ment please provide the
SSOR'S MANAGING AGENT (in	fapplicable):	
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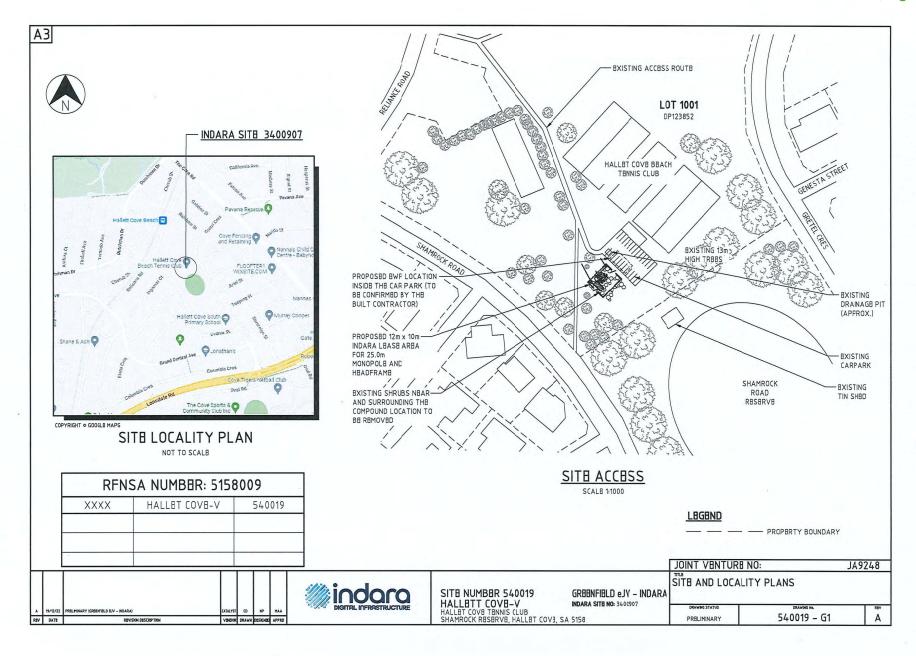
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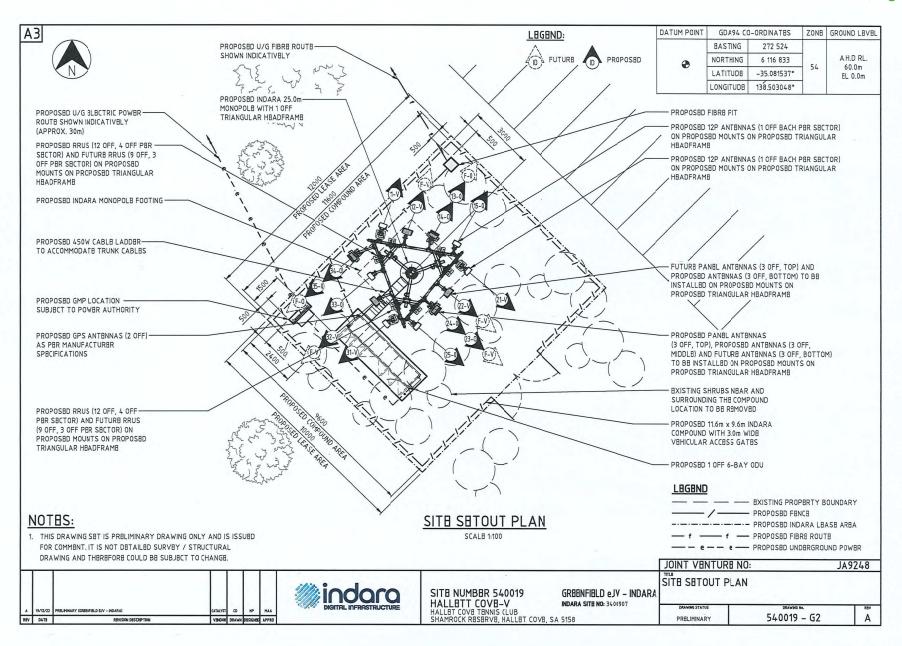
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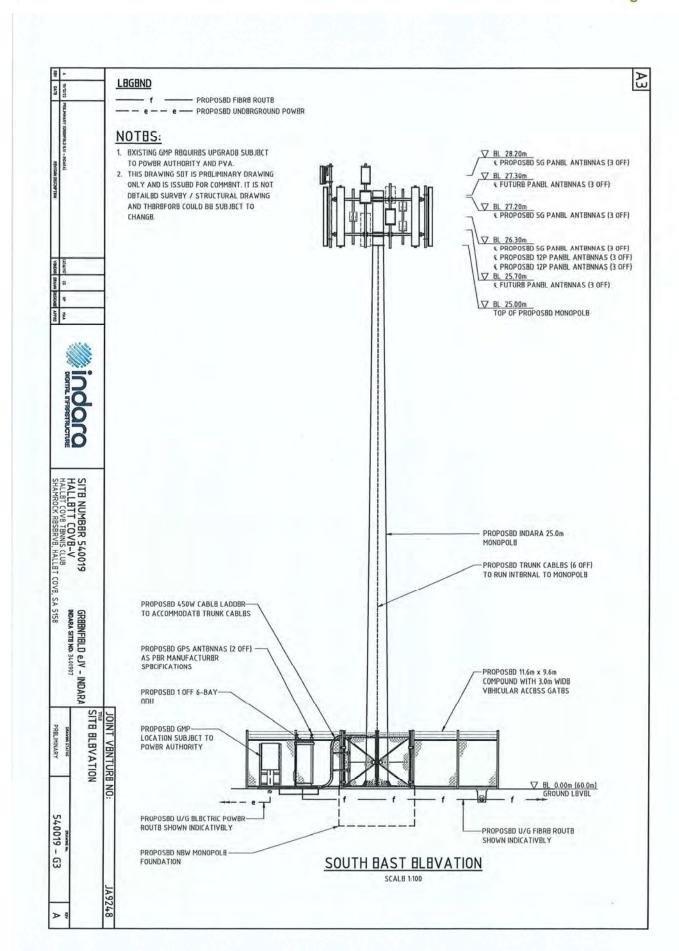
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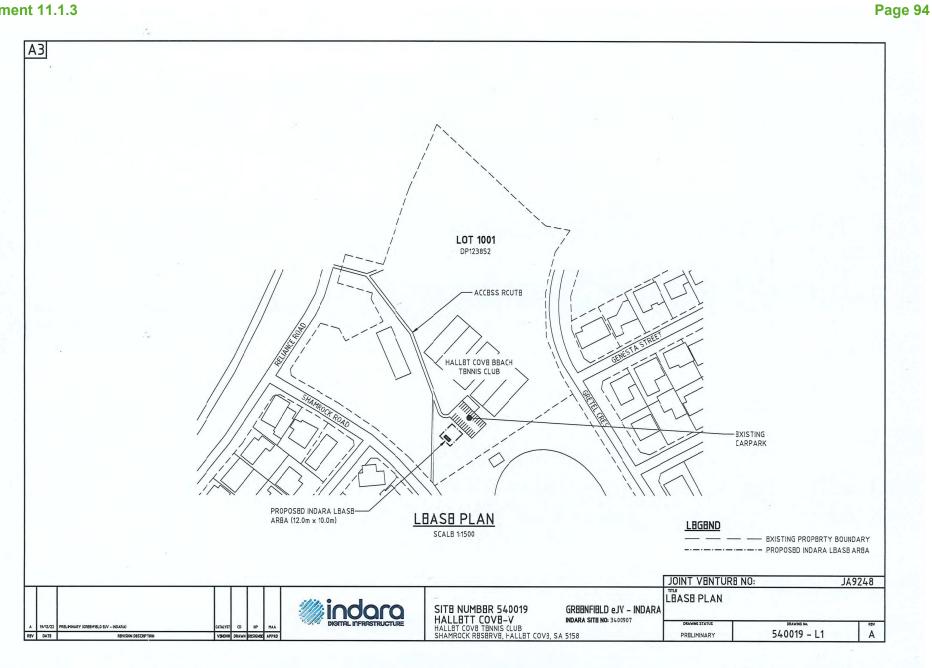
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11.2 Finance, Risk and Audit Committee - Terms of Reference

Report Reference GC240123R11.2

Originating Officer Unit Manager Governance and Council Support – Victoria Moritz

Corporate Manager Manager Office of the Chief Executive - Kate McKenzie

General Manager Acting Chief Executive Officer - Tony Lines

REPORT OBJECTIVE

The purpose of this report is for Council to consider and endorse the revised Terms of Reference (ToR) of the Finance, Risk and Audit Committee (the Committee).

EXECUTIVE SUMMARY

The Finance, Risk and Audit Committee is a formally constituted Committee of Council pursuant to Section 41 and 126 of the Local Government Act 1999 and is responsible to Council. It operates as an independent and objective advisory Committee to the Council and does not have any delegated decision making or authority to implement actions in areas over which the Chief Executive Office has delegation.

The Committee was re-established following the 2022 Local Government Election and it is now timely for the Committee to review the current ToR to ensure compliance with the legislation (including the reforms enacted in November 2023) and alignment to Council's strategic objectives.

The Committee recently reviewed the ToR at the meeting on 12 December 2023 and provided feedback which has been included in the draft ToR provided in **Attachment 1**.

RECOMMENDATION

That Council:

1. Adopts the draft Terms of Reference of the Finance, Risk and Audit Committee provided in Attachment 1.

If Council accept the proposed amendment to include two Council Members on the Committe, the following recommendation is proposed:

2. Appoint Councillor xx as the second Council Member to the Finance, Risk and Audit Committee for a term commencing 24 January – 30 November 2024.

DISCUSSION

The primary objective of the Committee is to add value through the provision of advice to ensure that the resources of the City of Marion are being used efficiently and effectively to facilitate achieving the City of Marion objectives. It assists the Council to accomplish its objectives by contributing to a systematic and disciplined approach to evaluating and improving the effectiveness of risk management, internal control and governance processes.

As part of Council's governance obligations to Council and the community, Council has constituted the Finance, Risk and Audit Committee which includes the following legal responsibilities:

- Independence: Committee members should be independent, which typically means they should not have any conflicts of interest that could compromise their ability to make objective decisions.
- Financial Expertise: Members should possess the necessary financial and accounting expertise to understand and evaluate the organisation's financial statements, audits, and risk management practices.



- Compliance: Ensure that the organisation complies with applicable laws, regulations, and accounting standards.
- Meeting Regularly: The Committee should meet regularly (and at least quarterly) to fulfill its
 oversight responsibilities.
- Reporting: Provide reports and recommendations to Council based on the Committee's findings and assessments.
- Communication: Ensure effective communication between the committee, management, and both internal and external auditors.
- Review of Financial Statements: Review the organisation's financial statements to ensure accuracy and compliance with accounting standards.
- Risk Assessment: Conduct regular risk assessments and work with management to identify and mitigate risks.
- Internal Audit: Oversee the internal audit function, ensuring it is adequately resourced and carries out its responsibilities effectively.
- External Audit: Select and oversee the external audit function, review audit plans and receive and discuss audit findings and recommendations as well as ensuring an effective means of communication between the external auditor, management and Council.
- Public Interest Disclosure: Establish and oversee procedures for handling reports from whistleblowers related to financial and audit matters.
- Compliance: Ensure the organisation complies with all relevant laws and regulations related to financial reporting and auditing as well as the use of best practice guidelines.
- Transparency: Promote transparency and accountability in financial and audit matters to maintain the trust of the community and stakeholders.

Committee members should also stay current on relevant laws and best practices to fulfill their duties effectively. Legal and professional advice can be invaluable in guiding committee members in fulfilling their responsibilities and ensuring the City of Marion ethical development.

Updates to the ToR include the provision of a Proxy Council Members and removal of the Service Review function as the program is now complete. Following review of the ToR at the December 2023 Committee meeting, the Committee also recommended the Council consider the requirement for two Council Members to be on the Committee, with at least one member required to be present at a meeting for Quorum to be met. At the General Council Meeting on 12 December 2023, Council Hoffmann was appointed as a proxy member to the Committee. The Committee discussed the significant workload and specilaised knowledge and experience required from Members and suggested including in the next Council Submission to the Remuneration Tribunal the consideration of an allowance for Council Member who sit on the Finance, Risk and Audit Committee.

Following the recent Local Government reform, there were changes to provisions in the *Local Government Act 1999* which commenced on 30 November 2023 and which relate to audit and risk committees, internal audit and internal controls. It is noted the majority of these provisions were already incorporated in the current ToR, which is based on ASX Principles of Good Corporate Governance and the Australian Standard AS 8000-2003 Good Governance Principles, as well as aligning to Council's objectives. A summary of the new provisions is outlined below:

• Section 99: the role of the CEO with respect to identification, assessment, monitoring, management and annual review of strategic, financial and operational risks and annual reporting to the audit and risk committee on internal audit processes.

This provision inserts two new functions which require:

- the establishment and maintenance of effective policies, systems and procedures for the identification, assessment, monitoring, management and annual review of strategic, financial and operational risks and
- an annual report to the relevant audit and risk committee in relation to the council's internal audit processes.



This requirement is already being addressed through the quarterly and annual risk reporting and the going reporting for the internal audit program.

Section 125: internal control policies.

This amendment inserts subsection (3) within the existing section 125 which introduces mandatory obligations for councils to ensure there are appropriate risk management policies, systems and procedures implemented and maintained to 'assist the council to carry out its activities in an efficient and orderly manner to achieve its objectives, inform appropriate decision making, facilitate appropriate prioritisation of finite resources and promote appropriate mitigation of strategic, financial and operational risks relevant to the council'.

This requirement expands the existing financial internal control policy requirements to include more general risk management requirements.

• Section 125A (new): internal audit functions

The amendment inserts new section 125A—Internal audit functions, which introduces obligations for the CEO to consult with the relevant audit and risk committee prior to appointing a person or assigning responsibility to an employee for the internal audit function.

The new section also sets obligations for the person primarily responsible for the internal audit function and requires that any report prepared relating to the internal audit function must be provided directly to the audit and risk committee. In addition, the person may report any matter relating to the internal audit function directly to the audit and risk committee

This section is already embedded within current practices.

Section 126: Audit and risk committees

The amendment makes substantial changes to the previous requirements for audit committees, expanding the scope of activity of the committee to include risk management functions.

Throughout the section (and where relevant in the *Local Government Act*) reference to 'audit committee' has been amended to read 'audit and risk committee'.

Subsection (2) membership requirements for the audit and risk committee have been amended to provide that:

- o the majority of members of the committee must be 'independent', i.e., not members of any
- the members of the committee must collectively have skills, knowledge and experience relevant to the functions of the committee, including in financial management, risk management, governance and any other prescribed matter
- o an employee of the council may not be a member of the committee

Subsection (4) functions assigned to the audit committee have been amended to provide additional functions of the 'audit and risk committee' which include:

- o monitoring the responsiveness of the council to recommendations for improvement based on previous audits and risk assessments, including those raised by a council's auditor, and
- o if the council has an internal audit function, providing oversight of planning and scoping of the internal audit work plan and reviewing and commenting on reports provided by the person primarily responsible for the internal audit function at least on a quarterly basis



o if the council does not have an internal audit function, reviewing and commenting on an annual report from the CEO in relation to the policies and processes adopted to evaluate and improve the effectiveness of its internal control practices and procedures.

Section 126(5) provides that there must be at least one meeting of an audit and risk committee in each quarter.

Section 126(8) requires that the audit and risk committee must provide a report to the council after each meeting summarising the work of the committee during the period preceding the meeting and the outcomes of the meeting and provide an annual report to the council on the work of the committee.

The annual report of the audit and risk committee must be included in the council's annual report (section 126(9))

• Section 126A (new): Regional audit and risk committees

This section is not relevant to the City of Marion.

Additional editorial amendments also commenced that updated any wording and references required. A draft ToR is provided in Attachment 1 and has been reviewed to ensure it is compliant with legislation, with any required amendments included.

ATTACHMENTS

1. Finance Risk and Audit Committee Terms of Reference (1) [11.2.1 - 7 pages]

Finance, Risk and Audit Committee Terms of Reference



1. ESTABLISHMENT

1.1 The Finance, Risk and Audit Committee is a formally constituted Committee of Council pursuant to Section 41 and 126 of the Local Government Act 1999 and is responsible to Council. It operates as an independent and objective advisory Committee to Council and does not have any delegated decision making or authority to implement actions in areas over which the Chief Executive Officer has delegation.

2. OBJECTIVES

- 2.1 The primary objective of the Finance, Risk and Audit Committee is to add value through the provision of advice to ensure that the resources of the City of Marion are being used efficiently and effectively. It will assist Council accomplish its objectives by contributing to a systematic and disciplined approach to evaluating and improving the effectiveness of risk management, control and governance processes.
- 2.2 As part of Council's governance obligations to the community, Council has constituted the Finance, Risk and Audit Committee to facilitate:
 - 2.2.1 Oversight of relevant activities to facilitate achieving the City of Marion's objectives in an efficient and orderly manner.
 - 2.2.2 Enhancing the credibility and objectivity of internal and external financial reporting.
 - 2.2.3 Effective management of risk and the protection of Council assets.
 - 2.2.4 Compliance with laws and regulations as well as use of best practice guidelines.
 - 2.2.5 The effectiveness of the service reviews function and maintaining a reliable system of internal control.
 - 22.62.5 The provision of an effective means of communication between the external auditor, internal auditor and service reviews provider, management and Council.

2.2.72.2.6 The City of Marion's ethical development.

3. MEMBERSHIP

- 3.1 Membership of the Committee will comprise:
 - (i) One or two Two Council Members (who are not the Mayor)
 - (i)(ii) One Proxy Council Member (who is not the Mayor)
 - (ii)(iii) Three external expertIndependent members

Council Member Representatives

- 3.2 Ideally, the Council Members on this Committee will have experience in business, legal, <u>risk</u> management, audit or financial management / reporting knowledge and experience.
- 3.3 Appointment of the Council Members to this Committee will be made by Council on a rotational basis, as resolved from time to time. Council may resolve to re-appoint the Council Members on this Committee for consecutive terms.

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- 3.4 No additional allowance will be paid to the Council Member representative over and above the allowance already received by the Council Member.
- 3.5 If required, training and development will be sourced and provided to the Council Member Representatives on matters/subjects within the Finance, Risk and Audit Committee Terms of Reference
- 3.6 The Council Member representatives will raise matters (within the scope of the Finance, Risk and Audit Committee Terms of Reference) with the Committee, on behalf of Council and act as a conduit of information between Council and the Committee, and the Committee and Council.
- 3.7 The Council Members representatives will provide a verbal report to Council on the key matters and recommendations within the Committee meeting, when the minutes and / or Committee recommendation reports, are presented to Council for adoption.
- 3.8 The Council Member representative will provide a report to the Committee on any Council decisions or discussions that are relevant to the Committee's Terms of Reference.

External ExpertIndependent Members

- 3.9 External expertindependent members will collectively have skills, knowledge and experience in senior business roles, legal, audit, knowledge and experience, expertise in financial management / reporting, risk management, governance and be conversant with the local government environment.
- 3.10 The Council will determine the process for appointing an expert independent member.
- 3.11 Appointment of external representatives will be made by Council for a term to be determined by Council. To ensure succession planning for the Committee, the terms of appointment should be arranged on a rotational basis and continuity of membership despite changes to Council's elected representatives. Council may resolve to re-appoint an external expertindependent member for consecutive terms.
- 3.12 If Council proposes to remove an <u>independent expert</u> member from the Committee, it must give written notice to the <u>independent expert</u> member of its intention to do so and provide that <u>independent expert</u> member with the opportunity to be heard at a Council meeting which is open to the public, if that <u>independent expert</u> member so requests.
- 3.13 Remuneration will be paid to each independent member of the Committee to be set by Council from time to time. At a minimum, the remuneration paid to the independent expert member will be reviewed within 12 months from the date of a Council (periodic) election.

4. BASIS FOR OPERATION

- 4.1 The Committee's role is to report to Council and provide appropriate advice and recommendations on matters relevant to the Committee's Terms of Reference in order to facilitate decision-making by Council in relation to the discharge of its responsibilities.
- 4.2 The City of Marion considers that the ability of the Finance, Risk and Audit Committee to

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operate in a manner that adds value and also maintain independent judgement is vital. As such, the City of Marion has based the Committee's Terms of Reference on the ASX Principles of Good Corporate Governance and the Australian Standard AS 8000-2003 Good Governance Principles.

- 4.3 Council or the Chief Executive may refer any matter to the Finance Risk and Audit Committee within its Terms of Reference.
- 4.4 The Chairperson of the Committee shall be appointed from the external independent representatives of the Committee by the Finance, Risk and Audit Committee Council. In the absence of the appointed Chairperson from a meeting, the meeting will appoint an acting Chairperson from the external independent members present.

4.5 A quorum for a meeting of the Committee shall be half the total membership plus one, ignoring any fractions, and must include one Council Member.

- 4.6 The Finance, Risk and Audit Committee, through the Chief Executive Officer, may seek information or obtain expert advice on matters of concern within the scope of its responsibilities.
- 4.7 The Chief Executive Officer will attend all meetings on an ex-officio basis, except when the Committee chooses otherwise. Other Council Members or staff may be invited to attend at the discretion of the Committee to advise and provide information when required.
- 4.8 The Finance, Risk and Audit Committee will review its performance on a bi-annual basis to ensure the continual improvement to its performance.
- 4.9 Representatives of the external auditor will be invited to attend meetings at the discretion of the Committee but must attend meetings at which there will be consideration of the annual financial report and results of the external audit.
- 4.10 The Finance, Risk and Audit Committee will meet with both the external auditor and internal auditor without management present at least once a year.
- 4.11 The Chief Executive Officer will ensure appropriate support is provided to the Committee.

Meetings

- 4.12 The Committee shall meet at least quarterly.
- 4.13 The time and place for the conduct of meetings will be determined by the Committee provided that all meetings will be held in a public environment within a City of Marion building.
- 4.14 The Committee will consider and determine its own meeting practice, processes and procedures within the parameters of the Local Government Act 1999 and the Local Government (Procedures at Meetings) Regulations 2000.
- 4.15 An annual schedule of meetings will be developed and agreed to by the Committee

members. This schedule of meetings will include at least one joint workshop with the Council and the Committee.

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Commented [VM1]: Kate - does this now align with our current practice?

Finance, Risk and Audit Committee Terms of Reference



4.16 Additional meetings shall be convened at the discretion of the Chairperson, or at the written request of Council or any member of the Committee, service review provider or external auditor

Reporting

- 4.17 A copy of all agenda and reports forwarded to the Finance, Risk and Audit Committee will also be forwarded to Council Members for information prior to the conduct of the Finance, Risk and Audit Committee meeting.
- 4.18 The minutes A summary report including the minutes of each Finance, Risk and Audit Committee Meeting, shall be forwarded (as soon as practicable after the meeting) to a General Council meeting.
- 4.19 Where the Finance, Risk and Audit Committee makes a recommendation to Council on a matter within the scope of its Terms of Reference, the matter will be listed as a separate agenda item for consideration by Council at the next General Council meeting that is not being held on the same day as the Audit Committee meeting. A Council Member Representative on the Committee will inform the Council during the Council meeting of the recommendation, and any provide any relevant context.
- 4.20 Where the Council makes a decision relevant to the Committee's Terms of Reference, a Council Member Representative will report the decision to the Committee at the next Committee meeting and provide any relevant context.
- 4.21 The Committee shall report annually to the Council, summarising the activities of the Committee during the previous year. <u>The Committee's annual report will be included in the Council's annual report each year.</u>

Authority

- 4.22 The Committee is authorised to seek any information it requires from any employee in the Council (after advising the CEO) in order to perform its duties.
- 4.23 The Committee is authorized, at the Council's expense, (after consultation with the CEO) to obtain outside legal or other professional advice on any matter within its Terms of Reference.

5. FUNCTIONS

The primary functions of the Finance, Risk and Audit Committee is to add value through the provision of advice to ensure that the resources of the City of Marion are used efficiently and effectively. It will assist Council to accomplish its objectives by contributing to a systematic and disciplined approach to evaluating and improving the effectiveness of financial management, risk management, internal controls, and governance processes through the following activities:

5.1 External Audit

5.1.1 Review and recommend for endorsement by Council the engagement of the City of Marion's external auditor. The review should look to satisfy Council that the provider of external

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audit services can demonstrate adequate independence from the operations of the City of Marion.

- 5.1.2 Critically analyse and follow up any external audit report that raises significant issues relating to risk management, accounting, internal controls, financial reporting and other accountability or governance issues. Review management's response to, and actions taken as a result of, issues raised.
- 5.1.3 Liaise with the City of Marion's external auditor including discussion on:
- 5.1.4 The scope and planning of annual audits.
- 5.1.5 Any issues arising from audits, including any management letter issued by the auditor and the resolution of such matters.
- 5.1.6 Recommend to Council, if considered appropriate, that the external auditor, or some other person suitably qualified in the circumstances, examine and report on any matter related to financial management, or the efficiency and economy with which the City of Marion manages or uses its resources to achieve its objectives, that would not otherwise be addressed or included as part of the annual audit (under Div. 4 of Part 3 of Ch. 8 of the Act).

5.2 Internal Audit-and Service Reviews

- 5.2.1 Review and recommend for endorsement by Council the engagement of the City of Marion's internal audit provider. The review should look to satisfy Council that the provider of the services can demonstrate adequate independence from the operations of the City of Marion.
- 5.2.2 Review, and provide information relevant to, the scope of the internal audit and service review programs, including whether the program systematically addresses:
 - Internal controls over significant risk, including non-financial management control systems.
 - Internal controls over revenue, expenditure, assets and liability processes. and activities
 - Compliance with regulations, policies, best practice guidelines, instructions and contractual arrangements,
 - Whether employees have sufficient competencies (facilitated by up to dateup-to-date training) to enable them to fulfil their roles.
 - A review of the City of Marion's strategic management plans and annual business plans to ensure appropriate allocation of resources necessary to achieve the objectives of the plans.
- 5.2.3 Monitor, Ocritically analyse and follow up any internal audit-or, service reviews report-or risk assessments that raises significant issues and review management's response to, and actions taken as a result of issues raised.
- 5.2.4 Review the appropriateness of special assignments undertaken by the internal audit and service reviews provider at the request of the Chief Executive.
- 5.2.5 Review the level of resources allocated to service review and the scope of its services and authority.

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Commented [VM2]: Kate to update pending advice on internal audit function

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5.2.65.2.5 Facilitate liaison between the internal audit/service review provider, and external auditor to promote compatibility, to the extent appropriate, between their programs.

5.3 Service Reviews

5.3.1 Review and provide advice on service reviews, and in particular:

- a) The scope of the review before it is commenced.
- b) Input into the questions to be asked and the data to be collected and analysed.
- c) Comment on all draft service review reports before the final report is presented to Council.

5.45.3 Financial Reporting and Prudential Requirements

- 5.4.15.3.1 Review Council's annual financial statements (prepared in accordance with Section 10 of the Local Government (Financial Management) Regulations 2011 to ensure that they present fairly the state of affairs of the City of Marion, including focus on:
 - · Accounting policies and practices and any changes to them.
 - The process used in making significant accounting estimates.
 - Significant adjustments to the financial report (if any) arising from the audit process.
 - Compliance with accounting standards and other reporting requirements.
 - Significant variances from prior years.
- 5.4.25.3.2 Provide comment on the assumptions underpinning Council's Strategic Management Plans (Strategic Plan, Annual Business Plan, Budget and Long Term Financial Plan), the consistency between plans, and the adequacy of Council's plans in the context of maintaining financial sustainability.
- 5.4.35.3.3 Recommend adoption of the annual financial statements to Council. Review any significant changes that may arise, subsequent to any such recommendation but before the financial report is signed.
- 5.4.45.3.4 Review the recommendations of business cases developed by Management in association with significant activities or major projects. Such reviews should have regard to the requirements of Section 48 of the Local Government Act 1999, which relates to prudential requirements for certain activities.
- 5.4.55.3.5 The Quarterly Budget Review Reports (required under S9 of the Local Government (Financial Management) Regulations 2011 – Statutory reports to Council) to be presented to the Finance, Risk and Audit Committee.

5.55.4 Internal Controls and Risk Management Systems

- 5.5.45.41 Review the City of Marion's annual Risk Profile and monitor the risk exposure of Council. Review risk management processes and management information systems.
- 5.5.25.4.2 Review the adequacy of the accounting, internal control, reporting and other resource and financial management systems and practices of the City of Marion on

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a regular basis.

5.5.35.4.3 Ensure appropriate policies, systems and procedures relating to risk management are implemented and maintained in order to assist the council to carry out its activities in an efficient and orderly manner to achieve its objectives, inform appropriate decision making, facilitate appropriate prioritisation of finite resources and promote appropriate mitigation of strategic, financial and operational risks relevant to the council.

5.65.5 Other

- 5.6.45.5.1 Where Council has exempted a subsidiary from the requirement to have an audit committee, undertake the functions that would have been performed by the subsidiary's audit committee.
- 5.6.25.5.2 Monitor ethical standards and conflicts of interest by determining whether the systems of control are adequate.
- 5.6.35.5.3 Address issues brought to the attention of the Committee, including responding to requests from Council or the Chief Executive for advice that are within the parameters of this Terms of Reference.
- 5.6.45.5.4 Make recommendations to the Council to amend these Terms of Reference if the Committee forms the opinion that such amendments are necessary to improve its performance
- 5.6.55.5.5 Review the Committee's performance on a bi-annual basis using performance indicators developed for that purpose.

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11.3 Local Government Participation and Elections Review - City of Marion Submission

Report Reference GC240123R11.3

Originating Officer Unit Manager Governance and Council Support – Victoria Moritz

General Manager Acting Chief Executive Officer - Tony Lines

REPORT OBJECTIVE

The purpose of this report is for Council to review and endorse the draft submission on the Local Government Participation and Elections Review (**Attachment 1**).

EXECUTIVE SUMMARY

The Minister for Local Government, Hon Geoff Brock MP, has launched the Local Government Participation and Elections Review (the Participation Review); a state-wide consultation process to give all South Australians the opportunity to provide feedback on ideas and suggestions on how communities can better engage with their councils through a council term and, particularly, at election time.

The consultation process is supported by the Local Government Participation and Elections Review Discussion Paper (**Attachment 2**) which contains ideas and questions to assist with making submissions to the Review.

RECOMMENDATION

That Council:

- 1. Endorse the draft submission in response to the Local Government Participation and Elections Review provided in Attachment 1 and submit to the Minister for Local Government subject to the following amendments:
 - Xx
 - XX

DISCUSSION

Over the past 20 years, the local government sector has been making increasingly large investments in promoting elections, both to encourage nominations, and to increase voter turnout. Despite these investments, engagement with councils at election times has remained at consistently low rates.

The discussion paper puts forward a range of ideas such as compulsory voting, term limits for council members, removal of council wards and possible boundary changes where councils don't receive enough nominations at election time.

Broad discussion and feedback is being sought by the Minister to inform further consideration of what, if any, changes may be required to legislation and election processes to support enhanced participation in councils and council elections.

The scope of the Participation Review covers the following matters:

- Ways to better engage and participate with council;
- Ways to encourage a greater number of more diverse candidates for election to councils;
- Ways to increase voter turnout; and
- Ways to ensure that council elections are run efficiently, with the highest level of integrity.



It is important to note that the Participation Review is being used as the consultation mechanism for community engagement related changes to the Local Government Act 1999 (the Local Government Act) arising from the passage of the Statutes Amendment (Local Government Review) Act 2021, which have not yet been proclaimed for commencement.

Council members were invited to provide responses to a survey distributed by Administration on 19 December 2023 to help inform a Council response. Members were asked to complete the survey by Friday 5 January 2024. These responses have been collated and are provided in the attached submission for Council consideration.

Some of the key themes resulting from the Council Member responses include:

- The need for a Community Engagement Charter that is prescriptive for significant decisions, yet flexible for localized matters,
- Increased support for Elected Members,
- The intricacies involved in attracting a diverse range of candidate nominations; and
- The importance of impartiality in local government.

As well as contributing to a council wide submission, individual council members may wish to complete the survey direct on the DIT website where the consultation is being promoted to give the community an opportunity to provide feedback on ideas and suggestions on how communities can better engage with their councils through a council term and, particularly, at election time.

Consultation closes on 1 March 2024. Feedback gathered via this consultation process will play a key role in informing reform proposals and the development of the bill to amend local government legislation, including:

- Local Government Act 1999
- Local Government (Elections) Act 1999
- City of Adelaide Act 1998

Consultation outcomes will be published on the YourSay website https://yoursay.sa.gov.au/council-participation-elections and on the Department for Infrastructure and Transport's website https://yoursay.sa.gov.au/council-participation-elections and on the Department for Infrastructure and Transport - South Australia (dit.sa.gov.au)

The Local Government Association are also collecting responses to provide a sector wide response and have requested a copy of any submission made to the Minister. A copy of the submission from City of Marion will be forwarded to the LGA at the same time it is sent to the Minister.

ATTACHMENTS

- 1. Com Response Local Government Participation and Elections Review [11.3.1 7 pages]
- 2. Local Government Participation and Elections Review Discussion Paper [11.3.2 23 pages]



24 January 2024

Hon Geoff Brock MP Minister for Local Government Department of Infrastructure and Transport via email: DIT.localgovernmentreform@sa.gov.au

CC LGA via email: governance@lga.sa.gov.au

RE: CITY OF MARION SUBMISSION - LOCAL GOVERNMENT PARTICIPATION AND ELECTIONS REVIEW

Dear Mr Brock,

Thank you for the opportunity to provide feedback on ideas and suggestions on how communities can better engage with their councils through a council term and, particularly, at election time. In response to the recent state-wide consultation on the Local Government Participation and Elections Review, Council at its meeting of 23rd January 2024 considered and endorsed the attached submission in response to the Discussion Paper and key local government review topics.

The Local Government Participation Elections Review presents a unique opportunity to contribute to the ongoing conversations surrounding the democratic process in our community. Key points addressed in the submission include:

- 1. The need for a Community Engagement Charter that is prescriptive for significant decisions, yet flexible for localized matters,
- 2. Increased support for Council Members,
- 3. The intricacies involved in attracting a diverse range of candidate nominations; and
- 4. The importance of impartiality in local government.

Thank you for considering our contribution to this important review process and to creating a more robust and inclusive system that strengthens our community.

Yours Sincerely

Kris Hanna

Mayor, City of Marion



TOPIC 1: HOW PEOPLE ENGAGE WITH THEIR COUNCIL (refer pages 7-10 Discussion Paper)

1.1 Community Engagement Charter	
Participation Review Discussion Paper Ideas and Questions	Comments:
What requirements should be set for councils' community engagement for what decisions?	The proposed Charter should be both flexible and prescriptive in nature. The Charter should set out more specific requirements for significant council decisions, but also allow for a more flexible approach for localized matters.
What should be included in the Charter and what should be left for councils' own community engagement policies?	The proposed Charter should include measurables to help guide and evaluate community engagement as well as mandatory minimum requirements for engagement levels on significant decisions such as the annual business plan and budget.
Should councils have the capacity to determine how they will engage with their communities, or should the Charter be more directive in its approach?	To best meet the needs of each unique community, the council should have some capacity to determine how they would like to engage. However, the proposed Charter should also set out a minimum standard for engagement on more significant matters.
What other ideas do you have for councils' community engagement?	The City of Marion utilises the engagement level selection matrix to assist in determining what level of engagement to select based on the IAP2 spectrum of engagement e.g. inform, consult, involve, collaborate or empower. This assessment tool is used for each consultation to ensure the potential impacts to the community have been thoroughly assessed and that engagement methods are well informed. Councils should also consider utilising a hybrid approach in engaging the community in decision-making to ensure inclusivity, such as utilising both online and in-person methods of engagement.
What are the types of information you would like to see councils include when they engage with you?	When engaging with the community, councils should include practical operational examples that demonstrate the possible impact of different options so the community can understand the implications to their lives and therefore make informed decisions. The information presented should also be easy to read and easy to access.

1.2 Council Meetings	
Participation Review Discussion Paper Ideas and Questions	Comments:
Should councils be required to livestream their meetings, and make recordings available?	Opinions were divided on the idea of mandatory live streaming of meetings of Council. Advocates for mandatory live streaming emphasized its potential to increase transparency and broaden accessibility. Conversely, opponents expressed concerns about the possibility of malicious video editing and the impact of social media commentary, fearing that these factors might discourage individuals from actively participating in meetings of Council.
All metropolitan councils hold their council meetings during the evenings, but councils in regional areas often hold their meetings during business hours. Should councils be required to hold their meetings at a particular time to maximise community participation?	Council meeting times should be decided by each council. If council meetings were to be held during business hours, then consideration should be given to special leave provisions for Members who work full time.

1.3 Support Council Members to Engage with Communities



Participation Review Discussion Paper Ideas and Questions	Comments:
How should members be supported to engage directly with their communities?	Members should be supported by Administration staff to engage directly with the community. Support could be given in the form of organising letterbox material, facilitating public meetings, and providing advice.
Should all council members be provided with a specific allowance to support constituent work, similar to the allowance that is provided to all Members of Parliament?	Views were divided regarding the question of providing a specific allowance for constituent work. Advocates for the allowance emphasized its potential to increase engagement with the community and offset the costs taken on by Members. Conversely, opponents of the additional allowance believe the allowance already received by Members is sufficient and that an additional allowance may result in unintended negative consequences. Any additional allowance received should be subject to a stringent and structured governance system to ensure it is utilized appropriately.
What other ideas do you have to strengthen the relationship between council members and their local community members?	To strengthen the relationship between council members and the local community it is important that Administration support members in promoting and facilitating engagement sessions, bolstering social media and online presence and helping the community understand the role of council.

TOPIC 2: HOW CAN WE ENCOURAGE A GREATER NUMBER OF MORE DIVERSE CANDIDATES? (refer pages 11-16 Discussion Paper)

2.1 Increase Council Members' Allowances	
Participation Review Discussion Paper Ideas and Questions	Comments:
Would more, and a more diverse range of, people be attracted to the role if allowances were increased?	Opinions amongst Members varied regarding the impact of increased allowances. Some believe an increase in allowance would result in a greater number of candidates as well as a more diverse range of candidates. Others raised concerns regarding the effect of increase in allowance would have on the motivations of candidates, whether it would result in people nominating for financial gain rather than for the benefit of their community.

2.2 Make council meetings more flexible	
Participation Review Discussion Paper Ideas and Questions	Comments:
Are there elements of council business that might put people off nominating? (for example, if a council meets during business hours, does that prevent people from standing for council if they are in the workforce or have family or other responsibilities? Or does it enable others, who may not be able to attend evening meetings, to run for council?)	Time commitments to undertake the role properly and the lack of privacy were the main elements discussed that could discourage people from nominating for council.
Should council members be able to attend some council meetings electronically?	The general consensus was that under certain specified circumstances, members should be given the option to participate in meetings electronically. The determination of the specific circumstances permitting attendance electronically should be at each council's discretion. It is noted that chairing meetings with some Members online can be more challenging for the Mayor. It is also noted that there is generally better meeting participation when members are physically present.



2.3 More local promotion of nominating for elections	
Participation Review Discussion Paper Ideas and Questions	Comments:
Are there other efforts that councils could make to increase interest in standing over a council term, e.g., by working with ratepayer or other community organisations?	The potential cost and challenges associated with efforts to increase interest in nominating for council whilst remaining impartial could outweigh the real benefits.
Would councils get a better local result if they make greater investments in local promotion and initiatives, particularly ahead of election periods?	Council elections are already well advertised. Any additional investment into the promotion of council elections must be balanced against the perceived benefits and must be carefully planned to include a mix a of all groups that reflect the community at large.

2.4 Term limits for council members	
Participation Review Discussion Paper Ideas and Questions	Comments:
Should term limits for council members be introduced?	Opinions amongst Members varied regarding term limits for council members. Advocates for the introduction of term limits emphasized its potential for increasing fresh ideas and cultural shifts. Whilst opponents argued the introduction of term limits would guarantee the loss of experience and wisdom and would hinder councillors' ability to build strong connections and in-depth understanding of their community.

2.5 Required training for candidates	
Participation Review Discussion Paper Ideas and Questions	Comments:
Should people be required to complete an online course before nominating?	Opinions were divided on the topic of completing mandatory training prior to nominating. Those for the training argued it would provide candidates with the necessary skills to prepare them for council. Whilst those against the proposal argue it could be a barrier to entry and would be difficult to ensure all those nominating had actually understood the course.
What forms of training could both benefit candidates and generate more community confidence in the people that are standing for election?	Candidates could benefit from training such as cultural responsiveness training with regard to multicultural issues, particularly understanding and respecting Aboriginal culture. As well as training on how council meetings and the roles and responsibilities of a council member.

2.6 Consider real-time publishing of nominations	
Participation Review Discussion Paper Ideas and Questions	Comments:
Should councils have a role in the nomination process?	The nomination process should remain separate to council.
If ECSA continues to receive nominations directly, should there be a requirement for nominations to be published throughout the nomination process, not just at the end? If so, how should these be published?	Members were divided on the idea of publishing council nominations throughout the process. Some believe it would level the playing field for those candidates who are not connected to political parties. Whilst others argued it could discourage candidates from nominating and would lead to candidates swapping wards based on the competition.

2.7 Removal of council wards



Participation Review Discussion Paper Ideas and Questions	Comments:
Should councils continue to have wards? If so, why? If not, what would be the benefits of removing them?	Councils should continue to have wards as members are able to learn the intricacies of a particular area and in turn, benefits the community as members are able to act as experts on their ward. Additionally, having a smaller resident base to service allows for more time to focus on strategic council wide decisions. No wards runs the risk that one area is not represented whilst another area is over represented which can sway decision making.
Should wards only be kept in councils where a size warrants their retention?	Opinions were divided on this matter. Some argued councils should have the capacity to decide their wards and representative structure, whilst others argued that wards should only remain in councils with the size to warrant their retention. A suggestion was put forward for a mixed council of both general positions and ward-based positions.

2.8 Lack of nominations trigger for boundary reform	
Participation Review Discussion Paper Ideas and Questions	Comments:
Should potential boundary changes be referred to the South Australian Boundaries Commission when a council receives significantly fewer nominations than it has vacancies?	There was no overwhelming objection to the idea of boundary changes when a council receives fewer nominations than it has vacancies. However, it was noted that the amalgamation of councils has the potential to result in the loss of local knowledge and have a negative impact on the quality of service levels.
What are other factors that might encourage—or dissuade—people to stand for election to their councils?	Factors that could discourage individuals from nominating for their local council include inadequate policing of unauthorized electoral material, a lack of understanding of the functions and importance of local government, constituent abuse, an aggressive or toxic culture within the council, and the demanding workload and time commitments associated with the role.
What ideas do you have to increase nominations?	While the lack of nominations is predominately a concern of regional councils, various strategies were discussed. These include improving public awareness of the role of local government with an emphasis on the potential positive impact a councilor can have on their community and increased funding and support from state government.

TOPIC 3: HOW CAN WE ACHIEVE A BETTER VOTER TURNOUT? (refer pages 17-22 of Discussion Paper)

3.1 Make voting for councils compulsory	
Participation Review Discussion Paper Ideas and Questions	Comments:
Is there any particular reason why councils do not warrant compulsory voting, when the two other spheres of Australian governments do?	If compulsory voting in local government elections was mandated, it may give rise to uninformed and unhelpful voting e.g. numbering candidates in the order they appear on the ballot paper. It could also inadvertently politicize local government elections and may lead to political party dominance of local government resulting in a loss of independent community minded candidates.
Should voting for councils be compulsory in South Australian council elections?	Opinions amongst Members were varied on the topic of compulsory voting in South Australian council elections. Advocates for compulsory voting emphasized the potential for greater representation of the community and a more democratic mandate. In contrast, opponents argued that it would lead to the loss of community minded candidates, make it harder for the average resident to be elected without political party backing and would require significantly more resources.



3.2 Change the method of voting		
	Participation Review Discussion Paper Ideas and Questions	Comments:
	How should people vote for their councils?	Postal voting.

3.3 Consider who can vote for their council	
Participation Review Discussion Paper Ideas and Questions	Comments:
Should the franchise for council elections be changed in any way?	There should be a method which by residents within a council area who are not Australian Citizens can vote in council elections without having to submit a special application.

3.4 Change the timing of council elections	
Participation Review Discussion Paper Ideas and Questions	Comments:
Should council elections be moved to a different year from South Australian Government elections?	The consensus was that council elections should be moved to a different year from South Australian Government elections.

3.5 Election promotion	
Participation Review Discussion Paper Ideas and Questions	Comments:
Should councils have a stronger role in promoting elections locally to increase voter turnout?	Impartiality should be at the forefront of decision making if councils were to have a stronger role in promoting elections locally.

3.6 Removing wards		
Participation Review Discussion Paper Ide	as and Questions	Comments:
Would removing wards provide voters with and produce fairer results?	n greater choice,	Removing wards could negatively impact councils and communities as it has the potential to leave some areas without a representative.

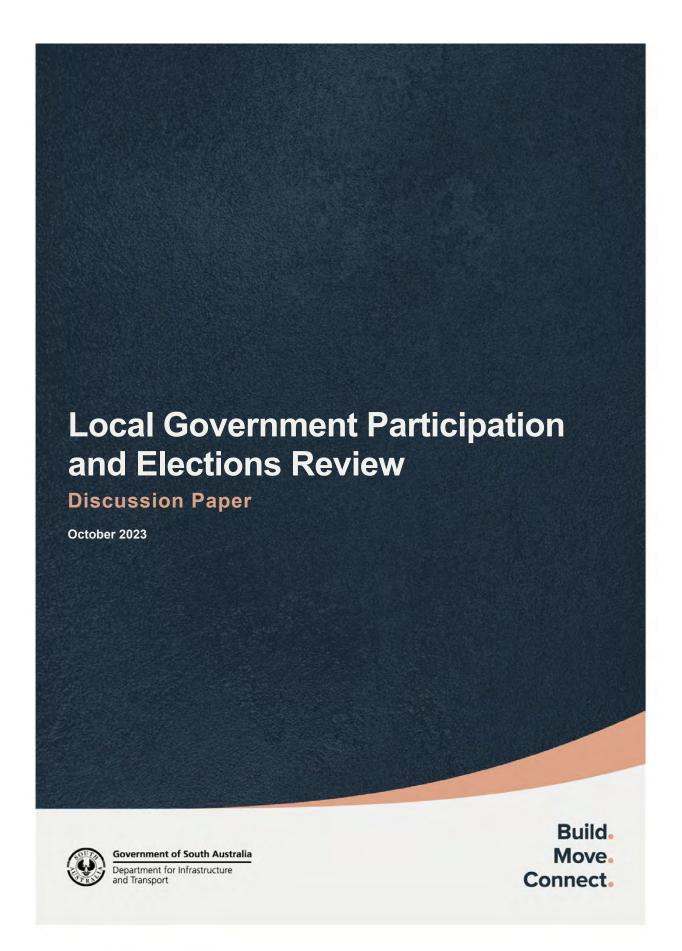
.7 Consider candidate information	
Participation Review Discussion Paper Ideas and Questions	Comments:
What information should candidates be required to include with their nominations?	Candidates should be required to include their work history, the number of terms they have served on council as well as past board roles and any associations they may have.
Is there a role for councils to play in enabling all candidates to reach potential voters?	Due to the need for impartiality, the current arrangement whereby the council distributes the nomination and a photo of the candidate to all residents is sufficient.
What are other factors that might encourage—or dissuade—people to stand for election to their councils?	Factors that could discourage individuals from nominating for their local council include inadequate policing of unauthorized electoral material, a lack of understanding of the functions and importance of local government, constituent abuse, an aggressive or toxic culture



	within the council, and the demanding workload and time commitments associated with the role.
What ideas do you have to increase nominations?	While the lack of nominations is predominately a concern of regional councils, various strategies were discussed. These include improving public awareness of the role of local government with an emphasis on the potential positive impact a councilor can have on their community and increased funding and support from state government. To increase nominations from marginalized groups, it could be beneficial to consider quotas or special grants to help fund election campaigns.

TOPIC 4: ELECTION IMPROVEMENTS (refer page 23 of Discussion Paper)

Consider candidate information	
Participation Review Discussion Paper Ideas and Questions	Comments:
Do you have any ideas to improve council elections?	An increase in resources for the electoral commission to police unauthorised, defamatory and misleading electoral material as well as thorough investigations into these types of breaches.



Disclaimer

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Minister's foreword



Nearly 35 years ago, I threw my hat in the ring and stood for election to my local council. And after 20 years as a council member—including six as Mayor—and 14 as a Member of Parliament, I can confidently say that this was one of the best decisions of my life.

I stood for council for the same reasons that many South Australians do; because I wanted to get involved in the local decisions that have such an impact on our day-to-day lives. It's a challenging role, but one that also has tremendous rewards. I can honestly say—and often do—that my time as a local elected member has been one of the best of my life.

I'm passionate about local government, local leadership, and local decision-making. That's why I am also passionate about encouraging every South Australian to get involved with their council—to have your say about council decisions and activities, and,

at election time, to make sure you have your say about who will represent you and make decisions on your behalf by voting.

I'm also passionate about making sure that we have as many South Australians as possible making the same decision that I did so many years ago—to turn my commitment to my community into a decision to run for council and put that commitment into action.

This discussion paper poses a number of questions about how we can improve participation in local government, both throughout councils' terms, and at election times.

It poses some bold ideas that might be challenging or even controversial. But I firmly believe that it is time for us to take real action to better connect people to their councils; to get serious about tackling the persistently low voter turnout that we see every four years at council election time, and to make sure that the future of local government is in the hands of the most diverse and capable local representatives that we can find.

I encourage everybody reading this paper to respond to the questions it poses. Let us know how we can build a future for South Australia where our councils represent and are supported by a local community that truly feels connected to their local government.



Hon Geoff Brock MP

MINISTER FOR LOCAL GOVERNMENT

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Introduction

Our local councils are often described as the sphere of government that is 'closest to the people'. The services they provide are often those that touch our day-to-day lives most closely—the footpaths and roads we walk and drive on, the bins we put our rubbish in, the parks, gardens and ovals where we walk, exercise and play with our children, and our local libraries to name just a few.

Yet this involvement with our local services isn't always reflected in close participation and engagement with our councils. While our local members are elected by the ratepayers and residents in their local areas, typically only around a third of voters choose to exercise their democratic right to vote for their council representatives. Councils can also struggle to have a good number of diverse candidates put their hand up to stand for election, to ensure that a local elected body has the best chance of representing and making the best decisions for its local community.

Over the past 20 years, the local government sector has been making increasingly large investments in promoting elections, both to encourage nominations, and to increase voter turnout. This participation is crucial, as elections establish the democratic foundations for the decisions that a council will make over a four-year term to spend ratepayers' money on the services and facilities that the council decides its community can and wants to pay for.

Despite these investments, engagement with councils at election times has remained at consistently low rates. This discussion paper therefore tackles some fundamental questions, not only about how council elections should be run to improve the number and diversity of council members and increase voter turnout, but also how people engage with their council over the whole of a council term, so that when election time rolls around, they are interested and engaged with the future of their local council.

There are four key topics covered in this paper. They are:

- 1. How people engage and participate with their council;
- 2. How we can encourage greater numbers and more diverse candidates;
- 3. How we can increase voter turnout: and
- How we can make sure that council elections are run efficiently, with the highest level of integrity.

For each of these topics, this discussion paper provides a brief snapshot of current requirements, and changes over time. Each section also puts forward some ideas for improvements—and we want to hear from you! Are these ideas good ones? If not, why not? What other ideas do you have to improve people's engagement with councils—both at, and between, elections?

Topic 1: How people engage with their council

Community Engagement Charter

Councils continually engage with their communities on a range of critical decisions—their annual business plans and budgets, how council rates are set and collected, how parks and gardens and other council land should be used and managed, how a council's elected member body should be structured, and so on.

The Local Government Act 1999 (the Act) requires all councils to have a public consultation policy in place. This policy must include some actions as a minimum—largely a requirement to consult for a minimum period of 21 days, to publish material on their website and in a newspaper, and to allow for submissions. The Act also requires councils to undertake more specific consultation on significant decisions, such as the requirement to hold an hour-long public meeting on its annual business plan and budget.

Principles of engagement

The Charter is underpinned by these engagement principles:

- Members of the community should have reasonable, timely, meaningful and ongoing
 opportunities to gain access to information about proposed decisions, activities and
 processes of councils and to participate in relevant processes.
- 2. Information about issues should be in plain language, readily accessible and in a form that facilitates community participation.
- Participation methods should seek to foster and encourage constructive dialogue, discussion and debate in relation to proposed decisions, activities and processes of councils.
- 4. Participation methods should be appropriate having regard to the significance and likely impact of proposed decisions, activities and processes.
- Insofar as is reasonable, communities should be provided with information about how community views have been considered and reasons for actions and decisions of councils.

These principles are consistent with principles adopted by individual councils over many years. They are informed by the International Association for Public Participation (IAP2) Core Values.

These basic requirements have now been in place in the Act for more than 20 years, however, community and council expectations regarding consultation have changed. For example, many councils have moved towards more modern methods of communication and engagement—for instance, using social media to 'get the word out' rather than relying on ratepayers reading notices published in the back of a local newspaper, or undertaking more fit-for-purpose engagement methods such as 'drop in' events at council venues.

Yet while councils may wish to invest in more modern and effective engagement—and their communities may expect them to—they must still comply with two-decades-old statutory requirements.

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Changes to the Act will replace these inflexible requirements with a 'Community Engagement Charter' (the Charter). Councils' community engagement polices must be consistent with the Charter and comply with its requirements. These changes will commence when a Charter has been developed—which needs your input!

A flexible or prescriptive approach?

There is broad scope to create a Charter that reflects community and councils' views on how it should direct council's community engagement.

For example, the Charter could specify mandatory requirements that largely replicate the current requirements contained within the Act. Councils would then be required to undertake 'engagement tasks' as the Charter instructs them—for example, to release information online for a specific period of time; or to publish material elsewhere in a particular way. However, placing these requirements on councils may not support councils to invest in community engagement in a way that they feel best meets their community's particular needs.

Another option would be for the Charter to set out a range of general principles or performance outcomes then enable the specifics of each councils' community engagement to be determined in its own community engagement policy. With this approach, there might be concerns in the community that not all councils would engage in a similar way or might not engage to the level that a community may like to see.

The Charter could also be a mixture of these approaches. For example, it could contain more specific requirements for significant council decisions that affect the whole council area, but also allow for a more flexible approach for more localised matters.

While the public consultation requirements have traditionally covered the method of engagement (e.g., minimum consultation periods and publishing requirements), the Charter could also cover the type of information that should be made available during community engagement, or how public consultation feedback should be considered. This approach may fulfil the principle that engagement should encourage constructive dialogue and discussion.

A Charter might include that a council should provide information in a form that is appropriate for the council's community to engage with and make a submission on. Councils could then determine what this information looks like in their community engagement policies.

The intent of the change to a Charter is to enable councils to take a more fit-for-purpose approach to public consultation, taking into account the significance of the matter under consideration, the needs of their local community, and the advantages of new technology. It should also bolster community confidence that their council will engage with them properly on the decisions and actions that affect them.

To achieve this aim, the Charter may:

- · include categories of consultation;
- specify mandatory requirements or set out more general principles and performance outcomes related to engagement, for each category;
- · provide guidance on specific measures or techniques to achieve outcomes; and
- set out measures to evaluate how outcomes have been achieved, or to what degree.

And, of course, there will be mandatory public consultation on both the Charter and the related council community engagement policies.

One proposal is that the Charter set some minimum standards for more significant council tasks, such as the annual business plan and budget, but largely focus on a 'principles-based approach' to allow councils to determine the exact activities they will undertake to best engage with their communities on their business under their own policies. Another approach could be for the Charter to more specifically dictate exactly what activities councils must undertake to consult on particular matters and decisions, more like the current legislative requirements.

Of course, the Charter will not preclude councils from undertaking non-statutory consultation, which councils may choose to include in their community engagement policies.

Ideas and questions

- What requirements should be set for councils' community engagement for what decisions?
- What should be included in the Charter and what should be left for councils' own community engagement policies?
- Should councils have the capacity to determine how they will engage with their communities, or should the Charter be more directive in its approach?
- What other ideas do you have for councils' community engagement?
- How would you like to see councils engage with you?
- What are the types of information you would like to see councils include when they engage with you?

Council meetings

While community engagement on council decisions is a critical part of councils' business, councils also have other opportunities to engage their communities. Chief amongst these tools is council meetings, which are open, public meetings where all community members should have the opportunity to view council debates and decisions.

Traditionally, council meetings have been held in the council's chambers, with a gallery open to those who wish to spectate. The COVID-19 public health emergency, however, accelerated an increase in people's desire to watch council meetings at home, either at the meeting time or at a time of their own choosing. There is also an increasing need for councils to ensure the safety of people attending council meetings in person, particularly when contentious or highly debated matters are being discussed.

Many councils have met this demand by livestreaming their meetings, or by making recordings available after the meeting.

Ideas and questions

- Should councils be required to livestream their meetings, and make recordings available?
- All metropolitan councils hold their council meetings during the evenings, but councils in regional areas often hold their meetings during business hours. Should councils be required to hold their meetings at a particular time to maximise community participation?

Support council members to engage with communities

Council members are elected to represent their communities. However, many people do not realise that their local elected members are available to speak to about their concerns and priorities and to advocate on their behalf. Instead, people will contact their council administration directly, which can lead to a sense of frustration that they are not being heard, or that their concerns are not being acted on.

Members themselves may not feel empowered or supported to engage with community members, particularly if this is presented as engaging with operational rather than strategic council matters. Additionally, it can be difficult for members to spend time with their community, particularly if they are also busy with work and other life matters.

This can result in a lack of understanding that council members are elected to make decisions on their community's behalf and can also cause a sense of disconnection between citizens and their councils. Conversely, supporting stronger engagement between council members and constituents can increase engagement with local matters and decisions.

Ideas and questions

- How should members be supported to engage directly with their communities?
- Should all council members be provided with a specific allowance to support constituent work, similar to the allowance that is provided to Members of Parliament?
- What other ideas do you have to strengthen the relationship between council members and their local community members?

Topic 2: How can we encourage a greater number of more diverse candidates?

Every four years, elections are held so that local communities can decide who should represent them and make decisions on their behalf about the services and facilities that are provided in their local area. These elections are the foundation of local government—as is the case with state and federal elections, communities exercising their choice on their representation is what makes councils governments in their own right.

For these elections to truly deliver this democratic foundation of councils, community members should be choosing who they vote for from as wide a selection of candidates as possible. Councils that reflect the diversity of their communities are better able to make decisions for, and provide services to, these communities.

However, council elections often struggle to attract enough candidates to fill all vacancies, let alone a wide range of candidates. For example, at the 2022 council elections, 683 positions needed to be filled, but 93 of these positions were filled without an election being held. The voters in these elections had no opportunity to exercise their democratic right to vote for their local representation. Additionally, some positions—including two mayoral positions—did not receive enough nominations, meaning that nine supplementary elections were then needed to fill these roles.

There is also a strong perception that councils are dominated by older people, usually men. Female representation has increased enormously in recent decades, but it is true that candidates for council continue to be dominated by older people.

While the commitment of every person who puts their hand up to stand for council should be acknowledged and appreciated, a more varied range of candidates would better reflect our increasingly diverse community.

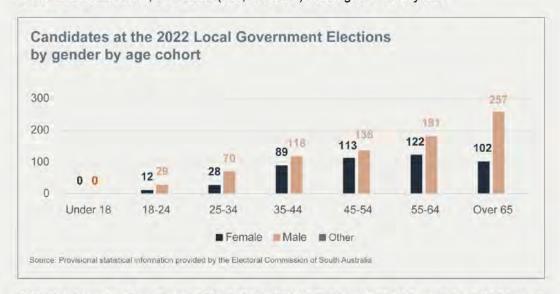
Ideas and questions

Many people choose to stand for their council as they have a real commitment to their local community and want to 'make a difference' by being part of the decision-making body that determines the vitality and sustainability of their local area. However, there would be many community-minded people who already commit many hours to community service but would not consider running in a council election. Why is this? Some ideas to tackle this issue are included below.

2022 periodic council elections—provisional statistics

Provisional statistical information provided by the Electoral Commission of South Australia shows that at the 2022 periodic council elections, elections were held for 565 of a possible 683 (82.7%) vacant positions. This was the lowest proportion of elections held for vacant positions since 2006. Related to this, nine supplementary elections were held following the 2022 periodic council elections, which was the highest number required since, at least, the elections held in 2000. Both statistics point to a drop in the number of candidates nominating, with a record number of positions receiving no nominations.

Of 791 male candidates, over a half (438, or 55.4%) were aged over 55 years.



Both the number and proportion of female candidates have continued to increase, with a record 466 females (37%) nominating for election. Of 466 female candidates, 224 (48%) were aged over 55 years.

Of all 1258 candidates, 1043 (82.9%) were born in Australia. The next largest group by birth was the United Kingdom (78, or 6.2%), followed by India (42, or 3.3%).

While the total number of nominations declined at the 2022 Local Government elections, the long-term trend has seen an increase in people nominating for election, particularly amongst women. From the 2000 council elections until 2014, women consistently made up between 25% and 29% of nominees. At the 2022 council elections, the number of women nominating reached an all-time high, with women representing 37% of all nominees.

Increase council members' allowances

Most council members receive a small independently determined annual allowance of between \$7,192 and \$25,838, depending on the council. Mayors receive an allowance four times more than the councillors of their council. The City of Adelaide is an exception to this: council members' allowance is \$28,692, and the Lord Mayor's allowance is \$195,851.

These allowances are not intended to be remuneration or a salary, as is the case for Members of Parliament. This often results in council members performing their roles in addition to paid employment or other income, or—as is often the case—being retired.

Would more, and a more diverse range of, people be attracted to the role if allowances were increased?

Make council meetings more flexible

Are there elements of council business that might put people off nominating?

For example, if a council meets during business hours, does that prevent people from standing for council if they are in the workforce or have family or other responsibilities? Or does it enable others, who may not be able to attend evening meetings, to run for council?

Currently, council members are required to attend council meetings in person. Enabling members to attend meetings electronically may also provide the flexibility that is needed to encourage a wider range of people to nominate for council. However, this should also be considered in the context of additional matters, including:

- Challenges that can arise when a meeting is held with some members in the room, and some are on screen, which can make meeting discussion and management difficult.
- The need to ensure that important integrity matters are properly managed, such as members
 not participating where they have a conflict of interest in a matter or ensuring that sensitive
 matters are discussed in confidence.
- Providing an assurance to communities that their council members are physically present in their local area, for at least a good proportion of time. If members are able to attend meetings electronically, there may be no guarantee that they are in the local area at any time.

Should council members be able to attend some council meetings electronically?

More local promotion

Local government invests in raising the profile of councils and council elections shortly before elections to increase awareness of and interest in, nominating for elections.

Close to each council election, the Local Government Association of South Australia (LGA) runs a campaign on the sector's behalf to generate awareness of the upcoming elections, and to encourage interest in standing.

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This approach has the benefit of providing a statewide, funded campaign, but may also mean that promotion on a local level doesn't necessarily reflect what is going on in each council area, or the local issues. It may also mean that people don't draw a strong connection between a wider, consistent campaign and their own local area and council.

Are there other efforts that councils could make to increase interest in standing over a council term, for example, by working with ratepayer or other community organisations?

Would councils get a better local result if they make greater investments in local promotion and initiatives, particularly ahead of election periods?

Term limits for council members

Council members have no limit to the terms that they can serve on council—it's not unusual for council members to serve for 20, 30, or even 40 years. While this commitment is commended, limiting council members to a maximum of two or three terms may 'open up' vacancies to a wider range of candidates, who may otherwise be dissuaded by having to run against a long-established incumbent member. Limiting council members to a maximum of two or three terms may also allow for fresh ideas and perspectives to be brought in by new candidates.

Should term limits for council members be introduced?

Required training for candidates

A question that is increasingly being asked is whether people considering nominating for council should be required to undertake some kind of formal or informal training, such as a short online course, before they nominate.

This might ensure that potential candidates better understand a council member's role before they put the time and energy into running, and also maximise the chances of a person being really committed before they stand and are potentially elected. It may also reassure people considering standing that if they are elected, they will be joining a group of people who all have sufficient commitment to the role to complete this training.

However, requiring some form of training might also put people, who would potentially make great elected members, off standing. Should people be required to complete an online course before nominating?

What forms of training could both benefit candidates and generate more community confidence in the people that are standing for election?

Consider real-time publishing of nominations

Historically, candidates have deposited their nomination with the council, who would forward it to the Electoral Commission of South Australia (ECSA) for lodgement. Councils were then required to display names of people who had successfully nominated for election on the noticeboard in their principal office once notified by ECSA.

Following requests from councils, changes were made ahead of the 2022 periodic council elections that removed councils' role in displaying candidate details in council offices.

ECSA then managed the nominations as it does for State elections by receiving and publishing all of them online at the close of nominations—this is also the case for federal elections, as managed by the Australian Electoral Commissioner. This harmonised the nomination process for all three spheres of government, and also responded to concerns that some candidates were 'ward shopping', that is, withdrawing their nomination for a contested election to re-nominate for another, uncontested ward after reviewing nominations displayed at the council.

However, some councils reported that not publishing nominations at council offices meant that potential candidates did not know that not enough nominations had been received to fill all council positions, and—if local people had known that only two or three people, or no-one had nominated—they otherwise may have put their hand up to stand.

There is also a view, though, that the publication of these details encourages people to stand for reasons that may not be considered the best reasons—for example, because they know that they will not have to run in a contested election—rather than simply because they wish to contribute to improving their local community.

Should councils have a role in the nomination process?

If ECSA continues to receive nominations directly, should there be a requirement for nominations to be published throughout the nomination process, not just at the end? If so, how should these be published?

Remove council wards

Thirty of South Australia's 68 councils have a ward structure, where a council is divided into smaller areas for the purposes of elections.

Traditionally, maintaining a ward structure has been regarded as a way to bolster representation from all parts of a council's whole area, rather than just its major population centres—although it should be remembered that all wards are required to have equivalent elector and member ratios to ensure the 'one vote, one value' principle.

Once a member has been elected from a ward, though, they have a clear obligation to make decisions in the interests of the whole council area, not just their ward. It can be difficult for members to be able to do this, as they will respond to the concerns and views of the constituency that elected them—the electors of their ward—even if this may not be consistent with the interests of the council as a whole.

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Wards can also determine—and to a degree, restrict—who can stand, as they essentially require candidates to form a constituency from within a limited geographic area, rather than across a whole council area.

For example, one candidate may wish to stand on a platform of advocating for additional services for parents, and while they may not have a sufficient constituency within their local ward to support their views, they may well do so across the whole council. Yet the requirement to standing for a ward also restricts them to forming a like-minded community within that small area.

Removing wards from councils could 'open up' opportunities for a much wider, more diverse group of candidates, by giving them much more flexible options to find their own community of potential voters.

Many councils, particularly regional councils, have already removed wards as some wards were heavily contested, and others not at all. Occasionally, where wards had fewer nominations than positions, this resulted in the need for a supplementary election. It could also be possible for wards to be removed from a council if elections for all, or some wards, are not contested.

However, especially in larger councils, wards can provide a way for the council's population to maintain a closer level of connection to their council member. An alternative approach to removing wards for all councils may therefore be to set a 'size threshold' for councils to retain wards. This threshold could be the size of the council's roll, or the ratio of council members to voters.

Should councils continue to have wards? If so, why? And if not, what would be the benefits of removing them?

Should wards only be kept in councils where a council's size warrants their retention?

Lack of nominations trigger for boundary reform

A council's existence as a local government is predicated on having a locally elected body. Smaller councils often point towards the support for their local elections as evidence that amalgamation, or other boundary change is not necessary or desirable to help the council deliver the services that their community expects. However, this is hard to argue when not enough people stand to fill all council positions at election time.

Increasing the size of a council's area, or making other structural changes, may support a greater number of more diverse candidates to stand for that council, giving its citizens greater choice and a stronger local representative body.

Should potential boundary changes be referred to the South Australian Boundaries Commission when a council receives significantly fewer nominations than it has vacancies?

What are other factors that might encourage—or dissuade—people to stand for election to their councils?

What ideas do you have to increase nominations?

Topic 3: How can we achieve a better voter turnout?

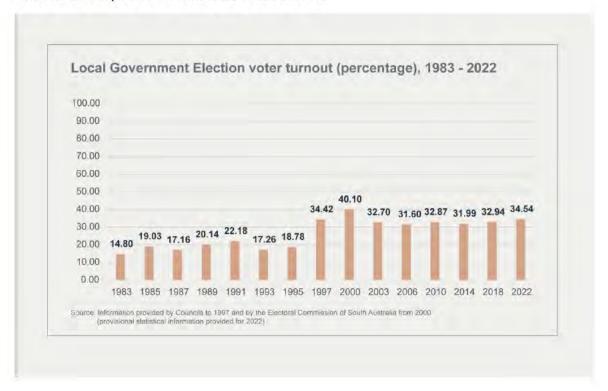
One of the unique factors about local government in South Australia is the way in which people vote for their council. Unlike federal and state elections, where voting is compulsory and in person, voting for councils is voluntary and done through the postal system.

Many people are not aware that postal voting was introduced in 1997. Before this, voting was done in person, but voter turnout rarely exceeded 20%. Over the six elections since the turn of the century, voter turnout has remained consistently low. This held true for the most recent periodic council elections held in November 2022, when the voter turnout was 34.5%.

This means that around two-thirds of people who could vote for their local council representatives are choosing not to vote.

Democratically elected councils are the foundation of local government. Yet citizens are not exercising their right to choose who will represent them, make the decisions about how to spend their rates, and determine what services their local area should receive.

Some ideas to improve voter turnout are detailed below.



Make voting for councils compulsory

Over time, most other Australian jurisdictions have made voting in council elections compulsory. South Australia is now one of only two states that have maintained voluntary voting in council elections, along with Western Australia.

Tasmania is the most recent state to make this change, following concerns that voluntary voting had dipped to 68%. Following the introduction of compulsory voting, this increased to 84.8%, with the increase in participation higher amongst electors aged under 34 years, whose participation rates in past elections was below 46%.

Making voting for your council compulsory would be the most certain way to increase voter turnout. It would also remove a significant difference between council elections and both the Australian Government and South Australian Government elections.

Is there any particular reason why councils do not warrant compulsory voting, when the two other spheres of Australian governments do?

Should voting for councils be compulsory in South Australian council elections?

How do people vote for their council in other Australian jurisdictions?

Queensland—voting for councils is compulsory in Queensland. Voting is by attendance, but councils can apply to the Minister to request postal voting to apply for all or part of their area. For the March 2024 Queensland council elections, the Minister approved full postal elections for 15 councils. Hybrid elections (a mix of attendance and postal voting) were approved for a further two councils.

Victoria—in Victoria, it is compulsory for residents in a council area who are enrolled for state elections to vote in council elections. However, voting it is not compulsory for other voters, including property-owning ratepayers, except in Melbourne City Council. The Victorian Minister for Local Government decides before an election whether council elections will be held by postal vote or attendance vote.

Tasmania—as with Victoria, voting at council elections is compulsory for voters on the state roll in Tasmania, but not for other voters. Postal voting is the voting method.

New South Wales—in NSW, voting is compulsory for electors on the residential roll, but not for other voters. Voting is by attendance.

Western Australia—voting for councils is not compulsory in Western Australia. Most voting is through the postal system—while attendance voting is also available to electors, it is not primarily used. Eight out of 139 local government areas run in-person elections.

States that have attendance voting for councils (Victoria, NSW and Queensland) allow voters to cast a 'pre-poll' vote at a polling centre before polling day, or apply for a postal vote, if they cannot attend a polling place on election day. Additionally, some states—including South Australia—offer telephone voting to assist vision-impaired voters, and/or voters who are overseas or interstate and may not otherwise be able to return a vote in time.

Change the method of voting

Voting for Australian councils is done by postal or attendance voting, or a hybrid of the two. In a postal voting system, electors are sent their ballot papers in the post. They fill them out and then return via post, or by depositing the envelope in a ballot box at their local council. Attendance voting requires electors to 'attend a polling place' in person, where their enrolment details are checked, and they then vote—as is the case for state and federal elections.

Hypothetically, it should be easy for voters to open the envelope that is sent directly to them, read the candidate profiles, decide who they want to vote for, mark the ballot paper, sign the declaration, and return the vote in the post. However, the stubbornly low rate of people who do this indicates that in our busy lives, it can become one more administrative task to do—and easy to put to one side.

Given this, it may be worth re-visiting the question of whether voting for councils should be through the post, or return to attendance (in person) voting, particularly given the increase in pre-polling and postal voting in recent state and federal elections.

But it must also be acknowledged that voter turnout in a postal voting system for local government has always been higher than it was for in person voting. As noted, the change from attendance to postal voting in 1997 saw a bump in voter turnout, however, this turnout then dropped and has consistently stayed at around 32–34% since.

How should people vote for their councils?

Consider who can vote for their council

People who can vote for their council are:

- Residents in a council area who are enrolled for state elections. These people automatically receive ballot papers in the post.
- Persons, business lessees, business owners, bodies corporate or groups that are ratepayers, or occupy a rateable property, within the council area (often referred to as the 'property franchise'). Those falling under this category, who wish to vote in council elections, must self-enrol for each council election by completing an enrolment form (except in the City of Adelaide, where they are automatically enrolled).

Voters exercising their property franchise do not need to live in the area of the election they are voting in, and do not need to be Australian citizens.

Additionally, residents within a council area who are not Australian citizens may also self-enrol to vote for their council, if they have been a resident in the area for at least one month immediately before the date they apply to vote. This reflects the general tenor of council elections—that local people who use local services should have a say in the local decision-making body that determines them. However, some people argue that this is not appropriate, or that a longer period of residency should be required before non-Australian citizens can enrol to vote.

While one month's residency may not sound like a long time, non-citizens choosing to vote for their council will have been living in their area for a longer period. For the 2022 council elections, the final date to enrol to vote was 29 July 2022. This means that a person would have needed to have resided in a council area for at least the period from 29 June 2022 to the point at which ballot papers were posted out at the end of October 2022—approximately four months in total.

Should the franchise for council elections be changed in any way?

Online voting

Often people ask why they can't vote online for their council, particularly now that so many transactions—including government processes—are conducted online.

However, Australia is not yet in a position to introduce any large-scale system of online voting without seriously compromising the integrity of our elections. There is a very serious risk that personal computers, as well as servers, storing and counting votes could be hacked.

Any move to online voting must consider a number of factors:

- Security—can the system be made secure from tampering?
- Operational—can the system be securely and effectively administered by electoral
 officials?
- Authenticity—how does the system know that the person voting is who they say
 they are? Can votes be verified and scrutinised? How does the system guarantee the
 secrecy of a person's vote, and that it was cast without undue pressure?
- Perception—is the system robust enough to assure all citizens that the election is secure, and the results can be trusted?

These challenges explain why there are very few examples of fully online voting around the world.

NSW is the only jurisdiction in Australia where online voting has been permitted. The remote voting system iVote has been used in a limited capacity for state elections since 2011, and more recently in council elections. However, in March 2022, the NSW Supreme Court ruled that three council elections held in December 2021 were invalid due to an error with the iVote system.

Additionally, in these elections, the iVote system suffered outages—the NSW Electoral Commission estimated that more than 10,000 people could not cast a vote. iVote was then not used for the 2023 NSW State elections.

Change the timing of council elections

Currently, council elections are held in November of the same year as State government elections. This can mean that three elections—state, federal and local—could be all held in the same year—as was the case in 2022. Many people argue that this generates 'voter fatigue'—that by the time council elections roll around, people struggle to have interest in and enthusiasm for another election.

Many will argue that giving council elections 'clear air', well separated from South Australian Government elections, gives local government the opportunity to gain the attention that it deserves as an independent sphere of government. Others argue that a close alignment between local and state elections means that councils and the South Australian Government have the majority of their respective four-year terms to build close working relationships.

Additionally, both councils and the Electoral Commissioner have also expressed concerns that requiring ECSA to hold South Australian Government and council elections in the same year places a huge burden on ECSA, which, while it has enormous experience in running multiple processes at once, cannot really turn its whole attention to council elections until all aspects of a state election are completed. This may not be the best result for councils.

Should council elections be moved to a different year from South Australian Government elections?

Election promotion

As described in Topic 2, the LGA undertakes promotion before council elections to encourage people to stand for election. Councils also provide funding to the Electoral Commissioner to run a promotional campaign to let people know the election is underway, and to encourage people to vote.

While this approach results in a centrally funded and organised election promotion campaign, as is the case with encouraging nominations, it doesn't necessarily link the elections to a local area in a way that might prompt voters to consider voting for their council members.

Should councils have a stronger role in promoting elections locally to increase voter turnout?

Removing wards

Topic 2 includes discussion on the reasons that councils have wards, and the impact that wards may have on nominations for council elections.

It is also noted that removing wards would provide voters with a greater choice of candidates to choose from and may therefore encourage more people to vote. Where wards are in place, voters only have the opportunity to consider and vote for a relatively small number of candidates for a small number of places. This can be particularly noticeable where voters in some wards do not get to vote at all, as there is the same number of candidates as positions, but other wards in the same council area are heavily contested.

Varying voter participation rates across different wards in the same council can also give rise to inconsistencies in the number of votes that are needed for a candidate to win a position at that council. For example, in the 2022 periodic elections, a candidate in one council ward was elected with 722 votes, while other candidates in different wards for that council did not get elected, despite receiving between 786 to 998 votes.

Would removing wards provide voters with greater choice, and produce fairer results?

Consider candidate information

Currently, information about all candidates is included in the ballot pack distributed to voters. This includes the 'candidate profile' that is prepared by each candidate, along with information on any political party membership, and a 'tick the box' statement of whether the candidate lives in the area being contested.

This information is crucial in helping voters decide who they will vote for, particularly in larger council areas where it may be more difficult to know your candidates personally. But it can also be difficult for voters to work out who to vote for based on the brief candidate profile that is included in a ballot pack. If voters want more information about people running for their council, then they must generally make their own efforts to find it, by searching social media, or contacting councils directly.

There may be a role for councils to play in providing a platform for candidates to use to make themselves known to voters, and for voters to gain a better understanding of their choices. This may be through online 'town hall' or 'question and answer' sessions. Council administrations may have concerns, however, that this may be inappropriate involvement in an election for a body that must be, and must be seen to be, impartial.

Some feedback received after the 2022 periodic council elections was that the newly introduced requirement for members to include information on political party membership was helpful to voters, but also that additional information—including a National Police Check—may help people to know more about the candidates, and therefore encourage them to return their vote. This raises a question, however, as to whether requiring what can be sensitive information may dissuade people who may make good council members from standing. Is it fair for someone who has 'served their time' to have to release this information?

What information should candidates be required to include with their nominations?

Is there a role for councils to play in enabling all candidates to reach potential voters?

What are other factors that might encourage—or dissuade—people to stand for election to their councils?

What ideas do you have to increase nominations?

Topic 4: Election improvements

As the foundation of our local democracy, it is essential that council elections are run as efficiently as possible and with the greatest level of integrity. This review is therefore an opportunity to consider any needed improvements to our system of council elections, particularly considering that a number of changes were introduced before the 2022 periodic council elections.

After each periodic council election, the Electoral Commissioner undertakes a review of the elections. The Electoral Commissioner has advised that he will provide a report of his review of the 2022 periodic council elections to the Minister towards the end of the 2023 calendar year. Any recommendations that the Electoral Commissioner makes will be considered for inclusion in this review.

In summary, therefore, this review will look at the following:

- Any modifications that may be needed following changes introduced in 2022. In particular, the
 obligations for council election candidates to provide their campaign donations returns directly to
 ECSA, and the automatic loss of council office for failure to do so will be considered, given the
 significant issue this caused in early 2023, when special legislation needed to be passed to
 restore 45 council members to office who had lost their positions for this reason.
- Any matters raised by the Court of Disputed Returns, or other illegal practices found by the Electoral Commissioner, which may require legislative amendment to protect the integrity of council election processes.
- Any other matters raised, or improvements identified by the Electoral Commissioner in his review of the 2022 periodic council elections.

Do you have any ideas to improve council elections?



11.4 ALGA 2024 National General Assembly of Local Government - Call for Notices of Motions

Report Reference GC240123R11.4

Originating Officer Governance Officer – Amey Johnson

General Manager Acting Chief Executive Officer - Tony Lines

REPORT OBJECTIVE

To provide an opportunity for Council to develop motions for submission to the 2024 National General Assembly of Local Government (NGA). The motions will compliment or build on the policy objectives of state and territory associations for the benefit of local government nationally. The purpose of the report is to also determine if there is interest from members to attend the NGA and nominate a Council Member as delegate.

EXECUTIVE SUMMARY

The NGA will be held from 2 - 4 July 2024 in Canberra and provides an opportunity for Council to contribute to the development of national local government policy by forwarding 'Notices of Motions' for consideration

Proposed 'Notices of Motions' must meet certain criteria and be submitted to the Australian Local Government Association (ALGA) and received no later than 11:59 on Friday 29 March 2024.

This report identifies the process that will be undertaken and the criteria to be met for submitting 'Notices of Motions' for consideration and inclusion in the NGA papers. It also includes information on attending the NGA to assist council in nominating a delegate if they choose to do so.

RECOMMENDATION

That Council:

- 1. Notes the report 'ALGA 2024 National General Assembly of Local Government call for Notices of Motions'
- 2. Submits the following motions for consideration at the ALGA 2024 National General Assembly of Local Government to be held on 2 4 July 2024:
 - This National General Assembly calls on the Australian Government to xxxxx
- 3. On submitting the Notices of Motions to the Australian Local Government Association, the Chief Executive Officer be authorised to amend the wording (without changing the meaning or purpose of the motion) if required.
- 4. Nominates Councillor XX as the City of Marion voting delegate and Councillor XX to attend the Australian Local Government National General Assembly 2024.

DISCUSSION

The 2024 NGA is a major event on the annual local government calendar. This year, it will be held at the



National Convention Centre in Canberra between 2 - 4 July 2024.

The NGA typically attracts in excess of 800 Mayors and Councillors from councils across Australia each year. This event provides an opportunity for Council to contribute to the development of local government, receive updates and influence top policy issues facing local government at a national level by way of submitting one or several 'Notice/s of Motions'.

The theme for the 2024 NGA is *Building Community Trust*. The theme aims to explore the critical importance of trust in governments, between governments, its institutions and its citizens.

Proposed Motion/s

For a Motion to be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must align to the discussion paper (Attachment 1) and meet the following criteria:

- 1. Be relevant to the work of Local Government Nationally
- 2. Not be focussed on a specific location or region unless the project or issue has national implications.
 - You will be asked to justify why your motion has strategic importance and should be discussed at a national conference
- 3. Be consistent with the themes of the NGA
- 4. Complement or build on the policy objectives of ALGA and your state and territory local government Association
- 5. Be submitted by a council which is a financial member of their state or territory local government association
- 6. Propose a clear action and outcome i.e. call on the Australian Government to act on something
- 7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of local government.
- 8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
- 9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- 10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Council Members were asked to forward any proposed 'Notices of Motions' to Administration by Friday 5 January 2024 for inclusion in this report and consideration at the General Council Meeting. At the time of issuing the agenda, there have been no proposed 'Notices of Motions' received.

Following endorsement of any 'Notices of Motions' by Council, Administration will provide these on the required form to the ALGA by 11.59pm on Friday 29 March 2024. An assessment will be made by ALGA and state/territory governments prior to inclusion in the NGA Papers.

Delegate and Attendance at the NGA

The City of Marion is not required to send a voting delegate to the NGA, however has resolved to do so on previous occasions.

At the General Council Meeting of 14 February 2023, Council nominated Councillor Hoffmann as the City of Marion voting delegate to attend the Australian Local Government NGA 2023.



Further details and information regarding this year's registration and accommodation cost will be separately distributed to Members once made available by ALGA. The 2023 Registration information has been provided (Attachment 2) as an estimate in the interim.

Attendance at the NGA is in accordance with the Council Members Professional Development Policy and will follow the Council Members Professional Development Procedure.

In accordance with the Council Member Training and Development Policy for any conference attended by a Council Member, the Council Member will provide a written report to Council with 30 days of the conference General Council Meeting. Council Members are also encouraged to report to Council via their Council Members verbal communications.

In summary, the NGA provides an opportunity for Council to participate and contribute to the future of local government at a national level by developing and submitting Notices of Motions and attending the conference.

ATTACHMENTS

- 1. ALGA National General Assembly Discussion Paper Call for Motions 2024 [11.4.1 24 pages]
- 2. G C 240123 ALGA Report Attachment 2 [11.4.2 1 page]

2024 NGA

Building Community Trust

National Convention Centre Canberra





DISCUSSION PAPER



KEY DATES

29 March 2024 | Acceptance of Motions

2 July 2024 | Regional Cooperation & Development Forum

3 - 4 July 2024 | National General Assembly

5 July 2024 | Australian Council of Local Government

TO SUBMIT YOUR MOTION VISIT: ALGA.COM.AU



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The Australian Local Government Association (ALGA) is pleased to convene the 30th National General Assembly of Local Government (NGA), to be held in Canberra from 2-4 July 2024.

As convenor of the NGA, the ALGA Board cordially invites all councils to send representatives to this important national event.

The NGA is the premier national gathering of local governments, and provides councils with the opportunity to come together, share ideas, debate motions, and most importantly unite and further build on the relationship between local government and the Australian Government.

This discussion paper contains essential information for Australian councils considering submitting motions for debate at the 2024 National General Assembly of Local Government (NGA).

It is recommended that all councils and delegates intending to attend the 2024 NGA familiarise themselves with the guidelines for motions contained in this paper on page 6.

BACKGROUND TO ALGA AND THE NGA

ALGA was established 1947. In structure, ALGA is a federation of member state and territory associations. Its mission is to achieve outcomes for local government through advocacy with impact, and maximise the economic, environmental and social wellbeing of councils and our communities.

Since 1994, the NGA has built the profile of local government on the national stage, showcased the value of councils, and most importantly demonstrated - particularly to the Australian Government - the strength and value of working with local government to help deliver on national priorities.

Debate on motions was introduced to the NGA as a vehicle for councils from across the nation to canvas ideas. Outcomes of debate on motions (NGA Resolutions) could be used by participating councils to inform their own policies and priorities, as well as their advocacy when dealing with federal politicians.

At the same time, they help ALGA and its member state and territory associations gain valuable insight into council priorities, emerging national issues, and the level of need and support for new policy and program initiatives.

Given the structure of ALGA, its Constitution, and level of resources, the NGA does not bind the ALGA Board. However, the Board carefully considers NGA resolutions as it determines ALGA's policies, priorities and strategies to advance local governments within the national agenda.

This is your NGA and ALGA is pleased to act as the convenor. ALGA's policies and priorities will continue to be determined by the ALGA Board in the interests of all councils.

The ALGA Board thanks all councils for attending the NGA and those that will take the time to reflect on the purpose of debate on motions outlined in this paper, and to submit motions for debate at the 2024 NGA.

SUBMITTING MOTIONS

Australia is one of the world's great democracies. It is held in high regard across the world but should never be taken for granted.

The theme of the 2024 NGA is - Building Community Trust.

This theme aims to explore the critical importance of trust in governments, between governments, its institutions, and its citizens. This trust is a fundamental building block of our nation's democracy.

While relatively low key, over the past decade there has been increasing public debate by scholars and policy makers about the level of trust in government, its institutions and indeed the operation of our democracy more broadly.

Mark Evans et al (2019) published research in 'The Conversation' indicating that Australians' trust in politicians (our political representatives) and democracy has hit an all-time low. This report indicates 'fewer than 41% of Australian citizens are satisfied with the way democracy works in Australia, down from 86% in 2007.

Public satisfaction has fallen particularly sharply since 2013, when 72% of Australian citizens were satisfied. Generation X is least satisfied (31%) and Baby Boomers most satisfied (50%). Some political authors suggest that these trends in part explain the rise in popularity and the relative success of independents and micro or single-issue parties.

These statistics should be of concern to every level of government and those interested in the future of our communities and Australia's democratic system.

It is said that 'trust is hard-earned, easily lost, and difficult to re-establish – and a key to absolutely everything.' While media and public attention frequently focuses on levels of trust in the national and state governments, local governments have an equally important role in building, maintaining and indeed, often repairing government-community relationships.

At its most fundamental level, the 2024 NGA focusses on the role of local government and how all levels of government can help each other build, maintain and strengthen government-community relationships.

This discussion paper is a call for councils to submit motions for debate at the 2024 NGA to be held in Canberra from 2-4 July 2024.



Motions for this year's NGA should consider:

- how all levels of government in Australia can build trust in each other and earn greater trust from the community;
- practical opportunities for the Australian Government to leverage the trust that local communities have in their local council;
- focus on practical programs that can strengthen the system of local government nationally to provide the services and infrastructure required to support and strengthen our communities; and
- new program ideas that that would help the local government sector to deliver the Australian Government's objectives.

Motions should be concise, practical and implementable and meet the guidelines for motions set out in the paper.

You are encouraged to read all the sections of the paper but are not expected to respond to every issue or question. Your council's motion/s must address one or more of the issues identified in the discussion paper.

Motions must be lodged electronically using the online form available on the NGA website at: www.alga.com.au and received no later than 11:59pm AEST on Friday 29 March 2024.

All notices of motions will be reviewed by the ALGA Board's NGA Sub-committee prior to publishing the NGA Business Paper to ensure that they meet these guidelines. This sub-committee reserves the right to select, edit or amend notices of motions to facilitate the efficient and effective management of debate on motions at the NGA.

All NGA resolutions will be published on www.nationalgeneralassembly.com.au.

As the host of the NGA, ALGA will communicate resolutions to the relevant Australian Government Minister and publish Ministerial responses as they are received on this website.

Please note that if your council does submit a motion, there is an expectation that a council representative will be present at the NGA to move and speak to that motion if required.

We look forward to hearing from you and seeing you at the 2024 NGA.

CRITERIA FOR MOTIONS

To be eligible for inclusion in the NGA Business Papers, and subsequent debate on the floor of the NGA, motions must meet the following criteria:

- 1. Be relevant to the work of local government nationally.
- 2. Not be focused on a specific jurisdiction, location or region unless the project or issue has national implications.
- 3. Be consistent with the themes of the NGA.
- 4. Complement or build on the policy objectives of ALGA and your state or territory local government association.
- 5. Be submitted by a council which is a financial member of their state or territory local government association.
- 6. Propose a clear action and outcome ie call on the Australian Government to act on something.
- 7. Not be advanced on behalf of external third parties that may seek to use the NGA to apply pressure to Board members, or to gain national political exposure for positions that are not directly relevant to the work of, or in the national interests of, local government.
- 8. Address issues that will directly improve the capacity of local government to deliver services and infrastructure for the benefit of all Australian communities.
- 9. Not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- 10. Be supported by sufficient evidence to support the outcome being sought and demonstrate the relevance and significance of the matter to local government nationally.

Motions must commence with the following wording:

This National General Assembly calls on the Australian Government to ...

Please note that resolutions of the NGA do not automatically become ALGA's national policy positions.

OTHER THINGS TO CONSIDER

It is important to complete the background section of the submission form. Submitters of motions should not assume that NGA delegates will have background knowledge of the proposal. The background section helps all delegates, including those with no previous knowledge of the issue, in their consideration of the motion. Please note, motions should NOT be prescriptive in directing how the matter should be pursued.

Try to keep motions practical, focussed and capable of implementation to ensure that relevant Australian Government Ministers provide considered, thoughtful and timely responses.

Try to avoid motions that are complex, contain multi-dot points and require complex cross-portfolio implementation.

All motions submitted will be reviewed by the ALGA Board's NGA Sub-committee, in consultation with state and territory local government associations, to determine their eligibility for inclusion in the NGA Business Papers.

When reviewing motions, the Sub-committee considers the criteria, clarity of the motion and the importance and relevance of the issue to local government.

If there are any questions about the substance or intent of a motion, ALGA will raise these with the nominated contact officer. With the agreement of the submitting council, these motions may be edited before inclusion in the NGA Business Papers.

To ensure an efficient and effective debate, where there are numerous motions on a similar issue, the NGA Sub-committee will group these motions together under an overarching strategic motion. The strategic motions will have either been drafted by ALGA or will be based on a motion submitted by a council which best summarises the subject matter.

Debate will occur in accordance with the rules for debate published in the Business Papers and will focus on the strategic motions. Associated sub-motions will be debated by exception only or in accordance with the debating rules.

Any motion deemed to be primarily concerned with local or state issues will be referred to the relevant state or territory local government association and will not be included in the NGA Business Papers.

All motions require:

- a contact officer;
- a clear national objective;
- a summary of the key arguments in support of the motion; and
- endorsement of your council.

Motions should be lodged electronically using the online form available at www.alga.asn.au. Motions should be received no later than 11:59pm AEST on Friday 29 March 2024.

SETTING THE SCENE

The theme for NGA24 'Building Community Trust' aims to focus on the role of local government in the Australian system of government and explore the critical importance of trust in governments, between governments, its institutions, and our citizens.

In a recent essay on Capitalism after the Crisis (2023) the Treasurer the Hon Dr Jim Chalmers MP wrote:

'Our mission is to redefine and reform our economy and institutions in ways that make our people and communities more resilient, and our society and democracy stronger as well.'

The need to strengthen our democracy was also emphasised the Prime Minister the Hon Anthony Albanese MP in a speech at Queensland's Woodford Folk Festival toward the end of 2022:

I urge anyone who thinks our democracy is unassailable to have a look around the world. Even some of the oldest, most stable democracies have come under attack from a whole range of corrosive, insidious forces. No one is immune. Our democracy is precious, something we have carefully grown and nurtured from one generation to the next. One of our core responsibilities is to make it stronger, and the key to that strength is transparency and accountability.'

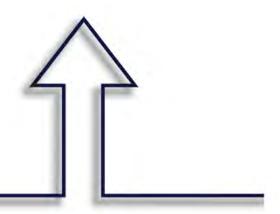
In early 2023 the Australian Government established a taskforce to advise government on 'what can be done – practically – to strengthen Australian democracy'.

The 2024 NGA provides you - the elected representatives of Australia's local councils and communities - with the opportunity to engage with the Federal Government and key Ministers.

Further, it is your opportunity to advocate for new or expanded programs and key policy initiatives that could strengthen local governments, its capacity to deliver services and infrastructure to local communities across the nation. This service delivery is critical to build, maintain and strengthen the trust of our citizens.

This year's call for motion focusses on twelve priority areas:

- · Intergovernmental relations;
- · Financial sustainability;
- · Roads and infrastructure;
- · Emergency management;
- Housing and homelessness;
- · Jobs and skills;
- · Community services;
- Closing the Gap and Aboriginal and Torres Strait Islander Reconciliation;
- · Data, digital technology and cyber security;
- · Climate change and renewable energy;
- · Environment; and
- · Circular economy.



1. INTERGOVERNMENTAL RELATIONS

'Australia's federal structure, built upon reciprocal financial, legislative and policy responsibilities, requires intelligent cooperation on issues of strategic national significance.'

National Cabinet is a forum for the Prime Minister, Premiers and Chief Ministers to meet and work collaboratively. National Cabinet was established on 13 March 2020 and is chaired by the Prime Minister. The National Cabinet is a key mechanism in Australia's current intergovernmental architecture.

A representative of local government, the President of ALGA, is invited to meet with National Cabinet once each year. The President of ALGA also attends one meeting per year of the Council on Federal Financial Relations comprising the Commonwealth Treasurer as Chair and all state and territory treasurers.

A substantial body of research, from Australia and internationally, has highlighted that governments that work together are generally more successful in achieving shared national objectives, including economic recovery from events like the COVID-19 pandemic as well as in service and infrastructure delivery.

This research reinforces the need for local government to be included in relevant ministerial forums that support national priorities – from housing affordability to reaching net-zero emissions. ALGA currently participates in National Cabinet (1/year), Council on Federal Financial Relations (1/year), Infrastructure Transport Ministers Meeting, National Emergency Managers Meeting, Local Government Ministers Forum, Joint Council on Closing the Gap, Planning Ministers Meeting, Meeting of Environment Ministers, Energy and Climate Change Ministers and the Road Safety Ministers Meeting, to represent local government views.

Local government input can provide a community voice, enabling our intergovernmental forums to make decisions with greater legitimacy and authority.

Given the importance of trust in governments, between governments and its citizens, how can intergovernmental arrangements be further improved in Australia?

Are there ways of maintaining and enhancing the community's trust in local government?

Are there new initiatives and programs that could be adopted to improve the level of cooperation and collaboration between the Australian Government and local government?

2. FINANCIAL SUSTAINABILITY

Trust in governments is highly correlated with their ability to fulfill the implicit social contract between government and its citizens by keeping promises.

Local government is the third sphere of government in Australia's system of government. Councils are comprised of locally elected representatives who understand local needs and engage locally on strategies to meet those needs.

Councils are responsible for providing a wide range of critical local area services including planning, libraries, waste management systems, transport and infrastructure (eg roads and footpaths, parks, sporting grounds and swimming pools) and social services.

These services are critical to the wellbeing, liveability and productivity of all local communities, and therefore the nation. Equally important is the sustaining of democratic processes at the local and regional level.

Local government's total annual expenditure in 2021 -22 was approximately \$43.6 billion. Non-financial assets including roads, community infrastructure such as buildings, facilities, airports, water, and sewerage (in some states) including land, are valued at \$539 billion [ABS Government Finance Statistics, Australia, 2021-22].

In 2021-22, the Australian Government provided \$2.6 billion in Financial Assistance Grants funding to councils. This included \$1.3b which was brought forward from the 2021-22 estimate and paid through state and territory governments in 2020-21.

Nationally, local government derives nearly 90% of its revenue from its own sources (including rates and services charges), compared to around 50% for state governments. Grants from other levels of government make up just over 10% of local government's total revenue, however these grants are particularly important in areas with a low-rate base, and/or high growth rates, and rapidly expanding service and infrastructure needs.

In 2021-22 Financial Assistance Grants to local governments was less than 0.6% of Commonwealth taxation revenue (CTR), a significant drop from 1996 when these grants were at 1% of CTR. In 2023-24 Financial Assistance Grants have fallen to 0.5% of Commonwealth taxation.

What improvements are needed to the intergovernmental financial transfer system, particularly the Commonwealth transfers to local government, to enhance the community's trust in local government and by extension all governments?

Noting that Commonwealth tied funding is provided with detailed requirements how can this system be improved to provide flexibility and maximize the benefit to local communities?

3. ROADS AND INFRASTRUCTURE

ALGA's 2021 National State of the Assets Report (NSoA) is currently being updated and expected to be launched in 2024. The most recent NSoA shows that while most local government assets such as roads, bridges, buildings, parks and recreation, stormwater, water and wastewater, and airports and aerodromes are generally in good to very good condition, around 10% are not fit for purpose, and around 20–25% are only fair and over time will need attention.

The last NSoA found that in 2019–20 non-financial infrastructure assets were valued at \$342 billion and were depreciating at \$7.7 billion per year. Replacement costs of these infrastructure assets were in the order of \$533 billion.

Local government assets make up a significant proportion of the physical structure of local communities and often provide critical access to and support for citizens to engage in state and national assets and opportunities.

For example, local roads provide important "first and last-mile access" for communities and industry to road networks, integral to economic development and community connection. Local sporting grounds can provide access for community groups to build community participation that has social, health and economic benefits.

Are there programs or initiatives that the Australian Government could adopt to improve the long-term sustainability of local government infrastructure?

Are there programs or initiatives that the Australian Government could provide to improve the sector's capacity to manage local government infrastructure and to integrate these plans into long-term financial plans?

Are there programs or initiatives that the Australian Government could develop to maintain, strengthen and enhance the reputation of Australia's infrastructure providers, including local government?

4. EMERGENCY MANAGEMENT

In 2022 alone, 46 disasters were declared across Australia, covering more than 300 different council areas. In recent years, almost every Australian council has been impacted in some way by fires, floods, or cyclones.

Last year's flooding caused a damage bill of approximately \$3.8 billion to local roads across Queensland, New South Wales, Victoria and South Australia. This was just a fraction of the total disaster costs incurred by governments across the county.

There have been numerous NGA motions in recent years regarding natural disasters and this has been a significant priority in ALGA's advocacy program.

In 2022 ALGA successfully advocated for a new \$200 million per year Disaster Ready Fund, with the first round of funding allocated in June 2023. This fund will support councils and communities to mitigate against the risk of future disasters and help address the significant imbalance between mitigation and recovery spending.

Councils are encouraged to draw on their practical experience of the improvements that could be made to managing emergencies.

Please note that many aspects of emergency management are state or territory responsibilities, and your motions should focus on how the Australian Government could assist.

What new programs, or improvements to existing programs, could the Australian Government develop to partner with local government to improve the current natural disaster management systems to further assist in recovery and build resilience?

5. HOUSING AND HOMELESSNESS

Almost every Australian council and community is facing challenges around a lack of affordable housing.

Alarming research by the UNSW City Futures Research Centre shows 640,000 Australian households – or one in 15 households – are under housing stress.

All levels of government, including councils, have a fundamental role to play in addressing this crisis, which is being compounded by high interest rates, rising construction costs and skills shortages.

At a national level, ALGA is a signatory to the National Housing Accord, and in 2023 successfully advocated for a new \$500 million Housing Support Program for state and local governments to deliver supporting infrastructure for new housing developments.

While the provision of affordable housing is not a local government responsibility, councils have a role to play in ensuring there is enough suitably located land available for housing and that a diversity of housing stock is supported. Councils also want to ensure that new housing developments are supported with the necessary services and infrastructure to create liveable and sustainable communities.

Many councils are also addressing thin markets and developing land and housing themselves, delivering local solutions to meet the needs of their communities.

Councils also want to ensure that they engaged with planning decisions that affect local communities. Taking planning powers away from councils does not always support the best local outcomes.

Councils also play an important role addressing some of the causes of homelessness, including social inclusion programs that can assist mental health and family violence issues, as well as providing support for people currently experiencing homelessness.

What new programs and policies could the Australian Government develop to partner with local government to support the provision of more affordable housing?

How can the Australian Government work with councils to address the causes and impacts of homelessness?

6. JOBS AND SKILLS

Local government is a major employer in Australia providing employment, career advancement and training opportunities for more than 190,800 Australians, across an estimated 400 occupations.

However, councils are facing significant jobs and skills shortages that are constraining their capacity to deliver services and build and maintain local infrastructure.

ALGA's 2022 National Local Government Workforce Skills and Capability Survey indicated that more than 90 percent of Australia's 537 councils were experiencing skills shortages.

The survey also showed that for approximately two-thirds of these councils, these shortages were impacting on project delivery.

In particular, councils are facing a shortage of planners, engineers, building surveyors, environmental officers and human resources professionals.

Skills shortages occur for a variety of reasons including an inability to compete against the private sector, worker accommodation, support services for families, ageing of the workforce and geographic isolation.

Are there programs or initiatives that the Australian Government could implement that would enhance local government's capacity to attract and retain appropriately skilled staff now and into the future?

Are there programs or changes to existing programs that would increase local government's ability to employ apprentices and trainees?

Are there other initiatives that the Australian Government could provide to improve the sector's ability to plan and develop skills fit for the future?

7. COMMUNITY SERVICES

Councils provide a wide range of services based on local characteristics, needs, priorities, and the resources of their community. Indeed, it is this level of responsiveness and accountability to the local community that is an essential feature of democratic local governments worldwide.

Some of these services are provided to address market failure, and many of them are provided by councils on behalf of other levels of government.

It is important to note that nationally local government is more than 83% self-sufficient ie funded at the local level either through rates, fees and charges, sale of goods and services, or interest. The Australian Bureau of Statistics data shows that total local government annual expenditure in 2021-22 was \$43.6 billion.

Only 17% comes from grants and subsidies from other levels of government. Unfortunately, many of these grants and subsidies are tied, or require matching funding which restricts the ability to address local priorities in the way the council and community might need.

Arguably there is no greater obligation upon government than to maintain the trust that citizens have in meeting their community services obligations and promises, particularly to society's most vulnerable.

Local government community services are broadly defined, and may include but are not limited to:

- environmental health including food safety;
- childcare, early childhood education, municipal health;
- aged care, senior citizens;
- services to people living with disability;
- programs to address disadvantage, to reduce poverty and homelessness;
- sporting and recreational programs;
- arts and cultural activities, programs and festivals;
- tourism and economic development activities; and
- library services.

Noting the funding arrangements for the provision of local government community services are there programs and initiatives that the Australian Government could implement to improve the delivery of these services?

Are there reforms or improvements in national community services program that would help local governments support the Australian Government to deliver on its national objectives?

8. CLOSING THE GAP AND ABORIGINAL AND TORRES STRAIT ISLANDER RECONCILIATION

In 2021, ALGA co-signed a landmark national agreement to close the gap between Indigenous and non-Indigenous Australians. At the heart of the National Agreement on Closing the Gap Partnership are four agreed priority reform targets and 19 socio-economic targets in areas including education, employment, health and wellbeing, justice, safety, housing, land and waters, and Aboriginal and Torres Strait Islander languages.

The Indigenous Voice Co-design Final Report to the Australian Government was released in December 2021. The Local & Regional Voice will contribute to achieving the Closing the Gap outcomes by providing avenues for Indigenous voices to be heard, including to provide feedback to government on Closing the Gap.

As the level of government closest to the people, councils have an essential role supporting and helping to steer the development of policies and programs in partnership with local Indigenous peoples that address closing the gap priorities at the local and regional level.

Local government plays a positive role in reconciliation and celebrating Indigenous culture and identity, and sustainably funded could work effectively to reduce Indigenous disadvantage in all its forms.

On 14 October 2023, Australians voted in a referendum about whether to change the Constitution to recognise the First Peoples of Australia by establishing a body called the Aboriginal and Torres Strait Islander Voice. The referendum did not pass.

Are there programs or initiatives that the Australian Government could adopt to assist local government to advance reconciliation and close the gap?

Are there practical programs or initiatives that local government and the Australian Government could introduce to maintain, build and strengthen the level of trust between Aboriginal and Torres Strait Islanders and governments?

9. DATA, DIGITAL TECHNOLOGY AND CYBER SECURITY

Provision of information technology to all Australians is vital to innovation, economic growth, and social equity. However, it is potentially even more important to regional Australia where the tyranny of distance increases the inequity of services available – including education, health, economic and social. Innovative technology is becoming more broadly available and could boost productivity and economic growth.

Councils around Australia continue to embrace new technologies to improve their service delivery standards and broaden consultation and engagement with their local communities. However, implementation can be hindered without access to basic technological infrastructure and the necessary IT skills and resources.

In recent times, cyber-attacks on major corporations and other businesses have resulted in significant data breaches. It is a timely reminder as digital information, services and products become an increasing feature of modern business operation including in local government.

Like all risks, local government must manage the risk of cyber-attacks and address cyber security. At a national level, there is limited understanding of local governments' vulnerability to cyber-attacks, preparedness and adequacy of risk management strategies or business continuity planning.

While this is primarily a responsibility of the sector itself, governments at all levels must work together to ensure that the public have confidence in government information management systems and its security.

Drawing upon your council's experience, and your knowledge of other councils within your state or territory, are there programs and initiatives that the Australian Government could implement to help local government develop its digital technology services and infrastructure?

Are there actions the Australian Government could take to improve cyber security within the local government sector?

10. CLIMATE CHANGE AND RENEWABLE ENERGY

Australia's changing climate presents a significant challenge to governments, individuals, communities, businesses, industry, and the environment.

The Australian Government has committed to address climate change and in June 2022 submitted its revised National Determined Contribution (NDC) to the United Nations Framework Convention on Climate Change. The revised NDC included reaffirming a target of net zero emissions by 2050 and committing to reduce greenhouse gas emissions by 43% from 2005 levels.

Local governments have played an important leadership role in addressing climate change, and councils have supported a wide range of community-based programs and initiatives to lower the carbon footprint of their own business operations and of their local communities.

As a sector, local government has been an advocate and active participant in the debate for lowering carbon emissions, is sourcing renewable energy, has responded creatively to reduce greenhouse gas emissions from landfills, and facilitated the construction of green buildings and water sensitive design of cities and towns

Local government has been at the forefront in addressing the impacts of climate change and adaptation to climate change. In particular, councils have a practical understanding of the risk and impact of climate change on Australia's infrastructure and physical assets, natural ecosystems, local economies and their community.

Noting the Australian Government's approach to reducing emissions, are there partnerships, programs, and initiatives that local government and the Australian Government can form to achieve Australia's 2050 net zero emissions target?

Are there initiatives that could assist local governments to build trust in the community for implementation of key climate change and emissions reduction initiatives?

11. ENVIRONMENT

Australia's 537 local councils play an essential role in providing, regulating and managing Australia's environmental services and infrastructure.

Whether it's biodiversity, biosecurity, natural resource management (NRM), contaminated lands, waste management, water resources, sustainability or roadside environments, councils are responsible for educating households and businesses on environment policy, as well as driving environmental programs and initiatives in their local communities.

In recent years the National General Assembly has considered a range of environmental issues, and passed resolutions on biodiversity, biosecurity, conservation, climate change and water security.

How could the Australian Government partner with local government to strengthen Australia's environmental services and infrastructure?

What new programs could the Australian Government partner with local government in to progress local regional and national objectives?



12. CIRCULAR ECONOMY

Local government is responsible for the management of household and domestic waste and has a critical role to play in further developing the circular economy.

Australia's 537 councils manage approximately 26 percent of Australian waste, either directly or through contractual arrangements. Each year, local governments collect around 9.7 million tonnes of waste from kerbside bin services, sort it at material recovery facilities (MRFs), and dispatch what can be recycled to reprocessing facilities in Australia and overseas.

Where waste cannot be recovered it is landfilled, and local governments in most jurisdictions must pay a significant levy per tonne for landfilled waste, as well as incur the operational costs of maintaining and managing a landfill.

Collecting, treating, and disposing of Australian domestic waste costs local government an estimated \$3.5 billion annually. Local government also dedicates resources to administering community waste-education programs, collecting litter, addressing illegal rubbish dumping, and ensuring compliance with waste bylaws.

In November 2023, Australia's Environment Ministers agreed that the Federal Government would establish new regulations for packaging as well as mandate how packaging is designed, develop minimum recycled content requirements and prohibit harmful chemicals being used. These changes are expected to have a positive impact on the amount of waste sent to landfill, and the costs borne by councils and their communities.

How could the Australian Government further strengthen product stewardship arrangements to support local governments in their endeavours to increase recycling and reduce the volume of waste?

How could the Australian Government partner with local government to advance the circular economy?

CONCLUSION

Thank you for taking the time to read this discussion paper and your support for the 2024 National General Assembly of Local Government.

A FINAL REMINDER:

- » Motions should be lodged electronically at www.alga.com.au and received no later than 11.59pm on Friday 29 March 2024.
- » Motions must meet the criteria published in this paper.
- » Motions should commence with the following wording: This National General Assembly calls on the Australian Government to...'
- » Motions should not be prescriptive in directing how the matter should be pursued.
- » Motions should be practical, focussed and relatively simple.
- » It is important to complete the background section on the form.
- » Motions must not seek to advance an outcome that would result in a benefit to one group of councils to the detriment of another.
- » When your council submits a motion there is an expectation that a council representative will be present at the 2024 National General Assembly to move and speak to that motion if required.
- » Resolutions of the National General Assembly do not automatically become ALGA's national policy positions. The resolutions are used by the ALGA Board to inform policies, priorities and strategies to advance local governments within the national agenda.

We look forward to hearing from you and seeing you at the 2024 National General Assembly in Canberra.





2023 AUSTRALIAN LOCAL GOVERNMENT NATIONAL GENERAL ASSEMBLY REGISTRATION DETAILS

13 – 15 JUNE 2023

General Assembly Registration Fees (On-site)

Registration Fees – Early bird (payment received by 19 May 2023

\$1070

After this date the rate will increase by \$100 to \$1170

General Assembly Registration includes:

- Attendance at all General Assembly sessions
- Morning tea, lunch, and afternoon tea as per the General Assembly program
- Welcome reception on the Sunday

General Assembly Registration Fees (Virtual Attendance)

\$689

Crowne Plaza	Superior Room: \$350 per night single/twin/double
	Deluxe Room: \$395 per night single/twin/double
'A' by Adina	Studio Rooms: \$239 per night single/twin/double
Avenue Hotel	Superior King Room: \$295 per night single/twin/double
Mantra on Northbourne	1 Bedroom Apartment: \$209 per night single/double
Nesuto Apartments	Studio Apartment: \$269 per night single/twin/double
	1 Bedroom Apartment \$289 per night single/twin/double
The QT Canberra	King Room: \$239 per night single/double
	Superior King Room: \$259 per night single/double
The Sebel Canberra Civic	Superior Queen Room: \$199 per night single/double
	Executive King Room: \$240 per night single/double



11.5 Insurance Market testing

Report Reference GC240123R11.5

Originating Officer Acting Unit Manager Strategy & Risk – Sheree Tebyanian

General Manager Acting Chief Executive Officer - Tony Lines

REPORT OBJECTIVE

The purpose of this report is to consider if Council wishes to market test Councils insurance portfolio or cease this practice.

REPORT HISTORY

Report Reference Report Title

FRAC211212R7.6 Insurance market review update

FAC270218F01 Insurance Market Testing

EXECUTIVE SUMMARY

In 2018/19, Council undertook a process to market test its insurance portfolio. The outcome was to remain with the Local Government Mutual Schemes based on price and cover. Council at the time, resolved to undertake a market testing of insurance every 5 years to ensure cost- effectiveness and suitability.

At its December 2023 meeting, the Finance, Risk and Audit Committee (FRAC) considered a report that suggested a retiming of council's Insurance market testing review due to significant insurance market impacts including natural disaster impacts, market price correction and the exit of 'reinsurers' from the Australian market that has resulted in 23 consecutive quarters of rising premiums.

The Local Government Act 1999 (The Act) mandates the Local Government Association (LGA) to administer the Local Government Association Mutual Liability Scheme (LGAMLS) and Workers Compensation Scheme (LGA WCS) for South Australian councils, as stipulated in Schedule 1, part 2 of the Act. Membership in the Schemes is not compulsory for councils however, the City of Marion has been a member since their commencement. The Schemes also retain 100% council membership across South Australia.

Whilst the report to the FRAC suggested a retiming of the review due to major challenges and instability within the global insurance market, the FRAC emphasised that there are current risks associated with reinsurance and product exclusion in the commercial market and that Council has unlimited insurance liability backed by the state government treasurer indemnity as part of its membership with the Local Government schemes, that cannot be replicated within the insurance market and suggests that council cease future market testing.

RECOMMENDATION

That Council:

- Does not proceed with market testing of the insurance portfolio, noting that the insurance cover and benefits provided by the Local Government Scheme cannot be replicated in the commercial market.
- 2. That Council requests the LGA to undertake a review of the improvements to the Schemes



since 2018 and provide an update on their effectiveness and any recommendations for future improvements.

DISCUSSION

Council has resolved to review, and market test the Council's insurance arrangements every 5 years to ensure that it is delivering value for money, are fit for purpose, and cost effective. The review aims to provide a level of certainty regarding insurance coverage and Council's net annual insurance premiums.

The Act requires the LGA to conduct and manage the Local Government Association Mutual Liability Scheme and Workers' Compensation Scheme for the benefit of Councils across South Australia. This is outlined within Schedule 1, part 2 of the Act.

The City of Marion receives a comprehensive range of insurance products, including but not limited to public liability, professional indemnity, workers compensation, asset protection, income protections, employee journey insurance and accident insurance.

The City of Marion also receives other insurance products from the LGA through Local Government Risk Services (LGRS), backed by JLT Public Sector, a division of Marsh, with 100% council membership across South Australia.

All South Australian Councils subscribe to the LGRS', the comprehensive range of insurance products provided includes:

- Local Government Association Mutual Liability Scheme (LGAMLS)
- Local Government Association Asset Mutual Fund (LGAAMF)
- Local Government Association Workers' Compensation Scheme (LGAWCS)
- Local Government Income Protection Fund (LGIPF)
- Employee Journey Insurance
- Personal Accident Insurance

An annual actuarial assessment determines the target surplus for the Schemes to cover projected future claim liabilities. Surpluses exceeding projections are returned to members through special distributions and/or Risk Incentive Programs.

Attachment 1 outlines the advantages and disadvantages highlighted in the 2018 review of insurance services through the LGRS and commercial sector.

Australia's Insurance market

Off the back of growing natural disasters, the COVID-19 pandemic, and other geopolitical issues that have seen the price escalation of materials and labour, the global insurance market has experienced 23 consecutive quarters of rising composite pricing, leading to successive and notably higher annual premium increases for customers.

Further constraints in the reinsurance market have also contributed to price escalation pressures. Various industry-led reports from KPMG and Deloitte along with reports from large global insurers such as Marsh were consistent in speaking to the causes of key underwriting factors that are resulting in a loss of profits for insurers and a flow on of premium hikes for customers.

- 1. Inflation impacts impacting the cost of a claim.
- 2. Increase in overall claims made due to natural disasters (fire and floods in 2021 and 2022)
- 3. Rising re-insurance due to a major 'catch up' price correction and revised risk appetite to exposure of Australia's natural disasters in the market at the January 2023 renewal period that saw a 25-50% increase in the cost of reinsurance that was not fully passed onto customers.
- 4. Restructuring within the 'reinsurance' market with some key competition departing the Australian market and no longer offering reinsurance services within Australia limiting market competition



- 5. Asset values experiencing major inflation due to growth in the property market.
- 6. Decline in overall competition and a lack of competitive differentiation in policies across the sector.

To clarify, reinsurance is where an insurer transfers a portion of their risk to other insurers (reinsurers) to reduce their own risk and financial exposure. Reinsurance is quite common across the sector with approximately 1/5th of the cost of a premium paid to a reinsurer. It is widely reported that reinsurers have long been aware of the natural disaster risks in countries such as the USA where Hurricanes are a frequent event and typical and finally 'caught up' to the fact that the Asia-Pacific market is a high natural disaster zone and a pricing correction occurred.

In the January 2023 renewal period, the reinsurance market underwent 'the most challenging renewal period in a generation' as the market underwent a fundamental shift in price correction and risk appetite, especially for property catastrophe risk. (Aon Reinsurance Market Dynamics report 2023). The Marsh Australian Mid-Year Insurance Market overview update stated that property insurers' reinsurance cost increases ranged between 25-50% post-renewal and a tightening of limits available for natural catastrophe coverage and policy wording amendments.

The most recent Q1 2023-2024 Australian Market update by Marsh reported that the Australian Insurance market saw some slightly positive shifts with less than anticipated price increases for the quarter with new entrants in Q1 competing for insurance business attributed to higher investment returns from increasing interest rates (reinsurers typically invest their funds into bonds which are performing well encouraging a return of profits) and a resetting of premiums and risk profiles.

In this current challenging period, insurers have competed on non-differentiating policies, with little market differentiation between competitors. Forecasts by KPMG and Deloitte forecast a transformative 2024 in the insurance sector, driven by technological advancements, leading to increased efficiencies and suggest that overtime this may support an easing of price premiums.

IBIS World provided forecasts in 2023 that 'more providers will compete through 'better coverage and greater customisation of policies'. It is expected that pricing across all insurance lines will ease, however claims inflation impacts will see premium pricing for some time yet.' With 2024 commencing with significant cyclone activity, floods, and storms on Australia's east coast with bushfires on the west coast, it is highly likely that key challenges will remain in the sector for the medium term.

Policyholders who may have had long-standing relationships with insurers have faced claims-driven pricing adjustments and reductions of capacity to limit the exposure of the insurer. Power and Utilities, rail, Sport (concussion) and community/ecclesiastical (abuse cover) were just a few of the types of industries/risks that have been scrutinised by insurers with insureds needing to demonstrate a proactive approach to identifying and managing these risks to be best positioned to navigate the underwriting process.

2018 Insurance market testing

The outcomes of the review indicated a recommendation to council to retain its insurance coverages with the Schemes due to the breadth of cover available to council that would not be matched in the private market. A key risk to council is the loss of its unlimited insurance liability backed by the treasurer indemnity which poses greater risks to council. The independent review identified opportunities to achieve further cost savings through negotiations with the LGRS.

Current performance of the LGRS

In the 2023 Local Government Mutual Risk Scheme & Fund highlights report, reinsurance was cited as a cause for the escalating costs in the insurance market. The report claims the mutual pool absorbed a significant portion of the increases resulting from the reinsurance cost escalation. Attachment 2 includes an excerpt from the Local Government Mutual Risk Scheme & Fund highlights report and the LGAMLS net contributions variance percentages over the last 7 years. With Asset values experiencing inflation and price escalation, the LGA Asset Mutual Fund contributions appear to remain consistent.



Given the outcomes of the 2018 review and risks posed to council should it move away from the Schemes, as highlighted by the FRAC at their December 2023 meeting, it is suggested that Council liaise with the LGA to suggest that the LGA undertake a review of the improvements to the Schemes since 2018 and provide an update on their effectiveness and any recommendations for future improvements.

ATTACHMENTS

- 1. Attachment 1 Advantages and Disadvantages of schemes [11.5.1 2 pages]
- 2. Attachment 2_ Co M_and market pricing O M 3 Cf Gx L G 0 y SZDMI J 2 Jjlg [11.5.2 1 page]

Attachment 1

The last review in 2018 highlighted a range of advantages and disadvantages of LGRS Mutual Schemes and the Commercial Market yet showed an approx. \$10K net benefit to council through the LGRS scheme. This figure did not factor in the contribution paid back to council by the scheme.

Advantages of the LGRS Mutual Schemes/Funds

- Similar risks to similar risk-profile Councils
- Self-insurance
- Stability in price and cover
- Pooling all Councils together insulates against market volatility and fluctuations
- Return of profits to Members by way of Special Distributions
- Additional proactive programs offered to reduce risk profile
- Discretionary nature of Scheme allows for non-contractual claims to be paid

Disadvantages of the LGRS Mutual Schemes/Funds

- Well managed / low risk profile Councils with good claims history subsidise underperforming
- · high risk profile Councils resulting in some Council's paying for cover not required
- · Complexities of premium allocation between Councils
- In the event that the Mutual Fund cannot meet its financial obligations the Members must
- contribute or the Fund must default on its indemnity obligations
- Cover not provided by an APRA (Australian Prudential Regulation Authority) Authorised Insurer
- The LGA pay high management fees to the LGRS compared to market brokerage fees
- · Difficulty in regulating governance and compliance

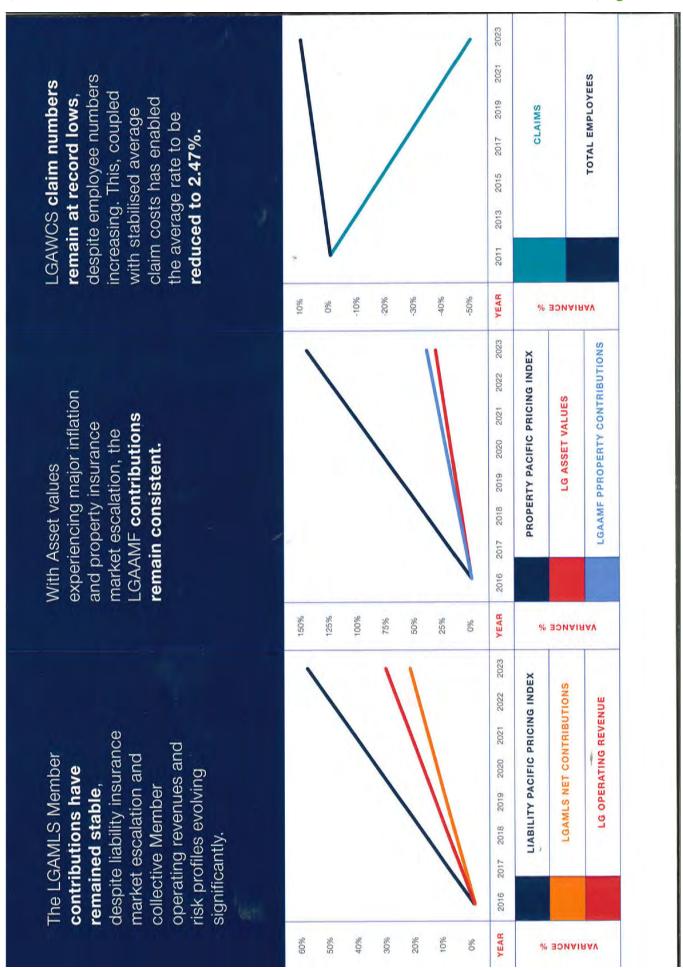
Advantages of Insuring through the Commercial Market

- · Insurance products linked to risks through thorough risk analysis
- Well managed / low risk profile councils with a good claims history potentially receive discounted
- premiums
- Cover provided by an APRA Authorised Insurer. APRA certify the financial sector to provide
- · governance and compliance assurance
- High levels of regulated governance and compliance
- Disadvantages of Insuring through the Commercial Market
- · Market volatility affecting price and cover

- · No return of profits to Members by way of Special Distributions
- Non-discretionary insurance products do not allow for non-contractual claims to be paid
- The impact of increased deductible excess limits on claim management and ability to claim
- · Loss of unlimited liability through the Treasurer's Indemnity
- Increased risk of higher Council resourcing levels being required, inconsistency of service and
- · multiple sources of data resulting from multiple policies through different insurers
- The impact of losing the discretionary nature available in the Schemes.

Disadvantages of Insuring through the Commercial Market

- Market volatility affecting price and cover
- · No return of profits to Members by way of Special Distributions
- Non-discretionary insurance products do not allow for non-contractual claims to be paid
- The impact of increased deductible excess limits on claim management and the ability to claim
- · Loss of unlimited liability through the Treasurer's Indemnity
- Increased risk of higher Council resourcing levels being required, inconsistency of service and
- · multiple sources of data resulting from multiple policies through different insurers
- The impact of losing the discretionary nature available in the Schemes





11.6 LGA Ordinary General Meeting 2024 - Call for Items of Business

Report Reference GC240123R11.6

Originating Officer Business Support Officer - Governance and Council Support -

Cassidy Mitchell

General Manager Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

The purpose of this report is to consider Notice of Motions for forwarding to the Local Government Association (LGA) for consideration at the LGA Ordinary General Meeting (OGM) 2024 and to nominate a voting delegate.

EXECUTIVE SUMMARY

Member councils are invited to submit proposed items of business to be considered by SAROC, GAROC or the LGA Board of Directors for inclusion on the agenda of the General Meeting.

The LGA Ordinary General Meeting will be held on Friday 24 May 2024. at a venue yet to be confirmed.

In order for items of business to be considered for the Ordinary General Meeting, proposed items must be received by the LGA no later than *Friday 9 February 2024*.

Any Council Member can attend the LGA OGM but Council must have a voting delegate determined by Council resolution. The current voting delegate for the LGA General Meeting is Mayor Hanna and Former Deputy Mayor Raelene Telfer was proxy. Traditionally the proxy is the Deputy Mayor. Council will need to resolve the voting delegates and advise the LGA accordingly.

RECOMMENDATION

That:

- The nominated Council Voting Delegate for the 2024 Local Government Association Ordinary General Meeting is Mayor Hanna and the Proxy Delegate for this meeting is Deputy Mayor Crossland.
- 2. Council submits the following motion for consideration at the LGA Ordinary General Meeting 2024:
 - a. That the Ordinary General Meeting requests the LGA to

or

3. Notes the report *LGA Ordinary General Meeting 2024 – call for items of business* and that no items of business were received from Council Members for submission to the LGA.

DISCUSSION

The LGA has released a call for items of business for the LGA Ordinary General Meeting in May 2024. In preparation for the meeting, the LGA has advised Councils of the following information:

Items of Business



The purpose of the General Meeting is to consider items of strategic importance to local government and the LGA, as recommended by South Australian Region Organisation of Councils (SAROC), Greater Adelaide Region Organisation of Councils (GAROC) or the LGA Board of Directors.

Member councils may at any time throughout the year proposed an item of business for a General Meeting. To submit a proposal Council needs to complete the LGA General Meeting – Proposed Item of Business form **(Attachment 1).** Proposals should be accompanied by sufficient supporting information to assist SAROC, GAROC and the Board of Directors to make informed decisions and recommendations. Councils are encouraged to discuss proposed items of business with the LGA secretariat prior to being submitted.

It is at the discretion of Council whether to refer an item to GAROC or the Board of Directors. Guidelines on how proposed items of business will be considered are attached (Attachment 2).

In order for items of business to be considered for the General Meeting, proposals must be received by the LGA no later than Friday 9 February 2024. All proposed items will then be considered by either SAROC, GAROC or the LGA Board of Directors and must be approved by them for inclusion in the agenda for the Ordinary General Meeting. The agenda will be provided to councils at least 20 days prior to the meeting.

It is suggested that upon resolving to submit any items of business to the LGA, the Chief Executive Officer be authorised to amend the wording (without changing the meaning or purpose of the motion) if required.

Council Members were advised via email on 15 January 2024 of the Call for proposed items and were asked to submit any items for consideration to Administration by 12 noon Friday 19th January.

Voting Delegate

At the City of Marion, historically the Mayor has been the Voting Delegate and the Deputy Mayor has been the proxy unless they have been unable to attend the meeting. Pursuant to Rule 36 of the LGA Constitution, only persons who are Council Members are eligible to be a Voting Delegate, therefore all Council Members are eligible to be the Voting Delegate or Proxy.

The current Voting Delegate is Mayor Hanna and the previous Proxy was Deputy Mayor Raelene Telfer. Unless contrary advice is provided to the LGA, the above-nominated Voting delegate will remain Mayor Hanna. Council will need to determine a Proxy. Councils may appoint new voting delegates by notifying the LGA via the Voting Delegate Form (Attachment 3).

In Summary

- Proposed items of business are due to the LGA by Friday 9 February 2024.
- Council must advise the LGA of Voting Delegates.

ATTACHMENTS

- 1. LGA General Meeting Proposed Item of Business form [11.6.1 2 pages]
- 2. Guidelines Proposed Items of Business for LGA General Meetings [11.6.2 5 pages]
- 3. Notification of appointment of Council Delegate Form [11.6.3 1 page]



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LGA General Meeting – Proposed Item of Business

The purpose of this form is to request consideration by SAROC, GAROC or the Board of Directors of an item of business to be included on the agenda of an LGA General Meeting - refer Clause 16.3.1 of the LGA Constitution. Prior to submitting a proposed Item of Business, please refer to the Considering Proposed Items of Business for LGA General Meetings Guidelines.

Council Name	
The body the item is being referred to Proposals may only be submitted to the ROC of which council is a member, or to the LGA Board of Directors.	Board of Directors <u>OR</u> SAROC <u>OR</u> GAROC (choose only one)
Subject of the proposed item of business	
Proposed motion for the General Meeting	That the Annual / Ordinary General Meeting requests the LGA to
Supporting information Provide a summary of the issue(s), relevant background information, description of the impact on the sector and evidence that this is an item of strategic importance to local government.	
Regional LGA (Information requested from councils in SAROC only) Advise if this item has been considered by your RLGA and outcome of discussion	
LGA Policy Manual Does this item require a change to the LGA Policy Manual (new policy or amendment to existing policy)?	(please click here to view the LGA Policy Manual)
LGA Strategic Plan reference	(please click here to view the plan and identify the Key Initiative and Strategy reference) (choose only one Key Initiative and one Strategy)
Council Contact Officer submitting form	(insert name) (insert email address) (insert telephone number)
Council Meeting minute reference and date of meeting	

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Proposed Item of Business for LGA General Meetings Form

Page



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Date submitted to LGA

Please return Word version of completed form to lqasa@lqa.sa.qov.au. Refer to LGA OGM/AGM Webpage in respect to deadlines for upcoming General Meetings.

LGA of SA ECM 678831 Proposed Item of Business for LGA General Meetings Form Page 2



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Considering Proposed Items of Business for LGA General Meetings





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Introduction

The Local Government Association of South Australia (LGA) schedules two General Meetings each year for member councils to consider items of strategic importance to local government and the LGA. Proposing and voting on items of business for a General Meeting is one of the important ways that member councils participate in the development of policy and strategy on issues and influence the advocacy agenda for local government in matters affecting councils and their communities.

These guidelines have been prepared to assist the LGA Board of Directors (Board), South Australian Region Organisation of Councils (SAROC) and Greater Adelaide Region Organisation of Council (GAROC) to consider the items of business to be placed upon an agenda for an LGA Ordinary or Annual General Meeting. They also provide guidance to member councils to develop and prioritise proposals to submit for consideration.

The Considering Proposed Items of Business for LGA General Meetings Guidelines may be reviewed and amended by the LGA Board of Directors from time to time.

LGA Constitution

Section 16 of the LGA Constitution provides guidance about the matters to be discussed at a General Meeting, and the process by which items of business may be proposed for inclusion on the agenda. The requirements of Section 16 are outlined below.

16. Business of General Meetings

- 16.1 The business of a General Meeting will be to consider items of strategic importance to local government and the LGA as recommended by SAROC, GAROC or the Board of Directors and matters which must be determined under this Constitution at a General Meeting.
- 16.2 Any Member may propose an item of business for an Annual General Meeting or an Ordinary General Meeting to SAROC, GAROC or the Board of Directors.
- 16.3 No business shall be brought before a General Meeting of the LGA unless:
 - 16.3.1 it has been placed on the agenda of an Annual General Meeting or an Ordinary General Meeting by SAROC, GAROC or the Board of Directors taking into account the purpose of a General Meeting set out in clause 16.1; or
 - 16.3.2 the business is as stated in the notice of a Special General Meeting, given in accordance with clause 10.

In summary, the Constitution provides all member councils with the opportunity to submit a proposed item of business to the Board, SAROC or GAROC for approval to be placed on the agenda of a General Meeting. No item of business will be placed upon the agenda for a General Meeting unless it has been approved by one of the relevant bodies, which must consider whether a matter is of 'strategic importance' to local government and the LGA'.

Relevant bodies

As outlined in the Constitution, a member council may propose an item of business to SAROC, GAROC or the Board of Directors. This opportunity is also enshrined within the LGA Membership Proposition, which outlines the rights of members to participate in the development of LGA policy and strategy.

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While the Constitution refers to members being able to refer items directly to the Board, the Membership Proposition specifically provides for members referring matters relating to policy and strategy development to either SAROC or GAROC (as relevant).

To provide greater clarity to members about the best pathway for submitting an item of business, the following guidance is provided.

LGA Board of Directors

Items should be referred to the Board if related to:

- the LGA Constitution or Ancillary Documents
- a subsidiary of the LGA
- a commercial service provided (or proposed to be provided) by the LGA
- · an activity requiring the allocation of significant resources by the LGA
- any LGA operational matter

SAROC or GAROC

Items should be referred to the relevant ROC if related to:

- · the development of LGA policy and strategy
- · LGA advocacy activities
- an amendment or addition to the LGA Policy Manual
- an operational matter related to SAROC or GAROC

The Board, SAROC and GAROC may choose to refer items submitted by member councils to each other for advice or consideration. Such referrals will be at the discretion of the Board, SAROC and GAROC.

Guiding principles

The following guiding principles have been developed to provide clarity and consistency to the Board, SAROC, GAROC and member councils about the relevant matters that will be considered in determining whether an item of business will be placed on the agenda of a General Meeting.

1. Strategic importance

The matters discussed at General Meetings should be of strategic importance to local government and the LGA. The policies and activities that are resolved at the LGA General Meetings are important in guiding the priorities and work plans of the LGA, and it is important that the association's resources are focussed on the issues that will be of the greatest benefit to councils and communities.

In determining whether a matter is of strategic importance to local government and the LGA, the Board, SAROC and GAROC will consider:

- whether the item has relevance to and will benefit a particular group (eg regional or metro councils) or the sector as a whole;
- alignment with the strategic plans and business plans of the LGA, SAROC and GAROC;
- the level of urgency required to deal with the issue;
- relevance to the role of local government and the potential positive and negative
 impacts of the issue on councils and communities;

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 whether there are other bodies or industry groups that are better placed to address the issue or undertake the proposed activity; and

• the resources required to execute the policies or activities.

2. Supporting evidence

Good public policy positions need to be supported by solid evidence that the issues are well understood and that the proposed course of action provides the most efficient and effective solution. A strong evidence base is critical to successful advocacy, particularly when trying to change government policy, influence public opinion or attract additional funding.

The Board, SAROC and GAROC will consider whether there is sufficient evidence provided in support of the policy position or course of action being sought. In some instances, an item may be referred back to the submitting council with a request for further information.

In many cases the evidence needed to support a position might not be readily available. In these circumstances it is best for a motion to seek further investigation of an issue and/or further consultation with councils, rather than seeking endorsement of a specific policy position or action. The Board, SAROC and GAROC may proposed an alternative course of action, in consultation with the submitting council.

3. Alignment with LGA policy

The LGA Policy Manual is a compendium of principles and policies that have been developed and endorsed by a majority vote of member councils at previous General Meetings. There are a wide range of policies addressing a number of priority issues for the sector.

The policies act as a guide for advocacy and best practice in the sector. In most cases, the LGA Policy Manual can provide councils with a broad direction on how an issue can be resolved and whether further development of a policy position is required.

The Board, SAROC and GAROC will consider the LGA Policy Manual in determining whether a new or amended policy position is required to be endorsed by members to enable the LGA to take the requested action. If the LGA already has a supportive policy position in relation to the proposed item, further consideration by members at a General Meeting may not be required.

4. Resourcing

In some cases, the items of business put forward by members require significant resources to be allocated in order to achieve the desired outcome. Resources may not be available through the LGA to tackle every issue.

Before determining to place an item on the agenda of a General Meeting; the Board, SAROC and GAROC will consider:

- whether resources are available within the LGA to achieve the desired outcome;
- other resources that may be available;
- · potential impacts on the LGA budget and business plan; and
- the level of input that will be required by councils or other stakeholders to progress the item.

The Board, SAROC and GAROC may determine not to proceed with (or defer) an item of business if the resourcing required would detract from the achievement of outcomes of greater priority for members.

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Determinations by the Board, SAROC and GAROC

After considering a proposed item of business against these guiding principles and having regard to any other relevant factors, the Board, SAROC and GAROC may determine to:

- · approve an item of business for inclusion on the agenda of a General Meeting;
- approve an amended item of business for inclusion on the agenda of a General Meeting (in consultation with the submitting councils);
- take no further action;
- request additional information from the submitting council;
- refer an item back to the submitting council or regional LGA for action if it relates to a local or regional issue;
- resolve that the matter be dealt with by the LGA, SAROC or GAROC without progressing to a
 General Meeting (such as matters requiring urgent attention or actions that can be progressed
 immediately due to alignment with existing policies and work plans); or
- · defer the item to a future General Meeting

The submitting council will be advised in writing of the determination of their proposed item of business.

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Attachment 11.6.3 Page 182



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Notification of Appointment of Council Delegate

Pursuant to Clause 12 of the <u>LGA Constitution</u> a Delegate must be a council member of the Ordinary Member appointing him or her, both when appointed and at the General Meeting when acting as delegate.

The purpose of this form is to notify the LGA of a change to council's appointed delegate on the LGA's Register of Voting Delegates.

Council Name	(insert Council name)
Council Delegate	Mayor / Chairperson / Councillor
	(insert full name)
Name and Signature of	(insert name)
Chief Executive Officer	(signature here)
Date	(insert date)

Please return completed form to lgasa@lga.sa.gov.au.

If the council's registered delegate is unable to attend a General Meeting then a temporary delegate may be appointed for that one meeting only by submitting a *Notification of Appointment of Substitute Council Delegate* form available on the LGA website.

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ECM 668669

Notification of Appointment of Council Delegate form



11.7 Marion Water Steering Group Terms of Reference

Report Reference GC240123R11.7

Originating Officer Water Resource Coordinator – Glynn Ricketts

Corporate Manager Manager Engineering, Assets and Environment - Mathew Allen

General Manager General Manager City Services - Ben Keen

REPORT OBJECTIVE

To present to Council an updated Terms of Reference for Marion Water Steering Group for endorsement.

REPORT HISTORY

Report Reference Report Title

GC230228F11.2 Marion Water Business – context, strategy and proposed expansion

EXECUTIVE SUMMARY

Council approved the establishment of the Marion Water Steering Group, designed to provide strategic, financial, and operational guidance to Marion Water.

Minor amendments are proposed for endorsement to the Marion Water Steering Group Terms of Reference. These changes primarily focus on clarifying the group's membership. A tracked change version is provided to facilitate the review of proposed amendments by Council Members.

It is also recommended that future amendments to the Marion Water Steering Group Terms of Reference fall under the delegation of the Executive Leadership Team, streamlining the process for ongoing updates and improvements to the group's operating framework.

RECOMMENDATION

That Council:

- 1. Endorses the updated Marion Water Steering Group Terms of Reference (Attachment 1).
- 2. Authorises that any future amendments to the Marion Water Steering Group Terms of Reference will be within the delegation of the Executive Leadership Team.

DISCUSSION

At the General Council meeting held on the 22 February 2023 (GC 230222F11.2), Council endorsed the formation of the Marion Water Steering Group, designed to provide strategic, financial and operational advice to the business unit and a structure that enables business decisions to be escalated to Council as required.

Minor edits are now presented for endorsement. These amendments clarify membership of the group, ensuring the role of the Independent Member is clear and concise including noting the role is unpaid. A tracked change version is also attached for reference (Attachment 2).

In addition, it is proposed that future amendments to the Marion Water Steering Group Terms of Reference will be within the delegation of the Executive Leadership Team. These refinements aim to



enhance the clarity, efficiency, and effectiveness of the Marion Water Steering Group in fulfilling its advisory and decision escalation functions.

ATTACHMENTS

- 1. Draft Marion Water Steering Group Terms of Reference Updated Jan 2024 [11.7.1 3 pages]
- 2. Marion Water Steering Group Terms of Reference (Track changes) [11.7.2 3 pages]

Marion Water Steering Group Terms of Reference



1 ESTABLISHMENT

The City of Marion is a licensed water retailer under the SA Water Industry Act 2012.A retail license to sell water has been issued by the Essential Services Commission of South Australia (ESCOSA).

The Marion Water Steering Group (the Group) is an administrative group established to report to Council on the operations and management of the City of Marion Water Business. It will have decision making responsibilities in accordance with delegations set by Council.

2 OBJECTIVES

The objectives of the Group are to set strategy and manage the operations of the Water Business Unit, understanding the market, risks, opportunities and financial responsibilities.

The Group will facilitate co-operation and foster understanding between management, and Council in initiating, developing, and implementing measures designed to ensure the environmental and financial sustainability of the Water Business.

The Group is responsible for:

- The development and implementation of the Water Business Strategic Plan.
- The financial management of the water business, in accordance with the retail license issued by ESCOSA, City of Marion's Prudential Management Policy and Local Government Act 1999 (Act).
- Management of operational matters that have been escalated by the Water Resource Coordinator that arise throughout the course of business operations.
- Ensuring compliance with relevant legislation including the SA Water Industry Act 2012, Environmental Protection Act 1993, the Work Health and Safety Act 2012 (SA) and the Landscape South Australia Act 2019, along with any supporting Regulations and Policies.
- Management of the contractual obligations that City of Marion has entered into as part of the Water Business.
- Management of risk and opportunities.
- Decision making in accordance with Council delegations.
- Reporting to Council.
- The day-to-day operations and services, marketing, negotiation with regulatory bodies and customers, and administration are undertaken by the Water Resources Coordinator, and other internal and external service providers as required.

Version No:

Next Review:

Issued:

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January 2024

 The CoM Water Business Unit (Marion Water) within the finance system, has a ringfenced cost and revenue model to manage Council's obligations under the relevant Acts and all relevant regulations.

- The Group has been formed as an advisory body to the Council, who manages Marion Water through the authorities delegated by Council.
- The CEO reports to and is accountable to Council. Matters requiring the attention of the governing body are referred to Council.

3 MEMBERSHIP

- The Membership of the Group will be 4 members;
 - One member will be the City of Marion CEO.
 - Two members will be the General Manager responsible for the Water Business and the Chief Financial Officer.
 - One member will be an external independent member.
- The General Manager will chair the Group.
- The independent member will:
 - Have expertise in water management, business, financial management and be conversant with the local government environment.
 - Be appointed by the Executive Leadership Team (ELT).
 - Be a non-paid position.
 - Not hold any decision-making authority.
 - Not be held liable for decisions made based on any knowledge or experience shared.
- The group will be supported by the Water Resource Coordinator, but this role is not part of the membership.

A Council Member may be appointed to the Group via Council resolution as a group observer. To ensure their decision-making position at Council is not compromised, they will have authorisation to attend all group meetings, observe the proceedings and participate, however they will have no decision-making authority on the Group.

The Council Member representatives will raise matters (within the scope of the Group's Terms of Reference), on behalf of Council and act as a conduit of information between Council and the Group, and the Group and Council.

No additional allowance will be paid to the Council Member representative over and above the allowance already received by the Council Member.

- Group members will bring skills, knowledge and expertise in areas such as law, commerce and risk management, considered relevant to the governing role.
- The Group will undertake an assessment of its effectiveness annually.

4 MEETING

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- The Group will meet every second month.
- An agenda and reports will be issued 3 full days before a scheduled meeting.
- Minutes of the meeting will be issued within 3 days of the meeting.
- Additional meetings shall be convened at the discretion of the Chairperson, dependent upon any urgent business need.
- The quorum of the meeting will be 3.

5 FUNCTIONS

- To consider and advise on the strategic directions of Marion Water, for subsequent endorsement by Council, via regular reporting to the Finance, Risk and Audit Committee.
- The group will report formally to Council at least Annually and the performance of the water business will be included within the Councils Annual Report.
- Monitor changes in the legal and regulatory environment, government policy and community attitudes.
- Inform themselves to exercise judgment about management and its processes.
- Address issues relating to risk management.
- Review major investments for referral to Council.
- Review performance against targets and objectives.
- Develop and monitor policies which provide direction for the business, including pricing.
- Ensure appropriate reporting and accountability to Council.

In all its dealings, the Group will maintain high ethical standards

6 REVIEW

The Terms of Reference will be reviewed every 4 years or as required.

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Issued: January 2024

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Marion Water Steering Group Terms of Reference



1 ESTABLISHMENT

The City of Marion (CoM) is a licensed water retailer under the SA Water Industry Act 2012. A retail license to sell water has been issued by the Essential Services Commission of South Australia (ESCOSA).

The Marion Water Steering Group (the Group) is an administrative group established to report to Council on the operations and management of the City of Marion Water Business. It will have decision making responsibilities in accordance with delegations set by Council.

2 OBJECTIVES

The objectives of the Group are to set strategy and manage the operations of the Water Business Unit, understanding the market, risks, opportunities and financial responsibilities.

The Group will facilitate co-operation and foster understanding between management, and Council in initiating, developing, and implementing measures designed to ensure the environmental and financial sustainability of the Water Business.

The Group is responsible for:

- The development and implementation of the Water Business Strategic Plan.
- The financial management of the water business, in accordance with the retail license issued by ESCOSA, City of Marion's Prudential Management Policy and Local Government Act 1999 (Act).
- Management of operational matters that have been escalated by the Water Resource Coordinator that arise throughout the course of business operations.
- Ensuring compliance with relevant legislation including the SA Water Industry Act 2012, Environmental Protection Act 1993, the Work Health and Safety Act 2012 (SA) and the Landscape South Australia Act 2019, along with any supporting Regulations and Policies.
- Management of the contractual obligations that City of Marion has entered into as part of the Water Business.
- Management of risk and opportunities.
- Decision making in accordance with Council delegations.
- Reporting to Council.
- The day-to-day operations and services, marketing, negotiation with regulatory bodies and customers, and administration are undertaken by the Water Resources Coordinator, and other internal and external service providers as required.

The CoM Water Business Unit (Marion Water) within the finance system, has a ring-fenced cost and revenue model to manage the Council's obligations under the relevant Acts and all relevant regulations.

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Next Review: xxx Page 1 of 3

The Group has been formed as an advisory body to the Council, who manages Marion Water through the authorities delegated by Council.

3 MEMBERSHIP

The Membership of the Group will be four (4)4 members:

- o One (1) member will be the City of Marion CEO.
- Two (2) members will be the General Manager responsible for the Water Business and the Chief Financial Officer.
- One (1) member will be an external independent member.
- · The General Manager will chair the Group.
- The independent member will:
- <u>hH</u>ave expertise in water management, business, financial management and be conversant with the local government environment.
- The independent member will bBe appointed by Councilthe Executive Leadeership Team (ELT).
- Be a non-paid position.
- Not hold any decision-making authority.
- Not be held liable for decisions made based on any knowledge or experience shared.
- The group will be supported by the Water Resource Coordinator, but this role is not part of the membership.

A Council Member may be appointed to the Group via Council resolution as a group observer. To ensure their decision-making position at Council is not compromised, they will have authorisation to attend all group meetings, observe the proceedings and participate, however they will have no decision-making authority on the Group.

The Council Member representatives will raise matters (within the scope of the Group's Terms of Reference), on behalf of Council and act as a conduit of information between Council and the Group, and the Group and Council.

No additional allowance will be paid to the Council Member representative over and above the allowance already received by the Council Member.

- Group members will bring skills, knowledge, and expertise in areas such as law, commerce and risk management, considered relevant to the governing role.
- The Group will undertake an assessment of its effectiveness annually.

4 MEETING

The Group will meet every second month.

An agenda and reports will be issued 3 full days before a scheduled meeting.

- Minutes of the meeting will be issued within 3 days of the meeting.
- Additional meetings shall be convened at the discretion of the Chairperson, dependent upon any urgent business need.
- The quorum of the meeting will be three.

5 FUNCTIONS

- To consider and advise on the strategic directions of Marion Water, for subsequent endorsement by Council, via regular reporting to the Finance, Risk and Audit Committee.
- The group will report formally to Council at least Annually and the performance of the water business will be included in the Council's Annual Report.
- Monitor changes in the legal and regulatory environment, government policy and community attitudes.
- Inform themselves to exercise judgment about management and its processes.
- Address issues relating to risk management.
- Review major investments for referral to Council.
- Review performance against targets and objectives.
- Develop and monitor policies which provide direction for the business, including pricing.
- Ensure appropriate reporting and accountability to Council.

In all its dealings, the Group will maintain high ethical standards.

6 REVIEW

The Terms of Reference will be reviewed every 4 years or as required.

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12.1 Monthly Work Health and Safety Report

Report Reference GC240123R12.1

Originating Officer Unit Manager WHS – Mark Jentsch

Corporate Manager Manager People and Culture - Sarah Vinall

General Manager Chief Executive Officer - Tony Harrison

REPORT OBJECTIVE

To provide Council with an update on City of Marion's Work Health and Safety (WHS)Performance in December 2023.

EXECUTIVE SUMMARY

City of Marion's WHS key performance indicators continue to track well with a continuing reduction in lost time and medically treated injuries.

RECOMMENDATION

That Council:

1. Note this report.

DISCUSSION

Our Health, Safety and Wellbeing principles

- · It's Always About People
- Together We Thrive

Supported by our Values

Respect, Integrity, Achievement, and Innovation

Driven by our HSW objectives

- The wellbeing of our workers is an integral component of our HSW Management System
- Our HSW culture is driven by engagement, ownership, and responsibility
- Our HSW performance is planned and predictable

Hazard and Near Miss Reports (Internal WHS SkyTrust reporting data)

Historical statistics inform us that when there is a healthy culture of proactive Hazard/Near Miss Reporting, there is a consequential reduction in injuries to workers. Hazards and Near Misses are reported to date for this financial year and are outlined in Tables 1 & 2. They can be compared against those reported last financial year which are outlined in Table 3 & 4.

Table 1: Hazard Reports - Financial Year 2023/24

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	Ave
3	0	3	1	5	2							14	2.3



Table 2: Report Only - Financial Year 2023/24

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total	Ave
1	2	1	3	5	2							14	2.3

Table 3: Hazard Reports - Financial Year 2022/23

Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total	Ave
3	10	11	9	7	0	4	4	3	1	4	3	59	4.9

Table 4: Report Only - Financial Year 2022/23

- and the control of													
Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total	Ave
6	1	4	2	2	2	1	3	6	0	2	2	31	2.6

Lost Time Injuries Reported (Skytrust reporting data)

Lost Time Injuries (LTI's) are those injuries where a whole work day or more has been lost due to a workplace injury. LTI's reported to date for this financial year are presented in Table 5 and can be compared against those reported last financial year which are presented in Table 6.

Note: An injury sustained in March 2023 has now resulted in surgery. This is recorded as an LTI for March 2023 (FY22/23) with a resultant change in the 12 Month Rolling LTIFR.

Table 7 provides descriptions of the LTI's for the current financial year.

Table 5: Number of LTI's per month - Financial Year 2023/24

Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	Total
0	0	0	0	0	0							0

Table 6: Number of LTIs per month - Financial Year 2022/23

Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Total
1	1	2	1	0	0	0	1	1	0	0	0	7

Table 7: Outline of LTIs reported - Financial Year 2023/24

ı	No.	Description of Incident	Mechanism of Injury	Injury Description
		Nil		



Lost Time Injury Frequency Rate (Skytrust reporting data)

The Lost Time Injury Frequency Rate (LTIFR) is a measure of the occurrence of Lost Time Injuries per million hours worked. The current financial year LTIFR for the CoM is 0 (zero).

Rolling Average Lost Time Injury Frequency Rate (Skytrust reporting data)

Rolling Average LTIFR is a measure of the LTIFR trend over rolling 12 month reporting period.



Figure 1: Rolling LTIFR over 12 months



Rolling Total Recordable Incident Frequency Rate (SkyTrust reporting data)

Total Recordable Incidents include fatalities, LTI's and incidents resulting in the employee receiving medical treatment and/or is certified as only fit to undertake suitable duties. The Rolling Total Recordable Incident Frequency Rate (TRIFR) provides analysis of the TRIFR over the last 12 months.

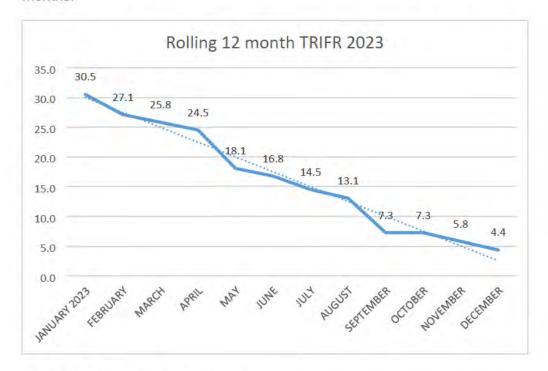


Figure 2: Rolling TRIFR over 12 months

ATTACHMENTS

Nil



12.2 Quarterly Corporate Risk report Q1 2023-2024

Report Reference GC240123R12.2

Originating Officer Acting Unit Manager Strategy & Risk – Sheree Tebyanian

Corporate Manager Manager Office of the Chief Executive - Kate McKenzie

General Manager Chief Executive Officer - Tony Harrison

REPORT HISTORY

Report Reference Report Title

FRAC230815R7.5 Corporate Risk Quarterly report Q1 2023-2024

REPORT OBJECTIVE

To provide the Council Members with an overview of the City of Marion Corporate Risk Register for Q1 2023-24 (July to October 2023).

DISCUSSION

As part of council's Risk Management Framework, corporate risks are monitored on a quarterly basis. Risk owners include senior leadership who review allocated risks relevant to their portfolio to outline any change to the current risk ratings, core controls, treatments, and outstanding actions.

The Corporate Risk report was reported to the Finance, Risk and Audit Committee (FRAC) at its meeting of 12 December 2023. Within this quarterly review, changes made to some risks, which are documented further in **Attachment 1**.

The detailed analysis of the Corporate Risk Register review for Q1, 2023-24 is included within Attachment 1, and the details of the current high risks are included within **Attachment 2**.

RECOMMENDATION

That Council:

1. Notes the Corporate Risk report at Attachment 1

ATTACHMENTS

- 1. Attachment 1 Corporate Risk Reporting Q1 2023 24 V1 [12.2.1 7 pages]
- 2. Attachment 2_ High risk plans on a_page GC [12.2.2 5 pages]



CORPORATE RISK REGISTER REPORT

Quarter 1, 2023-2024

1. CORPORATE RISK REGISTER ANALYSIS

1.1 Analysis of Q1 (Quarter 1), 2023-24

Quarter 1, 2023-2024 review of the Corporate Risk Register resulted in 101 risks identified, including a new proposed risk and a reinstated risk outlined in section 1.4 New risks.

The current risk ratings are 4 high, 71 medium, and 26 low as outlined below in Table 1. Table 2 illustrates the movement in our risk exposure over the previous 12 months.

The reduction in the number of risks from 103 to 101 is based on several merged risks and the inclusion of two new risks.

Table 1: Quarter 1, 2023-2024 Risk Ratings



Table 2: Corporate Risk Register - Comparative outcomes of the last four quarters



*Overall movement of Current Risk Rating



This report provides further details on the outcomes of the quarterly review, including:

- Changes to the risks reported in the Corporate Risk Register
- Ongoing and emerging risk/opportunity issues (currently not identified on the risk register)

1.2 Re-assigned risks

There were no risks re-assigned during the Quarter.

1.3 Re-rated risks

A review of CR0064 'Business is not supported to deliver its services from a lack of effective ICT systems and services' resulted in the risk being reduced from High to Medium.

The medium risk rating is attributed to several mitigating actions that are now complete, and the development of the Information Services Strategy, which is scheduled for final approval in February 2023.

Additionally, the review of CR0064 also recognised that including 'cyber breach' as a causal factor may overshadow other causal factors. Notably, 'Cyber Security breach in a CoM system and/or worksite', is already captured as an existing risk (CR0036) with appropriate controls and a treatment plan designed to mitigate it.

The future treatment plan for CR0064 remains on track for completion by June 2024, which is expected to further reduce the risk.

1.4 New risks

Two additional risks were identified this quarter, as follows. Of these risks CR0018 is a reinstated risk from Q3 2022-2023, and the other CR0110 is new.

The reinstatement of CR0018 was suggested by the Finance, Risk and Audit Committee (FRAC) at their 23 August 2023 (FRAC230815R7.9) meeting. The FRAC queried whether the risk CR0018 should remain as a stand-alone risk for the Marion Outdoor Pool and suggested the range of risk factors at swimming pools as part of their rationale.

Reinstated risk

Risk ID	Risk Description	Owner	Current Risk Rating
CR0018	A child, young person, vulnerable person, or person with a disability experiences injury because of an incident whilst attending the Marion Outdoor Pool	City Property	Medium

At its 16 November meeting, the Executive Leadership Team discussed whether there was any evidence-based data to demonstrate a greater or increased risk at swimming pools compared to other Council facilities, to support the CR0018 remaining as a stand-alone risk for the Marion Outdoor Pool, or to consider one over-arching risk that encompasses all relevant controls and treatments, to cover <u>all</u> council facilities.

Data obtained from LGRS indicates that whilst the frequency of claims has been consistent over the last three years the most common type of claim is general injury (slips, trips etc due to water) and state that whilst claims may be sporadic, the nature of a claim can be significant at swimming pools.

Furthermore, the LGRS suggest an expected increase in patronage at pool facilities due to



forecasted warmer weather which may result in an increase of claims.

Evidence highlighting unique risk factors among patrons is presented on the Royal Life Saving Society of Australia, which reports the following.

- Over the past 20 years, the proportion of Australians aged 65 years and over increased from 12% to 16%. Analysis of drowning incidents indicates that 36% of unintentional fatal drownings in this age group occurred among individuals who were taking health medication or drugs to manage chronic health conditions.
- Global research suggests that individuals with autism spectrum disorder (ASD) face a higher risk of premature death due to drowning compared to the general population.
- Research from the Royal Life Saving Society Australia research reveals that Aboriginal and Torres Strait Islander people are 1.7 times more likely to drown compared to the rest of the Australian population. A 10-year analysis (2008/09 to 2017/18) indicates that despite comprising only 3.3% of the Australian population, these communities accounted for 5.5% of total drowning deaths during the study period.
- Young males aged 15-29 are particularly vulnerable to drowning in Australia, with 84% of drowning deaths in this age group being male. The primary activity undertaken prior to drowning in this demographic is swimming and recreation.

A core control for the risk is the application of the Royal Life Saving Society Australia set of guidelines for Safe Swimming Pool operations.

Within the next review period, the identified risk factors outlined above for CR0018 will be scrutinised to determine whether any further controls and/or treatments are necessary beyond the existing risk controls.

Overall, with the mentioned increase of risk of injury to patronage at public pools due to warmer weather forecast, coupled with the highlighted Royal Life Saving Society risk factors, supports re-instatement of the stand-alone risk at Marion Outdoor Pool, with its risk treatment plan specifically addressing the existing and additional risk factors. Many of the risk controls within the treatment plan are managed by the operational staff as embedded in their existing operational policies, processes, and procedures, which further supports reason for Marion Outdoor Pool /City Property Senior Leader to maintain sole ownership of the risk.

Furthermore, the risk description was slightly amended to further reference youth and a person with a disability (to acknowledge the higher risk groups) as outlined within the Royal Life Saving guidelines.

• The following new risk was raised during Q1.

Risk ID	Risk Description	Owner	Current Risk Rating
CR0110	Community-run events may pose a liability and reputational risk to Council	TBD	Medium

The exposure of council to liability and damage to its reputation due to large community-run events may stem from the absence of an overarching strategic framework for medium to large gatherings such as markets, music events, etc.

To address this issue, it is imperative to establish a clear strategic framework/procedure. This framework should be designed to enable council to convey clear event guidelines to potential event organisers. These guidelines would include clear event types and definitions (depending on the scale of the event), specifying terms and conditions, and establishing appropriate fees, considering factors like land usage fees, operational service fees, and remediation charges etc.

Importantly, a framework would define the types of events that council is willing to support, aligned with Council's strategic objectives. Having Internal ownership of a framework and



designating a central point of contact would streamline communication between event organisers and council staff, ensuring a more efficient process. It is important to note that Council does have a Special Event Process, however, it lacks the necessary structure to accommodate for larger community-run events.

1.5 Merged risks

As requested in the Quarter 4, 2022-2023 review, the risk team facilitated an in-depth review with the Manager Operations and their broader leadership team for all risks assigned to their Work Areas.

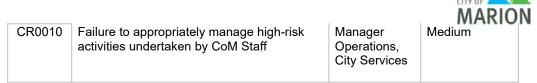
Updates to risk descriptions and alignment across causes, consequences, and controls across the three business units. Overall, the review resulted in the 6 risks merged into 2 risks, as outlined in the two tables below.

Risk ID	Risk Description	Owner	Current Risk Rating
CR0009	Failure to appropriately manage high-risk activities undertaken by contractors. (Working with lifts, hoists, ramps, platforms, hazardous waste materials, on call etc.).	Operational Support, City Services	Medium
CR0015	Failure to appropriately manage high-risk activities undertaken by contractors (underground services, hot works, working @ heights, powered plant etc.)	Open Space Operations, City Services	Medium
CR0083	Failure to appropriately manage high-risk activities undertaken by contractors (underground services, excavation, confined space, hot works etc.)	Civil Services, City Services	Medium
All above r	isks MERGED to make one risk, as below:		
CR0009	Failure to appropriately manage high-risk activities undertaken by contractors.	Manager Operations, City Services	Medium

The rationale for the above risks being merged is that each of the identified risks (CR0009, CR0015, CR0083) referred to high–risk activity undertaken by contractors, however the controls and treatments were identical. When reviewed, it was identified that one overarching risk was adequate.

And:

Risk ID	Risk Description	Owner	Current Risk Rating					
CR0010	Failure to appropriately manage high-risk activities undertaken by CoM Staff (working with lifts, hoists, ramps, platforms, hazardous waste materials, on call etc.).	Operational Support, City Services	Medium					
CR0016	CR0016 Failure to appropriately manage high-risk activities undertaken by CoM Staff (underground services, hot works, working @ heights, powered plant etc.).	Open Space Operations, City Services	Medium					
CR0084	CR0084 Failure to appropriately manage high-risk activities undertaken by CoM Staff (underground services, excavation, confined space, hot works etc.)	Civil Services, City Services	Medium					
All above r	All above risks MERGED to make one risk, as below:							



The rationale for the above risks (CR0010, CR0016, CR0010) being merged is that each of the identified risks referred to high–risk activity undertaken by City of Marion staff, however the controls and treatments were identical. When reviewed, it was identified that the one overarching risk was adequate.

1.6 On-going and emerging risks/opportunities

Council's Environmental Scan is reviewed quarterly as part of the risk review process to identify any emerging risks/opportunities that may have the potential to impact on council's project and program delivery, business-as-usual activity, financially and reputational risk in the sector. The following matters have been identified throughout Quarter 1, 2023-2024.

Inflation

Statistics for Q1 2023/24 were released by the Australian Bureau of Statistics on 25 October 2023:

- 1.6.1 The Consumer Price Index (CPI) rose 1.2% this quarter to 5.4%.
- 1.6.2 Over the twelve months to the September 2023 quarter, the CPI rose 5.4%.
- 1.6.3 The most significant price rises were Automotive Fuel (+7.2%), Rents (+2.2%), New dwelling purchase by owner-occupiers (+1.3%) and Electricity (+4.2%).
- 1.6.4 For Adelaide, the annual CPI increase of 5.9% was down from 6.9% in the previous quarter. Adelaide's annual increase this quarter was the highest of the eight capital cities. This reflected the rising costs of electricity, automotive fuel, new dwelling purchase by owner-occupiers, property rates and charges, and rents.

Economy

Interest rates remained static during the quarter, however the Reserve Bank of Australia outlined that an increase in inflation would trigger a potential rate rise in Q2. With the rising cost of inflation and other services it is likely that stress will continue to exacerbate in the community, especially as home- owners come off fixed rate loans in the months ahead. The PropTrack Home Price Index, noting October to be the 11th consecutive month of house price growth, with prices having increased nationally 4.93% to October this year. This is 5.4% above prices a year ago, with Adelaide experiencing an 8.77% increase in a year, hitting a new peak. A rebound in overseas migration, tight rental markets and low housing stock have increased demand and are currently offsetting rate rises and a slowing economy.

Weather

An El Nino and positive Indian Ocean Dipole (IOD) are underway, with the Bureau of Meteorology (BOM) declaring El Nino, with high sea temperatures predicted to remain above El Niño thresholds into Autumn 2024. This will lead to warmer days for South Australia. A positive Indian Ocean Dipole usually leads to reduced spring rainfall for central and southeast Australia and can increase El Niño's drying influence. When both a positive IOD and El Niño occur together, their drying effect is typically more widespread and stronger across the country. Australia's long-range forecast predicts warmer than average conditions from November to January, with below-average rainfall, increasing the risk of drought and bushfires. There is a high likelihood of greater demand for support services as more people seek relief from the heat. Council is reviewing its Emergency Hazard Operational Plans, response training and undertaking a review of potential demand for facilities over a potential summer heatwave period.



Community wellbeing

Cost of living pressures includes 13 successive and speculative continued interest rate rises (as at 16/11/2023). In the rental market, the quarter showed a record low supply of 1.1% vacancy rate compared to 7.1% the year prior. High rental prices are likely to exacerbate the rental crisis with the return of international students (full migration of 315,000 people in 23-24). The portion of income required to service a new lease- is at a near- record high, with 45.5% of the average income required to service a new lease and 9.9 years to save for a deposit, up from 9.8 years in March 2023.

Overall, an erosion of household budgets. presents a risk that some residents may not have the capacity to pay household utilities, including council rates. Cost-of-living pressures can lead to overall well-being concerns including increased mental health, food security, and distress. There is a high likelihood of greater demand for support services as more people seek respite from the heat over summer and seek to reduce energy costs at home by utilising community assets more frequently, including those remotely working.

Future planning

The State Government, Planning and Land Use Services Department is reviewing the Regional Plan (30-Year Plan for Greater Adelaide) which the council is legislatively required to ensure documents within its strategic management framework reference (as well as any relevant state planning policies), to set the councils priorities for future planning policies.

Consultation on the Draft 30-Year Plan for Greater Adelaide commenced in Q1 2023/24 with opportunities for council to provide feedback by November 2023. Council will soon commence the review of its Strategic Plan and is legislated to consider regional objectives.

Artificial Intelligence (AI)

Further work will progress in the next quarterly risk review regarding the use of AI, including opportunities and risks regarding how AI can be further used to advance functions and services for the community. Risks associated with the use of AI include security, data privacy, lack of regulation, potential HR issues and ethical dilemma's.

1.7 High Risks

Although the Risk Appetite outlined in the Risk Management Framework outlines varying tolerance levels for specific risk criteria, the reporting structure requires that risks with a current risk rating of extreme or high are to be reported to the ELT and subsequently, to Council via the Finance, Risk and Audit Committee.

There are currently four (4) risks assessed as outside the CoM's adopted risk appetite, as outlined in **Table 3**.

This quarter saw 1 risk re-rated from a current rating of high to medium (CR0064) 'Business is not supported to deliver its services from a lack of effective ICT systems and services' - the reasoning behind this re-rating as mentioned above at 1.3 Re-rated risks.

Table 3. Corporate Risk Register Quarter 1 2023/24 - Risk Scoring overview







An excerpt of the Corporate Risk Register, outlining the four (4) high-rated risks is provided in **Table 4**, which shows the movement in the current risk rating from the last reporting period.

Council's high risks are reviewed in a 'High-Risk Plan-on-a-Page' format and reviewed and monitored each quarter. The High-Risk Plan-on-a-Page documents provide full details on the risk, background/context, causes, consequences, and any current controls already in place.

It then details any planned treatments identified by the risk owners aimed to reduce the risk within tolerance levels. The High-Risk Plans on a Page are in Attachment 2.

Table 4: Risks Currently rated as High (or above)

Risk ID	Risk Description	Inherent Risk Rating	Current Risk Rating	Quarter Movement
CR0026	Injury or damage arising out of a failure of CoM contractors to comply with contract conditions and CoM HSW requirements	High	High	-
CR0053	Ineffective & inefficient organisational project and portfolio management/ monitoring to deliver strategic objectives and outcomes	High	High	\Leftrightarrow
CR0058	Failure to identify, assess, and manage climate- related risks and opportunities that affect our operations and community.	Extreme	High	*
CR0095	Poor data quality and data governance not supporting informed decision making	Extreme	High	*

CORPORATE RISK REGISTER - Q1 2023/24 SUMMARY REPORT



RISK ID	CR0026
RISK DESCRIPTION	Injury or damage arising out of a failure of CoM contractors to comply with contract conditions and CoM HSW requirements
SLT	Mgr. People & Culture
ELT	CEO
LINK TO STRATEGIC VALUES	Council of Excellence
LINK TO BUSINESS PLAN	Develop the City of Marion Building Asset Strategy to meet community, sport and recreation needs (2023-2027)
DATE LAST REVIEWED	10/10/2023







RISK RATING LOW

CONTEXT BACKGROUND & ENVIRONMENTAL CONSIDERATIONS

CoM contract management purposes are manual with no clear process or system

approach. Consideration is being given to using Skytrust to overcome these

having been implemented into the City property team through a trained and supported

RISK RATING HIGH

RISK RATING HIGH

weaknesses.

There is a risk of non-performance of contractors engaged by CoM to undertake high risk related activities as a consequence of a failure to effectively apply a rigorous, commercial and proactive contractor Induction and management process. Which may result in a failure to deliver services within the intended scope, budget, timeframe and to the required standard of safety and legislative compliance, leading to additional operational costs, the potential for injury or harm, litigation, reputational and community relationship degradation.

There is a risk of contractors failing to adhere to CoM WHS performance standards. This risk may be

exaggerated when those performance standards are not made clear or understood by various stakeholders (contractors, people engaging contractors, staff, subcontractors etc.).

STAKEHOLDERS SafeWork SA, Community (facility users), Staff (facility users), Council members, Risk Unit, City Activation, Operational Support, Procurement and WHS.

CONSULTATION City Property team meetings and regular engagement with the Risk Team.

RISK SOURCE - CAUSES/DRIVERS

RISK STATEMENT

- Ineffective procurement processes that evaluate Contractors' WHS practices/performance
- Inconsistent / Ineffective WHS induction of contractors
- Ineffective monitoring and evaluation of Contractors' WHS practices/performance
- Failure to undertake site inspection and hazard identification prior to commencement of work.
- Inconsistent application of contract management processes

POTENTIAL CONSEQUENCES

- Serious injury to Workers, Contractors or member of Public
- Disruption to works impacting CoM & team.
- Disruption to works impacting local community.
- CoM exposure to liability
- Officers' exposure to criminal litigation
- Reputational damaged through adverse media coverage
- Net increase in operating costs

CONTROLS	DATE ENDORSED	REVIEW DATE	CONTROL EFFECTIVENESS	RESPONSIBLE ROLE
Contract Management Policy & Procedure (inc. Checklist)	30/06/2021	31/05/2023	Effective	Mgr., Strategic Procurement
2.Contract Management Procedure	Ongoing	Ongoing	Effective	Mgr., Strategic Procurement
3.Procurement Procedure	Ongoing	Ongoing	Effective	Mgr., Strategic Procurement
4.Tender Evaluation procedure	Ongoing	Ongoing	Effective	Mgr., Strategic Procurement
Contractor site Induction (inc handover of CoM risk assessment plus contractor generated site hazard and risk assessment before commencement)	31/10/2019	31/10/2023	Effective	UM WHS & Wellbeing
6. Contractor Insurance recording and monitoring currency	Ongoing	Ongoing	Effective	Mgr., Strategic Procurement
7. CoM Insurance	30/07/2022	30/07/2023	Effective	UM Strategy & Risk
8. Contractor Management Induction forms	Ongoing	Ongoing	Effective	Mgr., Strategic Procurement
Contract Management Checklist -Contractor Induction/Observation/ Monitoring forms are completed for site induction, observation and monitoring (inc. record keeping)	30/06/2022	Ongoing	Effective	UM WHS & Wellbeing
10.Insourced roles that were previously outsourced to create efficiencies.	31/03/2023	Ongoing	Effective	Manager Operations.
11.Outcomes from Business SA Audit of CoM Contract Management	30/04/2023	Ongoing	Effective	UM WHS & Wellbeing
	Overall Effectivenes	s Q1 2023/24	Effective	

PLANNED TREATMENTS (ACTIONS)	STATUS	DUE DATE	REVISED DUE DATE	RESPONSIBLE ROLE
1.Implement Contract Performance Evaluation process	Behind Schedule	30/06/2022	30/11/2023	Mgr. City Property
Review Contract Management Policy and Procedures to ensure WHS risks are fully considered.	Complete	30/09/2023		UM WHS & Wellbeing
3.Build and Implement Health and Safety Contract Management System	Plan & Scoping	31/12/2023		UM WHS & Wellbeing
4.Business SA Audit Action Plan (detailed in Skytrust)	Complete	31/12/2023		UM WHS & Wellbeing

RATIONALE FOR CONT	ROLS AND PLANNED TREATMENTS
Q 1, 2023-2024 updates	Implemented Controls- Controls IC2, IC8 & IC10 were merged with IC9 – Broader Contract Management control. IC6 was merged with IC7

DATE	UPDATES
October 2023	This Risk owner changed from City Property to P&C (WHS) in quarter 4 2022-2023 (the risk is across City Property, WHS and Procurement). WHS are doing significant work on this risk, relating to updating the Contract management Policy and Procedure, as well as undertaking actions that have come from the Business SA Audit of CoM Contract Management processes. During Quarter 1, 2023-2024 review, some of the controls were merged into an overarching control for Contract Management & Insurance. No change to Risk rating in Q4 or Q1, but it is expected that with these new actions in place, this could see this risk re-rated to Medium by the end of Q2 2023-2024.

CORPORATE RISK REGISTER - Q1 2023/24 SUMMARY REPORT



RISK ID	CR0053
RISK DESCRIPTION	Ineffective & inefficient organisational project and portfolio management/monitoring to deliver strategic objectives and outcomes
SLT	MGR. EPMO
ELT	CEO
LINK TO STRATEGIC VALUES	Council of Excellence
LINK TO BUSINESS PLAN	
DATE LAST REVIEWED	11/10/2023







RISK RATING HIGH

RISK RATING HIGH

RISK RATING MEDIUM

RISK STATEMENT

There is a risk that work areas across the organisation are managing projects and project risk through differing methodology and that projects are not easily able to be monitored by the Executive Leadership Team.

STAKEHOLDERS Organisation Wide.

CONSULTATION All stakeholders.

CONTEXT BACKGROUND & ENVIRONMENTAL CONSIDERATIONS

After some history, in 2023 an Enterprise Project Management Office was re-established to coordinate and mature project management across the City of Marion. This work is progressing with a project management framework and review of software (IT solutions).

RISK SOURCE - CAUSES/DRIVERS

Inefficient adoption of PMO Framework and policies or set-up & utilisation of CAMMS system. Lack of PMO resources. Inadequate assessment of organisational PM needs. Omission of key considerations in project outline e.g.: risk/insurance/WHS/finance/reporting/contracts.

POTENTIAL CONSEQUENCES

Failure to achieve strategic objectives and identified benefits of the project. Poor business/project planning. Inability to effectively deliver projects. Inadequate staff levels for projects. Community dissatisfaction. Assets not being insured.

CONTROLS	DATE ENDORSED	REVIEW DATE	CONTROL EFFECTIVENESS	RESPONSIBLE ROLE
1.Prudential management policy	31/12/2021	30/05/2025	Effective	CFO
Project management software (contract)	31/03/2022	31/10/2023	Requires Improvement	CIO
Monthly Project Control Board meetings (ELT and PMS attend)	Ongoing	Ongoing	Effective	Mgr. EMPO
4.Monthly financial reporting	Ongoing	Ongoing	Requires Improvement	UM Statutory Finance
5.KPMG Internal Audit - Project Management Framework - endorsed	14/07/2023	14/07/2023	Effective	Mgr. EMPO
6.Project Management Framework (endorsed by Council April 2023)	14/07/2023	ongoing	Requires Improvement	Mgr. EMPO
	Overall Effectiveness		Requires Improvement	

PLANNED TREATMENTS (ACTIONS)	STATUS	DUE DATE	REVISED DUE DATE	RESPONSIBLE ROLE
Implement interim Project Management system (based on SharePoint proof of concept)	Not commenced	01/09/2023	30/06/2024	Mgr. EMPO
2.Proof of concept Project Management system (based on SharePoint)	Complete	30/09/2023		Mgr. EMPO
3.EPMO Implementation	Complete	01/09/2023	()	Mgr. EMPO
4.Implementation of new Project Management Framework	On Schedule	31/12/2023	30/06/2024	Mgr. EMPO
5.Internal audit on implementation of the new PMF and EPMO	Not commenced	30/09/2024		Mgr. OCEO
6.Training in Project Management System	Not commenced	30/06/2024	Col	Mgr. EMPO

RATIONALE FOR IMPLEMENTED CONTROLS AND PLANNED TREATMENTS

Q1 2023/2024 updates Appropriate to reduce the risk further, with ongoing and regular monitoring. Actions and Controls sit across the responsible work areas in the organisation.

DATE	UPDATES / PROGRESS NOTES
11/10/2023	The EPMO has been established. The operationalisation of the Project Management Framework (PMF) will be heavily supported by a Project Management system. A proof of concept has been developed using the Microsoft Platform (SharePoint) and the EPMO has now recommended ELT approve this as the basis for a first iteration Project Management system - proposed as the CoM Project Management Hub. Following the PMF and the proposed CoM Project Management Hub will undergo iterative development and rollout. This will include change management and training of all stakeholders.

CORPORATE RISK REGISTER - Q1 2023/24 SUMMARY REPORT



RISKID	CR0058
RISK DESCRIPTION	Failure to identify, assess, and manage climate-related risks and opportunities that affect our operations and community.
SLT	Mgr. Engineering, Assets and Environments
ELT	General Manager City Services
LINK TO STRATEGIC VALUES	Valuing Nature
LINK TO BUSINESS PLAN	Deliver the Resilient South Asset Management Climate Risk Project Deliver the Carbon Neutral Plan Deliver the Resilient South Climate Action Plan Continue to implement the Coastal Monitoring Program
DATE LAST REVIEWED	19/10/2023







CONTEXT BACKGROUND & ENVIRONMENTAL CONSIDERATIONS

Climate change is already affecting aspects of CoM operations

including how we undertake business and activities and how we

understanding of the projections and impacts of climate change

of infrastructure and the mode of delivery of services we risk

exposing the community to increased operating costs and a

extreme weather events will have ongoing impacts to our

and incorporate this knowledge into the design and management

decrease in the utilities of infrastructure and services. Increased

design, build and refurbish facilities and infrastructure. It is

recognised that unless we ensure we have a sound

RISK RATING EXTREME

RISK RATING HIGH

RISK RATING MEDIUM

vulnerable communities.

RISK STATEMENT

This risk relates to how council responds to climate change. These climate-related risks (and opportunities) can be split into two categories; physical and transitional. This risk contains both aspects of this response.

* PHYSICAL RISKS AND OPPORTUNTIES

There is a risk that extreme weather events, coastal inundation and protracted and enduring changes in weather patterns caused by climate change/global warming will result in an increase in operating costs due to asset damage and accelerated deterioration, damage to Council natural and built environments and an increasing disconnect between Councils capacity to deliver facilities and services and the community's expectations.

There may also be physical changes to the environment that have a positive impact such as warmer winter temperatures resulting in less energy consumption for heating and improving vegetation health during winter periods.

* TRANSITIONAL RISKS AND OPPORTUNITIES

Council's response to the potential physical risks of climate change are called "transitional risks". This includes what we do to reduce carbon emissions and reduce human-induced climate change (climate change mitigation) and what we do to adapt to climate change.

STAKEHOLDERS Organisation-wide

CONSULTATION Establish Climate Risk Working Group (TBC) / Climate Risk Governance Assessments / Organisational Climate Risk Review (Climate Risk Register) / Resilient South Regional Climate Partnership.

RISK SOURCE - CAUSES/DRIVERS

- Lack of climate change awareness / understanding
- Lack of recognition for climate risk mapping in urban planning (PDI Act) and decision making (climate hazard mapping)

 The state of the sta
- Failure to include Climate Change consideration in business activities/operations (inc events, asset management planning & CapX projects)
 Include Climate Change consideration in business activities/operations (inc events, asset management planning & CapX projects)
- Inadequate stakeholder engagement
- Poor inter-departmental collaboration and communication
- Increasing carbon emissions
- Approval of at-risk initiatives in areas of known vulnerability

POTENTIAL CONSEQUENCES

- Catastrophic damage to assets and infrastructure during extreme weather (e.g., flooding and fire)
- Increased cost of remedial works & Increased cost of mitigation works.
- Dissatisfied community
- Damage to coastal zone from storm surge
- Reduced rates revenue as property values goes down
- Increased difficulty in obtaining insurance cover/increased premiums.
- Increased difficulty in obtaining loans if financial institutions require evidence of responses to climate change impacts
- Adverse impact of vulnerable people during extreme weather events (e.g., heat wave)
- Increased operating costs
- Reduction in asset lifecycle
- Maladaptation including inappropriate investment in hazard mitigation

IMPLEMENTED CONTROLS	DATE ENDORSED	REVIEW DATE	CONTROL EFFECTIVENESS	RESPONSIBLE ROLE
1.CoM Climate Change Policy	30/05/2021	30/05/2025	Good	UM Environmental Sustainability
2.Resilient South Regional Climate Partnership (sector agreement)	23/06/2023	31/12/2027	Effective	UM Environmental Sustainability
 Coastal Climate Change Adaptation Plan including baseline monitoring to detect early changes to risk. 	31/10/2019	28/06/2025	Effective	UM Environmental Sustainability
4.Program/schedule of External Education via events, networking, workshops etc.	10/07/2023	30/06/2024	Effective	UM Environmental Sustainability
5.Environmental awareness training	30/07/2018	10/07/2023	Requires Improvement	UM Environmental Sustainability
6.Energy Efficiency and Renewable Energy Plan	01/07/2022	30/06/2023	Requires Improvement	UM Environmental Sustainability
7.Asset and public Liability Insurance	01/07/2022	30/06/2023	Effective	UM Environmental Sustainability
8.Carbon Neutral Plan	30/09/2021	07/01/2030	Effective	UM Environmental Sustainability
9.Asset Management Plans	10/07/2023	10/07/2023	Effective	UM Asset Solutions
10.Resilient South Regional Coordinator	01/07/2023	30/06/2024	Effective	UM Environmental Sustainability
11.Resilient South Regional Climate Action Plan (TBC)	30/12/2023	30/06/2027	Effective	UM Environmental Sustainability
12.CoM Strategic Plan and Business Plan includes climate response	30/06/2023	30/06/2024	Effective	UM Strategy & Risk
13.Climate risks identified in risk registers	01/07/2023	30/06/2024	Good	UM Strategy & Risk
	Overall Effectiven	ses O1 2023-2024	Effective	

PLANNED TREATMENTS (ACTIONS)	STATUS	DUE DATE	REVISED DUE DATE	RESPONSIBLE ROLE
1.Develop & implement Resilient Asset Management Pilot (RAMP) program	On schedule	30/06/2025		UM Environmental Sustainability
2.Deliver the Coastal Climate Change monitoring program	On schedule	30/06/2024		UM Environmental Sustainability
3.Undertake a skills/capability audit & document training gaps in the TNA	On schedule	01/06/2024	- 3	UM Environmental Sustainability
4.Review and update Resilient South Climate Action Plan	Plan & Scoping	31/12/2023		Resilient South Coordinator
5.Develop Climate Change Risk Register	Plan & Scoping	30/06/2024		Risk Business Partner

RATIONALE FOR IMPLEMENTED CONTROLS AND PLANNED TREATMENTS

CORPORATE RISK REGISTER – Q1 2023/24 SUMMARY REPORT



Q1 2023/24 updates Additional controls added at IC10, IC11, IC12 & IC13.

D/	ATE	UPDATES / PROGRESS NOTES
10	/10/2023	Additional controls added. Most actions are still Work in progress, with future completion dates. Climate Risk project meetings have informed the tender for
13	10/2023	Governance/Environment to support Climate Risk work. No change to overall rating.

CORPORATE RISK REGISTER - Q1 2023/24 SUMMARY REPORT



RISK ID	CR0095	
RISK DESCRIPTION	Poor data quality and data governance not supporting informed decision making	
SLT	Manager, Office of the Chief Executive Officer	
ELT	CEO	
LINK TO STRATEGIC VALUES	Council of Excellence	
LINK TO BUSINESS PLAN	Digital Transformation Project	
DATE LAST REVIEWED	06/10/2023	







RISK RATING EXTREME

RISK RATING HIGH

RISK RATING MEDIUM

RISK STATEMENT

There is a risk that poor quality and access to data within CoM systems doesn't allow for data driven decision making.

CONTEXT BACKGROUND & ENVIRONMENTAL CONSIDERATIONS Due to the limited functions of the business systems, the business has needed to make manual work arounds, this can lend to data entry errors, this can contribute to long processes for information gathering and decision making.

STAKEHOLDERS Council, ELT, SLT and SMEs wishing to use data to support decision making

CONSULTATION Digital Transformation Program.

RISK SOURCE - CAUSES/DRIVERS

- Ineffective implementation of IT solutions
- Business units implement their own technology solutions
- Lack of single source of truth for Corporate data
- Inadequate strategic awareness/oversight of corporate data processes
- Lack of standardised Data Quality Assurance processes
- Obsolete Data Governance Framework
- No resource/capacity to review/embed the Data Governance Framework
- Poor data capture due to inadequate training around business processes & systems
- Lack of IT training for staff (no IT Trainer role)
- Lack of mobility tools for outdoor staff to capture data Ineffective use of end user reporting and query tools

POTENTIAL CONSEQUENCES

- Non-compliance with related regulations/ legislation Unsupported decision making
- Inability to deliver identified business outcomes
- Inability to address business issues Inability to provide innovation and improve efficiencies
- Inability to measure outputs and outcomes, resulting in unsupported decision making
- Increased errors due to inefficient work processes
- Decreasing value of data assets

CONTROLS	DATE ENDORSED	REVIEW DATE	CONTROL EFFECTIVENESS	RESPONSIBLE ROLE
1.Software owner roles & responsibilities documented (org wide vs departmental)	Ongoing	Ongoing	Effective	CIO
Core application systems user groups with ICT business unit account & manager roles	Ongoing	Ongoing	Effective	CIO
3.Business intelligence/data analytics reporting toolset (MS PowerBI)	Ongoing	Ongoing	Effective	BI Lead
4.Data and Analytics strategy endorsed	28/02/2023	Ongoing	Effective	BI Lead
5.ICT Service Reviews and ICT Internal Audit recommendations implemented	31/12/2021	Ongoing	Effective	GM Corp Services
6.Data Governance Framework	31/12/2022	31/12/2026	Partially Effective	Mgr. OCEO
7.Performance Organisational Review Committee	Ongoing	Ongoing	Effective	Mgr. OCEO
8. Policy and Procedure for Data Governance, Management and access.	Ongoing Ongoing		Partially Effective	Mgr. OCEO
	Overall Effectiveness		Effective	

PLANNED TREATMENTS (ACTIONS)	STATUS	DUE DATE	REVISED DUE DATE	RESPONSIBLE ROLE
Finalise the data analytics road map for the implementation of the strategy and framework	Complete	30/06/2022		BI Lead
2.Implementation of Data and Analytics program	On schedule	01/12/2024		BI Lead
3. Training with data information officers	On schedule	30/06/2024	-4	BI Lead

RATIONALE FOR IMPLEMENTED CONTROLS AND PLANNED TREATMENTS

Q1, 2023-2024 updates IC8 new control added.

DATE	UPDATES / PROGRESS NOTES
06/10/2023	New control added during Q1 review. No changes to overall Risk Ratings



12.3 Finance Report - December 2023

Report Reference GC230822R12.3

Originating Officer Assistant Financial Accountant – Melissa Virgin

Corporate Manager Chief Financial Officer – Ray Barnwell

General Manager Corporate Services - Angela Allison

REPORT OBJECTIVE

This report provides Council with information relating to the management of financial resources under its control as of December 2023. This report is one of a series of reports designed to assist Council in achieving and maintaining a financially sustainable position. Other reports assisting in this process include the Quarterly Budget Reviews and the Long-Term Financial Plan.

This report includes financial information regarding major projects. The principles used for the assessment of reportable projects are:

- Council has agreed to proceed with the project and approved a Prudential Report under Section 48 of the Local Government Act 1999.
- The Whole-of-Life Cost is greater than \$5.4 million dollars (including grant assisted projects).

RECOMMENDATION

That Council:

1. Receives the report "Finance Report - December 2023"

DISCUSSION

This report is presented on a regular basis to provide Council Members with key financial information to assist in monitoring Council's financial performance against budget.

ATTACHMENTS

- 1. Finance Report December Appendix 1 pts 1 2 3 [12.3.1 3 pages]
- 2. Finance Report December Appendix 2 pt 1 2 [12.3.2 8 pages]
- 3. Finance Report December Appendix 3 pts 1 2 [12.3.3 2 pages]

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APPENDIX 1

Funding Statement - Actual versus Budget

The Funding Statement provides a view of Council's financial performance against the approved budget and is consistent with the information provided at budget reviews. It provides a review against all of the elements contained within the Statement of Comprehensive Income and the Statement of Financial Position that are adopted as part of the Annual Budget Report. It details Council's:

Statement of Comprehensive Income -

The operating result is recognised as one of Council's key financial indicators. The budget framework includes a commitment to its ongoing Financial Sustainability maintaining an Operating Surplus Ratio of between 0% and 10%, on average over each five-year period, which for 2023-24 means a targeted operating surplus of between \$0 and \$10.531M.

Comment: Council currently has a net operating surplus result of \$0.514M before capital revenues, against a year to date forecast operating surplus budget of \$0.366M. The 2023-24 annual budget forecasts a net cash surplus of \$0.919M. This position is detailed in the attached Funding Statement and variation notes.

Capital Budget -\$59.176M The Capital Budget is linked to Council's key financial indicator – "Asset Renewal Funding Ratio" and an actual to budget comparison reflects Council's progress in achieving its Capital program.

Comment: The actual to budget position reveals that the year to date Capital Renewal Budget is on track to be spent. The higher than forecast spend relates to a number of minor budget timing variances.

Loans -

The loans component of the Funding Statement identifies any new proposed loan receipts or principal payments. Council's borrowings are included in Council's key financial indicator – "Net Financial Liabilities" which reflects Council's total indebtedness.

Comment: \$18.000M of new borrowings and \$0.929M of principal repayment are budgeted for 2023-24, meaning that the overall loan liability balance is forecast to increase by \$17.071M to \$19.758M by 30 June 2024. To date this loan has not been required.

Cash will be utilised to fund expenditure within the context of Treasury Management to ensure loans are not drawn down where temporary cash holdings are available.

Reserves & Cash -

Various fund movements such as surplus budget review results, unspent grants and carryover projects at year end are reflected as transfers to reserves, whilst utilisation of reserve funds are recognised as transfers from reserves.

Comment: Councils adopted budget for 2023-24 includes Transfer to Reserves of \$10.034M and Transfers from Reserves of \$22.360M, after accounting for amounts quarantined for specific projects or works, the below funds are available for use for the following purposes:

 Asset Sustainability Reserve (ASR)
 \$2.267M

 Open Space Reserve
 \$2.084M

 Water Reserve
 \$0.000M

 Total
 \$4.351M

Councils Reserves are fully cash backed.

The 2023-24 1st budget review forecasts a net cash surplus of \$0.919M.

Funding Statement as at 31 December 2023

Original Adopted Budget	Carryovers	Budget Review Adjustments		YTD Actual	YTD Budget	YTD Variance		Annual Budget	
\$'000	\$'000	\$'000		\$'000	\$'000	\$'000		\$'000	Not
			Operating Revenue						
89,437		8	Rates	44,800	44,758	42	F	89,437	
2,551			Statutory Charges	1,632	1,517	115	F	2,693	A
3,325	. 9.	322	User Charges	1,849	1,893	(43)	U	3,647	
6,935	(3,212)	2,438	Operating Grants & Subsidies	4,123	3,626	497	F	8,161	В
425	-	250	Investment Income	485	391	95	F	675	
1,081	4	123	Reimbursements	403	447	(44)	U	1,204	
701	4.	426	Other Revenues	537	503	34	F	1,127	
365	4	×	Net gain - Equity Accounted Investments	-2-	- 2		-	365	
104,821	(3,212)	3,701		53,829	53,133	696	F	105,310	
			Operating Expenses						
44,064	4	55	Employee Costs	21,481	21,937	457	F	44,119	C
27,477	2,698	2,731	Contractual Services	14,617	14,300	(317)	U	32,906	D
6,994	41	(219)	Materials	2,477	2,558	81	F	8,775	
151	+	-	Finance Charges	76	75	(1)	U	151	
18,100	7	11.8.	Depreciation	10,649	10,645	(3)	U	18,100	
7,670		(12)	Other Expenses	4,015	3,251	(765)	U	7,658	E
104,456	2,698	2,555		53,315	52,767	(548)	U	109,709	
365	(5,910)	1,146	Operating Surplus/(Deficit) before Capital Revenues	514	366	148	F	(4,399)	
			Capital Revenue						
10,119	8,831	(1,918)	Capital Grants & Subsidies Contributed Assets	12,225	10,495	1,730	F	17,032	F
10,119	8,831	(1,918)		12,225	10,495	1,730	F	17,032	
10,483	2,921	(772)	Net Surplus/(Deficit) resulting from operations	12,739	10,861	1,878	F	12,632	
18,100			add Depreciation	10,849	10,645	3		18,100	
(365)			less Share of Profit Equity Accounted Investment	10,010	10,010			(365)	
(300)			ress share of Front Equity Accounted investment	-				(303)	
28,219	2,921	(772)	Funding available for Capital Investment	23,388	21,506	1,884	F	30,368	
			Capital						
11,468	4.699	1.466	less Capital Expenditure - Renewal	10.221	9.472	(749)	U	17,833	G
39,238	14,938		less Capital Expenditure - New	6,293	9,174	2,881	F	41,543	н
55,255	14,830	(12,033)	less Capital - Contributed assets	0,203	0,174	2,001		71,040	
-	-	(331)	add Proceeds from Sale of Assets	(70)	(100)	(31)	u	(331)	
(22,487)	(16,716)	10,725	Net funding increase/(decrease)	6,944	2,960	3,984	F	(28,478)	
			Funded by						
3235			Loans					44 444	
18,000	(4)	-	Loan Principal Receipts (Net)	1 a	14			18,000	
(929)	-	-	Loan Principal Repayments	(458)	(458)	-		(929)	
17,071	9	-	Loan Funding (Net)	(458)	(458)	-		17,071	
			Movement in level of cash, investments and accruals						
80		838	Cash Surplus/(Deficit) funding requirements	25,686	13,688	11,997		919	
(5,497)	(18,718)	9,887	Reserves Net - Transfer to/(Transfer from)	(19,199)	(11,186)	8,013		(12,326)	
(5,417)	(16,716)	10,726	Cash/Investments/Accruals Funding	6,486	2,503	20,011		(11,407)	
	22.22	- No. 275			22.22			22.702	
22,487	16,716	(10,725)	Funding Transactions	(6,944)	(2,960)	(3,984)	F	28,478	1

Variation Notes

	Category	Variance -	Variance -	Comment
	,	Under/(Over)	Budget Timing	
		Budget		
		\$71k		Development Assessment fees reveived to date are ahead of budget.
Α	Statutory Charges Favourable		\$62k	Budget-timing with regards to Dog Registration Fees, full year budget is on track to be met.
	\$115k	(\$18k)		Relates to a number of other variances which are individually insignificant.
		\$53k	\$62k	
В	Operating Grants & Subsidies Favourable		\$497k	CHSP funding for January to May has been received in advance.
	\$497k		\$497k	
С	Employee Costs Favourable	\$457k		Currently reflects savings from temporarily vacant positions.
	\$457k	\$457k		
D	Contractors Unfavourable		(\$317k)	Relates to a number of budget-timing variances which are individually insignificant.
	\$317k)		(\$317k)	
E	Other Expenses Unfavourable (\$765k)		(\$721k)	Budget-timing with regards to the payment of Insurance Premiums. Premiums are paid in full at the beginning of the year.
-		(\$44k)		Relates to a number of other variances which are individually insignificant.
		(\$44k)	(\$721k)	
F	Capital Grants & Subsidies Favourable		\$1,730k	Grant for Alawoona Reserve Streetscape was received earlier than anticipated.
	\$1,730k		\$1,730k	
G	Capital Expenditure - Renewal Unfavourable (\$749k)		(\$749k)	Reflects actual expenditure on the Coastal Walkway where the budget has been allocated to Capital Expenditure – New. This will be updated in budget review 2. (See below*)
			(\$749k)	
			\$1,326k	Budget timing with regards to Marino Hall Upgrade, scheduled works are on track.
			\$429k	Reflects budget timing with regards to Golf Park Pipes.
	Capital Expenditure - New		\$159k	Reflects budget timing with regards The Boatshed Café, works are on track to meet annual budget.
н	Favourable \$2,881k		\$749k	Relates to the Coastal Walkway where actual expenditure incurred has been classified as Renewal but budgeted for as New. (See above*)
		\$218k		Relates to a number of budget-timing variances which are individually insignificant.
		\$218k	\$2,663k	
ı	Funding Transactions Favourable \$3,984k	\$684k	\$3,165k	This variance is the sum total of all variances and reflects an increase against council's expected YTD cash position.

The above comments referring to budget timing variations are where some monthly budget estimates are not reflective of the actual expenditure patterns as at the reporting date.

Funding Transactions

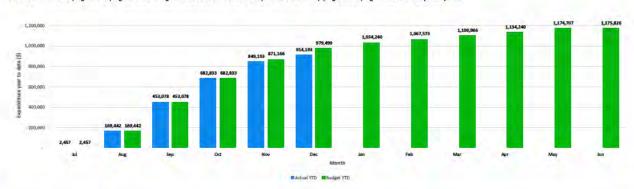
This variance is the sum total of all variances and reflects an increase against council's expected YTD cash position.

Road Reseal Monthly Comment Program in progress and tracking shead of schedule with 50 of the 65 programmed projects complete. 4.000,000 2.500,000 2.500,000 2.500,000 2.500,000 3.100,000 3.

Kerb and Water Table

Monthly Comment

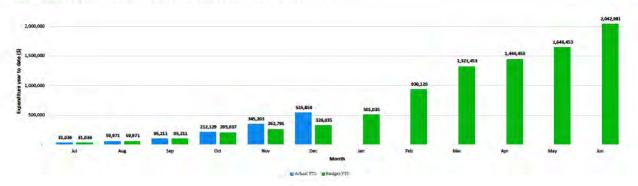
Kerb and Water Table program is in progress and tracking ahead of schedule with 98% complete. The Kerb Ramp program is in progress with 180 Ramps complete.

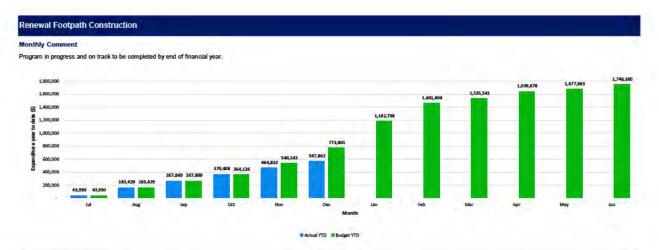


New Footpath Construction

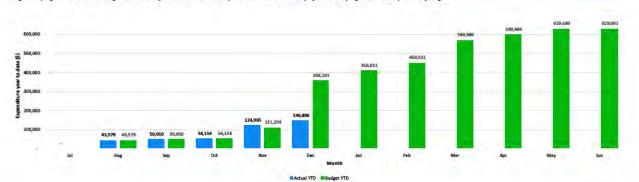
Monthly Comment

Program in progress with works 15% complete. Works on Breakout Creek and Majors Road Shared Path are in progress.





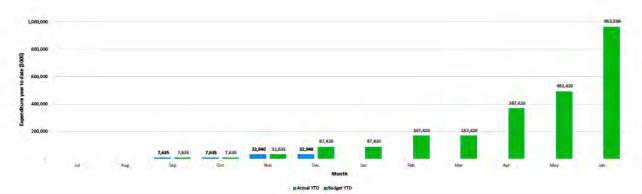
Transport Monthly Comment Program in progress with two traffic signals and Bradley Grove Roundabout complete. The remainder of the projects in this program are in the preliminary stages.



Car Parks

Monthly Comment

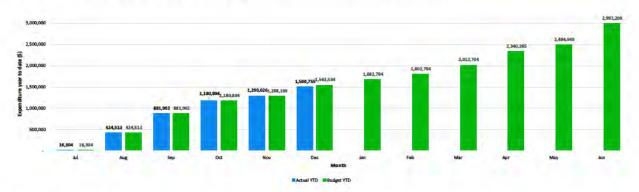
Program in progress with Plympton Park Oval complete. Works have commenced on Warradale Station Carpark, the remainder of the projects in this program are in the design phase.



Drainage

Monthly Comment

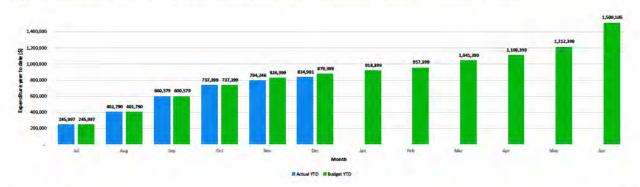
Program has commenced with works at Bowka Street and George Court Complete. Preliminary works have commenced for Calum Grove and Forrest Avenue



Street Trees

Monthly Comment

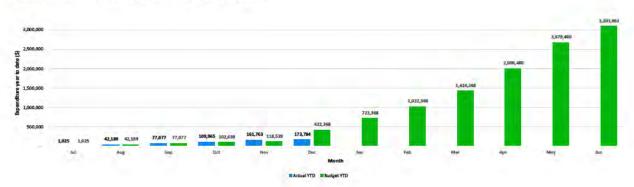
Program has commenced with 3,211 trees from the Tree Planting Program complete. Planting will recommence on the Advanced Tree Planting Program and Street Tree Program in May.



Streetscapes

Monthly Comment

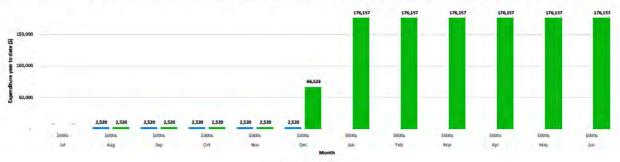
Designs for Alawoona Avenue are complete while designs for Raglan Avenue are in progress.



irrigation

Monthly Comment

Works at Warradale Reserve, Spinnaker Reserve and Columbia Reserve are anticipated to be complete by January, March and April respectively. Budget timing will be adjusted to reflect works schedule in budget review 2

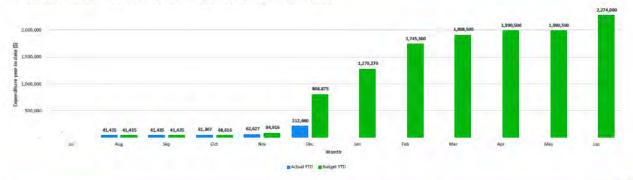


Actual YTD Budget YTD

Wetlands

Monthly Comment

Works have been scoped for Field River, Sturt River, Waterfall Creek, Charles Street and Bradley Grove. Works on South Road Detention Basin and Waterfall Creek are anticipated to commence in March
The Pumps have been ordered for Oaklands Wetland Distribution Pumps and is anticipated to be complete in January.



Open Space Developments

Monthly Commen

Contracts for Hamilton Park Reserve, Hessing Crescent Reserve, Mema Court Reserve, Hawkesbury Avenue Reserve and Tartuminthi/Trowbridge Reserve are in the process of being awarded . A number of the remaining

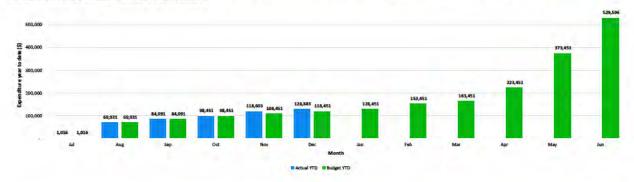


Actual YTD Budget YTD

Sports Facilities and Courts

Monthly Comment

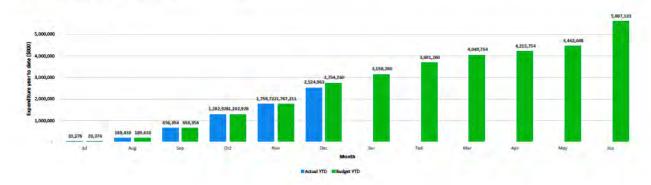
Design for Seacliff Golf Park is complete and tender is being reviewed. A concept design has been endorsed for the Warradale Tennis Club, this project is now in detailed design. The majority of construction works for Seacliff Golf Park and Warradale Tennis will be occurring in 2024/25.



Building Upgrades

Monthly Comment

Program in progress with Marion Outdoor Pool Boiler and Switchboard, Warriparinga Bridge, MCC Stage Lighting, Coach House, Marion Cultural Centre Air Conditioner, RSL Fence and Tarnham Road Reserve Mural complete Works on Marion Admin Fit-Out Stage 1 and The Boatshed Café are in progress.



Marino Hall Upgrade

	2023-24	2023-24	Project
	Actual	Budget	Cost At
	YTD		Completion
Income			
State Government Grant Contribution	-	-	500,000
Commomwealth Government Grant Contribution	900,000	3,000,000	3,000,000
Total Income	900,000	3,000,000	3,500,000
Expenditure			
Operating	-	-	-
Capital Construction	(571,165)	(6,835,000)	(6,835,000)
Total Expenditure	(571,165)	(6,835,000)	(6,835,000)
Project Result Surplus/(Deficit)	328,835	(3,835,000)	(3,335,000)

The remaining \$3.335M of project funding required will be funded by Council.

Council have received the State Governments contribution to this project and 0.900M of the Commonwealth Governments contribution.

Coastal Walkway

Actual		Project	
Actual	Budget	Cost At	
YTD		Completion	
-	-	2,440,604	
-	-	2,440,604	
-	-	-	
(2,293,443)	(5,350,819)	(10,456,000)	
(2,293,443)	(5,350,819)	(10,456,000)	
(2,293,443)	(5,350,819)	(8,015,396)	
	- (2,293,443)	(2,293,443) (5,350,819) (2,293,443) (5,350,819)	

The remaining \$8.015M of project funding required will be funded by Council.

Council have received the State Governments contribution to this project.

Cove Sports Netball and Lower Oval Upgrade

	2023-24	2023-24	Project	
	Actual	Budget	Cost At	
	YTD		Completion	
Income				
State Government Grant Contribution	-	-	2,500,000	
Total Income	-	-	2,500,000	
Expenditure				
Operating	-	-	-	
Capital Construction	(1,282,419)	(7,090,807)	(7,220,000)	
Total Expenditure	(1,282,419)	(7,090,807)	(7,220,000)	
Project Result Surplus/(Deficit)	(1,282,419)	(7,090,807)	(4,720,000)	

The remaining \$4.720M of project funding required will be funded by Council.

Council have received the State Governments contribution to this project.

Appendix 3

Sundry Debtors Report - Ageing report as at 31 December 2023

							Percentag total 90+	
Debtor	Total Balance	Current	30 Days	60 Days	90 Days	90+ Days		ance Comments for 90+ Day balances
General Total	16,656.46	5,621.66	3,620.80	.00	809.00	6,605.00	4%	Made up of 1 out of 8 debtors. This account is being worked through with the debt collectors.
Neighbourhood Centres Total	11,978.00	8,765.50	1,472.50	995.00	270.00	475.00	0%	Made up of Z out of 37 debtors. One account totalling \$315.00 is on a payment plan
Regulatory Services Land Clearing Total	29,706.50	25,751.00	.00	.00	.00	3,955.50	2%	Made up of 1 debtor, this account is on a payment plan.
City Property - Leased Facilities Total	374,150.75	161,199.29	29,048.73	19,352.66	27,032.84	137,517.23	79%	Made up of 4 out of 35 debtors. One account totalling \$43,000.62 is being worked through with the debt collector. Three accounts totalling \$94,516.61 are on a payment plans. Payments of \$500.00 have subsequently been received in January.
City Property - Sporting Facilities Total	21,889.50	20,516.50	1,373.00	.00	.00	.00		
Civil Services Private Works Total	61,725.00	33,000.00	8,700.00	3,000.00	2,750.00	14,275.00	8%	Made up of 9 out of 31 debtors in this category with two accounts totalling \$5,450.00 relating to works not commenced, awaiting payment. Three accounts totalling \$3,090.00 are on payment plans. One account totalling \$3,460.00 has subsequently been settled in January.
Swim Centre Debtors Total	89,211.83	89,211.83	.00	.00	.00	.00	0%	
Grants & Subsidies Total	252,785.45	252,785.45	.00	.00	.00	.00	0%	
Environmental Health Inspections Total	22,006.40	7,641.80	980.00	1,855.00	1,260.00	10,269.60	6%	Made up of 57 out of 111 debtors, with none individually significant.
Marion Cultural Centre Total	3,017.00	2,403.00	100.00	464.00	50.00	.00	0%	
Local Government Total	2,588.35	2,588.35	.00	.00	.00	.00	0%	
City Activation Total	7,700.00	.00	.00	7,700.00	.00	.00	0%	
Total	893,415.24	609,484.38	45,295.03	33,366.66	32,171.84	173,097.33		
Total Aging Profile		68%	5%	4%	4%	19%		

Category	Description	
Employees	Anything that relates to CoM employees.	
General	Anything that does not fit into one of the below categories.	
Neighbourhood Centres	For hire of rooms in Neighbourhood Centres, etc usually charged out at an hourly rate. Also includes cultural workshops and tours.	
Regulatory Services Land Clearing	When council has had to clear land due to non-compliance of owner.	
Sporting Clubs & Other Leases	Rent, electricity, water, maintenance, etc. charged out to lessees.	
Civil Services Private Works	Repairs or modifications to infrastructure (footpaths, kerbs, driveway inverts). Can be at resident request.	
Swim Centre Debtors	Outdoor Swimming Centre - used for lane hire, school visits, etc.	
Grants & Subsidies	Government grants and subsidies.	
Environmental Health Inspections	Food Inspection fees.	
Regulatory Services Other	Vehicle Impoundment fees and other regulatory services.	
Supplier Refunds	Where a supplier owes the City of Marion funds. This category is used to keep track to ensure we have received payment for credits.	
Development Services	Includes contribution from residents and/or developers for the removal and/or replacement of Council Street Trees and significant trees.	
Living Kaurna Cultural Centre	Relates to programs run through the LKCC.	
Environmental Health Testing	Environmental testing fees.	
Local Government	Transactions with other Local Government corporations.	
Communications	Anything related to communications.	
Economic Development	Events, etc. relating to economic development within the City of Marion.	
Marion Cultural Centre	Hiring of the Marion Cultural Centre.	

^{*}any category that does not have any outstanding invoices will not be displayed

Rates Report - Collection of Rates to 31 December 2023

ANALYSIS OF OUTSTANDING RATES AS AT 31 DECEMBER 2023

	<u>Note</u>			% of Total Annual Rates
CURRENT	1	\$	37,436,343	41.9%
OVERDUE	2	\$	1,928,221	2.2%
ARREARS	3	\$	1,667,951	1.9%
INTEREST	4	\$	86,374	0.1%
POSTPONED	5	\$	287,941	0.3%
LEGALS	6	\$	20,989	0.0%
		\$	41,427,819	46.3%
TOTAL ANNUAL RATES FOR 2023/24			89,451,687	1

Note 1: Current

Current rates represent the total amount of rates levied in the current financial year that are not yet due for payment. For example at 1st January this represents Quarter 3 & Quarter 4 rates unpaid.

Note 2: Overdue

Overdue rates represent rates levied in the current financial year that remain unpaid past their due payment date. For example on 1st January, this represents rates from Quarter 1 and Quarter 2 that remain unpaid.

Note 3: Arrears

Rates in arrears represent rates and charges levied in previous financial years that remain unpaid.

Note 4: Interest

Interest represent the fines and interest applied to overdue rates and rates in arrears.

Note 5: Postponed

Postponed rates represent any rates amount due by seniors that have been granted a deferral, until the eventual sale of their property, as allowable under the Local Government Act. Interest is charged on these deferred rates and is recoverable when the property is sold.

Note 6: Legals

Legals represent any legal fees, court costs that have been incurred by Council in the collection of rates in the current financial year. These amounts represent costs that have been on-charged to the defaulting ratepayers and are currently outstanding.



13 Workshop / Presentation Items - Nil

14 Motions With Notice

14.1 Phone Tower Shamrock Reserve

Report Reference GC240123M14.1

Council Member Councillor – Ian Crossland

MOTION

That Council

- 1. Notes that a planning application has been received to construct a 25-28m phone tower next to the Tennis club in Shamrock Reserve, Hallett Cove.
- 2. Notes that the proposed location for the tower is Council (community) land and that a formal request to lease the land has not previously come before Council for a decision.
- 3. Will reject any request to lease any part of Shamrock Reserve Hallett Cove for the construction of a phone tower.

SUPPORTING INFORMATION

Shamrock Reserve is a small community reserve containing a recently developed local level playground, Hallett Cove Beach tennis club and a new public toilet.

Due to its proximity to the train station and an SA water pumping station a significant amount of the reserve has either been leased to the Department of Transport and Infrastructure to extend the train station car park or compulsory purchased to install additional SA Water infrastructure.

The reserve is surrounded by residential premises a train station and a primary school. Many of the houses are significantly higher than the reserve which would mean that the top of the tower would be in direct line of sight.

Hallett Cove Beach tennis club is an active and well used club with a proposal to undergo redevelopment in around 5 years. Due to the topography of the reserve, there is limited suitable flat space. The towers proposed location is where a new club room and car park are likely to be constructed.

For these reasons I believe this site is unsuitable and ask that Council rejects the proposal at this early stage to prevent any unnecessary community distress.

Response Received From Unit Manager Property & Facilities – Michael Collins

Corporate Manager Manager City Property – Mark Hubbard

General Manager City Development – Tony Lines

STAFF COMMENTS

The site for the proposed tower at Shamrock Reserve, Hallett Cove is on Council owned Community Land.



The Development Application is part of a statutory process. Development Applications must be processed in accordance with the requirements of the Planning, Development Infrastructure Act 2016 and are assessed against the State Government Planning & Design Code.

Following the Public Notification period, the application will be assessed against the state government's Planning & Design Code and considered by the Council Assessment Panel.

Notwithstanding the outcome of the Development Application process the proposal requires Council consent as landowner for the development, and to enter into a lease agreement. Because the land is Community Land, any lease proposal would need to be consistent with the Community Land Management Plan, and any lease term in excess of 5 years would first need to be subject to community consultation and a further decision by Council following the community consultation, should it decide to progress to this stage. Council can resolve to decline the proposal to lease the land without first undertaking community consultation.

While a formal request to lease the land has not previously come before Council, preliminary approaches have been made to Council staff and discussed at Ward Briefings with relevant Council Members. As a result of this, Indara (the applicants) were verbally informed that the proposal for a tower at Shamrock Reserve was unlikely to be supported by Council.

A formal request to lease the land at Shamrock Reserve has now been presented to Council and is included in GC240123R11.1 for a decision by Council in its capacity as landowner. It is recommended that Council consider the contents of this report when making a decision in relation to GC240123M14.1 (this report).



16 Motions Without Notice

17 Questions Without Notice

18 Confidential Items

18.1 Cover Report - Marion Council Assessment Panel Member Review

Report Reference GC240123F18.1

Originating Officer Business Support Officer - Governance and Council Support -

Cassidy Mitchell

Corporate Manager Manager Office of the Chief Executive - Kate McKenzie

General Manager Chief Executive Officer - Tony Harrison

REASON FOR CONFIDENTIALITY

Local Government Act (SA) 1999 S 90 (2) 3

(a) information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead)

RECOMMENDATION

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer, General Manager City Development, Manager Development and Regulatory, Manager Office of the CEO, Unit Manager Governance and Council Support and Governance Officer, be excluded from the meeting as the Council receives and considers information relating to Council Assessment Panel Member Review, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of the candidates.



19 Other Business

20 Meeting Closure

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.