

MINUTES OF CONFIDENTIAL ITEMS

5.35pm Selection of candidates for interview/appointment for the Finance and Audit Committee

Report Reference: RSC300118F01

Moved Councillor Crossland, Seconded Councillor Bryam that:

1. Pursuant to Section 90(2) and 90(3)(a) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Steph Roberts, Kate McKenzie, be excluded from the meeting as the Committee receives and considers information relating to the selection of candidates for interview/appointment for Finance and Audit Committee, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

Carried Unanimously

5.35pm the meeting went into confidence

Discussion regarding candidates

- Looking for someone with an inquisitive attitude and drive
- Required to have someone with a CFO or similar background
- Term of appointment to ensure one independent member expires each year. The term of this appointment will conclude at the end of 2020.
- Non-local Government experience would be useful
- [REDACTED] not to progress to interview
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- [REDACTED] has a strong CV
- [REDACTED] has had previous Marion experience, which would enable a quicker settling in period
- [REDACTED], the FAC position would be a step up from Catherine House Inc.
- [REDACTED], question the level of experience compared to alternative candidates

Interview panel confirmed: Councillor Appleby, Councillor Bryam, Councillor Crossland, Adrian Skull

Interview times (to be conducted between 4.30pm – 6pm Tuesday 6 January 2018):

- Tuesday 6 4.30pm
- Tuesday 6 5.00pm or 5.30pm
- Thursday 4.30pm alternative time if required

Interviews:

- Further question to be added: What is the most significant surprise you have uncovered when probing in a workplace and how did you deal with it?
- Administration to provide cards with interview questions and provide to the panel
- Administration to conduct reference checks prior to interviews
 - o Request referees when invite candidates to the interviews (if not included within the resume)

Discussion regarding engaging [REDACTED] during the recruitment/appointment process. It was agreed it is appropriate to advise [REDACTED] of the appointment once made.

5.45pm Jerome Appleby joined the meeting

Moved Councillor Bryan, Seconded Councillor Crossland that the Review and Selection Committee:

1. Resolves to interview [REDACTED] and [REDACTED] and recommend a preferred candidate for the independent member position to the Finance and Audit Committee.
2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Committee orders that this report, *Selection of candidates for interview/appointment for the Finance and Audit Committee* and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2018.

Carried Unanimously

6.10pm the meeting came out of confidence

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