

**MINUTES OF THE REVIEW & SELECTION COMMITTEE MEETING
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 2 MAY 2017**



PRESENT

Elected Members

Mayor Kris Hanna (Presiding Member)
Councillor Appleby, Councillor Crossland and Councillor Veliskou (from 6.50pm)

Independent Member

Nil

In Attendance

Adrian Skull	Chief Executive Officer
Steph Roberts	Manager Human Resources

1. OPEN MEETING

The meeting commenced at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Presiding Member asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- *No declarations made*

4. CONFIRMATION OF MINUTES

Moved Councillor Crossland, Seconded Councillor Appleby that the minutes of the Review and Selection Committee meeting held on 7 February 2017 are confirmed as a true and correct record of proceedings.

Carried Unanimously

5. BUSINESS ARISING

Nil

6. PRESENTATION

Nil

7. REPORTS

7.1 6.30pm 2017-18 Corporate and CEO KPIs Report Reference: RSC020517R7.1

Moved Councillor Appleby, Seconded Councillor Crossland that the Review and Selection Committee:

- Recommend to Council the adoption of the Corporate KPIs for the 2017-18 financial year as set out in Appendix 1.
- Recommend to Council that the CEOs KPIs for the 2017-2018 financial year be aligned to the Corporate KPIs, when the 2016-2017 end of year CEO performance review has been conducted in November 2017.

Carried Unanimously

6.50pm Councillor Veliskou joined the meeting

7.2 6.50pm CEO Recruitment Timeline Report Reference: RSC020517R7.2

Moved Councillor Crossland, Seconded Councillor Appleby that the Review and Selection Committee:

1. Review and endorse the proposed timeline for conducting the CEO recruitment as outlined in Appendix 2.

Carried Unanimously

8. CONFIDENTIAL ITEMS

8.1 7.05pm CEO Key Performance Indicators for Quarter 3 2016/17 Report Reference: RSC020517R8.1

Discussion regarding KPI D

- Seasonal adjustment to be built in to include the actual measure along with a measure that takes into account seasonal and Council requested factors.
- Opportunity for the 2017-2018 financial year KPIs to build in the new organisational KPI for capturing total employee cost, rather than FTE only.

Moved Councillor Veliskou, Seconded Councillor Crossland that:

1. Pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Review and Selection Committee orders that all persons present, with the exception of the following persons: Adrian Skull and Steph Roberts be excluded from the meeting as the Review and Selection Committee receives and considers information relating to CEO Key Performance Indicators for Quarter 3 2016/17, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of the Chief Executive Officer.

Carried Unanimously

7.10pm the meeting went into confidence

Moved Councillor Veliskou, Seconded Councillor Crossland that the Review and Selection Committee:

1. In accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that this report, CEO Key Performance Indicators for Quarter 3 2016/17 (including appendix) and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2017.

Carried Unanimously

7.40pm the meeting came out of confidence

9. ANY OTHER BUSINESS

Nil

10. MEETING CLOSURE

The meeting was declared closed at 7.42pm

11. NEXT MEETING

The next meeting of the Review & Selection Committee is scheduled to be held on:

Time: 6:30 pm

Date: 7 November 2017

Venue: Committee Room 2

CONFIRMED

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CHAIRPERSON
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