

**MINUTES OF THE INFRASTRUCTURE AND STRATEGY COMMITTEE
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 4 JULY 2017**



PRESENT

Elected Members

Councillor Byram (Chair), Councillor Pfeiffer, Councillor Westwood and Councillor Hull (from 6:54)

Mayor Hanna

Independent Member

Mr Christian Reynolds

In Attendance

Councillor Crossland

Councillor Prior

Councillor Gard

Mr Vincent Mifsud

Ms Abby Dickson

Ms Sherie Walczak

Ms Jaimie Thwaites

Ms Carol Hampton

Ms Fiona Harvey

Ms Elaine Delgado

Ms Rebecca Deans

Mr John Deally

General Manager Corporate Services

General Manager City Development

Acting Unit Manager Governance and Records (minute taker)

Acting Manager Corporate Governance

Manager City Property

Manager Innovation and Strategy

Strategy Leader

Open Space and Recreation Planner

Manager ICT

1. OPEN MEETING

The meeting commenced at 6:33pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Chairman asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

Nil declarations were made

4. 6:34pm CONFIRMATION OF MINUTES

Moved Councillor Pfeiffer, Seconded Councillor Mr Reynolds that the minutes of the Infrastructure and Strategy Committee Meeting held on 6 June 2017 be taken as read and confirmed.

Carried Unanimously

5. 6:34pm BUSINESS ARISING

The business arising statement was noted with further discussion regarding the following items:

- It was requested that when discussions regarding rebadging of tennis courts to multi-purpose courts are raised at ward briefings, those notes are communicated to other wards.
- It was requested that the Project Management Office structure be forwarded to the Committee.

6. PRESENTATION

Nil

7. REPORTS / WORKSHOPS

**7.1 6:45pm Infrastructure Projects Progress Update
Report Reference: ISC040717R7.1**

The Committee noted the Infrastructure Projects Progress Update and discussed the item with the following points being raised / noted:

- Edwardstown Oval redevelopment.
The design documentation is progressing and the results of the community survey (304 respondents) indicate a positive response to the design
- The management plan, including the proposal for the Board to employ the Facility Manager and the financial sustainability model is scheduled for the General Council meeting on 25 July 17.
- September report to include further analysis of risk associated with current zoning.

6:54pm Councillor Hull entered the meeting

- Majors Road BMX Track
- Current costs estimates are above the project budget of \$3.5 Million which is largely due to the costs associated with soil excavation
- Options for staging are currently being reviewed and will be reported back to Council
- Funding opportunities include further partnership funding and/or staging the development of the infrastructure. The obligation for cost overruns is on both parties, ie State Government and City of Marion, A Prudential Management Plan is to be developed and submitted to the Finance and Audit Committee meeting scheduled for August.

Action: The BMX Track to be a feature project at the August Committee meeting

6:58pm Mayor Hanna left the meeting

7:02pm Mayor Hanna returned to the meeting

- General discussion occurred on the funding opportunities with in the 2017-18 state government budget that were listed in the report noting details are yet to be released

Action: Details of state government funding programs relevant to Council's infrastructure projects to be provided at the next Committee meeting.

7:16pm Councillor Pfeiffer left the meeting

7:19pm Councillor Pfeiffer returned to the meeting

7.2 7:20pm Playground Framework Report Reference: ISC040717R7.2

The Committee noted the progress report on the Playground Framework and discussed the item with the following points being raised / noted:

- The Committee noted that future investment of time to elicit a better community response is worthwhile.
- Three maps were provided with variations of 350m and/or 500m radius from playgrounds.
- Major highways, railway lines without a crossing or non-traversable escarpments should be incorporated into the radius modelling. Road distance and gradients should be considered in contrast to 'how the crow flies' to ensure reasonable accessibility.
- Recommendation is for a set minimum criteria, with some allowances, and then local situational topography and barriers considered.
- The Committee noted that there is a really good spread of playgrounds in comparison to five years ago, and rather than focussing on adding more where there are slight gaps, focus should be to work on those that are due to be upgraded.
- School playgrounds should not be considered in the modelling.
- The planning and distribution of playgrounds should also consider other physical recreational facilities
- The committee considered whether the user catchment distances should remain consistent across Council or vary due to topography. It was concluded there should be consistency however barriers should be factored into planning. Existing maps to be further developed to incorporate barriers to inform future playground provision.
- A Playground Policy to ensure that developers of new areas build playgrounds as part of the development should be considered.
- A standard palette is utilised for the design of local and neighbourhood playgrounds, within consideration of the topography, to reduce costs and improve efficiency.

Action: The following sections to be revised in the draft policy:

Principles section:

- *First dot point: Remove unique and varying*
- *Second dot point: add taking pedestrian barriers into account at the end of the sentence*

Safe and Sustainable section:

Alter the words to the following; “User safety will be a high priority in the location, design and management of playgrounds which is undertaken in line with the Australian Standards; but we accept that taking calculated and graduated risks at play is essential for good physical and mental development”.

Moved Councillor Mayor Hanna, Seconded Councillor Hull that the Strategy and Infrastructure Committee:

1. Notes the draft report and considers the ‘community consultation’ outcomes of little value due to low response rates.
2. Participates in a workshop to provide input into the Playground Framework user catchment distance review.
3. Notes the majority of residents will have a playground within walking distance (approximately 500m) of their home, taking pedestrian barriers into account.
4. Staff to consult with Ward Councillors for review of barriers identified on playspace map.

Carried Unanimously

8:36pm Councillor Pfeiffer left the meeting

**7.3 8:36pm 2017 Community Survey and Community Data Platform
Report Reference: ISC040717R7.3**

8:39pm Councillor Pfeiffer returned to the meeting

The Committee noted the progress report on the Community Survey and Community Data Platform and discussed the item with the following points being raised:

- The use of hard-copy surveys resulted in an increased response rate and has provided invaluable community feedback.
- Clarification why SA Aquatic Centre is listed on page 96 however City Services isn’t.
- Opportunities for use of mobile phone gps data (beacon technology) to analyse who is using our facilities.
- Survey results to be presented to Council at the Elected Member forum in October.

**7.4 8:40pm ICT Strategy and Future Technology Workshop
Report Reference: ISC040717R7.4**

The Committee noted the progress report on the ICT Strategy and Future Technology Workshop and discussed the item with the following points being raised:

- ICT cyber security and data privacy could be misinterpreted as only referring to external threats and not internal threats, however this actually relates to both internal and external threats. We need to ensure that there are appropriate measures in place to protect against potential internal threats, such as sabotage.
- The Committee noted the recent independent ICT cyber security internal audit which assessed the City of Marion as having a mature rating.

- The three year program to transition to LED lighting has potential for additional 'smarts'. A grant submission has been submitted for funding from the 'Smart Cities and Suburbs Program', however Council will still progress the LED lighting transition project even if the grant funding application is unsuccessful. Regardless of the outcome of the grant submission the transition project will be "future-proofed" so that the 'smarts' can be added at a future date.
- ICT Infrastructure Strategy should be employing better mediums when engaging with the community.
- Update the ICT plan to remove the reference to "wellbeing" and any similar old terms.
- The Committee is seeking tangible updates on current Smart City projects and future project proposals to improve business performance and the customer experience (i.e. what are say the next 10 big 'Smart Cities' opportunities that could be explored).
- It's imperative that the pending extranet upgrade provides Elected Members with better access via an appropriate search function to enable relevant information to be gathered by Elected Members. Document management requires significant improvement.
- Relevant and up-to-date asset management data would be useful for Elected Members, with an emphasis on Business performance, efficiencies, desirability, feasibility and viability.
- There is a need to get the basics right with our ICT infrastructure before considering Big Data.
- Drones could be considered in supporting asset management functions, if possible.
- Automation of self-services for our community should be thoroughly explored to derive savings and/or to implement process improvements.
- Need to ensure the information that the public is provided on our website is accurate and informative. Seeking feedback from the community at the end of the webpage (i.e. 'did this give you the information you wanted') would provide the organisation with additional useful data.
- Consideration of implementing report cards for Council performance would be beneficial. This could include for example a "Thumbs up/thumbs down response on customer requests (CRM's)" so that we can rate the customer service that has been received. This may assist in resolving the premature closing of CRM's before they have actually been completed.

ACTION: An ICT Digital Transformation Concept Plan to be brought back to the Committee based on a 5 year tangible project plan with an operating framework, providing strategic objectives and strategic possibilities.

ACTION: This item to be scheduled for subsequent reporting to General Council.

8. CONFIDENTIAL ITEMS

Nil

9. ANY OTHER BUSINESS

9.1 9:23pm Government Funding

- Assistant Minister for Cities and Digital Transformation, Hon. Angus Taylor, discussed potential funding opportunities with Mayor Hanna including Tonsley, the Oaklands Crossing project and other future opportunities to add further value in the City of Marion.

- The next Feature project will be LED lighting and ICT innovations that align to this strategy.
- Mid-year Committee review, to be undertaken over breakfast, to be scheduled offline.
- A report/presentation was requested from staff in relation to the Oaklands Crossing project which would outline the components that make up the \$5 million contribution from Council (cash and in-kind).

10. MEETING CLOSURE

The meeting was declared closed at 9:31pm.

11. NEXT MEETING

The next meeting of the Infrastructure and Strategy Committee will be held at 6.30pm on 1 August 2017 in the Council Chamber, 245 Sturt Road, Sturt.

CONFIRMED

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CHAIRPERSON
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