

**MINUTES OF THE REVIEW & SELECTION COMMITTEE MEETING
HELD AT ADMINISTRATION CENTRE
245 STURT ROAD, STURT
ON TUESDAY 7 FEBRUARY 2017**



PRESENT

Elected Members

Mayor Kris Hanna (Presiding Member)
Councillor Appleby, Councillor Crossland and Councillor Veliskou

Independent Member

Nil

In Attendance

Adrian Skull	Chief Executive Officer
Steph Roberts	Manager Human Resources

1. OPEN MEETING

The meeting commenced at 6.30pm.

2. KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

3. MEMBERS DECLARATION OF INTEREST

The Presiding Member asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

- No declarations made

4. CONFIRMATION OF MINUTES

Moved Councillor Veliskou, Seconded Councillor Appleby that the minutes of the Special People and Culture Committee meeting held on 6 December 2016 are confirmed as a true and correct record of proceedings.

CARRIED UNANIMOUSLY

5. BUSINESS ARISING

Nil

6. PRESENTATION

Nil

7. REPORTS

6.30 pm Terms of Reference

Report Reference: RSC070217R7.1

Moved Councillor Veliskou, Seconded Councillor Appleby that the Review & Selection Committee:

1. Notes the Terms of Reference identified at Appendix 1 to the report.

CARRIED UNANIMOUSLY

6.35 pm Work Plan 2017

Report Reference: RSC070217R7.2

Moved Councillor Veliskou, Seconded Councillor Appleby that the Review & Selection Committee:

1. Notes the proposed work program for 2017 identified at Appendix 1 to the report.

CARRIED UNANIMOUSLY

6.40 pm CEO Performance and Remuneration Review Timeline and Approach

Report Reference: RSC070217R7.3

Moved Councillor Crossland, Seconded Councillor Appleby that the Review & Selection Committee:

1. Recommends to Council the proposed approach and timeline for the CEO's performance and remuneration review as outlined in Appendix 1 noting the following:
 - A further timeline be brought to the Review and Selection Committee 2 May, detailing the process post December 2016 for the following options:
 1. Renewal of the CEO employment contract
 2. Non-renewal of the CEO employment contract

CARRIED UNANIMOUSLY

6.50 pm Development Assessment Panel – Vacancy for Independent Members
Report Reference: RSC070217R7.4

Moved Mayor Hanna, Seconded Councillor Veliskou, that pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Review and Selection Committee orders that all persons present, with the exception of the following persons: Adrian Skull be excluded from the meeting as the Review and Selection Committee receives and considers information relating Development Assessment Panel – Vacancy for Independent Members, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of the of the Development Assessment Panel members

CARRIED UNANIMOUSLY

6.50 pm The Review & Selection Committee went into confidence and all staff (with the exception of the CEO) left the meeting.

Moved Councillor Veliskou, Seconded Councillor Appleby, in accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that this report, Development Assessment Panel – Vacancy for Independent Members and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2017.

CARRIED UNANIMOUSLY

7.15 pm The Review & Selection Committee came out of confidence.

7.15pm Steve Hooper, Manager Development Services joined the meeting.

Discussion took place regarding the Development Assessment Panel reappointment.

Moved Councillor Crossland, Seconded Councillor Appleby that the Review & Selection Committee:

1. Recommends that Council dispenses with the recruitment process and reappoints Gavin Lloyd-Jones and Graham Goss to the Development Assessment Panel as Independent Members for a term of two years commencing 29 May 2017 (Provided each one of them expresses an interest to continue on the Panel).
2. A verbal update be provided to General Council Tuesday 14 February regarding Development Assessment Panel (DAP) members expressed interest in continuing on the DAP.

CARRIED UNANIMOUSLY

8. CONFIDENTIAL ITEMS

7.35pm CEO Key Performance Indicators for quarter 2 2016/17
Report Reference: RSC070217R8.1

7.45pm Mayor Hanna left the meeting

Moved Mayor Hanna, Seconded Councillor Veliskou, that pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Review and Selection Committee orders that all persons present, with the exception of the following persons: Adrian Skull and Steph Roberts be excluded from the meeting as the Review and Selection Committee receives and considers information relating to CEO Key Performance Indicators for Quarter 2 2016/17, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to personal affairs of the Chief Executive Officer

CARRIED UNANIMOUSLY

7.35 pm The Review & Selection Committee went into confidence and all staff (with the exception of the CEO and Steph Roberts) left the meeting.

Moved Councillor Appleby, Seconded Councillor Crossland, in accordance with Section 91(7) and (9) of the *Local Government Act 1999* the Council orders that this report, CEO Key Performance Indicators for Quarter 2 2016/17 (including appendix) and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2017.

CARRIED UNANIMOUSLY

8.10 pm The Review & Selection Committee came out of confidence.

9. ANY OTHER BUSINESS

Nil

10. MEETING CLOSURE

The meeting was declared closed at 8.10 pm

11. NEXT MEETING

The next meeting of the Review & Selection Committee is scheduled to be held on:

Time: 6:30 pm
Date: 2 May 2017
Venue: Committee Room 2

CONFIRMED

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CHAIRPERSON

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