

**MINUTES OF THE RSC201103 - REVIEW AND SELECTION COMMITTEE**

**Tuesday, 03 November 2020 at 06:00 PM**

**Council Administration Centre, 245 Sturt Road, Sturt**



## **PRESENT:**

Mayor - Kris Hanna, Councillor - Luke Hutchinson, Councillor - Kendra Clancy, Councillor - Matthew Shilling

## **In Attendance**

Acting Chief Executive Officer - Tony Lines  
General Manager Corporate Services - Sorana Dinmore  
Manager People and Culture - Steph Roberts  
Acting Manager Governance - Jaimie Thwaites  
Manager Finance – Ray Barnwell  
Unit Manager People and Culture – Rachel Read  
Volunteer Development Officer - Vanita Schwarz

## **OPEN MEETING**

The Mayor opened the meeting at 06:00 PM

## **KAURNA ACKNOWLEDGEMENT**

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

## **ELECTED MEMBERS DECLARATION (if any)**

The Chair asked if any Member wished to disclose an interest in relation to any item being considered at the meeting.

Nil declarations were made

## **CONFIRMATION OF MINUTES**

**Confirmation of the minutes for the Review and Selection Committee Meeting held on 4 August 2020 and the Special Review and Selection Committee Meeting held on 22 September 2020**

**Report Reference:** RSC201103R01

## **Moved Councillor Shilling, Seconded Councillor Clancy**

That the minutes of the Review and Selection Committee Meeting held on 4 August 2020 and Special Review and Selection Committee Meeting held on 22 September 2020 be taken as read and confirmed.

**CARRIED UNANIMOUSLY**

## **BUSINESS ARISING - Nil**

## **REPORTS FOR DISCUSSION - Nil**

## **REPORTS FOR NOTING**

6.03pm Vanita Schwarz, Rachel Read joined the meeting

### **Volunteer Program Report**

**Report Reference:** RSC201103R02

- Discussion regarding skilled volunteers for specific purposes.
- Skills Match program was explained, including an overview of some of the roles volunteers have been engaged in for short term, industry-based opportunities.

6.07pm Tony Lines joined the meeting

### **Moved Councillor Clancy, Seconded Councillor Hutchinson**

That the Review and Selection Committee:

1. Notes the report

**CARRIED UNANIMOUSLY**

6.10pm Vanita Schwarz, Rachel Read left the meeting

6.10pm Sorana Dinmore, Ray Barnwell joined the meeting

## **REPORTS FOR NOTING**

### **Corporate and CEO KPI Report Quarter One 2020/21**

**Report Reference:** RSC201103R03

- Amendment made to Page 29 and distributed to Elected Members
- KPI's will be discussed and reviewed at the Elected Member Planning day in January 2021
- Clarification on Financial Sustainability
  - o Council's Adopted KPI on Financial Sustainability now includes a stretch target being:
    - That Council maintains a break-even or positive cash funding position in delivering the Annual Budget
  - o It was also noted that the wording of Council's Operating Surplus Ratio target will be amended to clarify the target set in Council's Long-Term Financial Plan, which is to maintain 'an operating surplus ratio averaging between 0 and 10% over each consecutive 5-year period', as discussed at the General Council meeting on 27 October 2020 (GC201027R08).
- Community engagement communications measurement defined through errors or inconsistency

**Moved Councillor Shilling, Seconded Councillor Hutchinson**

That the Review and Selection Committee:

1. Notes this report.

**CARRIED UNANIMOUSLY**

6.20pm Tony Lines, Jaimie Thwaites, Sorana Dinmore, Ray Barnwell left the meeting

**CONFIDENTIAL ITEMS**

**Cover Report - CEO Annual Performance Review 2019-20**

**Report Reference:** RSC201103F01

**Moved Councillor Clancy, Seconded Councillor Shilling**

That pursuant to Section 90(2) and (3)(a) of the Local Government Act 1999, the Committee orders that all persons present, with the exception of the following persons: Steph Roberts, be excluded from the meeting as the Committee receives and considers information relating to the CEO Annual Performance Review 2019-20, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential, given the information relates to the performance of the CEO.

**CARRIED UNANIMOUSLY**

6.21pm the meeting went into confidence

6.21pm Steph Roberts left the meeting

**Moved Councillor Clancy, Seconded Councillor Shilling**

In accordance with 90(2) and (3)(a) of the Local Government Act 1999 the Committee orders that this report, all appendices and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2020.

**CARRIED UNANIMOUSLY**

6.34pm Steph Roberts joined the meeting

6.34pm the meeting came out of confidence

**WORKSHOP / PRESENTATION ITEMS - Nil**

## **OTHER BUSINESS**

### **Review and Selection Committee Timetable 2021**

Informal discussion regarding the Review and Selection Committee Timetable for 2021.

This item was deferred to resolve with the new committee members.

## **MEETING CLOSURE**

Meeting Declared Closed at 06.35 PM

**CONFIRMED THIS X DAY OF XX 2021**

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**CHAIRPERSON**