



**Minutes of the Review and Selection Committee  
held on Tuesday, 3 August 2021 at 6.00 pm  
Committee Room 1, Council Administration Centre  
245 Sturt Road, Sturt**

**PRESENT**

His Worship the Mayor Kris Hanna  
Councillor Tim Gard  
Councillor Maggie Duncan

**In Attendance**

Chief Executive Officer - Tony Harrison  
General Manager City Development - Ilia Houridis  
Manager Office of the CEO – Kate McKenzie  
Acting Manager People and Culture – Rachel Read  
Chief Financial Officer – Ray Barnwell

**1 Open Meeting**

The Mayor opened the meeting at 6.01 pm

**2 Kaurua Acknowledgement**

We acknowledge the Kaurua people, the traditional custodians of this land and pay our respects to their elders past and present.

**3 Elected Member Declaration of Interest (if any)**

The Chair asked if any member wished to disclose an interest in relation to any item being considered at the meeting. Nil interests were disclosed.

**4 Confirmation of Minutes****4.1 Confirmation of Minutes of the Special Review and Selection Committee Meeting held on 1 June 2021**

**Report Reference** RSC210803R4.1

**Moved – Councillor Gard**

**Seconded – Councillor Duncan**

That the minutes of the Special Review and Selection Committee Meeting held on 1 June 2021 be taken as read and confirmed.

**Carried Unanimously**

## 5 Confidential Items

### 5.1 Cover Report - Staff Movements and Exit Survey Data

Report Reference RSC210803F5.1

**Moved – Councillor Duncan**

**Seconded – Councillor Gard**

That pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Chief Executive Officer and Manager People and Culture, be excluded from the meeting as the Council receives and considers information relating to *Staff Movements and Exit Survey Data*, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to past and present employees of the City of Marion.

**Carried Unanimously**

6:03pm the meeting went into confidence.

**Moved – Councillor Duncan**

**Seconded – Councillor Gard**

In accordance with Section 91(7) and (9) of the *Local Government Act 1999*, the Council orders that this report, the attachments and any minutes arising from the report having been considered in confidence under Section 90(2) and (3)(a) of the Act be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2021.

**Carried Unanimously**

6:14pm the meeting came out of confidence.

## 6 Reports for Discussion

### 6.1 Independent Member - Finance and Audit Committee

Report Reference RSC210803R6.1

**Moved – Councillor Gard**

**Seconded – Councillor Duncan**

That pursuant to Section 90(2) and (3)(a) of the *Local Government Act 1999*, the Council orders that all persons present be excluded from the meeting as the Council receives and considers information relating to *Independent Member Finance and Audit Committee*, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to employment of Independent Member Finance and Audit Committee.

**Carried Unanimously**

6:15pm the meeting went into confidence.

6:22pm the meeting came out of confidence.

**Moved – Councillor Duncan**

**Seconded – Councillor Gard**

That the Review and Selection Committee:

1. Recommend to Council that Ms Emma Hinchey be re-appointed as Chair to the Finance and Audit Committee for a period of 3 years until 30 November 2024.

**Carried Unanimously**

## 6.2 Warriparinga Advisory Team

**Report Reference** RSC210803R6.2

The Committee discussed the following points:

- That the recruitment Panel should include a staff member with technical background. This role will be Manager City Property.
- Whether political affiliations should be included within the advert for the role and the committee suggested it be removed.

**Moved – Councillor Gard**

**Seconded – Councillor Duncan**

That the Review and Selection Committee:

1. Approve the process and timeframes for recruitment via an Expression of Interest process as outlined in the report with minor amendments as discussed.
2. Conduct the interviews, with the addition of the Manager City Property, following the Expression of Interest process for the recruitment of 2 members to the Warriparinga Advisory Team.
3. Provide recommendation to Council for the two WAT members selected through the Expression of Interest process for Council's endorsement.
4. Notes that City of Marion, People and Culture team will coordinate the recruitment process and advertising.

**Carried Unanimously**

## 7 Reports for Noting

### 7.1 Corporate and CEO KPI Report Quarter Four 2020/21

**Report Reference** RSC210803R7.1

The Committee noted the report and discussed the two KPI's/targets that had not been met for 2020/21:

- Staff Teamgage Survey and satisfaction stretch target had not been met for the participation rates.
- Lost Time Injury Frequency rate target had not been met. It had been reported to Council through the monthly WHS report for some months that the target wouldn't be achieved.

**Action:**

Provide the Committee with an example of Teamgage survey results at the next committee meeting.

**Moved – Councillor Duncan****Seconded – Councillor Gard**

That the Review and Selection Committee:

1. Notes this report and information contained within the attachments for Quarter Four.

**Carried Unanimously****8 Workshop / Presentation Items - Nil****9 Other Business****10 Meeting Closure**

The meeting shall conclude on or before 9.00pm unless there is a specific motion adopted at the meeting to continue beyond that time.

The meeting was declared closed at 7:06pm

**CONFIRMED THIS 21ST DAY OF SEPTEMBER 2021**

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CHAIRPERSON