

Selection of candidates for interview/appointment to Council Assessment Panel

Originating Officer	Acting Manager Development and Regulatory Services - Stephen Zillante
Corporate Manager	Acting Manager Development and Regulatory Services - Stephen Zillante
General Manager	General Manager City Development - Abby Dickson
Report Reference	RSC190507F01

Confidential



Confidential Motion

That pursuant to Section 90(2) and 90(3)(a) of the *Local Government Act 1999*, the Council orders that all persons present, with the exception of the following persons: Abby Dickson, Steph Roberts, Stephen Zillante and Alex Wright and any other person remaining in room, be excluded from the meeting as the Committee receives and considers information relating to the selection of candidates for interview/appointment for Council Assessment Panel, upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person.

REPORT OBJECTIVE

The purpose of this report is to identify the process the Review and Selection Committee (RSC) wishes to undertake in recommending to Council the appointment of Council Assessment Panel (CAP) Members for its next term, commencing 1 July 2019.

EXECUTIVE SUMMARY

At the Review and Selection Committee (RSC) meeting held on 2 April 2019, it was resolved to recommend to Council to re-appoint all current Independent Council Assessment Panel Members, subject to their acceptance, for a further 12 month term to expire on the 1 July 2020.

One Independent Member has advised that he does not wish to continue beyond the current term of the CAP, therefore Administration commenced a recruitment process for the vacant position. A total of 5 applications were received.

Pursuant to section 5.4 RSC Terms of Reference, the RSC will act as the selection panel for all Independent Members to the CAP.

This report identifies the process the Review and Selection Committee (RSC) can undertake in recommending to Council the appointment of CAP Members for its next term, commencing 1 July 2019.

RECOMMENDATION

That the Review & Selection Committee:

1. Recommend to Council the appointment of:

- Mr Terry Moselle as Presiding Member of the Council Assessment Panel
- Ms Sue Giles, Mr Nathan Sim, Mr Gavin Lloyd Jones as Independent Members of the Council Assessment Panel

for a term commencing from 1 July 2019 and concluding 1 July 2020.

2. Resolve to interview XXX for position of Deputy Member to the Council Assessment Panel ;

3. Notes a report will be brought to Council at the 11 June 2019 General Council meeting outlining the Committee's recommendations.

4. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Committee orders that this report, *Selection of candidates for interview/appointment for Council Assessment Panel*, appendix and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2019.

Liveable:

Council's Assessment Panel plays a significant role in quality urban development and overall livability of the City

Prosperous:

A skilled and effective Council Assessment Panel supports development across the City and contributes towards the economic prosperity.

Timeline

Appointments will need to be finalised by 30 June 2019.

Current Budget Allocation

Cost for recruitment will be funded within existing operational budgets.

DISCUSSION

BACKGROUND

At the Review and Selection Committee held on 2 April 2019, it was resolved to:

1. Recommend to Council the re-appointment of all current independent Council Assessment Panel Members, subject to their acceptance, for a further 12 month term to expire on the 1 July 2020.
2. Request that Administration commence a recruitment process for the independent vacant position on the Council Assessment Panel.
3. Commence the recruitment process in accordance with the timeline within the report and expressions of interest are sought by the advertised closing date of 21st April 2019. The Elected Members of the Review and Selection Committee together with the Chief Executive Officer or delegate will shortlist candidates, and then interview candidates and make recommendations to Council on preferred candidates.

Three of the four current independent CAP members (Mr Terry Mosel, Ms Sue Giles and Mr Nathan Sim) have indicated their preference to continue as CAP Members.

Mr Don Donaldson has advised that he does not wish to continue as an Independent Member beyond this current term.

The current Deputy Member, Mr Gavin Lloyd Jones, has indicated his preference to continue as the Deputy Member.*

Accordingly, Administration sought expressions of interest from members of the community for the appointment of one Independent Member for a period of office commencing from 1 July 2019 and expiring on 1 July 2020. A total of 5 applications were received.

**Please note that Mr Gavin Lloyd-Jones did not submit a formal application but has recently expressed interest in becoming an Independent Member. This is discussed in further detail below.*

DISCUSSION

Expressions of interest were advertised via the City of Marion website, employment website seek.com.au and via the Local Government Association website. A total of 5 applications were received (attached as Appendix 1).

The RSC will need to consider whether it wishes to interview one or more persons for the CAP Independent Member position, or whether to recommend to Council the appointment of members without interview.

In the event the RSC resolves to undertake interviews, times for interview during the period from 13th - 24th May 2019 will need to be considered. Administration will arrange times with candidates.

Following the conclusion of interviews, a special meeting of the RSC (possibly at the conclusion of the final interview) will need to be convened to enable the RSC to formally resolve recommendations to Council. This will be followed by a report from administration to the 11th June 2019 General Council Meeting seeking appointment of the recommended applicants.

Please note that whilst the RSC previously resolved to recommend the re-appointment of current Independent CAP Members, the RSC must still determine to recommend the following appointments to Council:

- the appointment of the Presiding Member; and
- the appointment of Independent Member/s; and
- the appointment of the Deputy Member.

In addition, the RSC must determine whether it wishes to recommend to Council the above appointments without interview, or whether to interview persons for appointment to some or all of the above positions.

Appointment of Independent Members

Ms Sue Giles and Mr Nathan Sim have indicated their preference to continue as independent members, thereby leaving one Independent Member position to be filled.

The current Deputy Member, Mr Gavin Lloyd Jones, has recently expressed interest in becoming an

Independent Member. Should it choose to do so, the RSC can recommend to Council the appointment of Mr Lloyd-Jones to the position of Independent Member.

Alternatively, the RSC can select from one of the five applicants to recommend to Council for appointment to the vacant Independent Member position.

Appointment of Deputy Member

In considering and/or interviewing applicants, the RSC will need to consider, and recommend to Council, the appointment of a Deputy Member. A Deputy Member can act in place of Panel Members when those members are unable to attend a meeting.

Mr Gavin Lloyd Jones has previously expressed interest in continuing as the Deputy Member. Should it choose to do so, the RSC can recommend to Council the appointment of Mr Lloyd-Jones to the position of deputy member.

Alternatively, should the RSC determine to recommend the appointment of Mr Lloyd-Jones to the position of Independent Member, the RSC can select from one of the five applicants for the deputy member position.

Appointment of Presiding Member

The PDI Act identifies the Presiding Member (PM) of the CAP is to be appointed by the Council.

Mr Terry Mosel has indicated his desire to continue as Presiding Member.

The position of applicants and the existing Members/Deputy Member as to their desire to act as PM has not been sought by Administration at this time. Administration can contact applicants/existing members on behalf of the RSC to seek clarity on any matters prior to interview if desired, alternatively the RSC may wish to ask interested persons during interview as to their willingness to act as PM if appointed.

Recommended Approach

The RSC is required to determine whether it wishes to recommend to Council the appointment of the Presiding Member and/or Independent Member/s and/or Deputy Member to the CAP without interview, or whether to interview persons for appointment for these position/s.

The options to consider include:

1. Recommend to Council the appointment of a Presiding Member, three Independent Members and one Deputy Member to the CAP without interview; or
2. To interview no less than five persons for the appointment of a Presiding Member, three Independent Members and a Deputy Member of the CAP; or
3. A combination of the two, whereby one or more persons are recommended to Council for appointment as a Presiding Member and/or Independent Member/s and/or Deputy Member of the CAP, and interview one or more persons for the remaining position/s of the CAP.

CONCLUSION

Expressions of interest were sought over a two week period, with a total of 5 applications received. In addition, the current Deputy Member, Mr Gavin Lloyd-Jones, recently expressed interest in becoming an Independent Member.

In the event the RSC choose to interview one or more persons, a special meeting of the RSC will need to be convened (possibly at the conclusion of the final interview) to formally resolve the recommended appointments to the CAP.

Following this, a report will be prepared by administration to the general Council Meeting to be held on 11 June 2019

Appendix 1: Council Assessment Panel applicants list

Attachment

#	Attachment	Type
1	Appendix 1	PDF File

COUNCIL ASSESSMENT PANEL APPLICANTS – APRIL 2019

Name	Years professional experience	Precise / Experience	Qualifications	Knowledge of City of Marion
██████████	9 years	Strategic and policy planning, local government development assessment, consultant town planner	Bachelor of Urban and Regional Planning	Appears limited
██████████	5 years	Local government development assessment, consultant town planner, property officer (local government)	Bachelor of Urban and Regional Planning (Environmental Planning), Bachelor of Laws	Appears limited
██████████	7 years	Environmental adviser (mining), chemical engineering	Bachelor of engineering (chemical), Bachelor of Arts/Science (European Studies, Ecology)	Appears limited
██████████	6 months	Local government development assessment, consultant town planner (field placements only)	Bachelor of Urban and Regional Planning	Appears limited
██████████	Not provided	Not provided	Bachelor of Business (Property & Valuation), Graduate Diploma in Urban & Regional Planning, Graduate Diploma in Project Management, Diploma of Business Real Estate Management.	Cannot be validated due to provision of insufficient information
Gavin Lloyd-Jones*	45+ years	Manager of planning departments, Presiding Member of several DAPs	Bachelor of Architecture, Master of Architecture in urban Design, Master of Urban and Regional Planning	Previous presiding member of Marion CAP, current deputy member

*Mr Lloyd-Jones did not submit a formal application but has recently expressed interest in becoming an independent member