

FAC Independent Member

Originating Officer	Manager Corporate Governance - Kate McKenzie
Corporate Manager	Manager Human Resources - Steph Roberts
General Manager	Chief Executive Officer - Adrian Skull
Report Reference	RSC190924F01

Confidential



Confidential Motion

That pursuant to Section 90(2) and 90(3)(a) of the Local Government Act 1999, the Review and Selection Committee orders that all persons present with the exception of the following persons: Adrian Skull, Steph Roberts and Kate McKenzie, be excluded from the meeting as the Committee receives and considers information relating to the recruitment of an independent member for the Finance and Audit Committee upon the basis that the Committee is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to the personal affairs of any persons.

REPORT OBJECTIVE

To discuss the list of applicants for the role of independent Member of the Finance and Audit Committee and to select a candidate short list to progress to interviews.

EXECUTIVE SUMMARY

The role of independent member to the Finance and Audit Committee was advertised on the AICD website on the 27th August and closed on the 10th September 2019.

A total of 10 candidates applied for the role and a summary is provided in **Appendix 1**. Copies of all applications have been circulated to members of the Review and Selection Committee and the Chief Executive Officer via email.

Section 5.3 of the Review and Selection Committees Terms of Reference outlines the process to source an independent member to a section 41 Committee. The Terms of Reference states:

5.3.1 This Committee and the Chief Executive Officer will act as the selection panel for all expert members to section 41 Committees.

5.3.2 This Panel will be supported by the manager with the relevant expertise required for the operations of the Committee.

5.3.3 The process to be followed by the Committee is:

- identification of potential candidates via an executive search rather than general advertisement*
- short list candidates for interviews*
- interviews with candidates to determine suitability for selection*
- determine a preferred candidate and confirm their preparedness to be nominated for appointment*
- make recommendation to Council on a preferred candidate.*

The Panel is now required to select candidates to progress to interview. The interviews are required to be held prior to the next Review and Selection Committee which is scheduled for the 5th November 2019. The Committee will be required to make a recommendation to Council for the appointment of a independent member to the Finance and Audit Committee.

General Council Meetings are scheduled for the 12th and 26th November 2019. The Finance and Audit Committee is scheduled to met on the 10th December 2019.

RECOMMENDATION

That:

- 1. The Review and Selection Committee interview the following candidates for Independent Member of the Finance and Audit Committee:**
 - 1.**
 - 2.**
 - 3.**

- 2. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report, FAC Independent Member, and attachments to this report and the minutes arising from this report having been considered in confidence under Section 90(2) and (3)(a) of the Act, except when required to effect or comply with Council's resolution(s) regarding this matter, be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting. This confidentiality order will be reviewed at the General Council Meeting in December 2019.**

Attachment

#	Attachment	Type
1	Finance Audit Committee Applications	PDF File

NAME	ADDRESS	CONTACT DETAILS	SUMMARY SKILL SET
[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]	<ul style="list-style-type: none"> ➤ Banking ➤ Business Administration ➤ Financial Management
[REDACTED]	[REDACTED]	[REDACTED] [REDACTED]	<ul style="list-style-type: none"> ➤ Chief Operating Officer ➤ Financial Management & Chartered Accountant ➤ Business Administration ➤ Board experience ➤ Chair of Finance, Audit & Risk Committee ➤ Building/construction ➤ Company Directors
David Papa		dpapa@adel.bentleys.com.au 8372 7900 (Business number)	<ul style="list-style-type: none"> ➤ Chartered Accountant ➤ Certified Auditor ➤ Partner at Audit Firm ➤ Local Government knowledge ➤ Independent Audit Committee Member for Council Solutions, City of Victor Harbor and other companies
[REDACTED]	[REDACTED]	[REDACTED]	<ul style="list-style-type: none"> ➤ Chartered Accountant ➤ Company Directors ➤ Board and Executive experience
[REDACTED]		[REDACTED]	<ul style="list-style-type: none"> ➤ Board and Executive experience ➤ Company Directors

<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<ul style="list-style-type: none"> ➤ Company Directors ➤ Business ➤ CPA ➤ Board experience
<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<ul style="list-style-type: none"> ➤ CFO/Company Secretary ➤ Financial Management ➤ Business Administration ➤ Board and Executive experience ➤ Chair of Finance, Audit & Risk Committee ➤ Company Directors
<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<ul style="list-style-type: none"> ➤ Financial Management ➤ Executive roles ➤ Chartered Accountant ➤ Company Directors
<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<ul style="list-style-type: none"> ➤ Chartered Accountant ➤ Certified Auditor ➤ Partner/Manager at Audit Firm ➤ Company Directors ➤ Board and Executive Experience
<p>[REDACTED]</p>	<p>[REDACTED]</p>	<p>[REDACTED]</p>	<ul style="list-style-type: none"> ➤ Company Directors ➤ Board and Executive Experience ➤ Business Administration ➤ Legal Practice & Law ➤