

## 1. RATIONALE

To celebrate the outstanding achievements and contributions individuals, organisations/groups and business make to enriching our community.

## 2. POLICY STATEMENT

This policy outlines how the City of Marion will formally acknowledge outstanding role models in the community whose contributions often go unrecognised.

## 3. OBJECTIVES

The objectives of the program are to:

- Publicly and formally celebrate the outstanding achievements and contributions made by individuals, organisations/groups and businesses to the community.
- Foster pride in the achievement of those who have been nominated for recognition among the wider community.
- Build a stronger, more engaged community that values the importance of volunteering and encourages positive role models.
- Enable the City of Marion to thank recipients for their contribution on behalf of the community.

## 4. POLICY SCOPE AND IMPLEMENTATION

This policy applies to the City of Marion.

## 5. DEFINITIONS

Award	A prize or honour bestowed on an individual, organisation/groups and business.
Community Awards and Recognition Program	The initiative of the City of Marion to celebrate the outstanding achievements and contributions of individuals, organisations/groups and businesses to the community.
Formal awards	Formal awards are part of the Community Awards and Recognition Program. All other awards are non-formal.
Recognition	An acknowledgement bestowed on an individual, group of people either for an outstanding achievement of individual or group, or to recognise length of service.

## 6. COMMUNITY AWARD AND RECOGNITION PROGRAM AND PRINCIPLES

The City of Marion's Community Award and Recognition program comprises three awards including:

- Australia Day Awards – presented annually to recognise individuals/groups who have made an outstanding contribution to the City of Marion.
- Community Excellence Awards – presented at any time to individuals/groups to recognise excellence at state or national level in any field. Award presented at civic ceremony and can be keys to the city, naming of Council facility or presentation of plaque/certificate.
- Volunteer Recognition Awards – presented to City of Marion volunteers to recognise significant lengths of service.

### Non-formal recognition and creating other awards

Other formal award and recognition programs can be established provided they adhere to the principles of this policy (see the Community Awards and Recognition Procedure). The process for non-formal recognition of community members and accessing external awards are included in the procedures.

### Recipients

Each award will have its own selection criteria and nomination process which must be adhered to for an entry to be valid. As a general principle, recipients of a City of Marion award can be:

- Living or deceased
- Reside, study, train or work in the City of Marion.
- Involved in an organisation that works predominately to benefit the City of Marion community.
- Staff employed by the City of Marion provided their involvement falls outside of employee-related activities.
- An animal.

Council reserves the right not to make an award in any program if no suitable candidate is nominated.

### Nominations

All nominations must adhere to the following principles:

- Nominations for all awards/recognition categories should be made by persons other than the nominee themselves and should address the specific selection criteria.
- All nominations must be accompanied by the contact details of at least one referee able to confirm the accuracy of the information provided by the nominator.
- All nominations, including the details of nominators and referees, will be kept in strictest confidence.

## 7. ROLES AND RESPONSIBILITIES

**Australia Day Awards** – A judging panel comprising the Mayor, Deputy Mayor and one other Elected Member will select the winner of the awards. The Unit Manager Communications is responsible for the implementation of this policy.

## 8. REFERENCES

- *Community Awards and Recognition Procedures*
- *City of Marion Community Vision – Toward 2040*
- *Road and Public Place Names Policy*

## 9. REVIEW AND EVALUATION

This policy will be reviewed once during a term of Council. Its review will be initiated by the Communications Unit.