

**CITY OF MARION  
GENERAL COUNCIL MEETING  
28 JUNE 2005**

**CONFIDENTIAL**

**REPORT RELATING TO:  
Excellence in Governance**

**Originating Officer:** David Melhuish  
Senior Policy Planner/DAP Executive Officer

**Director:** Peter Tsokas, Director Operations

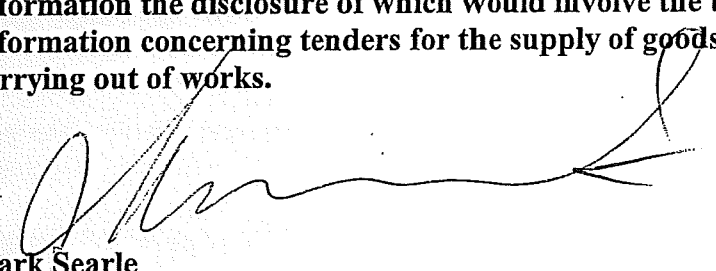
**Subject:** Development Assessment Panel – Nomination for Independent Membership

**Ref No:** GC280605F01  
**File No:** 3.17.1.1

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**RECOMMENDATION:**

If the Council so determines, this matter may be considered in confidence under Section 90(2) and (3)(k) of the Local Government Act 1999 on the grounds that it relates to information the disclosure of which would involve the unreasonable disclosure of information concerning tenders for the supply of goods, the provision of services or the carrying out of works.



**Mark Searle**  
Chief Executive Officer

1. That Pursuant to Section 90(2) and (3)(k) of the Local Government Act, 1999 the Council orders that all persons present, with the exception of the following Council officers (Mark Searle, Chief Executive; Kathy Jarrett, Acting Manager Governance; Peter Tsokas, Director Operations; Jeff Rittberger, Director Finance; Kiki Magro, Director Corporate Development, Lana Sturm, Media Advisor and Jaimie Thwaites, Governance Business Officer) be excluded from the meeting as the Council considers that the requirement for the meeting to be conducted in a place open to the public has been outweighed in circumstances where the Council will receive and consider information the disclosure of which would involve the unreasonable disclosure of information concerning tenders for the supply of goods, the provision of services or the carrying out of works.

## **CORPORATE OBJECTIVES:**

*2.1 A cohesive and highly informed Council achieving its democratic and community priorities.*

## **PROCEDURAL CONSIDERATIONS**

This report has been presented to Council on a confidential basis as the nomination process equates to the process of appointment of contractors/consultants or personnel. Such processes demand a strong degree of confidentiality, particularly for those persons not appointed to the position.

## **BACKGROUND:**

The City of Marion Development Assessment Panel (DAP) has been in operation since the 17th July 2001, acting as the relevant authority under the Development Act in respect to development control matters delegated to it by Council. Initially, the membership comprised all Elected Members.

At the General Council meeting of 22 April 2003 Council resolved that, with effect from the 27 May 2003, Council establish an amended DAP in accordance with a proposed Constitution and proposed Delegations attached as appendices to the relevant report, subject to some minor amendments. Membership was to comprise seven Members, a maximum of four being Elected Members with the remainder being independent experts in a planning or an associated field. The Presiding Member was to be an independent expert and the Deputy Presiding Member could be either an Elected Member or an independent expert.

The current Presiding Member (Sybella Blencowe) has advised that she wishes to cease being a member of the DAP due to additional time constraints with new work commitments and responsibilities. Any new member on the DAP will serve until 27 May 2006 after which all independent positions become vacant.

An advert seeking "Expressions of Interest" from persons wishing to nominate for the position was placed in the Advertiser and Messenger newspapers and was placed on Council's website.

A total of four persons (all town planners) have nominated for the position of independent member on the DAP. (refer to Appendix 1)

The Presiding Member and Deputy Presiding Member positions will be chosen by the DAP Members.

## **REPORT OBJECTIVE:**

The purpose of this report is to advise Council in relation to the nominations received from the community to fill the position on the DAP.

**IMPLEMENTATION:**

The four persons who have nominated for a soon to be vacated position of Independent Member on the DAP are listed in Appendix 1. To assist in the selection of the Member, the following criteria has been applied:-

1. Capability and interest in town planning, urban development, urban design, the environment, social planning or the law pertaining to those disciplines.
2. Exhibit technical skills and expertise that will balance and complement the local and more general knowledge of elected members on the Panel.
3. Detailed knowledge of planning processes and development assessment procedures, legislation and Development Plans.
4. The person is capable of making a valuable contribution to the Panel (including indicative factors such as knowledge of area, committee/chairing experience, that would contribute to the operations of the Panel).

Assessment of the candidates has been based on the application (and CV's) and informal interviews with the Manager Development Services, DAP Executive Officer and Development Coordinator Planning.

The DAP Constitution states that persons nominating for membership of the DAP are only eligible if "they have attended Council's nominated DAP training programme"; or "as otherwise agreed by a resolution of the Council". Given that all persons nominating for the position have extensive experience working in the planning industry, and in particular have experience with DAP's or similar type committees, the need to take the training is considered not necessary in this instance.

**CONSULTATION:**

Not applicable

**BUDGET IMPLICATIONS:**

An allocation for sitting fees for Members of the DAP is included in each years budget.

**ENVIRONMENT:**

Not applicable

**CONCLUSION:**

Council needs to appoint a replacement person to fill a soon to be vacated independent member position on the Panel.

Due to the nominees extensive experience working in the planning industry the need to take the DAP training is not necessary in this instance.

**RECOMMENDATION:**

**That:**

1. Council agrees Andrew Young is eligible for membership of the DAP without the need to attend DAP training given his extensive experience working in the planning industry.
2. Council appoints Andrew Young to the Development Assessment Panel for the period ending 27 May 2006.
3. In accordance with Section 91(7) and (9) of the Local Government Act 1999 the Council orders that this report and the minutes arising from this report be kept confidential and not available for public inspection for a period of 12 months from the date of this meeting on the basis that it deals with information the disclosure of which will involve the unreasonable disclosure of information concerning tenders for the supply of goods, the provision of services or the carrying out of works. This confidentiality order will be reviewed at the General Council Meeting in December 2005.

Appendix 1: Nominations for the DAP Independent Member position

## CURRICULUM VITAE

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### PERSONAL

NAME: Andrew Stewart YOUNG

ADDRESS: 13 Norfolk Street,  
Blackwood SA 5051

CONTACTS: 8278 3139 - Home  
8416 6261 - Business  
8416 5026 - Facsimile  
0419 841 716 - Mobile  
[ajyoung@chariot.net.au](mailto:ajyoung@chariot.net.au) - Home E-mail  
[ayoung@wtcc.sa.gov.au](mailto:ayoung@wtcc.sa.gov.au) - Business E-mail

### QUALIFICATIONS

Bachelor of Arts in Planning, University of South Australia, 1974.

Ordinary Certificate for Architectural Draftsmen, South Australian Institute of Technology, 1967.

### PROFESSIONAL ASSOCIATION

Life Fellow of the Planning Institute of Australia (PIA) formerly RAPI, September 1999.

Fellow of the Royal Australian Planning Institute (RAPI), 1988-1999.

Member of the Royal Australian Planning Institute (RAPI), 1977-1988.

Member of the Local Government Managers' Association, 1996-present.

Justice of the Peace, 1998-present.

R.A.P.I. (SA Division) Committee Member 1974-1975, Treasurer 1976-1979, Vice-President 1980-1981, President 1982-1983, Past President 1984-1985.

R.A.P.I. Federal Councillor 1982-1983.

Governor, Planning Education Foundation 1988-1999, Chairperson 1995-1999.

Member, Eastern Regional Organisation for Planning & Housing (EAROPH), 1984-1996, Australian Councillor 1984-1988.

Chairperson 1983-1986, Organising Committee for the International World Planning and Housing Congress, Adelaide, September/October, 1986.

### PUBLISHED PAPERS

*"Planning for Bushfire Prone Areas"*

A paper presented to the Building Science Form Seminar, April 1984, and subsequently published in its newsletter.

*"Urban Consolidation - What is it? Why do we need it? How do we achieve it?"*

Architect South Australia, RAIA Official Journal, April 1988.

*"Immigration a Commitment for Australia - A Review of the Report of the Committee to Advise on Australia's Immigration Policies Considering the Urban Planning Implications"*

A paper presented by invitation at the Nagoya International Conference on Metropolitan Metamorphosis and Development, October 1988, and published by the United Nations Centre for Regional Development, Nagoya, Japan, October 1988.

*"Economics of Urban Amenity - Henley Beach Road Project"*

A paper presented at the Third Congress of the World Association of the Major Metropolises, Melbourne, October 1990.

*"More Flexible Planning Controls - Horwood Bagshaw Site Project"*

A paper presented at the Royal Australian Planning Institute Biennial Congress, Canberra, April 1992.

## **EMPLOYMENT HISTORY**

### **July 2001-Present**

#### **Manager, City Planning, City of West Torrens**

Appointed to the position, following an internal restructuring. Responsibilities include: -

- Integrate the functions of organisational strategic management planning (SMP), economic development, Development Plan policy, statutory planning and building.
- Ensuring the annual review of the SMP, and quarterly reporting on achieved outcomes.
- A range of economic development initiatives, and liaising with the business community of the City to achieve desired outcomes.
- Review of the City's Development Plan and the preparation of a number of Plan Amendment Reports (PARs).
- Recommending and implementing the basis on which the Development Assessment Panel was established and the Terms of Reference, Procedure and Protocols under which it would operate.
- Integrating the planning and building statutory functions, and undertaking a comprehensive review of culture, procedures, workload and resources, and the implementation of a number of significant cultural and procedural changes.
- Annual preparation of the City Planning Business Plan consistent with the SMP, annual performance agreements and reviews, continuous improvement, team building, training, cultural change.
- Preparation and management of the City Planning budget.

### **January 1999-June 2001**

#### **Client Manager, City of West Torrens**

Responsible for "Client" functions including: -

- Strategic Management Plan and strategic plans on key issues.
- Guidance and overview of the development of Business Plans by Units in the organisation based on an appropriate Client/Provider model.
- Best practice implementation including contestability, later tendering and contracts.
- Council and administrative policy and procedure review and development.
- Development Plan review and PARs.
- Economic development including management of Council's property.
- Special projects including implementation of provisions of the Local Government Act 1999, and ensuring Y2K compliance.

### March 1997-December 1999

#### Manager, Economic Development, City of West Torrens

Following amalgamation of the City of West Torrens and Town of Thebarton responsible to the City Manager for: -

- Development of the City's economic development strategy, liaise with business in the City to create a partnering relationship to facilitate the growth of business and opportunities for employment growth.
- Supporting the continuation of the Thebarton Mainstreet Association, and establishing and supporting fifteen business precincts throughout the City.
- Liaison with State Government agencies, Inner West Business Enterprise Centre, Exporters Club, and Councils in the region to support business.
- Management, leasing, maintenance, acquisition and disposal of Council real property.
- Local Government representative on the review panel for the translation of the Australian Model Code of Residential Development (AMCORD) for South Australian use during 1997.

### July 1988-February 1997

#### Director, Environmental Services, Corporation of the Town of Thebarton Acting Chief Executive Officer, January & February, 1997

Contribution to the corporate management of the Town as a member of the senior management team. Responsible to the Chief Executive Officer for: -

- Provision of urban planning, building, environmental health and inspectorial services.
- Development Plan review and drafting of a number of PARs.
- Urban design and revitalisation of Henley Beach Road and Horwood Bagshaw site.
- Appearance as an expert witness in the ERD Court.
- Contribute to the Council and departmental budget preparation.

### July 1986-June 1988

#### Manager, Eastern Metropolitan Sector, Metropolitan Branch, Planning Division, Department of Environment and Planning

Responsibilities included the management of the Planning Division's activities in the Eastern Metropolitan Sector. Other responsibilities were: -

- Member of the Department's Assessment Committees for the Mount Lofty Development proposal.
- Member of the SA Planning Commission Working Party on Small Scale Office and Commercial Development.
- Urban Consolidation Planner involved with the implementation of the State government adopted Urban Consolidation Policy for Metropolitan Adelaide.
- Departmental member on the Steering Committee for the Australian Capital Cities Urban Consolidation Project.



**January 1985-June 1986****Principal Planner, Colliers International Property Consultants**

Responsibilities included: -

- Establishment of Colliers Planning Consultants, a new Division of the firm.
- Undertaking major retail, commercial and entertainment projects.
- Providing environmental, landscape, urban and regional planning advice to private and public sector clients; and as an in-house service.

**June - December 1984****Acting Manager, Central Branch, Development Management Division, Department of Environment and Planning**

This position was responsible for: -

- Identification of regional issues and formulation of regional policies including such matters as the Water Catchment and the Bushfire Prone Areas.
- Participation in the corporate management of the Division.
- Managing Branch activities, staff and budgets to meet corporate goals.
- Member of the Extractive Industries Committee of the SA Planning Commission.

**25th April 1983 - 18th June 1984****Manager, Central Hills Sector, Central Branch, Development Management Division, Department of Environment and Planning**

This position included: -

- Management of the Department's activities in the Hills Sector and transcending other sector boundaries.
- Contribution to Branch management.
- Undertaking policy review and development projects including the Water Catchment and Bushfire Prone Areas.
- Reviewing and preparing Supplementary Development Plans (SDPs).
- Undertaking development assessment and project work including for the SA Planning Commission.
- Staff direction and supervision.

**September 1976 - April 1983****Andrew Young and Associates Pty Ltd, Planning and Environmental Consultants.**

Conducted a consultancy that: -

- Undertook projects including Strategic and SDPs.
- Prepared development applications for private sector clients, and development assessment and planning appeals for local government clients.
- Undertook a number of architectural projects, and landscape design projects.



**December 1969 - September 1976**

J.M Loveday and Associates Pty Ltd, Architects, Planners and Interior Designers.

As an employee and then Director (1974 – 1976) responsible for numerous architectural, urban design and town planning projects.

**Pre 1969**

Three private architectural practices over a six-year period.

**OTHER INTERESTS**

Family and friends, travel including 4WD, golf, bushwalking, reading, music, theatre, food and wine.

Rotary Club of Thebarton, 1993–present. Held the positions of President, Past President, Director Community Services, Director Vocational Service, Director Club Service and Sergeant-at-Arms. Awarded Paul Harris Fellow in 2002.

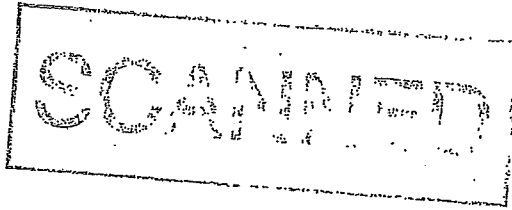
**REFEREES**

The names and contact numbers for referees can be provided on request.

Adelaide  
14 June 2005

23 June - 1 July

H0422 652 840

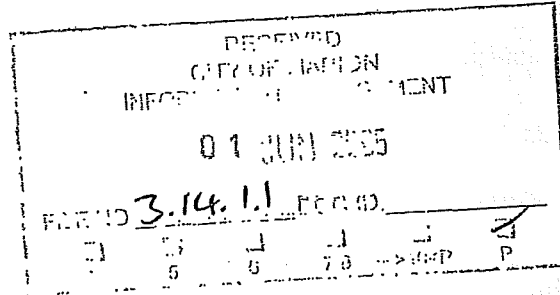


Steve Hooper  
54 Austral Terrace  
MORPHETTVILLE SA 5043

Tel: 8350 9602 (H)  
8408 1178 (W)

26 May 2005

The Chief Executive Officer  
City of Marion  
245 Sturt Road  
STURT SA 5047



Attention: Mr David Melhuish

Dear David

**RE: EXPRESSION OF INTEREST - CITY OF MARION DEVELOPMENT ASSESSMENT PANEL**

I, Steve Hooper, wish to express a keen interest in being an independent member of Council's Development Assessment Panel.

I believe that I would be suited to such a position, having more than ten (10) years experience as a Town Planner in both Local Government and private enterprise. I am currently employed as the Senior Policy Planner at Charles Sturt Council, having previously held the position of Senior Assessment Planner where a key duty involves preparing and presenting items to the Development Assessment Panel (D.A.P.).

Accordingly, I am familiar with the duties and responsibilities of the Panel members, the operation and protocols of a Development Assessment Panel and the matters that generally come before it.

In my role at Charles Sturt, I believe I have established a rapport with each of the members of the Development Assessment Panel, which includes elected members, senior staff and the independent Panelist. Of course, in such an environment, it is inevitable that members will not always adopt the staff recommendation, however, the nature of the Charles Sturt DAP is such that I believe that my involvement as a senior staff member would be well respected and valued.

I am familiar with the requirements of the Development Act and the role of the Council's Development Plan in the decision making process. I am also familiar with the operations of the Environment Resources and Development Court and I note that I have acted as an Expert Planning Witness before the ERD Court for various Councils.

As a senior planner I am also familiar with the protocols that are required in a position such as this and the nature in which Council committees operate.

# CURRICULUM VITAE

## PERSONAL DETAILS

NAME: Steven Peter HOOPER

ADDRESS: 54 Austral Terrace  
MORPHETTVILLE SA 5043

TELEPHONE: (08) 8350 9602 (home)  
(08) 8408 1178 (work)

DATE OF BIRTH: 27 January 1971

PLACE OF BIRTH: Perth, Western Australia

DRIVERS LICENCE: Current Class 1A

## EDUCATION

*Tertiary:*        **The Flinders University of South Australia**  
Bachelor of Economics degree completed 1991  
Double Major in Economics and Geography

**The University of New England, Armidale NSW**  
Diploma in Urban and Regional Planning  
Completed 1993

*Secondary:*     **Marion High School 1983-1987**  
Matriculation 1987

Jul 1999-  
Feb 2002

**Access Planning**

200 Kensington Road, Marryatville, South Australia

Position: **Planning Consultant**

Duties:

- Provision of planning advice to a wide range of clients;
- Submission of applications to Councils and follow-up advice;
- Attendance at Council meetings to address Councillors;
- Submission of non-complying development applications pursuant to Regulation 17 of the Development Regulations and thereafter Statement of Effects;
- Conducted Public Hearing of District Council of Yorke Peninsula PAR, formulated responses to government departments and the public;
- Appearance in Environment Resources and Development Court as expert planning witness and at compulsory court conferences;
- Preparation of Appeal Statements;
- Assessment of Development Applications on behalf of Councils.

Sep 1996-  
Jun 1999

**North Sydney Council**

200 Miller Street, North Sydney, New South Wales

Position: **Senior Town Planner**

Duties:

- Assessment of complex Development Applications;
- Supervision of Trainee Planners;
- Attendance at Site Meetings involving Councillors and the public;
- Acting Team Leader when required;
- Council's designated 'planning mediation officer'

Apr 1994 -  
Sep 1996

**Botany Bay City Council**

Coward Street, Mascot, New South Wales

Position: **Town Planner**

Duties:

- Assessment of Development Applications involving report writing
- Town Planning customer enquiries
- Representation of Council in the Land and Environment Court.
- Assessment of rezoning applications

## REFEREES

### *Employment:*

Bill Stefanopoulos  
Principal Planner - Charles Sturt Council  
72 Woodville Road  
WOODVILLE SA 5011  
Phone 8408 1134

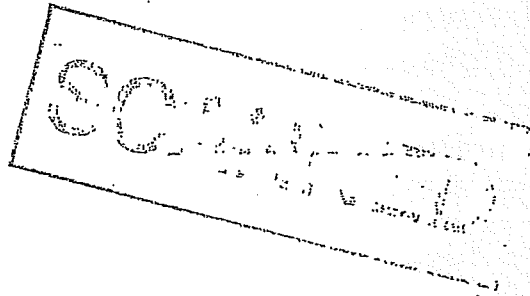
David Hutchison  
Principal Planner - Access Planning  
MARRYATVILLE SA 5060  
Phone 8364 1956

RECEIVED CITY OF MARION INFORMATION MANAGEMENT	
27 MAY. 2005	
FILE NO. 3.14.1.1	DOC ID.
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<input type="checkbox"/> 6	<input type="checkbox"/> 7/8
<input type="checkbox"/> >10<P	<input checked="" type="checkbox"/> P

Stephen Smith  
54 Monaco Circuit  
ABERFOYLE PARK  
SA 5159

May 23, 2005

Mr David Melhuish  
City of Marion,  
PO Box 21  
OAKLANDS PARK 5046



Dear David

**EXPRESSIONS OF INTEREST FOR CITY OF MARION DEVELOPMENT  
ASSESSMENT PANEL**

Please accept this letter as my expression of interest for a position as an independent member on the City of Marion, Development Assessment Panel.

I provide the following details of my experience and capabilities for your consideration:

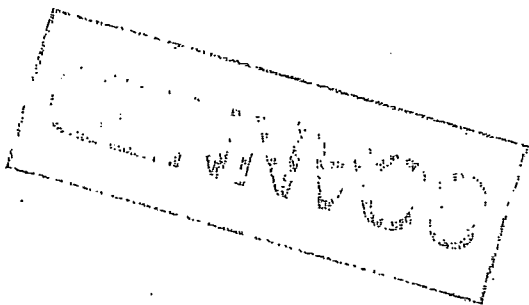
- I have 23 years experience in planning in both South Australia and overseas (United Kingdom)
- I have 15 years experience in local government planning and was heavily involved in development assessment during this period
- I have a good working knowledge of the South Australian Planning system including, the Development Act, Development Regulations and Development Plans and legislation associated with the Planning System, for example the Water Resources Act, which is soon to be replaced by the Natural Resource Management Act
- I have a broad range of experience in all facets of planning with a particular interest in environmental planning
- I have a good understanding of the operation and processes of local government
- I am familiar and have experience with the Environment Resource and Development Court
- I am a corporate member of the Planning Institute of Australia.

I am currently employed by the Onkaparinga Catchment Water Management Board as Deputy General Manager/Strategic Planner. Through this role, and working with other Board staff and the community I have developed a strong understanding of natural resource management, and the importance of the relationship of natural resource management to planning. I believe my experience in the fields of planning and natural resource management would be of value on the panel.

Should you require any further information please feel free to contact me on 0409-286-734.

Yours sincerely

Stephen Smith MP/IA





31 May 2005

Mr. David Melhuish  
Senior Policy Planner/DAP Executive Officer  
City of Marion,  
245 Sturt Road  
Sturt SA 5047

Dear David

I would like to submit my Expression of Interest the vacant Development Assessment Panel (DAP) position. I have also enclosed a copy of my Curriculum Vitae outlining in more detail my relevant experience as it relates to this vacancy.

I believe that I can make a positive contribution to the decision making of Council in the capacity of an independent expert on the DAP.

I have a Bachelor of Planning (Honours) from the University of South Australia and a Diploma of Management from the Management Research Centre. I have received recognition pursuant to Section 101 of the *Development Act 1993*, from the Minister for Urban Development & Planning as an individual with relevant experience and qualifications suitable to advise relevant authorities. I am also a corporate member of the Planning Institute of Australia.

As a qualified and experienced Town Planner I have dealt first hand with the development assessment issues likely to be raised as part of the function of the Development Assessment Panel and have in the past been responsible for assessing applications where the Development Assessment Commission (DAC) is the relevant planning authority, within the City of Marion, so I am familiar with the council areas planning issues and the contents of the City of Marion Development Plan.

I have a number of years of development assessment experience gained with Planning SA, the City of Kalgoorlie-Boulder and in the private sector with Connell Wagner.

I have a working knowledge of the *Development Act & Development Regulations 1993* and experience with associated legislation such as the BCA, the Environment Protection Act and Local Government Act.

I can demonstrate an extensive understanding of how development plans are used for development assessment throughout the state.

I have also had significant experience in a strategic planning and policy development capacity and am aware of how development assessment can inform and guide the development of planning policy in the local environment. I have acted as the executive officer of the Development Policy Advisor Committee (DPAC) and the Section 101 Advisory Committee. Through these roles and in appearing before the DAC I have gained an appreciation of the operation of independent decision making bodies. While working for the City of Kalgoorlie-Boulder I regularly attended council or committee meetings to support my recommendations for planning decisions.

I have worked as a Town Planner in local and state government, much of the time at a more senior level, and I am currently employed as a Senior Strategic and Statutory Planner with consulting firm Connell Wagner.

As a resident of the City of Marion I believe I also have a grasp on the issues that the community view as important in this area. Over time I have positively contributed to the local community through my long term involvement and membership of the Marion Cricket Club and Marion Sports and Community Club and am also a member of the RSPCA.

I have long had an interest in local government and my honours thesis at university was on the impact of amalgamation on local government in South Australia. In addition through my management studies I have investigated local government management and decision making practices. As a younger member of the community I believe that I can provide an insight into the issues that the younger section of the community value in our urban environment.

These interests and experience mean that I would bring a balanced and unique perspective to the development assessment decision making process of the City of Marion. Should you require any further information about my experience, interests or qualifications please contact me on 8237 9650 (W) or 8371 5438 (H).

Yours sincerely

Darren Starr MPLA

## **Curriculum Vitae**

**Darren Milton Starr**

**DOB: 10/07/1975**

**8 Daly Street  
South Plympton SA 5038**

**Telephone: 8371 5438 (H)  
Mobile: 0413 898 143**

## **Qualifications, Training & Affiliations**

**Bachelor of Planning (Hons)  
University of South Australia - 1998**

**Diploma of Management (Frontline)  
Management Research Centre/Leadership SA - 2002**

**Currently undertaking - Advanced Diploma of Arts – Professional Writing  
Adelaide Institute of TAFE**

**Year 12 - Cabra Dominican College – 1992**

### **Relevant Short Courses**

- Microsoft Excel 97 Level 2 & PowerPoint 97 Level 1
- Assertive Communication
- Managing Career Development
- Quality Customer Service
- Effective Project Management

**Corporate Member – Planning Institute of Australia 2005**

**Section 101 Development Act accreditation 06/2002 & 09/2004**

## Professional Experience

	Summary of Experience	
Organisation	Position	Length of Employment
Connell Wagner Pty Ltd	Senior Strategic and Statutory Planner	October 2004- current (2005)
Planning SA	Team Leader Planning Policy	December 2003 – October 2004
	Senior Policy Planner	June 2003 – December 2003
	Strategic Planner	August 2001 – June 2003
	Senior Development Assessment Planner	August 2000 - May 2001
	Development Assessment Planner	July 1999 – August 2001
	Policy Planner	February 1999 – July 1999
City of Kalgoorlie Boulder (WA)	Planning Officer	June 1998 – February 1999
Harmony Corporation Pty Ltd	Graduate	April – May 1998
Hassell Pty Ltd	Work Placement	January 1997
City of Happy Valley	Work Placement	May - August 1996
City of Prospect	Work Placement	August - November 1995
City of West Torrens	Work Placement	January 1995
University of South Australia	Bachelor of Planning (Honours)	1994-1997

### Additional Employment Details

Stamford Plaza Adelaide Hotel	1997-1998
Ramsgate Hotel – Henley Beach	1995-1997
Big W Pty Ltd	1993

## **Connell Wagner Pty Ltd**

### **Senior Strategic and Statutory Planner**

### **Planning and Environmental Services**

### **October 2004 – present**

With over 2200 staff in offices throughout Australia, New Zealand and Asia, Connell Wagner is one of Asia Pacific's largest and most experienced consulting firms. The firm offers a complete multi-disciplinary service, specializing in all facets of engineering design, planning, surveying and management of infrastructure, commercial and industrial projects. The Planning and Environmental Services team is an established and integral part of Connell Wagner's South Australian consulting business.

#### **Key Duties**

- Undertake complex planning and environmental assignments for clients and internal stakeholders including conducting investigations, analysing and consulting.
- Planning and management of planning and environmental projects of significant size and complexity including cost estimates, tender submissions, technical documentation, project scheduling and meeting deadlines and budgets.
- Undertake the various tasks involved with planning and environmental projects including consultation with clients, community and stakeholders, development of planning reports and strategic plans and provision of professional opinion;
- Fostering and maintaining good client relationships
- Provide professional guidance, leadership and supervision of less experienced staff and assist in their professional development;
- Contributing to the overall management and profitability of the business.

#### **Key Projects**

##### Strategic Planning

Planning Project Leader- District Council of Elliston General PAR

Planning Project Leader - Mount Gambier Commercial Strategy

Warriparinga Interpretive Centre Management Plan

District Council of Streaky Bay General PAR

Mid North Recreation Sport and Open Space Strategy

##### Statutory Planning

Planning Project Leader - Bluescope Steel Facility Expansion, Wingfield

Planning Project Leader - Flinders University Childcare Centre Traffic Management

Planning Project Leader - Victor Harbor Youth Park

Planning Project Leader - Flinders Ports Export Facility – Outer Harbor

Planning Project Leader - Administration Building Upgrade, John Pirie Secondary School

Planning Project Leader - South Australian Metropolitan Fire Service Engineering Workshop

Planning Project Leader - South Australian Metropolitan Fire Service Fuel Storage Feasibility

Optus Mobile Network Expansion including; One Tree Hill, Victor Harbor, Brooklyn Park, South

Parklands, Ellis Park, Banksia Park, Para Vista

City of Mount Gambier Development Assessment Advice

City of Charles Sturt Planning Appeal Advice

Policeman's Point Land Division & Land Management Agreement

# Department of Transport & Urban Planning

## Planning SA

**Team Leader – Planning Policy**  
**December 2003 – October 2004**

Planning SA as part of the Department for Transport and Urban Planning, is a multi-disciplinary State Government Agency responsible for guiding and administering the South Australian Planning and Development Assessment System. Planning SA is the State Government's principal adviser on land use planning, building, urban design and development strategies and policies. The Agency's role is to provide direction, advice, assistance and information on a range of development proposals, opportunities and issues.

### Key Duties

- Preparation of reports and advice to the Minister on complex and controversial matters.
- Management of projects including preparing consultancy study briefs, and the selection, supervision and management of consultancy studies.
- Provision of technical / policy advice to local government, other government agencies, proponents, the private sector and individuals and by representing the Agency at council meetings, on committees and working groups as required.
- Ensure the dissemination of information relating of state planning policy to agencies of the Commonwealth and State Governments, Local Government, private sector and the community
- Supervision and support of staff
- Delegate of the Minister for Urban Development & Planning for decisions on amendments to Development Plans under Section 29 and republishing of Development Plans under Section 31 of the Development Act 1993.

### Key Projects

Project Manager – Plan Amendment reporting & management  
 Project Manager - Plan Amendment performance & systems indicators  
 Policy & Procedures Manual  
 Keswick and Brownhill Creek Ministerial PAR  
 Port Waterfront Ministerial PAR  
 Annual Report to Parliament – PAR Performance  
 Executive Officer – Section 101 Development Act Advisory Committee  
 A/g Executive Officer – Development Policy Advisory Committee (DPAC)  
 Implementation Unit Performance Indicators

### Additional Duties

EELPAR Tender Evaluation Group  
 Customer Service Working Group  
 Branch Coordinator of Internet

## **Senior Policy Planner**

### **June 2003 – December 2003**

#### **Key Duties**

- Participate in the formulation of planning policies, including the preparation, processing and assessment of Plan Amendment reports.
- Research and project development
- Community consultation programs relating to planning and policy issues and projects.
- Supervise, support and assist staff.

#### **Key Projects**

Mount Gambier Blue Lake PAR  
Mount Gambier Bulky Goods PAR  
Yorke Peninsula Coastal PAR  
Robe General PAR  
Mid Murray River Settlement Policy PAR  
Wattle Range Consolidation PAR

## **Strategic Planner**

### **August 2001 – June 2003**

#### **Key Duties**

- Development and implement strategic planning frameworks and programs, involving the Planning Strategy, open space and development issues, and strategic projects.
- Undertaking and participating in a range of research, investigations and project activities, including:
  - preparing briefs and coordinating consultancy work where appropriate
  - assisting with monitoring of project outcomes
  - analysis of demographic studies
  - preparation of statistical reports
  - reports, briefing notes cabinet submissions and advice to the Minister, senior management and Members of Parliament.
- Liaising and working with stakeholders external to the Agency as required, including Councils, other Government Departments, proponents, private organisations and the public
- Supporting the operation of various inter-Agency working groups dealing with a range of planning and policy issues and projects
- Participating in relevant committees and working groups, including following up and investigating relevant matters arising from meetings.
- Participating or assisting in the conduct of community consultation programs relating to a range of planning and policy issues and projects



**Key Projects**

Project Manager – Inner Region Action Plans  
Action Planning for Regional South Australia  
Annual Report to Parliament – Planning Strategy  
Outer Metropolitan Planning Review  
Regional Planning Strategy  
Inner Region Planning Strategy  
Marine Managers Forum  
Seasonal Workers Accommodation Cross Agency Committee

**Additional Duties**

Branch Coordinator of Internet  
Green Office Task Force member

## **Senior Development Assessment Planner August 2000 - May 2001**

**Key Duties**

- Co-ordination, processing, assessment and, as appropriate, promotion of the most complex development proposals.
- Preparation of reports and advice to the Minister on complex and controversial matters.
- Supervise, support and assist staff.
- Provide services to the Development Assessment Commission by the preparation of assessment reports and recommendations on complex development proposals, and as necessary attend meetings of these bodies to provide supporting information.

**Key Projects**

Holdfast Shores Stage 2A  
Royal Adelaide Hospital Redevelopment  
Queen Elizabeth Hospital Redevelopment  
Commonwealth Law Courts site preparation  
State Library Redevelopment

**Additional Duties**

Forward Planning Reference Team  
Reward & Recognition Focus Team  
Services SA Task Force Member

## **Development Assessment Planner**

### **July 1999 – August 2001**

#### **Key Duties**

- Co-ordination, processing and assessment of development proposals.
- Preparation of reports and advice to the Minister.
- Provide services to the Development Assessment Commission.
- Customer/client service

#### **Key Projects**

Christies Beach Magistrates Court

Mitcham Council Offices

Charles Sturt Civic Library Hindmarsh

Approvals Coordinator– State Government Radio Network Project

## **Policy Planner**

### **February 1999 – July 1999**

#### **Key Duties**

##### **Plan Amendment Unit**

- Preparation, processing and assessment of Plan Amendment Reports.
- Preparation of reports and advice to the Minister.
- Provide a service to the Development Policy Advisory Committee by the preparation of assessment reports and recommendations on planning policies.

##### **Implementation Unit**

- Investigation and preparation of Section 29 amendments to Development Plans
- Review of Section 29 *Development Act 1993* Procedures
- Drafting of Planning Practice Circulars
- Planning system analysis (State Agency Responses)

#### **Key Projects**

Prospect Minor PAR

Port Adelaide Enfield Bicycle PAR

Playford Consolidation PAR

Unley Charles Street Precinct PAR

#### **Additional Duties**

People Focus Group – Forward Planning

# **City of Kalgoorlie-Boulder (WA)**

## **Planning Officer**

### **June 1998 – February 1999**

Kalgoorlie-Boulder is the largest populated regional city in Western Australia and the largest outback city in Australia. Kalgoorlie-Boulder is Australia's 'Gold Capital' and has historically been used to gauge mining industry activity in Western Australia and more widely, Australia. As a remote regional city the City of Kalgoorlie-Boulder is responsible for all local government functions of which Planning and Development is a major component.

#### **Key Duties**

##### **Statutory Planning**

- Residential, industrial, commercial and retail development assessment
- Land division & strata title applications, including clearing conditions of approval from state agencies
- Preparation of council/committee reports and attendance at relevant meetings.

##### **Strategic/Policy Planning**

- Town Planning Scheme Amendments
- Participation in strategic projects, including a Regional Housing Study

##### **Key Projects**

- Kalgoorlie-Boulder Racing Club Redevelopment

##### **Harmony Corporation Pty Ltd. - April 1998 – May 1998**

Major activities of the company include Property Development, Property Investment & Development and Project Management.

##### **Hassell Planning Consultants – January 1997**

Projects included a major student residential project for Flinders University and an Adelaide Hills winery development.

##### **City of Happy Valley – May-August 1996**

Participation in the public consultation, development and release of a council-wide environmental planning strategy.

##### **City of Prospect (Signage Study) – August to November 1995**

Field work and report on the condition, styles and features of signage in the council area. The report was submitted to Council and was adopted for use in the Development Plan Review.

##### **City of West Torrens - January 1995**

Development assessment, project research and property inspection as well as general activities involved with the functioning of a development assessment authority.

## **Referees**

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