

His Worship the Mayor Councillors CITY OF MARION

NOTICE OF SPECIAL GENERAL COUNCIL MEETING

Council Administration Centre, 245 Sturt Road, Sturt

Monday, 25 November 2019 at 06:30 PM

The CEO hereby gives Notice pursuant to the provisions under Section 83 of the Local Government Act 1999 that a General Council meeting will be held

A copy of the Agenda for this meeting is attached in accordance with Section 83 of the Act.

Meetings of the Council are open to the public and interested members of this community are welcome to attend. Access to the Council Chamber is via the main entrance to the Administration Centre on Sturt Road, Sturt.

Adrian Skull

Chief Executive Officer



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OPEN MEETING

KAURNA ACKNOWLEDGEMENT

We acknowledge the Kaurna people, the traditional custodians of this land and pay our respects to their elders past and present.

DISCLOSURE

All persons in attendance are advised that the audio of this General Council meeting will be recorded and will be made available on the City of Marion website.

ELECTED MEMBER'S DECLARATION OF INTEREST (if any)

CONFIRMATION OF MINUTES - NII

COMMUNICATIONS - NII

ADJOURNED ITEMS

DEPUTATIONS - Nil

PETITIONS - NII

COMMITTEE RECOMMENDATIONS - NII

CONFIDENTIAL ITEMS



Cover Report - Outcome of Capella Investigations and Direction for Southern Soccer

Originating Officer Project Manager Strategic Projects - Carla Zub

Corporate Manager Manager City Activation - Greg Salmon

General Manager City Development - Ilia Houridis

Report Reference SGC191125F01

RECOMMENDATION

That pursuant to Section 90(2) 3 (i) and (ii) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Ilia Houridis, Tony Lines, Sorana Dinmore, Kate McKenzie, Greg Salmon, Carla Zub, Craig Clarke and Victoria Moritz, be excluded from the meeting as the Council receives and considers information relating to the report Outcome of Capella Investigations and Direction for Southern Soccer, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential relating to matters pertaining to commercial operations of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or prejudice the commercial position of the council.



Outcome of Capella Investigations and Direction for Southern Soccer

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(b) (i) and (ii): information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest.



Cover Report - Future Land Strategy: City Services Surplus Land

Originating Officer Project Manager Strategic Projects - Carla Zub

Corporate Manager City Activation - Greg Salmon

General Manager City Development - Ilia Houridis

Report Reference SGC191125F02

RECOMMENDATION

That pursuant to Section 90(2) and (b) and (d) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Ilia Houridis, Tony Lines, Sorana Dinmore, Kate McKenzie, Greg Salmon, Carla Zub, Clare Benn, Craig Clarke and Victoria Moritz, be excluded from the meeting as the Council receives and considers information relating to the report Future Land Strategy - City Services Surplus Land, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential relating to matters pertaining to commercial operations of a confidential nature, the disclosure of which could reasonably be expected to prejudice the commercial position of the person who supplied the information and could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or prejudice the commercial position of the council.



Future Land Strategy: City Services Surplus Land

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(d) (i) and (ii): commercial information of a confidential nature (not being a trade secret) the disclosure of which (i) could reasonably be expected to prejudice the commercial position of the person who supplied the information, or to confer a commercial advantage on a third party; and (ii) would, on balance, be contrary to the public interest.

Local Government Act (SA) 1999 S 90 (2) 3(b) (i) and (ii): information the disclosure of which (i) could reasonably be expected to confer a commercial advantage on a person with whom the council is conducting, or proposing to conduct, business, or to prejudice the commercial position of the council; and (ii) would, on balance, be contrary to the public interest.



Cover Report - Cat Curfew By-law Update

Originating Officer Team Leader Community Safety - Luke Manuel

Corporate Manager Manager Development and Regulatory Services - Warwick Deller-Coombs

General Manager City Development - Ilia Houridis

Report Reference SGC191125F03

RECOMMENDATION

That pursuant to Section 90(2) and (3)(h) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Sorana Dinmore, Ilia Houridis, Tony Lines, Kate McKenzie, Victoria Moritz, Warwick Deller-Coombs, Luke Manuel, Sharon Perin and Craig Clarke, be excluded from the meeting as the Council receives and considers information relating to the Cat Curfew By-Law Update and Legal Advice, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to legal advice.



Cat Curfew By-law Update

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(h): legal advice.



Cover Report - Section 270 Report Cove Football Club

Originating Officer Manager Corporate Governance - Kate McKenzie

Corporate Manager Corporate Governance - Kate McKenzie

General Manager Chief Executive Officer - Adrian Skull

Report Reference SGC191125F04

RECOMMENDATION

That pursuant to Section 90(2) and (3)(f) of the Local Government Act 1999, the Council orders that all persons present, with the exception of the following persons: Adrian Skull, Sorana Dinmore, Ilia Houridis, Kate McKenzie, Craig Clarke and Jaimie Thwaites, be excluded from the meeting as the Council receives and considers information relating to - Cove Cobra Football Club Section 270 Internal Review of Decision, upon the basis that the Council is satisfied that the requirement for the meeting to be conducted in a place open to the public has been outweighed by the need to keep consideration of the matter confidential given the information relates to information the disclosure of which could reasonably be expected to release personal information and prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation, or the right to a fair trial.



Section 270 Report Cove Cobras Football Club

CONFIDENTIAL

Reason For Passing This Resolution:

Local Government Act (SA) 1999 S 90 (2) 3(f): information the disclosure of which could reasonably be expected to prejudice the maintenance of law, including by affecting (or potentially affecting) the prevention, detection or investigation of a criminal offence, or the right to a fair trial.

Local Government Act (SA) 1999 S 90 (2) 3(a): information the disclosure of which would involve the unreasonable disclosure of information concerning the personal affairs of any person (living or dead).



CORPORATE REPORTS FOR DECISION

Policy Review - Draft Sister Cities Policy

Originating Officer Unit Manager Communications - Craig Clarke

Corporate Manager Manager Customer Experience - Karen Cocks

General Manager City Services - Tony Lines

Report Reference SGC191125R01

REPORT OBJECTIVE

The purpose of this report is to seek Council's endorsement of the draft Sister Cities Policy.

EXECUTIVE SUMMARY

This policy describes the objectives of the sister city program, how Council establishes and maintains mutually-beneficial relationships and the process for adding new cities to the program. The policy is underpinned by the concept of reciprocation and mutual benefit between the parties.

The City of Marion has maintained a successful sister city relationship with Kokubunji in Japan for more than 26 years.

The relationship with Kokubunji is maintained through visits by Japanese university students, linking schools in the City of Marion to those in Japan, art exchanges, and occasional visits by Japanese officials.

Council last reviewed the policy six years ago (GC261113R06). Feedback provided at the Elected Member Forum on 17 September 2019 (EMF190917R04) has been incorporated in the draft policy. This report seeks Council endorsement of the draft Sister Cities Policy.

RECOMMENDATION

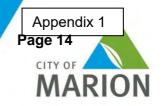
That Council:

1. Endorses the draft Sister Cities Policy.

Attachment

#	Attachment	Туре
1	Appendix 1 - Draft Sister City Policy 2018	PDF File

Sister Cities Policy



1. RATIONALE

The City of Marion's participation in the Sister Cities Program (SCP) enables the community to establish and maintain friendships with other communities throughout the world.

2. POLICY STATEMENT

The program SCP creates the opportunity to foster international goodwill while enriching our community with a broader understanding of other nations, their traditions, customers and cultures. It also provides an avenue that may lead to economic benefits, tourism and cultural exchanges.

3. OBJECTIVES

To outline identify how the City of Marion will select and maintain the SCP sister cities' relationships to:

- Develop long-lasting, mutually beneficial friendships and exchange ideas.
- Gain a valuable understanding of international, national or state issues, cultures and traditions
- Generate harmony, tolerance and goodwill.
- Promote economic growth and increase tourism.
- Exchange cultural and educational experiences and values.
- Exchange technical assistance and advice to other cities

4. POLICY SCOPE AND IMPLEMENTATION

The City of Marion maintains the following sister cities relationship:

- Kokubunji, Japan (established 1993)
- Naracoorte, South Australia (established 1995)

This relationship is a link between the City of Marion and the above city-cities to promote the objectives of the program SCP.

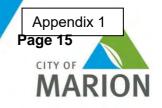
Sister city relationships should be established for their strategic relevance to the City of Marion and its residents. Where possible, relationships Relationships, where possible, should be based on the concept of reciprocation and mutual benefit except in circumstances where they have been entered into for humanitarian reasons.

4.1 Criteria

In addition to ensuring the relationship meets the objectives of the SCP and this policy, council will use the following criteria to assess the suitability of entering into a new sister cities relationship or when reviewing existing friendships;

- **4.1.1 General**: relevance to the local community, any existing linkages, demographics (including cultural), historical, sporting or artistic significance and ease of access.
- **4.1.2 Economic**: similar economic conditions, trade and investment opportunities tourism potential.
- **4.1.3 Social**: similar social infrastructure and issues, opportunity for broad-basedactivity, people-to-people interest, energy and commitment.
- **4.1.4 Educational**: opportunity for student/teacher exchange programs.

Sister Cities Policy



- 4.1.5 Humanitarian: opportunity to use skills of City of Marion staff and the community to assist in the development of the sister city consistent with the provisions of the Humanitarian Leave Procedure other organisational policy/procedure.
- 4.1.6 Existing relationships: assessed against level of communication with sister city, history of outcomes to-date and current-and /proposed projects.

A review of the relationship /friendship will be undertaken upon Council direction.

4.2 Approval Process

Approval of a sister city relationship is a three-staged process to be followed as identified below:

- 4.2.1 Sister Cities Friendship Group (see below) identifies and recommends to a General Council Meeting a potential relationship.
- 4.2.2 Adoption at a General Council meeting of a resolution to establish/not establish a sister city relationship.
- 4.2.3 Formalising the relationship with the exchange of a Memorandum of Understanding (MoU) signed by the Mayor of the City of Marion and the leader of the nominated city/town.

4.3 Sister Cities Friendship Group

A Sister Cities Friendship Group will be established with the purpose of:

- 4.3.1 Identifying potential sister city relationship based on the above objectives and criteria and making recommendations to council.
- 4.3.2 Recommending to council a program SCP including any budgetary considerations to strengthen and maintain the relationship. Costs associated with the operation of a SCP or friendship group will be determined through mutual agreement with respective cities and be subject to normal usual budget approval process.
- 4.3.3 Reviewing the ongoing success of the relationship in meeting the key objectives and criteria outlined in this document and making recommendations to council.

The friendship group will meet as required and comprise the Mayor, two Elected Members, community members (number as interested). The City of Marion will provide support to the group.

5. DEFINITIONS

An agreement formed by an exchange of a promise in which the Bilateral agreement:

promise of one party is consideration supporting the promise of the other party.

Memorandum of

Understanding (MoU): A formal document describing a bilateral agreement between two

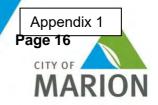
parties.

Sister Cities: A co-operative agreement between the City of Marion and another

city/town in Australia or overseas to promote shared cultural,

Review Date-October 2023

Sister Cities Policy



educational, humanitarian, economic connections and awareness.

Sister Cities Friendship Group:

A group comprising Elected Members and the community to advise

Marion Council on establishing and maintaining sister cities

relationships.

6. ROLES AND RESPONSIBITIES

This policy will be implemented and managed by the City of Marion's Communications Unit.

7. REFERENCES

• N/a

8. REVIEW AND EVALUATION

This policy will be reviewed once in a term of Council.





Policy Review - Draft Disposal of Land and Assets Policy

Originating Officer Acting Manager Innovation and Strategy - Brendon Lyons

Corporate Manager Innovation and Strategy - Fiona Harvey

General Manager City Development - Ilia Houridis

Report Reference SGC191125R02

REPORT OBJECTIVE

The purpose of this report is to seek Council's endorsement of the DRAFT Disposal of Land and Assets Policy.

EXECUTIVE SUMMARY

The City of Marion manages a large and diverse asset portfolio, valued in excess of \$1bn. This portfolio includes infrastructure and non-infrastructure assets. These assets make up the social and economic infrastructure that enables the provision of services to the community and businesses, playing a vital role in the local economy and on quality of life. Asset Management is a critical tool in ensuring appropriate provision is made for the long-term management of Council assets, and their impacts on all areas of service planning and delivery.

The City of Marion recognises that both infrastructure assets and non-infrastructure assets have a lifecycle. The lifecycle of an asset covers its planning, creation, operation, monitoring, maintenance, renewal and disposal.

The DRAFT Disposal of Land and Assets Policy is a key document in guiding the disposal of Council assets. It identifies circumstances where Council will consider the disposal of land and assets and provides guidance in a manner that ensures probity, accountability and transparency whilst obtaining value in the expenditure of pubic monies.

The DRAFT Disposal of Land and Assets Policy is a requirement of the Local Government Act 1999 (the Act). The Act requires Council to adopt policies on contracts and tenders, including policies on the sale or disposal of land or other assets.

This policy has been reviewed by the Asset Steering Committee, a senior committee of the administration that oversees the implementation of Council's Asset Management Improvement Plan.

Consultation occurred with Elected Members and suggested changes and amendment have been incorporated.

All process related content will be covered in relevant administrative procedural documentation.

RECOMMENDATION

That Council:

1. Endorses the DRAFT Disposal of Land and Assets Policy (Attachment 1).



Attachment

#	Attachment	Туре
1	Attachment 1 - Draft Disposal of Land and Assets Management Policy	PDF File



1. RATIONALE

This policy is to guide an effective, consistent, integrated, and strategic approach to disposal of land and assets within the City of Marion.

2. POLICY STATEMENT

The Local Government Act requires Council develop and maintain policies, practices and procedures directed towards the sale or disposal of land or assets to:

- · obtain value in the expenditure of public money
- ensure probity, accountability and transparency in all disposal processes

This policy identifies circumstances where Council will consider the disposal of land or assets, and associated processes.

3. OBJECTIVES

Council will consider disposal where it has been determined that land or assets are not required. The disposal process will consider:

- encouraging open and effective competition
- obtaining value for money by assessing:
 - services provided to the community
 - contribution to Council's strategic management plans and long term financial plan
 - any relevant direct and indirect benefits to Council, both tangible and intangible
 - efficiency and effectiveness
 - cost benefits of various disposal methods
 - internal administration costs
 - risk exposure
 - associated environmental benefits
 - demonstrating impartiality, fairness, independence, openness and integrity in all discussions and negotiations
 - complying with all relevant legislation

4. POLICY SCOPE AND IMPLEMENTATION

Any decision to dispose of land and assets will be made after considering (where applicable):

- the long term plans and strategic direction of the Council
- the remaining useful life and usefulness of the land or asset
- the current market value of the land or asset and annual cost of maintenance
- any alternative future use of the land or asset
- · any duplication of the land or asset or the service provided by the land or asset
- any impact the disposal of the land or asset may have on the community
- any impact on Council infrastructure
- any cultural or historical significance of the land or asset

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www.marion.sa.gov.au

Policy Reference: Category: Public/ Legislative/ Corporate Owner: Manager Innovation and Strategy Authorisation Date:

Review Date:



- the positive and negative impacts the disposal of the land or asset may have on the operations of the Council
- any restrictions on the land or asset
- the content of any Community Land Management Plan and other relevant policies of the Council
- the results of any community consultation process
- · a benefit and risk analysis of the proposed disposal
- any environmental impacts

EXEMPTIONS FROM THIS POLICY

This policy contains general guidelines to be followed by the Council in its disposal activities. There may be emergencies, or disposals in which a tender process will not deliver the best outcome for the Council, and other market approaches may be more appropriate. In certain circumstances the Council may waive application of this policy and pursue a method which will bring the best outcome for the Council. The Council must record its reasons in writing for waiving application of this policy in accordance with the tender exemption process.

The CEO may elect to donate items of minor plant, stock and equipment that have not been disposed of through any of the processes detailed in this policy to a group that will benefit from the item(s). This will be done so at the discretion of the CEO.

Recycled products that are excess to Council's needs are not classified as assets so are excluded from this policy.

DISPOSAL METHODS

LAND DISPOSAL

Any decision to dispose of land must be a decision of Council.

Where the land forms or formed a road or part of a road, the Council must ensure that the land is closed under the *Roads Opening and Closing Act 1991* (SA) prior to its disposal.

Where land is classified as community land, the Council must:

- undertake public consultation in accordance with the Act and the Council's public consultation policy
- ensure that the process for the revocation of the classification of land as community land has been concluded prior to its disposal
- comply with all other requirements under the Act in respect of the disposal of community land

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Council will use a disposal method that considers:

- the number of known potential purchasers of the land
- · the original intention for the use of the land
- the current and possible preferred future use of the land
- · the opportunity to promote local economic growth and development
- · responsibility, operation efficiency and urgency of the disposal
- the total estimated value of the disposal
- easement requirements, access to land, existing or future infrastructure needs and service authority requirements.
- compliance with statutory and other obligations

Council will, where appropriate and through the use of appropriate delegations, dispose of land through one of the following methods:

- · expressions of interest seeking expressions of interest for the land
- select tender seeking tenders from a selected group of persons or companies
- *open tender or market sale* openly seeking bids through tenders or market sale methods, including public auction
- by negotiation with owners adjoining land or others with a pre-existing interest in the land, or where the land is to be used by a purchaser whose purpose for the land is consistent with the Council's strategic objectives for the land

Council will not dispose of land to any Council Member or employee of the Council who has been involved in any process related to a decision to dispose of the land and/or the establishment of a reserve price.

If land is to be auctioned or placed on the open market or disposed of by an expression of interest, then (unless the Council resolves otherwise) at least one independent valuation must be obtained to establish the reserve price for the land. The independent valuation must be made no more than 12 months prior to the proposed disposal.

If land is to be disposed of via a select tender or direct sale, then (unless the Council resolves otherwise) a minimum of two independent valuations must be obtained to ensure that an appropriate market value is obtained. The independent valuation must be made no more than 12 months prior to the proposed disposal.

The Council will seek to dispose of land at or above current market valuation by whichever method is likely to provide the Council with a maximum return, unless there are reasons for the Council to accept a lesser return which is consistent with the Council's overall strategic direction. These reasons must be documented in writing.

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If the disposal is not to be on the open market, the disposal should be at or above the current market valuation (with due regard to all associated costs to achieve the transaction or such other amount as the Council resolves).

ASSETS DISPOSAL

The disposal of assets (both major plant and equipment and minor plant, stock and equipment) will be the responsibility of the relevant Council Officer who is the designated asset owner. The asset owner must hold the necessary delegation of authority. The Asset Solutions Team and Treasury Accountant must be informed in writing of any asset disposal.

The Council will use a method that considers:

- the public demand and interest in the asset
- the method most likely to return the highest revenue
- the value of the asset and whether it is major plant and equipment or minor plant, stock and equipment
- the costs of the disposal method compared to the expected returns; and
- compliance with statutory and other obligations

Council will, where appropriate and through the use of appropriate delegations, dispose of assets through one of the following methods:

- *trade-in* trading in equipment to suppliers
- expressions of interest seeking expressions of interest from buyers
- select tender seeking tenders from a selected group of persons, community groups or companies
- public tender openly seeking bids through tenders
- public auction advertisement for auction through the local paper and, where appropriate, a
 paper circulating in the State, or procuring the services of an auctioneer (following
 compliance with the Council's Procurement Policy.
- *destruction* –minor plant, stock and equipment which are not cost effective to dispose of are to be destroyed and binned

The Council will not dispose of assets to any Council Member or employee of the Council unless the purchase is via a public tender process or a public auction, and the tender submitted or bid made is the highest.

The Council will seek to ensure that every opportunity is made to notify the community of the disposal of assets that are surplus to council requirements and are still serviceable and safe for use. Details of how this is managed is outlined in related procedures.

Preference will be given to community groups for disposal of minor plant, stock and equipment. Where this preference is applied, equipment offered must be serviceable and safe for use.

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Purchasers of Assets must be required to agree in writing that before purchasing any asset that no warranty is given by the Council in respect of the suitability and condition of the asset for the purchaser and that the Council will not be responsible for the asset in any respect following the sale.

MINOR PLANT, STOCK AND EQUIPMENT: REGISTER OF INTEREST

Where minor plant, stock and equipment has not been disposed of through any of the previous processes, the City of Marion may publish a list of surplus items and seek offers for their disposal. Decision making will be supported by the following provisions:

- If two or more offers are the same and one is from within the City of Marion area but the other is not, preference is to be given to the offer within the City of Marion.
- If two or more offers are the same and one is from a community group, preference is to be given to the community group.
- If two or more offers are the same and one is from a staff member or elected member and the other is from a community member, preference is to be given to a community member.
- If the above process does not yield a preferable result as indicated, a random draw be conducted and no further correspondence entered into.

5. **DEFINITIONS**

Asset: An individual or group of physical objects, which has value and enables services to be provided. It includes major plant and equipment, minor plant, stock and equipment, infrastructure and portable buildings but does not include financial investments, trees or land.

Asset Management: The combination of management, financial, economic, engineering and other practices applied to assets with the objective of providing the required service level in the most cost effective manner.

Community Land: All land classified as community land under Section 193 of the Local Government Act 1999.

Land: Community land, vacant land, operational land, road reserves and any other land-related assets, including all fixed buildings (community and operational) on land.

Major Plant and Equipment: All major machinery and equipment owned by the Council. It includes all trucks, vehicles, operating machinery and major plant items. It does not include minor plant, stock and equipment.

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Minor Plant, Stock and Equipment: All minor machinery and equipment owned by Council. It includes all loose tools, store items, inventory stock, furniture, art, gifts, secondary items removed from buildings, major plant and equipment, and surplus bulk items (such as sand and gravel).

Further definitions are included in the International Infrastructure Management Manual 2015 referenced below (section 7).

6. ROLES AND RESPONSIBILITIES

The role of Council is to:

- ensure that land and asset disposal occurs following a transparent process, aligned with all legislative and policy requirements
- undertake public consultation in respect of its proposed disposals in accordance with the Act and its public consultation policies where applicable
- acknowledge that the Chief Executive Officer may sub-delegate matters related to this
 policy to staff or other persons employed or engaged by Council
- record reasons for utilising a specific disposal method and where it uses a disposal method other than a tendering process

The role of Council Administration is to ensure that responsible staff members are supported in the disposal of Council-owned land and assets.

Council or its officers with delegated authority will, when implementing the decisions under this policy, act in accordance with the Council's budget, relevant policies, plans, agreements and resolutions.

7. REFERENCES

Policy development has been guided by the:

- Local Government Act 1999 (SA)
- Real Property Act 1886 (SA)
- Land and Business (Sale and Conveyancing) Act 1994 (SA)
- Development Act 1993 (SA)
- Retail and Commercial Leases Act 1995 (SA)
- Residential Tenancies Act 1995 (SA)
- Strata Titles Act 1988 (SA)
- Crown Land Management Act 2009 (SA)
- Community Titles Act 1996 (SA)
- Roads (Opening and Closing) Act 1991 (SA) ☐ Land Acquisition Act 1969 (SA.
- International Infrastructure Management Manual (IIMM) 2015 and Australian Infrastructure Financial Management Guidelines

and relevant policies and procedures of the Council, including:

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Category: Public/ Legislative/ Corporate **Owner:** Manager Innovation and Strategy

Authorisation Date: Review Date:



- Asset Accounting Policy
- Asset Management Policy
- Community Consultation Policy
- Procurement Policy
- Prudential Management Policy
- Leasing and Licencing Policy
- Encumbrances for the City of Marion Policy
- Disposal of Excess Plant and Equipment Stores and Salvaged or Recycled Materials Procedure



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Category: Public/ Legislative/ Corporate **Owner:** Manager Innovation and Strategy

Authorisation Date: Review Date:



Policy Review - Draft Economic Development Policy

Originating Officer Unit Manager Economic Development - Donna Griffiths

Corporate Manager City Activation - Greg Salmon

General Manager City Development - Ilia Houridis

Report Reference SGC191125R03

REPORT OBJECTIVE

The purpose of this report is to seek Council's endorsement of the DRAFT Economic Development Policy.

EXECUTIVE SUMMARY

The Economic Development Policy was discussed at the Elected Member Forum on 17 September 2019 (EMF190917R04) as part of suite of policies due for review in line with the City of Marion Policy Framework.

The purpose of this policy is to establish general principles that will guide the City of Marion's activities in supporting and developing the local economy.

Council last reviewed this policy in 2011 and the feedback received at the Elected Member Forum has been incorporated in the draft policy.

This report seeks Council endorsement of the DRAFT Economic Development Policy.

RECOMMENDATION

That Council:

1. Endorse the DRAFT Economic Development Policy.

Attachment

#	Attachment	Туре
1	Draft Economic Development Policy 2019 Updated	PDF File

Economic Development Policy



1. RATIONALE

To establish general principles that will guide the City of Marion's activities in supporting and developing the local economy.

2. POLICY STATEMENTS

- 2.1 The City of Marion Community Vision Towards 2040 endorses six themes which represent the shared values and aspirations that will guide how our city develops.
- 2.2 Growing prosperity in the City of Marion is vital to achieving a better quality of life.
- 2.3 Sustainable economic growth at a local level is critical to generate ongoing employment opportunities and to support improvements in infrastructure and services for the community as a whole.
- 2.4 A commitment to environmental sustainability, through a circular and low carbon economy is needed to help ensure the long-term sustainability of the local economy.
- 2.5 Although recognising the influences of market forces and other factors on local economic conditions, local government plays a role in sustainable economic growth.
- 2.6 The Local Government Act 1999 (SA) specifically identifies one of the functions of a council as promoting its area to provide an attractive climate and locations for the development of business, commerce, industry and tourism.¹

3. PRINCIPLES

- 3.1 The City of Marion is committed to facilitating city activation through economic development and to developing a local economy that is diverse, innovative and adapts quickly and effectively to change.
- 3.2 The City of Marion will
 - 3.2.1 Provide leadership that creates an environment to facilitate business growth and investment.
 - 3.2.2 Build partnerships with both the private and public sectors to achieve economic development outcomes.
- 3.3 The City of Marion will provide services that contribute to the creation and maintenance of a supportive local business environment and will ensure that the needs of the business community are considered when designing and delivering infrastructure.
- 3.4 The City of Marion will actively promote Marion as a place to visit, live, learn, work, invest and do business.
- 3.5 The City of Marion will work collaboratively with the Southern Adelaide Economic Development Board to advocate throughout government, business, education, community and not-for-profit organisations to realise the full economic potential of our region.

Policy Ref/Security Classification:

Category: Public

Owner: Unit Manager Economic Development

Authorisation Date: 10 July 2018

Review Date: 2018-2022

¹ Local Government Act 1999 (SA) s 7(g).

Economic Development Policy



- 3.6 The City of Marion will build strategic partnerships / utilise a collaborative approach with other stakeholders at a regional, metropolitan and state level where there are clear benefits to be gained for the City of Marion community.
- 3.7 The City of Marion will ensure development regulation supports economic development.
- 3.8 The City of Marion will provide infrastructure to support Economic Development.

4. POLICY SCOPE AND IMPLEMENTATION

This policy applies to the City of Marion.

5. DEFINITIONS

N/A.

6. ROLES AND RESPONSIBITIES

The Unit Manager Economic Development is responsible for the implementation and management of this policy.

7. REFERENCES

- City of Marion Community Vision Towards 2040.
- Local Government Act 1999 (SA) s 7.

8. REVIEW AND EVALUATION

This policy will be reviewed once during a term of Council. Its review will be initiated by the Governance Department.



Policy Review - Final Environmental Policy

Originating Officer Environmental Sustainability Manager - Ann Gibbons

Corporate Manager Manager Innovation and Strategy - Fiona Harvey

General Manager City Development - Ilia Houridis

Report Reference SGC191125R04

REPORT OBJECTIVE

The purpose of this report is to:

- provide Council with the public consultation feedback relating to the DRAFT Environmental Policy; and
- present a final Environmental Policy for endorsement (Attachment 1).

EXECUTIVE SUMMARY

A DRAFT Environmental Policy was endorsed for public consultation at the 8 October 2019 General Council meeting (GC191008R11).

A public consultation process was conducted via the Making Marion website from 9 October 2019 until 1 November 2019. The consultation was promoted to local environment groups and interested residents via the monthly Green Thymes e-newsletter.

The site was visited six times during this period and the DRAFT Policy was downloaded twice. No feedback was received on the DRAFT Policy.

A FINAL Environmental Policy (Attachment 1), is presented for endorsement.

RECOMMENDATION

That Council:

1. Endorses the FINAL Environmental Policy (Attachment 1).

Valuing Nature: By 2040 our city will be deeply connected with nature to enhance peoples'

lives, while minimising the impact on the climate, and protecting the

natural environment.

DISCUSSION

The City of Marion provides a range of physical, social and developmental services to our community. To ensure effective environmental performance in all activities, Council is committed to environmental sustainability and aims to integrate environmental considerations with economic, social and cultural factors. The Environmental Policy, along with a Waste Management Policy (GC191008R) and a Climate Change Policy endorsed in September 2016 (GC270916R16), provide the framework by which the City of Marion responds to environmental sustainability.



The DRAFT Environmental Policy (Attachment 1) sets out how the City of Marion will manage the environment in an ecologically sustainable manner, avoid negative impacts during Council operations and encourage the community to build positive and meaningful connections with nature. A version of the Policy was endorsed by Council in September 2009; at that time it was called the 'General Environmental Policy'.

An updated DRAFT Environmental Policy was endorsed for public consultation at the 8 October 2019 General Council meeting (GC191008R11) following the inclusion of feedback received at the Elected Members' Forum on 30 July 2019 (EMF190917R04).

A public consultation process was conducted via the Making Marion website from 9 October 2019 until 1 November 2019. The consultation was promoted to local environment groups and interested residents via the monthly Green Thymes e-newsletter.

Public Consultation Snapshot

- A total of 6 people visited the Making Marion website where the DRAFT Policy was available to view and download;
- 2 people downloaded the DRAFT Policy;
- · No written responses were received regarding the DRAFT Policy;
- 2 people completed the online Quick Poll indicating that they support the DRAFT Policy.

The FINAL Environmental Policy, is presented in Attachment 1.

Attachment

#	Attachment	Туре
1	SGC191125R - DRAFT Environmental Policy - Attachment 1	PDF File

Environmental Policy



1. RATIONALE

The City of Marion provides a range of physical, social and developmental services to our community. To ensure effective environmental performance in all activities, the City of Marion is committed to environmental sustainability and aims to integrate environmental considerations with economic, social and cultural factors.

2. POLICY STATEMENT

The City of Marion will manage the environment in an ecologically sustainable manner, avoid negative impacts during Council operations and encourage the community to build positive and meaningful connections with nature.

Council will incorporate the principles of ecologically sustainable development into our business and management systems and decision-making processes, to ensure the city's environment and resource efficiency improves over time.

3. OBJECTIVES

The City of Marion will promote positive environmental outcomes by:

- Protecting existing natural environments and local biodiversity;
- Enhancing the condition and extent of natural environments;
- Avoiding impacts from excessive resource use, waste generation, pollution and pest species;
- Adapting to a changing environment and developing resilience to changes in our climate;
- Building human connections to the natural world whilst respecting cultural, social and economic values.

Council will take a lead in ensuring adherence to these objectives where land or activity is under the direct control of Council through:

- Complying with all relevant environmental legislation and standards and, where practical, exceeding basic requirements to improve our environmental performance.
- Improving our environmental performance through setting and reviewing measurable objectives and targets.
- Regularly assessing and auditing our environmental performance and the effectiveness of our environmental risk management systems.
- Ensuring our employees, suppliers, contractors and volunteers understand and respond to their environmental responsibilities.
- Giving preference to use of environmentally friendly products and services where appropriate.
- Advocating at regional, state and federal level on environmental matters that may impact on Council's operations, activities and services.
- Developing positive relationships with our community, partners and customers to enhance environmental quality.
- Embracing innovation and technology to support improved environmental outcomes.

Environmental Policy



Where an activity is of relevance to the Marion community but outside the direct control of Council, Council may choose to advocate use of these principles for the benefit of the community and local environment.

4. POLICY SCOPE AND IMPLEMENTATION

This policy applies to:

- All of Council's activities and services;
- Council's communication and collaboration with the community and regional partners to manage environmental impacts and to help our residents and businesses to minimise their impacts on the environment.

5. DEFINITIONS

Biodiversity: the amount of diversity between different plants, animals and other species in a given habitat at a particular time. The different varieties and types of animals and plants that live in the ocean is an example of biodiversity.

Ecologically Sustainable Development: Australia's *National Strategy for Ecologically Sustainable Development (1992)* defines ecologically sustainable development as: 'using, conserving and enhancing the community's resources so that ecological processes, on which life depends, are maintained, and the total quality of life, now and in the future, can be increased'.

Ecosystem: a biological community of interacting organisms and their physical environment.

Resilience: The ability of a social or ecological system to absorb disturbances while retaining the same basic structure and ways of functioning, the capacity for self-organisation, and the capacity to adapt to stress and change.

6. ROLES AND RESPONSIBITIES

The Environment Sustainability Team is responsible for coordinating the implementation of this policy across the organisation.

7. REFERENCES

- City of Marion Community Vision: Towards 2040
- City of Marion Strategic Plan 2017 2027
- City of Marion Business Plan 2019 2023
- City of Marion Climate Change Policy
- City of Marion Waste Management Policy
- City of Marion Risk Management Policy

8. REVIEW AND EVALUATION

This policy will be reviewed once within each term of Council. The review will be scheduled by the Governance Department in coordination with the Environment Sustainability Team and the Environmental Risk Management Committee.



Policy Review - Final Waste Management Policy

Originating Officer Environmental Sustainability Manager - Ann Gibbons

Corporate Manager Manager Innovation and Strategy - Fiona Harvey

General Manager City Development - Ilia Houridis

Report Reference SGC191125R05

REPORT OBJECTIVE

The purpose of this report is to:

- provide Council with the public consultation feedback relating to the DRAFT Waste Management Policy (Attachment1); and
- present a final Waste Management Policy for endorsement (Attachment 2).

EXECUTIVE SUMMARY

A DRAFT Waste Management Policy was endorsed for public consultation at the 8 October 2019 General Council meeting (GC191008R12).

A public consultation process was conducted via the Making Marion website from 9 October 2019 until 1 November 2019. The consultation was promoted via the monthly Green Thymes e-newsletter. Feedback was also sought from SRWRA.

Two people participated in an Online Poll via the Making Marion website, with both indicating they support what is in the DRAFT Policy. One written submissions were received via the website and one submission was received via email (refer Attachment 1).

A FINAL Waste Management Policy (Attachment 2), including tracked changes, is presented for endorsement.

RECOMMENDATION

That Council:

- 1. Notes the outcomes of the public consultation on the DRAFT Waste Management Policy (Attachment 1);
- 2. Endorses the FINAL Waste Management Policy (Attachment 2).

Valuing Nature: VN7 We will encourage our community to minimise waste going to landfill,

and we will adopt best technologies and methods for recycling of green-

waste and other waste.

DISCUSSION

The City of Marion provides a range of physical, social and developmental services to our community. To ensure effective environmental performance in all activities, Council is committed to environmental sustainability and aims to integrate environmental considerations with economic, social and cultural factors. A Waste Management Policy, along with an Environmental Policy (GC191008R) and a Climate Change Policy endorsed in September 2016 (GC270916R16), provide the framework by which the City of Marion responds to environmental sustainability.



The DRAFT Waste Management Policy (Attachment 1) is a new public-facing Policy that sets out the principles underpinning the City of Marion's approach to managing waste and recyclable materials and the related services provided by Council. The Policy recognises that waste management is a core component of Council services, with numerous service obligations linked to State legislation and policy.

An updated DRAFT Waste Management Policy was endorsed for public consultation at the 8 October 2019 General Council meeting (GC191008R12) following the inclusion of feedback received at the Elected Members' Forum on 30 July 2019 (EMF190917R04).

Public Consultation Snapshot

- A total of 26 people visited the Making Marion website where the DRAFT policy was available to view and download;
- 16 people downloaded the DRAFT Policy;
- 2 written responses were received regarding the DRAFT Policy;
- 2 people completed the online Quick Poll indicating their level of support for the DRAFT policy with both supporting the DRAFT Policy.

Attachment 1 provides more detailed information from public consultation.

All feedback has been considered and some minor amendments made to the DRAFT Policy. The FINAL Waste Management Policy, including track changes, is presented in Attachment 2.

Attachment

#	Attachment	Туре
1	SGC191125R - DRAFT Waste Management Policy - Attachment 1	PDF File
2	SDC191125R - DRAFT Waste Management Policy - Attachment 2	PDF File

DRAFT Waste Management Policy Public Consultation Feedback November 2019



Public Consultation Outcomes on DRAFT Community Gardens Policy

Public consultation was undertaken on the DRAFT Waste Management Policy (the Draft Policy) from 9 October until 1 November 2019.

Feedback on the Draft Policy was sought via the *Making Marion* website, and emails to key stakeholder groups, including via the monthly 'Green Thymes' e-newsletter.

The Making Marion consultation included:

- The Draft Policy (available for download)
- A specific "Quick Poll" question: 'Overall do you support what is in the Policy?'
- A free text online comment form

Community feedback statistics

The feedback received from the community was as follows:

- A total of 26 people visited the Making Marion website and 16 people downloaded the DRAFT Policy
- 1 written response was received via the Making Marion website
- 1 written response was received via email
- 2 people completed the online Quick Poll indicating they 'support' the DRAFT Policy.

DRAFT Waste Management Policy Public Consultation Feedback November 2019



Making Marion Online written responses and Email responses received

	Responses received	City of Marion response
1	Thanks for the opportunity to comment on the draft Waste Management Policy (dWMP). While I generally support the principles and intent of the dWMP I offer the following two comments for consideration:	
	* Historically there has been a disconnect between the policy intent and actions and service offerings offered by City of Marion. If you are genuine in your intent to reduce waste to landfill, maximise resource recovery, encourage behaviour change, etc etc, then it is completely illogical for the continued resistance to not provide the compostable cornstarch bags free of charge to residents who wish to appropriately recycle food scraps. Those that do recycle food scraps save Council waste processing/disposal costs, yet are required to pay more!!! Without meaningful demonstrable action to back up the Policy it becomes irrelevant and meaningless	To be considered at operational level.
	* I am curious to understand why in the definition of Organics Recycling there is no reference to meat (cooked and raw) products, egg shells etc. Recycling of food waste through green organics instead of the residual waste bin, represents the greatest financial and environmental opportunity to Council and it is imperative that for community education and behaviour change that there is consistent messaging across all Councils (metropolitan at the very least).	Additions made to 'Organics recycling' definition.
	(Also minor typo in the definition with vegetables being listed twice).	Typo fixed.
2	Email from SRWRA	
	Thanks for the opportunity to provide a response.	
	My comments:	
	 Rationale – perhaps instead of the last sentence in the first paragraph regarding the negatives of landfill, comment could be made that there are now better alternatives available than landfill. Or perhaps just delete the sentence as it does not offer much to the argument. I think the point is made very well in the sentence preceding it. 	Sentence retained as it is considered important to highlight the potential negative impacts of landfills if they are not managed appropriately.
	Policy statement – are you reducing waste going to landfill of redirecting renewable resource into the circular economy? Same outcome but different spin.	Both contribute to the outcome we are after
	 Objectives – perhaps identify SRWRA as a key partner in the advocacy, cost effective waste management and recycling and use of innovative technology for waste management practices. We also have a role to play in proving resource back into the circular economy, including resources to be 	Objective about working effectively with SRWRA added.
	used by our constituent councils.	'SRWRA' added to definitions

Waste Management Policy



1. RATIONALE

Generation and disposal of waste has substantial economic, social and environmental costs. The volume of waste sent to landfill places significant pressure on the environment, landfill sites and to Council budgets via the Solid Waste Levy and costs associated with processing of waste and recyclables. Landfill sites can pose significant air, land and water contamination problems while in operation and long after they have closed if not managed appropriately.

Inappropriate use, storage and disposal of chemicals and hazardous waste items can also result in long-term soil and water contamination and other environmental impacts.

2. POLICY STATEMENT

This Policy sets out principles underpinning the City of Marion's approach to delivery of waste and recycling services to our community in order to prevent littering, reduce the amount of waste going to landfill, and to encourage resource recovery, reuse and recycling.

3. OBJECTIVES

The City of Marion is committed to the protection of public health and minimising waste disposal to landfill by encouraging waste avoidance and maximising resource recovery for recycling by:

- 3.1 Work within the **waste management hierarchy** and **circular economy principles** to emphasise the importance of waste avoidance, reduction and reuse, which underpins Council's waste minimisation and recycling services. Treatment and disposal are the least preferred practices for waste minimisation.
- 3.2 **Supporting the community** through education and encouraging behaviour change that will minimise waste to landfill, increase recycling and resource recovery, and encourage adoption of sustainable waste management practices.
- 3.3 Incorporating **innovation** and technological advancements into waste management practices where it adds value.
- 3.4 Incorporating consideration of waste minimisation into **Council's internal waste management** activities to facilitate the most efficient use of resources.
- <u>3.5</u> **Working regionally** and at a State and Federal level with our partners to provide opportunities for ratepayers to minimise waste, illegal dumping and public place littering, and to advocate for improved and cost effective waste and recycling services.
- 3.5 Working effectively with **SRWRA** as a key partner in the advocacy, cost effective waste management and recycling and use of innovative technology for waste management practices, and through provision of resource back into the circular economy, including resources to be used by the constituent councils.
- 3.63.7 Achieving compliance with the requirements of all relevant legislation.

4. POLICY SCOPE AND IMPLEMENTATION

This policy applies to the waste and recycling services Council will provide, including:

- Kerbside waste and recycling collection service domestic general waste, co-mingled and organics recycling
- Hard waste collection service
- · Management of illegally dumped rubbish
- Provision of public litter bins and dog poo bag dispensers

Waste Management Policy



- Management of waste and recycling at Council run events
- Waste and recycling education

5. DEFINITIONS

Circular economy: An alternative to the wasteful traditional 'linear' economy based on 'take, make, use and dispose' based on the principles of designing out waste and pollution, keeping products and materials in use at their highest utility for as long as possible and regenerating natural systems.

Hard waste collection service: The at-call booking service for the collection of hard waste items; including the tip ticket options as part of this service.

Hard waste: Selected solid waste items, as specified by Council, which arise from residential premises that cannot be collected by the general waste, co-mingled or organics recycling collection services.

Hazardous waste: Listed waste having a characteristic described in schedule A list 2 of the *National Environment Protection (Movement of controlled waste between States and Territories) Measure*, as amended from time to time.

Illegally dumped rubbish: Waste that has been discarded or dumped to public land and may include actions related to dumping on private property.

Kerbside waste and recycling collection service: comprises the three-bin system and typically requires bin presentation on the footpath. This is predominantly a 240 litre recyclables (yellow lid) mobile garbage bin (MGB), a 240 litre organic waste (green lid) MGB, and a 140 litre domestic waste (red lid) MGB. Other approved bin types or sizes are adopted from time to time (eg bulk bins). Council provides this service to all separately assessable properties on the basis of fairness and equity, but not abuse of Council's resources. In general, each separately assessable property is entitled to a single set of MGBs regardless of the type or size of the property.

Organics recycling: Any clean organic matter consisting of lawn clippings, plants, vegetables, leaves, prunings, vegetables, fruit, meat (raw and cooked) products, manure or any other organic material for which permission has been granted by Council.

SRWRA (Southern Region Waste Resource Authority): a regional subsidiary of the Cities of Marion, Holdfast Bay and Onkaparinga responsible for providing and operating waste management services on behalf of the constituent Councils.

Waste management hierarchy: The waste management hierarchy is a nationally and internationally accepted guide for prioritising waste management practices with the objective of achieving optimal environmental outcomes. It sets out the preferred order of waste management practices, from most to least preferred, namely: avoid, reduce, reuse, recycle, recover, treat, dispose.

6. ROLES AND RESPONSIBITIES

The Environment Sustainability Team is responsible for coordinating the implementation of this policy across the organisation and delivering waste and recycling education programs. The Operational Support Unit is responsible for delivery and management of the Hard Waste and Dumped Rubbish services. The Contracts team is responsible for the contracted residential kerbside recycling collection and public place litter services.

Waste Management Policy



7. REFERENCES

- City of Marion Community Vision: Towards 2040
- City of Marion Strategic Plan 2017 2027
- City of Marion Business Plan 2019 2023
- City of Marion Environmental Policy
- Kerbside Waste and Recycling Collection Service Procedure
- Environment Protection Act 1993
- Environment Protection (Waste to Resources) Policy 2010
- Local Government Act 1999
- Public and Environmental Health (General) Regulations 2006

8. REVIEW AND EVALUATION

This policy will be reviewed once within the term of Council 2018 – 2021. The review will be scheduled by the Governance Department in coordination with the Environment Sustainability, Operational Support and Contracts teams.



Policy Review - Draft Donations & Sponsorship Policy

Originating Officer Manager Community Connections - Liz Byrne

Corporate Manager Community Connections - Liz Byrne

General Manager City Services - Tony Lines

Report Reference SGC191125R06

REPORT OBJECTIVE

The purpose of this report is to seek Council's endorsement of the Donations and Sponsorship Policy.

EXECUTIVE SUMMARY

This policy describes the objectives for Donations and Sponsorship requests that Council receives. The policy outlines how Council provides assistance to individuals, community groups, not-for-profits, and organisations with resources for community programs and initiatives that benefit the City of Marion community. The policy ensures that there is an accessible and equitable process for all seeking support from the City of Marion.

Council last reviewed this policy three year ago in February 2016 (GC090216R08). Feedback at the Elected Member Forum on 17 September 2019 (EMF190917R04) has been incorporated in the policy.

This report seeks Council endorsement of the reviewed Donations and Sponsorship Policy.

RECOMMENDATION

That Council:

1. Endorses the reviewed Donations and Sponsorship Policy as included in Appendix 1.

Attachment

#	Attachment	Туре
1	Appendix 1 - Donations and Sponsorship Policy_Edits showing	PDF File
2	Appendix 1 - Donations and Sponsorship Policy_NO edits showing	PDF File



1. RATIONALE

The City of Marion Council values the many community initiatives and endeavours that enhance the quality of life for its for residents. of the City of Marion. In this context, Council acknowledges the contribution made by individuals, groups, not-for-profits, educational institutions and organisations in promoting these initiatives. The purpose of Council's Donations and Sponsor ship policy is to assist eligible individuals, groups, no for profits and organisations with activities that benefit the residents of the City of Marion.

2. POLICY STATEMENT

The City of Marion acknowledges and takes seriously its responsibility to manage ratepayer funds with probity, integrity, transparency, equity and in the interest of the City of Marion community.

3. OBJECTIVES

The policy aims to:

- To aAssist eligible individuals, groups, not-for-profits and organisations with activities/activites/events resources for community programs and initiatives to directly that benefit the residents of the City of Marion.
- Provide Secure an open, transparent, transparency and a coordinated approach to the City of Marion's decision-making process for community requests for, donations (monetary and in-kind) and sponsorships from Council; and
- Provide an accessible and equitable process for all individuals, groups, not-for-profits, educational institutions and organisations seeking support donations and sponsorships from Gouncil.the City of Marion.

4. POLICY SCOPE AND IMPLEMENTATION

This policy operates organisational wide however oversight of its implementation is provided by the Community Wellbeing business unit, City Services Division.

The City of Marion Under this policy, Council will consider the provision of small amounts of assistance to individuals, groups, not-for-profits and organisations of up to \$100-\$200 in value of cash or up to \$500 in-kind support (e.g venue hire) per eligible application with a minimum maximum of one successful application per year per group..-Such assistance will be given within the eligibility and criteria defined below.

It is noted that this Policy forms part of a suite of policies that collectively provide assistance to the City of Marion community. Other policies/programs within this suite include:

- •Community grant Program
- Youth Achievement Grant Program
- •Community Facilities Partnership Program.

All requests for assistance other than within the above scope will be referred to Council for considerations on the basis of the merits of the individual request. Requests for donations to humanitarian appeals will also be considered and weighted against its impact upon the City of Marion community, referred to Council.

Any requests for humanitarian appeal such as flood, fire, earthquakes, or other traumatic event then any requests will be referred to Council for consideration on the basis of the merits of the individual request.

City of Marion 245 Sturt Road, Sturt SA 5047 PO Box 21, Oaklands Park SA 5046 T 08 8375 6600 F 08 8375 6699 www.marion.sa.qov.au Policy Ref/Security Classification: Category: Public

Owner: Manager Community Connections
Authorisation Date:
Review Date:



5. DEFINITIONS

Donation Voluntary contribution made without expectation of full return.

Grant Funds or other assistance, Money provided conditionally upon

application to the a specific program/purpose (e.g. Community Grants Program) and conditional upon agreed terms and condition. Funds provided to a recipient through a formal program for a specified purpose, directed at achieving goals and objectives consistent with this Council policy and strategic direction, and strategic direction, where The recipient is selected on merit against a set criteria. and grants are provided without

expectation of commercial return.

In-kind support -Resources that the City of Marion might provide at reduced rates or free

of charge e.g. venue hire, traffic management, publicity in Council's magazine (City Limits); staff support; use of Council's logo; use of facility passes. In-kind support will be provided at a maximum of \$500 value in relation to venue hire. All other in-kind support will be decided at the

discretion of management.

Things that the City of Marion might provide at reduced rates or free of charge e.g. venue hire;

publicity in Council's magazine (City Limits); staff support; use of Council's logo. In kind support will be provided at a maximum of \$500 in relation to venue hire. All other in kind support will be decided at the

discretion of management.

Sponsorship A contractural contractual business arrangement under which whereby

the a Sponsor (City of Marion), for a specified term, provides a specified amount of contribution in cash and/or in-kind ("contra") in return_commiserate_compensated with for a specified negotiated commercial benefit(s). Benefits purchased may include the right to public recognition

or association with a service, program event, activities, a particular

individual, infrastructure or association.

6. ELIGIBILITY

To be eligible to apply for support in accordance with this policy, the applicant must be an individual, group, not-for-profit or organisation located within the City of Marion or providing a direct service that demonstrably contributes to the wellbeing and development of the City of Marion community.

Specific eligibility requirements will need to be met for the following programs;

- Community Grant Program
- Community Events Fund
- Youth Achievement Grant Fund
- Community Facilities Partnership Program
- · Youth Development Grants and Partnerships

7. APPLICATION AND ASSESSEMENT

Applications for assistance under this policy:

- May be made at any time during the year
- Must be made using the online form found https://www.marion.sa.gov.au/services-we-offer/grants

City of Marion 245 Sturt Road, Sturt SA 5047 PO Box 21, Oaklands Park SA 5046 T 08 8375 6600 F 08 8375 6699 www.marion.sa.qov.au Policy Ref/Security Classification: Category:

Owner: Manager Community Connections

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All applications for funding under in accordance with this policy will be determined by the Unit Manager Community Connections (or their proxy). in alignment with the above eligibility and

eriteria. Any retrospective applications will be automatically refused, denied not be accepted for activities already held

If the applicant has received a similar donation/sponsorship in the past, even if the criteria is met, the applicant is not guaranteed to receive funding.

Preference is given to individuals, groups, not for profits, organisations to applications that who have not received assistance within the previous two years. Please note, if the eligible applicant has been successful in the past with a similar donation/sponsorship from the City of Marion, the applicant is not guaranteed approval even if the criteria is met for the current application.

Donations/sponsorship will be provided to a maximum of five individuals from any one organisation/club/sporting group.

Sporting groups, organisations, and clubs can only apply for donations/sponsorship once per year i.e. one applications per financial year.

8. ROLES AND RESPONSIBITIES

The Manager of-Community Connections is responsible for the implementation and management

Reporting

Successful applicants are required to provide to the Manager Community Connections, upon within three months of the completion of the activity/program/sponsorships, a brief statement/report detailing how funds were expended. Applicants are encouraged to refer to reporting requirements as provided within guidelines associated with specific programs

A report detailing all donations and sponsorships requested and provided under this Policy will be prepared by the City of Marion and used to inform considered by Council on an annual basis.

Any unspent denations funds will need to be required to be returned to Council. Applicants who do not complete an acquittal report will be ineligible for any future funding.

9. REFERENCES

T 08 8375 6600 F 08 8375 6699

- Community Plan: Towards 2040
- City of Marion Strategic Plan 2017-2027
- City of Marion Business Plan 2016-2019 2019-2023
- Community Grant Program
- Youth Achievement Grant Program
- Community Events Fund Guidelines
- Community Grants Policy
- Youth Development Grants and Partnerships,

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Policy Ref/Security Classification: Category:

Authorisation Date: Review Date:

City of Marion 245 Sturt Road, Sturt SA 5047 PO Box 21, Oaklands Park SA 5046 www.marion.sa.gov.au

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10. REVIEW AND EVALUATION

This policy will be reviewed once during a term of Council. Its review will be initiated by the Community Wellbeing Unit.

City of Marion 245 Sturt Road, Sturt SA 5047 PO Box 21, Oaklands Park SA 5046 T 08 8375 6600 F 08 8375 6699 www.marion.sa.gov.au Policy Ref/Security Classification: Category: Public

Owner: Manager Community Connections
Authorisation Date:
Review Date:



1. RATIONALE

The City of Marion values the many community initiatives and endeavours that enhance the quality of life for its residents. In this context, Council acknowledges the contribution made by individuals, groups, not-for-profits, and organisations in promoting these initiatives.

2. POLICY STATEMENT

The City of Marion acknowledges and takes seriously its responsibility to manage ratepayer funds with probity, integrity, transparency, equity and in the interest of the City of Marion community.

3. OBJECTIVES

The policy aims to:

- Assist eligible individuals, groups, not-for-profits and organisations with resources for community programs and initiatives to directly benefit the residents of the City of Marion.
- Provide transparency and a coordinated approach to the City of Marion's decision-making process for community requests for donations (monetary and in-kind) and sponsorships from Council; and
- Provide an accessible and equitable process for all seeking support from the City of Marion.

4. POLICY SCOPE AND IMPLEMENTATION

This policy operates organisational wide however oversight of its implementation is provided by the Community Wellbeing business unit.

The City of Marion will consider the provision of assistance to individuals, groups, not-for-profits and organisations of up to \$200 in value of cash or up to \$500 in-kind support (e.g. venue hire) per eligible application with a maximum of one successful application per year per group.

Any requests for humanitarian appeal such as flood, fire, earthquakes, or other traumatic event will be referred to Council for consideration on the basis of the merits of the individual request.

5. DEFINITIONS

Donation

Voluntary contribution made without expectation of full return.

Grant

Money provided conditionally upon application to a specific program/purpose (e.g. Community Grants Program), directed at achieving goals and objectives consistent with this policy and Council's strategic direction. The recipient is selected on merit and grants are provided without expectation of commercial return.

In-kind support

Resources that the City of Marion might provide at reduced rates or free of charge e.g. venue hire, traffic management, publicity in Council's magazine (City Limits), staff support, use of Council's logo, use of facility passes. In-kind support will be provided at a maximum of \$500 value in relation to venue hire. All other in-kind support will be decided at the discretion of management.

Sponsorship

A contractual business arrangement whereby the Sponsor (City of Marion), for a specified term, provides a specified amount of contribution in cash and/or in-kind ("contra") compensated with a specified negotiated commercial benefit(s). Benefits may include the right to public recognition or association with a service, program event, activities, a particular individual, infrastructure or association.

City of Marion 245 Sturt Road, Sturt SA 5047 PO Box 21, Oaklands Park SA 5046 T 08 8375 6600 F 08 8375 6699 www.marion.sa.gov.au Policy Ref/Security Classification: Category:

Public

Owner: Manager Community Connections

Authorisation Date: Review Date: 2019-2023



6. ELIGIBILITY

To be eligible to apply for support in accordance with this policy, the applicant must be an individual, group, not-for-profit or organisation located within the City of Marion or providing a direct service that demonstrably contributes to the wellbeing and development of the City of Marion community.

Specific eligibility requirements will need to be met for the following programs;

- Community Grant Program
- Community Events Fund
- Youth Achievement Grant Program
- Community Facilities Partnership Program
- Youth Development Grants and Partnerships

7. APPLICATION AND ASSESSEMENT

Applications for assistance under this policy:

- May be made at any time during the year
- Must be made using the online form found https://www.marion.sa.gov.au/services-we-offer/grants

All applications for funding in accordance with this policy will be determined by the Manager Community Connections (or their proxy). Any retrospective applications will be automatically refused.

Preference is given to applications that have not received assistance within the previous two years. If the eligible applicant has been successful in the past with a similar donation/sponsorship from the City of Marion, the applicant is not guaranteed approval even if the criteria is met for the current application.

Donations/sponsorship will be provided to a maximum of five individuals from any one organisation, club, community group or sporting group.

Sporting groups, organisations, and clubs can only apply for donations/sponsorship once per year i.e. one application per financial year.

8. ROLES AND RESPONSIBILITIES

The Manager Community Connections is responsible for the implementation and management of this policy.

Reporting

Successful applicants are required to provide to the Manager Community Connections, upon completion of the activity/program/sponsorships, a brief statement/report specifying how funds were expended. Applicants are encouraged to refer to reporting requirements as provided within guidelines associated with specific programs.

A report detailing all donations and sponsorships requested and provided under this Policy will be prepared by the City of Marion and used to inform Council on an annual basis.

Acquittals

Any unspent funds will be required to be returned to Council. Applicants who do not complete an acquittal report will be ineligible for any future funding.

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Owner: Manager Community Connections

Authorisation Date: Review Date: 2019-2023



9. REFERENCES

- Community Plan: Towards 2040
- City of Marion Strategic Plan 2017-2027
- City of Marion Business Plan 2019-2023
- Community Grant Program Guidelines
- Youth Achievement Grant Program
- Community Events Fund Guidelines
- Council Grants Policy
- Youth Development Grants Guidelines and Partnerships

10. REVIEW AND EVALUATION

This policy will be reviewed once during a term of Council.



Policy Ref/Security Classification: Category: Public

Owner: Manager Community Connections

Authorisation Date: Review Date: 2019-2023



Policy Review - Draft Council Grants Policy

Originating Officer Manager Community Connections - Liz Byrne

Corporate Manager Community Connections - Liz Byrne

General Manager City Services - Tony Lines

Report Reference SGC191125R07

REPORT OBJECTIVE

The purpose of this report is to seek Council's endorsement of the Grants Policy.

EXECUTIVE SUMMARY

This policy describes the objectives of how Council provides a Grant program that supports and enables local initiatives, projects, activities and events that strengthen community connections and wellbeing across the city. The policy provides an accessible and equitable process for individuals, groups, not-for-profits and organisations to seek funding through any one of the identified grant programs.

Council last reviewed this policy three years ago in February 2016 (GC090216R06). Feedback provided at the Elected Member Forum on 17 September 2019 (EMF190917R04) has been incorporated into the reviewed policy.

This report seeks Council endorsement of the reviewed Grants Policy.

RECOMMENDATION

That Council:

1. Endorses the Council Grants Policy as included in Appendix 1.

Attachment

#	Attachment	Туре
1	Appendix 1 - Council Grants Policy_Edits showing	PDF File
2	Appendix 1 - Grants Policy_NO edits showing	PDF File



1. RATIONALE AND POLICY STATEMENT

The City of Marion recognises and values the role of individuals, <u>community groups</u> and organisations in contributing to the support and development of its diverse community. To this end, Council offers a Community Grants Program to eligible applicants.

The City of Marion has a responsibility to ensure that the Grant programs support and enable local initiatives, projects, activities and events that strengthen community connections and wellbeing across the city.

Council acknowledges that individuals, groups, not-for-profits and organisations require funds to support local initiatives that progress community development outcomes and make a contribution to sport and recreation, arts and culture, environment, community or social development.

2. POLICY STATEMENT

The City of Marion acknowledges and takes seriously its responsibility to manage rate payers funds with probity, integrity, transparency, equity and in the interest of the City of Marion.

3. OBJECTIVES

This policy aims to:

- secure an open and transparent decision-making process for require for community grants; and
- Provide an accessible and equitable process for individuals, groups, not-for-profits and organisations seeking funding through any one of the identified grant programs community grants.
- Facilitate a transparent and equitable process across all grant program areas.

4. POLICY SCOPE AND IMPLEMENTATION

This policy is intended for use by the Community Development Business Unit Vibrant Communities Tteam who are responsible for administering the Community various Grants Programs. in addition to the Donations and Sponsorship; Youth Achievement Grant Program.

It is noted that this Policy forms part of a suite of policies that collectively provide assistance to the City of Marion community. Other policies/programs within this suite include:

- Donation & Sponsorship Policy
- Youth Achievement Grant Program
- Communities Facilities Partnership Program

The Grants Policy provides financial support through a number of programs

- Community Grants Program
- Community Events Fund
- Youth Development Grants and Partnerships
- · Youth Achievement Grants
- Community Facilities Partnership Program

All requests for assistance other than within the above scope will be referred to Council –for consideration on the basis of the merits of the individual request.

5. DEFINITIONS

City of Marion 245 Sturt Road, Sturt SA 5047

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Review Date. 20



Grant Funds or other assistance Money provided, conditionally upon application to a the

> specific program/purpose (e.g. Community Grants Program) and conditional upon agreed terms and conditions. Funds provided to a recipient through a formal program for a specified purpose, directed at achieving goals and objectives consistent with Council this policy and strategic direction, and strategic direction, where The recipient is selected on merit against a set of criteria.and grants are provided without

expectation of commercial return.

Grant Program A targeted amount of grant funding for a specific purpose or targeted audience

within the City of Marion. Each Grant Program has separate guidelines that must be

observed when applying for financial support in each program area.

Not-for-profit An organisation whose constitution states that any profits or surpluses must be used

to further the objectives of the organisation rather than benefit an individual.

Acquittal

The online acquittal form is the report at the end of the project which demonstrates that the funding has been used for the purpose for which it was provided this includes providing a certified report of financial transactions and whether the project achieved its intended objectives.

Community Benefit

How your project will provide access and inclusion opportunities to people accessing or participating in your organisation and the wider community.

Donation

Voluntary contribution without expectation of return.

Equipment (non-consumables)

Equipment is purchased to be used during the project but can continue to be used after the completion of the project.

In-kind Support

Things that the City of Marion might provide at reduced rates or free of charge e.g. venue hire; publicity in Council's magazine (City Limits); staff support; use of Council's logo.

Materials (consumables)

Materials are purchased to be used during the project but are used up by the completion of the project.

Organisational Governance

The way a committee or board work to inform, direct, manage and monitor the activities of the organisation toward the achievement of its objectives. This includes the committees structure and processes.

Sponsorship

A contractual business arrangement under which a sponsor, for a specified term, provides a contribution in cash and/or in kind ("contra") in return for specified negotiated commercial benefits. Benefits purchased

Authorisation Date: February 2017 F 08 8375 6699

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may include the right to public recognition or association with a service, program event, activities, individual, infrastructure or association.

To be eligible for the Community Grants Program applicants must be an individual, group, not-for-profit or organisation either located within the City of Marion or providing direct service that demonstrably contributes to the wellbeing and development of the City of Marion community.

3.2 WHO CAN APPLY?

- any incorporated 'not-for-prof it ' group, community group or voluntary association
- unincorporated groups are eligible to apply but applications should be made through an auspicing body (i.e. an incorporated body that supports the event or activity and is willing to accept responsibility for the funding)
- groups or organisations that are currently in receipt of other Council funding may apply, providing that they can show that the community grant proposal is for a different project
- community groups based within a school setting are eligible to apply provided they can demonstrate that:
- the project is initiated, managed and organised by local residents who are assisted rather than directed by the Department for Education and Child Development (DECD) or other school based staff
- alternative funding sources are not available from DECD for the project

6. ELIGIBILITY

To be eligible to apply for support in accordance with this policy, the applicant must be an individual, group, not-for-profit organisation located within the City of Marion or providing a direct service that demonstrably contributes to the wellbeing and development of the City of Marion community.

Specific eligibility requirements will need to be met for the following programs:

- Community Grants Program
- Community Events Fund
- Youth Development Grants and Partnerships
- Youth Achievement Grant Fund
- Community Facilities Partnership Program

7. APPLICATION AND ASSESSMENT PROCESS

Applications will be made online by using the Smart Grants platform. Council will offer one/two rounds of community grants funding each financial year.

All grants will be promoted across the City of Marion in a manner that will allow maximum opportunities for organisations and individuals to apply for funds.

Applications must be using the online application form https://www.marion.sa.gov.au/services-we-offer/grants

Community Grants and Youth Development Grants

City of Marion 245 Sturt Road, Sturt SA 5047

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Assessment Panels will be A Community Grants Committee will be established to assess the applications and make recommendations to Council.

Council will receive a report from the Assessment Panel for consideration Community Grants Committee and approval the recommendations on an annual and/or /biannual basis.

Preference is given to individuals, groups, not-for-profits and organisations who have not received assistance within the previous two years.

Grant recipients will be required to attend an event, hosted by Council, where grants will be presented to all successful applicants.

Tax System - Goods and Services Tax

Applicants should be aware of the federal governments taxation requirements, including GST and the Australian Business Number (ABN). These may have implications for your projects.

If applicants or the auspicing body are GST registered, 10% GST will be added to your grant as an itemized GST gross-up.

If applicants or the auspicing body are not GST registered the 10% GST will be added to your grant, but not itemised as GST.

8. ROLES AND RESPONSIBILITIES REPORTING

The Manager Community Connections is responsible for the implementation and management of this policy.

Reporting

Successful applicants are required to provide the Manager Community Connections (or their nominated proxy) upon completion of the activity/program/event, a brief statement/report detailing how funds were expended. Applicants are encouraged to refer to reporting requirements as provided within guidelines associated with specific programs.

A briefing report detailing the outcomes of the various grant programs will be prepared by Adminstration the City of Marion and used to inform Council on an annual basis.

Acquittals

Any unspent funds will be required to be returned to Council. Applicants who do not complete an acquittal report will be ineligible for any future funding.

Successful applicants, once the grant funds have been expended, an acquittal form must be completed and returned to Council.

A report detailing all community grants funding and provided under this Policy will be prepared by the City of Marion and considered by Council.

Category: Public

Review Date: 2018-2022

Owner: Manager Community Connections

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3.5 PURPOSE OF THE GRANTS

Community Grants will be considered for community based projects and activities that contribute to the development of local communities and align with Councils Strategic direction.

Projects and activities that focus on the development of local communities and individual skills and are deemed to provide benefit to the community will be considered for community grants. Projects should be considered for community grants. Projects should relate to one of the following categories:

- arts and culture
- community development
- sport and recreation
- environment

Grants may also be used to fund minor equipment upgrade or replacement to assist with continuation of core business, provided this does not relate to a recurrent operational cost. Recurrent costs are items purchased on a frequent basis (e.g. purchase of cricket balls by a cricket club).

9. REFERENCES

- Community Plan Towards 2040
- City of Marion Strategic Plan 2017-2027
- City of Marion Business Plan 2016-2019
- Donations and Sponsorship Policy
- Community Grants Program Guidelines
- Community Grant Program
- Youth Development Grants Guidelines
- Youth Achievement Grant Program
- Community Events Fund Guidelines
- Communities Facilities Partnership Program
- Program Council Grants Policy

10. REVIEW AND EVALUATION

This policy will be reviewed once during a term of Council. Its review will be initiated by the Community Wellbeing business unit.

STRATEGIC PLAN:

Community Wellbeing:

Category: Public



A community with a high level of wellbeing enjoys a healthy life. People have a comfortable standard of living, feel safe and experience a sense of belonging. They support each other, celebrate diversity and participate in their community.

Strong and Engaged Communities:

CW 1.1 Build on local strengths to develop active, friendly and connected neighbourhoods CW1.2

Encourage an inclusive community that values diversity and engagement Excellence in

Governance:

Governance is about the City of Marion's commitment to using a best practice approach to accountable decision making.

Policy Making:

EG2 – Maintain all the policies required to prove both council and management with the necessary guidance to make decision consistent with our Vision.

PROCEDURE REFERENCE

Nil

COUNCIL AGENDA REFERENCE

Adopted by Council: 9 February 2016

OTHER RELATED REFERENCES

7. AUTHOR

Liz Byrne, Acting Manager, Community and Cultural Services

Category: Public

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Council Grants Policy



1. RATIONALE

The City of Marion recognises and values the role of individuals, community groups and organisations in contributing to the support and development of its diverse community. To this end, Council offers a Grants Program to eligible applicants.

The City of Marion has a responsibility to ensure that the Grant Programs support and enable local initiatives, projects, activities and events that strengthen community connections and wellbeing across the city.

2. POLICY STATEMENT

The City of Marion acknowledges and takes seriously its responsibility to manage ratepayers' funds with probity, integrity, transparency, equity and in the interest of the City of Marion.

3. OBJECTIVES

This policy aims to:

- Provide an accessible and equitable process for individuals, groups, not-for-profits and organisations seeking funding through any one of the identified grant programs.
- Facilitate a transparent and equitable process across all grant program areas.

4. POLICY SCOPE AND IMPLEMENTATION

This policy is intended for use by the Vibrant Communities team who are responsible for administering the various Grants Programs.

The Grants Policy provides financial support through a number of programs

- Community Grants Program
- Community Events Fund
- Youth Development Grants and Partnerships
- Youth Achievement Grants
- Community Facilities Partnership Program

All requests for assistance other than within the above scope will be referred to Council for consideration on the basis of the merits of the individual request.

5. DEFINITIONS

Grant Money provided, conditionally upon application to a specific program/purpose (e.g.

Community Grants Program) directed at achieving goals and objectives consistent with this policy and strategic direction. The recipient is selected on merit and grants are

provided without expectation of commercial return.

Grant Program A targeted amount of funding for a specific purpose or targeted audience within the

City of Marion. Each Grant Program has separate guidelines that must be observed

when applying for financial support in each program area.

Not-for-profit An organisation whose constitution states that any profits or surpluses must be

used to further the objectives of the organisation rather than benefit an individual.

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Category: Public

Owner: Manager Community Connections

Authorisation Date: February 2017

Review Date: 2019-2023

Council Grants Policy



6. ELIGIBILITY

To be eligible to apply for support in accordance with this policy, the applicant must be an individual, group, or not-for-profit organisation located within the City of Marion or providing a direct service that demonstrably contributes to the wellbeing and development of the City of Marion community.

Specific eligibility requirements will need to be met for the following programs:

- Community Grants Program
- · Community Events Fund
- · Youth Development Grants and Partnerships
- Youth Achievement Grant Fund
- Community Facilities Partnership Program

7. APPLICATION AND ASSESSMENT PROCESS

All grants will be promoted across the City of Marion in a manner that will allow maximum opportunities for organisations and individuals to apply for funds.

Applications must be using the online application form https://www.marion.sa.gov.au/services-we-offer/grants

Community Grants and Youth Development Grants

Assessment Panels will be established to assess the applications and make recommendations to Council. Council will receive a report from the Assessment Panel for consideration and approval on an annual and/or biannual basis.

Preference is given to individuals, groups, not-for-profits and organisations who have not received assistance within the previous two years.

8. ROLES AND RESPONSIBILITIES

The Manager Community Connections is responsible for the implementation and management of this policy.

Reporting

Successful applicants are required to provide the Manager Community Connections (or their nominated proxy) upon completion of the activity/program/event, a brief statement/report detailing how funds were expended. Applicants are encouraged to refer to reporting requirements as provided within guidelines associated with specific programs.

A brief report detailing the outcomes of the various grant programs will be prepared by Administration and used to inform Council on an annual basis.

Acquittals

Any unspent funds will be required to be returned to Council. Applicants who do not complete an acquittal report will be ineligible for any future funding.

Review Date: 2019-2023

Council Grants Policy



9. REFERENCES

- Community Plan Towards 2040
- · City of Marion Strategic Plan 2017-2027
- City of Marion Business Plan 2019-2023
- Donations and Sponsorship Policy
- · Community Grants Program Guidelines
- Youth Development Grants Guidelines
- Youth Achievement Grant Program
- · Community Events Fund Guidelines
- Communities Facilities Partnership Program

10. REVIEW AND EVALUATION

This policy will be reviewed once during a term of Council.



CORPORATE REPORTS FOR INFORMATION/NOTING - NII

WORKSHOP / PRESENTATION ITEMS - NII

MOTIONS WITH NOTICE

Elected Member Conduct Register

Elected Member Councillor Luke Hutchinson

Report Reference: SGC191125M01

Motion:

That Council:

- 1. Establish an "Elected Member Conduct Register" and publish it on the City of Marion website by December 2019, with the following parameters:
- a. Disclosure types will include all resolved/confirmed:
- i. Censures;
- ii. Meeting suspensions;
- iii. Confirmed misconduct;

which transpired/transpires in the course of an elected member formally discharging their duties.

- b. Disclosures shall provide:
- i. The name of the elected member;
- ii. The date of resolution;
- iii. A description of the nature of the conduct.
- c. Disclosures shall include a hyperlink relevant public reports and/or minutes relating to the resolution.
- d. Disclosures shall encompass the period from the commencement of the 2014 council term to current date, then be rolling as no less than 2 consecutive council terms.
- e. Disclosures shall be updated as resolutions are passed by council.

Supporting Information:

For many years Local Government has been plagued by unacceptable elected member behaviour; that behaviour has brought into question the personal and collective integrity of council and perception of other elected members by the behaviour of a few.

Similarly, the community do not have a single, one stop resource to judge the conduct of elected members. The community is solely reliant on the intermittent, and at times biased view of the media. Thus, unacceptable behaviour is notionally hidden from public view, by virtue of fact behavioural matters are lost amongst the many thousands of pages of meeting minutes.

Voters have a democratic right to know who they are voting for - by understanding an elected member's impost on council finances, time and effort. Council already has a robust process for the disclosure of elected council member interests and expenses, as such, implementing a public disclosure of unacceptable behaviour is equally, if not more important.



Response Received From: Unit Manager Governance & Council Support - Jaimie Thwaites

Corporate Manager Corporate Governance - Kate McKenzie

General Manager Corporate Services - Sorana Dinmore

Staff Comments:

Under the Code of Conduct for Council Members:

- A breach of the Part 2 (Behavioural) must be the subject of a report to a public meeting of the Council.
- A report from the Ombudsman that finds a Council member has breached Part 3 (Misconduct) of the Code of Conduct must be provided to a public meeting of the Council.

If Council approves, a register could be maintained of the above reports as recommended by the motion. The register would exclude items where confidential provisions apply (eg ICAC matters).



Citizenship Dress Code

Elected Member Mayor Kris Hanna

Report Reference: SGC191125M02

Motion:

That Council:

Write to the Minister for Home Affairs submitting the following dress code for the Minister's approval:

"Candidates for citizenship and others attending citizenship ceremonies should be dressed to reflect the significance of the occasion. Candidates are welcome to wear the national dress of their original country".

Supporting Information:

The Minister for Immigration and Citizenship wrote to all councils in Australia in September attaching a new manual for citizenship ceremonies, the "Australian Citizenship Ceremonies Code".

There is a new section regarding the dress code for ceremonies. It states,

"The attire of attendees at Citizenship Ceremonies should reflect the significance of the occasion.

A Dress Code is to be set by individual councils.

Councils must provide a current copy of their Dress Code to the Department of Home Affairs". Council has never been asked to supply a dress code to the department before. All of our attendees have dressed respectably.

It is been our custom for many years to hold citizenship ceremonies on or about 26th January. For the past several years these ceremonies have included outdoor events. Attendees tend to wear more casual clothing to outdoor ceremonies were a barbecue is provided.

The Department of Home Affairs sends out the invitation letters on Council's behalf. I am advised Council has never provided content for that letter other than date and venue.

Response Received From: Craig Clarke, Unit Manager Communications

Corporate Manager Manager Customer Experience - Karen Cocks

General Manager City Services - Tony Lines

Staff Comments:

Should Council support the motion, a letter can be prepared for the Home Affairs Minister regarding dress standards at City of Marion citizenship ceremonies.

Marion Council confers citizenship on up to 900 new Australians a year spread across 12 citizenship ceremonies.

While Council stages the event, the Department of Immigration communicates directly with candidates, notifying them about the time and location of a ceremony.

Council has previously not set a dress standard. Candidates have always dressed appropriately, sometimes wearing their national costume or formal dress.



Rescission Motion - Youth Engagement and Consultation Report

Elected Member Councillor Ian Crossland

Report Reference: SGC191125M03

Motion:

That Council:

- 1. Rescinds the following motion GC190924R07 Youth Engagement and Consultation Report
- 1. Notes the report provided by Youth Affairs Council SA (YACSA) (Appendix 1).
- 2. Notes that Administration will utilise the findings from the YACSA report to help inform current and future youth priorities throughout the City of Marion.
- 3. Adopts option 3 (maintain status quo and establish a Youth Advisory Committee) relating to youth leadership opportunities and participation groups (Appendix 2).
- 4. Endorses the ongoing funding allocation for 0.5 FTE for year 1 and 0.4 FTE ongoing required for option 3, noting \$45,000 for year 1 and \$36,000 ongoing will be incorporated into the 2019/20 budget through the quarterly budget review process.
- 2. Adopts the following proposed motion:
- 1. Notes the report provided by Youth Affairs Council SA (YACSA) (Appendix 1 of GC190924R07).
- 2. Notes that Administration will utilise the findings from the YACSA report to help inform current and future youth priorities throughout the City of Marion.
- 3. Endorses an 18 month trial of a Youth Collective Committee from January 2020 to June 2021, to be coordinated by a 0.3 FTE employed on a contract basis.
- 4. Notes that staff costs of \$15,000 for the 0.3 FTE for 2019/20 will be sourced through the quarterly budget review process.
- 5. Notes that staff costs of \$30,000 for the 0.3 FTE for 2020/21 will be included in the 2020/21 Annual Business Plan and Budget process.
- 6. Requests a review of Youth Grants, partnerships and other initiatives and activities at an Elected Member Forum in the first half of 2020.
- 7. Requests a progress report of the Youth Collective Committee be presented to Council in April 2021.

Supporting Information:

NIL

Response Received From: General Manager City Services - Tony Lines

Corporate Manager N/A



General Manager

General Manager City Services - Tony Lines

Staff Comments:

Staff can implement the modified Youth Collective Committee direction and bring the requested updates back to Council for consideration.



Marion Ewell Vineyards Historical Signage

Elected Member Councillor Bruce Hull

Report Reference: SGC191125M04

Motion:

That Council endorses administration to explore appropriate signage recognising the historical significance of the 110 year old Marion Ewell Vineyards site, this exploration exercise may include repurposing the existing brick wall or installing a new structure to identify the vineyards role in our local history, remember those who contributed to the vineyards establishment and protection. And that Administration report back on their findings, with suggested options including an estimated budget by February 2020 General Council meeting.

Response Received From: Manager Community Connections - Liz Byrne

Corporate Manager Community Connections - Liz Byrne

General Manager City Services - Tony Lines

Staff Comments:

Should Council support this Motion then a report will be prepared for the February 2020 General Meeting of Council.



Central Avenue Reserve Re-Development

Elected Member Councillor Ian Crossland

Report Reference: SGC191125M05

Motion:

That:

- 1 The Central Avenue Reserve re-development be upgraded to a neighbourhood level playground based on the current gaps in provision of playgrounds in the area.
- 2. Council endorse funding the additional amount of \$140,250 to increase the hierarchy of Central Avenue Reserve from local to neighbourhood in the 2020/2021 budget with an increase of operations and maintenance cost of \$9,818 per annum and depreciation of \$5,610 per annum in the Long Term Financial Plan.
- 3. Note the upgrade will be delivered across financial years with the existing budget of \$95,250 still timed for 2019/2020.

Supporting Information:

Central Avenue Reserve has been classified as a local level playground and is scheduled for an upgrade in this financial year.

Community consultation results indicates that the level of service required from the community is at a neighbourhood classification.

Central Avenue Reserve provides the only playground in an area bounded by Conservation Parks and a railway line.

Response Received From: Acting Unit Manager Open Space and Recreation Planning - Renee

Pitcher

Corporate Manager City Activation - Greg Salmon

General Manager City Development - Ilia Houridis

Staff Comments:

Central Avenue Reserve is the only playground in the area and is bounded by roads, Conservation Parks and a railway line. Appendix 1 maps the playground location with a 500m buffer.

A local level upgrade is currently scheduled for construction in the 19/20 financial year.

Findings from recent community consultations (Appendix 2 and 3) suggest that facilities residents would like are more in line with a neighbourhood level playground upgrade than a local level upgrade. Amenities such as BBQ, Shelter, Basketball half court and bike track were high on a list of equipment outside the scope of a local level playground.

A neighbourhood upgrade would cater for the intent of what the community consultation results have returned.



Local Playground Service Levels	Neighbourhood Playground Service Levels
Play equipment ie swings, slide, combination system Seats / Furniture, including at least one bench Vegetation amenity plantings including adequate planting for shade Pathways	Play equipment - ie swing, slide combination system and natural play elements where possible Seats and picnic facilities, drink fountain Plantings for shade Pathways Basketball / netball half court Rubber soft fall Shelter structure Other play features Artificial shade over play equipment

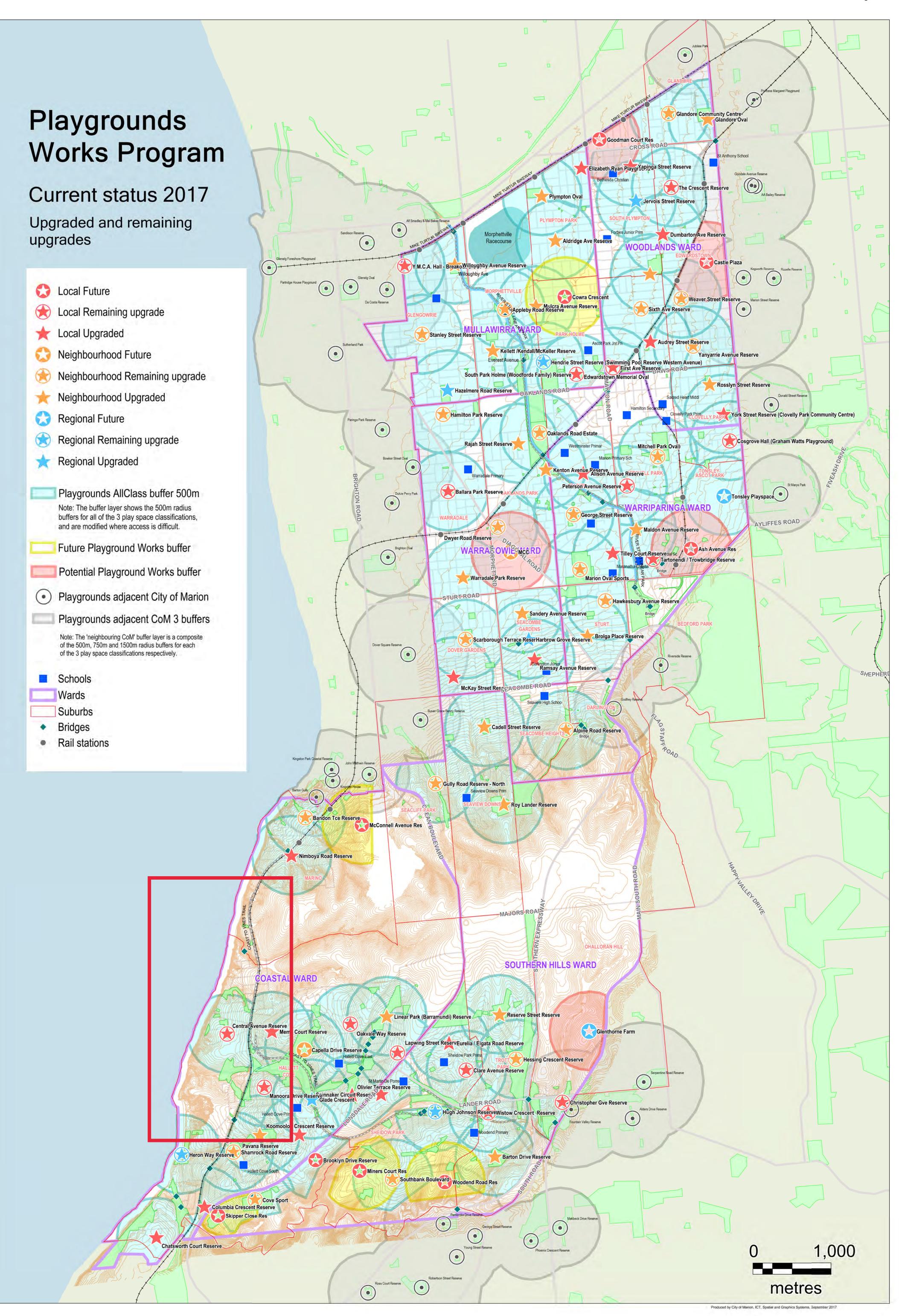
The existing budget for this upgrade is \$95,250. An extra \$140,250 is required to increase the hierarchy from local to neighbourhood and an increase of operations and maintenance cost of \$9,818 per annum and depreciation of \$5,610 per annum into Council's Long Term Financial Plan.

This would be warranted in the context of meeting the longer term needs of the community and resolve the gap in provision in that area.

The upgrade in hierarchy will result in a delay for construction, and therefore the work will be timed to occur across financial years with the existing \$95,250 to be spent in 2019/2020 and the additional \$140,250 in 2020/2021.

ATTACHMENTS:

#	Attachment	Туре
1	Playground Map with barriers and topography Central Avenue	PDF File
2	Central-Avenue-Reserve-Fryer-Street-Reserve-Community-Engagement-Findings-September-2018	PDF File
3	Central-Avenue-Community-Engagement-Report-December-2018	PDF File





Central Avenue Reserve / Fryer Street Reserve Playground Upgrade

Community Engagement Findings

September 2018



Introduction

The playground at Central Avenue Reserve has reached the end of its useful life and will be upgraded. Construction of a new playground is a two year process with consultation and design in year 1 (18/19) and construction of the new playground in year 2 (19/20).

In response to feedback received from the community for alternative locations, Elected Members wanted to ensure the new playground is installed in a location preferred by the community. Further, concerns had been raised within the local community that children's safety was at risk when playing between the two sections of Central Avenue Reserve.

To address this a motion was presented at the General Council meeting 26 June 2018, where Council endorsed the following recommendations:

Moved Councillor Crossland, Seconded Councillor Gard

That:

- 1. Council as part of the planned Central Avenue playground upgrade, that council consult with the community prior to commencing the development of the concept plan and;
- 2. Undertakes a pre design community engagement process seeking feedback from the community for:
 - a. The location of the playground at either Central Avenue or Fryer Street Reserve
 - b. Amenities the community would like to see within each reserve
- 3. Requests Administration investigate opportunities for a toilet near the Coastal Walking trail and reports the outcomes of the investigation to Council by September 2018.
- 4. Requests Administration investigates support for the closure of Central Avenue Road within the constraints of the reserve corridor concurrently with the pre-design community engagement process as a separate process and report to Council.

Community consultation was undertaken over a three week period to 3 September 2018 including:

- A Making Marion online survey
- Postcards delivered to 430 households directing them to the online survey
- Signs installed at Central Avenue Reserve and Fryer Street Reserves.
- Social media marketing

The purpose of the engagement was to:

- Seek feedback on a preferred location for the development of a new playground in Central Avenue Reserve or Fryer Street Reserve
- Understand the wants and needs of the community for play equipment
- Seek feedback on a potential road closure to join the two portions of Central Avenue Reserve

The following report provides an analysis of the feedback that was received.



Executive Summary

In summary, during the 3 week consultation period Council received:

- 83 completed surveys
- 89 responses within the survey
- 7 Facebook comments

Of the 83 residents who responded **75.3% preferred the playground to remain at Central Avenue Reserve**. With the majority of respondents (68.7%) who supported Central Avenue Reserve, preferred leaving the playground in its current location.

While the playground is classified as a local level playground with minimal facilities and equipment, respondents to the survey made suggestions for equipment and amenities outside of the scope, such as:

Amenity	Number of comments
Toilets	12
BBQ	10
Shelter	8
Basketball court	5
Bike track	7
Flat, grassy kick about area	5

Nature play elements were requested and can be incorporated into the design of the playground planned for early 2019.

Requests for a grassy kick about area will require further irrigation at the reserve/s. Central Avenue Reserve 1 (playground) has 500m² irrigation around the playground. There is currently no irrigation in operation at Central Avenue Reserve 2 or Fryer Street Reserve.

Suggestions were made to spread facilities across the two Central Avenue Reserve sites, with a playground at one and leisure facilities at the other.

While Fryer Street Reserve was not the preferred location for a playground, suggestions were made for its improvement including:

Amenity	Number of comments
More seating to enjoy the view and rest	6
while walking the coast trail	
Landscaping	3
Kick about goals	5
_	

The Central Avenue Road between Second and Third Avenues was not supported by 59% of respondents. While the majority of respondents do not support the closure, it was not an overwhelming majority and there may be scope to revisit this closure with further consultation.

Suggestions were made to calm traffic instead of closing the road to improve safety for children while crossing the road.

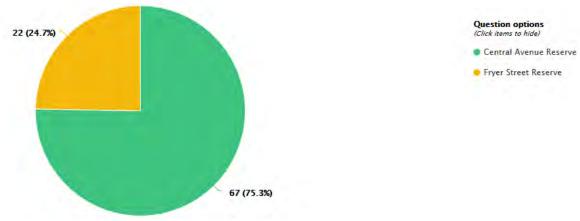


The survey also indicated support to provide wayfinding from the Conservation Park, through Central Avenue and Fryer Street Reserves to the Coast Park Walkway.

Consultation Findings

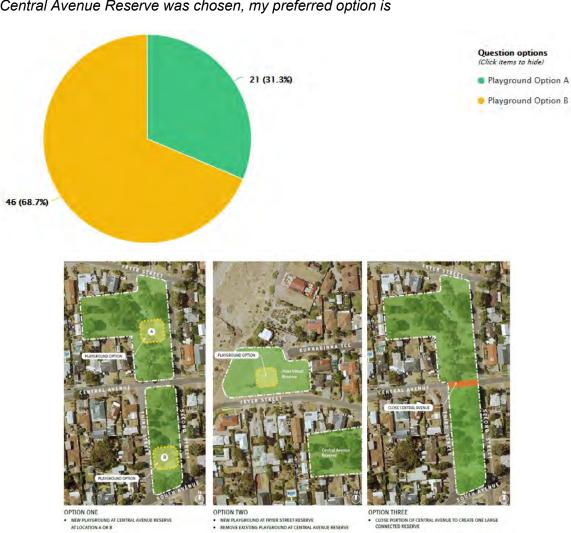
Consultation was held over three weeks, closing on the 3 September 2018. Five questions were asked and the findings are consolidated below.

Question 1
My preferred location for the playground is:



Question 2.

If Central Avenue Reserve was chosen, my preferred option is





Question 3.

PLAYGROUND FACILITIES

The new playground will be designed as a local level playground (External link) and will have the following types of facilities: - Play equipment – i.e. swing, slide, combination unit - seats / furniture, including at least one bench seat - plantings, including adequate plantings for shade - Pathways A similar type of playground is located at Mema Court Reserve, Hallett Cove (External link).

Do you have any comments about the facilities?

We are in favour of the playground remaining in current location.

Plenty of shade required; drinking fountain necessary; closing Central Ave a positive move as children currently just run across. Current large significant trees to remain.

The reserve is quite large, I would like to see a playground as stated, but also maybe a Pump Track, that would be suitable and available for older kids as well as younger kids. Playgrounds are fun, but only up until the age of about 10. Hallett Cove has a Skate Park, but a Pump Track is very different to a Skate Park and appeals to a different type of sport.

Maybe Fryer Street could be fenced off as a Dog Park.

Consider the needs of people with disabilities

This should be upgraded to a larger playground as it's the only playground for residents in this area.

Central avenue reserve is best as there is parking all around the reserve. Gets a lot of foot traffic from local train station, conservation park and board walk.

The park would benefit from a flying fox, slides, swings, climbing frames, bbq area. Shaded benches, fenced off, soft surfaces, water play, toilet facility as closest one is at the train station. As a resident on south avenue, there are many kids and adults who would love to have proper grass area to have a picnic and bbq. The current playground even though old gets a lot of use during the day and weekends. The central reserve is flat, which is less of a hazard for children who like to kick the footy or soccer ball unlike Fryer reserve were the are us hidden and hilly. Looking forward to see it come together. Been waiting 20+ years.

Add 2x park benches and table would be great

Flying fox, slides, swings, modern swings, basketball court, bbg area, shaded area for picnics

don't close the street

Regular swing sets, slides and low level play equipment would be great. Consider facilities for people walking by on the board wall trail.

We would need a toilet in the new playground.

Given how young kids are around our area a playground similar to Southbank Blvd., Sheidow Park would be better suited, one that is enclosed and has toilet facilities.

Central Ave is better suited as it is already has shade from the trees. The fryer st reserve has no shade, not sheltered from the weather so very windy and dogs in nearby house constantly roam of leash with no owner supervision, not to mention all the dog poo on the reserve.



As Fryer street reserve is reasonably flat, it would be a better idea installing a couple of football goal posts there as it's the only flat levelled reserve around this area. As a kid/teenager, we used to go there to kick the football in the early 90's and had transport our own goal posts. The space is ideal for ball sports but for a playground I don't think it is. It's often very windy there, as it comes straight off the sea. This would be a huge deterrent for parents to take their young kids and toddlers to a playground there.

If possible for the playground equipment to be fenced off with a gate so kids cannot run away. Also central avenue would be ideal as it is sheltered from the harsh winds from the coastline

I do not oppose the Playground development BUT

I do not support the closure of Central avenue as this will cut off transport access.

I fully support the upgrade of the playground. Under no circumstances do I want Central Avenue closed. This is a quiet street and does not need any traffic changes. It's bad enough we have a long drive to get to the main road and shops, without any more roads being closed.

Plenty for a little bigger kids too like the rock climbing at Quailo Ave park.

The grass area at the moment isn't great there is a lot of 3 corner jacks and weeds. Grass to kick a football would be great too!

Climbing frames, equipment for older children. Basketball court, rock climbing

Would love to see some nature play equipment installed as well as some native planting or edible native plants with educational boards.

Sounds good to me

Shade is better at central avenue so we should use it. Trees on fryer street reserve would block the view.

A path suitable for Kids bikes would be good.

A nature play style playground with natural materials would be fantastic and really complement the area's surrounds! I feel that playground option A is ideal due to the ability to centralise people within the site and use the area tucked away from the streets to the west. A pergola/shelter would also be fantastic.

This being a relatively skinny site, I'm also concerned about fencing as I've just moved to the area from living opposite Jervois Street reserve in South Plympton where a lack of fencing resulted in a couple of accidents and a pet fatality on the street.

A new playground at Central Ave North would be great use of this space, with Fryer Ave left as open space to enjoy other events with that view!

OPTION A PLAYGROUND is best use of safe space and would be BEST TO HAVE IT FENCED, to separate young children from dogs in the area and allow safe free running places.

Also CLOSING THE ROAD to create one large space would really enhance park and safety!

Maybe a native edible bush tucker plant garden with plants like Muntries, pigface and ruby salt bush? Some education about local environment.

I believe the existing site option B. is the ideal site for younger children and I believe the Fryer Street reserve should be set up for older children and adults exercise area where they need more space and can play more physical games; kicking footballs, cricket, flying kites without running in to trees and shrubs, or into hazards of small kids. This is the only area of this type in our community and should set aside for this purpose.



A toilet should be included. The railway one is too far. I would like the drainage to allow a shallow pool for kids to play. Also, could a flying fox be included? It was such an attraction while it was there!

I think option 3 would be great!

Consultation with children living on Fryer Street tell us they would like the following at the proposed park:

Monkey bars

Single monkey bar to swing on

Kids dirt BMX track (if unable to do this, a hard dirt track with bumps, similar to the path surrounding the flying fox at the park near the Hallett Cove shops).

Flat grassy place to kick the footy with goals

Swinging basket

Flying fox

Climbing wall

Mema park has features that many children do not tend to use. The long rubber hanging ropes with coloured steeping circles are expensive and take up room yet kids at schools as a teacher I observe just do not use. The same can be said for the structure with a couple of hoops at Mema reserve designed for kids to climb through, again kids use it once and do not go back to it.

Look at Sixth Ave Ascot Park for better playground equipment that kids generally prefer.

This park has facilities that I would not choose, the climb from one rope to the next will not be used.

Not a large number of young children in area.

Playground in Central Avenue Reserve will be a little more sheltered from weather as well as crowds on the coastal path

The kids grow out of the equipment by age 6... What then?

Fryer Reserve will make a much nicer playground than the current area.

I do not disapprove of the idea of the upgrade of the playground But I do not Approve of the CLOSURE of Central ave.

Toilet & bbq facilities.

A fenced in playground, toilet facilities.

given the age of children in the area, a playground similar to Southbank Blvd. sheidow park would be more suited.

Dirt track around park for bikes. Flat grassed area for footy/soccer kicking, climbing wall, rope climbing structure, swinging baskets, monkey bars plus single monkey bars, flying fox, soft cool rubber surface, no infested chemically treated bug bark. Shade sails, shelters. Toilets, drinking fountain, water play, I found trampolines like Adelaide zoo and marshmallow pk.



Reason for my choice. Central Avenue reserve is safe from motor traffic and is relatively protected from the coastal winds. Fryer Street reserve is open to coastal strong winds blowing from the South and North West. I am also concerned that children could wonder too close to the cliffs edge and fall over. Parking on Fryer Street would restrict normal traffic flow if cars parked on both sides of Fryer Street. Cars travelling downhill down Fryer street often pick up speed in excess of 50KPH and is a danger to pedestrians especially children returning to cars or crossing the road. Speed humps would need to be introduced

I have chosen playground option B because it is protected from strong winds coming off the sea. Has safe parking facilities and existing shade from trees. The reason I have not picked Option A is because now and then there is a strong smell that comes from the sewerage tank situated in that park and now and then noticed council workers trying to rectify the situation.

A BBQ facility and shade area would complement the playground

It would be good if there is a BBQ near playground

Slides, climbing frames, flying fox, swings, modern basket swing, water play, bbq area, shaded seating

Yes. I am happy for the new playground equipment to be installed where the current old playground equipment is located. There is sufficient street parking near the current playground. The other park across Central Avenue is a lovely park that is relatively quiet and this park complements the nearby playground park. Fryer Street Reserve offers very tranquil views. A playground here is not necessary. There is very limited street parking near Fryer Street reserve. More seating in Fryer Street Reserve would be useful.

While a playground like that at Mena Court looks fine, it is quite a standard design, and does not incorporate elements that connect children with the local environment and nature. Much valuable, interesting and fun aspects for children's play can come from incorporation of substantial nature-play elements, such as those described here: https://natureplaysa.org.au/

My suggestion leave new playground in existing place make a picnic area in other reserve between central & fryer street with table chairs & bbg

A bbq would be good to add as well

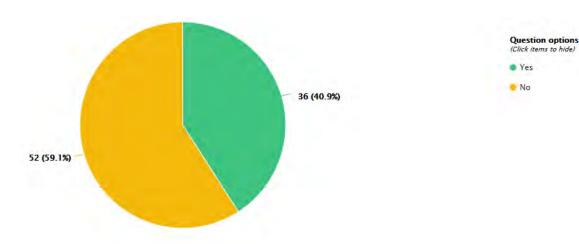
- 1. Update the playground where it is currently located.
- 2. Using the northern aspect would be a major problem as there is a sewer vent where you are proposing it and there are houses close by that could have their privacy infringed upon.
- 3.Seats Furniture and some trees near the western aspect of Fryer Street Reserve: it is popular clifftop walk and invites many visitors so why not provide some seating and cover for a refreshment break.
- 3. The water view from this Reserve currently contains one lonely bench and one sad gumtree and a bin. This could be made user friendly for those who want to sit and admire the wonderful sunsets...especially for those using prams that can barely be used on the clifftop walk and importantly the older members of community who cannot manage the walk but would enjoy the views from a beautiful vantage point.
- 4. Closing off the Central Ave Road would have significant risk management issues and traffic concerns. First traffic would be diverted predominantly down Fryer St and create an inconvenient zig-zag route around Second, South and Third avenues for no great advantage. Limiting access to those residents, for emergency vehicles is also problematic and unduly

inconvenient. Secondly, if an emergency arose then the only adequate access would be Fryer St. Sensibly and to mitigate risk you would think that a minimum of two straightforward access routes would be reasonable. Thirdly the clifftop walk including the access south of South Avenue is a popular local and tourist venture and if emergencies arose, including fire and trauma, then there would only be convenient access through Fryer St. This poses a significant risk to the local community for efficient and timely access. There have been major incidents requiring emergency services in this area and limiting to one major access makes no sense. Limiting access to such a popular and wide area that the cliff top walk encompasses could pose a risk to the community in terms of time and access. Finally, if the wheel isn't broke why fix it - the road does not appear to create any inconvenience. The numbers of people observed using the park, and I have live across from it for over two decades, would not seem to warrant such a drastic, costly venture. Money could be better served to update older infrastructure (playground) and develop new benches and table on Fryer St Reserve.

- 5. Money could be better served watering the trees (? do you still use water conserving trucks for replenishing the native trees in dry conditions) and planting ones near the Fryer St Reserve as well nearer the proposed benches and tables. A better return on investment than closing a road for no alleged gain.
- 6. Finally, thank you for planting trees in the Northern Central Avenue Reserve to replace the few older trees we have lost in the past 18 months.
- 7. PLEASE do not block of Central Avenue.

Question 4.

Do you support the potential closure of Central Avenue Reserve between Second and Third Streets?





Question 5. Do you have any additional comments?

Not in favour of road closure in Central Avenue due to the increase in traffic up and down Fryer Street. More and more cars are both travelling up and down, as well as residents parking their cars on the road on Fryer street instead of on their property/drive way. Fryer Street is already become more and more difficult to transverse.

Great plan.

Additional comments are only to make use of all the spaces, and to appeal to older kids as well as younger kids. A Pump Track / BMX / MTB Track would be a great addition.

Fryer street reserve should be identical to Bandon Tce reserve with a playground, basketball hoop benches and irrigated grass.

Central Avenue all the way. Many of the homes on south, second avenue and third have young children.

Please don't put the playground on Fryer Street Reserve. I live on Fryer Street and as well as blocking our view of the water I would prefer a more natural feel when walking the boardwalk. Ideally I would like those reserves to become semi joined to the conservation park and allow the area to revert to its original form

Central Avenue is a lot nicer and less hazardous for children. Lots of foot traffic

It is a perfect location and should stay where is just simply upgrade the facilities

Please don't remove any trees. Please plant more local plants to soften look of playground, this forms part of the play space as well.

I support a Playground on Fryer St reserve. Also closure on central avenue and use this area for tennis courts, basketball hoops and picnic area. Toilet facilities on one of these areas.

We wouldn't mind the closure, would stop people speeding up Central Avenue, and would was result in a safer play space At the playground.

Just as long as the playground stays on the Central Ave reserves. "

As stated before I do not support the closure of Central Ave. But have no objection for the playground development,

Both are wonderful ideas and as a resident of Central Avenue I look forward to the future of our street

There are plenty of families in this area, each year we have a Christmas party here even though the park is tired there is always a great turnout and everyone always brings a plate of treats to eat. It's well used also by families who park in the area to access the conservation park.

Build the playground but do not close central ave to make access to the 26 houses west of third st even harder by the residents and utilities/emergency services

Love the idea and fully support the redevelopment.

Easy bike access up central should be retained through the closed section.

Playground must have shade so central is the best option.

A new playground at Central Ave North would be great use of this space, with Fryer Ave left as open space to enjoy other events with that view!

OPTION A PLAYGROUND is best use of safe space and would be BEST TO HAVE IT FENCED, to separate young children from dogs in the area and allow safe free running places.

Also CLOSING THE ROAD to create one large space would really enhance park and safety!



DON'T CLOSE THE ROAD, WHO THINKS OF THESE THINGS??? MAKES IT HARDER FOR EMERGENCY SERVICE VEHICLES AND LOCAL RESIDENTS

I don't believe a full road closure is necessary; I believe a partial closure to slow down traffic because 50 kph is too high especially being in close proximity with children playing in the parks. I believe a 's' shaped chicane with a 'giveway' sign at the eastern side would slow down traffic enough to protect child pedestrians from hazard of through traffic.

I would prefer a chicane to be placed on Central Ave. rather than a full closure. It will still be safer for children to cross and slow traffic as well.

Central Ave is safer and sheltered from wind. Also, to have a playground in Fryer St might mean helicopters are unable to land in emergencies, such as falls from the cliff face or other medical reasons. Hallett Cove is not conducive to fast vehicle response due to Cove Rd having many roundabouts.

Please give consideration to ensuring the park is level and do take into consideration what the local children would like.

Shade sails should definitely be part of the park for sun safety.

Water play areas are also very popular.

A toilet and drinking fountains are a must."

As a teacher who has seen what kids tend to use on a long term basis in terms of equipment, these include having a track that goes right the way round the park that kids can scoot and ride on with some humps for jumps. Kids love to run or use their bikes on flat smooth tracks which can be compacted dirt. Kids like a flat grassy area to kick balls and run around. Having permanent goals for ball sports is even better in these areas. Having a small section with a basketball ring is an easy addition that adds a whole other facility without having to do a whole court, just a small cement section in front of the hoop suffices.

Climbing walls are a favourite or big netting climbing structures (not a rope wall) but the structure has multiple rope walls. Swings of course, the swings with large baskets are fantastic and always one of the most popular features, so 2 of these is a best. Monkey bars and single swinging bars, a flying fox is a draw card, shade, toilet and drinking fountain.

In ground trampolines like the city parks on South Terrace, a dirt track surrounding the park for kids to ride bikes on, with bumps like a BMX track. Climbing Wall. Rope climbing structure. Swinging baskets. Monkey Bars. Flying Fox. NO BARK, soft fall rubber surface. Shade Sails. Toilet. Drinking Fountain. Water Play. A fort up to a high slide. Single monkey bars. Flat, grassed area with gaols for kicking balls.

We would not like Central Avenue closed off. There would be increased traffic on Third Street and when Second Avenue is closed for roadworks it would be difficult to get onto cove road. There is a direct route at the moment to the train station along Central Avenue.

I don't want Central Ave closed because I don't want increased traffic past our house in Third Ave.

Closing Central Ave would be very unfair to residents who already have to travel longer distances whilst moving around suburb.

Had one scary moment with our kid running across between reserves on way to park on Central Avenue. 'wait for us..!!!' Linking the two without a road is good for park users.

Don't close Central Ave off, the money is better spent on a new playground at fryer Street for families to enjoy.



Your survey is too superficial. The closure of Central Ave on the face of it has no justification but should the council actually want to properly upgrade and manage the park (ie plant and maintain some lawn) then that would change the discussion.

Putting a playground in the Fryer street Reserve would put dogs and kids in potential conflict. Option A for the playground places the play equipment right next to, if not actually over, the poo pumping facility that currently dominates that piece of the reserve.

IF you are serious about upgrading the 3 patches of reserves then some commitment to improving the entire amenity is required. As it stands there is no argument for closing Central Avenue that I can imagine. However if you decided to upgrade the grass to the level of that on Bandon Tce (Forrest Ave), add a toilet for the clifftop walkers, a BBQ, some soft fall and a decent set of equipment such as that near Quailo Ave then maybe closing Central Ave might make sense. Right now it seems underdone...

Oh, and by the way. The big swing set has been there for more than 40 years. It is the only piece of equipment regularly used by anyone over the age of 6. Maybe you should consider some play equipment for people over that age... A fitness trail? A decent sized swing? "

Central Ave Reserve is not used very often and does not need that road closed

Closure of that portion of CENTRAL ave cuts off the direct access to the Cove Road.

Please do not Close off the proposed section of Central avenue! "

central ave reserve would be better suited as it is more protected from the weather and safer for the kids

Thank you for the opportunity, this kind of progress is needed for the young family's health and well-being.

By closing off the street between second and Third Street would cause extra traffic flow in the surrounding streets. Keep the parks separate one for playground and the other for residents and visitors to play ball games, nature walk without the necessity to be among children playing.

It would be better to keep both parks separate allowing no disruption to residents. By installing BBQ facilities in park A could be nice for family get togethers. Of course situated some distance from the sewerage tank!

The park seems a bit too shady especially in winter, I wonder if some of the non-significant trees could be removed and maybe replaced with smaller ones thanks

Yes. I disagree with the potential road closure of a portion of Central Avenue. In case of an emergency, access to and egress from the area will be restricted. I do not believe it is a problem to safely and easily cross Central Avenue when traversing the two parks. There is great visibility to look both West and East along Central Avenue when crossing Central Avenue.

I believe that of the Options presented, Option 1 with the playground located between Central and Fryer Streets (in the north reserve) is the best use of these parks for the future. It centralises the play area across the reserves.

Option 2 places a playground in a very exposed (often very windy) location that would mean far less use than in the other two reserves by children and families. However, I think Option 3, with the playground in the same position between Fryer and Central is a far better use of the available spaces. Both the removal of the Central Street throughroad access, and the placing of the playground there each serve to improve child safety. The removal of a road close to the playground is an obvious safety plus, and the existing westerly finger of northern park section provides a well-bounded play area for children to expand to that is away from roads.

Why not make central avenue a chicane & leave the road open but slow traffic down would be my preferred option



Social Media



Consultation opportunity - Central Avenue Reserve / Fryer Street Reserve, Hallett Cove.

The playground at Central Avenue Reserve has reached the end of its useful life and will be upgraded.

We're seeking feedback about whether the new playground is built at Central Avenue Reserve or Fryer Street Reserve.

Consideration has been given to joining the two reserves at Central Avenue between Second and Third Streets as indicated as Option 3 on the map.

You're invited to provide feedback on the potential location of the playground and potential road closure through the survey at

www.makingmarion.com.au/central-avenue-reserve-fryer-street...





7 Comments 1 Share





Phone Call Feedback

Opposed to road closure - When towing a boat along Central Avenue – the road closure will make it difficult. The turning circle of the boat and trailer and the cars parked along the roads make this a factor when deciding to close the road.



Central Avenue Reserve Playground

Draft Concept Community Consultation Findings

November/December 2018

1. Introduction

This report summarises the community consultation undertaken on the draft concept plan for the development of Central Avenue Reserve.

Central Avenue Reserve consists of two reserves Central Avenue Reserve North, located between Fryer Street and Central Avenue, Hallett Cove and Central Avenue South, located between Central Avenue and South Avenue, Hallett Cove.

The playground at the reserve was installed in approximately 1990 and consists of the following facilities: play castle with flying fox, small play castle and double swing set all on bark chip base.

Central Avenue Reserve playground has reached its useful life expectancy and is in need of an upgrade.

2. Consultation Program

The community engagement was undertaken in the following way:

- A survey was uploaded on to Council's community engagement platform, Making Marion available at www.makingmarion.com.au/central-avenue-reserve.
- A face-to-face community consultation at Concert at the Cove (24 November) event.

The community was informed about the survey and the face-to face engagement in the following ways:

- A hard copy flyer was distributed to households within roughly 400m radius of the reserve containing information about accessing the survey online and the period of consultation.
- Social media posts placed on the City of Marion Facebook page.
- Signs on the site.

3. Consultation Overview

Community members were invited through the online survey to provide feedback on the draft concept plan for Central Avenue Reserve.

As a summary, during this 3-week consultation period Council received:

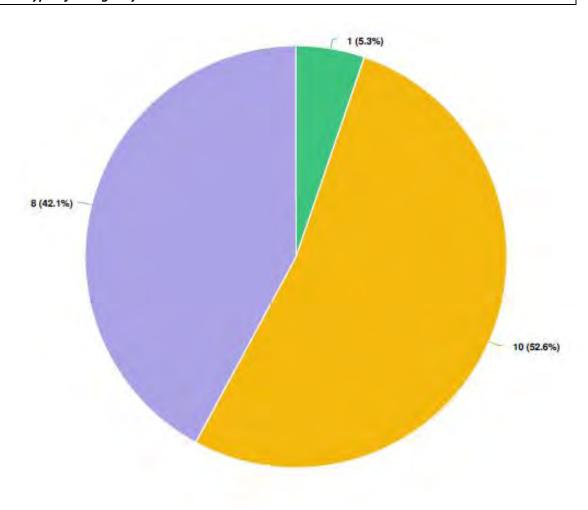
19 electronic responses from Making Marion.

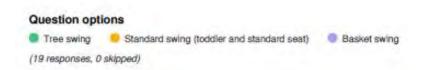
4. Consultation Findings

Overall, the survey was well participated by the community and responses were very constructive. In summary:

- A total of 53 visits were recorded between the 3 week period to the project's Making Marion web page where survey tools including the Draft Concept and Precedent Images were available for viewing.
- A total of 19 responses to the survey were received.
- Please see below for the results of this survey. A hard copy of the survey can be found in Attachment 1.

Q1 Which type of swing do you like most?

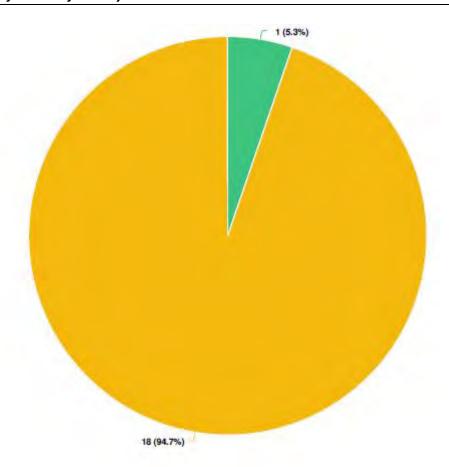


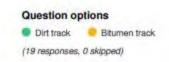


Summary of results:

Standard swing (toddler and standard seat)	10	52.6%
Basket Swing	8	42.1%
Tree swing	1	8.3%
Total	19	100%

Q2 The consultation in August identified the community favoured a bike / trike track. Which type of track surface do you like most?

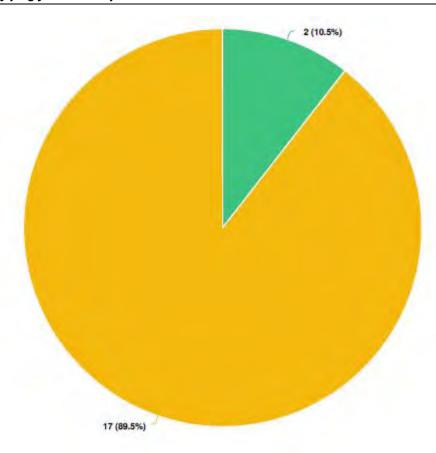




Summary of results:

Bituman Track	18	94.7%
Dirt Track	1	5.3%
Total	19	100%

Q3 The consultation in August identified the community favoured a flying fox. Which style of flying fox seat do you like?

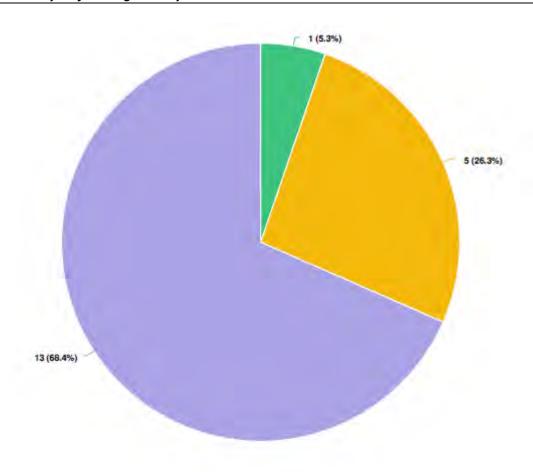


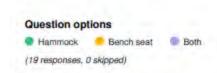


Summary of results

Pommel Seat	17	(89.5%)
Swing seat with harness	2	(10.5%)
Total	19	100%

Q4 What style of seating would you like?

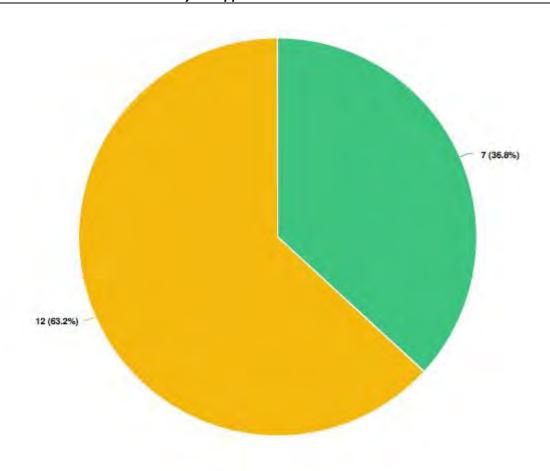




Summary of results

Both (Hammock and Bench Seat	13	68.4%
Bench Seat	6	26.3%
Hammock	1	5.3%
Total	19	100%

Q5 The concept proposes the redevelopment of the area currently used for a smaller play structure into a bocce court. Do you support the bocce court?

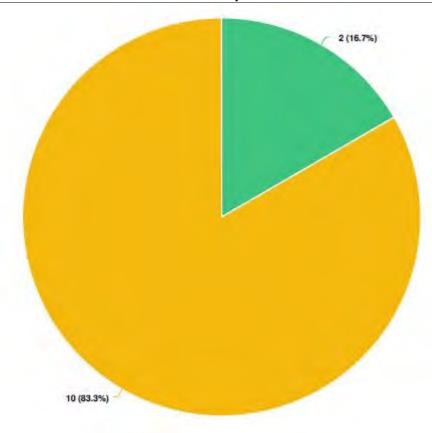




Summary of Responses

No	12	63.2%
Yes	7	36.8%
Total	19	100%

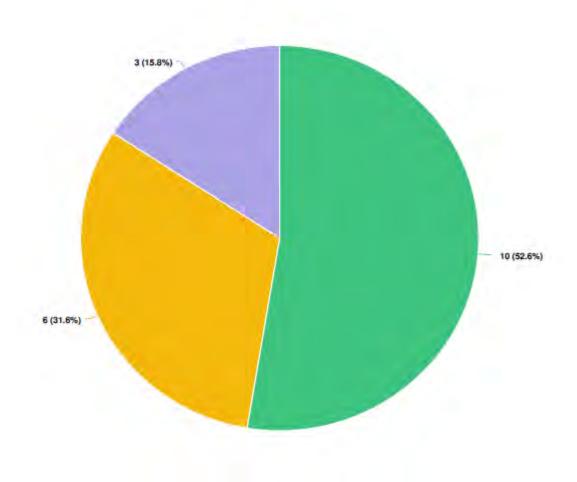
Q6 If not what alternatives to a bocce court would you like to see?



Question options Sandpit Other (please let us know what other ideas you have) (12 responses, 7 skipped)

Other (Basketball/netball court)	9	
Sandpit	2	
Other (climbing structure)	1	
Other (tennis court)	1	
Other (tunnel)	1	
Garden Bed	0	

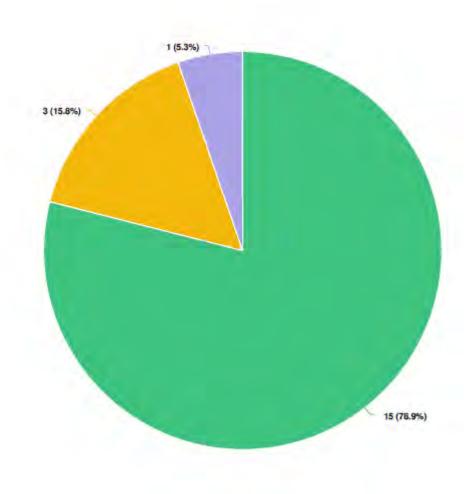
Q7 Overall, what is your level of support for the draft concept of the reserve playground?





Strongly support	10	52.6%
Support	6	31.6%
Neutral	3	15.8%
Don't approve	0	0
Strongly disapprove	0	0
Total	19	100%

Q8 Do you have children in your household?





Yes	15	78.9%
No	3	15.8%
Prefer not to say	1	5.3%
Total	19	100%

Numbers of children in households

No. of Children within household	No. of households
1 child	2
2 children	8
3 children	3
4 children	1
5 children	2

Age of children of survey respondents.

0-2	15
3-6	19
7-10	9
10-12	5
12+	1
Total children	64

Q9. Do you have any other comments or suggestions regarding the playground upgrade?

Responses have been listed as worded by the respondent. For privacy reasons, respondents' details have not been included.

- Once again park development between Central Avenue and Fryer Street is being neglected. I
 realise that this is a survey on the playground, but the dust is increasing in the other section
 of the park as summer approaches. We are grateful for the tree plantings but how about
 some irrigation and/or groundcovers to improve the arid landscape.
- A sandpit or basketball hoop would be excellent! The upgrade will be perfect for my toddler!
- There should also be seating on the other side of the park as well. I would highly recommend a slide of some sort as well.
- This reserve used to have a well used BBQ which was used as a community meeting place.
 The BBQ should be re-installed as part of the upgrade. It could be located in the northern section of the reserve.
- fresh water; fencing to make it secure for toddler; Toddler suitable play equipment
- We are fortunate to live in walking distance and our grandchildren love the idea of the new playground.
- Having a working tap would be useful. Thankyou.
- So many people in the local area have dogs, it would be nice to have a dog park where the dogs are safe and the locals can chat.
- I chose Bitumen over Dirt for the bike / pump track, but what other options could be considered, possibly the 'soft' material used on some footpaths near tree roots? Also -

noting that the decision not to combine the park across Central Avenue (which I preferred) has been made, i strongly support the installation of a 'chicane' or similar traffic quieting road furniture. We have three small children and a dog and use the facilities on a regular basis, this will be an important improvement in terms of safety and stopping through traffic from speeding through the area between the current parks (either side of Central Ave). As we have a dog i am very supportive of appropriate facilities for dog owners to manage dog waste etc. I have previously raised the issue with council of the very limited parking available at the western end of Central Avenue. To date there has been no response to the suggestion of increasing the number of parking 'bays' along Central Ave. Improving amenities at other parks has seen significant additional patronage of those parks. Presumable the same is anticipated for this development. It therefore makes it very important to ensure complementary development of support infrastructure to manage the additional traffic / patronage. I am happy to engage further on this as required. I am aware that some residents have raised concerns re access for emergency services as a result of this consultation. Improvements in signage and road markings would offer a clear solution to these concerns and make it easier for people from outside of the immediate area to find the facilities. Happy to discuss, Steve

- It also needs a bbq area and toilet facility
- A basketball court would be fantastic to have in the area
- I don't see on the plan that seats are proposed on the South Avenue boundary where the table and chairs currently are situated. I would hope that seating and BBQ area is placed in this area as it is used often by the current residents for local gatherings. The current plan does not show any such area. Please confirm what you intend to do. It would be a shame to remove the current table setting and not replace in same position with something similar and more appropriate to the new upgrade. It does not necessarily have to have a BBQ but at least an area to sit and enjoy a picnic atmosphere with friends and neighbours.
- fresh water; well fenced for toddler area; pump track would be good to be bigger and with some jumps theres alot of kids who use bikes and scooters around this area so would be good if it could accommodate
- I understand that a basketball half court is not specified in the Local Level plan however I really think this or the like would by highly used. It could be used by all ages, genders and I know that the children in the area have expressed access to one.
- A half basketball court would go a long way here. I'd use it with my kids a lot.
- lots of kids play sport. I think a basketball court or half court would be used or a half tennis court or the like. Bocce would never get used. Kids don't play bocce....
- It would be great to have some nature based climbing equipment.
- In dire need of upgrade will be well received when completed.
- This park needs to have climbing and swing for the children plus and or a basketball court

5. Summary of feedback received

The table below identifies some of the concerns and issues raised regarding the playground upgrade.

There were some key themes that emerged throughout the consultation and evaluation process. Which has influenced the final design.

Overall summary of key themes received

Key Theme	No. times issue raised	Design response
Equipment requested: Sandpit Slide Climbing equipment	1 1 2	To be considered through detailed design.
Basketball Court request	6	This item is not within the service level of the reserve but will be considered through detailed design if funds allow (as per Bocce feedback).
Provide fresh water/drink fountain/tap	3	To be considered through detailed design and budget review process. There is existing tap on site providing potable water.
Provide secure fencing	2	Insufficient funds to accommodate. Buffer planting will be considered as an alternative.
Install Barbecue	2	This item is not within the service level of the reserve.
Seating request on Central Avenue Reserve North	1	To be considered through detailed design.
Concern over condition and use of Central Avenue Reserve North	1	This item will be further considered in open space planning and maintenance.
Provide play equipment suitable for toddlers	1	Noted.
Provide dog friendly area	1	This item is not within the service level of the reserve.
Provide traffic calming measure between the two reserves	1	Traffic study will be undertaken to determine the need for any measures.
Improve parking and traffic management on Central Avenue.	1	Traffic study will be undertaken to determine the need for any measures.
Request for toilet	1	This item is not within the service level of the reserve.
Clarification on the location of a new picnic setting	1	To be considered through detailed design.
Larger pump track with jumps	1	To be considered through detailed design and budget review. Site has many significant trees, hence a large scale pump will not be possible.

5. Social Media Post

Social media posts were made on Facebook during the consultation period. There was a strong engagement on social media with individual post reaching over 4000 people. Facebook posts and statistics are provided below.

Date of Post: 5 December 2018



We thank the community who took the time to provide their feedback and participate in the engagement process.

Attachment 1: Copy of Hardcopy Survey and Concept plan

Introduction

The City of Marion is pleased to advise that Council is upgrading Central Avenue Reserve playground, Hallett Cove.

Community consultation to determine the preferred playground location and amenities at Central Avenue Reserve playground was undertaken over a three week period to 3 September, 2018. The outcomes of the survey determined the preferred playground location was the current location in Central Avenue Reserve. Respondents provided suggestions for equipment and amenities such as a flying fox, bike track and grassy kick about areas. The Community Engagement Findings can be found: www.marion.sa.gov.au/Central-Avenue-Reserve-Fryer-Street-Reserve-Community-Engagement-Findings-September-2018.

The outcomes of community consultation have informed the concept design of Central Avenue Reserve and are incorporated with the following proposed local level reserve elements:

- new play structures
- nature play
- seating
- landscaping
- pathways

Council plans to remove the old equipment and commence construction for the new playground in the 2019/20 financial year.

Consultation

We invite you to participate in the concept development by completing our survey. This information will assist us to shape the final design. Please refer to the draft concept plan for further information.



Please select which play element you would like to see in the playground (please note: the images shown are examples of the play element and may not be the actual structure selected at the time of construction).

- 1. Which type of swing do you like most? (Choose only one)
 - ☐ Tree swing
 - ☐ Standard swing (toddler and standard seat)
 - □ Basket swing







- 2. The results of the consultation in September identified that you wanted a bike/trike track. Which style of pump track/ trike track surface do you like most? (Choose only one)
 - ☐ Dirt track
 - ☐ Bitumen track





- 3. The results of the consultation in September identified that you wanted a flying fox. Which style of flying fox seat do you like? (Choose only one)
 - ☐ Swing seat with harness
 - ☐ Pommel seat





- 4. What style of seating would you like?
 - ☐ Hammock
 - ☐ Bench seat
 - ☐ Both





5.	smaller play structure into a bocce court. Do you support the bocce court?
	□ Yes
	□ No
	If not what alternatives to a bocce court would you like to see?
	□ Sandpit
	□ Garden bed
	☐ Other suggestion
6.	Overall, what is your level of support for the draft concept of the reserve playground?
6.	
6.	playground?
6.	playground? □ Strongly support
6.	playground? ☐ Strongly support ☐ Support
6.	playground? □ Strongly support □ Support □ Neutral
	playground? □ Strongly support □ Support □ Neutral □ Don't approve
	playground? Strongly support Support Neutral Don't approve Strongly disapprove Do you have any other comments or suggestions regarding the playground
	playground? Strongly support Support Neutral Don't approve Strongly disapprove Do you have any other comments or suggestions regarding the playground
	playground? Strongly support Support Neutral Don't approve Strongly disapprove Do you have any other comments or suggestions regarding the playground

8.	What suburb do you live in?		
9.	What is the age of your child(ren)?		

The outcomes of the consultation will be made available in the New Year at: www.marion.sa.gov.au/central-avenue-reserve.

You can be notified by subscribing to our Parks and Playgrounds Newsletter at: www.marion.sa.gov.au/email-newsletters-subscribe.

Thank you for taking the time to complete this survey.





Solar Garage at Tonsley Project

Elected Member Mayor Kris Hanna

Report Reference: SGC191125Q01

Question:

1. In 2017, Council approved a partnership funding contribution of \$30,000 towards the "Solar Garage @ Tonsley" project, which would provide a facility free of charge to the community to enable them to charge-up their electric vehicles as and when required. Can Council please have an update on the progress of this project?

Supporting Information:

A copy of the 8 August 2017 General Council report "Solar Garage @ Tonsley" Project (Report Reference: GC080817R03) is attached as appendix 1.

Response Received From:

Staff Comments:

The following response to the question was provided by Flinders University on 21 November 2019:

We have been dealing with evie networks in order to get two of their 350KW ultra fast charging stations for the Solar Garage, the use of these Ultra Fast charging stations would future proof the Solar Garage and contribute to the aims of it being an iconic piece of electric vehicle recharging infrastructure. Unfortunately after many months of negotiating, we are not able to achieve an agreement with evie, their conditions around recharging payments, infrastructure requirements and guarantees on future site availability just did not fit in with what we all are trying to achieve with the Solar Garage. Namely, providing the public with free electric vehicle charging, in an iconic recharging station located at Tonsley, right next to South Rd that will ensure ease of access and visibility to the masses, hence promoting ev's and renewable energy and sustainable transport. Obviously these negotiations have cause delays to a project that has already experienced many other delays, but the intentions were always to provide the best possible solution for all the stakeholders.

We currently have two Tritium 50kW recharging stations in Mitsubishi's warehouse, and will use these in the Solar Garage as well as two Level 2 chargers provided by Gelco, that will have the ability to recharge 4 vehicles, giving us a total of 6 recharging bays.

The immediate next steps are to get a distribution board designed and made in order to meet these recharging requirements as well as power to light the Solar Garage, we will work with enwave and Gelco to see that this happens as quickly as possible.

The intention is still to launch the Solar Garage, in conjunction with South Australia's electric vehicle strategy that DEM are currently working on, at Tonsley, with the appropriate Ministers, media and project stakeholders present. More information on this will be made once confirmed.

ATTACHMENTS:

#	Attachment	Туре
1	Appendix 1 - Solar Garage at Tonsley	PDF File

CITY OF MARION GENERAL COUNCIL MEETING 8 August 2017

Originating Officer: Jaimie Thwaites, Unit Manager Governance and Records

General Manager: Vincent Mifsud, General Manager Corporate Services

Subject: "Solar Garage @ Tonsley" Project

Report Reference: GC080817R03

REPORT OBJECTIVES:

The purpose of this report is to seek Council's endorsement to partner with Flinders University and Mitsubishi Motors with a funding contribution of \$30,000 towards the implementation of a Solar Garage at Tonsley, which is in line with contribution commitments received from other funding partners. This project will provide an electric vehicle charging facility that will be powered by solar energy and supported with battery storage that will provide a proposed total of 6 charging bays, two fast charging and four Level 2 chargers. This facility will be provided <u>free of charge</u> to the community to enable them to charge-up their electric vehicles, as and when required.

EXECUTIVE SUMMARY

As a key stakeholder involved with the Tonsley project, Flinders University and Mitsubishi Australia have invited the City of Marion to consider being a funding partner with them in their Solar Garage project. The 'Solar Garage @ Tonsley' project aims to build a solar garage in the far south eastern car park bordering South Road to assist sustainable transport solutions. The garage will have high profile exposure to South Rd, and will have all stakeholder logos visible on its sign board. All ongoing responsibility for the operating and maintenance costs of the project will rest with Flinders University and Mitsubishi Australia.

The project is estimated to cost in the vicinity of \$320,000. To date \$280,000 in contributions (Cash and In-kind) have been committed from a variety of partners including Mitsubishi, Flinders University, South Australian State Government, Zen Energy, Siemens and Enwave Energy Australia. Additional funding is being sought from key partners in the Tonsley project, including the City of Marion, South Australian Power Networks and Gelco.

A presentation on the 'Solar Garage @ Tonsley' project will be provided at the Council meeting by Professor Rocco Zito (Professor and Head of Civil Engineering School of Computer Science, Engineering and Mathematics) from Finders University and Mr Craig Norris (National PHEV Sales Manager) from Mitsubishi Motors.

RECOMMENDATIONS DUE DATES

That Council:

1. Notes the presentation by Finders University and Mitsubishi 8 Aug 2017 Motors on the potential for a Solar Garage at Tonsley.

2. Approves a partnership funding contribution of \$30,000 in 2017, towards the "Solar Garage @ Tonsley" project, to be funded from Council's Asset Sustainability Reserve (Energy Efficiency fund).

Report Reference: GC080817R03



MOTIONS WITHOUT NOTICE

QUESTIONS WITHOUT NOTICE

OTHER BUSINESS

MEETING CLOSURE

Council shall conclude on or before 9.30pm unless there is a specific motion adopted at the meeting to continue beyond that time.