

Request for Extension of Time Application Form

Completing this application

All sections must be completed. Any missing sections may cause delays or Council will be unable to process the lodgement. It is recommended this form be completed online and printed prior to lodgement.

Print clearly using **BLOCK LETTERS** and place a **TICK** in appropriate boxes.



This form is to be completed when applying to Council for an Extension of Planning Consent or Development Approval for a Development Application.

As per Regulation 67 of the *Planning, Development and Infrastructure (General) Regulations 2017*, when a development is granted Planning Consent, the applicant has 2 years from the operative date in which to obtain Building Consent. When a development is granted Development Approval, the applicant has 2 years from the operative date to substantially commence the development, thereafter for the development to be either substantially or fully completed within 3 years.

It is recommended that this application be lodged with Council a minimum of twenty (20) business days prior to the lapsing of the Consent/Approval to allow sufficient time for the request to be assessed.

Fees and Charges

A fee of \$109.00 is payable at the time of lodgement of this application. This fee is solely an application charge for the processing of this request. Payment of this fee does not guarantee an approval for an extension of time.

Section 1 - Requesting Party's Details *

Given / Company Name		Surname	
Postal Address			
House No.	Street Name	Suburb	State
			Postcode
Email		Phone	

Section 2 – Extension of Time Information

Development Application Number	100 / /
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This application is to extend the operative date of: (please check "☑" only one of the following boxes.)

<input type="checkbox"/> Planning Consent (Planning Consent Only)	Date of Consent (from DNF)	/ /
<input type="checkbox"/> Development Approval (Planning & Building)	Date of Consent (from DNF)	/ /
Date Extension of Time Requested Until:		/ /

*Note – If you are unsure what type of Consent the Extension is for telephone Customer Service on (08) 8375 6685.

Section 4 - Location of Development

House Number	Lot Number	Deposited/File/Strata Plan No	CT Volume / Folio
Street Name	Suburb	State	Postcode

Section 5 – Description of Development & Associated Details

Description of Development (example single-storey detached dwelling, domestic garage, office, tree removal)

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Section 6 – Reason For Request

(please provide the below information – additional sheets may be attached if required):

Reasons why the building consent and development approval were not obtained within the designated timeframe

Reasons why the development was not commenced or completed within the specified period of time;

The extent of progress made, and the extent of works still remaining, if applicable;

The ability to complete the development if an extension of time is granted;

Section 7 – Declaration

I declare the information that I have provided on this application form is correct to the best of my knowledge and that I have the authority of any copyright holder for the public display and copying of any material I lodge.

I am aware that there may be significant changes to Council's Development Plan where my development may have the potential to impact upon the surrounding properties or may now be in conflict and/or at variance to the current Development Plan of Council.

I, the undersigned hereby acknowledge that the payment of fees is solely an application charge for the consideration of my request and does not guarantee that my request will be granted.

If you are using Council's Electronic Lodgement System the form does not need to be signed.

SIGNATURE	
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DATE	
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